

WHITEWATER TOWNSHIP
INVITATION TO BID
HAZARDOUS TREE REMOVAL AND MITIGATION PROJECT

Whitewater Township, Williamsburg, Michigan, will receive sealed bids until June 6, 2022, at the Township Supervisor's office, 5777 Vinton Road, P.O. Box 159, Williamsburg, Michigan 49690, to remove hazardous trees from the Lossie Road Nature Trail and the Battle Creek Natural Area.

Bid packets and specifications are available at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, 49690, and on the township website, www.whitewatertownship.org. Bids must be submitted in sealed envelopes and plainly marked "SEALED BID."

The Whitewater Township Board reserves the right to reject any or all bids.

Ron Popp
Township Supervisor

Hazardous Tree Removal and Mitigation Agreement

This Agreement is entered into this _____ day of June, 2022, between Whitewater Township, whose address is 5777 Vinton Road, P.O. Box 159, Williamsburg, Michigan 49690, (“Township”), together with Parshall Tree Service, LLC, an independent contractor, whose address is 202 S. Union Street #215, Traverse City, Michigan 49685, and _____, an independent contractor, whose address is _____.

1. Site Location

- a. Hazardous tree removal and mitigation work will be performed in Whitewater Township on the Lossie Road Nature Trail and in the Battle Creek Natural Area (see tree inventory and map).

2. Scope of Services

- a. The contracted company hired by Whitewater Township will perform hazardous tree removal and mitigation entirely in accordance with the parameters, maps, lists, plan set, and best management practices contained within this Hazardous Tree Removal and Mitigation Agreement, hereafter known as the AGREEMENT, as provided by Parshall Tree Service, LLC, who is managing the project. Completion of work will be finalized by Letter of Completion provided by Parshall Tree Service, LLC.
- b. The Request for Proposal (RFP) contains the entire Agreement provided by Parshall Tree Service, LLC. The painted, marked and tagged trees on site and on the map provided in the RFP will need to be processed as outlined by the Hazardous Tree Removal and Mitigation Agreement before the Letter of Completion can be approved and payment is released.
- c. All work will be completed in a manner so as to reduce any potential spread of oak wilt. All work will be completed to reduce impact on any sensitive wetlands. These areas will be labeled by Parshall Tree Service, LLC, on site.
- d. The Township, in cooperation with Parshall Tree Service, LLC, may modify the Scope of Services, and as agreed to by the Contracted Company. Any modification will be contained in a Change Order reflecting the change and any cost changes associated with the Change Order. Change Orders shall be signed by all parties.

3. Deadline for Completion of Service Agreement

- a. The entire scope of services detailed in the AGREEMENT must be completed by September 30, 2022.
- b. The contracted company will have until 5:00 p.m., October 30, 2022, to submit an invoice for completed services to Whitewater Township.

- c. Parshall Tree Service, LLC, shall deliver the required executed Letter of Completion to Whitewater Township by 5:00 p.m., October 15, 2022.

4. Contractor Requirements

- a. The contracted company will submit proof of general liability insurance in the amount of \$1,000,000 each occurrence, automobile liability insurance in the amount of \$500,000, and workers' compensation insurance in the amount of \$100,000 each accident and each employee with a policy limit of \$500,000 in their sealed bid. Whitewater Township shall be named Additional Insured on all proof of insurance documents.

5. Bid Process

- a. All bids and required documents must be submitted to Ron Popp, Whitewater Township Supervisor, no later than June 6, 2022.
- b. Sealed Bids
 - i. All bids submitted shall be sealed and labeled "SEALED BID."
 - ii. All bids will be opened on June 7, 2022, at 9:00 a.m. in the supervisor's office and placed in the board packet of the Whitewater Township Board's regular June meeting. The Whitewater Township Board reserves the right to reject any or all bids for any reason.
 - iii. The winner of the bid will be selected and notified no later than June 16, 2022.

6. Payment and Fee Process

- a. Whitewater Township will be responsible to pay the awarded contractor directly for the fees agreed upon for the services provided.
- b. Fifty percent (50%) of the accepted bid price will be paid upon execution of the Agreement. The balance will be paid within 10 business days of delivery of the Letter of Completion.

