

***DRAFT MINUTES*****Whitewater Township Board  
Minutes of Special Meeting held March 21, 2024****Call to Order**

Supervisor Popp called the meeting to order at 9:10 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

**Roll Call of Board Members**

Board members present: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth, Popp

Board members absent: None

Others present in person: Fire Chief Brandon Flynn, Training Officer Josh Morgan

**Set/Adjust Meeting Agenda**

*Motion by Popp to approve the agenda the way it is with no changes; second by Benak. Roll call vote: Vollmuth, yes; Benak, yes; Glenn, yes; Popp, yes; Goss, yes. Motion carried.*

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Agenda Items as Listed in Special Meeting Notice****ZONING ADMINISTRATOR INTERVIEWS/POSSIBLE JOB OFFER**

See pages 4224 and 4225.

**INTERIM FIRE CHIEF INTERVIEW/POSSIBLE JOB OFFER**

Whitewater Township Fire Department Training Officer Josh Morgan is present.

Mr. Morgan was questioned by board members regarding his qualifications and experience.

*Motion by Popp to offer Josh the interim fire chief post; second by Vollmuth.*

*Roll call vote: Goss, yes; Benak, yes; Vollmuth, yes; Glenn, yes; Popp, yes. Motion carried.*

*Motion by Popp to follow our existing wage/salary schedule.*

*The motion was not seconded or voted on.*

Morgan requested \$35 per hour or give him a stipend.

*Motion by Goss to pay Josh Morgan \$35 per hour for the Interim Fire Chief position.*

*The motion was not seconded or voted on.*

**DRAFT MINUTES**

*Popp stated his motion is to follow the current wage/salary schedule in place for budget year 2023/2024; rate of pay would be \$18 an hour.*

*Roll call vote: Glenn, yes; Benak, yes; Vollmuth, yes; Popp, yes; Goss, no. Motion carried.*

*Motion by Popp to pay the interim fire chief \$35 per hour beginning 04/01/2024; second by Vollmuth.*

*Roll call vote: Popp, yes; Vollmuth, yes; Goss, yes; Benak, yes; Glenn, yes. Motion carried.*

Morgan indicated he accepts the position.

**BUDGET WORK SESSION – ALL FUNDS**

Chief Flynn said it is his position the interim fire chief absorbs the duties of the training officer and does not get the training stipend in addition to the interim fire chief pay. Also, if Morgan does not become the chief, he will go back to being the training officer. The lieutenant position will be the training officer and, therefore, no need to have a separate line item for training officer.

There was board agreement with Flynn's statements.

The training officer line item will be dropped from the salary/wage schedule.

Line item 706 will be added for someone who is a support person so the fire chief does not have to respond. The position will be called Part-Time Firefighter. Hourly wage will be \$27.50, budgeted at \$42,000.

Discussion moved to BS&A Cloud.

*Motion by Popp to take line item 970 of the General Fund to \$145,000, \$60,000 for upgrade to BS&A Cloud; second by Vollmuth.*

*Roll call vote: Glenn, yes; Benak, yes; Popp, yes; Goss, no; Vollmuth, yes. Motion carried.*

**ZONING ADMINISTRATOR INTERVIEWS/POSSIBLE JOB OFFER**

Current Whitewater Township Zoning Administrator Robert Hall is present.

Mr. Hall was questioned by board members regarding his qualifications and experience.

**CAMPGROUND NEEDS**

*Motion by Popp authorizing the supervisor to sign National Restroom Trailer purchase agreement dated 2024.3.19.2 dated 03/19/2024 in the amount of \$67,986; second by Glenn.*

50% deposit is required.

*Roll call vote: Goss, no; Vollmuth, yes; Popp, yes; Benak, yes; Glenn, yes. Motion carried.*

*DRAFT MINUTES*

At 12:15 p.m., Goss left the meeting table.

At 12:38 p.m., Goss returned to the meeting table.

Park and Recreation funds were discussed, with several changes made.

At 1:11 p.m., Benak, Glenn, and Vollmuth left the meeting table.

At 1:24 p.m., Glenn and Vollmuth returned to the meeting table.

At 1:29 p.m., Benak returned to the meeting table.

Further budget discussions took place.

At about 2:00 p.m., the meeting recessed.

At about 3:55 p.m., the meeting reconvened, with Popp absent.

Goss asked for a motion to appoint someone to conduct the rest of the meeting.

***Motion by Benak to have Don Glenn continue to conduct the rest of the meeting; second by Vollmuth.***

***Roll call vote: Popp, absent; Goss, yes; Glenn, yes; Benak, yes; Vollmuth, yes. Motion carried.***

### **ZONING ADMINISTRATOR INTERVIEWS/POSSIBLE JOB OFFER**

Zoning Administrator candidate Alycia Reiten is present.

Ms. Reiten was questioned by board members regarding her qualifications and experience.

#### **Board Comments/Discussion**

None

#### **Public Comment**

None

#### **Adjournment**

***Motion by Vollmuth to adjourn at 4:37 p.m.; second by Benak. Roll call vote: Benak, yes; Goss, yes; Glenn, yes; Vollmuth, yes; Popp, absent.***

Meeting adjourned at 4:37 p.m.

Cheryl A. Goss  
Whitewater Township Clerk