

WHITEWATER TOWNSHIP BOARD
Agenda for Special Meeting on Tuesday, February 5, 2019
6:00 p.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

Please silence electronic devices.

- A. Call to Order
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest
- E. Public Comment
 - Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with following board rules and procedures:
 1. Comments shall be directed to the board, with questions directed to the chair.
 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 3. Persons may address the board on matters that are relevant to township government issues.
 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
 5. In order to avoid unscheduled debates, the Board generally will not comment or respond to presenters. Silence or non-response from the Board should not be interpreted as disinterest or disagreement by the Board.
- F. Agenda Items as Listed in Special Meeting Notice
 1. Budget Work Session (no documents provided)
- G. Board Comments/Discussion
- H. Public Comment
- I. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777.

Reference Cells

12/31/2018 2019/2020

BUDGET WORKSHEET

.....2018/2019.....

	Fiscal Year Actual 2014/2015	Fiscal Year Actual 2015/2016	Fiscal Year Actual 2016/2017	Fiscal Year Actual 2017/20182018/2019.....	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
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Month:1/2019

Fund: 101 - GENERAL FUND

Revenues

Dept: 000

402 Property Taxes - WWT Allocated 195,000,000/1000*.5985 =	110,777	128,927	120,851	117,983	118,600	118,600	3,791		116,707			
445 Penalties & Interest	1,797	4,395	1,353	1,091	1,300	1,300	2		1,000			
447 Property Tax Admin Fees	58,660	58,691	59,806	60,874	54,000	54,000	46,250		59,000			
448 Collection Fees	4,085	4,121	4,165	0	3,850	3,850	4,217		4,250			
451 Franchise Fees	31,319	31,857	38,512	31,413	30,000	30,000	15,952		30,000			
476 Licenses & Permits	2,520	2,880	1,645	2,335	1,500	1,500	2,010		2,000			
566 State Grants	0		80,216	0	0	0	0		0			
574 State-Shared Revenues	198,419	195,358	215,150	214,601	212,000	212,000	104,379		215,000			
575 Swamp Taxes/Comm Forest Distri	20,622	27,531	27,731	28,380	25,000	25,000	0		25,000			
590 Grants-Private Sources	0	500	0	0	0	0	0		0			
607 Service Fees - ZBA Site plan Review	2,400	1,700	750	2,625	1,000	1,000	1,450		1,000			
608 Interment Fees	650	1,350	100	950	500	500	600		500			
633 Election Reimbursement	0	2,815	6,144	2,558	0	0	0		0			
642 Sale of Cemetery Lots	300	300	1,050	1,800	300	300	0		200			
643 Miscellaneous Sales	236	10	30	47	0	0	0		0			
665 Interest Earned	2,826	1,434	2,210	2,260	1,500	1,500	890		1,500			
668 Oil & Gas Lease	0		0	0	0	0	0		0			
670 Cell Tower Lease	33,088	37,121	38,329	36,157	39,800	39,800	23,454		39,800			
671 Other Revenues Par Plan Dividend and Scrape Tire	0	2,169	2,002	891	200	200	2,665		1,000			
673 Sale of Fixed Assets	0	0		0	0	0	30		0			
687 Refunds	234	43	47	29	0	0	114		100			
699 Transfer in from other Funds			57,906		0	0	0		0			
Total Revenues	467,933	501,202	657,997	503,994	489,550	489,550	205,803	0	497,057	0	0	0

BUDGET WORKSHEET

	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Month:1/2019											
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 101 Township Board											
702 Salaries - Trustee 2 meetings/month = 24 Meetings x \$160.00 per meeting x two Trustee = 7200.00 + 10% Payroll Tax + 4.5% Work Comp of + 2.75 % Experience of 8.91 Are not included in this number	8,250	7,650	8,920	8,480	7,800	7,800	6,880		8,000		
703 Wages - Abandon Building Officer/recording sec. for	602	603	1,077	1,056	200	200	829		1,000		
705 Special Wages - Newsletter- Not used 2018 in Fund 101			0		0	0	0		0		
715 Social Security (Employer)			New 2019		500	500	478		550		
716 Medicare (Employer)			New 2019		120	120	112		125		
727 Office Supplies & Expense	1,860	1,741	1,145	1,238	1,700	1,700	1,438		1,700		
728 Postage	2,479	535	376	1,050	1,500	1,500	316		1,000		
802 Audit & Accounting Services Annual Audit	6,480	6,475	6,476	6,628	6,800	6,800	6,682		6,883		
804 Professional Services -	360	0	0	0	500	500	0		500		
817 Clean Up Day Services	0	7,590	8,050	8,050	9,000	9,000	7,515		9,000		
830 Pension Plan - Three new TB Members are refusing to accept pension plan - Two incumbents continue to accept	3,186	2,227	3,108	3,138	3,300	3,300	2,409		3,400		
840 Dues and Memberships - MTA	3,183	3,193	3,299	3,369	3,600	3,600	3,448		3,600		
852 Promotional Expenses	0	0	0	0	0	0	20		100		
853 Finance Charges -	0	14	0	0	0	0	0		0		
854 Late Fees	5	0	0	0	0	0	26		0.00		
860 Mileage Reimbursement	40	13	124	0	200	200	24		100		

