

**Whitewater Township Board
Minutes of Regular Meeting held September 11, 2012**

Call to Order

Supervisor Lake called the meeting to order at 7:01 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call

Board members present: Benak, Boyd, Hockin, Hubbell and Lake

Board members absent: None

Others present: County Commissioner Inman, Dawn Plude, Amy Jenema, Fire Captain Arbenowske, Ambulance Coordinator Martin and 11 others.

Set/Adjust Meeting Agenda

The agenda was approved as amended moving: Assessor Contract to follow the County Commissioner report and adding: closed session to Unfinished Business.

Declaration of Conflict of Interest

None

Public Hearing

None

Public Comment

None

Reports

County Board of Commissioners

Commissioner Inman updated the board and members of the audience on the following:

- Response completed to Grand Traverse Band of Ottawa & Chippewa Indians application for 158 acres in Acme Township to be put into trust.
- County is willing to loan to BPW 50% at 2% to pay off loan.
- BPW will be holding public hearing re: Special Assessment on Septic & Holding Tanks.
- Inman supports the BPW 50/50 plan but is not in favor of a special assessment for 5 years.
- Preliminary budget will be presented by County Administrator Benda on September 19th.
- County Treasurer Rokos is retiring on October 1st.
- Still looking at composition of Library Board; currently all at large members are from Peninsula Township.
- Grand Traverse County Human Resources is contracting with Grand Traverse County Road Commission in search for Manager.

New Business

Assessor Contract

Dawn Plude and Amy Jenema of AD Assessing presented a three (3) year renewal contract for assessing services that renews on October 1st. The contract is for the same amount as the previous contract.

Lake mentioned the Mutual Agreement clause.

Moved by Benak, seconded by Hubbell to approve and authorize the supervisor to sign the three year renewal contract with AD Assessing for assessing services. Roll call vote: Hubbell, yes; Lake, yes; Benak, yes; Boyd, yes; Hockin, yes. **Motion approved.**

Consent Calendar

Lake voiced concern regarding the minutes of the closed session held on 08/28/12, those minutes were pulled from the consent calendar.

Hockin also noted that the Planning Commission minutes are approved minutes, not draft minutes.

Moved by Boyd, supported by Benak to approve the amended consent calendar items as follows:
Receive and File

1. Planning Commission approved minutes of 08/01/12 regular meeting
2. Treasurer's Cash Balance & Investment Report for April, May, June and July 2012
3. Supervisor's report for August 2012
4. Clerk's report for August 2012
5. Planning/Zoning Administrator's report for August 2012
6. Battalion #3 Fire Captain August 2012 activity report
7. Ambulance Coordinator's July and August 2012 activity reports

Correspondence:

1. Grand Traverse County Sheriff Department service statistics for August 2012
2. Annual Awards Banquet Nominations request from John Sych, Director of Planning & Development, Grand Traverse County
3. The Grand Vision Update, August 2012
4. Northwest Michigan Council of Governments, August 2012

Minutes:

1. Approval of minutes of 08/14/12 and 08/28/12 regular meeting minutes

Bills for Approval:

1. Approval of Alden State Bank vouchers #35989-36122
2. Approval of Alden State Bank Miami Beach vouchers #1125
3. Approval of Alden State Bank WMDLS voucher #1018

Revenue and Expenditure Report

New Business

Fire Station Roof Replacement

Captain Tim Arbenowske presented three proposals for replacement of the roof at the fire station. The proposals included three options: Shingle roof, Metal or Membrane and Membrane with Insulation. There was considerable discussion of metal vs. membrane. Also discussed

was a squirrel edge to prevent squirrels gaining access. Arbenowske also suggests having Berg Electric look at the electrical to determine if damage has been done by the squirrels.

Moved by Hubbell, seconded by Boyd to contract with Expert Handyman Services to install the metal roof as proposed. Roll call vote: Benak, yes; Boyd, yes; Hockin, yes; Hubbell, yes; Lake, yes. **Motion approved.**

Moved by Hockin, seconded by Benak to approve a budget amendment for the Fire Fund moving \$10,000 from contingency to capital expenditure. Roll call vote: Boyd, yes; Hockin, yes; Hubbell, yes; Lake, yes; Benak, yes. **Motion approved.**

New Fire Members

Captain Arbenowske introduced new fire members Micaiah Foust and Levi Gaskin. Foust and Gaskin will be attending fire school this fall. He also made the board aware of Eric Arbenowske participating in the Boy Scout Explorer program. Participation in this Boy Scout program is a first for Whitewater Township. The Boy Scout program takes on the liability for the Explorer Scout.

Brush Truck Completion

Captain Arbenowske reported to the board that the brush truck has been completed by group effort. Tom Emerson, Pat Miller, Rural Fire and the Township have contributed to accomplishing the completion. Emerson and Miller are to be commended for their work on this project.

Unfinished Business

Event Form

The form is being developed and will be presented at the next regular meeting.

Septic Ordinance

Lake reported that he has been dealing with this in conjunction with the township attorney.

Cemetery Fence

Lake declared a conflict of interest and left the board table, since his nephews own Perfect Fence, one of the proposals to be discussed.

Hockin presented three proposals for fencing at Williamsburg Cedar Rapids Cemetery. The proposals were discussed.

Moved by Hubbell, seconded by Boyd to accept the proposal from Apple Fence for Option #2. Roll call vote: Hockin, yes; Hubbell, yes; Lake, abstains; Benak, yes; Boyd, yes. **Motion approved 4-0, 1 abstention.**

Lake returned to the board table.

Moved by Boyd, seconded by Hubbell to approve a General Fund budget amendment in the amount of \$12,000 from contingency to capital expenditure. Roll call vote: Hubbell, yes; Lake, yes; Benak, yes; Boyd, yes; Hockin, yes. **Motion approved.**

Motion Omitted for August 28th Closed Session

The motion to proceed following closed session was omitted from the August 28th board agenda. Hubbell was absent from the closed session and will not vote on the motion.

Moved by Boyd, seconded by Hockin to proceed as discussed in closed session on August 28th. **Motion approved 4-0, Hubbell absent.**

Board Comments/Discussion

Lake reported that DTE have 60 survey letters returned showing interest in Natural Gas at the north end of Elk Lake Road.

Boyd noted that there are unfinished items that need to be addressed: Planning Commission appointment and Planning/Zoning Administrator evaluation.

Hockin offered condolences to Lake in the recent death of his sister.

Announcements

Next regular meeting is scheduled for September 25th.

Public Comment

Dawn Martin, Ambulance Coordinator

- Reported the annual ambulance inspection passed and the inspector was impressed with the status of the ambulances
- Asked for standby at the Williamsburg United Methodist Church during the Emergency Services Auxiliary sponsored spaghetti dinner.
- Requested permission for the Halloween Party and Haunted Hay Ride
- Requested permission for members to attend the U.P. Expo being held 9/27-9/30.

Lois MacLean, 5919 Linderleaf Ln

- Asked if Rural Fire is responsible for replacing the roof on the fire station.

Lake responded that the building is owned by Whitewater Township and Rural rents space.

Adjournment

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,
Carol Hockin, Clerk