

**WHITEWATER TOWNSHIP BOARD**  
**AGENDA FOR 1st REGULAR MEETING – OCTOBER 9, 2018**  
**7:00 p.m. at the Whitewater Township Hall**  
**5777 Vinton Road, Williamsburg, MI 49690**  
**Phone 231-267-5141/Fax 231-267-9020**

*At this time, the board invites everyone to silence their electronic devices.*

A. Call to Order/Pledge of Allegiance

B. Roll Call of Board Members

C. Set/Adjust Meeting Agenda

D. Declaration of Conflict of Interest

E. Public Comment

Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.

F. Public Hearing (none)

G. Reports/Presentations/Announcements/Comments

1. County Board of Commissioners Report
2. County Road Commissioner Report
3. Mobile Medical Response Report
4. Fire Department Report
5. Planning Commission Report
6. Parks & Recreation Advisory Committee Report

H. Consent Calendar

Receive and File

1. Supervisor's Report for September 2018
2. Clerk/Park & Recreation Administrator's Report for September/October 2018
3. Zoning Administrator's Report (none)
4. Mobile Medical Response September 2018 Activity Reports
5. Whitewater Township Fire Department September 2018 Report
6. Approved 01/25/2018 Zoning Board of Appeals Minutes
7. Approved 07/09/2018 Parks & Recreation Advisory Committee Minutes
8. Approved 08/13/2018 Parks & Recreation Advisory Committee Minutes
9. Approved 09/05/2018 Planning Commission Minutes

Correspondence

1. Grand Traverse County Sheriff Department Statistics for September 2018 and 3rd Quarter Totals
2. Letter 10/01/2018 Charter Communications re: Price Adjustments

Minutes

1. Recommend approval of 09/11/2018 and 09/25/2018 regular meeting minutes and 10/04/2018 special meeting minutes

Bills for Approval

1. Approval of Alden State Bank vouchers # 43193 through 43301
2. Approval of First Community Bank Miami Beach vouchers # 1245
3. Approval of First Community Bank WMDLS vouchers # (none)

Budget Amendments (none)

Revenue & Expenditure Report (to be distributed next week)

I. Unfinished Business

1. Reconsideration of Road Name
2. Semi Annual Review of Medical Marijuana

J. New Business

1. Discussion of Zoning Administrator Position
2. Proposed Mutual Aid Agreement between Whitewater Township Fire Department and Grand Traverse Band of Ottawa and Chippewa Indians

K. Tabled Items

1. Review Administrative Policy Section 5 (tabled 10/14/2014)
2. Review Ordinance 22 Pension Plan (tabled 10/25/2016)
3. Review Whitewater Township Planning & Zoning Fees (tabled 02/28/2017)

L. Board Comments/Discussion

M. Announcements

1. Next regular meeting date October 23, 2018, at 7:00 p.m.

N. Public Comment

O. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777.

To: Township Board Members

From: Cheryl A. Goss, Township Clerk

Date: 10/05/2018

Re: Consent Calendar for 10/09/2018 Township Board Meeting

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**An appropriate motion would be: Motion to approve Consent Calendar items as presented.**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_. Roll call vote:

# Whitewater Township Supervisor's Report

## September 2018

It is with great sadness, I inform you of the passing of Dennis Habedank, Whitewater Township's Zoning Administrator. Denny was a valued member of the Township Staff and will be greatly missed. I hope you will join me in sending pleasant thoughts to his surviving family members.

### 1) Investigate citizen observations:

- A. Responded to citizen observations of a non-operational intersection light at the corner of Skegemog Point Road and M-72. Cherryland Electric is currently replacing the light.
- B. I continue to receive requests for plans to fix poor driving surface conditions on North Skegemog Point Road. The gravel pit of course has become very active now that it is owned by Elmer's which is adding to the frustration. The edge of the roadway is breaking away under the extreme abuse of large earth moving trucks forcing the motoring public to hug the centerline. This road like Baggs Road is likely not to receive a lot of attention from the Grand Traverse County Road Commission because it is a dead end road. Roads of this category are among the last to get attention. In the coming months I will be reaching out residents on the road for thoughts of a special assessment district.
- C. Address citizen observations on Angell Road regarding a change in time of winter maintenance of the hill near Elk Lake. It has been reported plowing and sanding times have changed from early morning to late. Concerns are drivers get stranded partway up the hill and on dark mornings it is difficult to see things in the roadway. A street light has also been recommended.

### 2) Office duties:

#### A. Meetings:

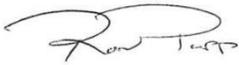
- 1) I participated in two meetings with the County Board of Commissioners. The first was a work session designed around receiving input from Local Units about the viability of keeping the County sponsored Planning Commission. The County Planning Commission really never had any authority over Townships but, offered a convenient one stop shop for a number resources often used by local township planning commissions. Over the last few months the Department has lost several key personnel and the new County Administrator Nate Alger was looking to the Townships for what was important to them.  
The second meeting the Board of Commissioners was a full meeting where they voted to abolish the Planning Commission before the end of the fiscal year 2018.
- 2) Attended the monthly meeting of the MTA with Representative Larry Inman, and Senator Wayne Schmidt. The topics of discussion were about how to keep Local over all zoning matters, focused on short term rentals, and the unacceptable proposed amendments affecting local assessing. Both Larry and Wayne are very supportive of local control and oppose efforts to diminish those responsibilities. Rules surrounding absentee voter requirements and the proposed changes there were also touched on.

- 3) The spaghetti dinner hosted by the Williamsburg Emergency Service Auxiliary, WESA, was as always, the source of good eats. I want to thank the community for their support, I was amazed at the number of takeout orders served to people who wanted to support the organization but could not stay. Thank you to the WESA members and the first responders for their community involvement too!
- 4) Meeting with John Divozzo, Grand Traverse County DPW supervisor. He has prepared several budget points for consideration during the development of a 2019/2020 budget. The proposed budget document is near completion and should be ready in the next week to 10 days for public release.

**B. Other Items of Interest:**

- 1) Tribal meeting for the month was canceled due to scheduling conflicts.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ron Popp", with a stylized flourish above the name.

Ron Popp  
Whitewater Township Supervisor.

## **Clerk/Parks & Recreation Administrator's Report for September/October 2018**

To: Whitewater Township Board Members

From: Cheryl A. Goss, Township Clerk

Date: 10/04/2018

This report details activity in the Clerk's office since my last report dated 09/07/2018.

### **Meetings Attended (in addition to Township Board meetings):**

1. 09/10/2018 Parks & Recreation Advisory Committee
2. 09/12/2018 County Board of Commissioners Study Session re: Planning/Zoning
3. 09/20/2018 Grand Traverse County Municipal Clerks' Association
4. 10/03/2018 Mobile Medical Response Advisory Board

**Elections:** Preparations for the November 2018 General Election are proceeding apace. Turnout is expected to mirror the November 2016 presidential election. The dual ePollbook and other mechanisms are being put in place to handle the expected turnout. In November 2016, nearly 1,100 voters voted in the township hall (another several hundred by absentee ballot) and there was only one voter in the building 10 minutes before the close of polls. While some have suggested that large turnout elections should be moved to Mill Creek Elementary, election law does not allow for the temporary movement of a polling location.

**Whitewater Township Park:** The park hosted a bass tournament with approximately 100 boats on the last weekend in September. A number of those fishermen stayed in the campground for the weekend, so it was a great revenue-producing event for the park. This was the 3rd year of hosting this group. We love having them at the park!

The 43rd Annual Community Halloween Party will be held at the park on October 13, 2018, from 5 pm to 8 pm. We offered a special camping rate for 3 nights, and as of the date of this report, 31 of 44 campsites are booked. The Whitewater Emergency Services Auxiliary is putting on this event. The campground closes on October 14.

**Hi Pray Park/Battle Creek Natural Area/Lossie Road Nature Trail/Petobego Natural Area:** Parks & Recreation Advisory Committee Chair Melissa Melton and her crew of baseball parents and players are planning to erect the batting cage at Hi Pray Park on the weekend of October 13. Anthony Rupard from the Land Conservancy will be attending the Parks & Recreation Advisory Committee's 10/8 meeting to talk about the nature trail project and how they can assist with signs, kiosks, and benches.

### **8380 Old M-72 Renovation/Addition Project:**

Black dirt, grass seed, and fertilizer were installed on the south and west sides of the Emergency Services Building in September in hopes of getting the soil erosion permit closed out this month.

**Other News:** The sudden passing of Zoning Administrator Dennis Habedank has left a very large void that will be hard to fill. Denny was doing a great job for the residents of Whitewater Township. Each person who has stopped in for a zoning matter since his passing has commented on how knowledgeable and helpful he was to them. His background, demeanor, fair-mindedness, and great organizational skills were a huge asset to the township. Godspeed, Denny! You will be missed!

# Fractile Response Time

Company IS MOBILE MEDICAL RESPONSE; AND Trip Date IS BETWEEN 09/01/2018 AND 09/30/2018; AND Initial Priority IS P-1 Life Threatening Emergency OR P-2 Emergency No Lights OR P-3 Downgrade (No Lts/Sirens); AND Dispatch Zones IS GT-Whitewater; ...

## MOBILE MEDICAL RESPONSE

	Call Count	Cumulative Call Count	Percent of Total Calls	Cumulative Percent of Total Calls
02:00 - 02:59	1	1	13%	13%
03:00 - 03:59	1	2	13%	25%
07:00 - 07:59	3	5	38%	63%
09:00 - 09:59	2	7	25%	88%
14:00 - 14:59	1	8	13%	100%

Total Calls for MOBILE MEDICAL RESPONSE: 8

# Demand Analysis by Day of Week for Whitewater Twp

From 09/01/2018 to 09/30/2018

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<i>TIME OF DAY</i>	1.SUN	2.MON	3.TUE	4.WED	5.THU	Total
03:00 - 03:59	0	0	0	0	1	1
04:00 - 04:59	1	0	0	0	0	1
05:00 - 05:59	0	0	1	0	0	1
08:00 - 08:59	0	0	0	0	1	1
10:00 - 10:59	0	1	0	0	0	1
16:00 - 16:59	0	0	0	0	1	1
17:00 - 17:59	0	0	1	0	0	1
18:00 - 18:59	0	0	0	1	0	1
Total	1	1	2	1	3	8

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# Requests by Nature of Call in Whitewater Twp

From 09/01/2018 to 09/30/2018

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	Total
Breathing Problems	1
Chest Pain (Non-Traumatic)	1
Overdose / Poisoning (Ingestion)	1
Sick Person (Specific Diagnosis)	3
Unknown Problem (Man Down)	2
<b>Total</b>	<b>8</b>

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## Transport Count by Month

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	9/2017	10/2017	11/2017	12/2017	1/2018	2/2018	3/2018	4/2018	5/2018	6/2018	7/2018	8/2018	9/2018	Total
Village of Elk Rapids	17	7	12	17	11	4	13	15	6	16	10	18	12	158
Elk Rapids Twp	5	4	4	5	6	6	4	5	7	5	3	6	10	70
Milton Twp	16	11	7	6	11	6	9	8	15	7	6	11	10	123
Whitewater Twp	20	9	19	16	9	6	13	17	14	12	20	12	8	175
Torch Lk Twp	0	0	0	0	0	0	0	0	1	2	0	2	1	6
Kalkaska County	1	0	0	0	0	0	0	2	0	1	1	0	0	5
GT County	2	3	3	1	8	2	1	2	5	1	4	3	2	37
<b>Total</b>	61	34	45	45	45	24	40	49	48	44	44	52	43	574



# WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO BOX 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

## Monthly report September

### **Alarms:**

The Fire Department responded to three emergency calls for the month of September including an injury accident and 2 EMS assistance calls.

### **Training:**

The Firefighters attended 4 training sessions in September including vehicle maintenance, Rapid Intervention Team (RIT) Training, Vehicle Inventory and Medical Training at Metro Station 8.

### **Meetings/Other:**

Whitewater FD attended the Acme Fall Festival on September 29 with Engine 3 and Air 3. The crews provided equipment demonstrations and fire safety information to the visitors.

The Fire Chief attended meetings as follows:

Northwest Regional Fire Training Center Board of Directors Meeting, 9/6/18

LEPC Meeting, 9/20/18

911 Board Meeting, 9/20/18

County Fire Chiefs meeting, 9/27/18

Meeting with Chief Moldenhauer of GTB Fire Rescue on 9/26/18. Chief Moldenhauer offered the Whitewater Twp. FD a Mutual Aid Agreement to provide fire response services to Turtle Creek Casino. The current MOU with Metro Fire will expire on Nov. 17, 2018.

Apparatus Committee Meeting, 9/27/18

The apparatus committee met with Scott Patchin of CSI Emergency Apparatus to discuss specifications for a new pumper/tanker.

LPT September meeting was cancelled.

The Fire Chief also attended a Grant Writing class held at the NMC University Center on Sept. 26. This is the first class of a two part series with the next class held in October.

### **General:**

Pro-Image of Traverse City finished the lettering of the vehicles on Sept. 10.

The annual hose and ladder testing was completed on Friday, Sept. 14. Approximately 6000' of hose was tested with 150' that did not pass the test.

ISO, Insurance Services Office, Inc. has been scheduled and will be here evaluating the Fire Department on November 13, 2018 at 11:00 a.m.



Committed to proudly serving the community with professionalism and integrity.

WHITEWATER TOWNSHIP ZONING BOARD OF APPEALS  
REGULAR MEETING OF January 25, 2018  
5777 Vinton Road, Williamsburg, Michigan

Call to order by Chair at 7:02 p.m.

Roll Call: Bowen, Hooper, Lake, Shaffer

Absent: Benak, Garza (alternate)

Also in attendance: Zoning Administrator, Dennis Habedank

Set / Adjust Agenda: Set

Declaration of Conflict of Interest: None

Approval of Minutes:

Motion to approve meeting minutes of December 21, 2017, by Hooper, second by Shaffer. On voice vote, all in favor. Motion carried.

Scheduled Public Hearing: None

Matters to be Reviewed by the Zoning Board of Appeals:

a. Election of officers:

Motion to keep the officers as is by Lake, second by Hooper, being Bowen as Chair, Halstead as Vice Chair and Lake as Secretary.

Roll call vote: Benak-NA; Hooper-yes; Halstead-yes; Lake-yes; Shaffer-yes; Garza-NA; Bowen-yes;.

b. Resolution ZBA 18-01 for 2018/2019 meeting schedule:

Motion to approve Resolution ZBA18-01 for Regular Meeting Schedule for 2018/2019 by Bowen, second by Hooper.

Roll call vote: Bowen-yes; Benak-NA; Hooper-yes; Halstead-yes; Lake-yes; Shaffer-yes; Garza-NA

c. By-Laws and Rules of Procedure review.

Motion to keep the ZBA By-laws and Rules of procedure as currently written by Bowen, second by Shaffer. On voice vote, all in favor. Motion carried.

Planning Commission Representative report: Hooper: Still working on the zoning ordinance getting it ready for codification.

Township Board Representative report: Benak: Written report from Benak, read by the Chair: Working on the paperwork, policies and ordinance to operate our newly formed fire department starting 4/1/2018. A new subcommittee was formed to complete these items.

Posted Fire Chief job opening as of 1/24/2018

Renovations on the fire station are complete.

Monthly meetings between the Tribe and Whitewater have resumed.

Zoning Administrator report: Habedank: Copy of report turned in to the board showing a comparison of 2016 and 2017. Report shows what permits have been issued and what they were issued for. Cook road condominium project is in the works.

Next meeting will be February 22, 2018, if there is a case.

Adjourned at 8:00 p.m.

Respectfully submitted by

Zoning Board of Appeals-12/21/2017

APPROVED

Recording Secretary  
Lois MacLean

**Whitewater Township  
Parks and Recreation Advisory Committee  
Regular Minutes for Monday, July 9, 2018**

**Call to order 7:03 p.m.**

**Roll Call:** Butler, Hubbell, Leach, Melton

Absent: Cosgrove, Decker

Also in attendance Recording Secretary MacLean and Clerk Goss

**Set / Approve Agenda:** Set

**Declaration of Conflict of Interest:**

**Public Comment.** None

**Approval of June 11, 2018, Regular meeting minutes.**

**MOTION** by Butler, second by Melton to approve the minutes. On voice vote: All in favor. Motion carried.

**Reports/Presentations/Announcements/Comments/Correspondence:**

**Unfinished Business:**

1. Hi Pray Park Batting Cage Community Project: Engineer's drawing update. It has been sent to Mark Pressell. It has not been completed and given to us. If it comes in tomorrow it will be presented to the Board. The Land Use Permit is ready to go to the county. Optimistically, it could be ready for mid-August.

No word on possibly having the machine be coin operated. Will see how it all goes once it is up and running.

2. BCNA Amendment mapping: WWT has ARCGIS which has an app. Lois will get information. Cosgrove was going to do some testing of the XHunt app.

3. Whitewater Township Park Playground equipment installation, landscaping / leveling work. Subcommittee met at the playground area and marked it. The ground needs to be leveled. Hubbell got a quote which includes rocks for the retention pond with drain to the pond, \$3,500, playground only \$600. Possibly just clean up the retention pond area and seed it with grass.

Swings and monkey bars first. 42 bags of concrete for the swings and monkey bars (Gilroy's delivers). Fence or rerod for the concrete base. Swings and chains need to be ordered, three regular and one infant. Will need the stainless steel nuts and bolts and other hardware. (Brian can make a list and get them).

Looking toward the end of July for the workbee. Brandon is available mid August.

Workbee date August 18, 9 to 2 (Contact the treasurer to do an email blast).

Order the sealed bearings. Maybe Brian can put the merry-go-round together. Additional for the merry-go-round, need to determine the size of the pad. 4'x4'x8" would be 25 bags. Rent a mixer, ER Rental.

4. Tentative scheduling of other projects

BCNA signage to do in the future. Will hear from the Tribe by the end of July about the grant.

Berm clean out at Hi Pray, weed kill and then mulch. Getting a quote from Lawn N Order.

Harley rake the parking lot. Get a price from Kyle.

**New Business:**

1. None.

**Next regular meeting:** August 13, 2018

**Public Comment:** None

**Adjournment:** 8:41 p.m.

Respectfully submitted,

Lois MacLean

Recording Secretary

**Whitewater Township  
Parks and Recreation Advisory Committee  
Regular Minutes for Monday, August 13, 2018**

**Call to order 7:10 p.m.**

**Roll Call:** Butler, Cosgrove, Decker, Hubbell, Melton

Absent: Leach

Also in attendance Recording Secretary MacLean and Clerk Goss

**Set / Approve Agenda:** Set

**Declaration of Conflict of Interest:** None

**Public Comment.** None

**Approval of July 9, 2018, Regular meeting minutes.**

**MOTION** by Hubbell, second by Butler to approve the minutes. On voice vote: All in favor. Motion carried.

**Reports/Presentations/Announcements/Comments/Correspondence:**

We did receive two 2% grants from the Tribe: \$7,500 for the trail system and \$5,000 for the batting cage, dugouts, etc. The township budget money is still budgeted for the projects.

Budgeted amounts for Hi Pray: Dugout: \$15,000, Batting cage: \$2,100 plus roof (not included in budget), Pitching machine: \$ 700, Shed: \$2800, Tennis backboard: \$2,000, Berm clean out

Goss, Decker and Popp were able to attend the presentation of funds event from the Tribe.

A report needs to be made on the project (s) within a year.

Send thank you letters with pictures for the grants when complete.

Also need a "Funding Provided by Rotary Good Works" sign for the batting cage.

**Unfinished Business:**

1. Hi Pray Park Batting Cage Community Project: Received the engineered drawing from Mark Pressell. Need the name corrected on the drawing. Will need a sealed drawing for the county. Send to lumber company for bill of material. Will be built by a group of people. Will be taken to construction code office by Lynn Peterson. Electric still needs to be completed. Committee approves to send to the board for approval. Scheduling: Tentative for the 2<sup>nd</sup> weekend in October.

2. BCNA Amendment mapping: (open item) Tom will further investigate.

3. Whitewater Township Park Playground equipment installation, landscaping / leveling work. Brian will get the bolts needed for swings and monkey bar. Swing information options: Get the swings in green. Coated plastic/rubber color for the swing chains (playsetparts.com) in green. Three regular swings and one infant. May need additional chain for the swings. Discussion of drain field erosion. Board will have to discuss and approve. Workbee date August 25. Start at 8 a.m. (Contact the treasurer to do an email blast 9 - 2). Concrete needed: 24 bags for swings, 18 bags for monkey bars. Will need water hoses. Fence has been talked about. Cedar posts available at the park. Discussion of day laborers.

4. Other projects:

Discussion of tennis back board wood vs. concrete.

BCNA and Lossie Trail signage: Need to review the list. No one available for installation until after Labor Day. Need to determine approximate placement.

An email from Supervisor Popp: Anthony Rupert of the Grand Traverse Regional Land Conservancy has offered to help with the signs.

Phil Knapp is also willing to help.

Berm clean out and mulch has been done at Hi Pray.

Get a price from Kyle Riegel to Harley rake the parking lot.

One tennis court is striped for pickle ball. The tennis courts need to be cleaned. Clean both, stripe one for \$1,995. Ask for a quote to clean the basketball courts also.

Chuck Decker will not be continuing as a PRAC member but he will continue to help with grants as requested.

**New Business:**

1. None.

**Next regular meeting:** September 10, 2018

BCNA and Lossie Trail signs

**Public Comment:** None

**Adjournment: 8:56 p.m.**

Respectfully submitted,

Lois MacLean

Recording Secretary

WHITEWATER TOWNSHIP PLANNING COMMISSION  
MINUTES FOR REGULAR MEETING  
September 5, 2018

Call to Order at 7:07 p.m.

Roll Call: Dean, Jacobson, Lawson, Mangus, Savage

Absent: Hooper, Render

Also in attendance: Recording Secretary MacLean plus 2 in audience

Set / Adjust Agenda: Set

Declaration of Conflict of Interest: None

Public Comment: None.

Approval of Minutes:

Motion to approve the August 1, 2018, meeting minutes by Savage, second by Jacobson. All in favor. Motion carried.

Correspondence: None.

Reports:

*Zoning Administrator Report, Habedank:* Commented on the topic of animals via email to the commissioners regarding land quality for grazing. Will discuss when we get to the actual topic on the agenda.

