

WHITEWATER TOWNSHIP BOARD
AGENDA REGULAR MEETING – March 12 2024
9:00 a.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

At this time, the Board invites everyone to silence their electronic devices.

Whitewater Zoom is inviting you to a scheduled Zoom meeting.

Topic: Whitewater Township Board Meeting

Time: Mar 12, 2024 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87519271350?pwd=1h9Nm9m854osNAFgTv84neBcu2uTVV.1>

Meeting ID: 875 1927 1350 - Passcode: 391938

Dial by your location: 1 301 715 8592 US (Washington DC), 1 312 626 6799 US (Chicago)

1 646 558 8656 US (New York), 1 720 707 2699 US (Denver), 1 346 248 7799 US (Houston)

Find your local number: <https://us06web.zoom.us/u/kISV6CrZw>

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the Township Clerk at 231.267.5141 Ext. 24 at least 5 days in advance of the meeting.

A. Call to Order /Pledge of Allegiance

B. Roll Call of Board Members

C. Set/Adjust Meeting Agenda

D. Declaration of Conflict of Interest

E. Public Comment. Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
5. In order to avoid unscheduled debates, the board generally will not comment or respond to public comment. Silence or non-response from the board should not be interpreted as disinterest by the board.

F. Public Hearing – None

G. Reports/Presentations/Announcements/Comments

1. County Board of Commissioners -
2. Fire Department Report – See consent calendar
3. Planning Commission Report – See consent calendar
4. Parks & Recreation Advisory Committee Report – See consent calendar
5. Grand Traverse County Road Commission

###

H. Consent Calendar

Receive and File

1. Supervisor's Report for February 2024
2. Clerk's Report for February 2024
3. Treasurer Report February 2024 – Not provided
4. Trustee Vollmuth's February 2024 Report
5. Trustee Glenn's February 2024 Report
6. Zoning Administrator's Report for January & February
7. Mobile Medical Response's February 2024 Activity Report – None provided
8. Fire Department February 2024 Report
9. Planning Commission February 2024 Report
10. Historical Society February 2024 Report – None provided
11. Park & Recreation Report February 2024 – None provided
12. PC Minutes
 - a. PC Regular Meeting Minutes 2024.01.03
13. PRAC – January 2024 Minutes.

Correspondence

1. Supervisor Popp MMR Extended Response Times
2. Hymore August 2023 ZBA Meeting Violations
3. Grand Traverse County Sheriff January 2024
4. Hymore 2 August 2023 ZBA Meeting Violations
5. Access to Public Records 3.12.2024
6. FOIA Request S-22 Follow Up 3.2024
7. Proposed Credit Card Policy 3.2024

Minutes for Approval

1. Whitewater Township Regular Board Meeting Draft Minutes 2024.02.13

Bills for Approval

1. Approval of Alden State Bank Voucher # 50166 thru 50269

Budget Amendments None.

Revenue & Expenditure Report - None provided

###

I. Unfinished Business

1. Campground Needs 3.2024
2. Counter Offer NO.2 to MMR for Ambulance Purchase

###

J. New Business –

1. Fire Department Sale of AM General
2. Fire Chief Flynn's Resignation Letter
3. Steelman Resignation Planning Commission
4. Whitewater Brine Agreement 2024
5. Planning Commission Appointment.
6. Schedule Work Session to Review ZA Resume's & Review Fire Chief Job Description

fff

K. Tabled Items

1. None

L. Board Comments/Discussion

M. Announcements

1. Planned budget work sessions 03.05.2024 at 9:00 AM, 03.07.2024 at 9:00 AM, 03.19.2024 at 9:00 AM, 03.21.2024 at 9:00 AM.
2. Budget Public Hearing March 26, 2024 at **7:00 PM**
3. Regular Township Board Meeting April 9, 2024

N. Public Comment

O. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141.

Blank Page

To: Whitewater Township Board

From: Ron Popp, Township Supervisor

Date: 3.04.2024

Re: Proposed Consent Calendar March 12, 2024 Whitewater Township Board Meeting

Consent Calendar

Receive and File

1. Supervisor's Report for February 2024
2. Clerk's Report for February 2024
3. Treasurer Report February 2024 – Not provided
4. Trustee Vollmuth's February 2024 Report
5. Trustee Glenn's February 2024 Report
6. Zoning Administrator's Report for February
7. Mobile Medical Response's February 2024 Activity Report
8. Fire Department February 2024 Report
9. Planning Commission February 2024 Report
10. Historical Society February 2024 Report
11. Park & Recreation Report February 2024
12. PC Minutes
 - a. PC Regular Meeting Minutes 2024.01.03
13. PRAC – December 2023 Minutes.

