

**Whitewater Township
Parks and Recreation Advisory Committee
Regular Minutes for Monday, September 14, 2020**

Call to order 7:00 p.m.

Roll Call: Cosgrove, Hubbell, Leach, Melton via teleconference

Absent: Butler, Slopsema

Also in attendance Clerk Goss

Set / Approve Agenda: Set

Declaration of Conflict of Interest: None

Public Comment: None

Approval of minutes:

Motion by Cosgrove, second by Hubbell to approve August 10, 2020, meeting minutes. All in favor. Motion carried.

Reports/Presentations/Announcements/Comments/Correspondence: None

Unfinished Business:

1. Dug-outs update: Josh Tress will demolish and level the two areas for \$1,000. If there is going to be concrete he will use sand. Concrete is good for clean-ability. Eventually put in concrete. Did we budget for the concrete or do we just put down diamond dust? Concrete is within the budget amount.

Consensus to do concrete. Two pads of 8'x24'x4".

Fleis & VandenBrink is completing the engineered drawings. Normally a \$3,000 job, they are doing it for \$1,000.

Fleis & VandenBrink is working directly with Perfect Fence.

Permit fee will be \$300 but will take three weeks to get it.

Cosgrove has gotten a quote for \$2,300 for concrete from A+ Concrete.

Benches: will be bolted to the concrete. Hubbell will store the benches.

2. Trail signs update: Signs have been ordered, they will be drilled. Should have mid-week, next week.

Melissa marked the post placement at the park.

Leach notes that the *No Motorized Vehicle* sign on Lossie Trail has been damaged. May need replacement.

Melissa will get a map to Cheryl with distances for Battle Creek and Lossie trail for Image 360.

3. Kiosks update: Leach will start working on them this week.

4. Rec Plan review: Survey to get community input. April of 2013 was the last one.

Hi Pray Park "plan" calls for a walking trail. Discussion of what format would work for the survey.

Make a list and have people indicate ones they would use.

Survey monkey gives excellent results / output.

Imbed the survey in an email and let people print and mail if they would choose not to do it online.

Survey on the township website. Run through the capital improvement list for survey.

The WWT PRAC is in the process of updating the township's five year recreation plan. The committee would like to know what improvements the public would like to have in the parks.

Using the following list of ideas please indicate your level of interest.

Very interested. Somewhat interested. Not interested. (buttons on the left)

Discussion: Go through the Capital Improvements list.

Clerk Goss will get a sample ready based on the discussion of the Capital Improvements list. Review and send back edits.

Run an Elk Rapids News ad indicating paper copies at the township and available on the township website.
Melissa will contact Lindsey Wolf for assistance with Survey Monkey.
Deadline of October 31.

New Business: None

Next regular meeting: October 12, 2020.

Public Comment: None

Adjournment: 8:43 p.m.

Respectfully submitted,
Lois MacLean
Recording Secretary