

NOTICE: IN ORDER TO FACILITATE REMOTE ELECTRONIC PARTICIPATION, AS REQUIRED, FOR THE **FEBRUARY 16, 2021 TOWNSHIP BOARD SPECIAL MEETING**, A ZOOM MEETING HAS BEEN SCHEDULED. **TOWNSHIP RESIDENTS/PROPERTY OWNERS AND OTHER INTERESTED PARTIES ARE INVITED TO ATTEND.** INSTRUCTIONS FOR CONNECTING TO THE MEETING APPEAR BELOW.

Whitewater Zoom is inviting you to a scheduled Zoom meeting.

Topic: Township Board Special Meeting-Budget
Time: Feb 16, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97111929341?pwd=eWFQdkJ5TEdINnBRSi9LZzd4WDJZdz09>

Meeting ID: 971 1192 9341

Passcode: 593852

One tap mobile

+13126266799,,97111929341#,,,,*593852# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 971 1192 9341

Passcode: 593852

Find your local number: <https://zoom.us/u/acNSD5Q5Cn>

Contact Information for Board Members:

Supervisor Ron Popp – 231-267-5141 x23 supervisor@whitewatertownship.org

Clerk Cheryl Goss – 231-267-5141 x24 clerk@whitewatertownship.org

Treasurer Ardella Benak – 231-267-5141 x22 treasurer@whitewatertownship.org

Trustee Paul Hubbell – 231-267-5141 trustee02@whitewatertownship.org

Trustee Heidi Vollmuth - 231-633-9468 heidivyourtrustee@gmail.com

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777.

WHITEWATER TOWNSHIP BOARD
Agenda for Special Meeting – February 16, 2021
6:00 p.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

- A. Call to Order
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest

E. Public Comment

Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

F. Agenda Items as Listed in Special Meeting Notice

1. Budget Work Session – Fire Fund/Fire Capital Improvement Fund

G. Board Comments/Discussion

H. Public Comment

I. Adjournment



Whitewater Township Fire Department

Code	Expenditure	Adopted 20/21	Actual Thru 1/19	Proposed 21/22		
702	Salary, Chief	58,350	47,129	58,350		
703	Salary, AC	3,605	2,912	3,605		
704	Salary, Captain	0	0	0		
705	Training Wages	21,000	8,464	21,000		
707	Run Wages	12,000	5,936	12,000		
713	Other Benefits (AFLAC)	4,000	2,285	4,000		
714	Health Insurance	0	0	0		
715	SS (0.062)	5,940	3,995	5,940		
716	Medicare (0.0145)	1,380	934	1,380		
721	Loss of Wage	0	0	0		
727	Office Supplies	1,200	203	1,000		
728	Postage	150	0	150		
739	Fuel/Oil	4,500	2,007	4,500		
740	Operating Expenses	5,000	4,071	6,500		
745	Turnout Gear	8,000	7,076	7,000		
747	Uniforms	3,000	814	3,000		
801	Legal Services	0	0	0		
803	Medical Professional Services	3,000	2,525	3,000		
804	Professional Services	1,000	500	1,000		
809	Lawn Service	500	385	500		
810	Janitorial	600	0	600		
811	Waste Removal	200	81	200		
812	Septic Services	0	0	2,000		
814	Mutual Aid	4,000	0	4,000		
815	Contractual Services	500	395	500		
818	Rural Fire Dept. Assessment	0	0	0		
823	State Unemployment	0	0	0		
830	Pension Plan	5,835	6,059	5,835		
840	Dues/Memberships	750	645	1,200		
845	Snow Plowing	2,500	100	2,500		
851	Internet/Website	900	800	900		
854	Late Fees	0	0	0		
855	Community Education	500	0	500		
860	Mileage Reimbursement	250	0	250		
865	Meal/Lodging Expenses	2,000	0	2,000		
880	Education Training	5,000	3,383	5,000		
901	Publishing	500	160	500		
920	Natural Gas	1,000	351	1,000		
922	Electricity	4,000	2,398	4,000		
924	Telephone	1,250	1,000	1,250		
925	Cellular Phone	500	400	500		
926	Propane Heat	0	0	0		



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

DEPARTMENT CORRESPONDENCE

To: Whitewater Township Board

From: Fire Chief Brandon Flynn

Date: February 8, 2021

Subject: Special Assessment District increase request

Last year at the Fire Department budget session, Chief Flynn verbally requested a .25 mill increase in the fire special assessment district to fund the Fire Capital Improvement Fund specifically for the replacement of aging fire department equipment. Included with this request was supporting documentation such as the capital item replacement spreadsheet and the fire departments grant tracker spreadsheet.