*Chair's Report, Mangus:* The board discussed event barns and will be doing a survey at some point in the future. There is no one who has a request in to the township at this time.

Regarding the discussion about the dates of the PC meetings to better fit the ZA attendance at the meeting, the board currently is not interested in making the change that would be necessary.

*Township Board Rep., Lawson:*

July 7, meeting had a lot of public comment opposition to the subject of event barns.

Discussing policy and procedure of the steps to make zoning changes / amendments. It could eliminate some of the back and forth between the Board and the PC. Public Act 33 of 2008 needs to be reviewed.

PC appointment process.

Ryan Stibbs was appointed the dangerous buildings inspector.

The board is going to further investigate the event barns subject. How does it fit into Agri-tourism?

*ZBA Representative, Hooper:* No meetings.

*Committee Reports:* None.

*Additional Items:* None.

Old Business:

1. Recodification preparation progress update: Provide to the Board and the ZA the list of what needs to be addressed.

Need to make sure the PC has the certified / correct / complete zoning ordinance to work from as soon as possible.

Articles 1, 11, 12, 25, 27 and 28 needs PC review. Some of these can be handled during the recodification process.

PC needs a certified copy of Article 11 which needs a review by the attorney to get a certified copy, to make sure the RC district is accurate before the PC addresses it. Send the board a formal letter requesting the certified copy from the Clerk with all additional documentation.

Discussion of PC questions to the attorney.

Articles 6, 7, 14 and 17 have been forwarded to the Board.

Articles 10 and 37 are currently under PC review plus the 17.14 correction before the Board.

Review 11, 12 and 27 before sending out for recodification.

We have been trying to make a cleaned up certified copy to send out for recodification. Articles 11 and 37 have the most documentation / extensive publishing errors and should be addressed before being sent out.

Mangus will prepare a letter to review to send to the Board as discussed.

Policy and Procedure, statutory requirements, zoning enabling act. The PC will come up with verbiage that can

be presented to the Board for their review.

2. Article 17, Land Use Permits – attorney recommendations: The PC had not requested any input on 17.12. Consensus to drop any reference to 17.12.  
Article 17.14: Consensus to send the original PC proposed with a letter of explanation to the Board including a request that when the attorney makes changes or removes items that the attorney gives an explanation of why.
3. Attorney recommendations for 6, 7, and 14: Not available.
4. Joint meeting with township board. Subject brought up several times during discussion during the meeting. The Board is not interested in a joint meeting with the PC.
5. Articles 37 and 25 - postponed

New Business:

1. Community survey - postponed

Next Regular Meeting October 3, 2018.

Agenda: Formal letter to Board, letter for a joint meeting, postponed items.

Public Comment: None.

Commission Discussion/Comments: Lawson recommends the commissioners read PA 33 of 2008, including the definitions.

Continuing Education: None.

Adjournment: 9:16 p.m.

Respectfully Submitted  
Lois MacLean,  
Recording Secretary

## Grand Traverse Sheriff Department Calls for Service Statistics

**Month**    **Year**  
September    2018

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	458	436	527	490	507	465	466	3,349					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	102	55	42	23	41	36	67	86	150	182	214	188	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	178	196	191	213	214	192	179	165	140	163	209	123	
Location	Citations	Traffic Crashes			Arrests		*Other	Criminal	Non-Criminal	Traffic Crashes	Totals		
		Fatal	PIA	PDA	OWI	Criminal							
01 Acme	8	1	0	7	1	7	106	17	38	8	169		
02 Blair	28	0	5	18	2	26	219	102	88	23	432		
03 East Bay	18	0	3	21	1	12	196	64	78	24	362		
04 Fife Lake	9	0	0	4	0	6	90	2	8	4	104		
05 Garfield	58	0	9	69	4	73	606	319	395	78	1,398		
06 Grant	2	0	0	0	0	0	20	6	15	0	41		
07 Green Lake	9	1	0	5	1	8	111	32	41	6	190		
08 Long Lake	1	0	1	4	0	1	53	19	38	5	115		
09 Mayfield	8	0	0	7	0	1	69	7	8	7	91		
10 Peninsula	5	0	0	6	1	2	54	14	66	6	140		
11 Paradise	5	0	1	3	1	0	52	23	23	4	102		
12 Union	0	0	0	2	0	2	9	3	3	2	17		
13 Whitewater	4	0	0	3	0	2	49	13	10	3	75		
29 Fife Lake Vlg	1	0	1	0	0	0	16	5	7	1	29		
30 Kingsley Vlg	3	0	0	1	0	7	37	30	23	1	91		
66 Traverse City	2	0	0	0	4	81	0	0	0	0	0		
84 Out of County	0	0	0	0	0	11	0	0	0	0	0		
<b>Totals</b>	161	2	20	150	15	239	1,687	656	841	172	3,356		

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

*As of 1/01/18, MIP alcohol citations are civil infractions, therefore no arrest is applicable.*

Ticket stats are based on what District Court has entered as of 10/01/18.

Arrest stats are as of 10/01/18.

**Totals are not equal.**

## Grand Traverse Sheriff Department Calls for Service Statistics

**3rd Quarter Totals**

July - September 2018

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	1,455	1,630	1,755	1,692	1,700	1,332	1,319	10,883					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	
	331	210	169	95	94	97	193	292	458	580	629	626	
Location	12	13	14	15	16	17	18	19	20	21	22	23	
	576	620	652	661	694	657	607	513	478	573	544	434	
Location	Citations	Traffic Crashes			Arrests		*Other	Criminal	Non-Criminal	Traffic Crashes	Total		
		Fatal	PIA	PDA	OWI	Criminal							
01 Acme	49	1	3	31	3	20	362	87	144	35	628		
02 Blair	80	0	15	75	8	51	672	282	316	90	1,360		
03 East Bay	91	0	9	72	6	39	674	230	311	81	1,296		
04 Fife Lake	30	0	3	13	1	7	291	12	42	16	361		
05 Garfield	188	0	28	214	18	279	1,888	1,108	1,224	242	4,462		
06 Grant	8	0	1	5	2	2	61	24	37	6	128		
07 Green Lake	28	1	2	16	3	21	360	85	143	19	607		
08 Long Lake	20	0	6	19	2	17	171	90	148	25	434		
09 Mayfield	21	0	2	13	1	4	175	17	18	15	225		
10 Peninsula	16	0	0	20	2	2	175	40	194	20	429		
11 Paradise	27	0	1	17	1	7	177	56	76	18	327		
12 Union	2	0	0	6	1	3	38	8	14	6	66		
13 Whitewater	15	0	1	14	0	5	157	28	45	15	245		
29 Fife Lake Vlg	1	0	1	4	0	1	45	15	28	5	93		
30 Kingsley Vlg	8	0	0	5	0	25	105	64	61	5	235		
66 Traverse City	16	0	0	0	9	229	0	0	0	0	0		
84 Out of County	0	0	0	0	0	50	0	0	0	0	0		
<b>Totals</b>	600	2	72	524	57	762	5,351	2,146	2,801	598	10,896		

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts

*As of 1/01/18, MIP alcohol citations are civil infractions, therefore no arrest is applicable.*

Ticket stats are based on what District Court has entered as of 10/01/18.

Arrest stats are as of 10/01/18.

**Totals are not equal.**

October 1, 2018

T3 P1 487 \*\*\*\*\*AUTO\*\*ALL FOR AADC 496  
Whitewater Township  
5777 Vinton Rd.  
P.O. Box 159  
Williamsburg, MI 49690-9776

RECEIVED  
10/3/18  
CB



Re: Charter Communications - Upcoming Changes

Dear Franchise Official:

At Charter (locally known as Spectrum), we continue to enhance our services, offer more of the best entertainment choices and deliver the best value. We are committed to offering our customers products and services we are sure they will enjoy. Containing costs and efficiently managing our operations are critical to providing customers with the best value possible. Like every business, Charter faces rising costs that require occasional price adjustments. As a result, customers will be notified of the following price adjustments through a bill message on or after October 1, 2018. Effective on or after November 1, 2018 pricing will be adjusted for residential video service:

- Broadcast TV Surcharge from \$8.85 to \$9.95
- Spectrum Receiver from \$6.99 to \$7.50 (per receiver)
- Latino View from \$7.99 to \$8.99

We remain committed to providing an excellent experience for our customers, in your community and in each of the communities we serve. If you have any questions about these changes, please feel free to contact me at (616) 607-2377.

Sincerely,

*Marilyn Passmore*

Marilyn Passmore  
Director, State Government Affairs  
Charter, Michigan

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR***Whitewater Township Board  
Minutes of Regular Meeting held September 11, 2018****Call to Order/Pledge of Allegiance**

Supervisor Popp called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

**Moment of Silence in Observance of 09/11/2001 Tragedy**

A moment of silence was observed for the victims of 911.

**Roll Call of Board Members**

Board Members present: Treasurer Benak, Clerk Goss, Trustee Hubbell, Trustee Lawson, Popp

Board Members absent: None

Others present: County Commissioner Carol Crawford, Fire Chief Brandon Flynn, and 3 others

**Set/Adjust Meeting Agenda**

There were no adjustments.

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Public Hearing**

None

**Reports/Presentations/Announcements/Comments****County Board of Commissioners Report**

Carol Crawford gave the following report:

- The BOC is currently taking requests from the departments for budget. Budget should be right on time this year.
- They settled the 10-year-old Carlson case, someone holed up in their house in Interlochen, intended to commit suicide by police, eventually shot by the sheriff department.
- Renovations to the pool are slower than they thought, specifically the locker rooms. The pool will be open October 1. The pool area is beautiful and will last a long time.
- Last week they talked about the undersheriff, adjusting the pay scale for the undersheriff. They will receive some recommendations from administration. The pay is low for the level of responsibility.
- They have a special meeting tomorrow night to discuss county planning. They need input from the townships and other divisions to see how we all want to go forward together.

The proposed bypass was briefly discussed. Hubbell would like to see the process accelerated.

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

The end of Crawford's term as county commissioner was also briefly discussed.

**County Road Commissioner Report** – No one is present from the Road Commission.

**Mobile Medical Response Report** – No one is present from Mobile Medical Response. August activity reports are in the meeting packet.

**Fire Department Report**

Chief Flynn gave the following report:

- They had a busy month, 8 alarms. Four of those were the result of the storm on 8/28, a lot of trees down and an arcing wire that they sat at for 10 hours to wait for Consumers. They had a couple injury accidents, an illegal burn, and an assist with MMR.
- They had 4 training sessions for the month of August.
- Flynn attended the county fire chiefs' meeting and the 911 board meeting. There was a fire officer meeting at the station, as well as two apparatus committee meetings.
- The department attended the Harbor Days parade on 8/4.
- Alex Johnson was hired as a new firefighter. He will be going to the academy this fall and winter.
- Firefighter Andrew Jeurink has moved out of the area.
- Since Flynn started in May, they are down 2 and up 1 for personnel.
- The apparatus bay lights have been completed.
- The last of the firefighter gear has been cleaned, inspected, and re-lettered. All of their gear is in real good shape.
- The DUNS number has been obtained for the Whitewater Township Fire Department. It is needed for federal grants.
- Firefighter annual physicals have been completed and everybody did a great job.
- Flynn represented the fire department at the funeral of Gerald Dittrich, who was an active member of the department, along with his wife, for over 30 years.
- Flynn asked to amend the Salary/Wage Schedule to include a probationary firefighter hourly rate.

There was consensus to add amendment of the Salary/Wage Schedule 2018/2019 as New Business #10.

DUNS numbers were briefly discussed.

**Planning Commission Report**

Lloyd Lawson gave the following report:

- The PC met on 9/5. They started their discussion about getting certified copies of any particular articles they are using from the clerk's file. They are going to start working on the 5 acres and they will submit a letter from the chair to the clerk requesting all the published information. They will start working with that, and with all certified copies.

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

- They touched briefly on the ideas of policy and procedure, such as ordinance adoption, ordinance amendment numbering, requests to present to the PC, request document review by the attorney, etc. It will be on the next agenda.
- Members would like to have a meeting with the board to discuss the future of what they are doing and any questions that go between.

**Parks & Recreation Advisory Committee Report**

Cheryl Goss gave the following report:

- The committee met last night. All members were there, including alternate Chuck Decker, although it was Decker's last meeting. The committee thanked him for his service.
- The construction permit has been approved for the batting cage. The cost of the permit is \$416. A soil erosion permit is also required at a cost of \$25. October 13 is the date chosen for setup.
- Regarding the playground equipment at Whitewater Township Park, the swing set frame has been installed. There is another work bee on Saturday 9/15 to pour concrete for the monkey bars and merry-go-round. The swings will be installed, except for the infant swing, which had to be reordered.
- The committee started talking about the signage for Battle Creek Natural Area and Lossie Road Nature Trail. The committee decided on kiosks for LRNT.
- The committee will be urging the board to create a handyman position so there is someone who can help with some of these projects. Josh and Melissa Melton and Brandon Hubbell have been doing a lot of volunteering, which is not what committee members signed up for. Goss will start a list of all the things that need to be done at the various facilities. The board will need to get a job description in place and budget funds for this position in the next budget cycle.

Brief discussion followed regarding a handyman position.

Benak noted that the policy and procedure manual requires that a letter be sent to a member of a committee or commission who resigns, thanking them for their service.

Popp said he will make it a docket item to provide special recognition for Decker.

The upcoming work bees were briefly discussed.

**Terry Martin – Junk Complaint**

Terry Martin is not present.

**Consent Calendar**

Receive and File

1. Supervisor's Report for August 2018
2. Clerk/Park & Recreation Administrator's Report for August/September 2018
3. Zoning Administrator's Report for August 2018
4. Mobile Medical Response August 2018 Activity Reports

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

5. Whitewater Township Fire Department August 2018 Report
6. Approved 08/01/2018 Planning Commission Minutes

## Correspondence

1. Grand Traverse County Sheriff Department Statistics for August 2018
2. Thank You Card from Louella Dittrich to Fire Chief Brandon Flynn
3. E-mail 08/24/2018 Ron Beitel re: Road Mess on Skegemog Point Road
4. E-mail 08/28/2018 John Nolan re: Whitewater Township Meeting
5. E-mail 08/29/2018 Tom Slopsema re: Miami Beach Sewer Ordinance

## Minutes

1. Recommend approval of 08/14/2018 and 08/28/2018 regular meeting minutes

## Bills for Approval

1. Approval of Alden State Bank vouchers # 43069 through 43192
2. Approval of First Community Bank Miami Beach voucher # 1244
3. Approval of First Community Bank WMDLS vouchers # (none)

Budget Amendments (none)

Revenue & Expenditure Report (none)

**Motion by Lawson, second by Hubbell, to approve the Consent Calendar as presented.**

There was no further discussion. **Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes. Motion carried.**

**Unfinished Business**

**Review/Approve Assessor Employment Contract and Review/Approve Job Description**

**Motion by Goss, second by Lawson, to approve the updated Employment Contract.** There was no further discussion. **Roll call vote: Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes. Motion carried.**

There was brief discussion of the Assessor Job Description.

**Resolution #18-16 In Opposition to Michigan House Bill 6049 and Senate Bill 1025**

Popp stated he is asking the board to support this resolution.

**Motion by Goss, second by Lawson, to adopt Resolution #18-16.** There was no further discussion. **Roll call vote: Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes; Goss, yes. Motion carried.**

**Discuss Appointment Process – Review Policy and Procedure Manual**

Popp stated he placed this item on the agenda last month to discuss and review the appointment process, stating we were asked by the public what the process was.

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

Discussion followed.

It was agreed this topic will be brought back in November with an outline of the different committees in the township which have appointments.

**New Business**

**Review Phase II Environmental Site Assessment – MDOT Parcel**

The Otwell Mawby report states, “The laboratory sample results have identified soil impact that exceeds MDEQ Part 201 GCC – Residential criteria for Groundwater Surface Water Interface Protection and Direct Contact Criteria in soil; and as a result of the Direct Contact Criteria exceedances, the subject property is a “Facility,” as defined by Part 201 of Act 451 as amended under Part 201.”

Discussion followed.

There was consensus that we stay away from it (purchasing the property).

Notification of adjacent landowners was discussed.

There was consensus that Popp will write a letter notifying the adjacent property owners of the contamination and providing them with a copy of the Phase I and II reports. Questions should be directed to MDOT.

There was also consensus that MDOT will be notified that the township is not interested in purchasing the property.

**Zoning Administrator Request for Direction re: Junk Complaints**

Zoning Administrator Habedank sent an e-mail to the board on 08/27/2018 concerning a junk complaint on Crisp Road wherein he inquired how the supervisor wishes him to proceed.

Popp stated we should do it the same way we did it the last time.

There was brief discussion of a costly lawsuit in the township a few years ago over an outdoor storage violation.

Benak stated she is not in favor of going to court, having people arrested, them getting a criminal record over outdoor storage and an illegal shed, when they can be given a civil infraction and comply.

Lawson cited Attorney General Opinion 6232, 1984, stating we are not allowed to issue appearance tickets. We do not have the authority.

Discussion followed.

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

Popp stated we should have Habedank move forward with the complaint and get work started on the cleanup process.

**Motion by Popp that we move forward with enforcement of our existing zoning ordinance on outdoor storage with respect to the Terry Martin complaint.**

More discussion followed regarding the process for enforcement and the Code Enforcement Policy.

**Popp amended his motion to strike “zoning ordinance” and replace it with “general ordinance.”**

Discussion followed as to the zoning administrator’s intent in the 08/27/2018 e-mail.

Benak noted that in the enforcement portion of the policies and procedures manual, the township board directs the Grand Traverse County Sheriff’s Department, through the zoning administrator, to write the ticket. Benak also noted that the list in the policies and procedures of what we are supposed to do is different than what is in the proposed ordinance. The proposed ordinance has dates, like 30 days. The policies and procedures manual says reasonable amount of time. Is it 30 days? 45 days? They should match for consistency purposes. Benak stated she would feel more comfortable if it was sent back to Habedank to confirm he went all the way through the list, and if so, give us a formal request.

There was consensus that Benak will provide Popp with the list entitled Guidelines Based on Whitewater Township Policies and Procedures for Code Enforcement. Habedank will be asked to verify that he is to the point of asking Patterson to file a complaint.

**Lawson seconded the motion.**

Goss re-read the motion as follows: **Motion by Popp that we move forward with enforcement of our existing zoning ordinance on outdoor storage with respect to the Terry Martin complaint.**

Goss questioned the listing of Terry Martin’s name in the motion since he is not the person complained of, and also noted the **motion was amended to strike zoning ordinance and replace it with general ordinance.**

Popp said he doesn’t know if the name makes a lot of difference; it is still referring to the same parcel of land.

**Lawson affirmed his second of the motion.** There was no further discussion. **On voice vote, all those present voted in favor, none opposed. Motion carried.**

There was consensus to keep this matter on the first agenda of the month.

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR***Review Planning Commission Recommendations re: Article 17**

A letter dated 09/06/2018 from the planning commission chairperson to the township board, with recommended revisions to Article 17.14 attached, is in the board packet.

Benak commented that, in the list of things in section 17.14 that have to be checked, taxes being paid is not on the list, and it has to be there. The township has a fiscal responsibility ordinance that says no land use permits will be issued if you have outstanding property taxes.

In response to a question from Goss regarding July taxes not being due until September 14, Benak explained that July taxes are due July 1, but they are billed in arrears, so they must be paid if a land use permit application comes in between July 1 and September 14. The only exception is mortgage companies, whose payments are guaranteed, and in writing with title companies on land splits.

It was noted that the planning commission Article 17 document only depicts section 17.14, Land Use Permit Review.

Mangus explained that they have put back in the verbiage requiring land use permits and a few additional details to be more concise. As far as the taxes, that was just never added to the zoning ordinance.

Benak reiterated that the requirement that taxes be paid needs to be in section 17.14.

Lengthy discussion followed, including an explanation by Goss as to text of Article 17 which went to public hearing previously as part of Proposed Zoning Ordinance Amendment No. 72, as well as the recommended revisions by the attorney to section 17.12, Zoning Administrator Duties.

**Motion by Popp to accept the planning commission's recommendation for Zoning Ordinance Article 17 to be taken to public hearing.**

Goss noted the planning commission only supplied their recommendation as to section 17.14. The attorney has changes to section 17.12 which need to be made.

In response, Mangus quoted from her letter to the township board, and stated the commentary from the attorney, the best they could figure, was a response or an answer to someone else's question because the planning commission was not looking at that portion of the ordinance. They were only trying to correct land use permits. She stated it requires board action to take something to court, so that was intentionally removed from the ordinance several years ago.

Benak replied that the administrator and interpretation of the provisions within the ordinance is not just on taking somebody to court; it is the whole ordinance, and you are taking away the zoning administrator's ability to govern the ordinance, which we hired him to do, by not having it in there giving him authority to do so. Safeguards are set up so he cannot just take somebody to court; it has to come to the board.

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

Related discussion followed, after which it was noted that **Popp's motion was not seconded.**

**Motion by Goss that the planning commission be directed to hold a public hearing on the attorney's version of Article 17; second by Benak.** There was no further discussion. **On voice vote, Benak, Goss, Hubbell and Lawson voted aye, Popp opposed. Motion carried.**

Popp stated to Mangus that she is going to take the attorney's version and conduct a public hearing.

Mangus said she will return the board's comments to the planning commission for discussion and the board's opinion that they would like us to hold a public hearing on that document. That being said, by statute, according to the planning zoning enabling act, any zoning amendment requires a consensus between both the board and the planning commission. She stated she cannot speak for the planning commission that we will accept the attorney's document. The planning commission as a whole unanimously voted against the attorney's version. Thus, we have a board consensus that it is an acceptable document, but we do not have a planning commission consensus that there is an acceptable document. So the planning commission will have to look at it in light of your recommendations and evaluate whether or not the planning commission is willing to approve that document and put it forward for public hearing, because it does require both bodies acting independently in order for an ordinance change to be made.

Upon Goss's request that the planning commission chairperson provide the specific law she is referring to, Mangus stated she believes it to be 126.6033.

Goss stated the board has the authority to direct the planning commission to hold a public hearing.

Mangus replied that it is a 7-member board and it will have to go back to the planning commission, in light of the board's input, whether or not they are willing to accept that.

Goss suggested we get the attorney's opinion on Mangus's assertion.

Mangus stated she will provide the exact reference.

The process of public hearing and adoption of a zoning amendment was discussed.

