

WHITEWATER TOWNSHIP BOARD
AGENDA FOR 2ND REGULAR MEETING – AUGUST 22, 2017
7:00 p.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

At this time, the Board invites everyone to silence their electronic devices.

- A. Call to Order
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest
- E. Public Comment
 - Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
 1. Comments shall be directed to the board, with questions directed to the chair.
 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 3. Persons may address the board on matters that are relevant to township government issues.
 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
- F. Correspondence
 - 1. Letter 08/10/2017 from Disability Network Northern Michigan re: Whitewater Township Campground
 - 2. Letter 08/17/2017 to Disability Network Northern Michigan re: Whitewater Township Campground
 - 3. Northwest Michigan Housing Summit Information
- G. Public Hearing (none)
- H. Reports/Presentations
 - 1. 13th Circuit Court Report (Honorable Kevin A. Elsenheimer)
- I. Unfinished Business
 - 1. Emergency Services Building Renovation/Addition Project
 - 2. Update on Junk Complaint (see memo)
 - 3. Resolution #17-12 Intent to Issue Refunds Miami Beach Special Assessment District
 - 4. Ordinance 32 Private Road (review/discuss PC recommendation)
- J. New Business
 - 1. Proposed Zoning Ordinance Amendment No. 71 – Article 8 Commercial/Village Districts, Article 9 Industrial District
 - 2. Zoning Administrator Interviews (7:00 p.m. Girdwood, 8:15 p.m. Habedank)

K. Tabled Items

1. Review Administrative Policy Section 5 (tabled 10/14/2014)
2. Review Ordinance 22 Pension Plan (tabled 10/25/2016)
3. Review Whitewater Township Planning & Zoning Fees (tabled 02/28/2017)

L. Board Comments/Discussion

M. Announcements

1. Next regular meeting – Tuesday, September 12, 2017 at 7:00 p.m.

N. Public Comment

O. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777.



August 10, 2017

Whitewater Township Supervisor

Ron Popp
5777 Vinton Road
PO Box 159
Williamsburg, MI 49690

RECEIVED
8-14-17
C

Dear Mr. Popp

I am writing to you regarding an incident that happened at Whitewater Township Campground on August 3, 2017 involving the Vyverberg family and their grown son Billy. It came to my attention that evening when I received a text from Billy that they were removed from the campground because of him. I know Billy from Disability Network Northern Michigan where I am employed as an Independent Living Specialist and advocate. Billy volunteers for our organization 2-3 days a week.

Billy's disability is invisible. He has a brain injury because of surgery to remove a tumor. Because of this surgery, he has memory issues and experiences delayed responses for some bodily functions.

In his message, Billy explained to me that he had an urge to defecate and headed to the bathroom, unfortunately it turned out to be diarrhea and he didn't make it. He explains that feces fell from his pants to the floor. He also explained that there was no paper towel available in the bathroom to clean it up. Billy reported having to use his own clothing to clean it up the best that he could. He then rinsed his clothing in the sink.

Mr. Popp, I realize that there was probably a township employee that had to clean up the rest of the accident and I'm sure that it wasn't pleasant. However, I am writing to address the treatment towards Billy by Cheryl Goss who accused him of making a mess "intentionally" thirty-six hours after it happen and exaggerating the incident by claiming he did it twice and not even hearing his side of the story. There is no proof that this was intentional. Billy felt shamed and intimidated during her confrontation. Ms. Goss confronted the family with two rangers giving the family one hour to leave during a severe thunderstorm warning and torrential rainfalls.

As a disability advocate, I would like to offer your staff at Whitewater Township training on disability awareness and disability sensitivity training. I would be happy to talk with your staff and answer any questions about disabilities so that no persons with a disability should feel intimidated or shamed again by an unfortunate accident.

Very truly yours,

A handwritten signature in black ink that reads "Demarie Jones".

Demarie Jones, MSW

Disability Network Northern Michigan

Empowering Independence

415 E. Eighth St., Traverse City, MI 49686 T 231.922.0903 TF 866.869.8600 F 231.922.2597 www.disabilitynetwork.org



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690

(231) 267-5141 • FAX (231) 267-9020

August 17, 2017

Demarie Jones, MSW
Disability Network Northern Michigan
415 E. Eighth Street
Traverse City, MI 49686

Dear Ms. Jones:

I am in receipt of your letter dated August 10, 2017, addressed to Ron Popp, Whitewater Township Supervisor. I am Cheryl Goss, Whitewater Township Clerk. I also hold the position of Parks & Recreation Administrator, which involves, among other things, management of the Whitewater Township Campground.

In order to address your comments, there needs to be a full and complete statement of the facts surrounding the incidents which led to the expulsion of the Vyverbergs. Park rangers working on the two days that these incidents happened have provided written statements documenting what they saw, and I will quote from their observations.

On the morning of August 2nd, at approximately 9:00 a.m., a camper reported to the ranger station that "there was a feces mess in the men's bathroom in the handicap stall and around and inside the sink." The ranger was shocked that such a mess was found because she had cleaned the bathrooms around 7:00 a.m. that morning. However, she "quickly closed the men's bathroom and found feces spread around the toilet seat, floor, and found feces inside the sink and spread around outside of the sink." She also "found a large pair of men's briefs in the trash full of feces just outside the men's bathroom."

I was notified of this incident shortly after 10:00 a.m. on August 2nd. Because this fecal mess was so widespread and posed a health risk to our park rangers and the other campers in our 55-site park, I instructed another park ranger to move our trail camera to a position which would allow us to monitor who was entering and leaving the men's bathroom. I also expressed to the park rangers at that time that if another incident of this type happened and we were able to positively identify who did it, they would be expelled from the park. Again, this was on the morning of August 2nd, the day before the Vyverbergs were asked to leave the park.

The next day, on August 3rd, around 4:00 p.m., a contractor working at the park reported the following, "Upon walking into the men's restroom, I went to use the handicap stall. Upon opening the door, I noticed fecal matter on the seat of the toilet. Also on the floor was a separate pile of fecal matter. It was very disgusting. It didn't look like an accident but more deliberate."

Demarie Jones
Page 2
August 17, 2017

On August 3rd, after being informed of the second incident, I went to the ranger station in the evening. Along with some of the park rangers, I reviewed the trail camera pictures beginning at 3:00 p.m., the last time that one of our rangers had cleaned the men's bathroom. Each picture is stamped with the date and time it is taken.

Three men entered and exited the men's bathroom between 3:00 and 3:45. Two of them were in the bathroom for one minute each. One man was in the bathroom for eight minutes. That man was identified to me as having been seen on Site 2, a site which was registered in the name of Randall Vyverberg.

At approximately 7:45 p.m., myself and two other rangers went to Site 2. I asked to speak to Randall Vyverberg, and Mr. Vyverberg stepped out of his camper trailer. It was raining gently at the time. We stood underneath his awning. There were no other campers outside nearby. I relayed to Mr. Vyverberg that, due to these two extensive fecal messes in the men's bathroom, he and his camping party were being expelled from the park.

Mr. Vyverberg was very nice and very polite. He admitted that he knew about the first mess. He admitted that they had been leaving the campground during the day to go to work while his son was left alone in the park. He also admitted that this same type of incident had taken place at Timber Ridge Campground. One of the females inside the camper trailer did state that the son had experienced a traumatic brain injury, but this private health information was not discussed further.

I said I was sorry but that I did have to ask them to leave. At that moment, according to my cell phone, it was 7:53 p.m. I told him they had until 9:00 p.m. to exit the park.

Neither myself nor the two rangers with me had any conversation with Mr. Vyverberg's son. I personally did not hear him utter any words at all. He remained inside the camper trailer during the entirety of our conversation with Mr. Randall Vyverberg.

While it had been raining hard on and off earlier in the evening, the brunt of the storm had passed and it was not raining hard at the time we asked them to leave. I was at the park until 10:10 p.m. that evening. It continued to gently rain on and off. Mr. Vyverberg's camping party exited the park at 8:50 p.m. While there had been severe weather in Antrim County much earlier in the evening, our campground is located in Grand Traverse County and was not subject to the severe weather threats that were issued for Antrim County.

In the entirety of our approximately 5-minute conversation with Mr. Vyverberg, he appeared to be somewhat shocked to find out that there had been another extensive fecal incident in the bathhouse. He was at all times polite and courteous, never arguing with our decision. I believe that he was embarrassed that this was now at least the third incident of this type, the first one having occurred, by his own admission, at Timber Ridge Campground.

Demarie Jones
Page 3
August 17, 2017

I would also point out that the Vyverbergs were staying in a large camper trailer, which I'm sure had a bathroom. At no time was it offered by Mr. Vyverberg that his son could use the bathroom in the camper exclusively for the remainder of their stay in order to ensure that there were no more incidents in the public bathroom.

Mr. Vyverberg and his camping party were not expelled from the park on the basis of their son's disability. They were expelled from the park because contact with fecal material is a public health risk that our park rangers and the other 200 campers in the park should not be exposed to.

Thank you for your thoughts on this unfortunate matter.

Sincerely,



Cheryl A. Goss
Whitewater Township Clerk/Parks & Recreation Administrator

Northwest Michigan **HOUSING SUMMIT 2017**

Monday, October 16, 2017

NMC Hagerty Conference Center
Traverse City | 9 a.m. to 3 p.m.

Join community leaders, businesses, housing agencies, and funders to network, learn, and build solutions for housing choices in Northwest Michigan.