BUDGET WORKSHEET

Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....			Requested	Recommend	Adopted	
	Year Actual	Year Actual	Year Actual	Year Actual	Original	Amended	Actual Thru				Estimated
	2014/2015	2015/2016	2016/2017	2017/2018	Budget	Budget	12/31/2018	Total			
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 101 Township Board											
865 Meal/Lodging Expense	0	50	0	0	300	300	0		200		
880 Education & Training	0	0	138	97	500	500	0		250		
901 Publishing -Budget PH ZA job posting. Additional	436	184	640	2,373	2,000	2,000	1,181		2,250		
902 Printing	0	0	0	13	100	100	0		100		
903 Township Newsletter Expense-1500 units x3 mailings, 2 mailings are covered by treasurer with taxes. 200.00 in paper costs + 300 in copy cost.copies Postatge + .05 per copy	154	1,785	954	871	1,800	1,800	1,126		1,500		
940 Equipment Rental - color copier	0	865	1,049	1,049	1,100	1,100	699		1,200		
941 Postage Meter Rental/Fees	1,164	931	931	931	1,000	1,000	1,071		1,200		
956 Miscellaneous Expense	0	0	79,118		1,000	1,000	571		1,000		
958 Gypsy Moth Program	0	0			0	0	0		0		
959 Scrap Tire Expense-Revnuue is under "other Revnuue 671"	0	376	254	166	300	300	364		400		
964 Refunds - For tax role MTT	703	78	1,653	29	500	500	77		500		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 101 Township Board	28,902	34,310	117,312	38,538	43,820	43,820	35,266		44,558		0

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 20154/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Month:1/2019											
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 171 Supervisor											
702 Salaries - Annual 26000.00 + 10% Payroll Tax + 1.6% Work Comp + 2.75 % Experience (work Comp)	26,000	26,000	27,780	26,780	26,780	26,780	19,570		26,780		
715 Social Security (Employer)				0	1,670	1,670	1,213		1,670		
716 Medicare (Employer)				0	390	390	284		390		
727 Office Supplies & Expense	78	11	10	232	250	250	42		250		
728 Postage	0	13	22	0	25	25	0		25		
860 Mileage Reimbursement	514	924	979	404	600	600	170		400		
865 Meal/Lodging Expense	0	0	0	0	250	250	45		250		
880 Education & Training	254	0	101	0	250	250	0		250		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 171 Supervisor	26,846	26,948	28,892	27,416	30,215	30,215	21,325	0	30,015	0	0

BUDGET WORKSHEET

Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 20154/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 195 Elections											
703 Wages for election workers Annual 5000.00 + 10% Payroll Tax + 1.6% Work Comp + 2.75 % Experience (work Comp)	5,032	4,164	8,817	1,696	5,000	5,000	5,590		5,000		
715 Social Security (Employer)				0	200	200	119		200		
716 Medicare (Employer)				0	100	100	28		100		
727 Office Supplies & Expense	1,456	1,805	2,651	578	1,800	1,800	2,558		1,800		
728 Postage	1,508	862	1,389	543	1,200	1,200	909		1,200		
847 Software Support - New Equip 2017	399	123	123	0	1,000	1,000	0		1,000		
860 Mileage Reimbursement	379	76	401	218	500	500	97		350		
865 Meals/Lodging Expense	0	94	283	95	250	250	98		150		
880 Education & Training	0	0	0	0	300	300	776		900		
901 Publishing	486	219	429	77	500	500	167		400		
970 Capital Expenditure New Equip 2017	0	0	0	0	0	3,700	3,547		0		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 195 Elections	9,260	7,343	14,093	3,207	10,850	14,550	13,888	0	11,100	0	0

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 209 Assessor											
702 Salaries <i>This money goes to make our Asseser an employee of the Township inaccordance with law Annual 1200.00 + 10% Payroll Tax + 1.6% Work Comp + 2.75 % Experience Are Not Inculded in this number</i>	1,200	1,200	1,200	1,200	1,200	1,200	900		1,200		
715 Social Security (Employer)				0	75	75	56		75		
716 Medicare (Employer)				0	20	20	13		20		
727 Office Supplies & Expense	488	564	571	657	300	300	185		300		
728 Postage	891	829	841	813	1,000	1,000	1		1,000		
807 Assessing Services Beginning 2015 the agreement value is \$20,800.00. Annual 2% Increases until termination of agreement	19,600	20,200	21,008	21,428	25,000	25,000	16,395		25,000		
847 Software Support	589	598	600	605	700	700	618		700		
880 Education & Training	0	0	0	0	0	0	0		0		
901 Publishing	0	0	0	37	0	0	0		50		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 209 Assessor	22,768	23,391	24,220	24,740	28,295	28,295	18,169	0	28,345	0	0