Lawson stated if the PC chooses not to do the public hearing, then the board is not going to get it for adoption because the statute says the public hearing is held by the planning commission.

Benak stated her question to the attorney would be: What do you do with a planning commission that is throwing a temper tantrum because they didn't get their way? We went with a legal opinion, which none of them are lawyers on the planning commission. You can't fault the board for going with something that is a legal opinion. She stated her question is: What can you do? Can we just skip them, do the public hearing, and adopt it?

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

Popp stated all he knows is a few months back he got correspondence from Habedank and Mangus that something illegal was in 17. He stated he called the attorney and asked what was illegal in 17; he said I don't know, I've never reviewed it. Popp stated he is pretty sure the zoning administrator said the attorney did review it and said it was illegal and had to be changed. Popp stated he will look back and provide those documents. Popp stated he would like to set all of the differences aside and come out with the public ahead for once.

Benak stated she honestly believes that the attorney's changes do that.

Popp then stated, specifically with that section, Patterson told him that he was asked by Habedank to put that in there.

Benak stated she would like to see that in writing.

Goss requested Popp forward all correspondence he has had with the attorney on Article 17 to the board.

Popp stated he does not know what is so wrong with what is proposed here and does not know why we are arguing over it, and asked Hubbell if he has any ideas.

Hubbell said, yeah, go with the attorney's opinion and be done with it; that is what we paid him for.

Related discussion followed.

Mangus will provide the citation of law that she is relying on and Goss will forward it to the attorney and ask for his interpretation.

**Review Attorney's Recommendation re: Article 17**

This agenda item was addressed simultaneously with the previous agenda item.

**Request to Accept or Decline Responsibility – Elkwood Shores Community Drain Field Project**

Scott Jozwiak is present representing the people of Elkwood Shores who have had a sewer system association since 1999. They are going to pull the trigger on it. He stated he can take this in any format the board wants it. It could be a vote and a follow-up letter from the supervisor. That would satisfy the DEQ. He stated he does not need a resolution.

**Motion by Popp to decline responsibility for the Elkwood Shores Community Drain Field Project; second by Benak.**

Discussion followed which elicited the following information:

- The parcels shown in pink on the map are not participating in this project. Individual parcels are sold for their drain field needs. They do not need to join this project and the project would not have capacity for them. They have suitable approved drain fields.

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

- The southern parcels on the map have another batch of easements in a different area dedicated for that purpose. Jozwiak said they are working with the Mims to reshape it.

Benak suggested we should look at the Miami Beach sewer system and see if we can decline there, too. They have an association. She noted the township had to do what they did because of the special assessment district, which is over, and there is money sitting there for replacement; let them handle it.

Jozwiak stated he was the design engineer for Miami Beach. He has seen in the minutes where the board is looking to maybe privatize, and stated he has a contact for that who is certified to maintain systems, but this guy would not do billings.

Goss noted that she sent this matter to the township attorney for his opinion, but if the board is not interested in his opinion and they just want to decline responsibility, she will tell him he does not need to work on that.

Popp asked, if the township did accept responsibility, and if the association does experience financial trouble in the future, do we want to provide property protection for those people in the orange. Is that part of governmental responsibility?

Benak stated she read that there is another government that is responsible for that and they monitor it for lack of funds.

Jozwiak stated these people need to fund an escrow account for the DEQ of 2 to 5 years of operation. It becomes the DEQ's issue.

Goss noted that there is a law which says that townships are responsible ultimately for failed septic systems which discharge into public bodies of water, and asked for assurances that the township will not have financial responsibility for any problems with the system.

Jozwiak said this project is fixing that because you have a bunch of failed systems down along the water right now and we are sending them across the street and up on a hill.

Noting that there is a motion and a second, Popp asked if he is hearing that we wish to have attorney input before we answer this question.

Hubbell stated he would like that.

Popp stated the MCL he thinks the clerk is referring to is Sims Township; there is a lot of activity on Lake Huron just north of Au Gres. He stated that is where he first came in contact with this, and most of those lawsuits have been overturned against the township and the township has been found not responsible. But that is private, not necessarily private publicly used, which is different.

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Goss wonders if we can just get the question answered from Patterson: What do we need to get from them (Elkwood Shores Association), if anything? Maybe we don't need to get anything.

Hubbell asked if the motion should be rescinded till we get that answer.

Popp stated he thinks the cleanest thing to do would be just to vote your conscience on the motion and the second.

Jozwiak named several municipalities which have all declined, and stated the system will probably be built in the spring.

Goss re-read the motion: **Motion by Popp to decline responsibility for the Elkwood Shores Community Drain Field Project. Second by Benak.**

There was no further discussion.

**On voice vote, all those present voted in favor, none opposed. Motion carried.**

**Decision re: Third Brine Application**

**Motion by Popp to authorize a third brine; second by Hubbell.** Brief discussion followed.  
**Roll call vote: Lawson, yes; Popp, yes; Benak, yes; Goss, yes; Hubbell, yes. Motion carried.**

**Consumers Energy Franchise Renewal**

Goss noted that she sent this information to the attorney since an ordinance needs to be drawn up.

Brief discussion followed, mainly regarding the term of the franchise.

Goss will bring it back when Patterson has provided something.

**Resolution #18-17 to Set Rates for Cemetery Services**

**Motion by Popp to adopt Resolution #18-17; second by Hubbell.** There was no further discussion. **Roll call vote: Popp, yes; Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes. Motion carried.**

**Approve New Park Ranger – Seth Anderson**

**Motion by Hubbell to approve \$11 per hour starting park ranger wage for Seth Anderson; second by Goss.** Popp stated he wants to be very cautious here that we are hiring husband and wife. Benak stated she has been married 36 years and has worked in two companies with her husband, and she is still married. **Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, no. Motion carried.**

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR*

**Amendment of Salary/Wage Schedule 2018/2019 (added)**

Hubbell asked if \$11.25 is enough in today's world. Goss noted that firefighter training wages have already been set at \$11.25. Chief Flynn stated the reasoning is that he is always in training, even when he is on an emergency call, and noted it is standard in the industry.

**Motion by Hubbell, second by Lawson, to approve an amendment to the Salary/Wage Schedule adding \$11.25 per hour wage for a probationary fire person.** There was no further discussion. **Roll call vote: Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes. Motion carried.**

**Tabled Items**

**Review Administrative Policy Section 5 (tabled 10/14/2014)**

This agenda item will remain tabled.

**Review Ordinance 22 Pension Plan (tabled 10/25/2016)**

This agenda item will remain tabled.

**Review Whitewater Township Planning & Zoning Fees (tabled 02/28/2017)**

This agenda item will remain tabled.

**Board Comments/Discussion**

None

**Announcements**

Next township board meeting is September 25, 2018, at 7:00 p.m.

**Public Comment**

Ron Bachi, 6987 Cook Road, stated he came in late and asked if 911 was recognized by a moment of silence. He stated the board is amazing and he loves coming to the township meetings. He said he brings a pencil and pad but has no reason to take notes because he loves how the board operates. You work really good together; everybody has input, you recognize law, and you are doing a fantastic job. He stated he is blown away by tonight and the board is doing a great job. He stated he would like to talk a little bit about the planning commission. He stated he loves the planning commission and would like to see a lot more positive energy coming from the planning commission. Not one time tonight did he hear anything negative from the township board toward the planning commission, but as he sits in the planning commission meetings, a dozen times, 15 times, negative about the township board. We need to be more positive. Positive energy gets things done. He stated he would like to see more input by everybody on the planning commission, too. It seems to him like he hears one person and he does not hear any other input. He would like to hear more input, discussions, debate. He stated the board communicates, talks, works things out. That is what a board should be about.

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**Adjournment**

Motion by Hubbell, second by Lawson, to adjourn. Meeting adjourned at 9:38 p.m.

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk

DRAFT

*DRAFT MINUTES – FOR 10/09/2018 CONSENT CALENDAR***Whitewater Township Board  
Minutes of Regular Meeting held September 25, 2018****Call to Order**

Supervisor Popp called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

**Roll Call of Board Members**

Board members present: Treasurer Benak, Clerk Goss, Trustee Hubbell, Trustee Lawson, Popp

Board members absent: None

Others present: 9

A moment of silence was observed for the passing of Zoning Administrator Dennis Habedank.

**Set/Adjust Meeting Agenda**

Goss proposed adding discussion of zoning administrator position.

Added as New Business #9.

**Declaration of Conflict of Interest**

None

**Public Comment**

John Nolan, 9933 Miami Beach Road, stated he hopes the board will take into consideration the following during discussion of whether to forward the Miami Beach sewer ordinance to legal review:

- In his opinion, it would be remiss to forward the proposed ordinance without predetermining the new rate resolution and replacement costs, which are excluded.
- The new billing rate and replacement fund strategy in the proposed draft appear to be an extreme or out of the ordinary increase, especially when compared to neighboring communities. Fife Lake charges \$15 per month, which includes the debt to fund their system. Elk Rapids is \$53 per month, including \$16 toward funding of debt. At a detail level, the replacement fund does not define base cost of the original system. He stated he thinks the replacement fund cost would exclude one-time costs such as legal, bond, and design costs. In business cases he has developed in the past, CPI would be omitted when the funds were interest bearing, which is included in the proposed strategy for replacement costs. In addition, the replacement fund strategy does not factor in the existing collected funds of \$70,000.
- For reasons unknown, historic financials were only made available today at 5 o'clock. The BPW seems to have failed to provide audited historic financials, as required in the agreement between BPW and the township.
- He stated he also has concerns regarding the BPW providing funding input into the repeal ordinance when it no longer has ownership to the system. Their future involvement would be only as a service provider.

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- Lack of providing rate resolution and replacement funding does not qualify in transparency to the residents impacted by the ordinance.
- He thanked Popp and Goss for their assistance and efforts in timely addressing his concerns and issues.

Tom Slopsema, 9693 Miami Beach Road, stated he wants to make a couple comments on the proposed Miami Beach sewer ordinance.

- He forwarded some proposed changes this week to Popp. One of the things they suggested was to merge the contract payment fund into the operation and maintenance fund so we end up with two funds, operation/maintenance and replacement. This is to simplify it for them and hopefully for the township. He stated he had also proposed a modest monthly fee increase into the replacement fund. The current replacement fund should be about \$70,000. He stated he proposed a modest increase just to make sure we cover routine component replacement annually, i.e., pump replacement, electronics upgrade, or a switching valve at the field. He stated he has seen historically that BPW has spent money on that sort of stuff.
- He stated they don't see the need at this point to re-fund an entire replacement fund. However it is calculated, if we use previous new system costs from 1997 and amortize it with CPIs over X number of years and then end up with a big fund in the future, maybe \$600,000, maybe \$800,000, their proposal is we not re-fund an entire new system at this point. We replace what we need to, and if we start having problems in the future and we can see we need to do major replacement, say, of the concrete tanks or of the force main common line -- those are the big money items -- at that point, they are wondering if they could issue a new bond. That is how they funded the system 21 years ago. He stated he just got done paying last year his portion of the 20 years of the new system. He is hoping not to start funding an entire new system again today. Based on the condition assessment by Gourdie-Fraser done last year, it looks like the major dollar items are out another 30 years from now, so he was hoping to gain another 30 years before he has to re-fund another new system.
- They also included proposed wording which puts more teeth into requiring the Miami Beach Road Association to annually evaluate the individual systems for sludge and replace those filters. He stated he just spoke with Gary Koteskey yesterday, who emphasized to him that the effluent filter socks are preventing any and all solids from getting into the main system. He stated he did not ask BPW at the lift station how clean it is. He stated they routinely pump that out maybe once a year or so. He does not have data on if there is ever sludge accumulated in there. There should be zero sludge in there with the filter socks. If a homeowner allows too much sludge to accumulate in his system, the sock will plug, his pump will deadhead, and the pump tank will fill up and an alarm will go off. He stated that happened to at least one resident on their road this year. It kept the system clean, so the filter requirement should remain in there and that is keeping the common system very clean.
- He stated they also added wording clarifying that the township owns up to the service valves, and clarifies that anything toward the house from the service valve is the homeowner's responsibility for cost and maintenance.
- He stated they definitely have to keep working with the township in the future on their operation and maintenance costs. Up till now, the BPW has been charging them \$7,000 a

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year, according to what is posted on the township website. He stated that doesn't look too bad to him, but in the original agreement it said that they want to charge 0.5% of their annual budget. Maybe in 1996 or 1997, when this was set up, that was a good way to do it. He is hoping, if there is another agreement with BPW, not to make the annual fee based on a percentage of their overall budget but based on historical what are we charged, how much work are they really doing, to maybe come to more real numbers.

**Correspondence**

1. 09/14/2018 E-mail Eva Lenzini re: Internet
2. 09/04/2018 Dave Milliron Update re: Rural Fire Asset Distribution

There were no comments on the items of correspondence.

**Public Hearing**

None

**Reports/Presentations****Rebecca Koteskey, Grand Traverse Conservation District, re: Invasive Species Information**

Rebecca Koteskey is here representing the Northwest Michigan Invasive Species Network. She listed which counties they work in and the services they provide. She is hoping the township will adopt an invasive species ordinance for new commercial buildings in the township.

Popp asked how we enforce this.

Koteskey replied that it is usually placed under a landscaping ordinance, so if somebody is coming to get a land use permit, they would be shown the recommended planting guidelines and the ordinance that goes along with it. She added that they are primarily terrestrial. They do not have any aquatic resources at this time.

In response to a question from Hubbell, she stated Bingham Township approved all classes except Class 4.

Goss asked Koteskey what the penalty should be for violating this proposed ordinance.

Koteskey replied maybe just tear out the invasive species and dispose of it correctly, and replace it with a native species. She acknowledged that she does not want to see anyone go to jail.

**Unfinished Business****Elkwood Shores Community Drain Field Project – Request to Accept or Decline Responsibility – Attorney Review**

Recent correspondence from the township attorney cited the Worth Township case, “a decision where failing septic along Lake Huron was ultimately held by the DEQ to be the responsibility of the township; the judgment entered against that township required them to build a system that cost millions of dollars.”

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Goss stated the question asked of the attorney was what the township's liability is with respect to septic systems for lake lots and whether we are able to require developers of these systems to hold the township harmless from liability. Goss noted the board has already declined responsibility for the Elkwood Shores Community Drain Field Project, but do the developers and/or the association have to provide us with something that holds the citizens of the township harmless from any liability so the township cannot be forced to come up with a lot of money in case something goes wrong.

Goss further noted that the attorney's e-mail is asking if the board wants that question answered.

Some details of the Worth Township case were discussed.

Goss stated her suggestion is that we find out whether we are able to have these developers hold the township harmless from ever having to be responsible for something, a legal opinion on how we can prevent that from ever happening to Whitewater Township.

Hubbell asked what do you do about the ones that have been in there forever and the developers are long gone; he would like to have the opinion of the attorney on that, too. Hubbell noted that all of the township's lake frontage is developed; he would like to know the answer, where we stand.

Discussion followed.

Goss would also like to know whether the township has liability with respect to private lakes in the township, i.e., Island Lake, Truax Lake.

Popp mentioned streams and asked if they would be added. Boardman River?

Hubbell stated any pond, water, or stream in the township; he wants to know the answer.

Nolan stated the DEQ might be able to give you guidance versus taking it to an attorney.

There was consensus that the attorney will be asked the above questions. Goss will contact the attorney.

**Consumers Energy Franchise Renewal – Attorney Review – Set Public Hearing Date Motion by Benak to schedule the Consumers Energy Franchise Renewal Ordinance for public hearing at the 10/23/2018 regular meeting date, as revised by the attorney; second by Hubbell. There was no further discussion. On voice vote, all those present voted in favor, none opposed. Motion carried.**

**Proposed Miami Beach Sewer Ordinance – Discuss Updates/Approval to Send to Attorney**

Popp stated he is looking for approval to send the ordinance he has revised to Patterson, and noted that he has a couple questions from the public that he will send along. Addressing the earlier public comment, he stated the rate resolution really has very little to do with the actual ordinance itself.

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Benak stated she would like to ask the attorney if we can turn this over to the association.

Popp stated yes, we can do that (ask the attorney), but he does not know that there is a lot of support from the Miami Beach Association members to run their own sewer system.

Benak stated she just wants to know the answer if it can legally be done, if it is an option or not.

Popp stated that is the first question he would ask, before the attorney reviews the ordinance.

Hubbell stated he wants to add to the question: Can we? And what all is involved in doing that?

Benak pointed out that it also hinges on the first question we are asking about being held harmless.

Referring to Popp's mention of the township's fixed asset disposal policy in the board packet, Goss pointed out that this would not be disposal of a fixed asset. If it was done, it would be the turning over of a sewer system to a private entity.

Popp restated the questions: Can we sell the system back to the association? And how can we be held not responsible?

Turning to the ordinance document created by Popp, Goss stated she thinks some things are being assumed in the document that she is not sure the township board is okay with:

- For instance, that the township board wants to be responsible for operation and maintenance of the system. She stated she does not see the township board wanting to be responsible for that. There is currently a contract with the DPW, which will continue unless 6 months' notice of intent to terminate is given by either party.
- In section 4, where it says Rates and Usage, Goss noted that it sounds like there is an intent to control the usage of each individual property owner, which she is not sure can be done.

Popp noted that section 4 was added consistent with Divozzo's recommendation that if the quality of the effluent drops to a certain level, they want to be able to increase the rate because of additional treatments that are required or shut the user off.

Benak noted that none of the systems have meters.

It was stated that if a user is shut off, the waste would back up in their house.

Juanita Pierce stated that then people will start putting in their own drain fields again, which is not a good idea.

Goss quoted section 4, "Some fees will be flat rate whether or not your assigned riser is active and are meant to offset those known costs, while other fees may be use based and are computed on volume or capacity of the system used, either by actual measurement or estimated volumes,

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ensuring a proportional bill with proportional use,” and noted that it is not proper legal language, as well as it is extremely confusing as to the intent. Goss also stated that rates need to be standardized. Proportional rates will be a billing nightmare.

Popp stated that a water meter would be installed and that is how you get the use-based information. That is meant to protect those people who are gone in the winter and those people who are here year-round. It is meant to defer or amortize those costs equally to the use of the system.

In response to Hubbell’s question, Popp stated the water meter would be installed at the well head.

Hubbell asked what about those with irrigation; there has to be a way to back that out.

Popp stated Elk Rapids charges more for sprinklers.

Benak asked about people who rent their homes on a weekly basis with 10 people in the house and more toilet flushing.

Popp stated that is why this is built to have flexibility.

Benak inquired if there are current systems where this type of fluctuation is billed, to which Popp responded yes, around the south end of Lake Cadillac.

The BPW, the county septage facility, and the situation in Elk Rapids was briefly discussed.

Benak said that we should not put the wording in there if we have no way to track it through a metered system. It can be added later, when the users want to have it tracked, but meanwhile keeping this clear and straightforward. Benak stated if we pass an ordinance, she wants it to pertain to what is happening today. If meters are added later, we would amend the ordinance to add this type of information.

Goss noted there are a number of mistakes in the document, and stated that at the point it is sent to Patterson, he should be provided with the original document as well.

Benak pointed out that Patterson also needs some guidance on what it is we are doing, because the original ordinance was put in place when we had bonds out and we had to have contracts. That’s not there anymore. The bonds are done. It is a different situation.

Popp stated that Nolan brought up whether Public Act 94 still applied, and stated the reason why it was left in is because we may want a bond for a future replacement. If it is the board’s opinion that we just focus on what is in front of us today, then likely the 94 language can be dropped. But it is an attorney question.

Goss asked that Patterson be provided with the contract between the township and the DPW.

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Popp asked the clerk to provide him with a certified copy of Ordinance 28.

Goss stated the attorney should be asked how it should be spelled out that the township board is not responsible for the day-to-day maintenance. It is spelled out in the original ordinance, but it has been struck out.

Discussion ensued with respect to the owner of the system choosing which entity will operate and maintain it.

Referring to section 3, Benak stated she would like to take “person or persons” completely out and have it just be “entities” because she does not think anybody in this township is qualified to operate, manage, or maintain the system. It needs to be a professional service that does it, and we should be able to pick who it is. So far, she has not heard that they are unhappy with the DPW.

Goss agreed that supervision and control of the system needs to be contracted out.

Goss stated she will send Patterson these minutes when they are done so he has the benefit of the discussion.

Goss then asked: Does this agreement infer that the township is going to do the billing? Goss stated her office is not going to do it, and unless the treasurer volunteers to do it, the township is not going to be doing billing.

Benak stated no.

Popp noted this is an ordinance, not an agreement, and stated the current agreement does not cover billing either.

Nolan noted that it states the BPW is responsible for billing at the township’s request.

Goss stated that, especially due to the events of yesterday, her time to review the proposed ordinance was less than she wanted it to be and she only got to section 5.

Nancy Letherby, 10037 Miami Beach Road, referring to section 5B, stated discussions at previous meetings have acknowledged that the filter socks are a great thing to have and have kept the system running well, but it was also discussed that private tanks should not be required to be pumped every 3 years. A lot of the property owners have just had their pump tank measured for the amount of sludge in it. She stated theirs was zero for the rating and less than 5" in the septic tank. The whole idea is to leave some of that in there for the bacteria to grow. She said they asked the people who did their inspections yesterday and they said there is no point in pumping your tank; it is a waste of money; it is just a few inches and it is not necessary or healthy, but that requirement is still in there in section 5, no less than every 3 years.

Popp replied that this document is unaltered, and perhaps what Ms. Letherby does not have is the short synopsis of written comments he received and how he interpreted them.

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Nolan commented that Slopsema forwarded some, but they are not in the summary.

Popp acknowledged he has not looked at those and has moved into budget. Popp noted the county's depreciation schedule uses a 1.5% rate of inflation. Popp's data came back at 2.14% as noted by the department of bureau and statistics. He stated he is trying to get with county administration and their finance people to see if municipalities qualify for a different rate. He stated they are bringing in the county finance director to get advice on replacement schedules.

Slopsema stated that the flat rate wording in section 4, as mentioned earlier by Goss, is lined out in the version he got from Popp. He asked that they be able to access the copy that goes to the attorney.

Popp stated he wants to leave the document as the board sees it and then supply comments to Patterson from the public.

