

**Whitewater Township Board
Minutes of Regular Meeting held November 10, 2011**

Call to Order

Supervisor Lake called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call

Board members present: Benak, Boyd, Hockin, Hubbell and Lake

Board members absent: ~~Boyd~~

Others present: County Commissioner Inman, Rural Fire Chief Sedlacek, Rod Kuncaitis and 5 others

Set/Adjust Meeting Agenda

The agenda was approved as adjusted, adding to correspondence 8. Letter from Jim McElheny re: dangerous buildings ordinance and new business 5. Capital Expenditures

Declaration of Conflict of Interest

None

Public Hearing

None.

Public Comment

Kim Mangus, 1214 Cerro Drive

- Referred to her e-mail about the proposed Code Enforcement Policy (copy of e-mail is attached to the minutes).

Cheryl Walton, 11613 Topview

- Re: proposed Code Enforcement Policy suggests changing to environment to welfare.
- Priority should not be environmentally oriented.
- Voiced concern about giving authority to Zoning Administrator

Kim Halstead, 7923 Cook Rd

- Agrees with Mangus and Walton
- Voiced concern regarding Zoning Administrator and Officials

Reports/Presentations/Announcement/Comments

County Board of Commissioners

Commission Inman updated the board on the following county issues:

- Budget
- Septage
- Cross deputization with Grand Traverse Band
- BPW board change in number of members

Emergency Services Advisory Committee

Rod Kuncaitis updated the board on talks with the Grand Traverse Band.

- December 5th meeting with GTB staff, Arbenowske, Martin, Lake, Boyd and Kuncaitis to discuss facility needs. Suggests bringing our blueprints.
- Space has been allocated for the ladder truck to be store on casino property.

Consent Calendar

Moved by Hubbell, supported by Boyd to approve the consent calendar items as follows:

Receive and File

1. Planning Commission approved minutes of 10/05/11 regular meeting
2. Supervisor's report for October 2011
3. Clerk's report for October 2011
4. Planning/Zoning Administrator's report for October 2011
5. Battalion #3 Fire Captain October 2011 activity report
6. Ambulance Coordinator October 2011 activity report

Correspondence

1. Grand Traverse County Road Commission minutes of 09/29/11 regular meeting
2. Grand Traverse Rural Fire Department minutes of 10/19/11 regular meeting
3. Grand Traverse County Sheriff Department Statistics for October 2011
4. 2010 Thirteenth Judicial Court Annual Report
5. A 11/01/11 letter from Bob Osterhout, Resource Recovery Manager Re: Change in oversight of solid waste proposed
6. An 10/26/11 letter from Robin Shively, Section Manager, EMS and Trauma Systems Section re: notification of corrective action received re: non-compliance, annual life support agency inspection
7. Grand Vision Update September 2011
8. Letter from Jim McElheny re: Dangerous Buildings

Minutes

1. Approval of minutes of 10/11/11 regular meeting

Bills for Approval

1. Approval of Alden State Bank vouchers #34843-34955
2. Approval of Alden State Bank Miami Beach voucher #1113

Revenue & Expenditure Report

Roll call vote: Hockin, yes; Hubbell, yes; Lake, yes; Benak, yes; Boyd, yes. **Motion approved.**

Unfinished Business

Code Enforcement Policy Clarification Update

Planning/Zoning Administrator Meyers prepared a draft Code Enforcement Policy & Procedures Manual. Benak reported that she had discussed the concerns voiced by Mangus with Meyers.

Filing of the complaint information was discussed. Lake expressed concern that all information regarding a property was filed in one file; he stated the assessment records should be filed separately. It was stated that the records had previously been in separate files and just recently all files had been merged. Hockin will post this concern on the MTA Community Connections website to see how other Townships handle the filing of records.

The Code Enforcement Policy & Procedures manual was sent back to Meyers for further revision.

New Business

Waste Removal Bids

Hockin made the board aware that the current contract for waste removal expires on February 24, 2012 and suggested that bids be obtained for waste removal services. It was the consensus to ask for bids by invitation from American Waste, Waste Management and Allied with no fuel surcharge, no automatic renewal and up to a three year bid.

2011-12 Audit Report

The audit report was presented and comments made by the treasurer and clerk stating they were very pleased with working with the auditors this year.

Fire Brush Truck Skid

A proposal from Crimson Fire was obtained for a skid for the Brush Truck. The proposal amount is \$20,095.49. The amount budgeted for the skid was \$45,500. Chief Sedlacek stated that he approves of the proposal obtained.

Moved by Hubbell, seconded by Boyd to purchase a skid unit for the brush truck as budgeted and to accept the proposal from Crimson Fire in the amount of \$20,095.49. Roll call vote: Hubbell, yes; Lake, yes; Benak, yes; Boyd, yes; Hockin, yes. **Motion approved.**

2% Allocation Grant Discussion

Several projects were discussed for possible submission including an engineering study for Park Road, cemetery fencing and the LUCAS CPR machines. It was stated that the Emergency Services Auxiliary would also like to submit an application. Additional discussion and a decision will be made in December.

Capital Expenditures

When the 2011/2012 budget was adopted, new computers for the treasurer, clerk and a laptop for the treasurer were planned. With the new computer, a new printer compatible with the new system is also needed for the clerk.

Moved by Benak, seconded by Hubbell, to approve capital expenditures for a computer and printer for the clerk, and a computer, monitor and laptop for the treasurer. Roll call vote: Lake, yes; Benak, yes; Boyd, yes; Hockin, yes; Hubbell, yes. **Motion approved.**

Board Comments/Discussion

Lake stated the Dangerous Buildings Ordinance needs to be addressed in response to the letter from Mr. McElhey. Meyers will work on this.

Hockin updated the board on a tree planted at "Hi" Pray Park in memory of Kevin Scott by the Sweetwater Garden Club.

Lake stated Clean Up Day dates need to be discussed for 2012. There was a brief discussion and Lake was instructed to contact American Waste regarding possible dates.

Boyd stated we need to begin working on the budget for 2012/2013. Dates need to be set.

Boyd also reminded the board to think about scheduling a joint meeting with the emergency services personnel.

Public Comment

Rod Kuncaitis

- Yuba Historical Society will be having a chili dinner on November 12th at the Acme Masonic Hall.
- Santa will be arriving in Williamsburg on December 6th.

Kim Mangus, 1214 Cerro Drive

- Thanked the board for consideration of her concerns regarding the Code Enforcement Policies and Procedures Manual
- Voiced concern; should focus on non-functional and non-repairable
- Voiced concern regarding the Zoning Administrator

Tim Shaffer, 5309 Moore Rd

- Commented on dangerous buildings

Announcements

Next regular meeting of the Township Board is scheduled for Tuesday, December 13th at 7 p.m.

Adjournment

The meeting was adjourned at 8:26 p.m.

Respectfully submitted,
Carol Hockin, clerk