SUMMIT SESSIONS:

- Home Builders Association of Michigan: housing and economic challenges report
- Northwest Michigan's housing market and population dynamics
- Accessing capital for new development
- Expanding the housing toolbox: creating statewide policy priorities
- Getting your community ready for development
- Diverse housing types for diverse needs
- Learning from each other: local leaders tell their stories

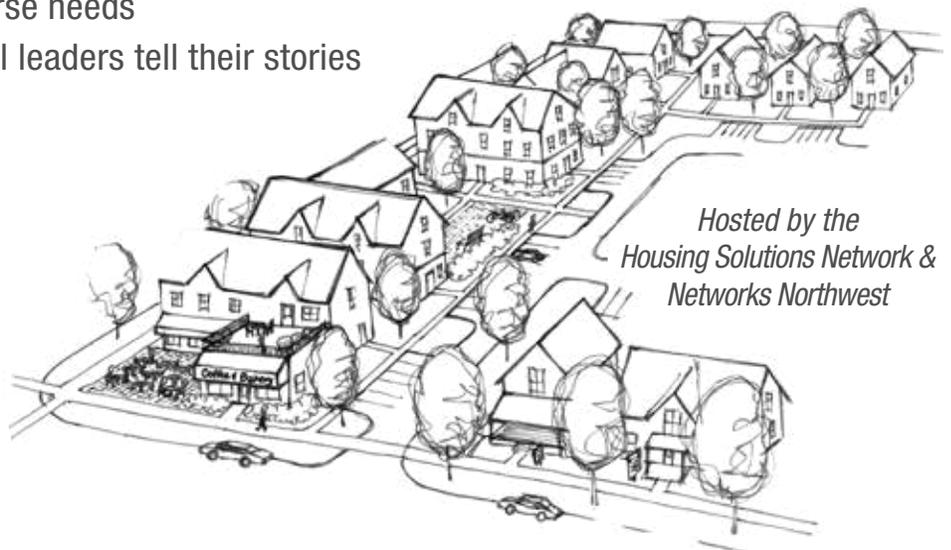
REGISTRATION:

\$40 Early bird: By September 25

\$50 Registration:
September 26 - October 6

Register online at:
nwm.org/housingsummit

Phone: 231-929-5077



*Hosted by the
Housing Solutions Network &
Networks Northwest*

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 08/17/2017
Re: **Update on 8380 Old M-72 Renovation/Addition Project**

1. Concerning Request for Information (RFI) No. 1, having to do with the south wall of the hallway being a bearing wall and thus affecting the planned removal of this wall, RCI has supplied Bulletin No. 1 Response (attached) which shows the price to remove the south wall of the hallway and install a post and beam, as well as the price to retain the wall and finish it. If the wall were to remain, the finished room dimension will be 9' 4 3/4" x 17' 2 1/2". The board needs to make a decision on this on 8/22 so that progress can continue.
2. Bulletin No. 1 Response also shows the cost of the washer/dryer connections. The board needs to make a decision on this on 8/22.
3. Bulletin No. 1 Response also provides the cost of insulation and labor to repair insulation damaged by mold and rodents. This is an unforeseen but necessary cost and should be approved on 8/22.
4. Concerning RFI No. 2, the need for re-sizing of the door leading from the apparatus room to the hallway behind the apparatus room due to installation of the firewall, Pressell has indicated that a 32" door should be installed. The current door is 36".
5. Concerning RFI No. 3, discovery of mold on the lower half of the outside walls of the former kitchen and shower/bathroom, RCI obtained an estimate from Mold Matters in the amount of \$288.38. RCI gave us the option of the township paying for the remediation directly, or if RCI handles the matter, it will be the cost of the quote plus 17.5% for P&OH and bonding increase. I issued a purchase order for \$288.38 on 8/14 and called Mold Matters to schedule the work.
6. RFI No. 4 (attached) was received today and is a request for clarification on the size of the new east overhead door.
7. The foundation walls for the new part of the building were poured today, 8/17.
8. The underground plumbing has been completed in the existing building. The trenches were filled with concrete today.
9. The mold has been remediated.
10. Framing of the new bathroom walls is under way.
11. They were scheduled to install posts for the new part of the building today, but rain delayed pouring of the concrete so they did not get to it.
12. Advantage Electric was scheduled to finish the rough electrical today.
13. The contract with Pressell Engineering has still not been signed. Some changes that Pressell wanted to make were not agreed to by our attorneys. I left a voicemail for him yesterday, 8/16, but have not heard back as of this date. Besides getting the contract signed, he needs to visit the site in order to sign off on the first two pay applications. He has responded to the RFIs sent to him by RCI.

###

Cheryl A. Goss

From: krichter.suttonsbay@gmail.com on behalf of Kyle Richter <kyle@rci-cgc.com>
Sent: Thursday, August 17, 2017 2:44 PM
To: Cheryl A. Goss
Subject: Whitewater Township Bulletin No. 1 Response
Attachments: Whitewater Township Bulletin No. 1 Response.pdf

Cheryl,

Please see the attached Bulletin No. 1 response.

Please call me if you have any questions.

Thank you,

Kyle

--



Kyle Richter
Project Manager - Estimator

Telephone: 231-668-8497
Fax: 231-668-8507

www.RCI-CGC.com



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August 17, 2017

Cheryl Goss
Whitewater Township
5777 Vinton Rd
Williamsburg, MI 49690

Re: Whitewater Township Fire & Rescue – Addition & Renovations
BULLETIN No. 1 Response

Ms. Goss,

Please find as listed below, a detailed response to BULLETIN No. 1. Acceptance of this response will be by written Change Order only.

1. Existing south hallway wall scheduled to be demoed is a bearing wall. Pressell Engineering's response is to sawcut the existing concrete slab, remove concrete and hand excavate soils as necessary to pour a new concrete footing, then install a 3 ½" x 9 ½" PSL beam with an intermediate post jack in place of existing wall. Provide wood framed enclosure of intermediate post jack. Wrap new PSL beam and wood framed post wrap with one (1) layer of 5/8" drywall with beads and level 4 finish. Paint added drywall. Add 4" Cove Base around post wrap.

Northern Building Supply	\$ 559.46
Concrete Material	\$ 170.00
Absolute Building Solutions (Drywall)	\$ 350.00
Novak Painting	\$ 150.00
Floor Covering Brokers	\$ 35.00
RCI Labor – 44 hours @ \$42 ea.	<u>\$ 1,848.00</u>
P&OH Mark-up @ 15%	\$ 466.87
Bond Cost 2.5%	<u>\$ 89.48</u>
Total Item No. 1	\$ 3,668.81

RCI | Richter Construction, Inc.

3760 N US Highway 31 South Suite 10
Telephone: 231-668-8497 Fax: 231-668-8507
www.RCI-CGC.com

- 1a. Option to leave existing south hallway wall in place. Infill one (1) existing 3068 door opening with wood studs and 3 ½" sound batt. Install new 5/8" drywall over all wood framing, each side. Provide drywall wrapped and bead finished openings at two (2) existing 3068 openings. Add two (2) fire suppression sprinklers to hallway. Build soffit around fire suppression line. Finish paint added drywall surfaces. Add 4" Cove Base around wall perimeter.

Northern Building Supply	
- Door Opening Infill Material	\$ 22.26
- Insulation	\$ 101.76
- Soffit Framing Material	\$ 162.18
RCI Labor – 16 hours @ \$42 ea.	\$ 672.00
Advantage Electric	\$ 200.00
Absolute Building Solutions (Drywall)	\$ 1,100.00
AFP Specialties (Fire Suppression)	\$ 450.00
Novak Painting	\$ 350.00
Floor Covering Brokers	\$ 100.00
P&OH Markup @ 15%	\$ 473.73
Bond Cost @ 2.5%	\$ 90.80
Total Item No. 1a.	\$ 3,722.73

2. Provide washer and dryer service connections at the NW corner of the new EMT Dayroom. Utilize recessed washer box with hot, cold and drain connections. Provide a standard 220V and 120V electrical receptacle. Provide thru-wall duct with exterior louver assembly to service dryer vent.

Advantage Electric	\$ 675.00
Temperature Control	\$ 1,185.00
P&OH Markup @ 15%	\$ 279.00
Bond Cost @ 2.5%	\$ 53.48
Total Item No. 2	\$ 2,192.48

3. Install new R-21 Insulation where insulation was removed for mold remediation and because of damage from rodents.

Insulation Material	\$ 184.44
RCI Labor – 8 hours @ \$42 ea.	\$ 336.00
P&OH Markup @ 15%	\$ 78.07
Bond Cost @ 2.5%	\$ 14.96
Total Item No. 3	\$ 613.47

Respectfully Submitted,



Kyle Richter
Project Manager | Estimator

RCI | Richter Construction, Inc.

3760 N US Highway 31 South Suite 10
Telephone: 231-668-8497 Fax: 231-668-8507
www.RCI-CGC.com

Cheryl A. Goss

From: krichter.suttonsbay@gmail.com on behalf of Kyle Richter <kyle@rci-cgc.com>
Sent: Thursday, August 17, 2017 3:13 PM
To: Mark Pressell
Cc: Cheryl A. Goss
Subject: Whitewater Township Fire & Rescue - RFI No. 4
Attachments: Whitewater Township RFI No. 4.pdf

Mark,

Please see the attached RFI No. 4 for the Whitewater Township Fire & Rescue Addition & Renovations.

Thank you,

Kyle

--



Kyle Richter
Project Manager - Estimator

Telephone: 231-668-8497
Fax: 231-668-8507

www.RCI-CGC.com



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REQUEST FOR INFORMATION

Date: August 17, 2017

Project Name: Whitewater Township Fire & Rescue Addition & Renovations
Project Number: 19-2017

Architect: Pressell Engineering & Design
Representative: Mark Pressell

Owner: Whitewater Township
Representative: Cheryl Goss – Township Clerk

RFI Number: 04
RFI Subject: Overhead Door Clarification

Spec Section: 08000
Drawing Reference: Sheet A-2 & Sheet A-4

RFI Description: On Sheet A-2 the East Elevation calls for a 16' x 9' OHD, but on Sheet A-4 the OHD is specified as 16' x 10'. Knowing that the bearing of our trusses is at 10'6", a 10' tall door will not fit in the opening considering the door track has a 12" radius and requires 14 1/2" of headroom.

Resolution: Please clarify that it is your intent to use a 16' x 9' OHD.

Attachments: N/A

Submitted by: K. Richter

End of Page

Memo

To: Whitewater Township Board

From: Ron Popp, Supervisor

CC:

Date: 08-11-2017

Re: Junk complaints

Board Members,

Due to recently discovered hardware and/or software issues with the Zoning Department's computer it was realized progress on the three ongoing junk complaints had stopped. Denny is now verifying what stage/actions were taken by the previous Zoning Administrator and should have a report for us at our September 26, meeting.