After careful consideration I will again bring to the township board the urgency to fund the Fire Cap Fund by increasing the Fire SAD .50 mill to a total of 1.50 mills with .25 mills dedicated to capital outlay and setting the operating budget at 1.25 mill.

Some progress was made in 2020 with the replacement of Tanker 3 and a 2% grant award to replace the existing 22-year-old snowmobile trailer. Additionally, 400' of fire hose was replaced and a new piece of extrication equipment was added through a AAA Highway Safety Grant. However, without funding, the proper planning of replacing equipment cannot be completed. For example, in four years the fire department will need to replace 33 SCBA air bottles as mandated by the manufacturer and the Department of Transportation (DOT CFR 180.205). At \$1,500 per cylinder, this will result in a \$49,500 expense to the fire departments operating budget; a nearly 25% expenditure. Last month the 19-year-old pumper truck required \$10,000 worth of engine repair. A new replacement pumper truck with similar specifications could cost upwards of \$750,000 which would take 15 years to pay off if financed at \$50,000 per year. These are just two examples of a dire list of needs including the replacement of a 51-year-old brush truck and a 45-year-old fire station that is at the end of its useful life.

According to the attached Fire Special Assessment District spreadsheet, (author unknown) the Fire department SAD has been set at 1 mill going on 19 years with a slight



Committed to proudly serving the community with professionalism and integrity.

14.1.1

increase for three years in 2010, 2011 and 2012. Although this seemed to work well when we were part of Grand Traverse Rural Fire Department, it did not. Even with the economy of scale and shared equipment under one command, the Grand Traverse Rural Fire Department recognized operating a department on one mill was not sustainable. The inability to address funding concerns appears to have been a major contributing factor in its demise and is proving difficult and unsustainable as an independent agency.

To help illustrate the urgency of Whitewater's position, I have included below a list of 2019 Special Assessments for Emergency Services and Fire for our nearby communities as noted on grandtraverse.org to get a better idea of what other Grand Traverse communities are assessing. As you can see Whitewater Township falls below our neighboring community's assessment rates.

Acme	Emergency Services	2.8500
Blair	Fire	2.5000
East Bay	Fire	3.5500
Garfield	Fire	2.4500
Peninsula	Fire	2.0000
Whitewater	Fire	1.0000

As we have seen in recent years with the unexpected need to replace 14 tires at a cost of \$8,873 in 2019 and the major engine work needed on our pumper truck this year, we have not been able to set aside money for other looming unexpected and scheduled expenditures in the near future.

In closing, funding the Fire Cap Improvement fund will allow for better planning and realization of the capital item replacement schedule to provide an uninterrupted professional fire service to the community of Whitewater Township.

Attachments: Fire SAD Spreadsheet
2019 Millage Report
Capital Item Replacement Schedule
Grant Tracker