Correspondence

1. Supervisor Popp MMR Extended Response Times
2. Hymore August 2023 ZBA Meeting Violations
3. Grand Traverse County Sheriff January 2024
4. Hymore 2 August 2023 ZBA Meeting Violations
5. Access to Public Records 3.12.2024
6. FOIA Request S-22 Follow Up 3.2024
7. Corr 7 Proposed Credit Card Policy 3.2024

Minutes for Approval

1. Whitewater Township Regular Board Meeting Draft Minutes 2024.02.13

Bills for Approval

1. Approval of Alden State Bank Voucher # 50166 thru 50269

Budget Amendments None.

Revenue & Expenditure Report - None provided

1.
 £££

Blank Page

Whitewater Township Supervisor's Report

February 2024

1) Citizen observations:

- A. Observations poured in about the ZBA meeting held February 22, 2024. Over the next few weeks a post meeting interview will be scheduled with each member in an effort assist with process type issues.

2) Office duties:

A. Meetings:

- 1) A scheduling conflict prevented me from attending the monthly Supervisor's meeting. I understand the main focus was a TART Trail's request to the County Board of Commissioners to get a millage on the November 2024 ballot.
- 2) Attended the Grand Traverse Band of Ottawa and Chippewa Indian Tribe (GTB) Media event with fire Chief Brandon Flynn. Chief Flynn has been very successful in writing 2% grants the GTB offers. This 16K plus grant will be used to purchase new turnout gear for our first responders. Thank you, Brandon!

3. Other Items of Interest:

- 1) No FIOA requests were received in February 2024.
- 2) A new online reservation system is being implemented at the park. Roverpass should be ready in the next few weeks. Follow up with State of Michigan waterways grant checking on the status the \$200K grant money not yet receive is underway. No additional information from C2AE Engineering Consultants on site plan costs. No progress was made on stormwater drainage issues or boat wash concerns.
- 3) Collaborated in the Michigan Tax Tribunal response with Assessor Dawn Kuhns. Thank you, Dawn, for the support!
- 4) Forwarded Oosterhouses 01.09.2024 public comment and handouts to legal for follow. They have reached out to him and are awaiting his response.
- 5) Negotiated a proposed sale of the Ambulance and all of its equipment. This item is elsewhere on the March 12, 2024 agenda.
- 6) Provided a review of a private road ordinance as requested by Trustee Vollmuth. All board members were invited to so for future Planning Commission action.

- 7) More Spectrum mobile billing issues. The company has moved the billing portal and the internet redirect has been nonfunctional. A service order number has been established. The Spectrum service has been cancelled and getting the last invoice is proving difficult.
- 8) Organized repairs to the damaged ceiling in the treasurer's office. The damage was caused by a contractor working in the attic area. The Clerk has been the only person to authorize work in that area. An invoice will be provided to her office for subrogation to others or personal pay.
- 9) Attended a webinar presented by Fahey Schultz Burzych Rhodes PLC. Regarding the Marketable Title Act. Anyone who has an easement across a parcel of land should seek legal advice on proper notice of claim.
- 10) The Proposed budget for fiscal year 2024-2025 was posted to the website for the first time ever. The proposed document is available in excel or PDF formats.
- 11) Board of Review (BOR) will meet three times in the month of March and as recording secretary for the body it is a very busy time in the Supervisor's Office.
- 12) The Township currently has openings on the Board of Review, Park & Recreation Advisory Committee, and the Zoning Board of Appeals. If you have any desire to serve the community in this way, please contact the Supervisor's Office at 231.267.5141 ext. 23 for more information.
- 13) Chief Brandon Flynn has submitted his resignation effective March 31, 2024. His foresight and expertise will be greatly missed. Thank you, Brandon, for the service you have provided residents of Whitewater Township and all of the advice you have given over the last 5 years.
- 14) Rachel Steelman Planning Commission Chairwoman has also submitted her resignation effective March 15, 2024. Thank you, Rachel for leading the Planning Commission the last 12 months. You too will be missed!

Respectfully Submitted,



Ron Popp
FOIA Coordinator
Board of Review Recording Secretary
Whitewater Township Supervisor.