Respectfully,



Ron Popp
Supervisor, Whitewater Township

RESOLUTION #17-12

**INTENT TO ISSUE REFUNDS
MIAMI BEACH SPECIAL ASSESSMENT DISTRICT**

**Whitewater Township
Grand Traverse County, Michigan**

WHEREAS, in 1995, the record owners of land constituting more than 50% of the total frontage upon Miami Beach Road in Whitewater Township petitioned the Whitewater Township Board to set up a Special Assessment District (SAD) for the construction of a Community Septic System under authority of Public Act 188 of 1954; and

WHEREAS, on August 18, 1996, the Whitewater Township Board, pursuant to "Resolution to Initiate Project," requested that Grand Traverse County, through its Department of Public Works, construct a Community Sewer System for Miami Beach Road Association, Inc. and acquire and finance such by the issuance of bonds in anticipation of the collection of amounts to become due under a contract between the County and the Township; and

WHEREAS, bonds in the amount of \$315,000 were issued by Grand Traverse County, dated March 1, 1997, for the purpose of defraying the cost of acquiring and constructing the Whitewater Township Sanitary Sewer System; and

WHEREAS, from December 1996 through December 2015, Whitewater Township assessed the principal amount of \$7,927.31 each on 39 parcels/risers in the Miami Beach Special Assessment District for the purpose of repayment of the bonds and interest thereon; and

WHEREAS, all Miami Beach Special Assessment District bond installment payments have been paid in full, the final bond payment having been made on April 19, 2016; and

WHEREAS, Public Act 188 of 1954, Public Improvements, MCL 41.732, Special assessment roll; insufficiency, additional pro rata assessments; surplus, refunds, Section 12, states the following: ". . . Should the total amount collected on assessments prove larger than necessary by more than 5% of the original roll, then the surplus shall be prorated among the properties assessed in accordance with the amount assessed against each and . . . shall be refunded to the persons who are the respective record owners of the properties on the date of the passage of the resolution ordering such refund"; and

WHEREAS, five percent (5%) of the original roll (\$293,946) equals \$14,697.30; and

WHEREAS, the Whitewater Township Treasurer certifies that, as of 07/31/2017, there is \$47,252.40 in the Miami Beach Sewer Fund, account number 590-000-009; and

WHEREAS, according to MCL 41.732, the amount of \$47,252.40 exceeds 5% of the original roll and shall be refunded to the respective record owners of property in the Miami Beach Special Assessment District; and

WHEREAS, a refund in the amount of \$1,211.60 shall be issued to each record owner of property riser owner in the Miami Beach Special Assessment District; and

NOW, THEREFORE, BE IT RESOLVED that the Whitewater Township Clerk, on behalf of Whitewater Township, Grand Traverse County, is authorized to issue warrants in the amount of \$1,211.60, as outlined in the attached Schedule of Refunds prepared by the Whitewater Township Treasurer.

A motion to adopt the foregoing resolution was made by _____ and seconded by _____.

Upon roll call vote, the following voted:

Yes:

No:

Absent:

Resolution declared _____.

Certificate

I, Cheryl A. Goss, Clerk of Whitewater Township, Grand Traverse County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Whitewater Township Board of said municipality at a regular meeting held on August 22, 2017, relative to the adoption of Resolution #17-12.

Cheryl A. Goss

Miami Beach Special Assessment District 1996-2015

breakdown per riser

\$47,252.40 total refund (including interest earned)

SCHEDULE OF REFUNDS

Parcel No. Owner Name	Total Assessment	Total Principal Paid	Refund Due By Parcel
28-13-126-005-30 SNOWDAY H TERRY II 651 WHITEHOUSE TR GAYLORD, MI 49735			
SOLD TO TWP (now 126-005-00) AND COSGROVE (126-004-11) COSGROVE GOT THE RISER AND GETS THE REFUND MOVED TO COSGROVE 126-004-11 LINE			
28-13-127-011-10 KELLOGG THOMAS M TRUST 1250 BYRON HOWELL, MI 48843	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-001-00 ROOT MERLE A & MARGARET ETAL 1242 ISLAND LAKE RD KALKASKA, MI 49646	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-002-00 BOYD CLIFFORD E & MARY LOU 147 S AIRPORT RD W TRAVERSE CITY, MI 49686-4839	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-003-00 LEATHERBY FRANK E PROTECTION TRUST 518 WEST ABBEY MILL DR SE ADA, MI 49301	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-004-00 LIZENBY JAMES SCOTT & VICKI M 624 BIRCHWOOD AVE TRAVERSE CITY, MI 49686	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-005-00 VAN DYK FAMILY TRUST 10061 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-006-00 THOMSON SARAH L 3741 CRYSTAL WATERS LN NE GRAND RAPIDS, MI 49525-9431	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-007-00 BERTUL RONALD 10087 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.31	\$7,927.31	\$1,211.60

Parcel No. Owner Name	Total Assessment	Total Principal Paid	Refund Due By Parcel
28-13-310-008-00 LANNEN PATRICK J & LORI ANN 1722 SECRETARIAT GRAND RAPIDS, MI 49546	\$7,927.29	\$7,927.29	\$1,211.60
28-13-310-009-00 BROZZO RALPH A TRUSTEE PO BOX 475 MIDLAND, MI 48640-0475	\$7,927.31	\$7,927.31	\$1,211.60
28-13-310-010-00 FARRELL ROBERT J 10125 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-310-011-00 KELLOGG THOMAS M TRUSTEE 1250 BYRON HOWELL, MI 48843	\$7,927.30	\$7,927.30	\$1,211.60
28-13-310-012-00 STYKE THEODORE & PATRICIA 43501 ALGONQUIN NOVI, MI 48375	\$7,927.30	\$7,927.30	\$1,211.60
28-13-310-013-00 ROMANELLI GARY & HELEN ETAL 578 S ROSEDALE GROSSE POINTE, MI 48236	\$7,927.30	\$7,927.30	\$1,211.60
28-13-310-014-00 CURNOW JAMES H & BARBARA J 10183 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-310-015-00 GRANT CHESTER F JR & ELAINE J 10197 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-310-017-01 28-13-310-017-00 28-13-310-018-00 TRUDELL KAREN J TRUSTEE 10225 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$5,006.62 \$5,423.99 \$5,423.99	\$5,006.62 \$5,423.99 \$5,423.99	\$765.22 \$828.99 \$828.99
	2 RISERS DIVIDED BY THE THREE PARCELS COMBINED 310-017-00 w/ 310-018-00 TO MAKE 310-017-01		
28-13-310-021-00 28-13-126-004-11 COSGROVE THOMAS A & LYNDA K 945 E 8TH STREET TRAVERSE CITY, MI 49686	\$7,927.30 \$7,927.31	\$7,927.30 \$7,927.31	\$1,211.60 \$1,211.60

Parcel No. Owner Name	Total Assessment	Total Principal Paid	Refund Due By Parcel
28-13-510-001-00 BRIGGS RICHARD H 9657 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-003-00 VERT JOHN F JR & BEVERLY J 5264 FEDORA TROY, MI 48085	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-004-00 SLOPSEMA THOMAS & LINDA AS 9693 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-005-00 BRINKS BONNIE A 9711 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-006-00 RATTERMAN L FREDERICK JR TRUST 388 HAWKINSRIDGE LN CINCINNATI, OH 45230	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-007-00 PIERCE JUANITA M 9747 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-008-00 ARNOLD CLAYTON W & MARIE A 9765 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-009-00 MOHRHARDT DAVID S & LUCINDA L 9779 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-010-00 WHITE JOHN & YELENA 2925 BIG TIMBER DR NE GRAND RAPIDS, MI 49525	\$7,927.30	\$7,927.30	\$1,211.60
28-13-510-011-00 MOOTHART JONATHAN & NANCY KIM 9815 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60

Parcel No. Owner Name	Total Assessment	Total Principal Paid	Refund Due By Parcel
28-13-510-012-00 KOENIGSKNECHT VACATION REALT LLC 1307 KELCRASTA DR SAINT JOHNS, MI 48879	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-001-00 MC LEAN GREGG L & KIM E 4117 OLD PINE TRAIL MIDLAND, MI 48642	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-002-00 SAVAGE EMERY A & PAULINA TRUSTEES 6210 APPLEWOOD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-003-00 LINDNER RANDALL S & LYNITA R 423 WASHINGTON STREET DIMONDALE, MI 48821	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-004-00 MCRAY GARY & NANCY 9911 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-005-00 NOLAN JOHN G & CATHERINE L 24147 TWIN VALLEY CT FARMINGTON, MI 48336	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-006-00 GUNDERSEN HANS S & LINDA S TRUST 16930 MAPLE SPRINGS WAY WESTFIELD, IN 46074	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-007-00 KOKINAKES JOHN A & NANCY L 9973 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
28-13-590-008-00 DUSTIN JIM 9991 MIAMI BEACH RD WILLIAMSBURG, MI 49690	\$7,927.30	\$7,927.30	\$1,211.60
GRAND TOTALS	\$298,316.81	\$298,316.81	\$47,252.40

Ron Popp

From: S and K <skmangus@ymail.com>
Sent: Monday, August 07, 2017 12:59 PM
To: Cheryl A. Goss; Ron Popp
Subject: GO #32
Attachments: private road vs driveway.docx

Supervisor Ron Popp and the Whitewater Township Board, The Whitewater Planning Commission has reviewed options for amending GO#32 at our July and August meetings. The PC has unanimously agreed upon the attached document as presented however one optional addition appears at the end should the board feel that design standards are necessary. It is our opinion that extensive regulation of private roads is not in the townships best interests. You may note that we have agreed to work with the MVC definitions of "driveway" and "private road". Please feel free to contact me if you have any questions. I will make every effort to attend your meeting when this is deliberated.

Kim Mangus
Whitewater Planning Commission Chair
231-631-2326

Proposed Ordinance #32 – Minimum Standards (prepared by Mangus)

KEY: **New text or added words** **Original text but may have moved** **Notes or significant details**

WHITEWATER TOWNSHIP PRIVATE ROAD ORDINANCE ORDINANCE NO. 32

Adopted: September 16, 2003

Amended: July 20, 2004 (Amendment No. 1, effective September 6, 2004)

Amended: September 00, 2017 (Amendment No. 2, effective September 0, 2017)

An Ordinance to regulate the construction of Private Roads and to establish penalties.

THE TOWNSHIP BOARD OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

Section 1 NAME

This Ordinance shall be known and cited as the Whitewater Township Private Road Ordinance.

Section 2 INTENT

It is the intent of this ordinance to provide standards for the construction of Approved Private Roads while also acknowledging the value and accommodating the continued use of Unregulated Private Roads. These private roads provide access to individual properties with legally deeded rights to a shared roadway easement where the owners for a variety of reasons, prefer to maintain control over the design and maintenance of their roadway.

Section 3 PRIVATE DRIVEWAYS

Unregulated Private Roads access remote seasonal or vacation properties, tracts of family land, or other land divisions.

- A. Private Driveways are not required to adhere to the design standards of this ordinance.
- B. In order to enable emergency personnel access, avoid future road related disagreements, and accommodate future expansion of properties homeowners are encouraged to meet or exceed the Design Standards of this ordinance.
- C. **“Private driveway”** means any piece of privately owned and maintained property which is used for vehicular traffic, but is not open or normally used by the public. As defined by MCL 257.44 (1) of the MVC, as amended.