7. Indemnification

- a. The awarded contracted company will indemnify and hold Parshall Tree Service, LLC, and Whitewater Township harmless from responsibility for the health, safety, conduct and actions of the awarded contracted company, its employees, agents or subcontractors arising from or related to this Hazardous Tree Removal and Mitigation Agreement, including, but not limited to, environmental damages, regulatory violations, including fines or fees arising therefrom, workers' compensation claims, property damage claims, general liability claims, and automobile liability claims. The awarded contracted company agrees to indemnify Parshall Tree Service, LLC, and Whitewater Township for all costs and actual attorney fees associated with the above indemnification. The awarded contracted company further acknowledges that certain trees may be located in close proximity to buildings, structures, or personal property.

The awarded contracted company shall be liable for any such property damaged during the elimination of hazardous trees.

8. Certification

- a. Certification that the candidate is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012, is required to be submitted with the bid.

9. Amount Submitted

- a. _____ agrees to perform the above-mentioned services within the specifications and time frame outlined in the Hazardous Tree Removal and Mitigation Agreement and included tree inventory and map for the total fee of _____.

10. Contact Information

Ron Popp, Township Supervisor
Whitewater Township
5777 Vinton Road, P.O. Box 159
Williamsburg, MI 49690
Phone (231) 267-5141
Fax (231) 267-9020
supervisor@whitewatertownship.org

Matt Haro, ISA Certified Arborist
Parshall Tree Service, LLC
202 S. Union St., #215
Traverse City, MI 49685
M: 231-631-0735 O: 877-250-2060
m.haro@parshalltreecare.com

WHITEWATER TOWNSHIP

By: Ron Popp
Its: Supervisor

By: Cheryl Goss
Its: Clerk

(Contracted Company)

By:
Its:

PARSHALL TREE SERVICE, LLC

By:
Its:



PROPOSAL

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202 S. Union St #215, Traverse City, MI 49685

Job Name
Whitewater Township 20220218

Monday, March 14, 2022

Whitewater Township
P.O Box 159
Williamsburg, MI 49690

Urban Forest Arborist: Matthew Haro
Phone: 231- 631 -0735
Email: m.haro@parshalltreecare.com
Worksite: Skegemog Point Rd
Williamsburg, MI 49690

Please Check the Box next to any Section(s) you would like performed.

(1) Tree Removal

#	Item	Description	Qty	Cost
1	Trees		0	

BATTLE CREEK TRAIL (USE 7575 SKEGEMOG POINT FOR GPS):

- #1 Pine 41" (three trees) located left of the entrance of the trailhead to Battle Creek.
- #2 Pine (White) 26" located left of the trail behind the row of Red Pines.
- #3 Pine (Red) 7.5" located across the trail.
- #4 Pine (Red) 16" (two trees) both located behind #3 & bowing over the trail.
- #5 Pine (Red) 31" (three trees) located right of the trail seeing the red barn in the distance.
- #6 Maple (Sugar) 39" located left of the trail by the opening insight of the bench.
- #7 Poplar 29" (trees uprooted) located left of the trail as you pass the bench.
- #8 Maple 18.5" located right of the trail just down the way from #7.
- #9 Maple (1) triple leader located left of the trail and across from #8.
- #10 Maple 14" (uprooted by the leader of #9) located left of the trail.
- #11 Pine (White) 25" (dead spar) located left of the trail in the opening.
- #12 Pine (White) 25" (dead spar) located left of the trail just uphill from #11.
- #13 Trees approximately (10) trees were uprooted and lying across the trail.
- #14 Tree 14" (dead & hung up) located right of the trail.
- #15 Poplar 6" located laying across the trail.
- #16 Cedar (1) large cluster laying across the trail.
- #17 Cedar several clusters laying across the trail.
- #18 Pine (White) 26" (dead spar) located right of the trail in the clearing.
- #19 Pine (White) 25" (dead spar) is also located right of the trail in the clearing.