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 210 Attorney											
801 Legal Services	14,733	18,736	10,343	13,497	30,000	30,000	20,442		30,000		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 210 Attorney	14,733	18,736	10,343	13,497	30,000	30,000	20,442		30,000	0	0

BUDGET WORKSHEET

Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 215 Clerk											
702 Salaries	26,500	26,500	28,314	27,295	27,295	27,295	19,946		27,295		
<i>Annual 26500.00 + 10% Payroll Tax + 1.6% Work Comp + 2.75 % Experience. Are Not Incuded in this number</i>											
703 Wages	5,976	6,178	6,404	8,118	8,500	8,500	6,628		8,800	0	
<i>Based on \$13.50 Hr 12 hrs per week x 50 week = Annual 8100 + 10% Payroll Tax + 1.6% Work Comp + 2.75 % Experience are not included.</i>											
715 Social Security (Employer)				0	2,220	2,220	1,639		2,500		
716 Social Security (Employer)				0	520	520	383		550		
727 Office Supplies & Expense	1,415	579	1,062	819	1,200	1,200	1,063		1,300		
728 Postage	77	58	102	75	300	300	57		300		
840 Dues and Memberships	110	120	120	120	120	120	120		120		
847 Software Support	1,845	1,938	2,034	2,136	2,250	2,250	2,243		2,300		
860 Mileage Reimbursement	231	416	571	354	600	600	242		600		
865 Meal/Lodging Expense	414	383	420	172	250	250	55		250		
880 Education & Training	254	600	802	414	800	800	113		800		
901 Publishing Minute Synopsis	0	542	808	0	2,500	2,500	0		2,500		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 215 Clerk	36,822	37,314	40,637	39,503	46,555	46,555	32,489	0	47,315	0	0

BUDGET WORKSHEET

Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 247 Board of Review											
702 Salaries <i>Based on March BOR 3 meetings Organizational at one hour \$50.00 x 3 people = \$150.00 + two reviews at 6 hours \$60.00 each multiply by 3 for each member = \$330.00 July & December Meetings \$150.00 each + 10% Payroll Tax + 1.6% Work Comp + 2.75 % Experience Are not included in this number</i>	180	687	708	638	950	950	250		950		
715 Social Security (Employer)				0	60	60	16		70		
716 Medicare (Employer)				0	15	15	4		20		
727 Office Supplies & Expense	0	58	0	0	50	50	0		50		
728 Postage	0	0	0	0	0	0	0	0	0		
860 Mileage Reimbursement - Other than Training	0	49	0	0	100	100	0		100		
865 Meal/Lodging Expense	79	58	75	0	200	200	78		200		
880 Education & Training - <i>Required annual training 3 member 8 hours each = 24 man hours x 10.00/ hr. = 240.00 + 100 miles for each at .60 per mile = 180.00 for a total of 420.00</i>	0	0	30	30	500	500	0	0	500		
901 Publishing	42	164	34	0	400	400	0	0	400		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 247 Board of Review	301	1,016	847	668	2,275	2,275	347	0	2,290	0	0

BUDGET WORKSHEET

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Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....			Requested	Recommend	Adopted	
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018				Estimated Total
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 253 Treasurer											
702 Salaries Annual 26000.00 + 10% Payrol Tax of 2600.00 + 1.6% Work Comp of 416.00 + 2.75 % Experience of 11.44. Are Not Included in this number	26,000	26,000	27,780	26,780	26,780	26,780	19,570		26,780		
703 Wages 400 hours @ \$15.19/hour = 5400.00 + 10% Payroll Tax + 1.6% Work Comp + 2.75 % Experience Are Not included in this number	4,833	4,449	6,038	6,217	7,500	7,500	4,210		7,800		
715 Social Security (Employer)				0	2,130	2,130	1,474		2,250		
716 Medicare (Employer)				0	500	500	345		525		
727 Office Supplies & Expense	2,414	1,058	1,319	796	1,600	1,600	880		1,600		
728 Postage	2,142	2,160	1,799	1,787	2,256	2,256	990		2,600		
804 Professional Services	0	0	0	460	0	0	0		0		
840 Dues and Memberships	50	0	0	0	100	100	0	0	100		
847 Software Support	1,213	1,233	1,237	1,248	1,400	1,400	1,274		1,500		
860 Mileage Reimbursement .58 per mile. New banking do not have to travel as much	842	946	1,057	857	1,200	1,200	584		1,350		
865 Meal/Lodging Expense	0	60	149	0	350	350	45		350		
880 Education & Training	0	134	556	65	800	800	821		900		
901 Publishing Summer deferments Er news	0	0	11	13	125	125	0		125		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 253 Treasurer	37,494	36,040	39,946	38,223	44,741	44,741	30,193	0	45,880	0	0