Section 4 PRIVATE ROADS

Approved Private Roads are designed to service subdivisions, PUD, Condominiums, and any other development requiring Whitewater Township review.

- A. Private Roads shall be built in compliance with all standards of this ordinance.
- B. **“Private Road”** means a privately owned and maintained road, allowing access to more than 1 residence or place of business, which is normally open to the public and upon which persons other than the owners located thereon may also travel. As defined by the Motor Vehicle Code (MVC) MCL, 257.44 (2), as amended.

Section 5 EMERGENCY SERVICES ACCESS

Private Roads are intended for the exclusive use of owners and guests. The primary exception to this rule is access by emergency services such as fire or emergency rescue personnel. It is important to note that Private Roads are both the property and responsibility of all parties subject to that road. This

Proposed Ordinance #32 – Minimum Standards (prepared by Mangus)

KEY: **New text or added words** **Original text but may have moved** **Notes or significant details**

responsibility is joint and severable, in that each owner is responsible for securing their own access, insuring appropriate maintenance, snow and tree removal necessary to ensure safe emergency personnel access.

Section 6 PRIVATE ROAD STANDARDS

When private road development occurs in Whitewater Township and is not subject to the standards established under the Subdivision Control Act, P.A. 288 of 1967, MCLA 560.101 et seq., (as amended) the following private road standards shall apply.

- A. No private road in existence on the effective date of this ordinance or any subsequent amendment shall be deemed to be a non-conforming because of non-compliance with this ordinance.
- B. All private roads shall be centered within a permanent right-of-way easement duly recorded with the Grand Traverse County Register of Deeds. Right-of-way easements shall be dedicated for ingress and egress and installation of public and private utilities and shall prevent any use or development that interferes with their use as access roads.
- C. ROAD IDENTIFICATION -
 - 1. All private roads shall be designated as such and have a name approved by the Whitewater Township Board. Numbering shall be consistent with the County address numbering system and County Road Commission requirements.
 - 2. All private roads shall have a sign that meets county sign standards. The sign shall be erected by the property owner or developer and must be approved by the Grand Traverse County Road Commission.
- D. There shall be a clear vision zone at all corners of intersecting roads. Construction permits from the Grand Traverse County Road Commission shall be required for all connection points to county roads.
- E. All Private Roads shall require a land use permit from Whitewater Township prior to commencement of the project.
- F. If more than 25 lots or units have access to a private road, the road shall be reviewed by Whitewater Township (who, TB, PC, ZA???) to determine if Grand Traverse County road specifications are needed and additionally, a second point of access shall be required.
- G. H. Permits from the Grand Traverse County Drain Commission shall be obtained prior to the construction of any private road in Whitewater Township, when applicable.
- H. I. Permits may be required from the Grand Traverse County Soil Erosion Control Officer under the Soil Erosion and Sedimentation Control Act, P.A. 347 of 1974, MCLA 282.101 et seq., when applicable.

Section 7 PRIVATE ROAD LAND USE PERMIT PROCEDURE

Prior to issuance of a land use permit to establish a new private road the applicant shall submit to the Zoning Administrator the following. Upon receipt of all necessary documentation, ZA shall issue a land use permit or denial in writing.

- A. A copy of the private road easement recorded with Grand Travers County Register of Deeds.
- B. A name approved by the Township Board meeting all County Road Commission requirements.
- C. Copy of all appropriate township, County, and State permits as applicable.

Proposed Ordinance #32 – Minimum Standards (prepared by Mangus)

KEY: **New text or added words** **Original text but may have moved** **Notes or significant details**

Section 8 FEES AND COSTS

The applicant shall pay an application fee established by the Whitewater Township Board. Before final approval, the cost involved in the review of plans and the cost of inspections of the private road and drainage shall be paid for by the applicant/developer.

Section 9 EXCEPTION/APPEALS

The applicant shall pay an application fee established by the Whitewater Township Board for any exception request or appeal. Any person or entity aggrieved by the decision of the zoning administrator or designee(s) may appeal the decision to the Whitewater Township Board.

The Township Board may grant an exception from the provisions of this ordinance with recommendation **or consultation** from the township Planning Commission on a finding that undue hardship may result from strict compliance with specific provisions or requirements of the ordinance or fiat application of such provisions or requirements of the ordinance is impracticable. **The Planning Commission shall not recommend exceptions that it deems contrary to public health safety or welfare.**

Section 10 PENALTIES

- A.** Any person, firm or corporation who shall violate or assist in the violation of any provision of this Ordinance shall be guilty of a misdemeanor punishable by a fine of not more than One Hundred Dollars (\$100.00). Every day that such violation shall continue shall constitute a separate and distinct violation under the provisions of this Ordinance.
- B.** Any criminal prosecution hereunder shall not prevent civil proceedings for abatement and termination of the activity complained of. Violations of the provisions of this Ordinance are hereby declared to be a nuisance per se. The Township Board may institute proceedings in an appropriate court to enjoin, abate, and remove said nuisance.

Section 11 VALIDITY

Should any Section, clause, or provision of the Ordinance be declared by a court to be invalid, the same shall not affect the validity of this Ordinance as a whole or any part thereof, other than the part found to be invalid.

Section 12 EFFECTIVE DATE

This ordinance shall take effect thirty (30) days after publication.

Proposed Ordinance #32 – Minimum Standards (prepared by Mangus)

KEY: **New text or added words** **Original text but may have moved** **Notes or significant details**

References

Motor Vehicle Code (MVC) MCL, 257.44

257.44 “Private driveway” and “private road” defined. Sec. 44. (1) “Private driveway” means any piece of privately owned and maintained property which is used for vehicular traffic, but is not open or normally used by the public. (2) “Private road” means a privately owned and maintained road, allowing access to more than 1 residence or place of business, which is normally open to the public and upon which persons other than the owners located thereon may also travel. History: 1949, Act 300, Eff. Sept. 23, 1949; Am. 1974, Act 138, Imd. Eff. June 5, 1974.

Optional Addition

Section 6 PRIVATE ROAD STANDARDS

I. DESIGN STANDARDS

1. A right-of-way easement at least 33 feet wide is required. A right-of-way easement 66 feet wide is preferred. Larger easements will allow for better emergency access and may more easily accommodate future maintenance, improvements, or expansion.
2. A granular soil base of not less than twelve inches in depth. The top six inches in depth should be road grade processed gravel.
3. The roadbed shall be 16 feet wide with 18 feet being preferred, a two-foot grass shoulder shall be established on each side.
4. Adequate culverts where necessary.
5. Grades not exceeding seven percent. If the road is paved, with proper drainage, a road grade up to nine percent is acceptable.
6. All road ends shall incorporate plans for an emergency access turnaround suitable to large vehicle ingress and egress.
7. All roadways shall be kept in passable condition, snow or other obstructions shall be removed promptly.

Cheryl A. Goss

From: S and K <skmangus@ymail.com>
Sent: Sunday, August 06, 2017 11:53 PM
To: Ron Popp; Cheryl A. Goss
Subject: Fw: Public Hearing for Articles 8 -9
Attachments: Ord Sample - 8 - Commercial - F.docx; Ord Sample - 8 - Village V - F.docx; Ord Sample - 9 - Industrial - F.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Extremely Important Information

Articles attached.

On Sunday, August 6, 2017 9:47 PM, S and K <skmangus@ymail.com> wrote:

Dear Supervisor Popp and the Whitewater Township Board,
This August 3rd the Planning Commission presented a revision of the Commercial, Village, and Industrial Districts at Public Hearing. The purpose of these revisions was to review content, repair questionable notices, move all districts into a standardized format and wording and in short, clarify to make our ordinance more citizen and ZA friendly.
There were seven residents in attendance. We had one very positive comment with a recommendation for clarification. We removed one word from each district to improve clarity and passed the amendment with a 6/0 vote. This is our formal request to the Township Board that these amendments be added to your next available agenda for deliberation.
Sincerely,
Kim Mangus

Goals: Add use by right to the Commercial District, review special uses, organize and simplify standards.

PROPOSED COMMERCIAL

ARTICLE VIII COMMERCIAL C and VILLAGE V

8.00 COMMERCIAL DISTRICT C

8.01 INTENT

The purpose of the Commercial C District is to provide a location for a diversity of small and moderate scale business types and is situated along a regional arterial roadway, M-72, to serve local passers-by traffic and local needs.

8.02 GENERAL STANDARDS

The following standards will apply to all structures and uses within the Commercial C District as appropriate.

- A.** All uses permitted within this zoning district shall conform to the entirety of this ordinance except those land uses which predate the effective date of this ordinance or any portion thereof, or its subsequent amendments.
- B.** All applications for new or expanding uses will be reviewed by the Zoning Administrator for compliance with the required components of this Ordinance. Formal Site Plan Review may be conducted by the Planning Commission at the request of the Zoning Administrator or applicant. All reviews shall be conducted in accordance with Article 25.
- C.** All applications for Special Uses shall be reviewed by the Zoning Administrator and Planning Commission for compliance with all relevant ordinances prior to the public hearing. All reviews shall be conducted in accordance with Article 25.
- D. LANDSCAPING:** All new or expanding uses shall comply with the landscaping requirements of Article 33.
- E. LIGHTING:** All new or expanding uses shall comply with the lighting requirements of Article 29.
- F. SIGNS:** All new signs shall conform to the standards of Article 30.
- G. OFF-STREET PARKING AND LOADING:** All new or expanding uses shall comply with the requirements of Article 34.
- H. PERMITTED USES** which include the following shall require a special use permit: any use in a building that exceeds 10,000 square feet, any use that includes drive-through services, any use offering live entertainment or alcoholic beverages.

8.10 PERMITTED USES

Permitted uses include the following:

- A.** All uses permitted in Residential District R1, R2.
- B.** Restaurants, bakeries, coffee shops, and diners.

- C. Office buildings and uses such as: accountants, legal services, medical, dental, and physical therapy offices.
- D. Financial institutions.
- E. Retail stores and shops; food, drug, variety, dry goods, clothing, music, hardware, equipment, and other similar light retail uses.
- F. Equipment, tool, and event rental establishments.
- G. Personal service establishments which perform services on the premises such as: barber and beauty shops, shoe repairs, business services, printing, publishing, and related trades.
- H. Places of public assembly, religious, civic, and social facilities not operated for profit and facilities customarily incidental thereto.
- I. Licensed daycare facilities.
- J. Assisted living, extended care, and licensed group homes facilities.
- K. Essential service, including public utility buildings with outside storage.