**FIRE SPECIAL ASSESSMENT DISTRICT
 RECAP OF MILLAGE, OTHER REVENUES, EXPENDITURES, FUND BALANCE**

FYE	MILLAGE	PROP TAX	INT	RENT	GRANTS	MISC	EXP	TRANSFER FROM GENL FD	TRANS TO FIRE CAP IMP	FIRE FUND BALANCE	TRANS TO FROM FIRE FD	INTEREST	GRANTS	FIRE CAP IMP FD BALANCE	NOTES
11/05/74	Millage passed 297-yes; 146, no														
03/31/75	1.50														Millage passed 297-yes; 146, no
03/31/76	1.50														Paying on building
03/31/77	1.50														Paying on building
03/31/78	0.50														Paying on building
03/31/79	0.50														
03/31/80	0.50														
03/31/81	0.50														
03/31/82	0.50														
03/31/83	0.50	13,944					19,389	7,500		12,802					
03/31/84	0.50	15,701					27,563	7,000		7,940					
03/31/85	0.50	15,311				3,579	41,462	23,500		8,868					Sold Chassis 3,500
03/31/86	0.50	14,886					26,974	15,000		11,780					
03/31/87	0.50	14,556					27,383	16,820		15,773					
03/31/88	0.50	15,251					27,952	16,000		19,072					
03/31/89	1.00	16,708				194	37,158	19,000		17,816					
03/31/90	1.25	37,113					41,181	17,800		31,548					
03/31/91	1.25	51,817	928			74	39,314			45,050					
03/31/92	1.25	56,735	944				53,598			49,131					
03/31/93	1.25	57,865	855		1,897	1,212	51,960			59,000					
03/31/94	1.25	71,861	1,127			490	47,421			85,057					
03/31/95	1.00	79,544	2,639	combined		1,720	62,102			106,858					
03/31/96	1.00	71,027	7,737	combined		260	60,362			125,520					
03/31/97	1.00	75,388	4,480	4,000		1,018	50,525			159,881					
03/31/98	1.00	82,591	5,924	4,000		345	95,774		50,000	106,967	50,000			138,500	Fire Equipment Fd -88500 from Pub Imp Fd
03/31/99	1.50	98,571	3,145	4,000		1,810	87,858		1,210	125,425	1,210	5,924		77,869	Expenditure 67,765
03/31/00	0.75	130,760	4,030	4,000		867	86,008			179,074		729		4,625	Expenditure 73,973
03/31/01	0.75	70,500	6,228	4,000		126	81,517		7,620	170,857	7,620	198		12,443	Changed to Fire Cap Imp Fd
03/31/02	1.00	77,104	2,645	4,000		1,417	90,913		59,000	106,465	59,000	2,233		73,676	
03/31/03	1.00	111,214	2,152	4,000		1,522	91,501		25,000	108,853	25,000	2,413		101,089	
03/31/04	1.00	116,803	976	4,000		457	95,606		25,000	110,183	25,000	2,119		128,208	
03/31/05	1.00	127,527	1,301	4,000		54,665	128,282	56,773		112,921	56,773	2,814		187,795	Sold Rescue to Rural
03/31/06	1.00	137,377	1,994	4,000		4,846	111,507	29,090		120,541	29,090	5,170		222,055	
03/31/07	1.00	148,745	3,153	4,000		5,983	120,445	38,000		123,977	38,000	8,116	12,200	235,369	12,200 is In Kind donation for land purchased
03/31/08	1.00	159,664	4,559	4,000		4,468	125,962	45,000		125,707	45,000	12,234	24,000	274,040	GTB grant for planning/architect services
03/31/09	1.00	164,929	1,900	5,000		7,060	176,089	31,000		128,507	31,000	7,146	400,000	598,478	Estimated-Audit not Completed
03/31/10	1.25	215,584	1,500	8,000		6,500	231,584			128,507		1,000		447,200	Projected Budget Approved by Twp Bd
03/31/11	1.25	207,774													(Does not include Cost of Building, Only
03/31/12	1.25	209,452													Professional Services)
03/31/13	1.00	179,786													

Information taken from Audit Reports-no Audit Reports found prior to FYE 03/31/83

