

WHITEWATER TOWNSHIP  
PARKS AND RECREATION ADVISORY COMMITTEE  
AGENDA FOR REGULAR MEETING  
August 15, 2023  
7:00 PM, Whitewater Township Hall  
5777 Vinton Road, Williamsburg, MI 49690  
Phone 231-267-5141/Fax 231-267-9020

Topic: Parks and Rec Advisory Committee Meeting

Time: August 15, 2023, 07:00 PM Eastern Time (US and Canada)

1. Roll Call of Committee Members
2. Set/Adjust Meeting Agenda
3. Declaration of Conflict of Interest
4. **Public Comment:** Any person shall be permitted to address a meeting of the committee. Public comments shall be carried out in accordance with the following rules and procedures:
  - a. Comments shall be directed to the Committee, with questions directed to the Chair.
  - b. Any person wishing to address the Committee shall speak from the lectern and state his/her name and address.
  - c. Persons may address the commission on matters that are relevant to township Parks and recreation issues.
  - d. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer Committee members' questions.
  - e. Public comment shall be limited to 3 minutes.
5. Approval of July 17, 2023 regular meeting minutes
6. Correspondence:
7. Reports/Presentations/Announcements/Comments
8. Unfinished Business:
  - 1) Lossie Trail wetland/bridge improvement; RFP Engineering Services due 8/14– review any quotes received (see attached) and make recommendations to the board to who we recommend for this phase of engineering services to get po authorization.
  - 2) SPARKS Grants; waiting on second round results. Nothing posted yet
  - 5) BCNA Trail design: requested 'official' quote from Steve Lagerquest at GTLC (see attached). Review and determine if we can submit to the board for approval to move this step forward.
  - 6) WWT Park Playground Toddler equipment addition: no movement, trying to get an engineer to draw up site plan.
9. New Business:
10. Next Meeting September 19, 2023
11. Public Comment
12. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777.

**DRAFT**  
**Whitewater Township**  
**Parks and Recreation Advisory Committee**  
**Minutes for Regular Meeting**  
**July 17, 2023**

**Call to order 7:00 p.m.**

**Roll Call:** Butler, Melton, Cosgrove, Voice, Glenn

Absent: Hubbell

Also present: Recording Secretary MacLean

**Set / Approve Agenda:** Set

**Declaration of Conflict of Interest:** None

**Public Comment:** None

**Approval of minutes:**

**MOTION** by Cosgrove, second by Melton to approve May 16, 2023, meeting minutes.

On voice vote, all in favor. Motion carried.

**Reports/Presentations/Announcements/Comments/Correspondence:**

RFP example included in the packet for discussion.

Clean spread sheet of the SPARK application provided by the Clerk.

**Unfinished Business:**

1. BCNA remainder tree removal – completed June 7-8. Removed the debris. They also included a mowing of LRNT and BCNA.

A shooting range is set up on the LRNT by an adjacent property owner.

Largent / Grand Traverse Conservation District (GTCD) went in and mowed both trails. It takes approximately four hours for each trail. They charged \$400.

Glenn notes that the trail maintenance will be discussed during the 2024/2025 budget time. Lawn maintenance company may be able to handle it mowing the trails a couple times each year. Can plan / contract with GTCD.

2. Lossie Trail wetland/bridge improvement: Create Request For Proposal (RFP) for preliminary engineering design services for bids. A couple samples are included. The RFP would go out to the local papers and specific firms such as, Gordie Frasier, F&V, Gosling Czubak, Builders Exchange, etc. Additional information and trail map will be provided upon request. Include a due date of August 14.

3. Hi Pray playground: Final inspection done – PASSED. Park closed signs were removed.

Discussion of budgeting for weed removal in batting cage and playground area.

4. SPARKS grants were resubmitted for second round of funds with some clarification and modifications.

5. BCNA Trail design: requested “official” quote from Steve Lagerquist of the Grand Traverse Regional Land Conservancy (GTRLC) for a design for the BCNA loop and possibly connector trail.

6. Whitewater Township Park playground toddler equipment addition: Melissa has not received anything back from Mark Pressel to request engineering quote to do a drawing. Any other suggestions? Was this ever added to a board agenda as a project to approve? Glenn notes that there are \$30,000 in unspecified funds in the Rec Fund with his recollection that it may have been line itemed there rather than in the Park Fund.

Packet provided to the Board previously with all of the details from the equipment manufacturer. Need an engineer to  
Page 1 of 2 Parks and Rec 07/17/2023

DRAFT

do the map, per the Board.

**New Business:**

1. Zoom discussion – The majority of the time there is not anyone on Zoom when we have operated with it. Address again when the Board resolves the issues of access.
2. Mowing contract for LRNT and BCNA trails – discussed previously.