PARSHALL | TREE CARE EXPERTS

REVOLUTIONIZING URBAN FOREST MANAGEMENT



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202 S. Union St #215, Traverse City, MI 49685

- #20 Pine (White) 23" (tree snapped) located left of #16.
- #21 Pine (White) 32" (two trees) lying across the trail just passed #20.
- #22 Pine (White) 27" (two trees) both lying across the trail.
- #23 Pine (White) 26" (dead) located left of the trail just passed #22.
- #24 Pine (White) 13" lying across the trail.
- #25 Pine (White) (8) more trees (small to medium size) lying across the trail.
- #26 Trees 41" (four dead spurs) located left and right of the trail.
- #27 Trees (1) Birch & (1) broken limb of a Poplar located on the trail.
- #28 Pine (White) 31" double leader located across the trail by the water and the bench.

LOSSEE TRAIL (TRAILHEADS ON SKEGEMOG & COOK RD) INVENTORY STARTS ON SKEGEMOG AND GOES TO COOK RD.)

- #29 Poplar 46" (three trees uprooted and hung up) located at the beginning of the trail on the right.
- #30 Maple (1) multi-leader located left of the trail right of the local shooting range.
- #31 Poplar 8" (spar) located right of the trail.
- #32 Pine (White) 30" located left of the trail. Down limb.
- #33 Pine (White) 22" located left of the trail. Limb down to remove.
- #34 Trees (3) Poplar & (1) Maple (the marked leader only) located left and right of the trail.
- #35 Oak (Red) 38" (dead) double leader located right of the trail down the slope slightly.
- #36 Oak (Red) 35" (dead) triple leader located right of the driveway right of the trail.
- #37 Poplar 11.5" located left of the trail across from #36 bowing over the trail.
- #38 Poplar 15" (spar) located left of the trail.
- #39 Trees (8) located left of the trail tangled up in uprooted.
- #40 Poplar 10" located left of the trail hung in an adjacent tree.
- #41 Trees 19" (one poplar and one maple) located left of the trail.
- #42 Poplar 33" (three trees; two uprooted & one dead) located left and right of the trail.
- #43 Poplar 27" (two trees) both located right of the trail at the bend.
- #44 Cherry 10" (snapped) located left of the trail.
- #45 Trees 39" (one Oak, two Poplar; all uprooted and hung up) located right of the trail.
- #46 Spruce 5" leaning and located left of the trail
- #47 Trees 23" (one dead Birch cluster & one Spruce) located right of the trail.
- #48 Birch 9" located the left of the trail.
- #49 Alder 1.5" located left of the trail going over the trail

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202 S. Union St #215, Traverse City, MI 49685

- #50 Poplar 16.5" (two trees) located right of the trail with a broken top
- #51 Poplar 14" (uprooted) located right of the trail. Clear back 15 feet only.
- #52 Cedar 27" (two dead trees) located left of the trail across the creek.
Did not paint green flags
- #53 Oak (Red) 12" located left of the trail growing over the trail
- #54 Spruce 4" (dead) located right of the trail
- #55 Poplar 8" (broken top) located right of the trail
- #56 Poplar 12.5" (dead) located left of the trail
- #57 Poplar 9" located right of the trail uprooted and lying over the trail.
- #58 Spruce 6" (two trees) both located left of the trail
- #59 Poplar 25" (two trees; one is leaning on the other) located right of the trail. Remove the larger one back 15 feet
- #60 Poplar 6.5" (broken top) located right of the trail
- #61 Poplar 16" (dead) located right of the trail.
- #62 Poplar 15" located right of the trail uprooted slightly.
- #63 Spruce 3" (dead) located right of the trail.
- #64 Spruce 8.5" (broken top) located left of the trail across from #63.
- #65 Spruce 9" located left of the trail operated with a broken top
- #66 Spruce 3" (two trees) located the left of the trail.
- #67 Trees 41" (two Poplar & one Birch) located right of the trail.
- #68 All Trees 38" (one White Pine & one Poplar) located in the middle of the trail.
- #69 Trees 34" (one Cedar, two Red Oak) located right of the trail and across the trail.
- #70 Brush located left and right of the trail.
- #71 Oak (Red) 17" (double leader) located right of the trail.
- #72 Poplar 8" (uprooted and leaning on a White Pine) located right of the trail back with the Spruce.
- #73 Trees 46" (two Poplar & two Red Oak; both double leaders) located right of the trail.
- #74 Pine (Red) 15" located right of the trail hung up in an adjacent tree.
- #75 Pine (White) 31" (dead) located left of the trail.
- #76 Trees 10" (two trees) located right of the trail.
- #77 Spruce 11" (broken and across the trail) located left of the trail.
- #78 Trees 43" (six trees) located left and right of the trail.
- #79 Spruce 4" located left of the trail.
- #80 Trees 29" (two Cedar & two Oak) located left and right of the trail.
- #81 Spruce 17" (three trees) all located left of the trail.
- #82 Tree 2.5" (pistol grip) located right of the trail
- #83 Birch 10" (dead) located right of the trail.
- #84 Trees (7) all uprooted and across the trail
- #85 Spruce 8" located across the trail.
- #86 Poplar 21" located across the trail.
- #87 Trees (1) Poplar & (1) Red Oak located right of the trail.
- #88 Ash 6" (dead) located left of the trail & laying across the trail.

