

WHITEWATER TOWNSHIP MARIHUANA SUBCOMMITTEE
Agenda for Special Meeting on June 16, 2022, at 6:30 p.m.
Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690

Zoom access has been implemented by the Township Board for the public through 12/31/2022.

Join Zoom Meeting

<https://us06web.zoom.us/j/82931142368?pwd=bWIBVDZ4ZFdwVEM2RXM1RWIRbkZLdz09>

Meeting ID: 829 3114 2368 Passcode: 417074

One tap mobile: +13126266799,,82931142368#,,,,*417074# US (Chicago)

Dial by your location: +1 312 626 6799 US (Chicago)

Meeting ID: 829 3114 2368 Passcode: 417074

Find your local number: <https://us06web.zoom.us/u/kcurzSER8P>

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Anyone needing these services should contact the township clerk at 231-267-5141 x24.

- A. Call to Order
- B. Roll Call of Subcommittee Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest

E. Public Comment

Any person shall be permitted to address a meeting of the subcommittee. Public comment shall be carried out in accordance with the following rules and procedures:

1. Comments shall be directed to the subcommittee, with questions directed to the chair.
2. Any person wishing to address the subcommittee shall speak from the lectern.
3. Persons may address the subcommittee on matters that are relevant to township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer subcommittee members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
5. In order to avoid unscheduled debates, the subcommittee generally will not comment or respond to presenters. Silence or non-response from the subcommittee should not be interpreted as disinterest or disagreement by the subcommittee.

F. Agenda Items as Listed in Special Meeting Notice

1. Approve 05/19/2022 Special Meeting Minutes
2. Interview Questions
3. Flow Chart
4. Other Topics the Committee Wishes to Address

G. Subcommittee Comments/Discussion

H. Public Comment

I. Adjournment

###

Whitewater Township Marihuana Committee

Minutes for Meeting

May 19, 2022

Call to order 6:07 p.m.

Roll Call: Goss, Hall, Jacobson, Mellor, Vollmuth

Absent: None

Set / Approve Agenda:

Motion by Mellor, second by Jacobson to set agenda as presented. All in favor. Motion carried.

Declaration of Conflict of Interest: None

Public Comment: None.

Approval of minutes:

Goss, second by Jacobson to approve the April 21, 2022, Special Meeting Minutes.

All in favor. Motion carried.

Reports/Presentations/Announcements/Comments/Correspondence:

New Business:

1. Applications: Red line version of application presented and discussed.

2. Interview questions: Goss indicates the answers to the questions presented to the attorney will be available next week.

3. Flow Chart presented and discussed.

Motion by Vollmuth second by Jacobson to have the attorney create a flow chart based on our ordinance.

Discussion.

4. Other Topics the Subcommittee Wishes to Address: Discussion of prequalification, LLCs, and stacked permits with different people and entities.

Discussion of a scoring rubric to be presented.

Prequalification questions, Hall indicates that MTA and legal says we need to "tread lightly".

Hall making a formal request to be removed from consideration of being the person who reviews applications.

Goss indicates a training that our attorneys presented will be available to everyone and the Clerk will provide the link.

Mellor: Three questions: what can be asked in public, what must be asked in public and who decides? The board will decide these questions.

The flow chart will help determine the answers to those questions. Prequalification conference and questions before requiring fees.

Next meeting: June 16, 2022, 6:30 p.m. Agenda: Flow chart, attorney input.

Public Comment: In person: Vicky Emerson: Appreciate everyone's efforts and taking time to do it right. Requesting a moratorium on recreational marihuana until after the vote. Start small and grow from there. Cannot contain odor.

Adjournment:

Motion by Goss, second by Vollmuth to adjourn. All in favor. Meeting adjourned at 6:37.

Respectfully submitted,

Lois MacLean

Recording Secretary

FLOW CHART FOR MARIHUANA APPLICATIONS

Pre-application Interview

Before an applicant submits their Municipal Permit application the Marihuana Subcommittee may request a pre-application interview with the applicant.

At this meeting the Marihuana Subcommittee members will ask questions relating to the application and the applicant is encouraged to ask questions about what information should be submitted in their application.

Police Power Permit Whitewater Township Ordinances No. 59 & 60

Optional Pre-Application Interview

Application submitted to Township Zoning Administrator with \$5,000 fee

Identify permit type and permit quantity, e.g. Grower (Class A-C) or Processor

Township Zoning Administrator and Attorney review application to determine if it is complete

Applicant provides supplemental information if necessary
(Review and Repeat as necessary)

All review and processing of the application completed within 90 days of receipt of a complete application

The Township Board shall approve or deny the Permit within 120 days of the completed Application and fees, (150 days if the location is changed). Final police power permit approval comes from the Township Board.

An applicant must secure both a municipal permit and zoning approval before operating.

Zoning Approval

During zoning approval, the applicant should file a site plan application and a special use permit application at the same time and the Planning Commission will address both applications.

Site Plan Approval

Optional Pre-application Conference. The applicant and up to three (3) members of the Planning Commission may meet to discuss the application before it is submitted.

Planning Commission Preliminary Site Plan Review. The preliminary review may be waived by the Zoning Administrator. Applicant provides required information and \$500 fee at the preliminary review. Planning commission may approve, approve with conditions or deny the preliminary site plan. If the site plan is denied, the Planning Commission must state the reasons for the denial.

Planning Commission Final Site Plan Review. Planning Commission may approve, approve with conditions or deny the preliminary site plan. If the site plan is denied, the Planning Commission must state the reasons for the denial.

Special Use Permit Application

Applicant provides application and \$100 special use permit application fee. Zoning Administrator Reviews Special Use Permit Application for Completeness. Applicant may be required to pay additional fees if experts are required for review.

Schedule and Provide Notice of Planning Commission Hearing to Consider Special Use Permit. Notice must be sent 15 days before the day of the hearing, and address the time, place and purpose of the hearing.

Planning Commission Issues Determination on Special Use Permit Application.