**Committee Comment and Discussion:**

**Next regular meeting:** Tuesday, August 15, 2023, 7 p.m.

**Public Comment:** None

**Adjournment: 8:07 p.m.**

Respectfully submitted,  
Lois MacLean  
Recording Secretary

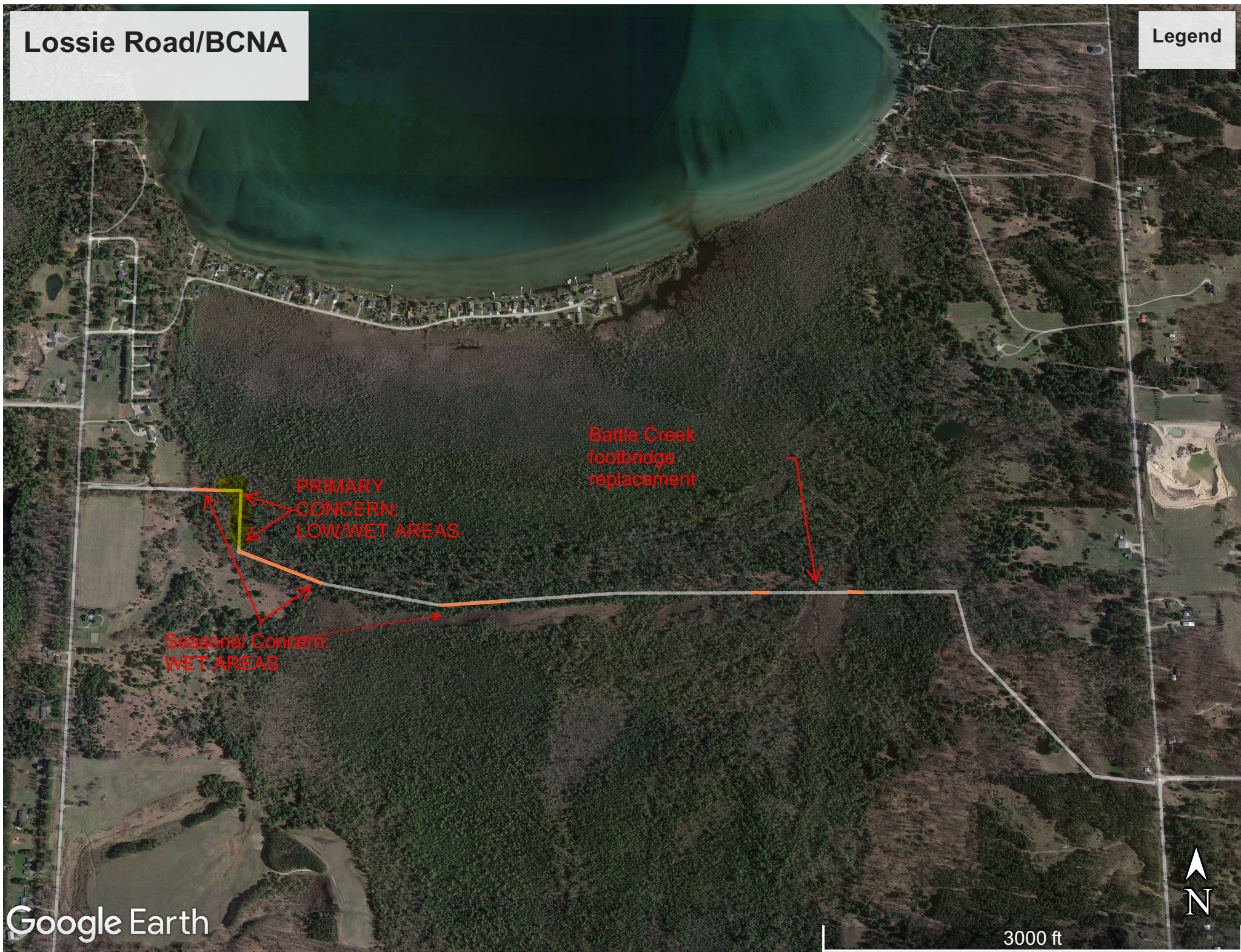
LEGAL NOTICE  
WHITEWATER TOWNSHIP  
REQUEST FOR BIDS - ENGINEERING SERVICES

Whitewater Township is seeking Engineering Design Services to create a plan and drawings for improvements to Lossie Road Nature Trail, including remediation of wet areas on the trail, as well as replacement of a footbridge across Battle Creek. This project will utilize American Rescue Plan Act funds, as well as other township funds. A map of the Lossie Road Nature Trail can be found at <https://www.whitewatertownship.org/lossie-road-nature-trail.html>. Other information about Lossie Road Nature Trail can be found in Whitewater Township's Recreation Plan, which can be accessed under the Parks & Recreation heading at [www.whitewatertownship.org](http://www.whitewatertownship.org). **Bids must be received by August 14, 2023, and should be clearly marked LRNT Engineering Bid.** Bids may be submitted by mail to Whitewater Township Clerk, P.O. Box 159, Williamsburg, MI 49690, or faxed to (231) 267-9020, or emailed to [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org). Whitewater Township reserves the right to reject any or all bids.



# Lossie Road/BCNA

Legend









Mel Melton &lt;mammelon@gmail.com&gt;

**Whitewater Township Lossie Rd Nature Trail**

25 messages

**Mel Melton** <mammelon@gmail.com>

Mon, Jan 9, 2023 at 5:05 PM

To: "Kevin Krogulecki, P.L.A." &lt;kskrogulecki@goslingczubak.com&gt;

Hi Kevin - it was nice talking to you today.

Here is the prelim draft of the trail areas needing improvement. As we discussed, the first project is the Lossie Rd wet area and bridge over creek improvements.

If you have a date/time in mind that you are able to walk this and want to see if I can walk it with you, please let me know.

I will keep in touch.

Thanks,  
Melissa

 **2022 Lossie Rd BCNA google overview aerial mockup REV01092023.pdf**  
14253K**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>

Mon, Jan 9, 2023 at 5:36 PM

To: Mel Melton &lt;mammelon@gmail.com&gt;

Got it! Thanks for sending over. Yes I think we could maybe meet the week of the 23rd or 30th but I will know a little closer to then on some timing and let you know when I can meet. I'm out of the office 16th-24th and will have a better handle on things when I get back to the office after then. Thanks again for reaching out on this project!

--  
Kevin S. Krogulecki | Landscape Architect  
Gosling Czubak Engineering Sciences, Inc.  
231.946.9191 office | 231.933.5105 direct  
[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com) | [www.goslingczubak.com](http://www.goslingczubak.com)

Sent from mobile device

**From:** Mel Melton <mammelon@gmail.com>  
**Sent:** Monday, January 9, 2023 5:05:22 PM  
**To:** Kevin Krogulecki, P.L.A. <kskrogulecki@goslingczubak.com>  
**Subject:** Whitewater Township Lossie Rd Nature Trail

 **IRONSCALES** couldn't recognize this email as this is the first time you received an email from this sender [mammelon@gmail.com](mailto:mammelon@gmail.com)

**CAUTION:** This email originated from outside of GCES. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>

Thu, Feb 9, 2023 at 10:23 AM

To: Mel Melton &lt;mammelon@gmail.com&gt;

Hi Melissa!

Sorry for the late notice, I've been juggling a few things with my schedule and had an opening tomorrow (Friday 2/9) after a meeting I have north of Elk Lake that runs from 9am-about 10:30am. I could swing by the Lossie Trail on my way back to town and take a walk and get oriented with the area.

Ideally we would want to see this trail and future improvements with a snow-off condition, ideally in the wetter spring when we can see what water flows/levels/wetness/groundwater look like. It would really need to be seen then to fully make any recommendation to trail stabilization /water management, etc.

I could swing by late morning tomorrow, or if you want we could meet for a walk early next week with the understanding that we could really only make the proper observations and recommendations after a spring visit when conditions allow for a proper assessment.

Please let me know your thoughts and if you think it is still good to take a walk and observe before the spring, thanks much!

--  
Kevin S. Krogulecki | Landscape Architect

**Gosling Czubak Engineering Sciences, Inc.**

231.946.9191 office | 231.933.5105 direct | 231.463.9341 mobile

[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com) | [www.goslingczubak.com](http://www.goslingczubak.com)

Connect with us on LinkedIn!

**From:** Mel Melton <mammelon@gmail.com>  
**Sent:** Monday, January 9, 2023 5:05 PM  
**To:** Kevin Krogulecki, P.L.A. <kskrogulecki@goslingczubak.com>  
**Subject:** Whitewater Township Lossie Rd Nature Trail



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender mammelon@gmail.com

**CAUTION:** This email originated from outside of GCES. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kevin - it was nice talking to you today.

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Mel Melton <mammelon@gmail.com>Thu, Feb 9, 2023 at 1:02 PM

To: "Kevin Krogulecki, P.L.A." <kskrogulecki@goslingczubak.com>

Hi Kevin - Thanks for reaching out. I am out of town today and tomorrow, so unfortunately I would not be able to meet with you. If you want to take a walk on your own, it's completely up to you. You can park in a small lot (that's not marked very well, but does have a stone marker and I believe a blank kiosk (for now). If you need me to pin location and send it to you I can. Otherwise, if you wanted to wait until more snowmelt happens, we could meet up sometime later. I haven't been able to get the application for EGLE to do a pre-construction meeting yet, but it's on my list and I hope we might be able to walk it sometime mid-April.

Thanks,  
Melissa  
[Quoted text hidden]

Kevin Krogulecki, P.L.A. <kskrogulecki@goslingczubak.com>Tue, Feb 14, 2023 at 8:59 PM


To: Mel Melton <mammelon@gmail.com>

Thanks for the info here Melissa,

I will likely wait a few weeks or more and see if we can't get some good snow melt before I take a walk out there. I will definitely let you know though when I plan on heading out, and I can do this independently. If you have any questions about how to set up a preapplication egle meeting, please just let me know. I'll keep you posted as a little more of this snow burns off, thanks!

