

**Whitewater Township Board
Minutes of Regular Meeting held April 10, 2018**

Call to Order/Pledge of Allegiance

Supervisor Popp called the meeting to order at 7:02 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call of Board Members

Board Members present: Benak, Goss, Lawson, Popp

Board Members absent: Hubbell

Others present: Interim Fire Chief Tim Arbenowske, Kyle Riegle

Set/Adjust Meeting Agenda

There were no adjustments.

Declaration of Conflict of Interest

None

Public Comment

None

Public Hearing

None

Reports/Presentations/Announcements/Comments

County Board of Commissioners Report – No one is present from the County Board.

County Road Commissioner Report – No one is present from the Road Commission.

Mobile Medical Response Report – No one is present from Mobile Medical Response.

Planning Commission Report

Lawson reported they had a special meeting on 3/21. Zoning Administrator Habedank spoke briefly, said it is nice to see things coming together better with definitions, having things grouped together. They also talked about the FEMA flood maps and that may change the way things are insured and who is in the flood plain and who is not. They went through more definitions, more sections. They have a lot to move forward to public hearing.

Parks & Recreation Advisory Committee Report

Goss stated she was not able to attend the PRAC meeting last night due to the fire chief interview but spoke to Chairperson Melton today, who relayed the committee's appreciation for the board funding their projects for this year. Melton also relayed information on a couple projects the committee would like to get started on.

Consent Calendar

Receive and File

1. Supervisor's Report for March 2018
2. Clerk/Parks & Recreation Administrator's Report for March/April 2018
3. Zoning Administrator's 04/02/2018 Report/FEMA Meeting Report
4. Mobile Medical Response March 2018 Activity Reports
5. Approved 02/12/2018 Parks & Recreation Advisory Committee Minutes
6. Approved 03/07/2018 Planning Commission Minutes
7. Approved 03/21/2018 Planning Commission Special Meeting Minutes

Correspondence

1. Grand Traverse County Sheriff Department Statistics for March 2018 and 1st Quarter 2018 Totals
2. Letter 03/14/2018 Charter Communications re: New Channel Offering
3. Letter of Apology 04/06/2018 to Zoning Administrator Dennis Habedank

Minutes

1. Recommend approval of 03/01/2018 special meeting minutes, 03/06/2018 special meeting minutes, 03/13/2018 regular meeting minutes, 03/20/2018 special meeting minutes, 03/27/2018 regular meeting minutes, and 04/03/2018 special meeting minutes

Bills for Approval

1. Approval of Alden State Bank vouchers # 42527 though 42605
2. Approval of First Community Bank Miami Beach voucher # 1239
3. Approval of First Community Bank WMDLS vouchers # 1028 through 1309

Budget Amendments (none)

Revenue & Expenditure Report (none)

Motion by Lawson to approve Consent Calendar items as presented; second by Popp. There was no further discussion. **Roll call vote: Benak, yes; Goss, yes; Hubbell, absent; Lawson, yes; Popp, yes. Motion carried.**

Unfinished Business

Whitewater Township Fire Department

a. Resolution #18-10 Whitewater Township Mutual Aid Fee Schedule

Motion by Popp to adopt Resolution #18-10; second by Goss. There was no further discussion. **Roll call vote: Goss, yes; Hubbell, absent; Lawson, yes; Popp, yes; Benak, yes. Motion carried.**

b. Appointment of Interim Fire Captain

Motion by Lawson to appoint Dave Tilley as Whitewater Township Fire Department Interim Fire Captain, as recommended by Interim Fire Chief Tim Arbenowske; second by Goss. There was no further discussion. **On voice vote, all those present voted in favor, none opposed, Hubbell absent. Motion carried.**

c. Addition to Fife Lake Township Mutual Aid Agreement

Goss proposed that additional language be added to the agreement to state that it only applies to fire services, not ambulance, since the Fife Lake Area Emergency Services Authority provides fire and ambulance services. The township attorney agreed that a sentence could be added to clarify that it only relates to fire services.

Motion by Benak to add the language as written, that the scope of services excludes EMS service; second by Lawson.

Chief Arbenowske said his question is whether it should say fire and rescue.

Discussion followed.

The motion was modified to add the word “rescue” after the word “fire” where it is appropriate.

Further discussion followed.

On voice vote, Benak, Goss, and Lawson voted in favor, Popp opposed, Hubbell absent. Motion carried.

d. Other Fire Department Business

Goss noted that the vehicle titles are not completely filled out. Arbenowske stated he will get the mileage information.

Brief discussion of the interview process followed. Arbenowske was unable to attend the second candidate interview last evening.

Goss noted the Elk Rapids mutual aid agreement is now fully executed, as is the DNR cooperative mutual aid agreement.

Medical Licensing of Fire Department Vehicles

Popp stated he put this back on the agenda because it did not get finished at the last meeting.

Goss reported that two people she has spoken with have told her that an MFR licensed vehicle has to respond. Goss stated she did not find that requirement in the Emergency Services section of the Public Health Code.

Discussion followed.