Clerk's Report February 2024

To: Whitewater Township Board and Community

From: Cheryl A. Goss, Township Clerk

Date: 03/01/2024

Documents provided to township board since last report:

- Notice of March Budget Work Sessions and Budget Public Hearing document e-mailed to all township board members on 02/29/2024 at their .org and personal e-mail addresses.
- Bills for Approval 03/12/2024 e-mailed to all township board members on 03/01/2024 at their .org and personal e-mail addresses.
- Clerk's Report February 2024 e-mailed to all township board members on 03/01/2024 at their .org and personal e-mail addresses.

Draft minutes of 02/13/2024 are on the township website.

Update on 2018 1099 Issue: Letter received from the IRS, placed in Popp's mailbox on 02/22/2024.

02/27/2024 Presidential Primary: Unofficial results are on the home page of the township website. Precinct voters 251, absentee voters 545, turnout rate 33%. Turnout was very low at early voting sites across the State of Michigan, likely due to this being the first time in history that Michigan has offered early voting. Thirty-three Whitewater Township voters took advantage of early voting. There were 220 early voters total for the East Region Early Voting Site.

Note: At the time of transmission of documents on **03/01/2024**, the agenda-packet for the **03/12/2024** meeting is not on the township website (screenshot taken).

#

Blank Page

From Heidi V your trustee Report For The Month of February 2024

- *Citizen Planner completed 3/01/24
- *Continue to Read the New Master Plan as well as the Old Master Plan and compare differences
- *Received several phone calls on the variances requested to the ZBA
- *Calls continue on short term rental issues and home business occupation permits
- *Had several conversations about solutions for Lossie Trail advised residents to email PRAC Members
- *Took a fieldtrip walked the campground and Lossie trail took notes of concerns from residents
- *Did some budget work for our upcoming March 5, 2024 @ 9am
- *Please save the date of Tuesday March 26, 2024 7pm Budget Public Hearing

Blank Page

March 2024

Whitewater Township Trustee report – Don Glenn

Citizen communications and/or observations

- As a result of my direct involvement in the township park and campground operations last season, I have received a significant amount of phone inquiries regarding the upcoming season and have redirected those to our Parks & Recreation Manager, Andrew Butler for his handling.
- I also have been receiving phone calls from different citizens this past month as there appears to be a wide range of topics that are of interest to folks in the community. These include (and are in no particular order): > the current status of the master plan rewrite, > where can a citizen get a copy of a commission or committee's by-laws to review, > 2024-2025 capital budget considerations, and > the 2024 election of township officials to name a few.

Educational opportunities

Webinars:

- Originally available in May of 2023 and given the current state of the issue in our township, I accessed the **AVENU INSIGHTS & ANALYTICSSHORT-TERM RENTALS: MANAGING COMPLIANCE & ADMINISTRATION IN YOUR COMMUNITY** webinar to further my on-going education on this subject. The webinar focused on the stages of ordinance development and the compliance for STR's and the challenges they bring to local governments and communities.
-

Blank Page



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690 (231)
267-5141 • FAX (231) 267-9020

www.whitewatertownship.org

zoning@whitewatertownship.org

Zoning Administrator Staff Report JANUARY / FEBRUARY 2024

Year-to-date Land Use Permit Activity

ZONE	PERMIT #	TAX ID #	2024 - OWNER NAME and SITE ADDRESS	PROJECT DESCRIPTION	DATE
RC	2024-01	28-13-015-007-15	Ross, James and Anna: 9136 Wheeler Oaks Drive	24' x 32' Acc. Bldg.	1/11/2024
RC	2024-02	28-13-021-001-95	Wilkes, Kevin and Jill: 8938 Wheeler Pines Road	48' x 48' Acc. Bldg.	1/11/2024
A1	2024-03	28-13-002-022-00	Woods, Benjamin: 10684 Deal Road	32' x 48' Acc. Bldg.	1/18/2024
A1	LD-2024-01	28-13-121-016-01	McColley, Lewis: 8392 Elk Lake Road (adjacent)	LAND DIVISION	2/1/2024
R1	2024-04	28-13-124-013-05	Laramie, Patricia (Trust): 8580 Skegemog Point Road	Acc. Bldg. / Res. Add.	2/15/2024
R1	2024-05	28-13-230-007-00	Wolf, Brian: 9877 Elk Lake Trail	30' x 20' Acc. Bldg.	2/15/2024
R1	2024-06	28-13-270-007-00	Romeo, Laura: 9882 Elk Lake Trail	Fence Installation	2/15/2024

Planning and Zoning

The High Pointe Golf Course (and their agents) have submitted the appropriate materials and have been placed on the March 6, 2024 agenda of the planning commission for FINAL site plan review. Initial concerns dealt primarily with setbacks from property lines of the main buildings and a traffic study. The setback issue was resolved by purchasing the affected property. The applicant has included in their 'final' packet a comprehensive traffic impact study.

The Zoning Administrator has received an application for a special use (retail in the vicinity of the casino) that is anticipated to be on the April 3, 2024 agenda of the planning commission. This particular project will require publication and notice for a public hearing.

Code Enforcement

A review of the last several months of Township Board minutes seems to indicate an intent to devise an enforcement spreadsheet that will more concisely inform the board of the current status of activity. Similar to my Land Use Activity report at the top of this page, the ONLY item that is not publicly available is the project description, or in the case of enforcement activity, the alleged violation that was reported and / or discovered. The Zoning Administrator is currently working on a report that will (not later than March 31, 2024) be presented to the board that will advise on the status of all open enforcement issues.

It is the recommendation of the ZA that you already have a template to follow – the Whitewater Township Code Enforcement Policy and Procedures Manual. Assign a priority based on Sections IV, and V, devise a form / format that encompasses the investigation process in Section IX, follow the procedures in Section XI, and if satisfactory compliance is not achieved, then close the file or choose your alternative methods as mentioned in Section XII.

The ZA would recommend a simple, fillable Word form that can be completed and save to each individual file. This can be done by using the developer tools and the ‘fillable’ blank space looks like this:
Click or tap here to enter text.

The ZA responded to a written / anonymous complaint that turned out to involve two separate but contiguous parcels of land. The ZA considers these ‘alleged’ violations of the zoning ordinance to be the most serious encountered to date and the ZA would assign it one of the highest priorities accepting that I cannot verify that there is an eminent health, safety, or welfare threat.

This single written complaint has evolved into two separate issues to be addressed. Letters were mailed to each property owner expressing the sense of urgency that I be contacted to discuss a plan that will result in compliance, as an attempt as personal contact was unsuccessful. The concerns found on page #27 of [this pdf link of your October 2023 packet](#) are still valid and are only missing the information related to the above described incident.

Short-Term Rentals | VRBO etc.

The ZA has taken no less than a dozen calls during this reporting period (a majority from real estate agents) inquiring as to the applicability of our ordinances related to the use of dwellings as short-term rentals. This would seem to emphasize that Whitewater Township is an area of interest to not only homeowners, but to ‘investors’ as well. Although this *niche* activity may have slowed down in other communities, I have seen no signs of it here.

The ZA has been left to assume that my last day serving Whitewater Township will be March 31st, 2024, as there has been no outreach concerning my letter | contract | offer included in your November 2023 packet. I expect to discontinue having calls forwarded to my personal cellphone on Thursday, March 28th while I am in the office. I will also turn in the Passport storage drive and petty cash at that time.

Until that day, I will make every effort to continue to serve to the best of my ability on behalf of Whitewater Township.

Respectfully,



Robert (Bob) Hall
Whitewater Township – Zoning Administrator



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

February 2024 Monthly Report Fire Chief Brandon Flynn

Alarms: The fire department responded to 9 calls in February.

- 2 Lockdown Drills
- 3 Motor vehicle crash
- Illegal burn
- Fire investigation
- 2 EMS assists
- Ice Rescue

YTD: 2024 = 19, 2023 = 19, 2022 = 22

Training: 4 training sessions were held in February.

- Monthly vehicle & SCBA maintenance
- Target Solutions, NFPA 1001 - SCBA
- SCBA mask Fit Testing
- SCBA overview, air management drills

Meetings/Other:

- Township Board Meeting, February 13
- County Chief's, February 14
- 911 BOD, Cancelled

General:

Chief Flynn and Supervisor Popp attended the Grand Traverse Band 2% grant Media Event on Friday, February 2. The Whitewater Township Fire Department was the recipient of \$16,548.00 for the purchase of 4 set of structural firefighting gear.

AFP conducted the annual fire suppression system test at the fire station on Feb. 28.

The 2023 North American VASA Race that was scheduled for February 10 & 11 was cancelled.



Committed to proudly serving the community with professionalism and integrity.

A site plan review was conducted for the for the proposed High Point Golf Club on Moore Road.

Annual FIT testing was conducted for all fire department employees in February. Quantitative fit testing is required by OSHA for employees who are required to wear SCBA airpacks. We also do Qualitative fit testing for particulate mask use.

Chief Flynn submitted a resignation letter to Supervisor Popp on February 20, 2024 effective March 31, 2024.

Planning Commission Liaison Report for March 6, 2024 Meeting

*Annual Report

Review and approve with corrections (copies to board if completed otherwise April board packet)

*Final Site Plan ---High Pointe Golf Course (traffic study in Planning commission packet)

*Zoning Project

*Zoning Map and Surveyor report due from the planner

*Zoning Amendment List and Organization of Zoning Ordinance

*Possible Schedule Special Meeting to Review the Draft Zoning Project

*Master Plan---ON Schedule for possible special meeting for Reviewing Plan before Public Hearing

*Prepare for forthcoming Special Use Public Hearing April or May regarding a 10,000sq ft Retail establishment Amendment #84 Article 25 Site Plan Review/Special Use Permit (SUP)

*Fahey Schultz Burzych Rhodes "Special and Conditional Use Permits: The Do's and Don'ts"

*Budget ----Copies to Board Members

We are sad to see our Chair Rachel Steelman depart us, Great Job and Best of Luck in your voyage**

Thank you from all of us for a Job well done!!! This Team is going to miss you!!

****This Report Can Change as the PC Meeting has not taken Place when this report ****was Submitted to the board Packet on 2/29/2024*****

Next Plan Commission Meeting April 3, 2024 7pm

Regards,

Heidi Vollmuth Trustee

Blank Page

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR REGULAR MEETING
January 3, 2024

Call to Order at 7:01 p.m.

Roll Call: Jacobson, Keaton, Wroubel, Steelman, Vollmuth

Absent: DeYoung, Slopsema

Also in attendance: Planner Mielnik, Recording Secretary MacLean, Members of the ROS

Eight on Zoom at the start of the meeting.

Set / Adjust Agenda: Set

Declaration of Conflict of Interest: None

Public Comment:

Connie Hymore

Public Hearing: None

Approval of Minutes:

MOTION by Jacobson second by Wroubel to approve the Regular Meeting Minutes of December 6, 2023.

Roll call vote: Vollmuth-yes; Jacobson-yes; Wroubel-yes; Steelman-yes; DeYoung-N/A; Slopsema-N/A, Keaton-yes.

Motion carried.

Correspondence: Elk Rapids draft Master Plan open for comments

Reports and Presentations:

Zoning Administrator Report, Hall: None

Chair's Report, Steelman: None

Township Board Rep, Vollmuth: General Ordinance Books presented to PC members. Read the Board packet.

ZBA Representative, Wroubel: No cases in December.

Committee Reports: None

Additional items: None

Unfinished Business:

1. Master Plan (MP) / Resident Outreach Subcommittee (ROS)
 - a. Popp's comments on Chapters 1-4 from the joint meeting
Mielnik summary of Popp's comments: typo correction
 - b. Chapter 5 represents the overview of current engagement and past surveys. Review the summary and bring back comments to the February meeting. A high-resolution file of the photos is available on the website.
Next up is goals and action steps to be taken.
 - c. Anything else related to the MP. There was a statement about Supply Road being federally funded. Does that have something to do with the setbacks along that road? That information would be important to include in the MP and/or zoning ordinance. Bring back to the February meeting.
2. Zoning Ordinance project update
 - a. Zoning map discussion: Keaton suggests funding for zoning map verification. A local surveyor is evaluating the Industrial Zone. Possibly have all of the districts surveyed. Validate the map. Need a scope of work to create an RFP to get that moving.
Legal descriptions and a map to match. Current parcel layer from the county and draw the zoning district boundaries according to the legal descriptions. Include the zoning ordinance and amendments for the RFP.
MOTION by Vollmuth, second by Keaton to have Randy create the RFP as discussed.
Roll call vote: Vollmuth-yes; Slopsema-N/A; DeYoung-N/A; Wroubel-yes; Jacobson-yes; Keaton-yes; Steelman-yes. Motion carried.
3. Correspondence and discussion about the timing to invite Laura Rigan from Grand Traverse Regional Land Conservancy to explain what services they provide, educate on options and what development easements are, not necessarily try to create development easements just to educate. Invite for February or March meeting.

a. Discussion about other resources / ideas to assist during some of the hot topic zoning concerns. Possibly connect with other townships regarding short term rentals (STRs). Mielnik will connect with a contact from East Bay regarding STRs.