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[Quoted text hidden]

Melissa Melton <mammelon@gmail.com>Wed, Mar 15, 2023 at 7:36 PM

To: "Kevin Krogulecki, P.L.A." <kskrogulecki@goslingczubak.com>

Hi Kevin - I hope all is well with you. I have set up a EGLE pre construction site walk down on April 11 @ 10 am. Can you join to walk this Lossie trail?

Thank you!  
Melissa Melton

On Feb 14, 2023, at 8:59 PM, Kevin Krogulecki, P.L.A. <kskrogulecki@goslingczubak.com> wrote:

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[Quoted text hidden]

[Quoted text hidden]

IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender mammelon@gmail.com

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**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>  
To: Melissa Melton <mammelon@gmail.com>

Thu, Mar 16, 2023 at 10:05 AM

Hi Melissa!

That's great that you have a meeting set up. Yes, I have this on my schedule for April 11<sup>th</sup> at 10 am. I will plan on meeting you there and will give you a shout beforehand to touch base, closer to the on-site meeting. Thank you again!

--

Kevin S. Krogulecki | Landscape Architect

**Gosling Czubak Engineering Sciences, Inc.**

231.946.9191 office | 231.933.5105 direct | 231.463.9341 mobile

kskrogulecki@goslingczubak.com | www.goslingczubak.com

Connect with us on LinkedIn!

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**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>  
To: Melissa Melton <mammelon@gmail.com>

Tue, Mar 21, 2023 at 2:58 PM

Hi Melissa, sorry for my mess up here, but I will actually be out of the office from April 11<sup>th</sup>-April 18<sup>th</sup> and unfortunately not be able to make the EGLE pre-application meeting on the 11<sup>th</sup>. Sorry I didn't have my time away on my calendar when I responded to you last. I can plan to make a trip to walk the site and see what is going on close to and prior to the 11<sup>th</sup>, and let you know if I have any specific questions or comments that may pertain to EGLE's visit. Or, I would be able to visit most any day outside of the 11-18<sup>th</sup>.

--

Kevin S. Krogulecki | Landscape Architect

**Gosling Czubak Engineering Sciences, Inc.**

231.946.9191 office | 231.933.5105 direct | 231.463.9341 mobile

kskrogulecki@goslingczubak.com | www.goslingczubak.com

Connect with us on LinkedIn!

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**Mel Melton** <mammelon@gmail.com>  
To: "Kevin Krogulecki, P.L.A." <kskrogulecki@goslingczubak.com>

Fri, Mar 31, 2023 at 12:16 PM

Kevin - OK, if you can make a walk prior to that and want to see if we can meet up, I would be glad to show you generally where the problem areas are.....or most likely you will be able to find them with this melt and rain right now.

Let me know if there are particular questions I should ask EGLE or take note of as we do the walk down on the 11th with them.

Thanks for your help!

Melissa

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**Mel Melton** <mammelon@gmail.com>  
To: "Kevin Krogulecki, P.L.A." <kskrogulecki@goslingczubak.com>

Tue, May 9, 2023 at 5:14 PM

Hi Kevin - In our discussion the other day, I was curious if you have had a chance to walk the Lossie Road Nature Trail? We have our Parks and Rec meeting next week Tuesday, so any update you might have would be appreciated. And if you wanted to speak at our meeting I would be glad to put on agenda, but don't feel like you have to - it was just a thought.

Thanks,

Melissa

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**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>  
To: Mel Melton <mammelon@gmail.com>

Tue, May 9, 2023 at 8:29 PM

Hi Melissa! Thanks for reaching out. Yes I did walk the trail last Wednesday and saw the majority of it. It might be best for you and I to do a quick virtual meeting if possible and I can pull up the plan and pictures and maybe talk through some ideas, to get an idea of what you're looking to do.

I am available all day Thursday and Friday this week if a time works for you? I can set up a virtual teams meeting and share my screen which would be best. Does a time Thursday or Friday work for you??

--  
Kevin S. Krogulecki | Landscape Architect  
Gosling Czubak Engineering Sciences, Inc.  
231.946.9191 office | 231.933.5105 direct  
[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com) | [www.goslingczubak.com](http://www.goslingczubak.com)

Sent from mobile device

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**From:** Mel Melton <[mammelon@gmail.com](mailto:mammelon@gmail.com)>

**Sent:** Tuesday, May 9, 2023 5:14:29 PM

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**Melissa Melton** <[mammelon@gmail.com](mailto:mammelon@gmail.com)>

Tue, May 9, 2023 at 8:49 PM

To: "Kevin Krogulecki, P.L.A." <[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com)>

Hi Kevin - ok great! Yes I can meet up virtually - Friday would be better for me. Anytime after 11am would be good for me.

Thank you!  
Melissa Melton

On May 9, 2023, at 8:29 PM, Kevin Krogulecki, P.L.A. <[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com)> wrote:

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**Kevin Krogulecki, P.L.A.** <[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com)>

Wed, May 10, 2023 at 8:06 AM

To: Melissa Melton <[mammelon@gmail.com](mailto:mammelon@gmail.com)>

OK Great thanks Melissa,

I just sent you a virtual meeting invite for 1 pm on Friday. If we need to shift times please let me know, im open all day. But lets stick with this for now!

[Quoted text hidden]

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**Mel Melton** <[mammelon@gmail.com](mailto:mammelon@gmail.com)>

Mon, Jul 31, 2023 at 12:30 PM


To: "Kevin Krogulecki, P.L.A." <[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com)>

Hi Kevin - We have put out this request for engineering services for this project, if you are interested in bidding please see attached:

Thank you,  
Melissa Melton

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 **Legal Notice - Request for Bids - LRNT Engineering Services.pdf**  
108K

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**Kevin Krogulecki, P.L.A.** <[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com)>

Wed, Aug 2, 2023 at 11:08 AM

To: Mel Melton <[mammelon@gmail.com](mailto:mammelon@gmail.com)>

Cc: Kerri Janisse <[kljanisse@goslingczubak.com](mailto:kljanisse@goslingczubak.com)>

Got it thanks Mel! Our company also found this posted online and let me know.

It's a pretty slim description of required deliverables/timing/what you are looking for in an end product, so I will likely have some questions once I get a look at this, and will formally submit my questions about the RFP via email next week.

Is there a deadline for RFP questions, and Township responses prior to the rfp due date? Or are questions and answers a pretty informal thing.

[Quoted text hidden]

---

**Melissa Melton** <[mammelon@gmail.com](mailto:mammelon@gmail.com)>

Wed, Aug 2, 2023 at 12:11 PM

To: "Kevin Krogulecki, P.L.A." <[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com)>

Cc: Kerri Janisse <[kljanisse@goslingczubak.com](mailto:kljanisse@goslingczubak.com)>

Hi Kevin -great! Yes, questions are fairly informal and I would think we could answer them right up to bid day.

Thank you!  
Melissa Melton

On Aug 2, 2023, at 11:08 AM, Kevin Krogulecki, P.L.A. <[kskrogulecki@goslingczubak.com](mailto:kskrogulecki@goslingczubak.com)> wrote:

[Quoted text hidden]

**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>  
 To: Melissa Melton <mammelon@gmail.com>  
 Cc: Kerri Janisse <kjjanisse@goslingczubak.com>

Wed, Aug 2, 2023 at 12:16 PM

Ok Sounds Good! I'll touch base with any questions we may have after we get a look, thanks again for sending this notice directly.

