

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR SPECIAL MEETING
May 15, 2023

Call to Order at 7:00 p.m.

Roll Call: Jacobson, Keaton, DeYoung, Rebant, Wroubel, Steelman, Vollmuth

Absent: None

Also in attendance: Planner Mielnik and Recording Secretary MacLean

Zoom attendance:

Set / Adjust Agenda: Add Mielnik training and follow up on ROS – consensus to add both

Declaration of Conflict of Interest: None

Public Comment:

Public comment

None

Mielnik training presentation regarding the history of local planning and importance of a Master Plan. Planning was standardized in 2006 and 2008. The PC creates the plan and must be approved by the Board for distribution before it can be published and shared. The PC approves by resolution by a 2/3 vote. The Board can approve or reject.

Planning Zoning Enabling Act 125.3843 section 43 (1), (2) & (3). This shows the authority the PC has to move forward. The MP drives the zoning ordinance.

This is for clarification of the process. This is an available tool that can be pulled out if we need it.

Consensus of the majority of the PC to not have to bring this up to the Board right now. Can pull out that “tool” in the future if we need to. This is information that the Board should already know. If, at some point, it seems they do not we can present at that time.

Rod Rebant, ROS update. The PC is being asked to approve the key dates that have been decided on.

The major component of the spend is print and mail the survey. Networks Northwest has been contacted for tabulation.

The plan is to do the printing and mailing out by May 31. Inhouse price is \$2808 approximately.

The plan is to have the surveys back by the 16th of June.

Networks Northwest may have more options as part of the tabulating.

The \$4950 will get the survey out and back and tabulated.

July, August and September will be the time for the workshops. Places have not been decided but communication is in the works.

Looking for approval \$800 for Networks Northwest for the basic start, the printing, the supplies are all individual things that come in under the \$1000 each.

Bring it back at the June 7 PC meeting.

ROS meeting scheduled for May 22 to plan and bring to the PC meeting.

Rachel will share the sheet that Tom McElwee came up with that will be shared with the Board and everyone so everyone can be on the same page with how to answer questions regarding accessing the survey, returning, etc.

The survey will be available online through links on the website and links included in the email blast and via mail.

Consensus to let the ROS continue with the plans.

Special Meeting Business:

1. Preparation for joint meeting with Township Board. Run through of the plan for the joint meeting with the Board on Wednesday.
The notebook is another tool for our tool belt. It reinforces the work of the PC.
2. Any related topic the PC wishes to discuss. None.

PC / Board Joint meeting scheduled for Wednesday, May 17 at 6 p.m.

Public Comment:

Public comment

Began at 9:11 p.m.

None

Commission Discussion/Comments: The binders are being worked on getting closer to be complete.

Adjournment: 9:12 p.m.

Respectfully Submitted
Lois MacLean,
Recording Secretary