

WHITEWATER TOWNSHIP PLANNING COMMISSION  
MINUTES FOR REGULAR MEETING and  
CONTINUING EDUCATION TOPICS  
April 1, 2015

Continuing Education – 6 p.m.

Attendance: Hooper, Lawson, Link, Lawson, Mangus, Miller

Webinar: Corridor Approach to Access Management

Public Engagement presented by Lyons and Miller.

Regular Meeting

Call to Order at 7:00 p.m.

Roll Call: Dean, Hooper, Lawson, Link, Lyons, Mangus, Miller

Absent: None

Also in attendance: Recording Secretary, MacLean

Set/Adjust Agenda: Move New Business #2 Site Plan review ahead of Old Business.

Declaration of Conflict of Interest None.

Public Comment: Gary Trumbla, 7740 M72, Williamsburg. Here for any questions on the Site Plan Review.

Public Hearing: None

Approval of Minutes: March 4 , 2015, Regular Meeting Minutes: Motion to approve by Lyons, second by Miller. All in favor. Motion carried.

Correspondence: None

Reports:

*Zoning Administrator Report, Popp:* None.

*Chair's Report, Link:* None

*Township Board Representative, Lawson:* The township purchased the projector, not as part of the PC budget since it will be available to all departments, committees and commissions. The Board is holding final approval of the Master Plan. The PC's Capital Plan can be addressed in the future.

*ZBA Representative, Lyons:* Turned down the request for the HSBtB property and will likely be back on the PC radar in the future.

*Committee Reports:* None

*Additional Items:*

Old Business

1. Master Plan Draft – *Motion by Lyons second by Miller to deliver copy to the ZA for distribution to updated list and posting to website. Send notice via first class mail to entities that the Draft Master Plan is available electronically and can be supplied in a hard copy at the township's cost. All in Favor. Motion Carried.*
2. PA33 – Everyone is comfortable breaking up individual topics of the Zoning Ordinance, not necessarily PA33 itself. Add discussion of PA33 to the By-Laws review each year.
3. Review highlighted PA33 provided by Dean and compare to “Approval Process for Master Plan 2013 Version”.

New Business:

1. Review lists of noticed entities. Need to include Kalkaska Township and TCS

2. Review and comment on SPR15-001 Gary Trumbla

Site Plan appears to be lacking information. Information was added and most of the missing information has been addressed in additional notes. Some requirements are not being met. A formal Site Plan with specific information with drawings and the existing updated information of what is planned is needed. Needing to be addressed: Exterior lighting, landscape standards, parking, curb cutting, drain field, number of offices, number

of employees, drive-way needs to 15' from lot line, will need to get permission from the county. Still need a memo from Mary Lanko, the property owner. Let the county know the plan is to use existing driveway. Trumbla believes all the information has been presented and indicates he has plans to do a final drawing. Looks like all the ducks are in a row and just needs to be finalized.

*Motion to approve, pending completion of application meeting all requirements of the Zoning Ordinance as determined by the ZA, by Mangus, second by Lawson. Yes: Hooper, Lawson, Link, Lyons, Mangus, Miller, Dean. All in Favor. Motion Carried.*

3. Action Items of 3/4/2015 meeting:

Misspelled word addressed

We will not be using the MTA to keep us updated with the MCL updates

Copies to entities on the list

Copy of Resolution Township Board give / take Draft Master Plan approval responsibility

4. Next meeting May 6, 2015

Public Comment: None

Commission Discussion/Comments:

The goal is to have the Public Hearing for Master Plan in August.

Will be published on the website with a link.

Notice of open house will be in the April Newsletter. Open house will be June 3, 6-8 p.m. as part of the regular meeting. Regular meeting will start at 8.

Postcard (Miller) mailing in June for July open house and the notice of Public Hearing – can also be included in the July newsletter that goes out with the summer tax bills.

Include banners on the website (Dean) with June 3 info.

For the June 3 meeting have poster sized maps, coffee, cookies. If weather permits do it outside for a more relaxed “approachable” feel.

Send notice to the Township Board of the items we plan to address. Going through the Zoning Ordinance item by item. Start with the Table of Contents. Road Ordinance has been officially requested to be addressed by the Board. Get a list from the ZA of what we need to address. We will use the Zoning Ordinance that the ZA sent February 4, so everyone is working from the same version.

Adjournment: 8:33 p.m.

Respectfully Submitted  
Lois MacLean,  
Recording Secretary