[Quoted text hidden]

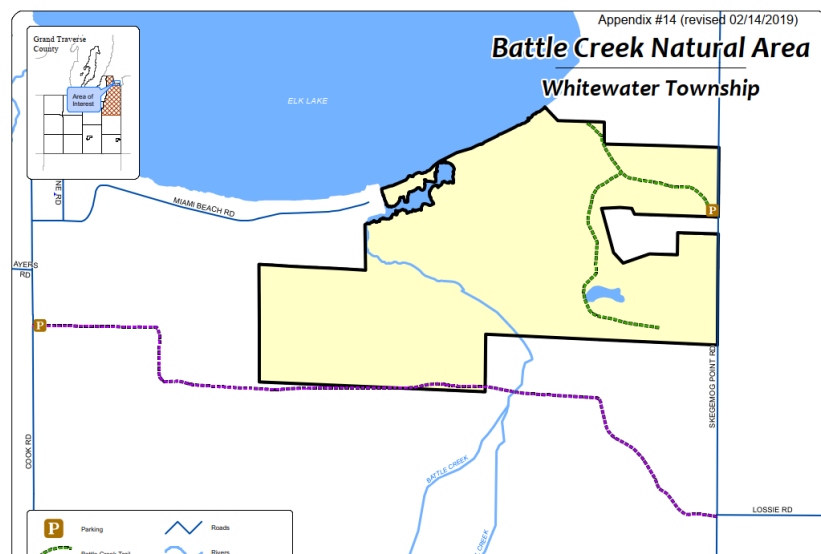
**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>  
 To: Melissa Melton <mammelon@gmail.com>  
 Cc: Kerri Janisse <kjjanisse@goslingczubak.com>, "Dallas A. Wirtz, P.L.A, A.S.L.A." <dawirtz@goslingczubak.com>

Tue, Aug 8, 2023 at 10:45 AM

Hi Melissa, I had some questions about the RFP for this project, could you shed a little more light on the scope of work and deliverables the Township is looking for? Thanks! If I can think of anything else I will let you know.

#### Lossie Trail RFP Questions

- What is the engineering scope of the work for this trail project? i.e. what is the Township's goal of the at then end of this engineering/design effort?
  - Conceptual trail layout, potential project phasing, identification of landowner issues/concerns and conceptual cost estimating?
  - Preliminary Engineering, Permitting, and Cost Estimating?
  - Preliminary Engineering, Final Engineering, Construction Plans and Specifications, project Bidding, Construction Management? (complete project design through construction)
- Does the project include the entire length, west to east, of the purple dashed line on the provided map?
- Can you provide any documentation or write ups if an EGLE permit pre-application meeting has been completed?
- Is there any ownership documentation, deeds, easements available for the trail if not located on Township owned parcels?



[Quoted text hidden]

**Melissa Melton** <mammelon@gmail.com>  
 To: Cheryl Goss <clerk@whitewatertownship.org>

Tue, Aug 8, 2023 at 11:

Cheryl - do you have documentation of deed or easement?

Thank you!  
 Melissa Melton

Begin forwarded message:

**From:** "Kevin Krogulecki, P.L.A." <kskrogulecki@goslingczubak.com>  
**Date:** August 8, 2023 at 10:45:57 AM EDT  
**To:** Melissa Melton <mammelon@gmail.com>  
**Cc:** Kerri Janisse <kjjanisse@goslingczubak.com>, "Dallas A. Wirtz, P.L.A, A.S.L.A." <dawirtz@goslingczubak.com>  
**Subject:** RE: Whitewater Township Lossie Rd Nature Trail

Hi Melissa, I had some questions about the RFP for this project, could you shed a little more light on the scope of work and deliverables the Township is looking for? Thanks! If I can think of anything else I will let you know.

#### Lossie Trail RFP Questions

- What is the engineering scope of the work for this trail project? i.e. what is the Township's goal of the at then end of this engineering/design effort?
  - Conceptual trail layout, potential project phasing, identification of landowner issues/concerns and conceptual cost estimating?

- Appendix #14 (revised 02/14/2019)
- # Battle Creek Natural Area
- ## Whitewater Township
- 
- This map shows the Battle Creek Natural Area, a yellow-shaded region in Whitewater Township, Wisconsin. The area is bordered by Elk Lake to the north and Battle Creek to the south. A dashed green line indicates the Battle Creek Trail, and a dashed purple line shows a route or boundary. Roads shown include Cook Rd, Ayers Rd, N.E. Rd, Miami Beach Rd, and Lossie Rd. A parking area 'P' is marked on Cook Rd. An inset map shows the location within Grand Traverse County, with a grid highlighting the 'Area of Interest' in the northeast corner.
- Grand Traverse County
- Area of Interest
- ELK LAKE
- MIAMI BEACH RD
- AYERS RD
- COOK RD
- LOSSIE RD
- BATTLE CREEK
- SWEGEMOG POINT RD
- P
- P
- Legend:
- P Parking
  - Battle Creek Trail
  - Roads
  - Rivers

6/10



We have been in contact with the Grand Traverse Conservation District (GTCD) for assistance in the planning and budgeting of these improvements. They have suggested to work with the EGLE to insure we are building a trail that mitigates the destruction of these wetlands, while creating a safe trail to traverse this area. We will discuss the best method, whether it is a wooden boardwalk, culverts, adding fill or crushed materials or a combination of these solutions. Some of these solutions may pose other safety concerns and more maintenance, so this collaboration is imperative. The Parks and Recreation Advisory Committee has engaged with the Grand Traverse Regional Land Conservancy (GTRLC) and the GTCD with hopes of partnering with this project and other needed trail improvement projects. Our goal is to make a safe natural walking trail for our community and the general public. We would also like to work with the GTRLC to create a natural walking path to Battle Creek Natural Area as a future goal.

The current footbridge is old, too narrow, and dilapidated. We are planning to install a new footbridge, which meets current safety standards.

Excerpt No. 2:

We plan to use GTCD ideas to help design and create a sustainable trail system and make these pathways more environmentally friendly and maintenance free. By using gravel and/or culverts, we hope to achieve a completely dry walking trail, reducing or eliminating the need for boardwalks that would require future maintenance. Currently, portions of the existing trail are more open from lack of tree canopy coverage and require mowing maintenance. We will evaluate innovative approaches to reduce this need such as increased gravel or other sustainable trail materials. By not using large heavy equipment, we will preserve the land and natural habitat, taking care to not damage or disrupt the terrain, wetlands, or watershed. We plan to use a gate system that will reduce the negative impact of ATV usage, which allows this trail to be safer, last longer and bring back natural habitat.

[Quoted text hidden]



Lossie Rd Wet areas google overview aerial mockup REV08072023.pdf  
14238K

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Thu, Aug 10, 2023 at 9:

That I know of, we do not have any evidence of deeds or easements for the private property along the trail.

*Cheryl A. Goss*

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

**Office Hours: Mon/Tue/Wed/Thurs 9:00 a.m. to 5:00 p.m.**

**I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, One Nation, Under God, Indivisible, with Liberty and Justice for All.**

**From:** Melissa Melton <mammelon@gmail.com>  
**Sent:** Tuesday, August 8, 2023 11:41 AM  
**To:** Cheryl Goss <clerk@whitewatertownship.org>  
**Subject:** Fwd: Whitewater Township Lossie Rd Nature Trail

Cheryl - do you have documentation of deed or easement?