Nolan stated there is a meter at the pumping station which measures how many gallons per day the station processes, and there is an average per household calculated on that, not to exceed 10,000. That is part of the reason the flat rate went across all the residents. He stated he agrees with Goss; he doesn't think anybody wants a usage basis. What they had in the past worked really well for 21 years, is what they said, and they just want it to be competitive.

Popp stated that is fine, but we also have three people who do not use any, and you're asking them to pay the same amount as you. That is not equitable.

Goss and Benak both replied that they (the people not using any) are part of the system. Goss added that their ownership could change tomorrow and they could become the highest user. It has to be standardized so everybody pays the same thing.

Hubbell agreed.

Goss commented that otherwise it is too much work to figure out all the usage; it will be a nightmare.

Benak asked Popp if he knows what the cost is going to be to put a per-user meter in.

Goss asked who is going to read them.

Benak stated if the filter socks and tanks are checked every year, why would it be mandatory to have tanks pumped every three years.

Popp stated this is in lieu of; they are saying that we want somebody to track that lot 33 has 12" of sludge in their septic tank, but lot 21 only has 4".

An audience member stated they will check that every year themselves.

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Benak stated it does not need to be in our ordinance.

Popp stated to track it, it does, because that sets the pumping schedule.

Nolan stated we asked that we would provide a report every year to the DPW or to the township showing compliance that the tanks are being maintained.

Goss asked if that has been done previously.

Nolan replied that it has been done on an every-two-year basis. Every two years, they measure the sludge, come up with a report, tell the homeowners it is good, bad. Gary Kotesky measures.

Slopsema noted that Kotesky gives the report to the owners.

Ron Bertul stated they have the responsibility to pump.

Goss clarified that the owners act on Kotesky's report indicating how much sludge is in their tank and whether a tank needs to be pumped.

Nolan stated that they want to do that because if the sludge builds up, your pump is going to burn up and you are going to end up with about an \$800 repair. They also have alarms on the system; as soon as it doesn't work, it lights up. Your neighbor knows, you know you have issues, and you don't want it backing up into your house.

Bertul stated the only one it hurts is the homeowner himself. If he doesn't pump, he has the problem.

Benak inquired if this rule of thumb is in the Miami Beach homeowner association bylaws.

Slopsema replied that it is not in the bylaws. They propose to put it in this new ordinance, to put some teeth into it.

Goss inquired who is going to enforce it.

Nolan replied: The association.

Slopsema stated they propose that they will check everybody's system every year, replace the filter every year, evaluate the sludge level every year, and then provide the township with the report. He stated they are asking the township to allow them to pump as required based on that report, and get rid of this pump every three years.

Hubbell asked who will enforce that.

Slopsema stated the association contracts Kotesky and he goes down the road and does every one. The cost comes out of their association fees.

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There was discussion of what should be included in the ordinance, or not, with respect to individual owner requirements and the report.

After some discussion, there was agreement that the report should go to the service provider, whoever is taking care of the system.

There was discussion of the next step in the process. Goss stated Popp can send the proposed ordinance to the attorney and she can continue her review and send her questions directly to the attorney.

Hubbell and Lawson agreed with that course of action.

Popp stated the only changes he has not reviewed is what Slopsema and Nolan submitted Wednesday night.

Benak said this is the document that we are saying go ahead and send, so don't make any changes to this. Just send their correspondence if you want.

Nolan stated it is proposed in the ordinance that their current fee go from \$25 to \$100 a month. The 5% for BPW is going to be about \$33. The amortization of a replacement fund would equate to somewhere between \$50 and \$60 per month to every home, and then there is the added cost that was originally in there for a 3-year pumping, which is about \$1,000 each pumping time. The board, until they realize how much burden is going to be put on the homeowners, the added burden of the new fees, he thinks it needs to be part of the board's decision.

Fees and monies to be set aside for replacement were briefly discussed, as well as the next steps.

Nolan stated he found Fife Lake and Elk Rapids to have a very simple version. If it would help the board, he would volunteer to look at 4 or 5 communities for simpler versions of ordinances that other communities have.

Board members welcomed the offer.

It was noted that the ordinance will not be sent to the attorney at this time.

Popp stated he would need the information from Nolan by 11/7 or 11/8.

**New Business****Review/Approve L-4029 Tax Rate Request**

Popp provided a draft form. Goss noted some corrections.

**Motion by Goss to approve the 2018 Tax Rate Request form, with changes as noted; second by Lawson.** There was no further discussion. **Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes. Motion carried.**

Goss will modify the form and put it in the supervisor's box tomorrow.

**Elections Department Capital Expenditure**

**Motion by Lawson to approve the purchase of an ExpressVote device and kiosk at a cost of \$3,700; second by Hubbell.** There was no further discussion. **Roll call vote: Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes. Motion carried.**

**Motion by Popp to approve moving \$2500 from General Fund Capital Expenditure and \$1200 from General Fund Contingency to Election Department Capital Expenditure; second by Benak.** There was no further discussion. **Roll call vote: Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes; Goss, yes. Motion carried.**

**Discuss Wireless ISPs/Repeater Locations at Whitewater Township Park re: Service to Skegemog Point Road**

Popp described that people on the west side of Skegemog Point Road have been struggling with Internet services, and pointed out that Cherry Capital Connection sits on the park property and supplies Internet service to Whitewater Township Park. He proposed that if Cherry Capital is not capable of providing bandwidth to people on the point, what about another company by the name of COLI Communication, now 186.

After discussion, there was consensus that the vendors will not be invited in.

**Halloween Party Event Contract**

**Motion by Hubbell to approve the Event Contract for the 43rd Annual Community Halloween Party; second by Lawson.** There was no further discussion. **Roll call vote: Lawson, yes; Popp, yes; Benak, yes; Goss, yes; Hubbell, yes. Motion carried.**

**Review Proposed Miami Beach Sewer System Budget – Rough Draft**

Popp stated there is no budget to produce at this point.

**Grand Traverse County Request to Create/Name Private Road / Zoning Administrator Staff Report – Request for Private Road Name**

In addition to the documents in the packet, Goss provided information obtained from Mike Steffes at County GIS about how the process works when a street is named.

Brief discussion followed.

**Motion by Hubbell to name the unimproved 66' wide easement south of Miami Beach Road as Gardner Road; second by Lawson.** There was no further discussion. **Roll call vote: Popp, yes; Benak, yes; Goss, yes; Lawson, yes; Hubbell, yes. Motion carried.**

Goss stated she will notify Mike Steffes tomorrow.

**Attorney Question re: Zoning Ordinance Amendments**

This agenda item involves a request by the township attorney for clarification on how to proceed after receiving an e-mail from the planning commission chairperson in which additional

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information was requested to be provided with the attorney's review of zoning ordinance amendments.

Goss stated the question is: Is the board going to authorize the attorney's office to do this additional work on zoning ordinance amendments? The attorney's office has said, yes, they can do that, but it is going to cost more.

Popp stated he has a different view of what was sent, and read aloud his reply to the attorney's e-mail.

Lengthy discussion followed.

The culmination of the discussion was that planning commission communication intended for the attorney must go through a board member or the zoning administrator, preferably the zoning administrator. It does not go from the planning commission chair directly to the attorney.

It was clarified that Mangus's e-mail to the attorney was referring to Articles 6, 7, and 14.

Goss stated that she will forward to everyone what she sent to the attorney regarding the proposed amendments of Articles 6, 7, and 14.

Further, Goss will respond to the attorney's e-mail confirming that it is about Articles 6, 7, and 14, and ask him to provide his commentary and a brief rationale on his changes.

**Access to Attorney**

There was consensus of the board that the planning commission will not have direct access to the attorney.

Brief discussion followed.

There was no disagreement with Mangus's request for clarification that she will send any questions for the attorney to the zoning administrator or Lawson.

**Discussion of Zoning Administrator Position (added)**

There was consensus that the position will be posted with the existing job description. Ads will be placed at MTA, Record-Eagle, Antrim Review, Michigan Association of Planning.

Goss stated she has put out some feelers for an interim ZA and asked everyone to do the same.

Brief discussion followed.

**Tabled Items****Review Administrative Policy Section 5 (tabled 10/14/2014)**

This agenda item will remain tabled.

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**Review Ordinance 22 Pension Plan (tabled 10/25/2016)**

This agenda item will remain tabled.

**Review Whitewater Township Planning & Zoning Fees (tabled 02/28/2017)**

This agenda item will remain tabled.

**Board Comments/Discussion**

None

**Announcements**

Next regular township board meeting 10/09/2018 at 7:00 p.m.

**Public Comment**

Kim Mangus, 1214 Cerro Drive, thanked the board for providing some clarity and stated there was no intent on her or the PC's part to circumvent anyone.

Benak stated if the PC has something formal they want to come to the board, do it through Lawson.

Mangus replied that the PC will be sending a formal letter to the board through Lawson. Also, regarding cable internet access within Whitewater Township, Verizon's 5G network is going to be fully operational this December.

Tom Czerwienski, 7021 Cook Road, stated the event barn was the one that triggered their involvement here, and after coming to the meetings here, he would like to compliment all the board members here and even the planning commission. Just listening to all of the things going on here and the complications that they all involve, he appreciates what all of the board members are taking the time to do.

**Adjournment**

Motion by Hubbell to adjourn; second by Popp. Meeting adjourned at 9:50 p.m.

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk

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**Whitewater Township Board  
Minutes of Special Meeting held October 4, 2018**

**Call to Order**

Supervisor Popp called the meeting to order at 5:02 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

**Roll Call of Board Members**

Board Members present: Benak, Goss, Hubbell, Lawson, Popp

Board Members absent: None

Others present: None

**Set/Adjust Meeting Agenda**

There were no adjustments.

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Agenda Items as Listed in Special Meeting Notice**

**Appointment of Interim Zoning Administrator – Chris Weinzapfel**

A special meeting of the board was called to appoint an interim zoning administrator due to the sudden passing of Zoning Administrator Dennis Habedank on 09/24/2018. Chris Weinzapfel, Milton Township Zoning Administrator, has volunteered to help out temporarily.

Goss stated she did not ask Weinzapfel to be present due to the fact the board knows him and he has previously worked for the township.

Discussion followed regarding the amount of time he will devote to zoning administrator duties.

Popp noted that Kim Mangus has offered to do it, resign her position on the planning commission.

Goss noted that Weinzapfel will be here on an as-needed basis, as well as answer questions from his Milton Township location.

**Motion by Hubbell to appoint Chris Weinzapfel as Interim Zoning Administrator until the position is filled; second by Benak. There was no further discussion. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, no. Motion carried.**

Goss provided information on Weinzapfel's previous wage. Weinzapfel has requested \$23 per hour plus mileage.

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**Motion by Hubbell to pay Chris Weinzapfel \$23 per hour for zoning administrator duties, plus mileage; second by Lawson.** There was no further discussion. **Roll call vote: Goss, yes; Hubbell, yes; Lawson, yes; Popp, no; Benak, yes. Motion carried.**

**Board Comments/Discussion**

None

**Public Comment**

None

**Adjournment**

Motion by Lawson, second by Popp, to adjourn. On voice vote, all those present voted in favor, none opposed. Meeting adjourned at 5:11 p.m.

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk

**Bills for Approval  
October 9, 2018**

**ALDEN STATE BANK**  
PAYROLL 9/14  
VOID CHECKS  
ACCTS PAYABLE 9/18  
PAYROLL 9/28  
ACCTS PAYABLE 10/3  
ACCTS PAYABLE 10/5

**43193 - 43301**  
43193 - 43217  
43218 - 43219  
43220 - 43251  
43252 - 43277  
43278 - 43300  
43301

Gross Payroll \$13,020.68  
  
Grand Total \$30,653.62  
Gross Payroll \$11,998.37  
Grand Total \$20,052.66  
Grand Total \$3,877.17

**FIRST COMMUNITY BANK - MIAMI BEACH 1245**  
ACCTS PAYABLE 10/3 1245

Grand Total \$31.98

**FIRST COMMUNITY BANK - WMDLS**

**ALDEN STATE BANK - MONEY MARKET**

Check Register Report

Bills for Approval 10/09/2018

Date: 10/05/2018

Time: 5:17 pm

Whitewater Township

BANK: ALDEN STATE BANK

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>ALDEN STATE BANK Checks</b>							
43220	09/18/2018	Printed		KOESTER	AL AND JILL KOESTER	Camping Refund - Cancellation	377.00
43221	09/18/2018	Printed		AMERICAN	AMERICAN WASTE	Sep 2018	347.00
43222	09/18/2018	Printed		AT&T-PARK	AT&T	09/01/18 thru 09/30/18	84.41
43223	09/18/2018	Printed		CONSUMERS	CONSUMERS ENERGY	08/01/18 thru 08/31/18	90.89
43224	09/18/2018	Printed		EFTPS	EFTPS	8/3, 8/17, 8/17 Election, 8/31	9,637.22
43225	09/18/2018	Printed		FAHEY	FAHEY SCHULTZ BURZYCH RHODES	"EMILY" FOIA REQUEST	5,728.70
43226	09/18/2018	Printed		FUELMAN	FUELMAN	Aug 2018	335.74
43227	09/18/2018	Printed		GILL-ROY	GILL-ROY'S HARDWARE 6737	2x4x8 post	88.89
43228	09/18/2018	Printed		GMOSER	GMOSER'S SEPTIC SERVICE,INC	Portable Toilet Rental/	745.00
43229	09/18/2018	Printed		GTC TREAS	GRAND TRAVERSE CO TREASURER	Test Deck/County Notices for	177.46
43230	09/18/2018	Printed		GTC CONSTR	GRAND TRAVERSE COUNTY	Permit for Batting Cage Roof	416.00
43231	09/18/2018	Printed		GTC HEALTH	GRAND TRAVERSE COUNTY HEALTH	Soil Erosion Determination Fee	25.00
43232	09/18/2018	Printed		JENNY	JENNYCLEAN	Aug 2018	500.00
43233	09/18/2018	Printed		KEUVELAAR	JOHN KEUVELAAR	Camping Refund - Cancellation	116.00
43234	09/18/2018	Printed		DEKONING	JULIE DEKONING	Camping Refund - Cancellation	58.00
43235	09/18/2018	Printed		MOELKER	KIMIE MOELKER	Camping Refund - Cancellation	58.00
43236	09/18/2018	Printed		LAWN-N	LAWN-N-ORDER	Install drain stone/black dirt	1,910.41
43237	09/18/2018	Printed		MATTHEW M	MATTHEW MARCINIAK	Wood Splitting 9/10 thru 9/12	643.75
43238	09/18/2018	Printed		MUNSON OH	MUNSON OCCUPATIONAL HEALTH	Physical - Anderson	1,116.32
43239	09/18/2018	Printed		NW REGION	NORTHWEST REGIONAL FIRE	Membership Fee - Oct 2018	400.00
43240	09/18/2018	Printed		NYE	NYE UNIFORM	Short Sleeve Dress Shirts (11)	413.26
43241	09/18/2018	Printed		OTWELL M	OTWELL MAWBY, PC	MDOT Railway Parcel - Phase II	2,010.00
43242	09/18/2018	Printed		PLAYSET	PLAYSET PARTS	3 Belt Swings/1 Bucket Swing/	232.57
43243	09/18/2018	Printed		POSTMASTEI	POSTMASTER	PO Box 100 Annual Fee	78.00
43244	09/18/2018	Printed		PRO IM	PRO IMAGE DESIGN	Vehicle Reflective Lettering	988.00
43245	09/18/2018	Printed		SCI NET	SCI NETWORKS	9/14/18 to 10/13/18	174.32
43246	09/18/2018	Printed		STAPLES	STAPLES CREDIT PLAN	Elections/Twp Board/Park	99.93
43247	09/18/2018	Printed		STATE TAX	STATE OF MICHIGAN - TREASURY	August Sales Tax	1,886.09
43248	09/18/2018	Printed		TC RECORD	TC RECORD-EAGLE, INC.	Ordinance No. 53 - Pub Hrg/	229.00
43249	09/18/2018	Printed		THE COPY	THE COPY SHOP	2000 AP/Payroll Envelopes	171.00
43250	09/18/2018	Printed		TRANS WORL	TRANSWORLD NETWORK CORP	Long Distance 7/6 thru 8/6/18	51.71
43251	09/18/2018	Printed		WEST SHORE	WEST SHORE FIRE, INC	Boots - Flynn, Carpenter,	1,463.95
43278	10/03/2018	Printed		ACE	ACE HARDWARE	FLASHLIGHTS	60.95
43279	10/03/2018	Printed		AD ASSESS	AD ASSESSING INC	OCT 2018	1,858.34
43280	10/03/2018	Printed		AMERICAN	AMERICAN WASTE	10/01-10/31/2018	219.52
43281	10/03/2018	Printed		AVERY EXC	AVERY EXCAVATING LLC	REGRADE AND ADD GRAVEL	1,000.00
43282	10/03/2018	Printed		BRANDON F	BRANDON FLYNN	OCT 2018 CELL PHONE	40.00
43283	10/03/2018	Printed		CHARTER	CHARTER COMMUNICATIONS	10/01-10/31/2018	279.05
43284	10/03/2018	Printed		CHERRYLANI	CHERRYLAND ELECTRIC COOP	M72 & COOK RD	43.42
43285	10/03/2018	Printed		CONSUMERS	CONSUMERS ENERGY	08/14-09/12/2018	2,041.16
43286	10/03/2018	Printed		DTE ENERGY	DTE ENERGY	08/22-09/18/2018	34.88
43287	10/03/2018	Printed		ERNEST	ERNEST L KEECH	BURIAL PEARL MORGAN	500.00
43288	10/03/2018	Printed		FIRE CATT	FIRE CATT, LLC	HOSE AND LADDER TESTING	1,829.00
43289	10/03/2018	Printed		GMOSER	GMOSER'S SEPTIC SERVICE,INC	SEPT. RENT AND CLEANING	505.00
43290	10/03/2018	Printed		GTC TREAS	GRAND TRAVERSE CO TREASURER	MTT BOR ADJUST 06/16-07/2018	31.68
43291	10/03/2018	Printed		JENNY	JENNYCLEAN	INV'S 7264/7265/7266/17773	400.00
43292	10/03/2018	Printed		LAWN-N	LAWN-N-ORDER	SEPT 2018	2,810.00
43293	10/03/2018	Printed		MATTHEW M	MATTHEW MARCINIAK	22.5 HOURS WOOD CUT/SPLIT	562.50
43294	10/03/2018	Printed		CULLIGAN	MCCARDEL CULLIGAN WATER COND	OCT RENT AND BOTTLED WATER	27.00
43295	10/03/2018	Printed		NYE	NYE UNIFORM	ALEX JOHNSON SS DRESS SHIRT	49.18
43296	10/03/2018	Printed		PLAYSET	PLAYSET PARTS	FULL BUCKET SWING	109.95
43297	10/03/2018	Printed		THE COPY	THE COPY SHOP	PURCHASE ORDERS	344.25
43298	10/03/2018	Printed		TOBIN	TOBIN & CO PC	YEAR END AUDIT 03/31/2018	6,682.00

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BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>ALDEN STATE BANK Checks</b>							
43299	10/03/2018	Printed		UNIFI EQ	UNIFI EQUIPMENT FINANCE, INC.	LEASE COLOR COPIER	87.42
43300	10/03/2018	Printed		VISA	VISA	PARK/FIRE/CLERK/TREAS	537.36
43301	10/05/2018	Printed		THE HOME D	THE HOME DEPOT	Batting Cage Lumber, etc.	3,877.17
<b>Total Checks: 56</b>						<b>Checks Total (excluding void checks):</b>	<b>54,583.45</b>
<b>Total Payments: 56</b>						<b>Bank Total (excluding void checks):</b>	<b>54,583.45</b>

# Check Register Report

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Whitewater Township

BANK: FIRST COMMUNITY BANK MB

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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**FIRST COMMUNITY BANK MB Checks**

1245	10/03/2018	Printed		GTC TREAS	GRAND TRAVERSE CO TREASURER	DPW EXP AUG. 2018	31.98
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**Total Checks: 1**