8.11 USES PERMITTED BY SPECIAL USE PERMIT

The following additional uses may be permitted subject to review and approval of the Planning Commission in accordance with procedures of Article 25. Any use including the following shall require a Special Use Permit:

- A. Any permitted use located in a building that exceeds 10,000 square feet, includes drive-through services, offers live entertainment or serves alcoholic beverages.
- B. Retail sales and/or rental of automobiles, watercraft, farming equipment, or recreational equipment including servicing, repair, and/or storing vehicles.
- C. Fuel and oil service stations.
- D. Hotels and motels.
- E. Dwelling units which are part of a commercial unit, such as second story "flats" or apartment units.
- F. Multi-family dwellings.
- G. Laundry and dry cleaning establishments.
- H. Indoor and outdoor recreational facilities (e.g. miniature golf or athletic clubs).
- I. Production, processing, assembly, manufacturing or packaging of goods or materials. Such facilities may include testing, repair, storage, distribution, and sale of such products.
- J. Schools licensed or chartered by the State of Michigan and private educational institutions.
- K. Funeral homes.
- L. Veterinary clinics, veterinary hospitals, and related kennel facilities.
- M. Carpentry, plumbing, contracting, and other skilled trades.
- N. Rental storage building, with the following conditions included in the rental contracts and posted on the premises: Excluding storage of flammable liquids or gases, explosives or toxic materials.
- O. Places of public assembly, event venues, and social facilities operated for profit.
- P. Sexually oriented businesses.
- Q. Billboards subject to the standards of Article 9.13.
- R. Any other use of a retail commercial nature designed primarily to serve the residents of the area and the traveling public.

8.12 BUILDING SIZES, LOT SIZES AND YARD REQUIREMENTS:

All structures, lots and structure setbacks from property lines shall comply with the regulations established in Article XII of this Ordinance.

8.13 SUPPLEMENTARY STANDARDS: Reserved for future use.

8.50 VILLAGE DISTRICT V

Goals: Reformat Village to match other districts, review uses and special uses, review standards for reasonableness.

PROPOSED VILLAGE DISTRICT

8.50 VILLAGE DISTRICT V

8.51 INTENT

The purpose of the Village District is to maintain and enhance the traditional character of the village of Williamsburg, while allowing it to develop in a manner that follows the historic pattern of rural villages in the Grand Traverse Region.

8.52 GENERAL STANDARDS

The following standards apply to all properties in the Village District V:

- A.** All uses permitted within this zoning district shall conform to the entirety of this ordinance except those land uses which predate the effective date of this ordinance or any portion thereof, or its subsequent amendments.
- B.** All applications for new or expanding uses will be reviewed by the Zoning Administrator for compliance with the required components of this Ordinance. Formal Site Plan Review may be conducted by the Planning Commission at the request of the Zoning Administrator or applicant. All reviews shall be conducted in accordance with Article 25.
- C.** All applications for Special Uses shall be reviewed by the Zoning Administrator and Planning Commission for compliance with all relevant ordinances prior to the public hearing. All reviews shall be conducted in accordance with Article 25.
- D.** No lot or structure in existence on the effective date of Section 8.62 (October 5, 1998) shall be deemed to be a non-conforming lot or structure because of non-compliance with this Section or with any of the requirements in Section 12.11.
- E.** LANDSCAPING: All new or expanding uses shall comply with the landscaping standards of Article 33.
- F.** LIGHTING: All new or expanding uses shall comply with the lighting standards of Article 29.
- G.** SIGNS: All new signs shall conform to the standards of Article 30.
- H.** OFF-STREET PARKING AND LOADING: All new or expanding uses shall comply with the standards of Article 34 and 8.63A.
- I.** PERMITTED USES which include the following shall require a special use permit: any use in a building which exceeds 5,000 square feet, any use which includes drive-through services, any use offering live entertainment or alcoholic beverages.

8.60 PERMITTED USES

Permitted uses shall include the following:

- A.** All uses allowed in the R1, R2, R3, and C Districts in buildings not exceeding 5,000 square feet.
- B.** Apartments and offices located above commercial uses in mixed-use buildings.

8.61 SPECIAL USE

Uses allowed by Special Use Permit shall include the following:

- A. PERMITTED USES allowed in the R1, R2, R3, and C districts in buildings that exceed 5,000 square feet.
- B. Light manufacturing.
- C. All SPECIAL USES allowed in the R1, R2, R3, and C districts.

8.62 BUILDING SIZES, LOT SIZES AND YARD REQUIREMENTS:

- A. All structures, lots and structure setbacks from property lines shall comply with the regulations established in Article XII of this Ordinance.
- B. Minimum lot dimensions shall be as follows:
 - 1. With common sewage disposal **or** water supply: minimum of 20,000 square feet lot area, 80 feet lot width.
 - 2. With common sewage disposal **and** water supply: minimum of 8,000 square feet lot area, 50 feet lot width.
 - 3. Without common water supply **or** sewage disposal: 40,000 square feet lot area, 100 feet lot width.
 - 4. Minimum width to maximum depth ratio shall be **1:4**.
- C. Minimum setbacks shall be as follows, except that they may be modified by the Planning Commission by site plan review.
 - 1. Side yard: 10 feet
 - 2. Rear yard: 15 feet
 - 3. Front Yard: There shall be no minimum front yard setbacks. New buildings shall be constructed so that their front facades are in one of the following locations:
 - a. The same distance from the road as any adjacent principal building (on the same side of the road) within 100 feet, or
 - b. The average distance from the road of both adjacent principal buildings (on the same side of the road) if within 100 feet, or
 - c. If no principal buildings are within 100 feet on the same side of the road, the front setback shall be 15 or more feet from the front lot line or such other distance as the Planning Commission may approve by site plan review.

8.63 SUPPLEMENTARY STANDARDS:

The purpose of these design standards is to enable a variety of different uses to coexist harmoniously and allow compatible infill development while enhancing the historical fabric of the village.

A. Parking and Loading

- 1. The Planning Commission shall reduce the off-street parking and loading requirements of Article 34 if the applicant can demonstrate that full compliance is unnecessary because of characteristics of the proposed use, the availability of shared or public parking, or other circumstances.
- 2. Rear parking lots shall be connected to adjoining parking lots and side streets or alleys.

Goals: Reformat, review uses and special uses, and resolve notice issues.

Note: Amended by #11, 16, 20, 28, and 32.

PROPOSED INDUSTRIAL

ARTICLE IX INDUSTRIAL N

9.00 INDUSTRIAL DISTRICT N

9.01 INTENT

It is the intent of the Industrial District to provide a dedicated location to accommodate the potential noise, outdoor storage, and increased commercial traffic common to wholesale sales and light manufacturing facilities.

9.02 GENERAL STANDARDS

The following standards apply to all structures and uses within the Industrial District N as appropriate.

- A.** All uses permitted within this zoning district shall conform to the entirety of this ordinance except those land uses which predate the effective date of this ordinance or any portion thereof, or its subsequent amendments.
- B.** All applications for new or expanding uses will be reviewed by the Zoning Administrator for compliance with the required components of this Ordinance. Formal Site Plan Review may be conducted by the Planning Commission at the request of the Zoning Administrator or applicant. All reviews shall be conducted in accordance with Article 25.
- C.** All applications for Special Uses shall be reviewed by the Zoning Administrator and Planning Commission for compliance with all relevant ordinances prior to the Public Hearing. All reviews shall be conducted in accordance with Article 25.00.
- D. LANDSCAPING:** All new or expanding uses shall comply with the landscaping requirements of Article 33.
- E. LIGHTING:** All new or expanding uses shall comply with the lighting requirements of Article 29.
- F. SIGNS:** All new signs shall conform to the standards of Article 30.
- G. OFF-STREET PARKING AND LOADING:** All new or expanding uses shall comply with the requirements of Article 34.
- H.** Permitted uses which include the following shall require a special use permit: any use that includes drive-through services, any use offering live entertainment or alcoholic beverages.
- I.** All uses may be required to be contained in an approved enclosure.

9.10 PERMITTED USES

Permitted uses include the following:

- A. All uses permitted and as regulated within the Commercial, Village, and Residential Districts.
- B. Wholesale warehouses.
- C. Storage warehouses.
- D. Outside storage of earth moving and similar large equipment.
- E. Billboards, subject to the standards of Section 9.13.

9.11 USES PERMITTED BY SPECIAL USE PERMIT

The following additional uses may be permitted subject to review and approval of the Planning Commission in accordance with procedures of Article 25.

- A. Industry or business, the operation of which uses any product or by-product or other thing which may cause contamination to the water, air, or land of the area unless adequate provision is made for the disposition of such product, by-product or waste which meets the approval of the Planning Commission and shall not be offensive, objectionable, or in any way endanger public health, safety or welfare.
- B. Junk, scrap metal, or salvage yards.
- C. Stock yards, slaughterhouses, rendering plants, meat or pelt processing establishments.
- D. Establishments primarily engaged in heavy industry such as smelters, foundries, heavy industrial stamping operations.
- E. Any similar business or operation offensive or objectionable to public health, safety, or welfare.
- F. All special uses permitted within the Commercial, Village, and Residential Districts.

9.12 BUILDING SIZES, LOT SIZES, AND YARD REQUIREMENTS

All structures, lots and structure setbacks from property lines shall comply with the regulations established in Article XII of this Ordinance.

9.13 SUPPLEMENTARY STANDARDS

- A. Billboards subject to the following regulations:
 - 1. **Size:** The size of a single sign panel shall not exceed 12 feet in height and 24 feet in width. Billboards may be double-faced, configured back-to-back, or V-shaped. Additional panels, faces or extensions of any size or shape located above, below or beside the permitted faces and panels shall not be permitted. Sign structures and the signs affixed to them shall not exceed twenty (20) feet in height. The height of the sign including decorative embellishments shall be measured from the surface grade beneath the sign.
 - 2. **Location:** Billboards shall not be located closer than 600 feet from any existing billboard. Measurement shall be made along a straight line from the nearest existing billboard to the proposed new billboard location. This line of measurement may cross road rights-of-way.

Billboards and off-premise signs and their sign structures shall be located not closer than one hundred (100) feet from any road right-of-way and not closer than two hundred (200) feet from any road rights-of-way which intersect or abut.

3. **Lighting:** Billboards may be illuminated except during the hours between 11:00 p.m. and 7:00 a.m. Eastern Standard Time. Illumination of billboards shall be from the top and directed downward. Fixtures shall have full cut-off shielding such that no light shall go above the horizontal regardless of type or wattage and also such that no light source shall be visible from any road right-of-way or any adjacent property.