Motion by Popp to medically MFR license the Air 3 rig; second by Lawson. Goss stated she does not recall putting any money in the budget for supplies for an MFR vehicle. Brief discussion followed. **Roll call vote: Hubbell, absent; Lawson, yes; Popp, yes; Benak, no; Goss, no. Motion failed.**

Motion by Popp to bring this back at the 4/24 meeting; second by Lawson. There was no further discussion. **On voice vote, Benak, Lawson, and Popp voted in favor, Goss opposed, Hubbell absent. Motion carried.**

Quarterly Review of Medical Marijuana Opt-Out

Popp stated he is receiving new requests about what our stance is on medical marijuana. We agreed to bring it back every quarter. Popp asked if there has been any change in how the board feels.

Discussion followed.

It was agreed that this issue will be revisited in six months, at an October 2018 meeting.

New Business

Review Proposals/Award Contract for Road/Site Work at Whitewater Township Park

Goss reported that last fall she and Ranger Cobb put together a request for quotes for road work and site work. Two contractors provided bids, Alpers Excavating and Avery Excavating. Kyle Riegle from Avery is present.

Riegle provided details of his proposal and answered questions from board members.

Motion by Popp to accept Avery Excavating's proposal using 6aa stone for a total of \$20,000; second by Benak. Popp commented that the other proposal is way above what we set aside for in the budget process. There was no further discussion. **Roll call vote: Lawson, yes; Popp, yes; Benak, yes; Goss, yes; Hubbell, absent. Motion carried.**

Riegle stated a 25% down payment is fine. He said he can get started as soon as frost laws are off, hopefully in 2-3 weeks. He estimated the project will take a week.

Discuss Ambulance Millage Ballot Language

The ambulance millage levy expired in 2017. The question is whether to place renewal or increase language on the ballot. The levy will be subject to Headlee rollbacks.

Discussion ensued.

Motion by Goss that the attorney's office be asked to draft renewal ballot language for the ambulance millage; second by Lawson. There was no further discussion. **On voice vote, all those present voted in favor, none opposed, Hubbell absent. Motion carried.**

Set 2018 Cleanup Day

Benak provided information regarding a June 9th date for cleanup day and vendor details.

Discussion followed.

Motion by Goss to contract with Area Waste for the 2018 Cleanup Day; second by Lawson. There was no further discussion. **Roll call vote: Popp, yes; Benak, yes; Goss, yes; Hubbell, absent; Lawson, yes. Motion carried.**

Benak will let them know.

Set Emergency Services Building Open House Date

Dates and times were discussed. It was proposed that the responders be paid training wage for their participation. MMR will be asked to provide a hands-only CPR class. The possibility of getting the smokehouse was discussed. Food and balloons were discussed. Benak will talk to WESA to see if they can do the food. There was consensus that the open house will be set for Saturday, June 23, from 11 am to 2 pm.

Resolution #18-11 Elk Rapids Schools Summer Tax Collection

Motion by Benak to adopt Resolution #18-11; second by Goss. There was no further discussion. **Roll call vote: Benak, yes; Goss, yes; Hubbell, absent; Lawson, yes; Popp, yes. Motion carried.**

Approve Recreation Fund Capital Expenditures

Approval is sought to expend monies for the batting cage, pitching machine, and 10 x 14 shed improvements at Hi Pray Park. The Parks & Recreation Advisory Committee would like to get started on this project.

Discussion followed.

Motion by Goss to approve capital expenditures in the amount of \$5,600; second by Benak. There was no further discussion. **Roll call vote: Goss, yes; Hubbell, absent; Lawson, yes; Popp, yes; Benak, yes. Motion carried.**

Review General Ordinance No. 7 Emergency Vehicle Services

Ordinances 7, 21, 37, and 40-06 are fire-related ordinances. Popp stated he wants to get copies of these to Interim Fire Chief Arbenowske for changes or whether they are still relevant.

Goss stated she does not want to burden Arbenowske; the documents should go to the attorney for revision.

Discussion followed.

There was consensus that Popp will review the four ordinances for obvious changes and submit the documents to Fahey's office for updating.

Review General Ordinance No. 21 Hazardous Spills Expense Recovery

See Ordinance No. 7 discussion.

Review General Ordinance No. 37 Emergency Services Charges

See Ordinance No. 7 discussion.

Review General Ordinance No. 40-06 Fire Prevention Ordinance
See Ordinance No. 7 discussion.

Tabled Items

Review Administrative Policy Section 5 (tabled 10/14/2014)
This agenda item will remain tabled.

Review Ordinance 22 Pension Plan (tabled 10/25/2016)
This agenda item will remain tabled.

Review Whitewater Township Planning & Zoning Fees (tabled 02/28/2017)
This agenda item will remain tabled.

Board Comments/Discussion

None

Announcements

Upcoming meetings are as follows:

4/11 – Fire chief interviews at 10:00 a.m., 1:00 p.m., and 6:00 p.m.

4/12 – Fire chief interview at 6:00 p.m. Popp stated he will be absent.

4/24 – Next regular township board meeting at 7:00 p.m.

Public Comment

None

Adjournment

Motion by Lawson to adjourn; second by Benak. On voice vote, all those present voted in favor, none opposed. Meeting adjourned at 8:48 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk