

## **RESOLUTION #14-10**

### **General Appropriations Act**

Whitewater Township  
Grand Traverse County, Michigan

A resolution to establish a general appropriations act for Whitewater Township, to define the powers and duties of the Whitewater Township officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Whitewater Township Board resolves:

#### **Section 1: Title**

This resolution shall be known as the Whitewater Township General Appropriations Act.

#### **Section 2: Chief Administrative Officer**

The supervisor shall be the chief administrative officer and shall perform the duties of the chief administrative officer enumerated in this act.

#### **Section 3: Fiscal Officer**

The clerk shall be the fiscal officer and shall perform the duties of the fiscal officer enumerated in this act.

#### **Section 4: Public Hearings on the Budget**

Pursuant to MCLA 141.412 and MCLA 141.413, notice of a public hearing on the proposed special assessment fire district budget, the general fund budget and all other township budgets was published in the Traverse City Record-Eagle newspaper on March 9, 2014, and in the Elk Rapids News on March 13, 2014, and a public hearing on the proposed said budgets was held on March 20, 2014.

#### **Section 5: Millage Levy**

The Whitewater Township Board shall cause to be levied against taxable value, and collected, the general operation property tax on all real and personal property within the township upon the current tax roll an amount equal to 1.0000 mills as reduced by MCL 211.34d as set forth by the tax allocation board in the 2014 tax year.

The Whitewater Township Board shall cause to be levied against taxable value, and collected, the special assessment fire district property tax on all real property within the township upon the current tax roll an amount equal to 1.0000 mills as set forth by the tax allocation board in the 2014 tax year.

**Section 6: Estimated Revenues for Fiscal Year 2014/2015**

General fund	440,441
Road fund	24,505
Road repair/replacement fund	4,100
Special assessment fire district	199,902
Park fund	106,300
Recreation fund	10,000
Ambulance fund	152,500
Ambulance replacement fund	10,045
Public improvement fund	0
Fire capital improvement fund	21,378

**Section 7: Estimated Expenditures for Fiscal Year 2014/2015**

General fund	515,091
Road fund	24,500
Road repair/replacement fund	0
Special assessment fire district	199,902
Park fund	128,247
Recreation fund	11,801
Ambulance fund	149,778
Ambulance replacement fund	0
Public improvement fund	0
Fire capital improvement fund	0

**Section 8: Bank Depository**

Depositories for the funds of Whitewater Township shall be Alden State Bank, The Bank of Northern Michigan, and MBIA Michigan Class Accounts.

**Section 9: Adoption of Budget by Reference**

The special assessment fire district budget, the general fund budget, and all other township budgets of Whitewater Township are hereby adopted by reference, with revenues and expenditures as indicated in sections 6 and 7 of this act.

**Section 10: Adoption of Budget by Cost Center**

The Whitewater Township Board adopts the 2014/2015 fiscal year special assessment fire district budget, the general fund budget, and all other township budgets by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. However, no transfers of appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

**Section 11: Appropriation Not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations.

**Section 12: Limit on Obligations and Payments**

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**Section 13: Periodic Financial Reports**

The fiscal officer shall transmit to the board at the end of each of the first three quarters, and at the end of each month occurring during the fourth quarter, a report of financial operations.

**Section 14: Budget Monitoring**

The fiscal officer shall review the financial reports and shall recommend to the chief administrative officer any necessary budget amendments or fund transfers. When necessary, the chief administrative officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations, increasing revenues, or both.

**Section 15: Violations of this Act**

Any obligation incurred or payment authorized in violation of this resolution shall be void and subject any responsible official or employee to disciplinary action as outlined in PA 621 (1978) and the Whitewater Township policies and procedures.

**Section 16: Board Adoption**

A motion to adopt the foregoing resolution was made by Hubbell and seconded by Lawson.

Upon roll call vote, the following voted:

Yes: Benak, Goss, Hubbell, Lawson, Popp

No: None

Absent: None

Resolution declared adopted.

**Certificate**

I, Cheryl A. Goss, Clerk of Whitewater Township, Grand Traverse County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Whitewater Township Board of said municipality at a special meeting held on March 20, 2014, relative to the adoption of Resolution #14-10.

  
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Cheryl A. Goss, Clerk