

**Whitewater Township Board
Minutes of Regular Meeting held September 25, 2012**

Call to Order

Supervisor Lake called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call

Board members present: Benak, Boyd, Hockin, Hubbell and Lake

Board members absent: None

Others present: Fire Captain Arbenowske and 13 others

Set/Adjust Meeting Agenda

The agenda was approved as amended, adding letter of recommendation for Planning/Zoning Administrator.

Declaration of Conflict of Interest

None.

Public Comment

None.

Correspondence

1. A 9/14/12 letter of request for information from Mike Slater, DPW Director, Grand Traverse County re: Name & Address of township resident who have septic & holding tanks.
2. A copy of a letter from Green Lake Township dated 09/12/12 to Grand Traverse County Commissioners and the BPW re: Notice of intent to rescind Green Lake's Septage Ordinance.

Public Hearing

None.

Unfinished Business**Liability Insurance Coverage: Events Planned on Township Property**

The events form compiled by Rod Kuncaitis was reviewed. Hockin mentioned that there should be an area on the form for parking considerations. Also discussed was lighting for the parking areas. It was the consensus to accept the form.

The completed form from the Whitewater Township Emergency Service Auxiliary for the Halloween Party and Haunted Hayride was discussed. As previously stated, if approved by the Township Board, this event would be covered under the Township liability coverage.

Moved by Hubbell, seconded by Boyd to approve the request from the Whitewater Township Emergency Services Auxiliary to host the Whitewater Community Halloween Party on Saturday, October 27th. **Motion approved.**

Approval of 08/28/12 Closed Session Minutes

The error on the 08/28/12 closed session minutes has been corrected and concerns from Supervisor Lake have been addressed.

Moved by Boyd, seconded by Benak to approve the 08/28/12 closed session minutes. **Motion approved.**

Closed Session

Moved by Boyd, seconded by Benak to go into closed session to discuss the Septic Waste Ordinance and Attorney/Client Privilege Information. Roll call vote: Benak, yes; Boyd, yes; Hockin, yes; Hubbell, yes; Lake, yes. **Motion approved.**

Board recessed to closed session at 7:15 p.m.

Board reconvened in open session at 7:38 p.m.

Moved by Benak, seconded by Hubbell to proceed as discussed in closed session to forward a letter to the BPW opposing the Septage Treatment Plant Proposed Special Assessment, as advised by Attorney Fahey. **Motion approved 5-0.**

Letter of Recommendation for Planning/Zoning Administrator

Boyd recommends that a letter of recommendation for Leslie Meyers, Planning/Zoning Administrator be drafted and signed by all Township Board members and legal counsel.

It was the consensus of the board that Lake should begin preparing the letter for the board.

New Business

Planning Commission Appointment

Supervisor Lake recommends Doug Bowerman, 8306 Crisp Road to a position on the Planning Commission.

Moved by Hubbell, seconded by Hockin to confirm the recommendation of the supervisor appointing Doug Bowerman to a position on the Whitewater Township Planning Commission for a term ending on December 14, 2014. **Motion approved.**

Parks and Recreation Advisory Committee Appointment

Paul Jorgenson has resigned from the Parks and Recreation Advisory Committee. Supervisor Lake recommends appointing Dennis Leach to the position. Leach is the current alternate member.

Moved by Boyd, seconded by Benak to confirm the recommendation of the supervisor appointing Dennis Leach to a position on the Whitewater Township Parks & Recreation Advisory Committee for a term ending on December 31, 2014. **Motion approved.**

Lake recommends appointing Steven L. Donkers, 6754 Skegemog Point Rd to a position as alternate on the Parks & Recreation Advisory Committee.

Hockin voiced concern that Donkers is gone six months of the year. There was a discussion of adding a second alternate to the committee.

Moved by Hubbell, seconded by Boyd to confirm the recommendation of the supervisor appointing Steven L. Donkers to a position as alternate on the Whitewater Township Parks & Recreation Advisory Committee for a term ending on December 31, 2015. **Motion approved.**

Clerk was instructed to prepare for the next regular meeting, an amendment to the Parks & Recreation Advisory Committee By-Laws adding a second alternate to the committee.

Building Lease

Lake reported that the lease on the Moore Road building is up for renewal on October 15th. He noted that Mr. Lucsy has stated that the heat is costing more than originally estimated and the rental fee will be increased.

Benak would like to see a storage building built on property that the township owns and would like a six month extension to the lease to have time to explore building a pole building.

Lake will discuss the six month extension with John Lucsy.

Off Road Rescue Equipment

Captain Arbenowske presented information about an off road rescue trailer and the need for this equipment. This equipment will reduce the rescue/treatment time when the call is in areas that are difficult to reach. He recommends the ATR-2 model from All Terrain Res-Q. Cost of the equipment would be \$5,896.00

The purchase was discussed and Arbenowske answered questions from the board.

Moved by Hubbell, seconded by Boyd to approve the purchase of the ATR-2 from All Terrain Res-Q in the amount of \$5,896.00 as a capital expenditure from the Fire Fund. Roll call vote: Hockin, yes; Hubbell, yes; Lake, yes; Benak, yes; Boyd, yes. **Motion approved.**

Moved by Boyd, seconded by Benak to approve a budget amendment for the Fire Fund of \$6,000 from contingency to capital expenditure. **Motion approved.**

Local Government Approval, Mr. C's Pub & Grill

There were omissions from the previous application from Mr. C's and subsequent approval by the Township Board. This action is to correct those omissions.

Moved by Hubbell, seconded by Boyd to approve the Resolution of the Board recommending approval for Mr. C's Pub & Grill with the addition of dance & entertainment permits. Roll call vote: Hubbell, yes; Lake, yes; Benak, yes; Boyd, yes; Hockin, yes. **Motion approved.**

Board Comments/Discussion

Hockin updated the board on the following:

- Absentee ballots mailed out today

- Park status
- Fire Station Roof status, 2 purchase orders issued. One to Wimsatt for materials that was included on the approved Expert Handyman proposal to comply with a tax exempt purchase and one to Expert Handyman Services for the labor.
- Cemetery Fence measurements being verified, there may be a slight increase in price.

Boyd noted the large American Flag flying on the Kettlewell property on Skegemog Point Rd. Recognition should be given.

Announcements

Next regular meeting is 10/09/12.

Public Comment/Discussion

Lake initiated a discussion of the Septage Treatment Plan proposed Special Assessment. Members of the public including Whitney Blakeslee, Todd Savage and others entered into the discussion. Lois MacLean stated that a Special Assessment has to increase value of a property.

Adjournment

The meeting was adjourned at 8:26 p.m.

Respectfully submitted,
Carol Hockin, Clerk