4. Popp's comments on the draft zoning ordinance as presented at the joint PC / Board meeting. Mielnik noted there are 120 comments and questions on the 20 pages presented. The PC does not want to deviate from the work and plan that the PC is trying to accomplish. It was noted that nothing in the comments should bring the current trajectory to a halt. This is a working draft.
It is a consensus of the PC to keep moving the way we are to move the draft forward.
Mielnik will have more to the PC.
5. Anything else related to the zoning project.

New Business:

1. Resolution PC24-01 Meeting dates
MOTION by Steelman second Jacobson to adopt Resolution #PC24-01, Meeting Schedule for 2024/2025 as amended.
Roll call vote: DeYoung-N/A; Jacobson-yes; Keaton-yes; Slopsema-N/A; Steelman-yes; Wroubel-yes; Vollmuth-yes. Motion carried.
2. Bylaws discussion regarding suggestions presented.
MOTION by Steelman second by Jacobson to accept the changes and present to the Board.
Roll call vote: Jacobson-yes; Keaton-yes; Slopsema-N/A; Steelman-yes; Wroubel-yes; Vollmuth-yes; DeYoung-N/A. Motion carried.

Discussion of the annual report to be presented to the board for the February meeting. Coordinate with the zoning administrator and include the previous year(s) report(s) for reference.

3. Fiscal Year 2024/2025 Budget discussion ensued regarding number of meetings, the costs of public hearing notice publications, office supplies, postage, printing, Michigan Association of Planning membership for 12, education and professional services for the MP, the zoning ordinance and survey map work.
Consensus to send the discussed budget amounts to the Board.
4. Zoning Administrator email – Grant opportunity: MSHDA Housing Ready Grant Initiative. The portal opens January 16.

Next meeting: February 7, 2024

Public Comment:

Linda Slopsema

Commission Discussion/Comments:

The Master Plan discussion may bring forth areas that require more details. Don't want to hold up the whole MP.
The zoning map may cause delays.

Key notes to share at next Regular Board Meeting: Budget information for February, year-end report for March, RFP.
Action items for PC members Steelman will send the to-do lists.

Continuing Education: None

Adjournment: 9:35 p.m.

Tabled items: Article 5 Districts; Article 25, Special Use Permits: Campgrounds

Respectfully Submitted
Lois MacLean,
Recording Secretary

**Whitewater Township
Parks and Recreation Advisory Committee
Minutes for Regular Meeting
January 23, 2024**

Call to order 7:00 p.m.

Roll Call: Melton, Cosgrove, Hubbell, Voice, Buczkowski, Fran Butler

Absent:

Also present: Recording Secretary MacLean, Parks Manager Andrew Butler

Set / Approve Agenda: Add Ballfield signage procedure

Declaration of Conflict of Interest: None

Public Comment:

Denise Peltonen

Lois MacLean

Approval of minutes:

MOTION by Melton, second by Voice to approve December 19, 2023, meeting minutes.

On voice vote, all in favor. Motion carried.

Reports/Presentations/Announcements/Comments/Correspondence:

Email correspondence:

DNR Grant Webinar notification February 7. It would be great if the PRAC could get someone to write grants.

Denise Peltonen communication – part of New Business

Unfinished Business:

1. Lossie Road Nature Trail (LRNT) wetland/bridge update. Melton did get an email from the Gosling Czubak engineer. Their first step will be the access. It will need to be reviewed through legal. They will review the information but it would still need to be reviewed by the Township legal team. Can the documents be sent directly to legal from the Clerk's office? What rights do we have? Is it truly, or deemed as non-motorized access? Is the trail where it is supposed to be? The Gosling work is to address the wet area and the bridge. It can be evaluated from an engineering perspective regarding the bridge.

The management plan indicates it is a non-motorized trail. The Township Board has to assess and determine the motorized / non-motorized status of the trail.

PRAC can request the Township Board investigate and/or request the Township Board move it forward to legal for interpretation.

The Clerk has the full binder of the BCNA / LRNT that can be reviewed. Melton will request the documents.

There was a survey done of LRNT about 10 years ago. The survey marked the center line then PRAC and board members marked the 66' width.

Run it up to the Board first.