BUDGET WORKSHEET

	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....			Requested	Recommend	Adopted	
	Year Actual	Year Actual	Year Actual	Year Actual	Original	Amended	Actual Thru				Estimated
Month:1/2019	2014/2015	2015/2016	2016/2017	2017/2018	Budget	Budget	12/31/2018	Total	2019/2020	2019/2020	2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 265 Township Hall & Grounds											
703 Wages		0	97	167	2,500	2,500	42		2,500		
715 Social Security (Employer)				0	155	155	3		175		
716 Medicare (Employer)				0	40	40	1		40		
740 Operating Expense & Supplies <i>Culligan Water = 180.00 Paper Towels for bathroom 20.00 Misc Staples supplies</i>	658	477	953	849	1,300	1,300	1,150		1,300		
809 Lawn Maintenance Services	827	390	485	895	1,000	1,000	360		1,000		
810 Janitorial Services <i>Contracted Services Ask Kim to Mop Floor once per month</i>	1,345	1,275	1,300	1,300	1,500	1,500	1,100		1,750		
811 Waste Removal Services	180	588	180	180	200	200	140		225		
845 Snowplowing Services	1,735	992	1,058	787	1,500	1,500	320		1,500		
851 Internet/Website <i>Charter Cable @60.00 permonth x 12 = 720.00 + 350.00 to host web site</i>	840	875	765	1,051	1,500	1,500	745		1,500		
922 Electricity	1,758	1,700	2,493	1,881	2,250	2,250	1,403		2,250		
923 Electric Heat	3,368	2,979	2,554	3,548	3,000	3,000	1,882		3,500		
924 Telephone	2,160	2,036	2,378	2,492	2,500	2,500	1,767		2,750		
930 Facility Repairs & Maintenance <i>Pest Control 250.00, Septic Tanks 500.00, Irrigation 250.00, + 3,000 for building Maintenance.</i>	4,514	1,652	957	6,449	10,000	10,000	1,428		7,500		
931 Office Equipment Repairs/Maintenance	2,643	1,141	3,239	1,780	3,000	3,000	2,141		3,000		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 265 Township Hall & Grounds	20,028	14,105	16,459	21,379	30,445	30,445	12,481	0	28,990	0	0

BUDGET WORKSHEET

	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Month:1/2019											
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 400 Planning Commission											
702 Salaries 17/18 Request from Kim Reg mtgs 6 members @ 50.00 + 1 @ 80.00 = 380.00 x 12 meetings + 8 additional meetings 380 x 3 + 6 sub committee metings 3 members 150X3 with no secretary = 6,600 + 10% Payroll Tax + 1.6% Work Comp +2.75 % Workman Comp Experience adder Are Not included in this number	3,990	5,200	2,800	4,910	8,000	8,000	3,250		8,000		
703 Wages Recording Sec'y 12 reg. meetings x 100 + 8 Extra Meetings X100 + 20 Agenda Packet Preps X50 = 2100.00 + 10% Payroll Tax+ 1.6% Work Comp +2.75 % Experience Are Not Included in this number. 2018 add 600 for sub committee recording secretarty	1,000	1,600	1,100	2,550	3,600	3,600	1,550	0	3,600		
715 Social Security (Employer)				0	720	720	298		725		
716 Medicare (Employer)				0	170	170	70		175		
727 Office Supplies & Expense	0	255	7	0	1,000	1,000	0		1,000		
728 Postage	0	0	0	0	1,500	1,500	0		1,500		
804 Professional Services Includes Recodification of Zoning Ordinance only General Ordinance Not Included	788	105	437	0	10,000	10,000	0		17,000		
840 Dues and Memberships Planning & Zoning Publication	0	0	0	0	0	0	0		0		
860 Mileage Reimbursement	0	0	0	0	500	500	0		500		
865 Meal/Lodging Expense	0	30	0	0	0	0	0		0		
880 Education & Training Ongoing educations 150x 7 members + citizen planner course 300X6 Members	395	45	229	0	1,500	1,500	0		2,000		
901 Publishing Required meetings 125 x 3 + 1 School rental	0	78	96	727	1,000	1,000	326		1,000		
902 Printing	0	255	0	0	500	500	0		500		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 400 Planning Commission	6,173	7,568	4,669	8,187	28,490	28,490	5,493	0	36,000	0	0

BUDGET WORKSHEET

	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....			Requested	Recommend	Adopted
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018 Estimated Total			
Month:1/2019										
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 405 Zoning Administrator/Planning										
702 Salaries Annual + 10% Payroll Tax + 1.6% Work Comp +2.75 % Experience Are Not Included in this number	12,323	11,978	9,086	29,529	50,000	50,000	24,570	55,000		
703 Wages	0	0	0	0	0	0	0	0		
715 Social Security (Employer)				0	3,100	3,100	1,523	3,410		
716 Medicare (Employer)				0	725	725	356	798		
727 Office Supplies & Expense	556	317	73	120	300	300	271	400		
728 Postage	22	496	9	36	150	150	18	170		
803 Medical Professional Services	0	125	0	0	150	150	0	150		
804 Professional Services - Lindsey has a different request	0	0	437	0	1,250	1,250	0	1,250		
830 Pension Plan	0	0	0	0	0	0	0	0		
840 Membership & Dues	0	0	0	0	0	0	0	250		
847 Software Support Arc - GIS	0	0	0	1,350	1,500	1,500	0	1,500		
860 Mileage Reimbursement	193	233	224	120	300	300	93	300		
865 Meal/Lodging Expense	0	0	0	0	250	250	0	250		
880 Education & Training	55	0	32	139	250	250	0	250		
Fund: 101 - GENERAL FUND										
Expenditures										
Total Dept: 405 Zoning Administrator/Planning	13,149	13,149	9,861	31,294	57,975	57,975	26,832	0	63,728	0