2055

Whitewater Township Clerk

AFFIDAVIT OF PUBLICATION

LEGAL NOTICE
NOTICE OF PUBLIC HEARING
 Whitewater Township Planning Commission
 Proposed Amendment No. 71 to the Whitewater Township Zoning Ordinance

The Whitewater Township Planning Commission will conduct a public hearing at its regular meeting on August 2, 2017, at 7:00 p.m., at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, MI, to receive public comment on Proposed Amendment No. 71 to the Whitewater Township Zoning Ordinance as follows:

ARTICLE VIII, Commercial C-1: Reorganization and revision in its entirety.
 ARTICLE VIII, Village V: Reorganization and revision in its entirety.
 ARTICLE IX, Industrial N: Reorganization and revision in its entirety.

All persons are welcome to attend and will be heard concerning the proposed amendments. A copy of the complete text of the proposed amendments is available for public viewing at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, MI 49690, during regular office hours, or on the home page of the township website at www.whitewatertownship.org.

Written comments will be received until the time of the meeting and should be addressed to Kim Mangus, Chairperson, Whitewater Township Planning Commission, P.O. Box 159, Williamsburg, MI 49690.

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at (231) 267-5141 x24 or the TDD at 800-649-3777 at least 5 days in advance of the public hearing.

July 16, 2017-1T 469511

STATE OF MICHIGAN
County of Grand Traverse

Paul Heidbreder being duly sworn deposes and says the annexed printed copy of notice was taken from the Traverse City RECORD EAGLE, a newspaper printed and circulated in said State and County, and that said notice was published in said newspaper on the following dates:

07/16/2017

that he or she is the agent of the printers of said newspaper, and knows well the facts stated herein



Subscribed and sworn to before
this 17th of July, 2017 .



Dennis G. Thayer
Notary Public, State of MI
County of Grand Traverse
10/08/2022
Acting in County of Grand Traverse

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR REGULAR MEETING
August 2, 2017

Call to Order at 7:01 p.m.

Roll Call: Dean, Hooper, Jacobson, Lawson, Mangus, Render

Absent: Link

Also in attendance: Recording Secretary MacLean + seven in audience
Set / Adjust Agenda:

Declaration of Conflict of Interest:

Public Comment: Glenn Savage: 9833 Pineneedle Lane, Williamsburg. Congratulations on the work you are doing. Regarding the public hearing: Commercial – general standards – “permitted uses” confusion. Vaughn Harshfield, 4404 N Broomhead Rd. Williamsburg. I’ve been coming to meetings. I see the PC has matured. Progress is being made. Easy to ready packets. Compliments to each of the members. I see progress for our community.

Public Hearing: Regarding Amendment #71

Article VIII, Commercial District C-1: Reorganized and revision in its entirety

Article VIII, Village District V: Reorganized and revision in its entirety.

Article IX, Industrial District N: Reorganized and revision in its entirety.

a. Open Public Hearing at 7:08 p.m.

b. Attendance sign in request

c. Notice published in The Record Eagle on July 16, 2017.

d. Amendment #71, Article VIII, Commercial C-1: Updating the format, consistency in the format of each district.

Article VIII, Village, V:

Article IX, Industrial, N:

e. Presentations: None

f. Correspondence received: No written comments were received.

g. Public Comment:

Comment in opposition to the amendment: “Permitted Uses” verbiage confusion as stated by Glenn Savage.

Comment in favor of the amendment: None

h. Close Public Hearing: 7:10 p.m.

PC discussion, action and decision: Verbiage change: remove the word Permitted in 8.02

Motion by Hooper, second by Dean to send Amendment #71 regarding Article VIII, Commercial, Article VIII, Village and IX Industrial to the Board for approval as corrected, removing the word “permitted” in each district under General Standards.

Roll call vote: Dean-yes; Hooper-yes; Jacobson-yes; Lawson-yes; Link-n/a; Mangus-yes; Render-yes

Approval of Minutes:

Motion to approve July 5, 2017, Regular Meeting Minutes by Jacobson, second by Dean. All in favor. Motion carried.

Correspondence: None.

Reports:

Zoning Administrator Report,: N/A

Chair's Report, Mangus: Will put Secretary on the agenda next month.

Township Board Rep., Lawson: No updates from the Board right now.

ZBA Representative, Hooper: July 27, 2017, ZBA case regarding side yard set backs on a house on Island Lake.

Committee Reports: None.

Additional Items: None.

Old Business:

1. Private Road Ordinance, General Ordinance #32 discussion: Two options presented.

One is almost a repeal includes state and county regulations and eliminates the engineering. If there are more than

25 lots the Township Board could review.

The other is unregulated private roads, specific minimums and a recommendation to adhere to all. Includes design standards. With optional additions, road maintenance agreements.

This a General Ordinance that the Board has to address.

Definitions of private drives and private road needs to be made clear.

We can offer them a preference.

Simplify the standards.

Minimum standards.

The cross-over of the general ordinance with the zoning ordinance is in the areas of subdivision and PUD.

With no ordinance it appears county specifications would have to be met which could be difficult.

Read through of Sample Ordinance #32.

State MCL defines the driveway as any drive that is only used by the individual owners, no through traffic available, no minimum or maximum number of homes.

Standards could be cause for township liability.

Amend to incorporate the state definitions.

Drop engineering standards.

Consensus to send the board the board both versions with a notation that the PC prefers the minimal, including the state MCL.

Motion by Lawson, second by Hooper to send the recommendations to the board as discussed. All in favor.

Motion carried.

2. Article III, Definitions M - O discussion. Recommend adding the private drive and private road definitions to the definitions sections.

New Business:

1. First review Article XVII, Administration discussion: basic language clarifications.

Motion by Render second Jacobson to set aside for the next public hearing.

2. First review Article XVIII, Zoning Board of Appeals (ZBA) discussion:

Motion by Hooper, second by Render to send the ZBA section to ZBA Chair Bowen and to Board Rep. Benak for review. All in favor. Motion carried.

3. First review Article IXX, Request for Amendment discussion:

Motion by Dean, second by Jacobson to set aside for the next public. All in favor. Motion carried.

Bundle a few more for another public hearing.

Next Regular Meeting September 6, 2017: Secretary position.

Public Comment: Bill LaBelle, 8787 Wheeler Pine, who should he speak to regarding a situation on a property? The Zoning Administrator.

Commission Discussion/Comments: None

Continuing Education: None.

Adjournment: 8:54 p.m.

Respectfully Submitted
Lois MacLean,
Recording Secretary

Cheryl A. Goss

From: Thomas Girdwood <girdwood.thomas@gmail.com>
Sent: Wednesday, August 02, 2017 2:52 PM
To: Cheryl A. Goss
Subject: Application for Vacant Zoning Administrator Position
Attachments: Thomas Girdwood Application for Zoning Administrator.pdf

Dear Cheryl Goss,

I am interested in the part-time Zoning Administrator position posted on the Whitewater Township website. I have written a proposal to serve as my application for the position and I have attached a PDF of the proposal document for your review. Included in it are the cover letter and resume requested in the job posting.

My salary requirements are negotiable but I will require an absolute minimum of \$15/hr. My request as a part-time employee without benefits is \$18/hr.

Thank you for your review of my proposal and I look forward to hearing from you soon.

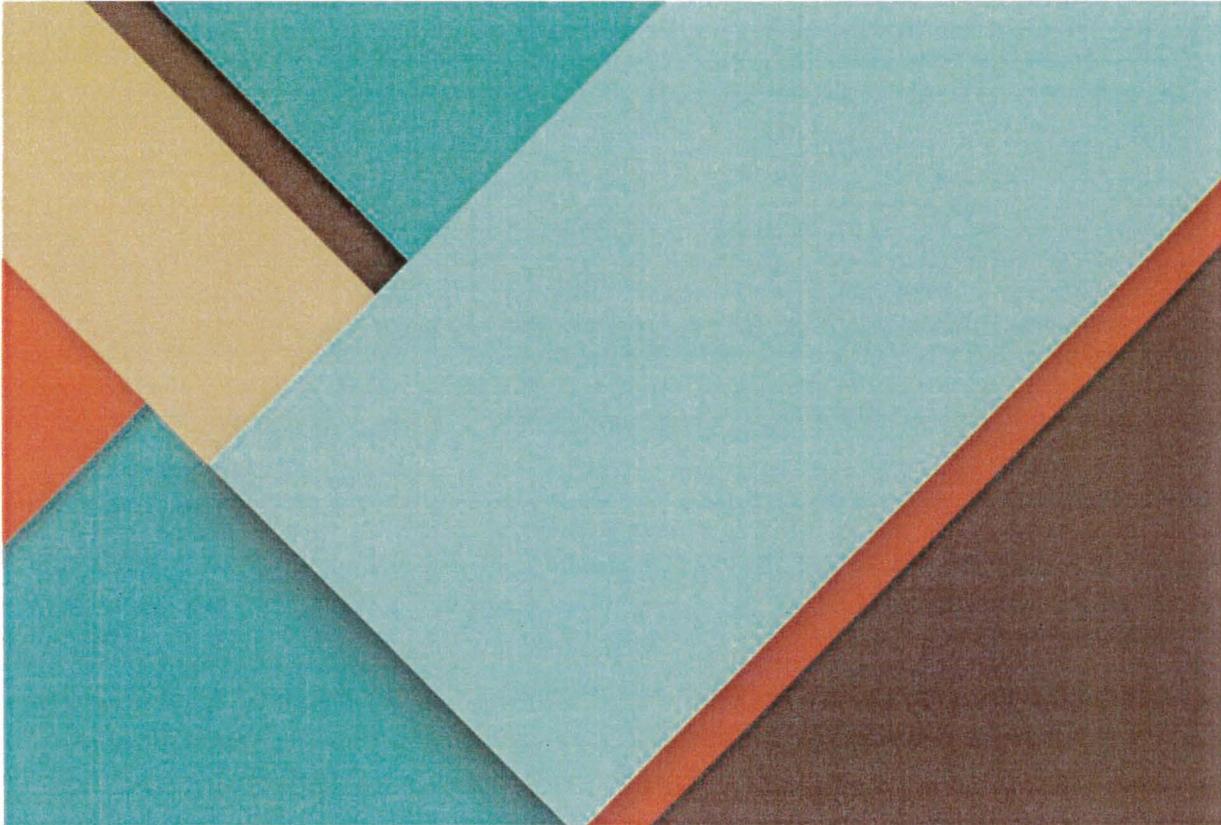
Sincerely,

Thomas L. Girdwood
109 East Sheridan Rd. Apt. 209
Petoskey, Michigan 49770
Phone: 517.974.9949
Email: girdwood.thomas@gmail.com

Proposal to Serve as Zoning Administrator for:

Whitewater Township

2017



WHITEWATER TOWNSHIP MI, GRAND TRAVERSE COUNTY, MICHIGAN

AUGUST 2, 2017

Thomas Girdwood
Independent Planning Consultant
209 E. Sheridan Rd. Suite 16
Petoskey, MI 49770
Phone: 517.974.9949



Email: girdwood.thomas@gmail.com

August 2, 2017

Whitewater Township Planning Commission
5777 Vinton Road, P.O. Box 159
Williamsburg, MI 49690

Attn: Cheryl Goss, Whitewater Township Clerk

Subject: Application to Serve as Zoning Administrator for Whitewater Township

Dear Whitewater Township Board,

I am thrilled to have the opportunity to submit a proposal to Whitewater Township to serve as my formal application to the position of Zoning Administrator. I believe that the skills and experiences I have outlined in this proposal and accompanying resume make me an ideal candidate for the position for which you are now seeking applicants.