**Checks Total (excluding void checks):**

**31.98**

**Total Payments: 1**

**Bank Total (excluding void checks):**

**31.98**

**Total Payments: 57**

**Grand Total (excluding void checks):**

**54,615.43**

**INVOICE APPROVAL LIST BY FUND REPORT**

Bills for Approval 10/09/2018

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 101 GENERAL FUND</b>							
<b>Dept: 101 Township Board</b>							
101-101-727	Office Supplies & Exp						
	STAPLES CREDIT PLAN		Elections/Twp Board/Park	43246	09/18/2018	09/18/2018	7.70
	THE COPY SHOP	21344930	2000 AP/Payroll Envelopes	43249	09/18/2018	09/18/2018	144.50
							<b>152.20</b>
101-101-802	Audit & Accounting Sr						
	TOBIN & CO PC	1000003484	YEAR END AUDIT 03/31/2018	43298	09/21/2018	10/03/2018	6,682.00
							<b>6,682.00</b>
101-101-901	Publishing						
	TC RECORD-EAGLE, INC.	08182055	Ordinance No. 53 - Pub Hrg/	43248	09/18/2018	09/18/2018	119.50
	TC RECORD-EAGLE, INC.	08182055	Ordinance No. 53 - Pub Hrg/	43248	09/18/2018	09/18/2018	109.50
							<b>229.00</b>
101-101-940	Equipment Rental						
	UNIFI EQUIPMENT FINANCE	442400	LEASE COLOR COPIER	43299	09/20/2018	10/03/2018	87.42
							<b>87.42</b>
101-101-964	Refunds						
	GRAND TRAVERSE CO TRE/		MTT BOR ADJUST 06/16-07/20	43290	08/01/2018	10/03/2018	31.68
							<b>31.68</b>
<b>Total Dept. Township Board:</b>							<b>7,182.30</b>
<b>Dept: 195 Elections</b>							
101-195-727	Office Supplies & Exp						
	GRAND TRAVERSE CO TRE/	95244	Test Deck/County Notices for	43229	09/18/2018	09/18/2018	177.46
	STAPLES CREDIT PLAN		Elections/Twp Board/Park	43246	09/18/2018	09/18/2018	7.70
							<b>185.16</b>
<b>Total Dept. Elections:</b>							<b>185.16</b>
<b>Dept: 209 Assessor</b>							
101-209-807	Assessing Services						
	AD ASSESSING INC		OCT 2018	43279	10/01/2018	10/03/2018	1,858.34
							<b>1,858.34</b>
<b>Total Dept. Assessor:</b>							<b>1,858.34</b>
<b>Dept: 210 Attorney</b>							
101-210-801	Legal Services						
	FAHEY SCHULTZ BURZYCH	43201	Site Condominiums	43225	09/18/2018	09/18/2018	507.50
	FAHEY SCHULTZ BURZYCH	43202	Event Barns	43225	09/18/2018	09/18/2018	1,310.00
	FAHEY SCHULTZ BURZYCH	43202	FEMA/NFIP	43225	09/18/2018	09/18/2018	635.00
	FAHEY SCHULTZ BURZYCH	43202	Site Condominiums	43225	09/18/2018	09/18/2018	40.00
	FAHEY SCHULTZ BURZYCH	43202	Zoning Ordinance	43225	09/18/2018	09/18/2018	515.00
	FAHEY SCHULTZ BURZYCH	43684	FEMA/NFIP	43225	09/18/2018	09/18/2018	1,922.50
	FAHEY SCHULTZ BURZYCH	43684	Zoning Ordinance	43225	09/18/2018	09/18/2018	430.00
	FAHEY SCHULTZ BURZYCH	43684	"EMILY" FOIA REQUEST	43225	09/18/2018	09/18/2018	368.70
							<b>5,728.70</b>
<b>Total Dept. Attorney:</b>							<b>5,728.70</b>
<b>Dept: 215 Clerk</b>							
101-215-727	Office Supplies & Exp						
	THE COPY SHOP	21344445	500 Business Cards	43249	09/18/2018	09/18/2018	26.50
	THE COPY SHOP	21345144	PURCHASE ORDERS	43297	09/20/2018	10/03/2018	344.25
							<b>370.75</b>
101-215-880	Education & Training						
	VISA		PARK/FIRE/CLERK/TREAS	43300	09/27/2018	10/03/2018	113.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<u>113.00</u>
						<b>Total Dept. Clerk:</b>	<b>483.75</b>
<b>Dept: 253 Treasurer</b>							
101-253-727	Office Supplies & Exp POSTMASTER		PO Box 100 Annual Fee	43243	09/18/2018	09/18/2018	78.00
							<u>78.00</u>
101-253-880	Education & Training VISA		PARK/FIRE/CLERK/TREAS	43300	09/27/2018	10/03/2018	113.00
							<u>113.00</u>
						<b>Total Dept. Treasurer:</b>	<b>191.00</b>
<b>Dept: 265 Township Hall &amp; Groun</b>							
101-265-740	Operating Expense & MCCARDEL CULLIGAN WATI		OCT RENT AND BOTTLED WA1	43294	10/01/2018	10/03/2018	27.00
							<u>27.00</u>
101-265-809	Lawn Maintenance S< LAWN-N-ORDER		SEPT 2018	43292	10/02/2018	10/03/2018	90.00
							<u>90.00</u>
101-265-811	Waste Removal Servi AMERICAN WASTE	2627615	Sep 2018	43221	09/18/2018	09/18/2018	16.00
	AMERICAN WASTE	2639217	10/01-10/31/2018	43280	10/01/2018	10/03/2018	16.00
							<u>32.00</u>
101-265-851	Internet/Website CHARTER COMMUNICATION		09/30-10/29/2018	43283	09/20/2018	10/03/2018	59.99
							<u>59.99</u>
101-265-922	Electricity CONSUMERS ENERGY	201272406325	8/14-09/12/2018	43285	09/12/2018	10/03/2018	165.09
							<u>165.09</u>
101-265-923	Electric Heat CONSUMERS ENERGY	201272406326	08/14-09/12/2018	43285	09/12/2018	10/03/2018	45.28
							<u>45.28</u>
101-265-924	Telephone CHARTER COMMUNICATION		09/30-10/29/2018	43283	09/20/2018	10/03/2018	54.09
	SCI NETWORKS	1102366	9/14/18 to 10/13/18	43245	09/18/2018	09/18/2018	174.32
							<u>228.41</u>
						<b>Total Dept. Township Hall &amp; Grounds:</b>	<b>647.77</b>
<b>Dept: 276 Cemetery</b>							
101-276-808	Cemetery Sexton ERNEST L KEECH		BURIAL PEARL MORGAN	43287	09/26/2018	10/03/2018	500.00
							<u>500.00</u>
101-276-809	Lawn Maintenance S< LAWN-N-ORDER		SEPT 2018	43292	10/02/2018	10/03/2018	400.00
							<u>400.00</u>
101-276-922	Electricity CONSUMERS ENERGY	203319185337	08/14-09/12/2018	43285	09/12/2018	10/03/2018	24.35
							<u>24.35</u>
						<b>Total Dept. Cemetery:</b>	<b>924.35</b>
<b>Dept: 901 Capital Expenditure</b>							
101-901-971	Land						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	OTWELL MAWBY, PC	17696	MDOT Railway Parcel - Phase II	43241	09/18/2018	09/18/2018	2,010.00
							<b>2,010.00</b>
							<b>Total Dept. Capital Expenditure: 2,010.00</b>
							<b>tal Fund GENERAL FUND: 19,211.37</b>
<b>Fund: 203 ROAD FUND</b>							
<b>Dept: 446 Road Right of Way</b>							
203-446-921 Street Lights							
	CHERRYLAND ELECTRIC CC		M72 & MOORE RD.	43284	09/26/2018	10/03/2018	13.74
	CHERRYLAND ELECTRIC CC		M72 & SKEGEMOG PT RD	43284	09/26/2018	10/03/2018	14.84
	CHERRYLAND ELECTRIC CC		M72 & COOK RD	43284	09/26/2018	10/03/2018	14.84
	CONSUMERS ENERGY	203319168831	08/01/18 thru 08/31/18	43223	09/18/2018	09/18/2018	90.89
							<b>134.31</b>
							<b>Total Dept. Road Right of Way: 134.31</b>
							<b>Total Fund ROAD FUND: 134.31</b>
<b>Fund: 206 FIRE FUND</b>							
<b>Dept: 336 Fire Dept</b>							
206-336-739 Fuel & Oil							
	FUELMAN	NP54163480	Aug 2018	43226	09/18/2018	09/18/2018	335.74
							<b>335.74</b>
206-336-740 Operating Expense & PRO IMAGE DESIGN							
		181796	Vehicle Reflective Lettering	43244	09/18/2018	09/18/2018	264.00
							<b>264.00</b>
206-336-747 Uniforms							
	NYE UNIFORM	656539	Short Sleeve Dress Shirts (11)	43240	09/18/2018	09/18/2018	413.26
	NYE UNIFORM	669806	ALEX JOHNSON SS DRESS SH	43295	09/24/2018	10/03/2018	49.18
	WEST SHORE FIRE, INC	17432	Boots - Flynn, Carpenter,	43251	09/18/2018	09/18/2018	1,463.95
							<b>1,926.39</b>
206-336-803 Medical Professional							
	MUNSON OCCUPATIONAL H	00170363-00	Physicals - Flynn/Tilley	43238	09/18/2018	09/18/2018	608.08
	MUNSON OCCUPATIONAL H	00170437-00	Physical - Anderson - PO 4185	43238	09/18/2018	09/18/2018	304.04
							<b>912.12</b>
206-336-809 Lawn Maintenance & LAWN-N-ORDER							
			SEPT 2018	43292	10/02/2018	10/03/2018	70.00
							<b>70.00</b>
206-336-810 Janitorial Services							
	JENNYCLEAN	7259 thru 7263	Aug 2018	43232	09/18/2018	09/18/2018	250.00
	JENNYCLEAN		INV'S 7264/7265/7266/17773	43291	09/20/2018	10/03/2018	200.00
							<b>450.00</b>
206-336-811 Waste Removal Servi							
	AMERICAN WASTE	2625434	Sep 2018	43221	09/18/2018	09/18/2018	16.00
	AMERICAN WASTE	2640626	10/01-10/31/2018	43280	10/01/2018	10/03/2018	16.00
							<b>32.00</b>
206-336-840 Dues and Membershi							
	NORTHWEST REGIONAL FIF	18M-22	Membership Fee - Oct 2018	43239	09/18/2018	09/18/2018	400.00
							<b>400.00</b>
206-336-851 Internet/Website							
	CHARTER COMMUNICATION		10/01-10/31/2018	43283	09/22/2018	10/03/2018	64.99
							<b>64.99</b>
206-336-880 Education & Training							

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	VISA		PARK/FIRE/CLERK/TREAS	43300	09/27/2018	10/03/2018	128.00
							<b>128.00</b>
206-336-920	Natural Gas DTE ENERGY		08/22-09/18/2018	43286	09/25/2018	10/03/2018	17.44
							<b>17.44</b>
206-336-922	Electricity CONSUMERS ENERGY	203319185336	08/14-09/12/2018	43285	09/12/2018	10/03/2018	200.56
							<b>200.56</b>
206-336-924	Telephone CHARTER COMMUNICATION		10/01-10/31/2018	43283	09/22/2018	10/03/2018	99.98
							<b>99.98</b>
206-336-930	Facility Repairs/Maint LAWN-N-ORDER		Install drain stone/black dirt	43236	09/18/2018	09/18/2018	357.71
	LAWN-N-ORDER		Install drain stone/black dirt	43236	09/18/2018	09/18/2018	97.50
							<b>455.21</b>
206-336-932	Equipment Repair & M FIRE CATT, LLC	MI-6964	HOSE AND LADDER TESTING	43288	09/14/2018	10/03/2018	1,829.00
							<b>1,829.00</b>
206-336-933	Vehicle Repair & Mair PRO IMAGE DESIGN	181796	Vehicle Reflective Lettering	43244	09/18/2018	09/18/2018	724.00
							<b>724.00</b>
206-336-956	Miscellaneous Expen: BRANDON FLYNN		OCT 2018 CELL PHONE	43282	10/01/2018	10/03/2018	40.00
							<b>40.00</b>
							<b>Total Dept. Fire Dept: 7,949.43</b>
							<b>Total Fund FIRE FUND: 7,949.43</b>
<b>Fund: 208 PARK FUND</b>							
<b>Dept: 000</b>							
208-000-626	Fees Charged						
	ALAND JILL KOESTER		Camping Refund - Cancellation	43220	09/18/2018	09/18/2018	377.00
	JOHN KEUVELAAR		Camping Refund - Cancellation	43233	09/18/2018	09/18/2018	116.00
	JULIE DEKONING		Camping Refund - Cancellation	43234	09/18/2018	09/18/2018	58.00
	KIMIE MOELKER		Camping Refund - Cancellation	43235	09/18/2018	09/18/2018	58.00
							<b>609.00</b>
							<b>Total Dept. 000: 609.00</b>
<b>Dept: 756 Township Park</b>							
208-756-727	Office Supplies & Exp STAPLES CREDIT PLAN		Elections/Twp Board/Park	43246	09/18/2018	09/18/2018	84.53
							<b>84.53</b>
208-756-740	Operating Expense & ACE HARDWARE	108540	FLASHLIGHTS	43278	09/28/2018	10/03/2018	60.95
	GILL-ROY'S HARDWARE 673	1809-699643	1-gallon sprayer	43227	09/18/2018	09/18/2018	12.99
							<b>73.94</b>
208-756-743	Wood						
	MATTHEW MARCINIAK	#7	Wood Splitting 9/10 thru 9/12	43237	09/18/2018	09/18/2018	643.75
	MATTHEW MARCINIAK	8	22.5 HOURS WOOD CUT/SPLI	43293	09/26/2018	10/03/2018	562.50
							<b>1,206.25</b>
208-756-748	Sales Tax						
	STATE OF MICHIGAN - TREA	SMIBUS002261460	August Sales Tax	43247	09/18/2018	09/18/2018	160.13

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							<b>160.13</b>
208-756-803	Medical Professional						
	MUNSON OCCUPATIONAL H	00170437-00	Physical - Anderson - PO 4185	43238	09/18/2018	09/18/2018	139.20
	MUNSON OCCUPATIONAL H	00035836-00	Physical - Anderson	43238	09/18/2018	09/18/2018	65.00
							<b>204.20</b>
208-756-809	Lawn Maintenance Sr						
	LAWN-N-ORDER		SEPT 2018	43292	10/02/2018	10/03/2018	1,250.00
							<b>1,250.00</b>
208-756-811	Waste Removal Servi						
	AMERICAN WASTE	2626441	Sep 2018	43221	09/18/2018	09/18/2018	315.00
	AMERICAN WASTE	2638650	10/01-10/31/2018	43280	10/01/2018	10/03/2018	187.52
							<b>502.52</b>
208-756-812	Septic Services						
	GMOSER'S SEPTIC SERVICE	33703	Portable Toilet Rental/	43228	09/18/2018	09/18/2018	745.00
	GMOSER'S SEPTIC SERVICE	33927	SEPT. RENT AND CLEANING	43289	09/30/2018	10/03/2018	505.00
							<b>1,250.00</b>
208-756-854	Late Fees						
	TRANSWORLD NETWORK C	14432924	Long Distance 8/7 thru 9/4/18	43250	09/18/2018	09/18/2018	3.50
							<b>3.50</b>
208-756-922	Electricity						
	CONSUMERS ENERGY	206789649295	08/15-09/13/2018	43285	09/13/2018	10/03/2018	168.39
	CONSUMERS ENERGY	206789649296	08/15-09/13/2018	43285	09/13/2018	10/03/2018	1,103.32
							<b>1,271.71</b>
208-756-924	Telephone						
	AT&T	231267509109	09/01/18 thru 09/30/18	43222	09/18/2018	09/18/2018	84.41
	TRANSWORLD NETWORK C	14432924	Long Distance 8/7 thru 9/4/18	43250	09/18/2018	09/18/2018	20.89
	TRANSWORLD NETWORK C	14410629	Long Distance 7/6 thru 8/6/18	43250	09/18/2018	09/18/2018	27.32
							<b>132.62</b>
208-756-930	Facility Repairs/Maint						
	GILL-ROY'S HARDWARE 673	1808-652476	Bolts/Screws/Blocks for Swing	43227	09/18/2018	09/18/2018	68.26
	GILL-ROY'S HARDWARE 673	1809-734751	Chicken Wire/Swing Hangers	43227	09/18/2018	09/18/2018	59.88
	GILL-ROY'S HARDWARE 673	1809-735907	Return of Swing Hangers	43227	09/18/2018	09/18/2018	-55.92
	GILL-ROY'S HARDWARE 673	1809-736099	2x4x8 post	43227	09/18/2018	09/18/2018	3.68
	LAWN-N-ORDER		Remove trees near pavilion	43236	09/18/2018	09/18/2018	1,000.00
	VISA		PARK/FIRE/CLERK/TREAS	43300	09/27/2018	10/03/2018	183.36
							<b>1,259.26</b>
208-756-970	Capital Expenditure						
	PLAYSET PARTS	INV-3302	3 Belt Swings/1 Bucket Swing/	43242	09/18/2018	09/18/2018	-66.39
	PLAYSET PARTS	INV-3302	3 Belt Swings/1 Bucket Swing/	43242	09/18/2018	09/18/2018	82.99
	PLAYSET PARTS	INV-3302	3 Belt Swings/1 Bucket Swing/	43242	09/18/2018	09/18/2018	215.97
	PLAYSET PARTS	INV-3321	FULL BUCKET SWING	43296	09/14/2018	10/03/2018	109.95
							<b>342.52</b>
							<b>Total Dept. Township Park: 7,741.18</b>
							<b>Total Fund PARK FUND: 8,350.18</b>
<b>Fund: 209 RECREATION FUND</b>							
<b>Dept: 757 Recreation</b>							
209-757-809	Lawn Maintenance Sr						
	LAWN-N-ORDER		SEPT 2018	43292	10/02/2018	10/03/2018	1,000.00
							<b>1,000.00</b>
209-757-922	Electricity						

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	CONSUMERS ENERGY	201272406324	08/14-09/12/2018	43285	09/12/2018	10/03/2018	32.37
	CONSUMERS ENERGY	204120139734	08/27-09/25/2018	43285	09/25/2018	10/03/2018	101.23
							<b>133.60</b>
209-757-930	Facility Repairs/Maint						
	AVERY EXCAVATING LLC	06-052130	REGRADE AND ADD GRAVEL	43281	09/26/2018	10/03/2018	1,000.00
							<b>1,000.00</b>
209-757-970	Capital Expenditure						
	GRAND TRAVERSE COUNTY		Permit for Batting Cage Roof	43230	09/18/2018	09/18/2018	416.00
	GRAND TRAVERSE COUNTY		Soil Erosion Determination Fee	43231	09/18/2018	09/18/2018	25.00
	THE HOME DEPOT	H2726-67503	Batting Cage Lumber, etc.	43301	10/05/2018	10/05/2018	3,877.17
							<b>4,318.17</b>
							<b>Total Dept. Recreation: 6,451.77</b>
							<b>Fund RECREATION FUND: 6,451.77</b>
<b>Fund: 210 AMBULANCE FUND</b>							
<b>Dept: 651 Ambulance</b>							
210-651-810	Janitorial Services						
	JENNYCLEAN	7259 thru 7263	Aug 2018	43232	09/18/2018	09/18/2018	250.00
	JENNYCLEAN		INV'S 7264/7265/7266/17773	43291	09/20/2018	10/03/2018	200.00
							<b>450.00</b>
210-651-920	Natural Gas						
	DTE ENERGY		08/22-09/18/2018	43286	09/25/2018	10/03/2018	17.44
							<b>17.44</b>
210-651-922	Electricity						
	CONSUMERS ENERGY	203319185336	08/14-09/12/2018	43285	09/12/2018	10/03/2018	200.57
							<b>200.57</b>
210-651-930	Facility Repairs/Maint						
	LAWN-N-ORDER		Install drain stone/black dirt	43236	09/18/2018	09/18/2018	357.70
	LAWN-N-ORDER		Install drain stone/black dirt	43236	09/18/2018	09/18/2018	97.50
							<b>455.20</b>
							<b>Total Dept. Ambulance: 1,123.21</b>
							<b>Fund AMBULANCE FUND: 1,123.21</b>
<b>Fund: 590 MIAMI BEACH SEWER</b>							
<b>Dept: 000</b>							
590-000-805	Contracted Services-I						
	GRAND TRAVERSE CO TRE/	95352	DPW EXP AUG. 2018	1245	08/31/2018	10/03/2018	31.98
							<b>31.98</b>
							<b>Total Dept. 000: 31.98</b>
							<b>MI BEACH SEWER FUND: 31.98</b>
<b>Fund: 750 PAYROLL CLEARING F</b>							
<b>Dept: 000</b>							
750-000-258	Accrued Payroll Taxes:						
	EFTPS	270865400517363	8/3, 8/17, 8/17 Election, 8/31	43224	09/18/2018	09/18/2018	9,637.22
	STATE OF MICHIGAN - TREA	SMIBUS002247040	8/3, 8/17, 8/17 Election, 8/31	43247	09/18/2018	09/18/2018	1,725.96
							<b>11,363.18</b>
							<b>Total Dept. 000: 11,363.18</b>
							<b>PAYROLL CLEARING FUND: 11,363.18</b>

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Whitewater Township

<b>Fund/Dept/Acct</b>	<b>Vendor Name</b>	<b>Invoice #</b>	<b>Invoice Desc.</b>	<b>Check #</b>	<b>Due Date</b>	<b>Check Date</b>	<b>Amount</b>
<b>Grand Total:</b>							<b>54,615.43</b>

**To:** Whitewater Township Board

**From:** Cheryl A. Goss, Clerk

**Date:** 10/04/2018

**Re: Reconsideration of Road Name**

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One of the voicemail messages I retrieved from Denny's phone after his passing was from Mike Steffes, County GIS, informing Denny that the name chosen by the board for the 66' easement south of Miami Beach Road was already in existence. You will remember that the chosen name was Gardner Road.

When I called Mike back, he suggested that I send the list of early settlers' names to him to determine if there were other names on the list that were already taken.

Attached is the list he returned with red lines through the names that are not available.

Since Chief Flynn will be at this meeting, we may want to get his input as well.

**An appropriate motion would be:** Motion to name the unimproved 66' wide easement south of Miami Beach Road as \_\_\_\_\_ Road.

###

# Whitewater Township

September 11, 2018

Approved Road Names:

- ~~Dr. J. E. White (1878) lived in the Old Burg, (Second doctor in town than after he death his wife ran a grocery store in the Old Burg and than in the New Burg.)~~
- ~~E. A. Webster, lived on Broomhead Road~~
- ~~Orin Case (1870), lived on Angel Road~~
- ~~George Johnson (1865), lived at North end of the township. He was also in the Civil War.~~
- Amon Langworthy (1854), lived at West end of the township.
- Harvey Langworthy (1853), lived at West end of the township. He was in the Navy.
- ~~Milton Stites (1865), lived on Broomhead Road.~~
- ~~Amos Weed (1854), lived on Park Road.~~
- ~~Richard Wood (1865), lived on Park Road. He was in the Civil War.~~
- ~~Dr. Darwin Gushman (1870)~~
- E. T. Pray (1861), lived on Mable Road.
- ~~A. Hamilton, lived Downtown and his property was in section 3, T27N, R9W.~~
- H.T.R. Gee (George), (1865) lived on Park Road.
- James Dean (1860), lived at the North end of the township. He was in the Civil War.
- ~~N. Munroe (1867), lived between Park and Angel Roads.~~
- ~~Harris, lived on the Northeast side.~~
- Edmond B. Cox, lived by Barker Creek.
- ~~C. C. Hammond, lived in the Village.~~
- George Pray, lived by Skegemog Road.
- Richard Pray (1870), lived by Skegemog Road.
- ~~W. N. Brown, lived in the Mable area.~~

~~-A. Brown (1855) lived in the Mable area. - -~~

~~-Edmond or Edward Cross (1865) lived on South east side. - -~~

-Theron Carpenter (1865) lived by Cram Road. He was in the Civil War.

~~-Oscar Eaton (1865) lived on Church Road. He was in the Civil War. - - -~~

-Orselus Evans (1860) lived on Park Road. He was in the Civil War.

-Edgar Beckwith, lived on Highway 72. He was in the Civil War.

-George Beckwith, lived on Highway 72. He was in the Civil War.

-Paul and Betty Acker, lived on the corner of Williamsburg and Crisp Roads.  
They ran the Whitewater Township Historical Society for many years.

