

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR SPECIAL MEETING
September 20, 2023

Call to Order at 7:01 p.m.

Roll Call: Jacobson, Keaton, Steelman, Wroubel, Slopsema

Absent: DeYoung, Vollmuth

Also in attendance: ROS members: Peltonen

Planner Mielnik and Recording Secretary MacLean

Set / Adjust Agenda:

Declaration of Conflict of Interest: None

Public Comment: None

Special Meeting Business:

1. Welcome Linda Slopsema introduction and background. Received the books and information from Rod Rebant. Recommend the Citizen Planner and the State Planning Conference in October for additional training.
2. 9/28 resident workshop/open-house discussion:
Six stations:
1 = Welcome table, Rachel, direct to the various stations, gather information and contact information
2 = Review of the 2015 MP goals
3= Zoning/Land Use Preserve Enhance Transform (PETS), LIAA rep,
4= Development, LIAA rep, with samples and pics
5= Infrastructure & Transportation (not road maintenance), Tom McElwee
6= General Feedback, recognize that code enforcement is not part of the MP

Exit – provide an invite to the November 7 workshop

LIAA will do a summary of the open-house and come up with the general subjects for the November 7.

3. Approve second resident workshop for November 7, 2023. Scheduled around the PC meeting dates. Detailed plans will be made. There will be signs again, flyers, etc.
MOTION by Keaton, second by Wroubel to accept the recommendation of the Resident Outreach Subcommittee to hold the second workshop on November 7, 2023, at Mill Creek 7 – 9 p.m.
On voice vote. All in favor. Motion carried.

Mielnik will update the Draft Master Plan, MacLean will post it and print it for a copy at the township hall.

One page summary of what has been accomplished since the last Master Plan update/rewrite.

Refer issue questions to Rachel and let them know that the next workshop will be more specific. The survey was the most basic line of information. The first workshop is gathering general information. The second workshop will be more specific.

4. Anything else related to the MP project. No discussion.
5. Zoning project update discussion, Mielnik notes that it is coming along well. Requirements are not being changed at this time. The issues will be addressed one by one.
Terminology and definitions will need to be addressed throughout.
Will provide a running list of the issues that will need to be addressed.
6. Discussion of budget amendment and format for Township Board (TB) October meeting. The information provided to the TB for their September meeting did not get approved “because of the budget format” that was presented. Suggestion to provide the information that was already presented and add the information to the 804 line item on the provided, editable budget spreadsheet.

~~Slopsema will present at the TB meeting if they have questions at the meeting.~~

Wages, 703, needs to be amended to match the number of meetings to pay for the recording secretary.

PC to discuss the budget in December to present to the Board in January for their budgeting season. The subject is also on the joint meeting agenda November 9.

7. Joint TB/PC meeting November 9, 7 p.m. agenda items for discussion:
 1. Provide the best redline version that we can on the zoning
 2. When and how to present the budget for 2024/2025
 3. Master Plan update
 4. Anything else related to the PC

Next Regular Meeting October 4, 2023, 7 p.m.

Public Comment:

Denise Peltonen

Commission Discussion/Comments: Mielnik briefly explained the process of the adoption of the Master Plan once the draft is done. Four or more months will be needed for the adoption process. The plan is to have the MP draft complete by the end of the fiscal year. Adoption time and expenses will be in the next fiscal year with unknown expenses that will happen, such as additional professional services, printing, public notices and public hearings.

The plan is to have the zoning ordinance draft and the master plan ready, the deliverables, by the end of the fiscal year.

Adjournment: 8:51 p.m.

Respectfully Submitted
Lois MacLean,
Recording Secretary