Thank you!

Melissa Melton

Begin forwarded message:

**From:** "Kevin Krogulecki, P.L.A." <kskrogulecki@goslingczubak.com>  
**Date:** August 8, 2023 at 10:45:57 AM EDT  
**To:** Melissa Melton <mammelon@gmail.com>  
**Cc:** Kerri Janisse <kljanisse@goslingczubak.com>, "Dallas A. Wirtz, P.L.A., A.S.L.A." <dawirtz@goslingczubak.com>  
**Subject:** RE: Whitewater Township Lossie Rd Nature Trail

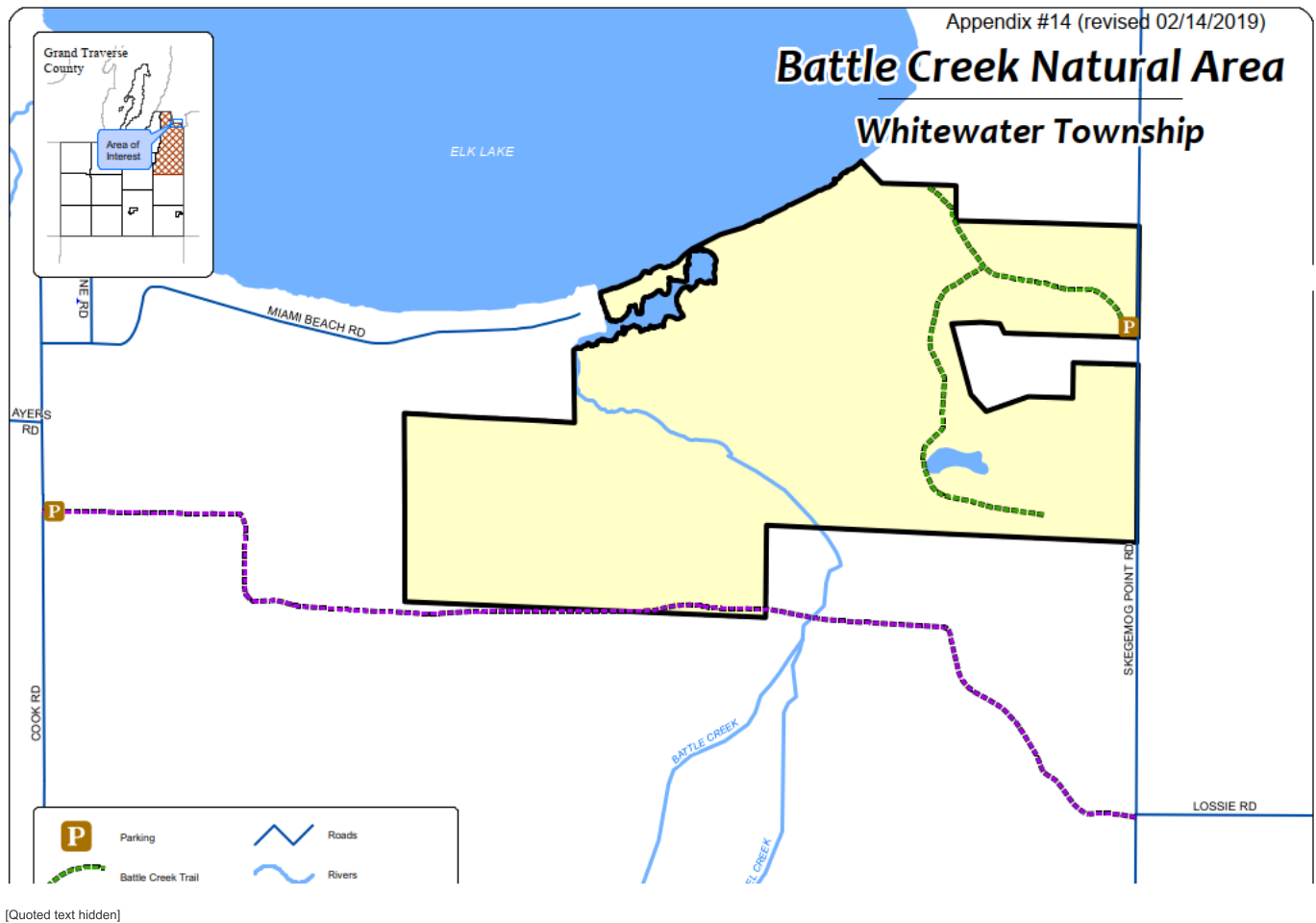
Hi Melissa, I had some questions about the RFP for this project, could you shed a little more light on the scope of work and deliverables the Township is looking for? Thanks! If I can think of anything else I will let you know.

#### Lossie Trail RFP Questions

- What is the engineering scope of the work for this trail project? i.e. what is the Township's goal of the at then end of this engineering/design effort?
  - Conceptual trail layout, potential project phasing, identification of landowner issues/concerns and conceptual cost estimating?
  - Preliminary Engineering, Permitting, and Cost Estimating?

- Preliminary Engineering, Final Engineering, Construction Plans and Specifications, project Bidding, Construction Management? (complete project design through construction)

- Does the project include the entire length, west to east, of the purple dashed line on the provided map?
- Can you provide any documentation or write ups if an EGLE permit pre-application meeting has been completed?
- Is there any ownership documentation, deeds, easements available for the trail if not located on Township owned parcels?



[Quoted text hidden]

**Melissa Melton** <mammelton@gmail.com>  
To: "Cheryl A. Goss" <clerk@whitewatertownship.org>

Thu, Aug 10, 2023 at 11:22 AM

Cheryl - can we request that from the county or somewhere? I believe that is a requirement of ARPA to prove ownership

Thank you!  
Melissa Melton

On Aug 10, 2023, at 9:18 AM, Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)> wrote:

[Quoted text hidden]

[Quoted text hidden]

<image001.png>

[Quoted text hidden]

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Thu, Aug 10, 2023 at 11:59 AM

The request is for ownership records of property we don't own. If someone can identify which exact parcels we are talking about, I can get those, but not before the deadline for these bids.

[Quoted text hidden]

**Kevin Krogulecki, P.L.A.** <kskrogulecki@goslingczubak.com>  
 To: Mel Melton <mammelton@gmail.com>  
 Cc: "Dallas A. Wirtz, P.L.A. A.S.L.A." <dawirtz@goslingczubak.com>, Kerri Janisse <kjanisse@goslingczubak.com>

Fri, Aug 11, 2023 at 5:15 PM

Thanks Mel,

It sounds like for this current RFP you are looking for conceptual/preliminary engineering work with a goal of determining constructability and cost, as well as having a preliminary plan together that can be used for future phases.

Future phases beyond the scope of this RFP I assume would include topographic survey and wetland delineation field work, permitting, final design and engineering, and bidding the project to contractors for construction.