~~-P. J. Button (1858), lived in the Mable area. - -~~

~~-Hugh Boyd, lived by Moore Road. - - -~~

~~-Hiram Noteware, lived in the Village. - - - - -~~

~~-Godfrey Hammond (1856), lived in the Village. -~~

-J. R. Dean (1860), lived on the North end. He was in the Civil War.

-Joseph Sours (1855), lived on the North end.

-James Follitt (1870), lived on Palaestrum Road. He was in the Civil War.

~~-Herschel L. Hobbs (1877), lived on Williamsburg Road and Vinton Road. (There is Hobbs Highway) - - -~~

~~-C. T. Scofield (1864), He was a Grand Traverse County Judge. -~~

~~-Kossuth Stites (1862), He ran a saw mill in our area, there are still Stites that live on Old M-72 and Baggs Road, also Roger Stites has a garage in town. - - - - -~~

~~-James Gray (1860's), lived on the Western end of the township and on Vinton Road. - - - - -~~

Basil Gray was a member of the Whitewater Township Historical Society for many years and did other things for our area.

-Harmon Seeley (1870), also Daymon Seeley built the first Garage in the New Burg for car repair.

~~-Tom Moran lived across from the Casino on highway 72, his family still owns the home, and Tim - - -~~  
Moran lived on Cook Road, he worked for the road commission and worked on the township roads.

~~-R.C.M. Gardner (late 1800's), lived on Old M-72. He had a well drilling business for many years, also owned an ice cream business in the New Burg. He also supplied water to the train depot.~~

~~-Captain William Samels Sr. (late 1800's), Son Frank and grandsons Dennis, Ben and Bob lived on Skegemog Road. Farm is still there and School kids are able to learn how a farm ran in the late 1800's, they have lots of events all year long, it is also an archaeology site for Indian artifacts.~~

# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:**  
**Date:** 10-2-2018  
**Re:** Request for Road Names -

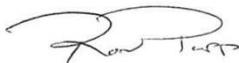
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Board Members,

Last month Grand Traverse County Equalization Department asked the Whitewater Township Board to select a road name for an existing access road traveling south off of Miami Beach Road at the intersection of Timberline. The Board selected Gardner Road from a list of possible road names. Jim Baker, Equalization Director let me know Gardner Road has already been used in another part of Grand Traverse County and therefore not available for Whitewater Township.

A new updated list of road names is provided for us to use for a second selection. I might offer the idea we select more than one so there is a backup if needed.

Respectfully,



Ron Popp  
Supervisor, Whitewater Township

## Ron Popp

---

**From:** Mike Steffes <msteffes@grandtraverse.org>  
**Sent:** Tuesday, September 18, 2018 4:58 PM  
**To:** Ron Popp; 19justinnagy80; James Baker  
**Cc:** Zoning Administrator; Lloyd Lawson; S and K; Ralph Brozzo; Ron Bertul; Tom Slopsema; Toby Javin; Thomas Cosgrove  
**Subject:** Re: Extend Timberline Rd or add a new private road name  
**Attachments:** 7440 Cook Rd App.pdf

Hi Ron,

Jim asked me to forward the information that I have with a summary of what has taken place so far.

Earlier this year in April, Mr. Justin Nagy applied for an address for the new house that he was planning to build. He had already obtained a driveway permit from the Grand Traverse County Road Commission to build a driveway off of Cook Rd within the 33' easement (Easement B) across parcel A depicted on the attached survey. Everything was in order, so we assigned the address of 7440 Cook Rd.

In August, Mr. Nagy came back into our office to get a new address for his property. He said that he was informed by a neighboring property owner that he did not have a deeded right to use the 33' easement because the Township restricted its use to only two properties and his was not one of those properties. That left him with the only access being the 66' easement (easement A) running north to Miami Beach Rd over Parcel A depicted on the attached survey. He also asked if we had any additional information about his easement rights, because he would prefer to use the 33' easement to Cook Rd. We did not find anything in our records that would help with that.

We informed Mr. Nagy, that the 66' private drive has surpassed the number of allowable improved properties by County Ordinance, and it will be required to get named. We sent him to the Township to find out about available names that comply with Whitewater's road naming ordinance. Mr. Nagy has since contacted the Township and found out that Ordinance 32 has been repealed and has come back to the County Equalization Department to get an address assigned.

I would like to point out an observation, although I do not know if it holds any true merit. If in fact, the 33' easement was established with the restrictions posed by Ordinance 32 which is now repealed, Mr. Nagy would now be able to approach the owner of Parcel A to obtain access to the 33' easement to Cook Rd. If Mr. Nagy is able to obtain access to said easement, it would negate the need to name the 66' drive which has been "Grandfathered" in. This is only my opinion.

Thank you,  
Mike

On Mon, Sep 17, 2018 at 6:01 PM, Ron Popp <[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)> wrote:

Hi Mike,

I am getting an error message stating I am not responding to the latest message in the string however, attempting to open that message does not work well. Please resend any information to me on this topic.

As for your question, a private drive is just that private. Having said that Miami Beach Road appears to be the addresses of the other handful of homes. This reinforces your first statement that this is a private drive and therefore your requirements do not apply. The address for the parcel in question would be Miami Beach Road.

I have also included members of the Miami Beach Road Association. These folks are very active, and protective of their Private Road, additional use of it may require membership to the Association.

Similarly, members of the Whitewater Township Planning Commission have been included as they have recently conducted extensive research in to public vs. private

Please feel free to call me at 231-409-5059.

Respectfully,

Ron Popp

Whitewater Township Supervisor

[5777 Vinton Road](#), P.O. Box 159

Williamsburg, Michigan 49690

231.267.5141 X 23

[supervisor@whitwatertownship.org](mailto:supervisor@whitwatertownship.org)

**From:** Mike Steffes [mailto:[msteffes@grandtraverse.org](mailto:msteffes@grandtraverse.org)]

**Sent:** Monday, September 17, 2018 10:08 AM

To: [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org); [zoning@whitewatertownship.org](mailto:zoning@whitewatertownship.org)

Subject: Extend Timberline Rd or add a new private road name

Good morning,

Justin Nagy has requested that a new address be assigned to his property, parcel 13-127-014-02. The easement to his property is a shared private drive that requires a name. With this easement aligning directly across from TIMBERLINE RD, would you prefer that this drive be named as an extension to TIMBERLINE RD, or get a new unique name?

Thank you,

--

Michael Steffes

G.I.S. Analyst

Grand Traverse County Equalization Dept.

[400 Boardman Ave Ste 103](#)

[Traverse City MI 49684](#)

Phone: 231-922-6873

Fax: 231-922-4447

--

Michael Steffes

G.I.S. Analyst

Grand Traverse County Equalization Dept.

400 Boardman Ave Ste 103

Traverse City MI 49684

Phone: 231-922-6873

Fax: 231-922-4447



## Request for Address Assignment

Grand Traverse County  
400 BOARDMAN AVENUE  
TRAVERSE CITY, MI 49684-2577  
Phone: 231.922.6873 Fax: 231.922.4447  
Email: equalization\_gis@grandtraverse.org

Failure to fill out this form in its entirety will likely cause delays in the process of assigning an address.

Applicant's name: Justin J Nagy

Applicant's phone number: (231) 218 - 1447

Applicants email address: 19justinnagy80@gmail.com

Property owner's name: Alana E. Wardzala

Property owner's current mailing address: 8890 Valley Rd NW, RAPID CITY, MI 49676

I hereby request that Grand Traverse County assign an address for the following parcel

Tax parcel number: 28 - 13 - 127 - 014 - 02

Is the parcel on a private road or easement? Yes:  No:

Has the property description been recorded by the register of deeds? Yes:  No:

Is the description of a new split or land division? Yes: \* No:

\*Local approval of a division of land is required before it is sold per P.A. 591 of 1996.

Please note that this is when a new parcel is less than 40 acres and not a property line adjustment.

What type of construction is the address requested for? New Building:  Existing Building

What type of building is the address assignment for?

House , Mobile Home , Apartment , Commercial , Industrial , Pole Barn , Garage ,  
Other  \_\_\_\_\_.

### Important things to include in the request

-Copy of property's site plan (if available) indicating along the road, the distance of the proposed driveway to the property line.

**-Copy of property's legal description from deed. (Only if parcel number is unknown.)**

-Be as accurate as possible.

On the next page, there is space to draw a map of the proposed new building or addition.

Note: If a site plan is included in this application, a sketch is not required. Show location of neighbor's buildings (on both sides and across the road). Show the location of the driveway and all proposed dwelling units on the parcel. Enter the distance the building is from the road and from property lines. Include all adjacent roads and any other landmarks.



Note: Show driveway location on drawing below with dimensions (in ft) from property line.

I understand that an address will be assigned and that it will be based on the information provided by the applicant. It is understood that if the information provided by the applicant is found to be in error, a change in address may be required. By signing below, I agree to hold Grand Traverse County and its officer/employees harmless in the event of such an address change. I also understand that the issuance of an address is not to be interpreted as approval to build on the lot specified in this application.

Printed name of applicant:

Justin J Nagy

Signature of applicant:

Justin J Nagy

Date:

4/25/2018

**APPLICATION AND PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN  
 WITHIN THE RIGHT-OF-WAY OF; OR TO CLOSE, A COUNTY ROAD  
 APPLICATION**

An applicant is defined as an owner of property adjacent to the right-of-way, the property owner's authorized representative; or an authorized representative of a private or public utility who applies for a permit to construct, operate, use, and/or maintain a facility within the right-of-way for the purpose outlined within the application. A contractor who makes application on behalf of a property owner or utility must provide documentation of authority to apply for a permit.

<p><b>APPLICANT</b></p> <p>Alana Wardzala                  PO Bow 1232                  Kalkaska, MI 49646-0000</p> <p>Phone(s): 231-590-6743                  EMail: alana.wardzala@michigancat.com</p>	<p><b>CONTRACTOR</b></p> <p>Alana Wardzala                  PO Bow 1232                  Kalkaska, MI 49646-0000</p> <p>Phone(s): 231-590-6743                  EMail: alana.wardzala@michigancat.com</p>
--	---

Applicant/Contractor request a permit for the following work within the right of way of a county road:  
 Residential - Residential

LOCATION: County Road Cook Between M-72 And \_\_\_\_\_  
 Township Whitewater Section \_\_\_\_\_ Side of Road East Property ID 13-127-014-02

DATE: Work to begin on 03/28/2018 Work to be completed by 03/28/2019

I certify and acknowledge that (1) the information contained in this application is true and correct, (2) the commencement of the work described in this application shall constitute acceptance of the permit as issued, including all terms and conditions thereof and, (3) if this permit is for commercial or residential driveway work, I am the legal owner of the property that this driveway will serve, or I am the authorized representative.

Applicant's Signature: <u>On File</u> Title: _____ Date: _____	Contractor's Signature: <u>On File</u> Title: _____ Date: _____
---	--

**PERMIT**

The term "Permit Holder" in the terms and conditions set forth on the reverse side hereof, refers to the applicant and the contractor, where applicable. By performing work under this permit, the Permit Holder acknowledges and agrees that this permit is subject to all the rules, regulations, terms and conditions set forth herein, including on the reverse side hereof. Failure to comply with any of said rules, regulations, terms and conditions shall render this permit NULL AND VOID.

REQUIREMENTS	PRETYPE	AMOUNT	RECEIPT NO.	DATE		<input type="checkbox"/> Y	<input checked="" type="checkbox"/> N
	Residential Gre	25.00			Letter of Credit	<input type="checkbox"/> Y	<input checked="" type="checkbox"/> N
					Surety Bond	<input type="checkbox"/> Y	<input checked="" type="checkbox"/> N
					Retainer Letter	<input type="checkbox"/> Y	<input checked="" type="checkbox"/> N
					Approved Plans on File	<input type="checkbox"/> Y	<input checked="" type="checkbox"/> N
					Certificate of Insurance	<input type="checkbox"/> Y	<input checked="" type="checkbox"/> N
					Attachments/Supplemental Specifications	<input type="checkbox"/> Y	<input checked="" type="checkbox"/> N

**OTHER REQUIREMENTS:**

~~Gravel: access from Ayres Rd. Drains must be maintained away from road. Existing gravel drive will remain. Drive conforms to GTRC standards. Permit to allow the addition of road gravel up to shoulder of roadway. Gravel must NOT extend above the elevation of the existing gravel shoulder. Drive to be widened to 22' and extend culvert 6' on each side.~~

Recommended for Issuance By:  
  
 Title: Permit Agent Date: 03/28/2018

Approved By:  
 \_\_\_\_\_  
 Title: \_\_\_\_\_ Date: \_\_\_\_\_

2005-0007

STATE OF MICHIGAN  
GRAND TRAVERSE COUNTY  
RECORD

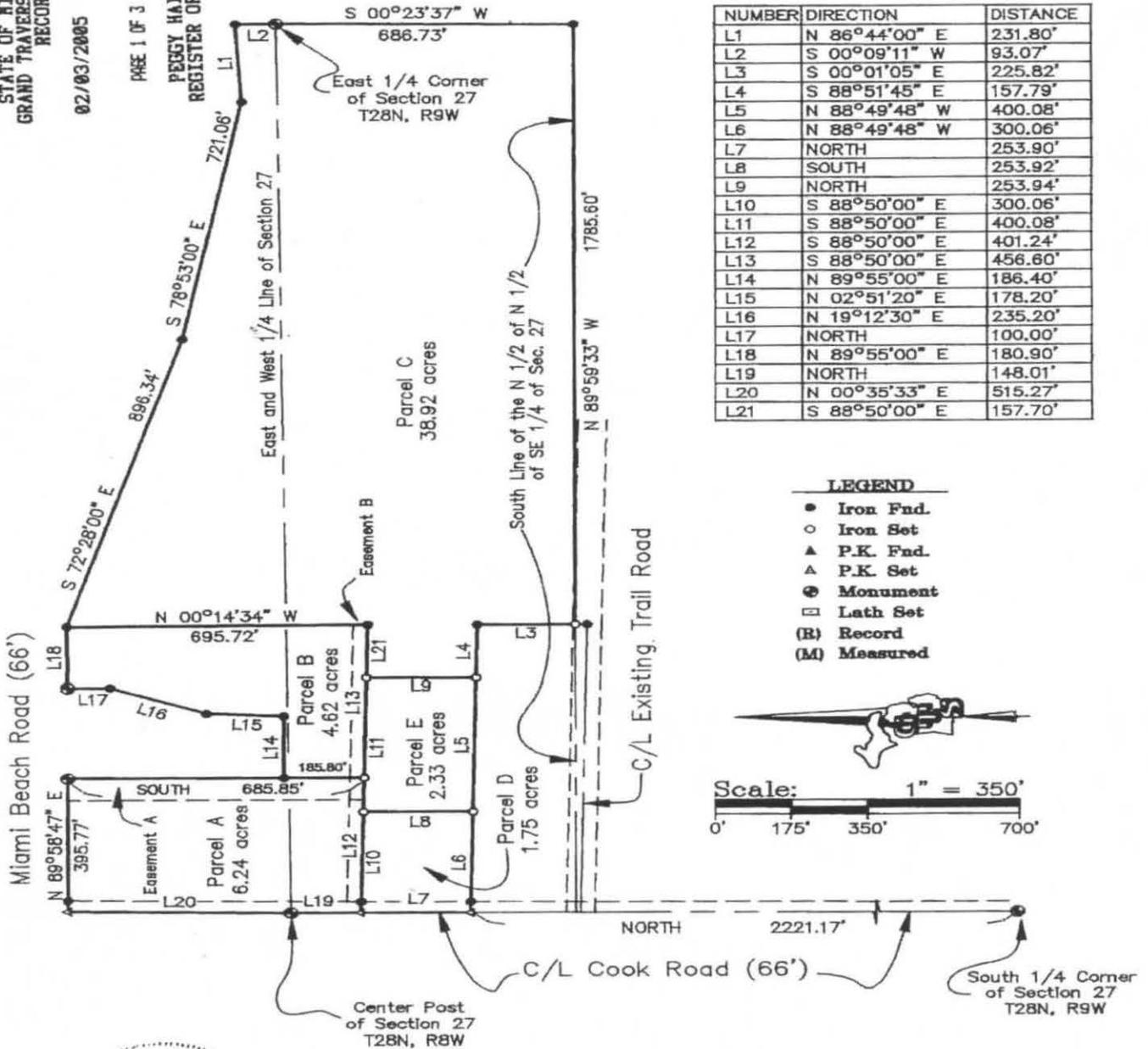
02/03/2005 09:11:07AM

PAGE 1 OF 3 T11D 17360

PEGGY HAINES  
REGISTER OF DEEDS

# Certificate of Survey

1st.



NUMBER	DIRECTION	DISTANCE
L1	N 86°44'00" E	231.80'
L2	S 00°09'11" W	93.07'
L3	S 00°01'05" E	225.82'
L4	S 88°51'45" E	157.79'
L5	N 88°49'48" W	400.08'
L6	N 88°49'48" W	300.06'
L7	NORTH	253.90'
L8	SOUTH	253.92'
L9	NORTH	253.94'
L10	S 88°50'00" E	300.06'
L11	S 88°50'00" E	400.08'
L12	S 88°50'00" E	401.24'
L13	S 88°50'00" E	456.60'
L14	N 89°55'00" E	186.40'
L15	N 02°51'20" E	178.20'
L16	N 19°12'30" E	235.20'
L17	NORTH	100.00'
L18	N 89°55'00" E	180.90'
L19	NORTH	148.01'
L20	N 00°35'33" E	515.27'
L21	S 88°50'00" E	157.70'

**LEGEND**

- Iron Fnd.
- Iron Set
- ▲ P.K. Fnd.
- △ P.K. Set
- ⊙ Monument
- Lath Set
- (R) Record
- (M) Measured



Scale: 1" = 350'

0' 175' 350' 700'

**NEED B. LIVASY**  
Professional Surveyor Number: 31611

I, **Need B. Livasy**, a Professional Surveyor in the State of Michigan, do hereby certify that I have surveyed and mapped the hereon described parcel(s) of land; that the ratio of closure of the unadjusted field observations is within the accepted limits; and that I have fully complied with the requirements of P.A. 182 of 1970, as amended.

Ratio of Closure: 1/10,000  
Basis of Bearing: Assumed

**GRAND TRAVERSE SURVEYING**  
534 EAST EIGHTH STREET  
TRAVERSE CITY, MI 49606  
(616) 947-2555 Fax: 947-4771  
e-mail: GTSurvey@aol.com

For: <b>Linda BOYER</b>	
Revised 10/22/04	
Part of the NE 1/4 of Sec. 27, T28N, R9W, Whitewater Township, Grand Traverse County, Michigan.	
Date: <b>AUGUST 31, 2004</b>	File No.: <b>04-5274</b>
Drafted By: <b>JID</b>	Sheet: <b>1 of 3</b>

2005-00071  
KA-04-0211

**DESCRIPTIONS:**

Parcels of land situated in the Township of Whitewater, County of Grand Traverse, State of Michigan, being more fully described as:

**PARCEL A**

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet to the Point of Beginning; thence continuing NORTH, along said 1/4 line, 162.30 feet to the Center of said Section 27; thence North 00°35'33" East, along said North and South 1/4 Line, 515.27 feet to the Southerly right-of-way of Miami Beach Road; thence North 89°58'47" East, along said right-of-way, 395.77 feet; thence SOUTH, 685.85 feet; thence North 88°50'00" West, 401.24 feet to the Point of Beginning. Containing 6.24 acres of land. Subject to the right-of-way of Cook Road over the West 33 feet thereof. Also subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also together with and subject to an easement "A" as described below. Also subject to easement "B" as described below.

**PARCEL B**

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence South 88°55'00" East, 401.24 feet to the Point of Beginning; thence North, 185.80 feet; thence North 89°55'00" East, 186.40 feet; thence North 02°51'20" East, 178.20 feet; thence North 19°12'30" East, 235.20 feet; thence NORTH, 100.00 feet; Thence North 89°55'00" East, 180.90 feet; Thence South 00°14'34" East, 695.72 feet; thence North 88°50'00" West, 456.60 feet to the Point of Beginning. Containing 4.82 acres of land. Also subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also Together with and Subject to easement "A" as described below. Also subject to easement "B" as described below.

**PARCEL C**

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence South 88°55'00" East, 700.14 feet to the Point of Beginning; thence South 88°50'00" East, 157.70 feet; thence North 00°14'34" West, 695.72 feet; thence South 72°28'00" East, 896.34 feet; thence South 78°53'00" East, 721.06 feet; thence North 86°44'00" East, 231.80 feet; thence South 00°09'11" West, 93.07 feet to the East 1/4 Corner of said Section 27; thence South 00°23'37" West, 686.73 feet; thence North 89°59'33" West, 1785.60 feet; thence North 00°01'05" West, 225.82 feet; thence North 88°51'45" West, 157.79 feet; thence NORTH, 253.94 feet to the Point of Beginning. Containing 38.92 acres of land. Subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also subject to and together with easement "B" as described below.

**PARCEL D**

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2221.17 feet to the Point of Beginning; thence continuing NORTH, along said line, 253.90 feet; thence South 88°50'00" East, 300.06 feet; thence SOUTH, 253.92 feet; thence North 88°49'48" West, 300.06 feet to the Point of Beginning. Containing 1.75 acres of land. Subject to the right-of-way of Cook Road over the West 33 feet thereof. Also subject to any easements, right-of-ways, reservations and restrictions of record, if any.

**PARCEL E**

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence South 88°50'00" East, 300.06 feet to the Point of Beginning; thence continuing South 88°50'00" East, 400.08 feet; thence SOUTH 253.94 feet; thence North 88°49'48" West, 400.08 feet; thence NORTH, 253.92 feet to the Point of Beginning. Containing 2.33 acres of land. Subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also Together with and Subject to easement "B" as described below.

