

NOTICE: IN ORDER TO FACILITATE REMOTE ELECTRONIC PARTICIPATION FOR THE **FEBRUARY 4, 2021 TOWNSHIP BOARD SPECIAL MEETING**, A ZOOM MEETING HAS BEEN SCHEDULED. **TOWNSHIP RESIDENTS/PROPERTY OWNERS AND OTHER INTERESTED PARTIES ARE INVITED TO ATTEND.** INSTRUCTIONS FOR CONNECTING TO THE MEETING APPEAR BELOW.

Whitewater Zoom is inviting you to a scheduled Zoom meeting.

Topic: Township Board Special Meeting

Time: Feb 4, 2021 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99425979743?pwd=bHJqVnN3aWNyTTFrM0hZcDNVaUxnZz09>

Meeting ID: 994 2597 9743

Passcode: 593247

One tap mobile

+13126266799,,99425979743#,,, *593247# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 994 2597 9743

Passcode: 593247

Find your local number: <https://zoom.us/u/acIWmEJK8o>

Contact Information for Board Members:

Supervisor Ron Popp – 231-267-5141 x23 supervisor@whitewatertownship.org

Clerk Cheryl Goss – 231-267-5141 x24 clerk@whitewatertownship.org

Treasurer Ardella Benak – 231-267-5141 x22 treasurer@whitewatertownship.org

Trustee Paul Hubbell – 231-267-5141 trustee02@whitewatertownship.org

Trustee Heidi Vollmuth - 231-633-9468 heidivourtrustee@gmail.com

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777.

WHITEWATER TOWNSHIP BOARD
Agenda for Special Meeting – February 4, 2021
6:00 p.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

- A. Call to Order
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest

E. Public Comment

Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

F. Agenda Items as Listed in Special Meeting Notice

1. Budget Work Session – Park/Recreation Funds

G. Board Comments/Discussion

H. Public Comment

I. Adjournment

BUDGET WORKSHEET

Prepared for 2/4/21 BWS

Whitewater Township

Month: 1/31/2021	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total	Requested	Recommended	Adopted
Fund: 208 - PARK FUND								
Revenues								
Dept: 000								
590 Grants-Private Sources	18,069	0	0	100	0	0	0	0
626 Fees Charged	136,404	120,000	120,000	163,787	0	140,000	0	0
627 Pavilion Rental	400	500	500	425	0	400	0	0
628 Boat Ramp Fees	12,375	12,000	12,000	15,665	0	13,000	0	0
631 Shirts Hats	0	0	0	0	0	0	0	0
632 Reservation Fees	10,400	9,000	9,000	13,416	0	11,000	0	0
644 Ice Sales	4,974	4,800	4,800	6,250	0	5,000	0	0
645 Pop Sales	0	0	0	0	0	0	0	0
646 Wood Sales	9,445	8,000	8,000	15,910	0	18,000	0	0
648 Shower Fees	2,228	2,000	2,000	2,183	0	4,500	0	0
665 Interest Earned	449	300	300	409	0	300	0	0
671 Other Revenues	977	700	700	1,065	0	900	0	0
673 Sale of Fixed Assets	0	0	0	0	0	0	0	0
687 Refunds	0	0	0	0	0	0	0	0
688 Sales Tax Discount	0	0	0	0	0	0	0	0
694 Cash Over & Short	9	0	0	37	0	0	0	0
699 Transfers From Other Funds	0	50,000	50,000	0	0	0	0	0
Dept: 000	195,730	207,300	207,300	219,247	0	193,100	0	0
Total Revenues	195,730	207,300	207,300	219,247	0	193,100	0	0
Expenditures								
Dept: 756 Township Park								
702 Salaries	6,000	6,180	6,180	4,991	0	6,365	0	0
703 Wages	55,593	60,000	60,000	60,262	0	70,000	0	0
715 Social Security (Employer)	3,819	4,105	4,105	4,046	0	4,800	0	0
716 Medicare (Employer)	893	970	970	946	0	1,200	0	0
727 Office Supplies & Expense	923	700	700	958	0	1,000	0	0
728 Postage	1	0	0	14	0	20	0	0
729 Licenses & Fees	520	600	600	296	0	600	0	0
739 Fuel & Oil	94	200	200	13	0	100	0	0
740 Operating Expense & Supplies	8,855	7,000	7,000	7,626	0	9,000	0	0
741 Ice	2,698	3,000	3,000	3,593	0	3,800	0	0
742 Pop	0	0	0	0	0	0	0	0
743 Wood	5,655	5,500	5,500	5,622	0	12,000	0	0
744 Shirts & Hats	0	0	0	0	0	0	0	0
747 Uniforms	986	300	300	53	0	300	0	0
748 Sales Tax	780	900	900	1,239	0	1,300	0	0

BUDGET WORKSHEET

Prepared for 2/4/21 BWS

Whitewater Township

Month: 1/31/2021	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Requested	Recommended	Adopted
	Actual	Budget	Budget	January	Total			
Fund: 208 - PARK FUND								
Expenditures								
Dept: 907 Debt Service/Park								
997 Debt Service Interest	0	0	0	0	0	0	0	0
Debt Service/Park	0	0	0	0	0	0	0	0
Total Expenditures	185,471	374,905	374,905	168,228	0	398,285	0	0
Grand Total:	10,259	-167,605	-167,605	51,019	0	-205,185	0	0