BUDGET WORKSHEET

Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 410 Zoning Board of Appeals											
702 Salaries 1 Board Member @ 50,000, 3 members @ \$50.00 + Chair @ \$80.00 = 280.00 per meeting x 6 = 1680.00 + 10% Payrol Tax of 276.00 + 1.6% Work Comp of 44.16 +2.75 % Experience of \$1.21. Are Not Included in this number	790	1,070	510	1,070	1,680	1,680	610		1,680		
703 Wages Recording Sec'y 12 meeting each 2 hours = 1200.00 +10% Payrol Tax of 120.00 + 1.6% Work Comp of 19.20 +2.75 % Experience of \$.53. Are Not Included in this number	300	400	200	300	600	600	250		600		
715 Social Security (Employer)				0	145	145	53		145		
716 Medicare (Employer)				0	35	35	13		35		
728 Postage	44	12	9	7	25	25	0		30		
860 Mileage Reimbursement	0	0	0	62	250	250	0		250		
865 Meal/Lodging Expense	0	0	0	0	100	100	0		100		
880 Education & Training	110	15	133	356	400	400	151		500		
901 Publishing	375	381	209	439	600	600	0		600		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept: 410 Zoning Board of Appeals	1,619	1,878	1,061	2,234	3,835	3,835	1,077	0	3,940	0	0

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....				Requested	Recommend	Adopted
	Year Actual	Year Actual	Year Actual	Year Actual	Original	Amended	Actual Thru	Estimated			
Month:1/2019	2014/2015	2015/2016	2016/2017	2017/2018	Budget	Budget	12/31/2018	Total	2019/2020	2019/2020	2019/2020
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 803 Historical Society											
703 Wages - 12 meetings each 2 hours long recording sec'ty = 1200 + 10% Payrol Tax of 120.00 + 1.6% Work Comp of 20.00 +2.75 % Experience of .53. Are Not Included in this number 2019 Addition 16 hrs/week \$13.13	1,050	1,050	1,050	750	1,200	1,200	400		15,000		
715 Social Security (Employer)				0	75	75	25		950		
716 Medicare (Employer)				0	20	20	6		225		
727 Office Supplies & Expense	360	40	0	0	300	300	0		300		
728 Postage	0	0	0	0	25	25	0		25		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept. 803 Historical Society	1,410	1,090	1,050	750	1,620	1,620	431	0	16,500	0	0

BUDGET WORKSHEET

	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Month:1/2019											
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 852 Employee Health Insurance											
714 Health Insurance	0	0	0	0	0	0	0	0	0		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept. 852 Employee Health Insurance											
	0	0	0	0	0	0	0	0	0		
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 862 Soc Sec/Medicare (Employer)											
715 Social Security (Employer) 6.2%	7,408	7,502	7,773	9,076	Moved	Moved	0	0	0		
716 Medicare (Employer) 1.45%	1,733	1,755	1,818	2,123	Moved	Moved	0	0	0		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept. 862 Soc Sec/Medicare (Employer)											
	9,141	9,257	9,591	11,199	0	0	0	0	0	0	0
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 865 Insurance											
820 Liability Insurance 3% Increase 2019	12,208	12,619	11,597	13,757	13,000	13,000	5,476	0	13,500		
821 Workers Compensation This Does not include Ambulance, Fire, or Park Personnel. It bases all wages	10,541	3,204	79	9,853	4,000	4,000	1,231	0	4,000		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept. 865 Insurance											
	22,749	15,823	11,676	23,610	17,000	17,000	6,707	0	17,500	0	0
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 890 Contingency											
890 Contingency	0	2,505	2,649	0	25,000	23,800	1,000	0	25,000		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept 890 Contingency											
	0	2,505	2,649	0	25,000	23,800	1,000	0	25,000	0	0