**Grand Traverse County
Total Millages Report**

Millage rates per \$1,000 of Taxable Value

Township	School District		Exempted Taxable Value/PRE			Non Exempted Taxable/NON PRE		
			Summer	Winter	Total	Summer	Winter	Total
Tax Year 2019								
Acme Twp	05060	Elk Rapids Schools	16.8552	8.3683	25.2235	34.8552	8.3683	43.2235
	28010	Traverse City Public	18.7552	8.3683	27.1235	36.7552	8.3683	45.1235
Blair Twp	28010	Traverse City Public	18.7552	8.8625	27.6177	36.7552	8.8625	45.6177
	28090	Kingsley Schools	10.9019	13.6158	24.5177	10.9019	31.6158	42.5177
East Bay Twp	28010	Traverse City Public	18.7552	8.3371	27.0923	36.7552	8.3371	45.0923
Fife Lake Twp	28090	Kingsley Schools	10.9019	14.0067	24.9086	10.9019	32.0067	42.9086
	40020	Forest Area Schools	10.9019	16.7885	27.6904	10.9019	34.4575	45.3594
	83060	Manton Schools	10.9019	24.2510	35.1529	10.9019	42.2510	53.1529
Garfield Twp	28010	Traverse City Public	18.7552	8.9475	27.7027	36.7552	8.9475	45.7027
Grant Twp	10015	Benzie Central Schools	10.9019	12.0473	22.9492	10.9019	30.0473	40.9492
	28010	Traverse City Public	18.7552	4.7971	23.5523	36.7552	4.7971	41.5523
	28035	Buckley Schools	10.9019	14.4904	25.3923	10.9019	32.4904	43.3923
	28090	Kingsley Schools	10.9019	9.5504	20.4523	10.9019	27.5504	38.4523
Green Lake Twp	28010	Traverse City Public	18.7552	7.5946	26.3498	36.7552	7.5946	44.3498
	28035	Buckley Schools	10.9019	17.2879	28.1898	10.9019	35.2879	46.1898
	28090	Kingsley Schools	10.9019	12.3479	23.2498	10.9019	30.3479	41.2498
Long Lake Twp	28010	Traverse City Public	18.7552	5.7137	24.4689	36.7552	5.7137	42.4689
Mayfield Twp	28035	Buckley Schools	10.9019	16.8234	27.7253	10.9019	34.8234	45.7253
	28090	Kingsley Schools	10.9019	11.8834	22.7853	10.9019	29.8834	40.7853
Paradise Twp	28090	Kingsley Schools	10.9019	12.9499	23.8518	10.9019	30.9499	41.8518

Township	School District		Exempted Taxable Value/PRE			Non Exempted Taxable/NON PRE		
			Summer	Winter	Total	Summer	Winter	Total
Tax Year 2019								
Peninsula Twp	28010	Traverse City Public	18.7552	8.6681	27.4233	36.7552	8.6681	45.4233
Union Twp	28010	Traverse City Public	10.9019	13.1472	24.0491	10.9019	31.1472	42.0491
	28090	Kingsley Schools	10.9019	10.0472	20.9491	10.9019	28.0472	38.9491
	40020	Forest Area Schools	10.9019	12.8290	23.7309	10.9019	30.4980	41.3999
Whitewater Twp	05060	Elk Rapids Schools	16.8552	7.1500	24.0052	34.8552	7.1500	42.0052
	28010	Traverse City Public	18.7552	7.1500	25.9052	36.7552	7.1500	43.9052
TRAVERSE CITY	28010	Traverse City Public	33.2358	4.4975	37.7333	51.2358	4.4975	55.7333

Taxpayers from a Village will receive a separate billing from the Village and one from the Township in the Summer Billing Cycle

Fife Lake Village	Summer	9.2706	Total	9.2706
Kingsley Village	Summer	9.4597	Total	9.4597

Special Assessments for Emergency Services or Fire are included above but are levied on Real Property only

Acme	Emerg Serv	2.8500
Blair	Fire	2.5000
East Bay	Fire	3.5500
Garfield	Fire	2.4500
Peninsula	Fire	2.0000
Whitewater	Fire	1.0000
Traverse City DDA	1.6658	



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

MEMO

To: Whitewater Township Board

From: Fire Chief Brandon Flynn

Date: February 8, 2021

Subject: Replacement of Fire Chiefs vehicle request

Fire Chief Flynn is requesting the Township Board's approval for the replacement of the 2009 Ford Expedition Fire Chiefs vehicle.

The current 12-year-old SUV is nearing the end of its useful life with over 107,000 miles on the drivetrain as well as rust on the rocker panels and tail gate. Additionally, this vehicle has cost approximately \$6,500 in repair expenses during the last 2 ½ years not including routine oil changes.

Through the Michigan MIDEAL vehicle purchasing program ([DTMB - Vehicle Purchasing Program \(michigan.gov\)](https://www.dtmib.org/vehicle-purchasing-program)), Chief Flynn would like to replace the current 2009 Expedition SUV with a 2021 pick-up truck with select options as noted in the RFQ from Gorno Ford. Replacing the current SUV with a pick-up truck will benefit the fire department as a whole with a \$7,061.00 lower base price as compared to a new SUV, furthermore, a truck will allow for another tow vehicle option for the fire departments 3 trailers.

