

WHITEWATER TOWNSHIP BOARD
Agenda for Special Meeting on Tuesday, April 3, 2018
6:00 p.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

At this time, the Board invites everyone to silence their electronic devices.

- A. Call to Order
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest
- E. Public Comment
 - Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with following board rules and procedures:
 1. Comments shall be directed to the board, with questions directed to the chair.
 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 3. Persons may address the board on matters that are relevant to township government issues.
 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
- F. Agenda Items as Listed in Special Meeting Notice
 - 1. Interview – Brandon Flynn – Fire Chief Position
- G. Board Comments/Discussion
- H. Public Comment
- I. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777.

Brandon G. Flynn

5679 N. Long Lake Rd., Traverse City, MI 49685
810.217.2718 brandoflynn@gmail.com

Feb. 4, 2018

Whitewater Township Clerk
5777 Vinton Rd. P.O. Box 159
Williamsburg, MI 49690

Attention: Township Clerk Cheryl Goss

Please consider this letter and resume as my official acknowledgment of the job posting noted on whitewatertownship.org for the position of Fire Chief.

My career as a firefighter began in 1989 in Almont Township Fire Dept. as an on-call firefighter. Almont Twp. Is a rural part-paid fire department providing emergency services including motor vehicle accidents and structure fires. I also worked for a private ambulance service providing basic life support for Almont Township and parts of neighboring communities. In 1995 I resigned in good standing from Almont Township to continue a full time career at Sterling Heights Fire Department.

Sterling Heights Fire Department is a full time career status municipal suburban fire service, working 24-hour shifts providing fire, ALS and other emergency services to residents. Sterling Heights Fire Department provides emergency services to approximately 130,000 residents with five stations responding to over 14,000 calls a year. I was responsible for conducting inspections to small business's, participating in daily training including physical fitness and providing fire safety education to students. Our main function of course is to respond to incidents, emergency and occasionally non-emergency, mitigating the incidents and communication with residents to gather information for reports using the NFIRS reporting system.

Throughout my career I have held many positions and ranks including paramedic, FEO (fire equipment operator), Sergeant, Training Officer and finally Lieutenant. The Training Officer position is a Captain level administrative position responsible for identifying, developing and administering training classes based on employee needs with consideration to state and federal requirements. I was also responsible for organizing training classes for the public sector including fire safety and CPR training. This position also served as a leadership role for firefighting crews with an added responsibility for Safety Officer on large incidents. Additionally, this position as a senior staff member was to assist with the annual budget including capital item requests. I also had the opportunity to identify and write several policies that are still in place today. Furthermore, as a Lieutenant, I was responsible for an engine company with three firefighters. The rank of Lieutenant is a hands-on managerial position with many decision-making responsibilities. I was a long time member of the Promotions Committee and lead organizer of the annual Fire Department Open House. I have multiple Fire Chiefs awards and Unit Citation awards for extraordinary service including a life saving award for an incident involving a choking toddler. I was Fire Fighter of the Year in 2014 for my work ethic and for my volunteer work for a local wish foundation for sick children called The Rainbow Connection. In June of 2015 I retired from Sterling Heights Fire Department as a Paramedic/Lieutenant.

My salary requirement is between \$60,000 and \$70,000 annually which would be in line with similar positions in this region.

I moved to the beautiful Traverse City area with intentions to continue a career in the fire service. I believe I have the credentials and the experience to fill the Fire Chief position and look forward to an interview.

Brandon G. Flynn

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5679 N. Long Lake Rd., Traverse City, MI 49685
810.217.2718 brandoflynn@gmail.com

Feb. 4, 2018

Objective:

To continue a career in the fire service as a chief level officer that would benefit from my 25 years experience as a firefighter/fire officer.

Experience:

Sterling Heights Fire Dept., City of Sterling Heights, MI June 1995 – Retired June 2015

Firefighter, full time career status working 24-hour shifts providing fire, EMS and other emergency/non-emergency services to the residents of the 4th largest city in Michigan.

- 06/95 – 04/08 Firefighter/Paramedic/Fire Equipment Operator
- 09/06 – 05/07 Captain, Training Officer, Fire Administration
- 04/08 – 08/12 Sergeant/Paramedic
- 08/12 – 06/15 Lieutenant/Paramedic

Almont Fire Dept., Almont Twp., MI October 1989 – June 1995

Firefighter, paid-on-call status providing fire and other emergency services.

Muir Ambulance Service, Almont MI July 1992 – December 1994

EMT Specialist, paid-on-call status for a private ambulance service providing EMS transport to Almont Township and parts of neighboring communities.

Education:

Siena Heights University, Adrian, MI

- 05/12 B.A.S., Public Safety Studies

Macomb Community College, Warren, MI

- 12/08 Associate of General Studies
- 05/09 A.A.S., EMS-Paramedic/Firefighter

Certifications/Training:

- Michigan State Firefighter I and II,
- Haz-Mat Awareness
- Haz-Mat Operations, Michigan State University
- Incident Command System, National Fire Academy
- Fire Officer I, National Fire Academy
- Fire Officer II, Company Officer Operations, Regional Alliance for Firefighter Training.
- Michigan State Police Train-The-Trainer, 800MHz radio system
- FEMA Emergency Management Inst. IS100, IS200, 300, 400, IS700, IS800
- Michigan State Paramedic License with ACLS, CPR/BLS (Expired 1-31-18)
- Michigan State CDL Class A drivers License.
- State of Michigan Residential Builders License.
- State of Michigan Journeyman Electrician License.