  
NEIL B. LIVASY  
Professional Surveyor Number: 81611



**GRAND TRAVERSE SURVEYING**  
584 EAST EIGHTH STREET  
TRAVERSE CITY, MI 49686  
(616) 947-2555 Fax: 947-4771  
e-mail: GTSurvey@aol.com

For:		Linda BOYER	
Revised 9/21/04		Part of the NE 1/4 of Sec. 27, T28N, R9W, Whitewater Township, Grand Traverse County, Michigan.	
Date:	August 31, 2004	File No:	04-5274
Drafted By:	JID	Sheet:	2 of 3

2005S-000072  
KA-04-024

EASEMENT A

A 66 foot wide easement for ingress and egress and the installation of public and private utilities situated in Section 27, Township 28 North, Range 9 West. The East line described as follows: Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence continuing NORTH, along said line, 162.30 feet to the Center Post of said Section 27; thence North 00°35'33" East, along said North and South 1/4 Line, 515.27 feet to the Southerly right-of-way of Miami Beach Road; thence North 89°58'47" East, along said right-of-way, 395.77 feet to the Point of Beginning of said East line; thence SOUTH, 685.85 feet to the Point of Ending.

EASEMENT B

A 33 foot wide easement for ingress and egress and the installation of public and private utilities situated in Section 27, Township 28 North, Range 9 West. The South line described as follows: Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet to the Point of Beginning of said South line; thence South 88°50'00" East, 857.70 feet to the Point of Ending.

NOTE: Easement B is for the exclusive use of Parcels C & E

  
NEIL B. LIVASY  
Professional Surveyor Number: 31611

 <p><b>GRAND TRAVERSE SURVEYING</b></p> <p>594 EAST EIGHTH STREET TRAVERSE CITY, MI 49686 (616) 947-2555 Fax: 947-4771 e-mail: GTSurvey@aol.com</p>	For:	
	Linda BOYER	
	Revised 10/22/04	
	Part of the NE 1/4 of Sec. 27, T28N, R9W, Whitewater Township, Grand Traverse County, Michigan.	
Date: August 31, 2004	File No: 04-5274	
Drafted By: JID	Sheet: 8 of 8	

2005S-000073  
KA-04-0211

GRAND TRAVERSE COUNTY  
STREET AND ROAD NAMING AND NUMBERING ORDINANCE  
ORDINANCE NO. 6  
AMENDED

PREAMBLE

The Board of Commissioners of the County of Grand Traverse has determined that the health, safety and welfare of the inhabitants of the County would be better served by the establishment by County Ordinance of a county-wide street and road naming and numbering system. Such uniform street and road naming and numbering will enable the police agencies, ambulance service, township officials, county administrative services, postal service and public utilities to more rapidly identify and locate properties within the County.

This amended ordinance provides for the establishment, control and regulation of street and road naming and numbering with Grand Traverse County; to provide for penalties for the violation of this ordinance and to repeal any ordinances or parts of ordinances in conflict herewith.

Section I: Name:

This ordinance shall be known and cited as "Grand Traverse County Street and Road Naming and Numbering Ordinance".

Section II: Purpose:

The purpose of this ordinance is to establish a county-wide, with the exception of cities and villages, street and road naming and numbering system in a uniform, logical manner; to provide for a central point to issue and control naming and numbering and to provide rules and guidelines to facilitate enforcement thereof.

Section III: Definition:

- A. The term "premises" shall mean any lot or parcel of land owned by any person, firm or corporation, public and private, improved with buildings, whether occupied or not and to which a street or road number has been assigned.
- B. The term "street number" or "road number" shall mean any series of numbers assigned by the Grand Traverse County Equalization Department in conformity with the County Numbering Grid for the purpose of identification of a particular premises location in relation to the grid system.
- C. The term "county grid system" shall mean and refer to a general East and West and North and South division of Grand Traverse County into four parts to facilitate the assignment of identifying numbers, with the provision of allowing one thousand (1,000) numbers per mile for each mile of distance from the base lines.
- D. The term "East and West base" shall refer to a line drawn East and West across the County to divide it into a North and South half. Location of said line to be described as the North line of Town 26 North and the South line of Town 27 North as established by the General Land Office Survey and certified by the Michigan State Land Office, July 20, 1880.
- E. The term "North and South base" shall refer to a line drawn North and South across the County to divide it into an East and West half. Location of said line to be described as the East line of Range 11 West and the West line of Range 10 West as established by the General Land Office Survey and certified by the Michigan State Land Office, July 30, 1880.
- F. The term "interested party" shall refer to emergency services, such as police, fire, or any other emergency services, the owner, occupant, Equalization Department, public utilities or any other governmental agency.

- G. The term "odd or even number" shall refer to the system of having even numbers assigned on the right side and odd numbers on the left side of all streets and roads as a person faces away from the base lines.
- H. The term "street or road name" (hereafter, street) shall refer to any official name as recognized by government authority and no such named street or road shall be changed without approval of the local township board and/or the Grand Traverse County Road Commission, nor any new name be used in any type of development, prior to final approval, without first being reviewed and accepted by the Equalization Department.
- I. The term "private road" shall refer to any unnamed road, trail, or other type of access utilized for ingress/egress of a premises which is currently not under the jurisdiction of the local municipality or Grand Traverse County Road Commission.
1. The act of naming and numbering neither infers or confers any legal status nor responsibility on the part of either the municipality, County or Grand Traverse County Road Commission.
  2. No land use permit will be issued by a local municipality until an address has been assigned by the GTC Equalization Department. Addresses will be assigned by the department for roads as defined herein and named by the local government with review and comment by Equalization and the Grand Traverse County Road Commission.
  3. A new "private road" name will be assigned for the following situations:
    - a.) Where 2 or more parcels of land, located non-contiguous to an existing named private/public road, share a common unnamed access.
    - b.) Where 1 parcel of land, located non-contiguous to an existing private/public named road, and is planned for development into condominiums, a licensed mobile home park, PUD's, or other similar type of developments.
  4. To name an "unnamed private road" which accesses an existing named "public" road (under the jurisdiction of the Grand Traverse County Road Commission), the following procedures will be utilized:
    - a.) First, prior to issuance of a "Driveway Permit" for a new "unnamed private road", which is proposed to intersect an existing public road right-of-way, the Grand Traverse County Road Commission (G.T.C.R.C.), shall collect all necessary funds to fabricate and install the required signage from the applicant(s).
    - b.) **Second, the municipality formally adopts the newly named private road.**
    - c.) Third, the municipality will notify the Grand Traverse County Road Commission to install proper signage for the newly named private road. If the newly named private road was named to clear up a pre-existing situation to this Amendment to the Ordinance, the municipality may either 1.) pay the initial cost to Grand Traverse County Road Commission to fabricate & install required private road signage and subsequently bill the resident(s) or developer(s); or 2.) the municipality will require the resident(s) or developer(s) to pay for the signage fabrication & installation costs directly to the Grand Traverse County Road Commission. Future maintenance will be charged to the municipality by the Grand Traverse County Road Commission.
  5. To name an "unnamed private road" which accesses an existing named "private" road not under the jurisdiction of the Grand Traverse County Road Commission), the following procedures will be utilized:

a.) First, the municipality formally adopts the newly named private road.

b.) The municipality will notify resident(s) or developer(s) along the newly named private road of their responsibility to erect necessary road signs. The municipality may either 1.) pay the initial cost to Grand Traverse County Road Commission to fabricate the required private road signage and subsequently bill the resident(s) or developer(s); or 2.) the municipality will require the resident(s) or developer(s) to pay for the signage fabrication costs directly to the Grand Traverse County Road Commission. All installation costs and future signage maintenance costs will be the responsibility of the resident(s) or developer(s).

c.) The resident(s) or developers are responsible to have the appropriate signage installed within sixty (60) days of private road(s) acceptance and approval by the local municipality.

6. Private road sign(s) not supplied by the G.T.C.R.C. may be allowed by the municipality, as long as color, lettering, style, are similar to current Grand Traverse County Road Commission standards. Installation by resident(s)/developer(s) of private road signage, within a public road right-of-way, must be pre-approved by the Grand Traverse County Road Commission. All private road signs (supplied by the Grand Traverse County Road Commission or otherwise) will have the wording "(Pvt.)" placed directly after and on the same line as the road name.

7. Only owners of improved (non-vacant) parcels will immediately receive written notice by the GTC Equalization Department of a new number and road name assignment, after approval/ acceptance of a private road name is received from the affected local municipality. Vacant parcels will not be issued numbers until GTC's "Application of Address Assignment" form is completed by the owner or applicant and submitted to GTC's Equalization Department. All plats and condominium type projects will not be issued official addresses until they are recorded in the GTC Register of Deeds office.

#### Section IV: Regulation:

- A. All premises and mailboxes shall bear a distinctive street number in accordance with and as designated upon the street numbering maps on file in the office of the Grand Traverse County Equalization Department, which maps, by reference, together with any revisions thereof, shall become an operative part of this ordinance. The Master Street Name Index shall also become an operative part of the Ordinance, shall be updated periodically, and shall rule as to spelling.
- B. Any owners of any premises shall place upon the street front of such premises adjacent to the principal entrance and on the street mailbox on such premises such designated number, such that:
1. Numbers on mailboxes on the premises shall be displayed in such manner as to be plainly visible from road traffic lanes in either direction of approach. The numbers shall be of a contrasting or reflectorized color to their background and shall be not less than three (3) inches in height.
  2. Numbers in block or script displayed on building fronts shall be of a contrasting color to their background and shall be not less than three (3) inches in height.
  3. If there is no street side or the street side does not have unobstructed access, the street providing principal access will be considered the street for numbering purposes.
- C. Where there is no mailbox on the premises or the numbers on the street front of the premises cannot be read from the street, then any owner of the premises shall place a post of suitable strength and construction adjacent

to the drive-way of the premises. The height of the post shall be not less than six (6) feet above the level of the adjacent street and the assigned numbers of the premises shall be placed on both sides of the post so as to be plainly visible from road traffic lanes in either direction of approach. Such numbers shall be of a contrasting or reflectorized color to their background and shall not be less than three (3) inches in height.

- D. Where the mailbox is located on a street other than on the street of the premises as numbered, the mailbox shall show both the number assigned and the street name of the premises in contrasting or reflectorized color to their background and shall be not less than one (1) inch in height.
- E. Grouping of mailboxes shall be permitted but the grouping shall be in sequential order according to the assigned number.
- F. Numbers shall be assigned and recorded by the County Equalization Department at the request of any interested party and in accordance with these regulations.

#### Section V: Violation

Failure to display numbers, within thirty (30) days after assignment and recordation, or in the case of new construction, within thirty days (30) after a letter or certificate of occupancy has been issued shall be considered a violation of this ordinance.

#### Section VI: Construction

This ordinance shall not supersede any existing city or village authority for street numbering, but shall be in addition to and not in conflict with all other laws and ordinances respecting street and road numbering.

#### Section VII: Saving Claus

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable, for any reason, by a court of competent jurisdiction, the remaining portions of said ordinance shall remain in force.

#### Section VIII: Penalty

- A. Any person, firm or corporation violating the provisions of this ordinance shall be subject to a fine of not more than One Hundred and no/100 Dollars (\$100.00) or imprisonment in the County Jail for a period not to exceed ninety (90) days, or by both, such fine and imprisonment, at the discretion of the Court except that a violation of Section IV-C and IV-D shall be punishable by a fifteen and no/100 Dollar (\$15.00) fine only.
- B. In addition to the imposition of the foregoing fines, penalties and other legal remedies, the Sheriff's Department and such other officers as the County Board of Commissioners may designate may cause the proper posting of numbers, and the cost thereof assessed against the owner of such premises.

#### Section IX: Effective Date

This ordinance, as amended, shall take effect sixty (60) days after submission to an approval by the Governor and publications as required by law. All ordinances or parts of ordinances in conflict with any of the provision of this ordinance are hereby repealed.

Larry Inman/s/

Larry Inman, Chairperson

Board of Commissioner

County of Grand Traverse

Published in Record Eagle: 11/09/98

Effective Date: (Thirty days from publication.)

Whitewater Township  
Planning & Zoning  
5777 Vinton Road  
P. O. Box 159  
Williamsburg MI 49690  
(231) 267-5141

September 20, 2018

Whitewater Township Board of Trustees  
5777 Vinton Rd  
Williamsburg MI 49690

Board Members:

RE: Staff Report – Request for Private Road Name

On Monday, September 17, 2018 I received an email from Mike Steffes, GIS Analyst with Grand Traverse County Equalization Department inquiring about the assignment of a new address for Justin Nagy. Alana Wardzala purchased parcel # 28-13-127-014-02, a parcel of land approximately 4.6 acres in size located in the A-1 (Agricultural Zoning District) in July 2015 and added Justin Nagy as a co-owner in May 2018. On April 27, 2018, Mike Steffes assigned the parcel an address of 7440 Cook Road. Sometime thereafter it was discovered that “Parcel B” was not entitled to the use of “Easement B” and therefore could not access their property from Cook Road. This parcel of land referred to as “Parcel B”, along with “Parcel A” and “Parcel C” and Easements “A & B” on the Certificate of Survey were created by land division #L004-02 and approved by Whitewater Township in 2004.

Justin Nagy, after discovering that his home could not be addressed off Cook Road and that he was restricted to using Easement A, contacted Mike Steffes and requested a new address. Recognizing that Whitewater Township has a Private Road Ordinance, Mr. Steffes contacted my office on September 17, 2018 to see if the name Timberline Rd. should be continued from Miami Beach Road south to include those parcels located on Easement A for addressing purposes or should a new name for Easement A be created. I informed Mr. Steffes via email that I would review his request and get back with him but, I believed this was going to be an issue for the Township Board because of Ordinance 32.

Recognizing that five (5) homes (addressed off from Miami Beach Road) using an unnamed and unimproved 66’ access easement connected to Miami Beach Road could prove dangerous and at the least confusing for emergency services personnel responding to a call for help, I turned to Chief Flynn for assistance and he gladly provided me with the attached letter that states ***“it is the opinion and a matter of public safety of the Whitewater Township Fire Department that a name be assigned to the access drive”***.

## Private Road Naming

Under the Private Road Ordinance the Township Board is empowered to approve the name of a private road.

Easement A is not by definition a DRIVEWAY or PRIVATE DRIVEWAY based upon the Private Road Ordinance it is a PRIVATE ROAD as it serves more than three (3) abutting properties.

Since the parcels south of Miami Beach Rd are not part of the Miami Beach Development, I agree with Chief Flynn that the access easement should have its own unique name so that there is no confusion. Attached for your review is a list of available names for consideration provided by Historical Society Chairperson Luann G. Snider; however in the sake of clarity, the Board may wish to consider extending the name TIMBERLINE RD and calling the easement TIMBERLINE RD SOUTH

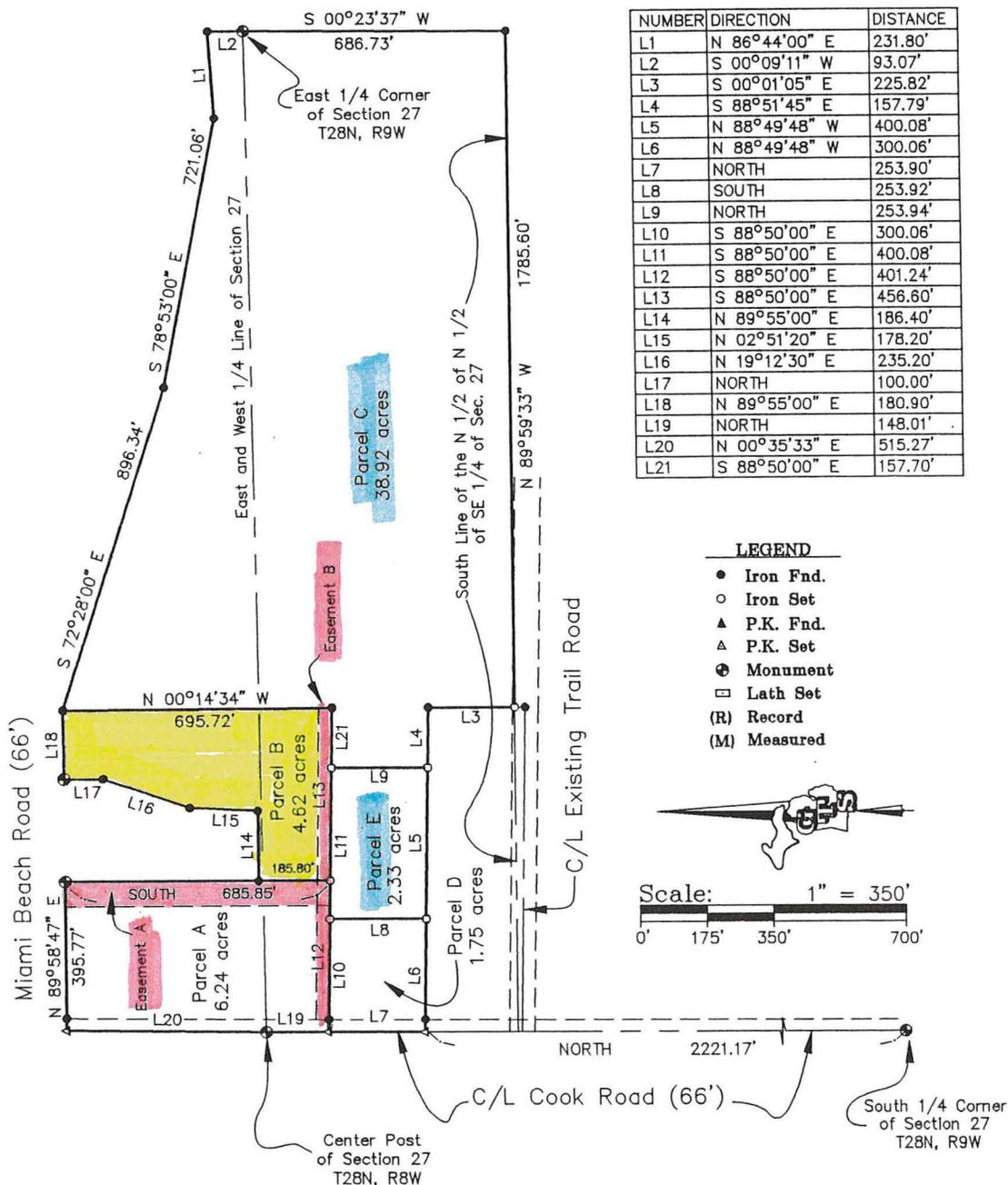
The Wardzala/Nagy home will soon be delivered to their property and they need an address to complete their project. Easement A should have been named in 2004 when the Land Division was originally approved.

I respectfully request the Whitewater Township Board of Trustees approve a name for Easement A so that Mr. Steffes can assign an address to parcel 28-13-127-014-02.

A handwritten signature in blue ink that reads "Dennis L. Habedank". The signature is fluid and cursive, with a large initial 'D' and 'H'.

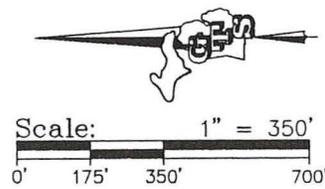
Dennis L Habedank, Zoning Administrator  
Whitewater Township  
(231) 267-5141 Extension 21  
[zoning@whitewatertownship.org](mailto:zoning@whitewatertownship.org)

# Certificate of Survey



NUMBER	DIRECTION	DISTANCE
L1	N 86°44'00" E	231.80'
L2	S 00°09'11" W	93.07'
L3	S 00°01'05" E	225.82'
L4	S 88°51'45" E	157.79'
L5	N 88°49'48" W	400.08'
L6	N 88°49'48" W	300.06'
L7	NORTH	253.90'
L8	SOUTH	253.92'
L9	NORTH	253.94'
L10	S 88°50'00" E	300.06'
L11	S 88°50'00" E	400.08'
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L14	N 89°55'00" E	186.40'
L15	N 02°51'20" E	178.20'
L16	N 19°12'30" E	235.20'
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L21	S 88°50'00" E	157.70'

- LEGEND**
- Iron Fnd.
  - Iron Set
  - ▲ P.K. Fnd.
  - △ P.K. Set
  - ⊕ Monument
  - Lath Set
  - (R) Record
  - (M) Measured



I, **Neil B. Livasy**, a Professional Surveyor in the State of Michigan, do hereby certify that I have surveyed and mapped the hereon described parcel(s) of land; that the ratio of closure of the unadjusted field observations is within the accepted limits; and that I have fully complied with the requirements of P.A. 132 of 1970, as amended.

*Neil B. Livasy*  
 Neil B. Livasy  
 Professional Surveyor Number: 81611

Ratio of Closure: 1/10,000  
 Basis of Bearing: Assumed

<p><b>GRAND TRAVERSE SURVEYING</b></p> <p>594 EAST EIGHTH STREET              TRAVERSE CITY, MI 49686              (616) 947-2555 Fax: 947-4771              e-mail: GTSurvey@aol.com</p>	For:	
	<p><b>Linda BOYER</b></p> <p>Revised 10/22/04</p>	
<p>Part of the NE 1/4 of Sec. 27,              T28N, R9W, Whitewater Township,              Grand Traverse County, Michigan.</p>		
Date: AUGUST 31, 2004	File No.: 04-5274	
Drafted By: JID	Sheet: 1 of 3	

DESCRIPTIONS:

Parcels of land situated in the Township of Whitewater, County of Grand Traverse, State of Michigan, being more fully described as:

PARCEL A

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet to the Point of Beginning; thence continuing NORTH, along said 1/4 line, 162.30 feet to the Center of said Section 27; thence North 00°35'33" East, along said North and South 1/4 Line, 515.27 feet to the Southerly right-of-way of Miami Beach Road; thence North 89°58'47" East, along said right-of-way, 395.77 feet; thence SOUTH, 685.85 feet; thence North 88°50'00" West, 401.24 feet to the Point of Beginning. Containing 6.24 acres of land. Subject to the right-of-way of Cook Road over the West 33 feet thereof. Also subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also together with and subject to an easement "A" as described below. Also subject to easement "B" as described below.

PARCEL B

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence South 88°55'00" East, 401.24 feet to the Point of Beginning; thence North, 185.80 feet; thence North 89°55'00" East, 186.40 feet; thence North 02°51'20" East, 178.20 feet; thence North 19°12'30" East, 235.20 feet; thence NORTH, 100.00 feet; Thence North 89°55'00" East, 180.90 feet; Thence South 00°14'34" East, 695.72 feet; thence North 88°50'00" West, 456.60 feet to the Point of Beginning. Containing 4.62 acres of land. Also subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also Together with and Subject to easement "A" as described below. Also subject to easement "B" as described below.