BUDGET WORKSHEET

Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....			Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018				
Fund: 101 - GENERAL FUND											
Expenditures											
Dept. 901 Capital Expenditure											
970 Capital Expenditure	1,691	3,853	400	3,032	5,000	2,500	1,762	0	5,000		
971 Land	0	0	0	2,925	0	0	2,010	0	0	0	0
Fund: 101 - GENERAL FUND											
Expenditures											
Total Capital Expenditure	1,691	3,853	400	5,957	5,000	2,500	3,772	0	5,000	0	0
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 966 Transfers Out											
999 Transfers To Other Funds -65K for ambulance service + 10K to Road Fund, 60K to Rec Fund, 100K to Road Replacement Fund	105,500	165,000	201,506	291,000	226,000	226,000	20,000	0	235,000		
Fund: 101 - GENERAL FUND											
Expenditures											
Total Dept. 966 Transfers Out	105,500	165,000	201,506	291,000	226,000	226,000	20,000	0	235,000	0	0
Total Expenditures	368,257	423,999	538,794	587,771	647,193	647,193	254,295	0	686,238	0	0
GENERAL FUND Change in Balance	99,676	77,203	119,203	-83,777	-157,643	-157,643	-48,492	0	-189,181	0	0

19/20 Supervisor Laptop replacement

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....				Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total			
Month:1/2019											
Fund: 203 - ROAD FUND											
Revenues											
Dept: 000											
452 METRO Act Fees Funds for road maintenance only	5,968	5,593	7,110	6,981	6,400	6,400	6,992	0	6,900		
665 Interest Earned	7	15	24	40	5	5	20	0	5		5
Dept: 931 Transfers IN											
699 Transfers In From Other Funds	13,400	10,000	15,000	0	5,000	5,000	0	0	10,000		
Total Revenues	19,375	15,608	22,134	7,021	11,405	11,405	7,012	0	16,905	0	5
Expenditures											
Dept: 446 Road Right of Way											
846 Road Brining Service	11,771	11,854	12,403	12,403	20,000	20,000	10,232	0	20,000		
921 Street Lights	1,945	1,290	1,430	1,510	2,000	2,000	1,164	0	2,250		
890 Contingency	0	0	0	0	0	0	0	0	0	0	0
Total Expenditures	13,716	13,144	13,833	13,913	22,000	22,000	11,396	0	22,250	0	0
ROAD FUND Change in Balance	5,659	2,464	8,301	-6,892	-10,595	-10,595	-4,384	0	-5,345	0	5

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....							
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020	
Month:1/2019												
Fund: 204 - ROAD REPAIR/REPLACEMENT FUND												
Revenues												
Dept: 000												
699 Transfer In From Other Funds	4,100	100,000	100,000	0	100,000	100,000	0	0	100,000			
665 Interest Earned	5	32	236	280	5	5	141	0	150			
Total Revenues	<u>4,105</u>	<u>100,032</u>	<u>100,236</u>	<u>280</u>	<u>100,005</u>	<u>100,005</u>	<u>141</u>	<u>0</u>	<u>100,150</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenditures												
Dept: 000												
935 Road Repairs	0	0	0	89,460	100,000	100,000	0	0	100,000			
Dept: 000 Contingency	0	0	0	0	18,000	18,000	0	0	18,000			
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>89,460</u>	<u>118,000</u>	<u>118,000</u>	<u>0</u>	<u>0</u>	<u>118,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
ROAD FUND Change in Balance	<u>4,105</u>	<u>100,032</u>	<u>100,236</u>	<u>-89,180</u>	<u>-17,995</u>	<u>-17,995</u>	<u>141</u>	<u>0</u>	<u>-17,850</u>	<u>0</u>	<u>0</u>	<u>0</u>

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....							
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020	
Month:1/2019												
Fund: 206 - FIRE FUND												
Revenues												
Dept: 000												
402 Property Taxes 195,000,000.00	175,338	172,523	185,227	188,759	191,000	191,000	6,245		191,000			
445 Penalties & Interest	0	0	0	0	0	0	0	0	0	0	0	0
590 Grants-Private Sources	0	0	0	0	0	0	0	0	0	0	0	0
630 Rural Fire Dept Rental Fee	8,000	8,000	6,000	10,000	0	0	0	0	0	0	0	0
635 Mutual Aid				0	0	0	0	0	0	0	0	0
637 Cost Recovery				0	0	0	0	0	0	0	0	0
665 Interest Earned	416	528	632	516	300	300	584	0	300			
671 Other Revenues Sales of Rural Assets	0	0	0	0	0	0	50	0	0			
673 Sale of Fixed Assets	0	0	0	0	0	0	100	0	0	0	0	0
674 Rural Fire Dissolution Funds	11,803	0	0	0	180,000	180,000	223,155	0	0	0	0	0
675 Contributions	0	0	0	100	0	0	0	0	0	0	0	0
679 GTB Inspection Services	0	0	0	0	0	0	0	0	0	0	0	0
687 Refunds	0	0	0	135	0	0	0	0	0	0	0	0
699 Transfers From Other Funds - Fire Cap improvement	0	0	0	0	0	0	0	0	170,000	0	0	0
Total Revenues	195,557	181,051	191,859	199,510	371,300	371,300	230,134	0	361,300	0	0	0