For your immediate needs and in response to your RFP, I would proposed the following scope of work. Please confirm that this scop of work in BLUE is what you are looking for in this RFP and we'll put a cost to it and submit before end of day Monday:

#### Includes

Site visit with Township to confirm route and phasing of proposed trail, extent of trail

Preliminary layout or trail routing, to scale, over aerial

Determination of gravel trail areas

Determination of boardwalk areas

Determination of bridge sizing and general construction

Parking and trail head locating and general layout, materials

Quantities and cost estimates

Input on permit considerations and discussion about permissibility, wetland impacts and potential required wetland mitigation and where mitigation could be

Review of documentation and assistance in determining right for land use outside of township owned parcels

Would not include topographic survey (if you want this done in the first phase RFP please let me know and we can include an estimated price for this)

Would not include wetland delineation(if you want this done in the first phase RFP please let me know and we can include an estimated price for this)

Would not include permit applications or submissions.

Thanks please let me know if the above scope of work in blue is what you are looking for an we'll put a cost to it for RFP deadline by End of Day Monday 14<sup>th</sup>.

--

Kevin S. Krogulecki | Landscape Architect

**Gosling Czubak Engineering Sciences, Inc.**

231.946.9191 office | 231.933.5105 direct | 231.463.9341 mobile

kskrogulecki@goslingczubak.com | www.goslingczubak.com

Connect with us on LinkedIn!

---

**From:** Mel Melton <mammelon@gmail.com>

**Sent:** Tuesday, August 8, 2023 12:39 PM

**To:** Kevin Krogulecki, P.L.A. <kskrogulecki@goslingczubak.com>

**Subject:** Re: Whitewater Township Lossie Rd Nature Trail

Hi Kevin - I am trying to get confirmation of documentation on a deed/easement and will let you know.

We did complete the EGLE preconstruction walk down. I will find that document and forward to you.

I am attaching a map which might be more helpful on trail general areas of concerns.

Our intent is to get an engineering cost to put together a preliminary design and rfp package - to then be able to go out for bids for final engineering, permits, and construction. Does that answer your question?

Also, here is some verbiage out of our successful Grand Traverse County ARPA grant application which may help.

Excerpt No. 1:

Lossie Road Nature Trail (LRNT) was the right-of-way for Lossie Road between Cook Road and Skegemog Point Road. The trail was relinquished to Whitewater Township by the Grand Traverse County Road Commission on August 5, 1992. It is now a 66 feet wide right-of-way natural trail, approximately 3 miles in length.

A portion of this trail runs through a low area that has become extremely wet and rutted by vehicle traffic.

The project includes:

- creating a safe, reliable, and sustainable walking path over wetland locations
- replacement and upgrade of a bridge for traversing Battle Creek
- improvements to signs
- blockade to stop the use of unauthorized motorized vehicles

[Quoted text hidden]

[Quoted text hidden]

**Melissa Melton** <mammelon@gmail.com>  
To: "Kevin Krogulecki, P.L.A." <kskrogulecki@goslingczubak.com>  
Cc: "Dallas A. Wirtz, P.L.A, A.S.L.A." <dawirtz@goslingczubak.com>, Kerri Janisse <kljanisse@goslingczubak.com>

Sun, Aug 13, 2023 at 10:20 AM

Kevin - yes, the items in blue will cover our initial requirements for this phase of the project.

Thank you!  
Melissa Melton

On Aug 11, 2023, at 5:16 PM, Kevin Krogulecki, P.L.A. <kskrogulecki@goslingczubak.com> wrote:

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

<image001.png>

[Quoted text hidden]





Mel Melton &lt;mammelon@gmail.com&gt;

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**FW: EGLE File\_Whitewater Twp Preapplication Meeting, HPR-Z5GV-H6XSS**

5 messages

---

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Wed, Apr 12, 2023 at 2:32 PM

FYI -

*Cheryl A. Goss, MiPMC*

Whitewater Township Clerk

[5777 Vinton Road](#), P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 X 24

Fax: 231.267.9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)**Office Hours: Mon/Tue/Wed/Thurs 9:00 am to 5:00 pm****I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, one Nation, under God, Indivisible, with Liberty and Justice for All.**

---

**From:** Hudson, Sonya (EGLE) <[HudsonS@michigan.gov](mailto:HudsonS@michigan.gov)>**Sent:** Wednesday, April 12, 2023 1:20 PM**To:** Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>**Cc:** Crane, Joshua (EGLE) <[CraneJ3@michigan.gov](mailto:CraneJ3@michigan.gov)>; Conradson, Susan (EGLE) <[CONRADSONS2@michigan.gov](mailto:CONRADSONS2@michigan.gov)>; [gtcclerk@gtcountymi.gov](mailto:gtcclerk@gtcountymi.gov); [eh@gtcountymi.gov](mailto:eh@gtcountymi.gov); Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>**Subject:** EGLE File\_Whitewater Twp Preapplication Meeting, HPR-Z5GV-H6XSS

Good afternoon:

Please see the attached EGLE correspondence for your records.

If you have any questions, please contact Josh Crane at [CraneJ3@michigan.gov](mailto:CraneJ3@michigan.gov).

Thank you,

Sonya

**Sonya Hudson**

District Secretary

Water Resources Division, Cadillac District Office

Michigan Department of Environment, Great Lakes and Energy

231-429-5012

**Follow Us | [Michigan.gov/EGLE](https://www.michigan.gov/EGLE)****Goss\_Whitewater Twp Preapp Letter.pdf**  
14406K

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**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Wed, Apr 12, 2023 at 2:32 PM

[Quoted text hidden]

**Goss\_Whitewater Twp Preapp Letter.pdf**  
14406K

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**Melissa Melton** <mammelon@gmail.com>  
To: Lois Maclean <loismaclean@sbcglobal.net>

Wed, Apr 12, 2023 at 5:00 PM

Lois - please add to this month packet

Thank you!  
Melissa Melton

Begin forwarded message:

**From:** "Cheryl A. Goss" <clerk@whitewatertownship.org>  
**Date:** April 12, 2023 at 2:33:02 PM EDT  
**To:** Melissa Melton <mammelon@gmail.com>  
**Subject:** FW: EGLE File\_Whitewater Twp Preapplication Meeting, HPR-Z5GV-H6XSS

[Quoted text hidden]

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**2 attachments**

**image002.jpg**  
3K



**Goss\_Whitewater Twp Preapp Letter.pdf**  
14406K

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**Melissa Melton** <mammelton@gmail.com>  
To: "P.L.A. Kevin Krogulecki" <kskrogulecki@goslingczubak.com>

Sun, Aug 13, 2023 at 9:14 AM

Kevin - please see attached Egle pre-construction correspondence.  
[Quoted text hidden]

---

**2 attachments**

**image002.jpg**  
3K



**Goss\_Whitewater Twp Preapp Letter.pdf**  
14406K

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**Melissa Melton** <mammelton@gmail.com>  
To: Cheryl Goss <clerk@whitewatertownship.org>

Sun, Aug 13, 2023 at 9:14 AM

Cheryl - please send this information to any others you have received requests from as an fyi.  
[Quoted text hidden]

---

**2 attachments**





**image002.jpg**  
3K



**Goss\_Whitewater Twp Preapp Letter.pdf**  
14406K





Mel Melton &lt;mammelon@gmail.com&gt;

---

**FW: LRNT Engineering RFP Questions**

8 messages

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**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Tue, Aug 1, 2023 at 9:56 AM

FYI -

*Cheryl A. Goss*

Whitewater Township Clerk

[5777 Vinton Road](#), P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)**Office Hours: Mon/Tue/Wed/Thurs 9:00 a.m. to 5:00 p.m.****I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, One Nation, Under God, Indivisible, with Liberty and Justice for All.**

---

**From:** Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>  
**Sent:** Tuesday, August 1, 2023 9:56 AM  
**To:** 'Shane Gamrat' <[ShaneG@gfa.tc](mailto:ShaneG@gfa.tc)>  
**Subject:** RE: LRNT Engineering RFP Questions

Hello Shane –

See my responses in red below.

