

**WHITEWATER TOWNSHIP ZONING BOARD OF APPEALS**

**Minutes for Regular Meeting on Thursday, February 25, 2021**

**Via Zoom meeting**

**7:00 p.m. at the Whitewater Township Hall**

**5777 Vinton Road, Williamsburg, MI 49690**

**Phone 231-267-5141/Fax 231-267-9020**

Call to Order by Chair at 7:04 p.m.

Roll Call: Via Zoom: Bowen in Williamsburg

In Person: Lake, Garza, Alternate Shaffer,

Absent: No PC Rep or Board Rep assigned

Set/Adjust Agenda

Declaration of Conflict of Interest – None

Public Comment - None

Approval of Minutes:

**MOTION** by Lake, second by Shaffer, to approve minutes of June 25, 2020. Roll call vote.  
Lake-yes; Garza-yes; Shaffer-yes; Bowen-yes. Motion carried.

Other Matters to be reviewed by the Zoning Board of Appeals

a. Correspondence Received - None

b. Resolution #ZBA21-01, 2021/20212 Regular Meeting Schedule

**MOTION** by Bowen, second by Shaffer to adopt Resolution #ZBA21-01, Meeting Schedule.

Roll call vote: Garza-yes; Lake-yes; Shaffer-yes; Bowen-yes. Motion carried.

c. Review of Zoning Board of Appeals By-laws.

**MOTION** by Shaffer second by Bowen to leave by-laws the way they are.

Roll call vote: Lake-yes; Shaffer-yes; Bowen-yes; Garza-yes. Motion carried.

d. Election of Officers, Chair, Vice Chair and Secretary

Lake nominates Garza as Vice Chair. Garza accepts.

**MOTION** by Bowen, second by Shaffer to elect Garza as Vice Chair.

Roll call vote: Shaffer-yes; Bowen-yes; Garza-yes; Lake-yes. Motion carried.

**MOTION** by Shaffer, second by Lake to keep Bowen as Chair and Lake as Secretary.

Roll call vote: Bowen-yes; Garza-yes; Lake-yes; Shaffer

Report of Planning Commission Representative, Not Available

Report of Township Board Representative, Not Available

Report of Zoning Administrator, Hall: 2020 Annual report completed. We have been fortunate to head off any concerns and have not had any variance request. Hall will get in the habit of sending out emails to everyone. There are trainings available throughout the year and he will keep everyone informed. MTA Annual Conference is coming up in April. Contact the Clerk to get registered if you are interested.

Public Comment: None

Comments: Lake: Proud to be part of this ZBA. People are interested and everyone works well together. Thank you for the opportunity to work together.

Garza: Regarding Zoom audio, if you wear a headset and microphone the people can hear more clearly. Maybe we can get a monitor for the in-person attendees to be able to see. Audio and visual are important.

Bowen: Hope we have a good year going forward and appreciate working with everyone. Thank you.

Next regularly scheduled meeting will be March 25, 2021, if it is necessary.

Adjournment: 7:35 p.m.

Respectfully submitted  
Recording Secretary  
Lois MacLean