As a fifth generation Michigander and Graduate of Michigan State University's Urban Planning Program, I am proud to find that I meet the qualifications listed in the description of the position found on your website. It would be a pleasure to execute the duties of the Zoning Administrator for Whitewater Township. I hope you find everything in order in my proposal and resume and I look forward to meeting with you to discuss my qualifications in more detail in the near future.

Sincerely,

Thomas Girdwood
209 E. Sheridan Rd. #16
Petoskey, MI 49770
Phone: 517.974.9949
Email: girdwood.thomas@gmail.com



August 2, 2017

**PROPOSAL TO SERVE AS ZONING ADMINISTRATOR FOR
Whitewater Township, Grand Traverse Co., Michigan**

Prepared by
Thomas Girdwood
209 E. Sheridan Suite 16
Petoskey, Michigan 49770
Phone: 517.974.9949
Email: girdwood.thomas@gmail.com



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Executive Summary

SERVICE AS ZONING ADMINISTRATOR

WHITEWATER TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN

August 2, 2017

The Value of Planning

Good urban and/or rural design provides a range of benefits including increased public support for public policy, appropriate stewardship of local resources, and enhanced quality of life. Common administrative tasks require time and effort that a planning commission doesn't have. To ensure a planning body will be able to follow applicable state, federal, and regional guidelines is to take on a great deal of responsibility. A planner can help to relieve some of the pressure. Planners possess the tools needed to create and implement effective strategies that will facilitate the needs of the community.

Vision

The intent of this proposal is to illustrate how services will be provided to Whitewater Township, and how describe those services will fit within the goals and policies of the Township.

The Planning Process

For the purposes of this proposal, a dual approach of development control and forward planning is presumed (2). These two methods work in tandem to serve the purposes of the master plan or community mission.

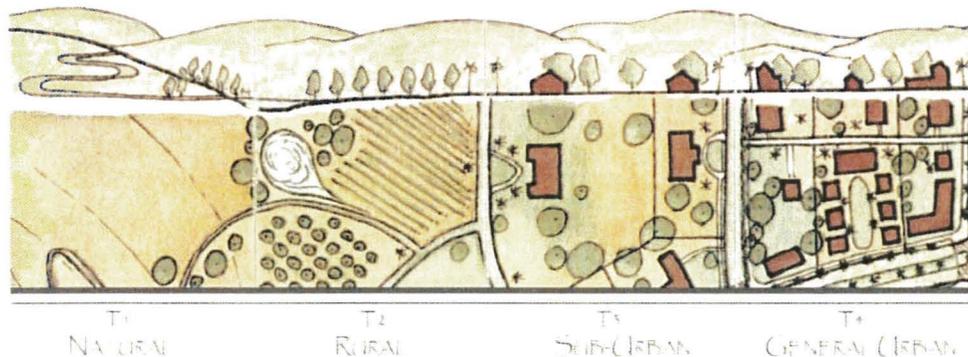


Figure 1.



Applicant's Background

Education

Thomas Girdwood attended Michigan State University and received his Bachelor of Science Degree in Urban and Regional Planning from the School of Planning Design and Construction which is part of the College of Social Science. The vision/mission of the SPDC Urban and Regional Planning (URP) program is to “create a sustainable built and natural environment that enriches communities through leadership, entrepreneurial creativity, social responsibility and environmentally sustainable planning and policy” (1).

The curriculum for his program focused on:

- Urban Policy and Governance;
- Community and Economic Development and Methods;
- Land Use and the Environment Planning;
- Transportation Planning;
- Environmental and Sustainable Development;
- Globalization and Urbanization; and
- Technology and Development.

Experience

Mr. Girdwood has accumulated a wealth of knowledge through his work with various government entities. He has assisted Watertown Charter Township, The City of Mason, Emmet County, and the State of Michigan in several planning capacities. Mr. Girdwood was also recently part of a team that established a development plan for a trail corridor in Pontiac, MI. In his current appointment, he is a guest teacher for seven local school districts in Northern Michigan. Although he has no current municipal clients, he is well prepared and eager to serve as Township Planner for Whitewater Township.

Philosophy/Theory

“There are eight procedural theories of planning that remain the principal theories of planning procedure today: the rational-comprehensive approach, the incremental approach, the transactive approach, the communicative approach, the advocacy approach, the equity approach, the radical approach, and the [humanistic] or phenomenological approach. By grounding these theories in the contemporary experiences of planners, students and practitioners can better grasp planning theory and understand its continued relevance” (3).

Commitment to Sustainability

There are several different models of sustainable development and it is important to take them each into consideration before determining objectives. Although there need not be any formal statement of a philosophical mission, understanding how and why goals are established for different actors can be useful when weighing possible outcomes.

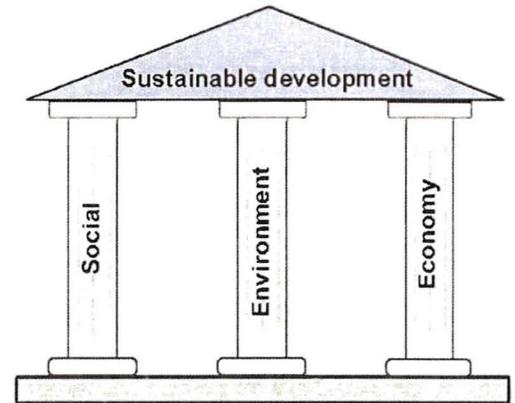


Figure 2.

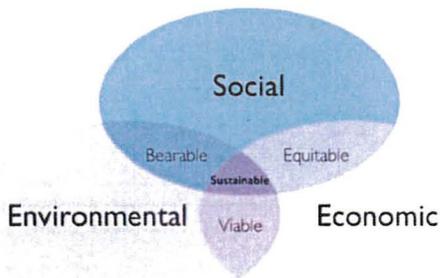


Figure 3.

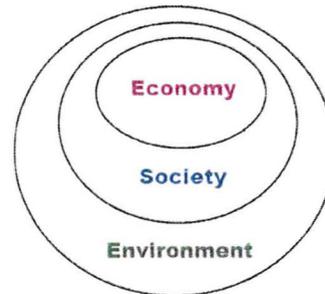


Figure 4.

Certifications



Site Plan Reviewer

May 2016 – Present
Michigan State University

This program demonstrated the site plan review and approval process and provided practical tools and techniques on how to read a site plan. We discussed site design principles, such as pedestrian and traffic considerations, lighting, utilities, ADA compliance, inspections, and landscaping. Material was case-study driven and certification was conditional upon the achievement of a qualifying score on both written and oral exams.



Geo App Developer

License UC-TKALXMD0
Feb 2016 – Present
Esri

GeoApp developers are able to combine location and narrative together as a means to better communicate and broadcast a story. We can create custom web applications that solve problems within a given community, and build powerful native applications for iOS and Android devices. The certificate is a credential that demonstrates the developer is fully capable of utilizing the spectrum of resources provided by ESRI for software development.



Travel Demand Forecaster

Oct 2015 – Present
Federal Highway Administration

Under federal law, metropolitan planning organizations (MPOs) are charged with developing transportation plans and programs to accommodate mobility needs for persons and goods within their regions. In order to forecast travel demands, a model that takes trip generation, trip distribution, mode choice and traffic assignment into account is used. In addition to the four-step model, traffic demand forecasters also take into account factors such as: land use forecasts, network and zone structures, demographics, and other data that can be represented using Geographic Information Systems. The FHWA provides training specific to the needs of the state and local agencies that work under its direction. My work was with the Statewide and Urban Travel Analysis Section (SUTA).



Redevelopment Ready Communities Best Practice Training Series Certificate

Aug 2015 – Present
Michigan Economic Development Corporation

This program provides strategy critical to the promotion of environmentally and fiscally sustainable communities that attract talent and business as well as maintain populations of vibrant, active, and youthful citizens.



Citizen Planner

Apr 2015 – Present

Michigan State University Extension

This seven-week course provided instruction on the roles, responsibilities, and best practices for planning and zoning in Michigan. Instructors included MSU Extension educators, MSU faculty, and practicing planners and attorneys in Michigan. The course included a wealth of information on topics including: Smart Growth and the New Economy, Conflict of Interest and Planning Resources, Statutes and other Planning Authority, Master Plan and Planning Process, Sub-Area Plans, and Working with the Public, Zoning, Site Plans and Zoning Board of Appeals Process, Subdividing Land, Zoning Controls and Non-Regulatory Techniques, Development, Form-Based Code, Traditional Neighborhood Design and Conservation Design, Effective Meetings and Managing Conflict.



Legal Secretary

License 1119281

Jul 2013 – Jul 2020

Michigan Civil Service Commission

Civil Service examinations are designed to measure the knowledge, skills, and abilities necessary to perform successfully on the job or in training. For many State of Michigan employment classifications, this certification is required.

Project Management Schema

Whitewater Township, Grand Traverse County, Michigan

-  Whitewater Township
-  Zoning Administrator

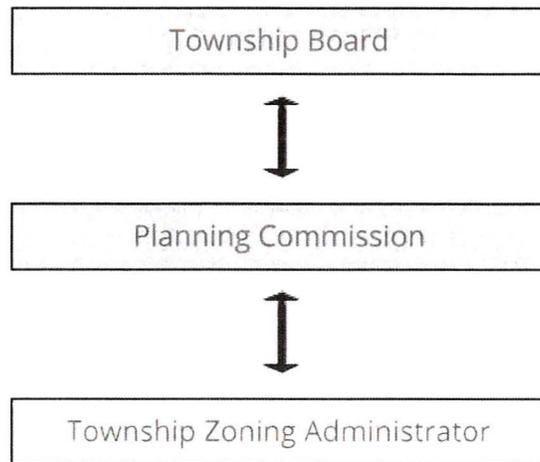


Figure 5.

