



WHITEWATER TOWNSHIP COMMUNITY CENTER



CODE ENFORCEMENT COMPLAINT FORM

Complaints are usually handled in the order received. Health and safety issues take precedence over all other complaints and are usually investigated as soon as possible. Clearing up a violation may take 60 days or more depending on the level of voluntary action on the part of the violator. For more information regarding Whitewater Township's Code Enforcement Policy go to whitewatertownship.org

Date: _____

Complainant/Reporting Party:

Name: _____

Address: _____

Address of Violation: _____

Type of Complaint:

How long has the violation existed? _____

It is important that you supply as much detail as possible. If you have photos or other related information that can be used as evidence of this violation, please submit them with this form. The submitted documentation will not be returned and will become part of the complaint file. Attach a separate narrative if you need additional space.

NOTE: Anonymous complaints will be accepted, but may or may not be investigated at the discretion of the Code Enforcement Employees/Officials depending on the following factors:

- The reliability of the complaint;
- Whether the complaint alleges an imminent threat to public health and safety or the environment;
- The ease or difficulty with which the complaint can be verified.