2019 New Pumper tanker \$400,000.00

BUDGET WORKSHEET

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Month:1/2019	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Expenditures											
Dept: 336 Fire Dept											
702 Salaries	0	0	0	744	70,000	70,000	32,509	0	70,000	0	0
703 Wages	2,472	0	0	891	5,000	5,000	2,412	0	9,450	0	0
704 Wages (Officers)				0	4,450	4,450	1,313				
705 Special Wages Training & Maintenance	6,445	0	0	0	15,000	15,000	7,813	0	15,000	0	0
707 Fire Wages Run Wages	4,111	0	0	0	15,000	15,000	3,111	0	15,000	0	0
713 Other Benefits	0	0	0	0	0	0	0		5,000	0	0
714 Health Insurance	0	0	0	0	5,500	0	0		5,500	0	0
715 Social Security (Employer)				0	6,800	6,800	2,924		6,800		
716 Medicare (Employer)				0	1,600	1,600	684		1,600		
721 Loss of Wage	0	0	0	0	0	0	0	0	0	0	0
727 Office Supplies & Expense	50	0	0	160	1,000	1,000	997	0	1,200	0	0
728 Postage	0	2	0	3	150	150	0	0	150		
739 Fuel & Oil -	341	324	303	343	3,000	3,000	2,599	0	3,000		
740 Operating Expense & Supplies	325	0	0	2,333	2,000	2,000	2,880	0	3,500		
747 Uniforms - \$4200/year replacement turnout gear	972	39	0	0	5,000	5,000	10,261	0	8,500		
801 Legal Services - Board Decided No Legal Fees Here	0	0	0	0	1,500	1,500	0	0	0	0	0
803 Medical Professional Services				0	5,000	5,000	2,298		3,500		
804 Professional Services Radio Repair	350	19	200	0	1,000	1,000	361	0	1,000	0	0
809 Lawn Maintenance Services - Split Amb Spring & Fall	428	0	330	0	800	800	105	0	800		
810 Janitorial Services - split amb	0	0	0	555	2,600	2,600	2,425	0	2,600	0	0
811 Waste Removal Services Split Amb	180	173	180	165	100	100	470	0	125	0	0
812 Septic Services - Split Amb \$500/5 year	0	190	0	0	0	0	0	0	100	0	0
814 Mutual Aid				0	4,000	4,000	0		4,000		
815 Contractual Services (hazmat)				0	3,000	3,000	395		1,500		
818 Rural Fire Dept Assessment	99,883	98,847	103,889	104,327	0	0	0	0	0		

BUDGET WORKSHEET

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Month:1/2019											
Expenditures											
Dept: 336 Fire Dept											
823 State Unemployment	0	0	0	0	0	0	0	0	0	0	0
830 Pension Plan		0	0	0	0	5,500	5,923	0	5,500	0	0
840 Dues and Memberships	0	0	0	175	450	450	400	0	450	0	0
845 Snowplowing Services Covered under Contract per event Split with Amb	2,195	525	811	1,362	1,500	1,500	320	0	1,500	0	0
851 Internet				0	900	900	426		900		
854 Late Fees	0	0	0	0	0	0	0	0	0	0	0
855 Community Education	0	0	0	0	500	500	0	0	500	0	0
860 Mileage Reimbursement	211	0	0	0	500	500	23	0	500	0	0
865 Meal/Lodging Expense	0	0	0	0	0	0	0	0	0	0	0
880 Education & Training	0	0	0	0	3,000	3,000	1,368	0	3,000	0	0
901 Publishing -	0	0	0	668	500	500	0	0	500	0	0
920 Natural Gas /half should go to ambulance	1,576	669	649	736	1,000	1,000	286	0	1,000	0	0
922 Electricity Half should go to ambulance	2,990	2,029	4,042	4,348	3,000	3,000	2,470	0	3,500	0	0
924 Telephone - Land Line, Fax Line Drop all other liines. Rural Pays for Internet service. Possible have land line convered to cell phone.	1,517	509	842	674	1,000	1,000	782	0	1,000	0	0
925 Cellular Phone	604	0	0	0	1,200	1,200	0	0	1,200	0	0
928 Water	273	133	258	194	400	400	87	0	400	0	0
930 Repairs & Maintenance To the building only	1,288	134	182	5,036	5,000	5,000	5,656	0	5,000	0	0
932 Equipment Repair & Maintenance	1,234	880	880	1,116	9,000	9,000	2,079	0	9,000	0	0
933 Vehicle Repair & Maintenance -	113	0	2,753	603	10,000	10,000	8,181	0	10,000	0	0