By using the MIDEAL program, Whitewater Township will be purchasing a vehicle that has been competitively priced for the entire State of Michigan so a local bid process is not required saving time and money. Many of our neighboring community's and agencies take advantage of this program such as Grand Traverse Metro Fire, Traverse City and Grand Traverse County. However, the MIDEAL program requires an annual \$180.00 membership fee.

Ford Motor Co. does have a Municipal Lease Program to help ease the burden of purchasing a new vehicle. The price of the vehicle and associated cost are outlined below.



Committed to proudly serving the community with professionalism and integrity.

2021 Ford F150 SSV Crew Cab 4X4

Base Price	\$28,285.00
Factory Options	<u>\$ 9,351.00</u>
Sub-Total	\$37,636.00
MIDEAL Membership	\$ 180.00
Upfit (Completed by FD personnel)	\$ 6,000.00
Decals	<u>\$ 750.00</u>
Total	\$44,566.00

Purchase using FMC Municipal Lease Program:

Lease amount	\$37,636.00
20% down payment	\$ 7,527.20
Lease Balance	\$30,108.80
3 Annual payments	\$10,036.26 each + Interest
Year 1	\$24,493.46
Year 2	\$10,036.26
Year 3	\$10,037.26

In addition to the financing option listed above, I believe the current SUV can be sold for \$6000.00 to offset the initial cash outlay for the new vehicle. Please consider approving the purchase of a new fire chief's vehicle not to exceed \$50,000.00 to maintain a proper fleet of fire department vehicles and in consideration of the capital item replacement schedule.

Attachment: RFQ from Gorno Ford

DATE: 1/20/21 **(F-150 SSV CREW Cab - 4x4)**

TO: CHIEF BRANDON FLYNN, WHITE WATER TWP. F.D.
 810-217-2718 (DIRECT) (CELL) firechief@whitewatertownship.org

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES
 734-671-4033 (DIRECT) jagney@gornoford.com

RE: **MiDEAL # POL-3009 2021MY FORD F-150 SSV CREW CAB, 4x4, 5.5'BOX, 145"WB, 3.5L V6 EcoBoost, 10 spd. A/T, RACE RED/SLATE CLOTH, (No Console) ESOF, AM/FM/SYNC Bluetooth w/CLOCK, TPMS, 7,050 # GVWR, A/C, TILT CRUISE., DRL'S, FRNT/SIDE AIR BAGS, ADVANCE TRACw/ROLL STAB. CNTRL., REAR DEF., 3.55 LOCKER AXLE, P265/70Rx17AT, PWR. DISC BRKS.w/ABS, TRAILER SWAY-CNTRL., PWR. WINDOWS/LOCKS/Htd.MIRRORS, REAR VIEW CAMERA, FOG's, FACTORY BLACK RUNNING BOARDS, CLASS IV REC'VR HITCHw/ELEC. BRK.-CNTRLR., DRL's, SKID PLATES, PRIVACY GLASS, AUTO-LAMP, REVERSE – SENSING**

F.O.B. DELIVERED TO WHITE WATER TWP. , MI \$37,286.00
 (MSRP = \$46,920.00)

Current lead time is estimated at 12 - 14 weeks from receipt of P.O.

RECOMMENDED OPTION:

RHINO SPRAY-IN BEDLINER	597.00
REVERSE SAFETY BEEPER	149.00
8-WAY PWR. DRIVER SEAT	350.00
ALL-WEATHER H.D. RUBBER FLOOR MATS	89.00

Please review, **OPTIONS**, sign and e-mail back or e-mail Purchase Order to Jim Agney.

Customer Signature: _____

Thank you,

Jim Agney

This quotation is confidential and privileged and is intended solely for the use of Gorno Ford and White Water Township. This quotation is compiled in association with the MiDEAL Contract and intended for use by MiDEAL Members and State of Michigan government agencies stated above. Information/specifications in this quotation have been established by and are intended only for use by the stated parties. This document is not to be disclosed, distributed, used/re-used as a basis for specifications subsequent bids or request(s) for quotation(s) to any other party or bidders other than the intended parties and/or their authorized personnel.

Terms are 30 days.

OR

There is a Ford Municipal Lease Program;

- 3 or 4 years @ prevailing interest rate
- 20% at delivery
- 3 or 4 annual payments + \$1.00 at lease end
- Titled in name of municipality
- Ford Motor Company is lien holder