

**Whitewater Township
Parks and Recreation Advisory Committee
Minutes for Regular Meeting
July 17, 2023**

Call to order 7:00 p.m.

Roll Call: Butler, Melton, Cosgrove, Voice, Glenn

Absent: Hubbell

Also present: Recording Secretary MacLean

Set / Approve Agenda: Set

Declaration of Conflict of Interest: None

Public Comment: None

Approval of minutes:

MOTION by Cosgrove, second by Melton to approve May 16, 2023, meeting minutes.

On voice vote, all in favor. Motion carried.

Reports/Presentations/Announcements/Comments/Correspondence:

RFP example included in the packet for discussion.

Clean spread sheet of the SPARK application provided by the Clerk.

Unfinished Business:

1. BCNA remainder tree removal – completed June 7-8. Removed the debris. They also included a mowing of LRNT and BCNA.

A shooting range is set up on the LRNT by an adjacent property owner.

Largent / Grand Traverse Conservation District (GTCD) went in and mowed both trails. It takes approximately four hours for each trail. They charged \$400.

Glenn notes that the trail maintenance will be discussed during the 2024/2025 budget time. Lawn maintenance company may be able to handle it mowing the trails a couple times each year. Can plan / contract with GTCD.

2. Lossie Trail wetland/bridge improvement: Create Request For Proposal (RFP) for preliminary engineering design services for bids. A couple samples are included. The RFP would go out to the local papers and specific firms such as, Gordie Frasier, F&V, Gosling Czubak, Builders Exchange, etc. Additional information and trail map will be provided upon request. Include a due date of August 14.

3. Hi Pray playground: Final inspection done – PASSED. Park closed signs were removed.

Discussion of budgeting for weed removal in batting cage and playground area.

4. SPARKS grants were resubmitted for second round of funds with some clarification and modifications.

5. BCNA Trail design: requested “official” quote from Steve Lagerquist of the Grand Traverse Regional Land Conservancy (GTRLC) for a design for the BCNA loop and possibly connector trail.

6. Whitewater Township Park playground toddler equipment addition: Melissa has not received anything back from Mark Pressel to request engineering quote to do a drawing. Any other suggestions? Was this ever added to a board agenda as a project to approve? Glenn notes that there are \$30,000 in unspecified funds in the Rec Fund with his recollection that it may have been line itemed there rather than in the Park Fund.

Packet provided to the Board previously with all of the details from the equipment manufacturer. Need an engineer to

do the map, per the Board.

New Business:

1. Zoom discussion – The majority of the time there is not anyone on Zoom when we have operated with it. Address again when the Board resolves the issues of access.
2. Mowing contract for LRNT and BCNA trails – discussed previously.

Committee Comment and Discussion:

Next regular meeting: Tuesday, August 15, 2023, 7 p.m.

Public Comment: None

Adjournment: 8:07 p.m.

Respectfully submitted,
Lois MacLean
Recording Secretary