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Month:1/2019											
Expenditures											
Dept: 336 Fire Dept											
942 Building Rental	4,800	0	0	0	0	0	0	0	0	0	0
956 Miscellaneous Expense	0	0	0	0	0	0	280	0	300.00	0	0
964 Refunds	0	0	0	0	0	0	0	0	0	0	0
970 Capital Expenditure -	0	0	0	0	1,500	1,500	5,173	0	400,000	0	0
Dept: 862 Soc Sec/Medicare (Employer)											
715 Social Security (Employer) 6.2% 39,450	808	0	0	103	0	0	0	0	0		
716 Medicare (Employer) 1.45%	189	0	0	24	0	0	0	0	0		
Dept: 865 Insurance											
820 Liability Insurance				0	15,000	15,000	17,827		18,600		
821 Workers Compensation				0	15,000	15,000	7,121		15,000		
Dept: 890 Contingency											
890 Contingency	0	0	0	0	30,000	30,000	3,000	0	30,000	0	0
Dept: 966 Transfers Out											
999 Transfers To Other Funds to Fire Capital	21,378	6,700	158,000	21,000	90,000	90,000	0	0	0	0	0
Total Expenditures	282,291	215,646	388,638	269,993	341,950	341,950	134,959	0	666,175	0	0.00
Don't Balance - Medical payment											
FIRE FUND Change in Balance	-86,734	-34,595	-196,779	-70,483	29,350	29,350	95,175	0	-304,875	0	0

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	Fiscal	Fiscal	Fiscal	Fiscal2018/2019.....						
	Year Actual 2014/2015	Year Actual 2015/2016	Year Actual 2016/2017	Year Actual 2017/2018	Original Budget	Amended Budget	Actual Thru 12/31/2018	Estimated Total	Requested 2019/2020	Recommend 2019/2020	Adopted 2019/2020
Month:1/2019											
Fund: 208 - PARK FUND											
Revenues											
Dept: 000											
590 Grants-Private Sources	0	0	6,884	0	0	0	1,500	0	0	0	0
626 Fees Charged	82,591	92,868	99,641	107,957	96,000	96,000	121,903		115,000	0	0
627 Pavilion Rental	1,000	900	800	700	700	700	500		500	0	0
628 Boat Ramp Fees	9,766	10,310	11,210	12,680	10,500	10,500	12,105		11,000	0	0
631 Shirts Hats	687	0	42	0	0	0	0		0	0	0
632 Reservation Fees	6,008	6,912	7,088	7,928	6,500	6,500	9,856		7,000	0	0
644 Ice Sales	3,293	3,858	3,698	4,612	3,000	3,000	5,006		3,500	0	0
645 Pop Sales	0	0		0	0	0	0	0	0	0	0
646 Wood Sales	3,371	4,464	5,136	6,212	4,000	4,000	7,370		4,500	0	0
648 Shower Fees	1,681	1,680	1,720	1,769	1,600	1,600	2,107		1,600	0	0
665 Interest Earned	232	295	338	386	200	200	253	0	200	0	0
671 Other Revenues -Dump station, Garbage, & Prepaid Fees	141	98	446	530	350	350	697	0	400	0	0
673 Sale of Fixed Assets	0	0		0	0	0	225	0	0	0	0
687 Refunds	0	65		0	0	0	0	0	0	0	0
688 Sales Tax Discount	6	0		0	0	0	0		0	0	0
694 Cash Over & Short	-16	-29	6	-9	0	0	-10	0	0	0	0
Total Revenues	108,760	121,421	137,009	142,765	122,850	122,850	161,512	0	143,700	0	0

Dept 405 Zoning Administrator

Fund 101	General Fund Expenditures	Description	Current Budget	Actual thru December	Requested
702	Salaries	Salary - 32 hrs per week/64 hs per pay period - \$26. Requested increase to \$28/insurance stipend	50,000	23,861	46,952
703	Wages		0	0	0
715	Social Security (Employer)		3,100	1,479	
716	Medicare (Employer)		725	346	
727	Office Supplies & Expense	Postcards, folders, paper, etc	300	257	300
728	Postage	Postage Rate Increase 1/27/19	150	18	170
803	Medical Professional Services		150	0	150
804	Professional Services	All Zoning Ordinance and Master Plan updates - remove from PC budget and add to ZA budget 1,250 + 10,000	1,250	0	11,250
830	Pension Plan		0	0	0
840	Membership Dues	American Association of Planning - 2020 renewal membership	0	0	230
847	Software Support	ESRI annual renewal	1,500	0	1,500
860	Mileage Reimbursement		300	51	300
865	Meal/Lodging Expense		250	0	250
880	Education & Training		250	0	250
Total Expenditures			\$ 57,975.00	\$ 26,012.00	\$ 61,352.00

Dept 410 Zoning Board of Appeals

Fund 101	General Fund Expenditures	Description	Current Budget	Actual thru December	Requested
702	Salaries	Chair: \$80, Members: \$50 x 4 = \$200; Increase ZBA Wages Chair: \$100, Members \$70 x 4 = \$280	1,680	280	2,280
703	Wages	Recording Secretary \$100	600	150	600
715	Social Security (Employer)		145	27	
716	Medicare (Medicare)		35	6	
728	Postage	Postage Rate increase 1/27/19	25	0	30
860	Mileage Reimbursement		250	0	250
865	Meal/Lodging Expenses		100	0	100
880	Education & Training		400	151	500
901	Publishing		600	0	600
Total Expenditures			\$ 3,835.00	\$ 614.00	\$ 4,360.00