Thank you for your interest in our project!

*Cheryl A. Goss*

Whitewater Township Clerk

[5777 Vinton Road](#), P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

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---

**From:** Shane Gamrat <[ShaneG@gfa.tc](mailto:ShaneG@gfa.tc)>  
**Sent:** Monday, July 31, 2023 3:53 PM  
**To:** [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)  
**Subject:** LRNT Engineering RFP Questions

Good afternoon,

I came across your RFP for engineering services for LRNT. We are interested in submitting a proposal but we have some questions.

In your Recreation Plan it states there are 4 Action Programs planned for the trail:

- Trail map, kiosk, and trail signage improvements
- Transition over wet area on the west end of trail
- Addition of parking areas
- Trail surface improvement and widening

### **Questions**

- Is this RFP just for the footbridge over Battle Creek and the transition over the wet area, or does the Township wish to accomplish the other Action Programs in the Recreation Plan with this RFP? **This RFP is just for the footbridge and the wet areas (more than one).**
- This is for engineering design and permitting only, correct? No Construction Services, including contractor bid procurement, is needed? **This RFP is for engineering only. We are not requesting that permitting be part of this RFP.**
- Is the Township open to all solutions for the wet area, or do they have a specific type of crossing in mind, such as boardwalk? **The township is open to all proposed solutions.**

Thank you!

**Shane Gamrat, P.E.**

Project Engineer

(586) 256-0864



123 W Front Street

Traverse City, MI 49684

(231) 946-5874

[Website](#) | [Phone](#) | [Facebook](#) | [LinkedIn](#)

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---

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Tue, Aug 1, 2023 at 10:47 AM

Further response to Shane – FYI

*Cheryl A. Goss*

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

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---

**From:** Shane Gamrat <[ShaneG@gfa.tc](mailto:ShaneG@gfa.tc)>  
**Sent:** Tuesday, August 1, 2023 10:33 AM  
**To:** Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>  
**Subject:** RE: LRNT Engineering RFP Questions

Thank Cheryl. One more quick question. What is the Townships timeframe for the engineering work to be completed, if any?

Shane Gamrat, P.E.

Project Engineer

(586) 256-0864



123 W Front Street

Traverse City, MI 49684

(231) 946-5874

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[Quoted text hidden]

---

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Mon, Aug 7, 2023 at 10:17 AM

Melissa –

Please see Shane's questions below. Could you please give me a call at your convenience to discuss how they should be answered.

Thanks!

*Cheryl A. Goss*

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

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Fax: 231.267-9020

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---

**From:** Shane Gamrat <[ShaneG@gfa.tc](mailto:ShaneG@gfa.tc)>  
**Sent:** Friday, August 4, 2023 11:43 AM  
**To:** Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>  
**Subject:** RE: LRNT Engineering RFP Questions

Good morning Cheryl,

I had a chance to visit the site today, which arose a few more questions I am hoping you can answer.

- I did not see a ton of wet areas on the west side of the trail that would require any sort of engineering. Even after yesterday's heavy rain, they were soft but not muddy. These areas could simply be bridged in stone or would be taken care of if the trail was resurfaces. Do these areas become impassable at certain times of the year?
- In regards to the bridge, can you tell me what kind of budget the Township has in mind? Battle Creek would be governed by EGLE and would require a new bridge be out of the floodplain elevation of the creek, which would affect the design of the trail crossing.

Thanks and have a great weekend!

Shane Gamrat, P.E.

Project Engineer

(586) 256-0864



123 W Front Street

Traverse City, MI 49684

(231) 946-5874

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---

**From:** Cheryl A. Goss [<mailto:clerk@whitewatertownship.org>]

**Sent:** Tuesday, August 01, 2023 10:47 AM

**To:** Shane Gamrat <[ShaneG@gfa.tc](mailto:ShaneG@gfa.tc)>

**Subject:** RE: LRNT Engineering RFP Questions

Shane –

I'm sorry, but I don't know the answer to that question at this point. Once the bid deadline passes, the Parks & Recreation Advisory Committee (PRAC) will review the bids and make a recommendation to the township board, who will then have to approve the expenditure. I do know the PRAC has a meeting on 8/15, at which they plan to review the bids and make the recommendation. Then the township board's next meeting after that is on 9/12, unless a special meeting were to be scheduled.

[Quoted text hidden]

---

**Mel Melton** <mammelon@gmail.com>  
To: "Cheryl A. Goss" <clerk@whitewatertownship.org>

Mon, Aug 7, 2023 at 4:14 PM

Cheryl - I think answering by send them this attached mockup as a general idea of areas of concern.

We could also send them our GT ARPA description of ideal upgrades/fixes as a reference. Thoughts on that?

Thanks,  
Melissa

[Quoted text hidden]



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**Lossie Rd Wet areas google overview aerial mockup REV08072023.pdf**  
14238K

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**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Mel Melton <mammelon@gmail.com>

Mon, Aug 7, 2023 at 4:45 PM

Melissa –

I'll forward the map you provided; that's good info.

I found some wording in the LRNT ARPA application that I'll send him.

I'll bcc you. Thanks!

*Cheryl A. Goss*

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

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[Quoted text hidden]

---

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Mon, Aug 7, 2023 at 4:55 PM



FYI -

*Cheryl A. Goss*

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

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---

**From:** Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>

**Sent:** Monday, August 7, 2023 4:54 PM

**To:** 'Shane Gamrat' <[ShaneG@gfa.tc](mailto:ShaneG@gfa.tc)>

**Subject:** RE: LRNT Engineering RFP Questions

Hi Shane –

Sorry for the delay in response today. I needed some assistance from our PRAC chairperson to answer your questions.

We did not have a lot of snow this past winter, and we have had a pretty dry spring and summer, so I'm sure there isn't much in the way of wet areas out there right now. At one time, the main wet area was measured to be in excess of 200 feet and completely impassable.

At the suggestion of our PRAC chairperson, I am attaching a map which might be more helpful.

Also, here is some verbiage out of our successful Grand Traverse County ARPA grant application which may help.

Excerpt No. 1:

Lossie Road Nature Trail (LRNT) was the right-of-way for Lossie Road between Cook Road and Skegemog Point Road. The trail was relinquished to Whitewater Township by the Grand Traverse County Road Commission on August 5, 1992. It is now a 66 feet wide right-of-way natural trail, approximately 3 miles in length.

A portion of this trail runs through a low area that has become extremely wet and rutted by vehicle traffic.