Responsibilities of the Zoning Administrator

(As Provided in Position Description)

Typical Duties Include, But Are Not Limited To:

1. Review applications and blueprints for land use permits, and investigate to determine compliance with the provisions of the township zoning ordinance, issue or deny same. If denied, assist applicant with an appropriate alternative procedure or appeal procedure, if the applicant so chooses.
2. Perform pre-certificate of occupancy inspection duties to insure proposed land use changes are and will remain in compliance with the township zoning ordinance.
3. Assist the public with zoning and land use questions, procedures, and application forms.
4. Investigate all completed Code Enforcement Complaint Forms verifying alleged violations of the township zoning ordinance, enforcing corrective measures when required and approved by the Township Board.
5. Maintain zoning map updates, land division/combinations, and office records by recording all amendments and proper filing/retention of official documents.
6. Identify, monitor, and control nonconforming uses.
7. Process applications for special use permits and preliminary applications for site plan review.
8. Assist the Planning Commission, as needed, with agendas and the site plan review process.
9. Attend meetings of the Planning Commission and Township Board as needed.
10. Process petitions to the Zoning Board of Appeals, including written reviews/opinions, supportive documents, legal notices, and defend decisions of the office before the Zoning Board of Appeals.
11. Testify as necessary at public and judicial hearings.
12. Prepare a monthly written report and an annual report; submit the report for the Township Board to the township clerk seven (7) days prior to the regular board meeting.
13. Use acceptable township accounting standards to prepare pay period timesheets and invoice/expense reports, remitted to the clerk's schedule.
14. Maintain a receipt book for all monies collected on behalf of the township, remitted to the treasurer's schedule.
15. Submit invoices and expense vouchers to the township clerk following the policies and procedures established by the township board.
16. Propose solutions to any problems encountered in administering the ordinance.



Text and Image References

Text

1. http://www.spdc.msu.edu/programs/urban_and_regional_planning
2. http://securipedia.eu/mediawiki/index.php/Urban_Planning_Process
3. <https://www.planetizen.com/node/73570/how-planners-use-planning-theory>

Images

- Figure 1. <http://archinect.com/einselen/project/guachama-linda>
- Figure 2. <http://www.onestopeco.com/what-is-sustainable-development.html>
- Figure 3. <http://mpe.dimacs.rutgers.edu/images/sustainability-chart/>
- Figure 4. <http://www.sustainability-ed.org.uk/pages/what3-1.htm>
- Other 1. Icons placed next to certification classifications were extracted in bulk from:
<https://www.linkedin.com/in/thomas-girdwood-1564581b/>

Resume

Thomas Girdwood

209 E. Sheridan St #16, Petoskey, MI 49770 | (517) 974-9949 | girdwood.thomas@gmail.com

Education

Bachelor of Science | Michigan State University | 2016

- Major: Urban and Regional Planning
- Dean's List, Bailey Scholar

General Associate's Degree | Lansing Community College | 2013

- Emphasis: Liberal Studies

Experience

Substitute Teacher | EduStaff | 2017

- Followed and taught lesson plans as assigned, by permanent teachers for students' in grades Kindergarten through the 12th grade.
- Applied appropriate teaching strategies in the classroom with various skill levels.
- Managed classes of 25 - 30 students
- Collaborated with colleagues to foster positive learning development and environment.

Associate Planner | County of Emmet | 2016

- Worked with department heads to compile a six-year comprehensive needs assessment
- Created new zoning maps for each township within Emmet County using ArcGIS software
- Drafted an update of Emmet County's Capital Improvement Plan
- Presented to Planning Commission on best practices for CIP decision-making/workflows

Student Assistant | State of Michigan Department of Transportation | 2015-2016

- Provided technical assistance to the Statewide and Urban Travel Analysis Section (SUTA)
- Assisted with the provision of data for determining transportation needs required by the Moving Ahead for Progress in the 21st Century Act (MAP21)
- Performed other tasks relative to: travel trend analysis, present and future travel forecasts, Geographic Information Systems, computer modeling applications, collection and analysis of socioeconomic and land use data, and development of documentation and presentation materials

Zoning and Development Intern | City of Mason | 2015

- Participated in City Council meetings by providing information to policy subcommittee
- Reviewed legal opinions from city attorney and looked for consistency with policy standards
- Recommended and/or drafted additional language for pending ordinances and resolutions
- Assisted with site visits to ensure code compliance

Planning and Zoning Intern | Charter Township of Watertown | 2015

- Analyzed applications undergoing site plan review
- Participated in Watertown Planning Commission public hearings in administrative role
- Reviewed current township plan documents/conducted requisite research
- Recommended and/or drafted additional language for Low Impact Development (LID) Plan

Cheryl A. Goss

From: Dennis Habedank <dennishabedank@sbcglobal.net>
Sent: Monday, July 17, 2017 7:43 PM
To: Cheryl A. Goss
Subject: Zoning Administrator
Attachments: Dennis L Habedank - 07162017.docx

July 17, 2017

Mrs. Goss:

I've attached a letter indicating my interest in the position of Zoning Administrator; it is not a formal resume. I've been told that if your resume is more than a page long nobody reads it.....I suspect after listing my training, my resume would encompass more than three or four pages and I didn't want to waste your time.

If you want copies of my certificates I will happily supply them.....

Dennis L. Habedank
231- 590-6890

Dennis L Habedank
1224 Terrace Bluff Dr
Traverse City MI 49686
(231) 995-0742
dennishabedank@sbcglobal.net

July 17, 2017

Cheryl A. Goss, Township Clerk
Whitewater Township
P. O. Box 159
5777 Vinton Road
Williamsburg MI 49690

Dear Ms. Goss:

I am writing to inform you of my interest in the position of Township Zoning Administrator for Whitewater Township. My experience with zoning issues began in 1985 when I was hired by Garfield Charter Township on a part-time basis to issue Municipal Civil Infraction Notices for zoning ordinance violations while I was still actively policing. In June of 1998, shortly after a good friend Sgt. Denny Finch, TCPD was shot and mortally wounded in the line of duty I left law enforcement and went to work as the Garfield Charter Township Zoning Administrator, a position that I held along with that of Deputy Township Treasurer and finally Township Treasurer appointed by the Township Board to fill the remaining term of the Treasurer after she retired until December 2008.

Over the years, I've received excellent training from the University of Wisconsin, traveling to Charlotte NC to attend the following courses - Administration of Planning & Zoning Departments and Zoning Administrator Training. Again, traveling to Madison, WI I attended the University of Wisconsin and completed their Parking Lot Design and Lighting Course. I've taken nearly all of the training with respect to zoning that has been offered by Michigan Townships (including Land Division Act), Michigan Municipal League and Michigan State University (with respect to the changes in the Township Planning Enabling Act and Township Zoning Act- with the exception of the Citizen Planner Program. Most recently I attended the Michigan Marijuana Law and Zoning Administrator update held at the Michigan Networks Building and offered by Michigan State University.

had an outstanding career in law enforcement serving the citizens of the City of Saginaw, Grand Traverse County, Suttons Bay (Chief of Police) and the Grand Traverse

Band Tribal Police where I rose to the rank of Chief of Police. I've been schooled in Traffic Accident Reconstruction, Alcohol Enforcement/Instructor PBT/Breathalyzer, Advanced Driving Instructor (Police/Fire), Instructor Speed Measuring Devices (RADAR), Firearms Instructor and Chemical Weapons Instructor, Crime Prevention Officer, Evidence Technician and extensive training in Advanced Criminal Investigations – Interviewing and Interrogation, Child Abuse and Child Sexual Abuse and Exploitation. I have more than 4,000 hours of advanced criminal justice training provided by the State of Michigan many of the colleges and universities in this state, the Michigan State Police, the Federal Bureau of Investigation, the United States Secret Service, the United States Internal Revenue Service, the Department of Interior – Bureau of Indian Affairs, the United States Department of Transportation – United States Coast Guard and others.

While policing, I had the pleasure of meeting Dr. Wayne Hill, a former Dallas Police Officer and Police Psychologist who I worked closely with learning about recognition signs of Abnormal Psychology and How to Deal with Difficult People. It was an outstanding class and helped me immensely not only my law enforcement career but also my township positions.

There are many highlights in my differing careers, but the one that stands out and above all others is saving the lives of two children from a flame-engulfed home while off-duty in 1983..... 5 yr. old Allison Zimmerman and 14 yr. old Chad Copeland were asleep and alone at home when flames broke out, had we not returned home when we did both Allison and Chad would have perished in the fire. The second highlight came many years later when Nancy and I were having dinner at a local restaurant.....a young blond-haired boy about 5 or 6 yr. old walked up to our table and stated "I want to thank you for saving my Dad's life".....well that says it all!

Thank you for allowing me an opportunity to apply for this position I look forward to hearing (no pun intended) from you.

Respectfully Submitted,

/s/

**Dennis L Habedank
(231) 590-6890**

P.S. I have close to sixty (60) Certificates of Training – I can provide copies if you wish.

Cheryl A. Goss

From: Dawn Kuhns <assessordawn@gmail.com>
Sent: Tuesday, August 08, 2017 5:22 PM
To: Della Benak; Cheryl A. Goss
Subject: Fwd: Division of 9062 Gay Road

I just thought I would pass this along for you to see.

Dawn M. Kuhns
Assessor
231-409-1827

----- Forwarded message -----

From: **Robert Stillman** <bobstil@aol.com>
Date: Tue, Aug 8, 2017 at 1:19 PM
Subject: Division of 9062 Gay Road
To: zoning@whitewatertownship.org
Cc: supervisor@whiewatertownship.org, assessordawn@gmail.com

Dear Denny,

Margaret and I are very grateful for your handling of our request for a division of 9062 Gay Road. You have developed in consultation with Dawn Kuhns a creative strategy for accomplishing our objectives. Your plan satisfies the requirements of local ordinances while allowing us to control the pole barns, both for storage and to assure that manufacturing operations will not resume in this residential neighborhood.

In addition to being impressed by the plan itself, we are doubly appreciative of your personal effort to put it in place as quickly as possible. Your commitment to superior service in a busy time of year prompted you to complete the draft agreement on your own time last Saturday, while your personal delivery of the draft to us for review on Sunday was truly exceptional. It has been an easy pleasure to work with you on this project.

It is this kind of cooperative service by the administration of Whitewater Township that makes us very happy to be in this jurisdiction.

With special thanks again,

Bob Stillman
10926 Innis Lane
Williamsburg, MI 49690