PARCEL C

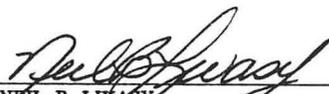
A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence South 88°55'00" East, 700.14 feet to the Point of Beginning; thence South 88°50'00" East, 157.70 feet; thence North 00°14'34" West, 695.72 feet; thence South 72°28'00" East, 896.34 feet; thence South 78°53'00" East, 721.06 feet; thence North 86°44'00" East, 231.80 feet; thence South 00°09'11" West, 93.07 feet to the East 1/4 Corner of said Section 27; thence South 00°23'37" West, 686.73 feet; thence North 89°59'33" West, 1785.60 feet; thence North 00°01'05" West, 225.82 feet; thence North 88°51'45" West, 157.79 feet; thence NORTH, 253.94 feet to the Point of Beginning. Containing 38.92 acres of land. Subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also subject to and together with easement "B" as described below.

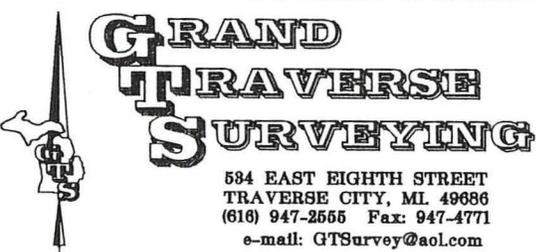
PARCEL D

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2221.17 feet to the Point of Beginning; thence continuing NORTH, along said line, 253.90 feet; thence South 88°50'00" East, 300.06 feet; thence SOUTH, 253.92 feet; thence North 88°49'48" West, 300.06 feet to the Point of Beginning. Containing 1.75 acres of land. Subject to the right-of-way of Cook Road over the West 33 feet thereof. Also subject to any easements, right-of-ways, reservations and restrictions of record, if any.

PARCEL E

A part of Section 27, Township 28 North, Range 9 West. Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence South 88°50'00" East, 300.06 feet to the Point of Beginning; thence continuing South 88°50'00" East, 400.08 feet; thence SOUTH 253.94 feet; thence North 88°49'48" West, 400.08 feet; thence NORTH, 253.92 feet to the Point of Beginning. Containing 2.33 acres of land. Subject to any easements, right-of-ways, reservations and restrictions of record, if any. Also Together with and Subject to easement "B" as described below.

  
NEIL B. LIVASY  
Professional Surveyor Number: 81811

 <p>594 EAST EIGHTH STREET TRAVERSE CITY, MI 49686 (616) 947-2555 Fax: 947-4771 e-mail: GTSurvey@aol.com</p>	For:	
	Linda BOYER	
	Revised 9/21/04	
	Part of the NE 1/4 of Sec. 27, T28N, R9W, Whitewater Township, Grand Traverse County, Michigan.	
Date: August 31, 2004	File No: 04-5274	
Drafted By: JID	Sheet: 2 of 3	

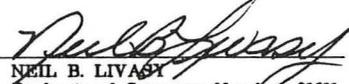
**EASEMENT A**

A 66 foot wide easement for ingress and egress and the installation of public and private utilities situated in Section 27, Township 28 North, Range 9 West. The East line described as follows: Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet; thence continuing NORTH, along said line, 162.30 feet to the Center Post of said Section 27; thence North 00°35'33" East, along said North and South 1/4 Line, 515.27 feet to the Southerly right-of-way of Miami Beach Road; thence North 89°58'47" East, along said right-of-way, 395.77 feet to the Point of Beginning of said East line; thence SOUTH, 685.85 feet to the Point of Ending.

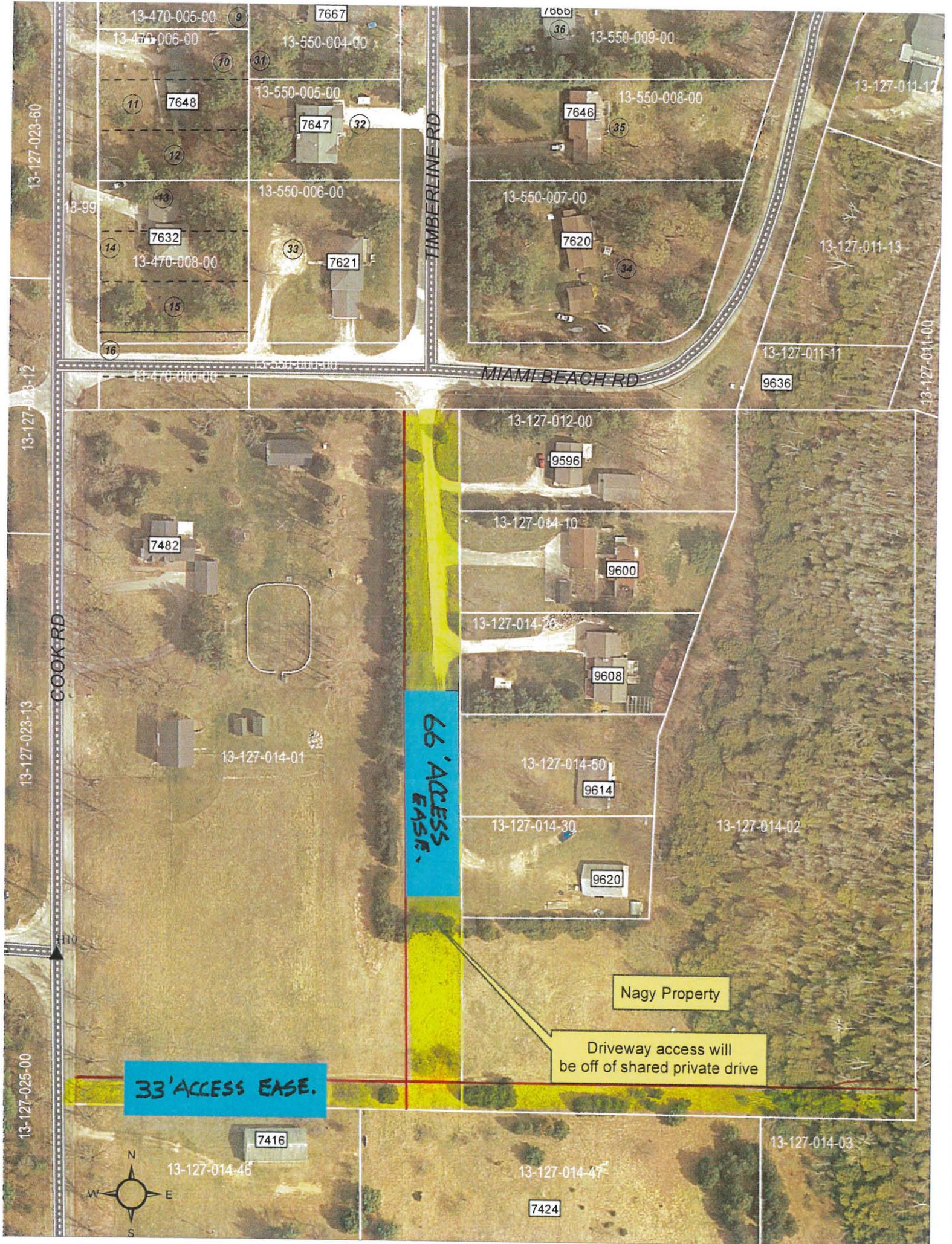
**EASEMENT B**

A 33 foot wide easement for ingress and egress and the installation of public and private utilities situated in Section 27, Township 28 North, Range 9 West. The South line described as follows: Commencing at the South 1/4 Corner of said Section 27; thence NORTH, along the North and South 1/4 of said Section 27, 2475.07 feet to the Point of Beginning of said South line; thence South 88°50'00" East, 857.70 feet to the Point of Ending.

NOTE: Easement B is for the exclusive use of Parcels C & E

  
NEIL B. LIVASY  
Professional Surveyor Number: 81611

 <p><b>GRAND TRAVERSE SURVEYING</b> 594 EAST EIGHTH STREET TRAVERSE CITY, MI. 49686 (616) 947-2555 Fax: 947-4771 e-mail: GTSurvey@aol.com</p>	For:  <b>Linda BOYER</b> Revised 10/22/04
	<b>Part of the NE 1/4 of Sec. 27, T28N, R9W, Whitewater Township, Grand Traverse County, Michigan.</b>
	Date: <b>August 31, 2004</b> File No: <b>04-5274</b> Drafted By: <b>JID</b> Sheet: <b>3 of 3</b>



13-470-005-00 9

7667

766b

36

13-550-009-00

13-470-006-00

13-550-004-00

13-550-008-00

13-127-011-12

11

7648

13-550-005-00

7647

32

7646

35

TIMBERLINE RD

13-550-006-00

13-550-007-00

7620

34

13-127-011-13

13-99

7632

13-470-008-00

7621

14

15

13-127-011-11

9636

13-470-000-00

MIAMI BEACH RD

13-127-011-00

13-127-023-60

13-127-023-12

13-127-023-13

13-127-025-00

COOK RD

13-127-012-00

9596

13-127-014-10

9600

13-127-014-20

9608

13-127-014-50

9614

13-127-014-30

9620

13-127-014-02

7482

13-127-014-01

Nagy Property

Driveway access will be off of shared private drive

33' ACCESS EASE.

66' ACCESS EASE.



13-127-014-46

7416

13-127-014-47

7424

13-127-014-03



## WHITEWATER TOWNSHIP FIRE DEPARTMENT

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8380 Old M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

Sept. 19, 2018

Whitewater Township  
Zoning Administrator  
P.O. Box 159  
Williamsburg, MI 49690

Dear Mr. Habedank,

During an emergency, locating a property is critical. The fire department and ambulance service depend heavily on clearly defined and labeled roadways with appropriately labeled house numbers.

I have reviewed the details regarding the private access drive South off of Miami Beach Rd. East of Cook Rd. Noting that the several properties that share this road have a Miami Beach Rd. address and do not have frontage on Miami Beach Rd., it is the opinion and a matter of public safety of the Whitewater Township Fire Department that a name be assigned to the access drive.

Thank you,

*Brandon Flynn*

Brandon Flynn  
Fire Chief



Committed to proudly serving the community with professionalism and integrity.

# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:**  
**Date:** 10-2-2018  
**Re:** Medical Marihuana – Semi Annual Review

---

Board Members,

At our April 10, 2018 Board meeting we discussed the Status of Medical Marihuana Laws in Whitewater Township. At that time, and with public survey results for consideration, we determined these facilities did not belong in the Township. We also agreed to extend the quarterly review of the question to that of semi-annual. This is our semi-annual review time

Is there any new information to share at this time? Any reason to change our current position on this topic?

Thank you,



Ron Popp  
Supervisor, Whitewater Township

# Memo

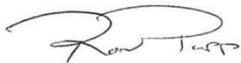
**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:**  
**Date:** 10-2-2018  
**Re:** Discussion about Zoning Administrator Position -

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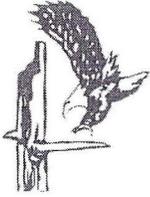
Board Members,

Placed upon the agenda to discuss any questions and or comments regarding the interim position and or permanent job posting status.

Respectfully,



Ron Popp  
Supervisor, Whitewater Township



## The Grand Traverse Band of Ottawa and Chippewa Indians

2605 N. West Bay Shore Drive • Peshawbestown, MI 49682-9275 • (231) 534-7750

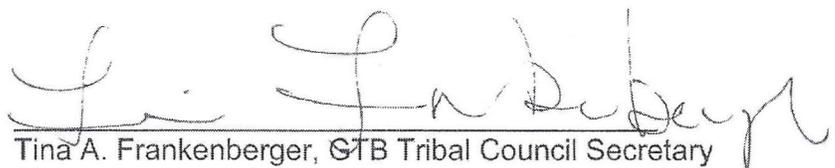
### **Certification of Tribal Council Action** Regular Session of September 19, 2018

**I hereby certify as the Tribal Council Secretary that the foregoing Motion was Approved and Adopted at the Regular Session of the Grand Traverse Band of Ottawa & Chippewa Indians Tribal Council**

#### **Mutual Aid Agreement between Whitewater Township Fire Department and Grand Traverse Band Fire Department**

Motion made by Tribal Council Member Wilson and Supported by Tribal Council Treasurer Arroyo to enter into a Mutual Aid Agreement between Whitewater Township Fire Department and GTB Fire and Rescue Department in Grand Traverse County.

6-FOR; 0-AGAINST; 0-ABSENT; 0-ABSTAINING  
**Motion Carries**



Tina A. Frankenberger, GTB Tribal Council Secretary

CC: Stephen Moldenhauer

GRAND TRAVERSE

CHARLEVOIX

LEELANAU

BENZIE

MANISTEE

ANTRIM

**TRIBAL COUNCIL AGENDA REQUEST**

**The Grand Traverse Band of Ottawa and Chippewa Indians**

This Original agenda request must have all original materials pertaining to it attached.

Agenda Topic/Title: Mutual Aid Agreement between Whitewater Township Fire Department and Grand Traverse Band Fire Department

Requested/Presented by: Fire Chief Stephen Moldenhauer

If required, all signed documents will be returned the above individual who is responsible to complete with the appropriate offices at GTB.

Regular Session       Special Session       Emergency Session  
Date: 9/19/2018      Date: \_\_\_\_\_      Date: \_\_\_\_\_

**Placement on Agenda:**

Unfinished Business       New Business       Closed Session

**Action Requested:**

Approval by Motion       Information Only  
 Resolution Approval # \_\_\_\_\_       Other (please specify)

Was a Work Session held for this Agenda Request? (date) \_\_\_\_\_  No

Do you have a past resolution:  No       Yes, (please attach)

Do you have a past motion:  No       Yes, (please attach)

**Rationale/Explanation:** (use second sheet as needed for clarification and attach all appropriate materials prior to submission to the Tribal Manager's Office.

Purpose: Grand Traverse Band and Whitewater Township Fire Department will render mutual aid within Grand Traverse County (Williamsburg GTB properties) and cooperatively provide fire and EMS services.

Outcome Requested: Approval to enter into Mutual Aid Agreement between Whitewater Township Fire Department and GTB Fire and Rescue Department in Grand Traverse County

Attached signed legal review form       Attached signed CFO review form       Legal/CFO review not applicable

Signatures: Program Director: Stephen Moldenhauer      Date: 9/11/18

Supervisor: Jalonda Murphy      Date: 9/11/2018

Department Manager: Jalonda Murphy      Date: 9/11/2018

Please ensure that ALL proper and correct documents are attached prior to obtaining the TM signatures.

Tribal Manager: DEW Jim Jr TMO      Date: 9-11-2018  
Signature of TM needed before this Agenda Request can be added to the TC Agenda

**Tribal Council Directive Issued:**

It is the directive of the Tribal Council that any topics that have not been included on the POSTED agenda must be brought to the attention of the Tribal Council PRIOR to the meeting. This information must be presented in written form. Please note that the agenda is posted one (1) week prior to Regular & Special sessions, and completed agenda items are due at 10:00 a.m. to the Tribal Manager Office 9 days before each session. Please plan accordingly.

rev 9/07 = MP 1/11 - 5/11 TMO 4/12 TMO 5/12 TMO 2/15 TMO  
GTB Forms\Tribal Council\ Tribal Council Agenda Request Form

**GRAND TRAVERSE BAND LEGAL DEPARTMENT REVIEW APPROVAL FORM**

Date: 9/10/2018

Presented By: Stephen Moldenhauer

Department: Fire Department

Resolution Number(s): \_\_\_\_\_

Document Title(s)/Subject Matter:

Mutual Aid Agreement between Whitewater Township

Fire Dept and GTB Fire Department in Grand Traverse Co.

The above document(s) have been reviewed by the GTB Legal Dept. and are approved for signature &/or further action.

The above document(s) have been reviewed by the GTB Legal Dept. and are NOT approved. Reason: \_\_\_\_\_

Reviewed by: JM Pichsky

JM Pichsky Sept. 11, 2018  
Signature Date

Please note: Approval of Documents Does NOT Guarantee Approval by Tribal Council

Rev: 12-04

Do Not Separate Form

**GRAND TRAVERSE BAND CFO GRANT REVIEW APPROVAL FORM (MATCH GRANTS)**

Date: \_\_\_\_\_

Presented By: \_\_\_\_\_

Department: \_\_\_\_\_

Grant Number(s): \_\_\_\_\_

Grant Title(s)/Subject Matter: \_\_\_\_\_

The above document(s) have been reviewed by the CFO and are approved for signature &/or further action.

Dollar Amount Requested: \_\_\_\_\_

The above document(s) have been reviewed by the CFO and are NOT approved. Reason: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Signature Date

Please note: Approval of Documents Does NOT Guarantee Approval by Tribal Council

Rev: 12-04

**Mutual Aid Agreement**  
**Between**  
**Whitewater Township Fire Department**  
**And**  
**Grand Traverse Band of Ottawa and Chippewa Indians**  
**Fire and Rescue Department**  
**In**  
**Grand Traverse County**

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between Grand Traverse Band of Ottawa and Chippewa Indians Fire and Rescue Department and Whitewater Township Fire Department in Whitewater Township (All Grand Traverse Band of Ottawa and Chippewa Indians Properties).

**ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:**

Definitions

As used in this agreement:

“GTB” means The Grand Traverse Band of Ottawa and Chippewa Indians.

“WTFD” means Whitewater Township Fire Department.

“County” means Grand Traverse County.

**WHEREAS**, the units and personnel of Grand Traverse Band Fire/Rescue and Whitewater Township Fire Department have rendered mutual aid in fire services in the past and anticipate a continuing demand for such mutual aid and cooperation in the use of their fire and EMS personnel and equipment for the safety, health and welfare of the people within their respective jurisdictions during times of emergency,

**WHEREAS**, currently the Fire Departments realize that conditions may occur which would require more equipment and/or manpower than is readily available within themselves, and

**WHEREAS**, all departments wish to avoid any questions as to liability or cost incurred during a joint incident, and

**WHEREAS**, all departments are desirous of a smooth working relationship, and

**WHEREAS**, all departments feel they cannot afford any delays in response due to uncertainty,

HEREBY enter into this agreement.

NOW THEREFORE, **Grand Traverse Band of Ottawa and Chippewa Indians and Whitewater Township Fire Department** do hereby agree that its fire departments will render mutual aid within Whitewater Township (All GTB Properties) under the following conditions:

1. In the event of any serious emergency and or the incident / event exceed the equipment and or expertise capabilities of the requesting department, the parties to this agreement shall cooperate in an effort to provide fire and EMS services subject to the terms and conditions prescribed in this agreement. This agreement also applies when there are multiple events simultaneously occurring or when a department experiences sudden vehicle / equipment failure. This agreement is not intended to replace contractual agreements already in effect, including ALS intercept contracts / agreements.
2. The Fire Chief or Commanding Officer of the fire department listed as a party to this agreement shall have the authority in the event of serious emergency to determine whether personnel and/or equipment shall be sent beyond the jurisdictional limits of the responding party. It is understood that the Commanding Officer of the assisting Department shall make available to the Incident Commander any personnel and/or equipment that is available to meet the needs of the emergency/event. It is the intention of this agreement to vest in each party to this agreement the sole right to determine when its needs will permit it to respond to a call/event by the other fire departments, and it is further agreed by the parties thereto that, if the fire department shall decline sending any personnel and/or equipment beyond its jurisdiction, that such department thus declining to respond shall not be liable for damage to the party to this agreement. If personnel and/or equipment are not available or the Commanding Officer has declined to send resources, or they are unable to comply with the request for mutual aid assistance, the Commanding Officer shall notify the Incident Commander immediately.
3. The Incident Commander shall be in command of all units responding from other jurisdictions and shall use the National Incident Management System protocol in managing the event. The department giving aid will take direction from the Incident Commander. The officer in charge of the department sending assistance shall, however, at all times, have the power to recall any of its personnel and/or equipment, and must be done only after consultation with the Incident Commander. The Incident Commander shall use his/her discretion to ensure that unnecessary personnel and/or equipment are not requested. The Incident Commander shall release personnel and equipment in a timely manner when no longer needed for their event.
4. Each department entering this agreement shall continue to provide the same salaries, compensation for death or disability, and retirement and furlough payments to their employees who are assigned to render mutual aid assistance to another jurisdiction in performance of this agreement as that employee would receive if on-duty within their respective department by which employed. Cost of repairs and maintenance of equipment

used or expended while rendering assistance under this agreement will be borne by the department owning the equipment, unless shown to be the result of gross negligence and or willful misconduct, in which case the responsible party carries the obligation to replace/repair.

5. The requesting department shall be responsible for seeking reimbursement from the appropriate owners, responsible party, their respective insurance provider or other outside funding sources that might be available. The requesting department in an emergency, when making application for any funds for reimbursement of the costs of emergency operations, shall apply for such funds on behalf of all responding departments. Any reimbursement received shall be shared on a prorated basis. Each department will maintain appropriate records to support such applications. Such costs and expenses shall be in accordance to each department's respective policy for reimbursement/billing.
6. When a department responds with mutual aid, it is understood that the responsibility of providing and/or requesting aid to protect the now unprotected area, is that of the responding/assisting department.
7. The WTFD and GTB shall waive any and all claims against each other which may arise out of their activities outside their respective jurisdictions under this Agreement unless such claims are proximately caused by the gross negligence or willful misconduct of the other party or its fire/rescue personnel.
8. The WTFD and GTB shall be responsible for all liability of whatever nature arising from the acts of its own fire/rescue personnel and employees to the extent provided by law. Under no circumstances shall either County or GTB be held liable for the acts of employees of the other party performed under color of this Agreement.
9. The WTFD and GTB shall each assume responsibility for all costs incurred by their own fire/rescue personnel under this Agreement, except as otherwise provided.
10. In the event of a confirmed fire or major emergency on any GTB property in Whitewater Township, the GTB Fire Chief shall be notified by phone at 231-534-7777

**THEREBY**, this Agreement shall remain in full force and effect until and unless terminated by either party as provided in this Agreement. Any party to this AGREEMENT may at any time withdraw from further participation in this agreement by giving 30 days prior written notice of termination to each of the other parties of this agreement.

**IN WITNESS THEREOF**, the parties sign this agreement as of this \_\_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_: \_\_\_\_/\_\_\_\_/2018

Whitewater Township Fire Department Chief, (Print and Sign Name)

\_\_\_\_\_: \_\_\_\_/\_\_\_\_/2018

Grand Traverse Band Fire/Rescue Chief, (Print and Sign Name)

\_\_\_\_\_: \_\_\_\_/\_\_\_\_/2018

GTB Tribal Manager, (Print and Sign Name)