The project includes:

- ☐ creating a safe, reliable, and sustainable walking path over wetland locations
- ☐ replacement and upgrade of a bridge for traversing Battle Creek
- ☐ improvements to signs
- ☐ blockade to stop the use of unauthorized motorized vehicles

We have been in contact with the Grand Traverse Conservation District (GTCD) for assistance in the planning and budgeting of these improvements. They have suggested to work with the EGLE to insure we are building a trail that mitigates the destruction of these wetlands, while creating a safe trail to traverse this area. We will discuss the best method, whether it is a wooden boardwalk, culverts, adding fill or crushed materials or a combination of these solutions. Some of these solutions may pose other safety concerns and more maintenance, so this collaboration is imperative. The Parks and Recreation Advisory Committee has engaged with the Grand Traverse Regional Land Conservancy (GTRLC) and the GTCD with hopes of partnering with this project and other needed trail improvement projects. Our goal is to make a safe natural walking trail for our community and the general public. We would also like to work with the GTRLC to create a natural walking path to Battle Creek Natural Area as a future goal.

The current footbridge is old, too narrow, and dilapidated. We are planning to install a new footbridge, which meets current safety standards.

Excerpt No. 2:

We plan to use GTCD ideas to help design and create a sustainable trail system and make these pathways more environmentally friendly and maintenance free. By using gravel and/or culverts, we hope to achieve a completely dry walking trail, reducing or eliminating the need for boardwalks that would require future maintenance. Currently, portions of the existing trail are more open from lack of tree canopy coverage and require mowing maintenance. We will evaluate innovative approaches to reduce this need such as increased gravel or other sustainable trail materials. By not using large heavy equipment, we will preserve the land and natural habitat, taking care to not damage or disrupt the terrain, wetlands, or watershed. We plan to use a gate system that will reduce the negative impact of ATV usage, which allows this trail to be safer, last longer and bring back natural habitat.

Please let me know if you have any further questions.

[Quoted text hidden]



**Lossie Rd Wet areas google overview aerial mockup REV08072023.pdf**  
14238K

---

**Melissa Melton** <mammelon@gmail.com>  
To: "Cheryl A. Goss" <clerk@whitewatertownship.org>

Mon, Aug 7, 2023 at 8:17 PM

Cheryl - thanks. I think we should forward this to any others who inquired further. I will also send to this to whoever reaches out to me as well.

Thank you!  
Melissa Melton

On Aug 7, 2023, at 4:56 PM, Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)> wrote:

[Quoted text hidden]

**Shane Gamrat, P.E.**

Project Engineer

(586) 256-0864

123 W Front Street

<image002.png> Traverse City, MI 49684

(231) 946-5874

**[Website](#) | [Phone](#) | [Facebook](#) | [LinkedIn](#)**

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[Quoted text hidden]

**Shane Gamrat, P.E.**

Project Engineer

(586) 256-0864

123 W Front Street

<image003.png> Traverse City, MI 49684

(231) 946-5874

**[Website](#) | [Phone](#) | [Facebook](#) | [LinkedIn](#)**

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[Quoted text hidden]

**Shane Gamrat, P.E.**

Project Engineer

(586) 256-0864

<image002.png> 123 W Front Street

Traverse City, MI 49684

(231) 946-5874

[Website](#) | [Phone](#) | [Facebook](#) | [LinkedIn](#)

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&lt;Lossie Rd Wet areas google overview aerial mockup REV08072023.pdf&gt;

---

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Melissa Melton <mammelon@gmail.com>

Thu, Aug 10, 2023 at 9:15 AM

Yes, I did send those responses and the additional document to one other person who has contacted me with questions. Thanks!

*Cheryl A. Goss*

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)**Office Hours: Mon/Tue/Wed/Thurs 9:00 a.m. to 5:00 p.m.****I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, One Nation, Under God, Indivisible, with Liberty and Justice for All.**

[Quoted text hidden]



Mel Melton &lt;mammelon@gmail.com&gt;

---

**RE: RFP Engineering - Lossie Road Nature Trail Due: 08/14/2023**

2 messages

---

**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Juanita Davis <Juanita.Davis@constructconnect.com>

Thu, Aug 3, 2023 at 9:52 AM

Hello Juanita –

You and I just spoke by phone and I was able to answer your questions to the degree that information is available.

FYI -

*Cheryl A. Goss*

Whitewater Township Clerk

[5777 Vinton Road](#), P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

**Office Hours: Mon/Tue/Wed/Thurs 9:00 a.m. to 5:00 p.m.**

**I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, One Nation, Under God, Indivisible, with Liberty and Justice for All.**

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**From:** Juanita Davis <[Juanita.Davis@constructconnect.com](mailto:Juanita.Davis@constructconnect.com)>  
**Sent:** Thursday, August 3, 2023 9:33 AM  
**To:** [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)  
**Subject:** RFP Engineering - Lossie Road Nature Trail Due: 08/14/2023

Hello,

My name is Juanita Davis and I work for ConstructConnect. Please provide the estimated construction value or budget range for this project. Also, what time are RFP's due on 08/14/2023? Lastly, please send me the RFP packet.

Thank you,

Juanita Davis

Ref# 6343250

Thank you for being a partner of ConstructConnect. The information you provide helps us provide the industry with accurate information that is used by the economist with AIA, AGC and ConstructConnect to provide economic reports.

If you would like more information, please check out our [Content Partner's Page](#)

## Juanita Davis

Sr. Content Specialist

p: 770-209-3810 | m: 303 210 5110



**Cheryl A. Goss** <clerk@whitewatertownship.org>  
To: Juanita Davis <Juanita.Davis@constructconnect.com>

Thu, Aug 3, 2023 at 10:10 AM

No, there is not.

*Cheryl A. Goss*

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

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**From:** Juanita Davis <[Juanita.Davis@constructconnect.com](mailto:Juanita.Davis@constructconnect.com)>  
**Sent:** Thursday, August 3, 2023 9:56 AM  
**To:** Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>  
**Subject:** RE: [EXTERNAL] RE: RFP Engineering - Lossie Road Nature Trail Due: 08/14/2023

Yes Thank you! Also, is there a RFP document for this project other than the notice on the Traverse City Record Eagle website?

Thank you,

Juanita Davis

**Juanita Davis**

Sr. Content Specialist

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**p:** 770-209-3810 | **m:** 303 210 5110



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**External email; review links/attachments before clicking.**







Love the land. Pass it on.

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Traverse City, MI 49686

tel: (231) 929.7911

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**GTRLC.ORG**

White Water Township  
5777 Vinton Rd. P.O. Box 159  
Williamsburg, MI 49690

### BCNA Trail Concept & Design Development Proposal

The Grand Traverse Regional Land Conservancy is offering the following services for sustainable trail development at Battle Creek Natural Area. This would include the development of a concept design and then following approval, a marked trail route on site at BCNA.

**Design Principles:** The trail design will utilize sustainable trail concepts which establish a long lasting trail that requires a minimal amount of future maintenance. The trail will consist of an earthen base approximately 20~24" wide, with mild incline and declining slopes, offering an easily walkable and enjoyable user experience for folks visiting BCNA.

**Trail Concept/Design:** Conservancy staff would offer the trail design for approval by Whitewater Township. Upon approval the trail would be flagged on site and ready for construction. That trail design would require approximately 3~4.5 days of both ArcGIS concept work and on the ground layout and pin flagging of the route.

It is expected for the above services to require approximately 32~36 hours of GTRLC staff time. The current (2023) staff rate for GTRLC is \$62/hour, which would be \$1984, 2232. Our staff hourly rate has a typically annual increase of 5~8%. If the project were to be undertaken in 2024, that would put the costs between minimum \$2,144 and maximum \$2,412. The above services of design and layout in 2024 would not exceed \$2,500.

GTRLC Land Steward Specialist, Stephen Lagerquist