	A	B	C
1	PARK FUND - DETAIL FOR 208-756-930 and 208-756-970		
2	(prepared for 02/04/2021 budget work session)		
3			
4	FACILITY REPAIRS/MAINTENANCE (208-756-930)		
5	Routine maintenance		
6	Startup/shutdown water	1,200.00	
7	Install/remove dock	600.00	
8	Install/remove buoys	550.00	
9	Fire extinguisher maintenance	80.00	
10	Pest control	185.00	
11	Water quality testing	300.00	
12	Pine needle cleanup	800.00	
13	Golf cart repairs	1,000.00	
14	Bathhouse repairs	1,000.00	
15	Dump station repairs	1,000.00	
16	Subtotal routine maintenance		6,715.00
17			
18	Trail benches - 6 new benches at \$200 each		1,200.00
19	6 benches @ \$200 each		
20			
21	Shower coin boxes - replace motors (5 motors + labor)		700.00
22			
23	Road work		5,000.00
24			
25	Site work		8,000.00
26			
27	Playground repairs		
28	Enlargement of playground area to accommodate appropriate		
29	spacing of existing playground equipment through tree removal and		
30	disposal, replant birch tree, movement of drain stone north of		
31	swing set/grading, new fabric and stone, move merry-go-round,		
32	grade/gravel road behind bathhouse including 10 yards of Afton		
33	stone, movement of dirt from beside bathhouse hill to additional		
34	playground area, grading, replace top soil, fertilize, seed, straw		
35	cover in disturbed areas. Top soil and seeding materials included.		18,265.00
36			
37	Beach sand and labor to install		1,020.00
38			
39	Total Facility Repairs/Maintenance		40,900.00
40			
41			
42	CAPITAL EXPENDITURE (208-756-970)		
43	Boat launch/entry way improvement project		200,000.00

BUDGET WORKSHEET

Prepared for 2/4/21 BWS

Whitewater Township

Month: 1/31/2021	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total	Requested	Recommended	Adopted
Fund: 209 - RECREATION FUND								
Expenditures								
Dept: 757 Recreation								
964 Refunds	0	0	0	0	0	0	0	0
970 Capital Expenditure	3,815	38,200	38,200	1,245	0	19,455	0	0
Recreation	24,303	79,274	79,274	16,189	0	60,630	0	0
Dept: 862 Soc Sec/Medicare (Employer)								
715 Social Security (Employer)	0	0	0	0	0	0	0	0
716 Medicare (Employer)	0	0	0	0	0	0	0	0
Soc Sec/Medicare (Employer)	0	0	0	0	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	0	0	0	0	0	0	0
Contingency	0	0	0	0	0	0	0	0
Total Expenditures	24,303	79,274	79,274	16,189	0	60,630	0	0
Grand Total:	6,033	-58,999	-58,999	-15,348	0	-40,305	0	0

	A	B
1	RECREATION FUND - DETAIL FOR 209-757-930 and 209-757-970	
2	(prepared for 02/04/2021 budget work session)	
3		
4	FACILITY REPAIRS/MAINTENANCE (209-757-930)	
5	HI PRAY PARK (HPP)	
6	Routine maintenance	
7	Startup/shutdown water/irrigation	550.00
8	Startup certification for water system	800.00
9	Water quality testing	200.00
10	Vegetation control (ball fields, tennis court, playground)	645.00
11	Fire extinguisher maintenance	20.00
12	Drag fields before games (parents/volunteers?)	0.00
13	Stripe fields before games (parents/volunteers?)	0.00
14		
15	Other maintenance	
16	Brush removal behind outfield fences	1,000.00
17	Repair ball field lights (6 lights out as of 2019) (\$515 per light)	3,090.00
18	Paint well shed (materials and labor)	300.00
19	Diamond dust (both fields)	1,200.00
20	Parking lot maintenance (annual drag/gravel)	1,000.00
21		
22	Playground upgrades	
23	Enlarge playground area, remove/reinstall playground components	
24	that do not meet use zone requirements	5,000.00
25	Purchase/install safety surfacing material	3,000.00
26		
27		
28	BATTLE CREEK NATURAL AREA (BCNA)	
29	Install new kiosk (location to be marked by PRAC)	225.00
30	Signage for kiosk	150.00
31	Clear trail to width of 8' (added 2/25/2020 by township board)	3,000.00
32		
33	(Note: \$3,500 in 2% funds received for signs/kiosks at BCNA and LRNT.)	
34		
35		
36	LOSSIE ROAD NATURE TRAIL (LRNT)	
37	Install new kiosks (2) (location to be marked by PRAC)	450.00
38	Signage for kiosks	300.00
39	Clear trail to width of 8' (added 2/25/2020 by township board)	3,000.00
40		
41		
42	PETOBEGO NATURAL AREA (PNA)	
43	Remove brush along road to improve visibility of park	700.00
44	Paint or replace kiosk (added 2/25/2020 by township board)	1,000.00
45		
46		
47	Total Facility Repairs/Maintenance	25,630.00
48		
49		
50		
51	<i>See next page</i>	

	A	B
52	RECREATION FUND - DETAIL FOR 209-757-930 and 209-757-970	
53	(prepared for 02/04/2021 budget work session)	
54		
55	CAPITAL EXPENDITURE (209-757-970)*	
56	HI PRAY PARK (HPP)	
57	Dugouts at main field (2):	
58	(\$18,000 approved by board in July 2020; \$1,245 spent)	16,755.00
59	Reinstall/expand irrigation in monument area	1,200.00
60	Professional drag	500.00
61		
62		
63	LOSSIE ROAD NATURE TRAIL (LRNT)	
64	Walkway over 220' wet area (added 2/25/2020 by township board)	1,000.00
65		
66		
67	Total Capital Expenditure	19,455.00
68		
69		
70	*The 2/4/2021 budget work session was scheduled after the January PRAC	
71	meeting. Other capital improvement projects for the 2021/2022 fiscal year	
72	are likely to be brought forward, at which time the capital improvements	
73	budget will be revised.	