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202 S. Union St #215, Traverse City, MI 49685

- #89 Hemlock 17" located right of the trail.
- #90 Poplar 12" located right of the trail.
- #91 Poplar 10" located left of the trail
- #92 Poplar 12" located right of the trail.
- #93 Poplar 8" leaning and located right of the trail.
- #94 Cherry 8.5" located left of the trail
- #95 Trees (3) Cedar & (1) Poplar all uprooted and located right of the trail.
- #96 Basswood 15.5" located rid of the trail and across the trail.
- #97 Spruce 6" located left on the trail.
- #98 Trees (4) Spruce located left of the trail and across the trail.
- #99 Trees (5) Spruce located left of the trail uprooted and across the trail.
- #100 Spruce 12" uprooted and located left of the trail.
- #101 Trees (11) trees {3) Cedar, (1) Ash, (2) Poplar & (5) Spruce} located left and right of the trail uprooted and across the trail.
- #102 Trees (1) Poplar & (1) Ash located left of the trail.
- #103 Trees (1) Cedar & (1) dead Maple located left and right of the trail.
- #104 Spruce 4" located right of the trail lane across the trail.
- #105 Trees (1) Poplar & (1) Ash are located across the trail.
- #106 Spruce 7" located left of the trail.
- #107 Trees (8) trees located left and right of the trail and in the trail.
- #108 Trees (3) small Cedar located left and right of the trail
- #109 Trees (3) small Ash & (1) Spruce located right of the trail
- #110 Tree 4" (dead) located left of the trail as you're walking up to Cook Road.
- #111 Tree 11" (dead) located right of the trail walking to Cook Road.
- #112 Poplar 10" spar located left of the trail of the Cook Road trailhead
- #113 Debris down tree and debris located left of the trail as you come out at the Cook Road trailhead.
- #114 Ash 13" (dead) located left of the trail just behind the trailhead sign.

- *Cleanup is approximately 15 feet from the trail on each side. Most times you will see a green stake to ID boundaries.*
- *All numbered items have orange spray paint (you may see flags but ensure there is orange paint as well; otherwise disregard).*
- *Cut down and remove to a low stump.*
- *Chip and remove all brush.*
- *Remove wood 14" or less.*
- *Wood 14" or greater cut into 8-foot sections and outline the trail.*

2 Trees

0

PARSHALL | TREE CARE EXPERTS

REVOLUTIONIZING URBAN FOREST MANAGEMENT



Lossie Rd

Skagemog Point Rd

Skagemog Point Rd

Skagemog Point Rd

Point Rd

Battle Creek

Battle Creek

Battle Creek

Miami Beach Ln

Miami Beach Ln

Miami Beach Ln

Timberline Rd

Cook Rd

Williamsburg Creek

Cook Rd

Cook Rd

16

112 111 110

108 107 106

103 102 101 100

99 98

77 76

75

74

73

72 71 70

69 68

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