

Approved
6-30-11
[Signature]

**Whitewater Township Emergency Services Advisory Committee
Minutes of Special meeting held June 27, 2011**

Call to Order

Chairman Rod Kuncaitis called the meeting to order at 6:04 pm at Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan

Roll Call

Committee members present: Pat Miller, Mike Conlan, Rod Kuncaitis, Fran Butler, Glenn Savage (arrived late, 6:26)

Committee members absent: none

Others attending: Recording Secretary Bowerman and 2 others.

Motion from Butler to approve minutes from the June 20th meeting, 2nd by Miller, minutes unanimously approved as presented.

Purpose: Sub Committee Reports

Township E-mails

- Kuncaitis talked to Supervisor Lake about getting township e-mails, for the committee.

Financial

- Financial Budget submitted by Kuncaitis, he notes that the figures are not totally complete and will be getting an update from Clerk Hockin.
- Discussion on finances.
- Kuncaitis will be meeting with Metro, Union, Rural, Elk Rapids and Clearwater Township Supervisors and Turtle Creek Casino to discuss working relationships.

Inventory Of Equipment

- Inventory equipment list submitted by Miller, the list consists of equipment we do not own and look to purchase from Rural
- Discussion on what is owned.
- Discussion on the engine and tanker, they are in good shape.
- Discussion on the wild fire truck and it is not in good condition, it is stored off site.
- Kuncaitis Rural is interested in keeping this an amicable departure.
- Kuncaitis will talk to rural and see what their asking price is for the vehicles.

- Miller suggested hiring an appraiser and wondered if we need WWT Board approval to do that.
- Kuncaitis will talk to the WWT Board Tuesday night and find out if the Committee can hire an appraiser.
- Kuncaitis had questions on the ladder truck, and will be finding out who owns it.

Personal Equipment

- Conlan submitted a list of personal protective equipment owned by Rural.
- Conlan submitted a letter from Chief Stites and read it to the committee.
- Discussion on the equipment and getting pricing for new.
- Conlan will write a letter/survey to the Fire Dept. and ask for their wants and needs in buying new PPE.
- Discussion on getting the WWT firefighters ideas on equipment.

Property

- Facilities owned or rented by WWT submitted by Savage.
- Discussion on the properties.
- Miller will find out about the ladder truck equipment.
- Savage will get sq. footage of Kingsley facility where ladder truck is stored and also the sq. footage of the township fire hall.

Personal

- List of Personal submitted by Butler
- Butler will follow up on what certifications WWT firefighters have and how current everyone is.
- Kuncaitis asked what is needed to continue the training, since Rural handles training now.
- Discussion on training
- Discussion about the book " On Call " provided to the Committee members from the WWT Board, Kuncaitis asked everyone to read it.

Other

- More Discussion on the financial report
- Discussion and decision on changing the time of the meetings from 6:00 to 6:30 pm.
- Discussion about the WWT Board meeting Tuesday night the 27th.
- Open Meetings Act information submitted by Recording Secretary Bowerman.
- Discussion and decision on changing the July 4th meeting to this Thur, June 30th to address the outcome of the WWT Board meeting concerning the proposal of the Grand Traverse Band.

Public Comment

Lois MacLean, 5919 Linderleaf Ln.

- Make sure to have this information available for your alternate Vaughn Harshfield , 4404 N. Broomhead Rd.
- Submitted a calendar on the countdown to independence

Announcements

Next Meeting, 6/30

Adjournment

The Meeting was adjourned at 7:12

Respectfully submitted,

Lisa Bowerman, Recording Secretary