

Approved
as
presented

**Whitewater Township Emergency Services Advisory Committee
Minutes of Special meeting held August 1st, 2011**

8-8-11

Call to Order

Chairman Rod Kuncaitis called the meeting to order at 6:30pm at Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan

Roll Call

Committee members present: Pat Miller, Mike Conlan, Rod Kuncaitis, Fran Butler, Glenn Savage

Committee members absent: Alternate Charlie Decker

Others attending: Recording Secretary Lisa Bowerman, and 7 others.

Motion from Savage to accept the July 18th minutes, 2nd by Butler, Minutes unanimously approved as presented.

Purpose: Committee Updates

Other Business

- Kuncaitis wanted to recognize and discuss what happened at the WWT Board meeting July 26th, concerning the firing of Chief Stites.
- Committee members that were present at the WWT meeting discussed their opinion about what happened.
- Savage announced that this would be his last meeting.
- With much discussion the committee members understood his position, but asked Savage to reconsider because he is a valuable member of the committee and they respect and rely on his input.
- Discussion with others in attendance that are not part of the committee
- Tim Arbenowske, 6408 Elk View Drive discussed his thoughts and told the committee that he will do the best he can.
- Discussion with committee members and others in attendance, committee members asked some questions of the audience, where it was determined that the committee would wait and address the questions at a joint meeting with fire dept.
- Lois MacLean, 5919 Linderleaf Ln. asked that the committee have the list of question ahead of time for the fire dept. so that they had time to think about and prepare for their answers.
- Kuncaitis wanted to discuss and recognize the issue about the Fire Chief but not put any more focus on it, the committee has a deadline and lots of work to do, and need to get back to the task we were assigned by the WWT Board.

Facilities

- Savage reported that the township has \$30,000.00 set aside for communications.
- Discussion about the tower being moved and radios.
- Kuncaitis asked Savage, if he decides to stay on the committee, to look into the contract with the Grand Traverse Band.
- The Silver Lake Fire Station is having an Open House Aug. 13th , Kuncaitis asked if anyone could go , he will take a tour at another time.

Personal

- Kuncaitis read a letter from Rural's Fire Chief Sedlacek about personal records.
- Discussion on personal records.
- Butler looking into making sure the information she has on the WWT personal is up to date.
- Butler also waiting to hear back on the townships she contacted about whether they have full or part time Fire Chiefs, Kuncaitis suggested that maybe he or Supervisor Lake could also contact the townships.

Vehicle Polocy

- Decker collected information about vehicle policies from several other townships .
- Kuncaitis read the policy that Decker put together.
- Discussion about the policy.
- Kuncaitis asked for any corrections or additions.
- Discussion about a daily log for the vehicle use.
- Discussion about carrying a weapon in the vehicle if it is part of an official duty.(referring to a Constable)
- Conlan suggested getting a copy of the state log; it is very descriptive and asks for a signature.

Equipment

- Miller got a purchase order from Clerk Hockin to start the appraisals.
- Miller plans on starting the appraisals with Apollo Fire Apparatus Repair Inc. on Wednesday. This will be for Engine #3, Tanker #3 and Wildfire #3. Once inventoried the appraisal amount will take 1-2 weeks to report back with a figure.
- Kuncaitis will talk with the GTB, they have a place to store the Ladder truck.

PPE

- Discussion about PPE and when that might be done.
- Discussion about a cook out with the fire dept.
- Aug. 29th tentatively planned for join meeting and cook out with fire dept. personal.

Misc.

- Kuncaitis wanted to be clear about his meetings with Fire Chiefs from other Departments, he is meeting with them all and just because he is seen with them, does not mean that is the direction that the committee is leaning, Kuncaitis is meeting with them all.
- Committee Objectives Form was discussed and there were no additions or corrections, it is ready to present to the WWT Board.

Motion from Conlan for Savage to stay on the Committee, 2nd by Miller, Discussion, Savage will stay, motion unanimously approved.

Announcements

Next Meeting 8/8 at 6:30

Adjournment

The meeting was adjourned at 8:06
Respectfully submitted,
Lisa Bowerman, Recording Secretary