

**Whitewater Township Board
Minutes of Special Meeting held March 1, 2018**

Call to Order

Supervisor Popp called the meeting to order at 7:01 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board Members present: Benak, Goss, Lawson, Popp

Board Members absent: Hubbell

Others present: 2

Set/Adjust Meeting Agenda

There were no adjustments.

Declaration of Conflict of Interest

None

Public Comment

None

Agenda Items as Listed in Special Meeting Notice

Budget Work Session

Goss noted that the first 11 pages of the budget are funds that the board has previously discussed (General Fund, Road Fund, Road Repair/Replacement Fund, and Fire Fund). Revenues shown are through January 31.

Park Fund revenues and expenditures were reviewed; no changes were made. Line items 820 and 821 will be added to track liability insurance and workers' compensation.

Recreation Fund revenues and expenditures were reviewed; no changes were made. General Fund budgeted transfer to Recreation Fund will be \$60,000.

Ambulance Fund was discussed next. Popp stated the number on which the millage should be based is \$195,000,000. Using the 1.4929 rate, projected property tax revenue is \$291,116. Expenditures were discussed; various line item adjustments were made.

The capital expenditure line item in the Ambulance Fund will be used to pay half of the remaining contract amount to RCI for the gravel parking lot, half of the cost of workout room equipment, half of the cost of new asphalt on the north side of the building, and half of the cost of exterior painting to match the new siding color.

Budgeted transfer amount from General Fund to Ambulance Fund will be changed to \$61,000.

Ambulance Replacement Fund and Public Improvement Fund are not currently used. Thus, no revenues or expenditures were budgeted.

Popp brought up the Miami Beach Fund, stating we will have to make it an enterprise account so that annual fees can be set.

Discussion followed.

Fire Capital Improvement Fund: Transfers in and expenditures were discussed and revised.

Goss will call the auditors with the Miami Beach Fund questions.

Fire Chief Applications Update

Goss provided a memo with attachments detailing the requested salary requirements for three of the chief candidates and April availability for five chief candidates.

Goss also reported that when Mr. Farquhar was notified that he had not been selected for an interview, he lowered his salary requirements. After discussion this evening, the board again declined to offer him an interview.

The salary requirements for Baker, Paige, and Ford were discussed.

It was decided that Paige's salary request is out of the township's price range. Lawson also noted that he is not from Michigan and would have to readjust his certifications. He will be notified that he has not been selected for an interview.

Popp noted that Elk Rapids has agreed to look at the resumés for those selected to be interviewed. He will also have them look at the list of questions that were developed for the Rural Fire deputy chief candidates.

Discussion followed. It was agreed that Elk Rapids Township fire personnel may come up with questions that they think should be asked.

An interview will be offered to Baker. Regarding Ford, Lawson stated he is a no on Ford. Benak noted he was a maybe to begin with.

Flynn, Dreyer, Smits, Baker, Bailey, and O'Neil are the candidates who will be interviewed.

Goss will inquire of Baker's availability for April. Benak and Goss will work on an interview schedule and bring it back to the board.

Board Comments/Discussion

None

Public Comment

None

Adjournment

Motion by Lawson to adjourn; second by Popp. On voice vote, all those present voted in favor, none opposed. Meeting adjourned at 9:17 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk

DRAFT