

**Whitewater Township Board
Minutes of Regular Meeting held October 11, 2011**

Call to Order

Supervisor Lake called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call

Board members present: Benak, Hockin, Hubbell and Lake

Board members absent: Boyd

Others present: County Commissioner Inman, Fire Captain Arbenowske, Planning/Zoning Administrator Meyers and 9 others.

Set/Adjust Meeting Agenda

The agenda was approved as adjusted, moving Lawn Maintenance & Snow Plow Bids to 1 & 2 under New Business.

Declaration of Conflict of Interest

None

Public Hearing

None

Public Comment

None

Reports/Presentations/Announcement/Comments

County Board of Commissioners

Commissioner Inman updated the board and those present on County Board of Commissioners issues.

- 2012 budget update, public hearing on 10/19/11; final budget on 10/26/11. Considerable savings on health care. Contracting out custodial.
- Septage meeting with Rural Townships on 10/18/11 at 1 p.m.

Grand Traverse County Equalization

Laurie Spencer, Equalization Director introduced Ernie Cacciaglia, GIS Coordinator who will be the interim replacement when she leaves Grand Traverse County employment this month.

Spencer then gave a presentation on the history of Tax Maps, GIS maps and what is available on them. She apologized for taking such a long period of time to create maps for Whitewater Township.

Emergency Services Advisory Committee

Rod Kuncaitis, chairperson of the Emergency Services Advisory Committee updated the board on his contacts at the Grand Traverse Band of Ottawa & Chippewa Indians (GTB). Stated GTB is working on available grants at this time. The step will be architects.

Kim Halstead asked if Whitewater Township will be expected to provide 24 hr. coverage.

Supervisor Lake stated that needs to be determined.

Consent Calendar

Moved by Hubbell, supported by Benak to approve the consent calendar items as follows:

Receive and File

1. Treasurer's Cash Balance & Investment Reports: January, February, March, April, May and June 2011.
2. Planning Commission approved minutes of 08/03/11 and 09/07/11 regular meetings.
3. Supervisor's report for September 2011
4. Clerk's report for September 2011
5. Planning/Zoning Administrator's report for September 2011
6. Battalion #3 Fire Captain September 2011 activity report
7. Ambulance Coordinator September 2011 activity report

Correspondence

1. Grand Traverse County Road Commission minutes of 08/23/11 rescheduled meeting
2. Grand Traverse County Sheriff Department Statistics for September 2011 and 3rd Quarter 2011

Minutes

1. Approval of minutes of 09/13/11 & 09/27/11 regular meetings, 09/19/11 special joint meeting and 09/13/11 closed session

Bills for Approval

1. Approval of Alden State Bank vouchers #34741-34842
2. Approval of Alden State Bank Miami Beach voucher #1111-1112
3. Budget amendments for 2011/2012 fiscal year
4. Budgeted transfer of \$10,000 from General Fund to Ambulance Fund

Revenue & Expenditure Report

Roll call vote: Benak, yes; Boyd, absent; Hockin, yes; Hubbell, yes; Lake, yes. **Motion approved.**

Unfinished Business

Code Enforcement Policy Clarification Update

Planning/Zoning Administrator Meyers presented a draft Code Enforcement Policy & Procedures Manual. The document was discussed and concern was voiced regarding anonymous complaints. Meyers will revisit the document and bring it back to the board in November.

Resolution #11-17, Cherryland Electric Franchise Agreement

Supervisor Lake presented Resolution #11-17, Cherryland Electric Franchise Agreement that was amended by attorney Fahey and Cherryland Electric.

Moved by Hockin, seconded by Benak to adopt Resolution #11-17, Cherryland Electric Franchise Agreement. Roll call vote: Boyd, absent; Hockin, yes; Hubbell, yes; Lake, yes; Benak, yes. **Motion approved and resolution declared adopted.**

A true and complete copy of said resolution is attached to the minutes.

New Business

Lawn Maintenance Bids for 2012 Season

Hockin presented a recap of the bids received for lawn maintenance for the 2012 season. The bids were discussed.

Moved by Hubbell, seconded by Benak to accept the three year bid from Blackmore Property Maintenance. **Motion approved.**

Snow Plow Bids 2011/2012 Season

Hockin presented a recap of the bids received for snow plowing for the 2011/2012 season. The bids were discussed.

Moved by Hubbell, seconded by Benak to accept the three year bid from Blackmore Property Maintenance. **Motion approved.**

Emergency Services Advisory Committee Release

There was discussion of the work performed by the ESAC and the resulting decisions. Also discussed was the continuation of talks with the Grand Traverse Band and the role of the Township in those talks.

Moved by Hockin, seconded by Lake to release the Emergency Services Advisory Committee with the exception of Rod Kuncaitis who will continue with the talks with the Grand Traverse Band. **Motion approved.**

Administrative Policies & Procedures Modification

Benak asked that the board consider a modification to the Township Board Meeting Agenda to add Board Comments/Discussion following New Business.

Moved by Hockin, seconded by Hubbell, to amend 2.4 (d) Meeting Agenda adding K. Board Comments/Discussion and renumbering the remainder of the Meeting Agenda. **Motion approved.**

2007 Natural Hazards Mitigation Assistance Grant Application Participation

The board reviewed a letter to FEMA Hazard Mitigation Assistance for Planning; this letter would go to the Emergency Management & Homeland Security Division of the State Police. This letter is necessary to allow Grand Traverse County to update the Natural Hazards Mitigation Plan by working with the Northwest Michigan Council of Governments.

Moved by Hubbell, seconded by Benak, to authorize the supervisor to sign and send the requested letter. **Motion approved.**

Ambulance Membership

Ambulance Coordinator Martin was unable to attend the meeting. The board reviewed her memo recommending Levi Gaskin for membership in the Whitewater Township Ambulance Service. Gaskin is enrolled in the EMT course.

Moved by Hubbell, seconded by Hockin, to approve Levi Gaskin for membership in the Whitewater Township Ambulance Service pending physical, driving and criminal record checks.

Motion approved.

Public Comment

None.

Announcements

Next regular meeting of the Township Board is scheduled for Thursday, November 10th at 7 p.m.

Adjournment

The meeting was adjourned at 8:35 p.m.

Respectfully submitted,
Carol Hockin, clerk