

Approved as presented  
7-25-11  
JB

**Whitewater Township Emergency Services Advisory Committee**  
**Minutes of Special meeting held July 18, 2011**

**Call to Order**

Chairman Rod Kuncaitis called the meeting to order at 6:32pm at Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan

**Roll Call**

Committee members present: Pat Miller, Mike Conlan (arrived @6:40) Rod Kuncaitis, Fran Butler, Glenn Savage, Alternate Charlie Decker

Committee members absent: none

others attending: Recording Secretary Lisa Bowerman, Chief Stites and 3 others.

Motion from Kuncaitis to accept the June 30<sup>th</sup> minutes, 2<sup>nd</sup> by Butler, Minutes unanimously approved.

Motion from Kuncaitis to accept the July 11<sup>th</sup> amended minutes, 2<sup>nd</sup> by Savage, unanimously approved as amended.

**Purpose: Committee Updates**  
**Vehicle Policy Use**

- Kuncaitis the WWT Board granted this committee permission to draw up the Vehicle Policy Use for the Fire Command Truck.
- Chief Stites addressed the Committee about the Vehicle Policy, community needs and use of the vehicle.
- Discussion on the vehicle, personal use, truck being out of the township, when was it purchased and miles, inventory list, etc.
- Chief Stites answered questions from all the Committee members.
- Chief Stites reported that the Command Vehicle is not a first responder vehicle and what makes it a Command Vehicle is that it has 2 high frequency radios, files for the casino and other business, first aide equipment.
- Kuncaitis thanked Chief Stites for his time and addressing the Committee.
- Kuncaitis asked for public comment, which there was none at that time.
- Kuncaitis presented vehicle policies from other townships, provided to him by Clerk Hockin.
- More discussion on Vehicle Policy.
- Decker will be reviewing the policies from other townships and be reporting at the July 25<sup>th</sup> meeting.

**Equipment**

- Kuncaitis WWT Board cannot grant the committee permission to hire an outside Appraiser; it must go through Supervisor Lake.
- Miller presented information on 2 appraisal services, and his recommendation to go with Fire Apparatus Repair Inc., he will meet with Supervisor Lake to discuss this.
- Discussion on the Appraisal Services.

## **Personal**

- Butler still looking into other townships and their size to see if they have full or part-time Fire Chief/Ambulance Coordinator.
- Kuncaitis asked that she look into townships that also have Casino's and major highways.

## **Personal Protective Equipment**

- Conlan submitted an inventory list from Rural of the PPE, provided to him by Chief Stites.
- Discussion about the inventory list.

## **Meetings with other Fire Departments**

- Kuncaitis no new information.

## **Other Business**

- Kuncaitis asked that the Committee review the list of Objectives for the ESAC so that he can get it to the WWT Board for approval.

## **Public Comment**

Vaughn Harshfield, 4404 Broomhead Rd.

- No minutes on the web site and nothing about this committee.
- Discussion about the web site and having information available to the public.
- Recording Secretary Bowerman will look into getting the minutes posted on the web site.

## **Announcements**

Next Meeting 7/25 at 6:30

## **Adjournment**

The meeting was adjourned at 8:12  
Respectfully submitted,  
Lisa Bowerman, Recording Secretary