

**Whitewater Township Board
Minutes of Regular Meeting held October 23, 2012**

Call to Order

Supervisor Lake called the meeting to order at 7:02 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call

Board members present: Benak, Boyd, Hockin, Hubbell and Lake

Board members absent: None

Others present: Fire Captain Arbenowske, Ambulance Coordinator Martin and 9 others

Set/Adjust Meeting Agenda

The agenda was approved as amended, adding to New Business: 2011/2012 Audit Report & Postage Meter

Declaration of Conflict of Interest

None.

Public Comment

Kim Halstead, 7923 Cook Rd

- Stated new board should consider any new property acquisition.

Correspondence

1. Numerous copies of letters of opposition addressed to Grand Traverse Count BPW's proposed Septic Special Assessment Plan

Public Hearing

None.

Closed Session-Property Acquisition

Moved by Hubbell, seconded by Boyd, to go into closed session to discuss potential property acquisition. Roll call vote: Benak, yes; Boyd, yes; Hockin, yes; Hubbell, yes; Lake, yes.

Motion approved.

Open session was recessed at 7:05 p.m.

Reconvened in open session at 7:21 p.m.

Moved by Boyd, seconded by Hubbell, to proceed as discussed in closed session. **Motion approved.**

Unfinished Business**BPW Proposed Septic Special Assessment District Update**

Lake read correspondence from Marvin Radtke regarding a public hearing in November for an increase in rates. A copy of the correspondence is on file in the clerk's office.

BPW/SAD Legal Fees

Lake presented the breakdown of the fees for representation by Mike Meyers Beckett & Jones PLC in opposition to the BPW Special Assessment District. If all townships participate, the share for Whitewater Township is \$1,976.00.

Emergency Services Building Lease

Captain Arbenowske reported that he had looked at the Environmental Protection Products building. It does not meet the needs of the department since there is no heat and a cement floor. Rent is \$2,200/month.

Arbenowske recommends we stay where we are as long as the heat works.

Heat is very important; fire department must let Lucsy know if the heat is not working.

Following discussion by the board with input from John Lucsy, it was determined that the heat would be \$100.00 per month from October thru March, with a reconciliation at the end of March. Rent to remain at \$800 with electricity at \$30.

Moved by Boyd, seconded by Hubbell, to extend the lease with John Lucsy for the building on Moore Rd for \$800/month for rent, \$100/month for heat October-March with reconciliation at end of month and \$30/month for electricity; total amount due October-March, \$930/month.

Motion approved.

Lossie Road Nature Trail Remarking

Hockin updated the board on the remarking of the trail, stating she has been contacted by the surveyor stating the cost will be between \$8,000-\$10,000 because of the dense growth and wet conditions in the area. The surveyor also asked for a copy of the legal description.

The options were discussed and it was the consensus to have the Parks & Recreation Advisory Committee revisit the cost and options available.

The question was asked if the cost to date can be used to apply toward future work. Eagle Surveying will be contacted regarding this question.

Newsletter Deadline

Deadline for submission for the newsletter is November 16th.

AED Purchase Proposal

Captain Arbenowske presented information on the purchase of an AED for the small rescue truck. This capital expenditure was included in the approved budget for 2012/2013. The AED is the same unit used in the ambulances.

Moved by Hubbell, seconded by Hockin, to approve the purchase of an AED from CPR Connections in the amount of \$1,492.63 as a capital expenditure from the Fire Fund. Roll call vote: Hockin, yes; Hubbell, yes; Lake, yes; Benak, yes; Boyd, yes. **Motion approved.**

Approval of New Personnel-Ambulance Service

Ambulance Coordinator Martin presented Jodi Biswanger for approval as a new member of the ambulance service. Biswanger works at Munson Medical Center, is pursuing a degree in nursing and will be attending the Basic EMT training beginning November 13th.

Moved by Hubbell, seconded by Boyd to approve Jodi Biswanger for membership in the Whitewater Township Ambulance Service. **Motion approved.**

Budgeted Transfer

Hockin presented a recommendation for budgeted transfers.

Moved by Boyd, seconded by Hubbell, to approve a budgeted transfer of \$3,000 from the General Fund to the Recreation Fund and a \$3,000 budgeted transfer of \$3,000 from the General Fund to the Ambulance Fund. **Motion approved.**

2011/2012 Audit Report

The audit report prepared by Tobin & Co for the 2011/2012 Fiscal Year was presented to the board for review and acceptance. It was the consensus to accept the report.

Postage Meter

The postage machine has been malfunctioning since the big mailing for BPW information. Hockin presented information prepared by Michigan Officeways for repair and replacement of the current machine.

Additional information regarding the lease is needed. Benak voiced concern regarding the off market cartridges sold by Michigan Officeways and their diagnosis of the problems with the machine. It was suggested that information could also be obtained for a Pitney Bowes mailing machine. Rental should be considered.

Since no decision was made, postage stamps will be purchased until the problem is resolved.

Board Discussion/Comments

None.

Announcements

Next regular meeting is 11/13/12.

Public Comment/Discussion

None.

Adjournment

The meeting was adjourned at 8:19 p.m.

Respectfully submitted,
Carol Hockin, Clerk