Action item: Gather all of the information and then send it to the Board.

There is an ongoing question of the property, walking trail vs. vehicle use property.

Mr. Oosterhouse spoke at the January township board regarding his property and his access rights.

2. Grand Traverse ARPA agreement update: Melton did get a copy of the township signed agreement. Melton created a timeline. Will need to review the timeline and detail dates. The final, actual end date is December 2026.

3. BCNA trail design, the loop trail design review: Buczkowski created and shared a Google Earth map with multiple options. It was also sent to Steve Lagerquist of the GT Regional Land Conservancy (GTRLC). Steve has indicated there

may be some opportunity for funding.

Buczkowski has marked the trail with yellow flags.

Melton will gather information from the county regarding the road easement and reach out to the property owner.

Discussion of the current trail and the options laid out. A boardwalk may be optimal for the low area. Will need to review how wet it is in the spring.

Discussion of getting additional Lagerquist input with Buczkowski in the spring.

The trail to the lake and viewing platform discussed briefly.

4. WWT park playground toddler equipment addition update: Engineering services PO has been issued to Gosling Czubak for their review in the spring.

5. 2023 Accomplishments and 2024 Goals – completed last month.

New Business:

1. Meeting Resolution for 2024/2025 fiscal year.

MOTION by Cosgrove second by Melton to adopt Resolution PRAC 24-01, Meeting Dates for the 2024/2025 fiscal year.

Roll call vote: Melton-yes; Cosgrove-yes; Hubbell-yes; Voice-yes; Butler-yes. Motion carried.

2. Election of Officers

MOTION by Cosgrove, second by Hubbell to keep the officers the same for the 2024/2025 fiscal year.

Roll call vote: Cosgrove-yes; Hubbell-yes; Voice-yes; Butler-yes; Melton-yes. Motion carried.

3. 2024/2025 Projects and Budget: Andrew Butler notes that there are budget items for maintenance and basic update. Melton has gotten information for mowing at the trails. Would like to budget for the flower beds at Hi Pray and possibly at the township hall.

The board is investigating purchasing the equipment to bring township lawn mowing and maintenance in-house.

Maintenance around the ball field fence needs to be addressed. Need to budget to get the big stuff cut and ground.

Bleachers need to be addressed. Request a budget for the bleachers, possibly metal cap the wood. Cosgrove will check the pricing of metal caps. Sand and paint the metal frames of the bleachers.

Campground playground equipment. Brandon will get an updated quote including freight and installation.

Budget monies for Lagerquist and SEEDS work. Buczkowski will get an update for a high-level budget. Local ARPA funding was originally approved for that project.

Nail down the list next month for the board budget work.

4. Discussion of Peltonen correspondence.

Cosgrove apologizes for speaking out in frustration at the November meeting. The whole PRAC spoke out in frustration.

There was no intent to move any formal accusation forward to the Board regarding the liaison.

A question that could be asked is "Why is the PRAC frustrated?"

Discussion of the timing of the County ARPA contract.

What are the duties of the Board Representative to the PRAC? Is it addressed in the PRAC bylaws? What is the board's interpretation of the Board Rep duties?

Communication would go a long way to working together and getting thing accomplished.

Consensus to continue to do the minutes in the detail format.

5. Added item: Ballfield signage procedures:

Amber Voice, baseball field banners, speaking as a baseball/softball representative. She has been doing this for years.

Supervisor Popp has indicated that he cannot get it on the February agenda.

Vollmuth (from the audience asked, "What was the process in the past?" Recommends Voice submit the completed request, including the motion, etc.

Is the baseball field banners something that the parks manager has the authority over or in his purview?

Is it something that PRAC can approve? Not as an advisory committee.

Get all of the documents together with the motion for the February board packet.

Committee Comment and Discussion: None

Next regular meeting: Tuesday, February 20, 2024.

Public Comment:

Heidi Vollmuth

Denise Peltonen

Adjournment at 9:09 p.m.

Respectfully submitted,

Lois MacLean

Recording Secretary

Memo

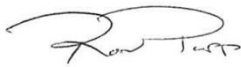
To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 2-28-2024
Re: MMR Response Times

Board Members,

In last month's board packet, we reviewed Mobile Medical Response's January 2024 Activity Report. The concern is the number of extended response time call noted in the report. Also, the call counts do not appear to be the same between some reports.

This is something to bear in mind as our community grows, additional demands will be placed upon all first responders. Planning sooner than later is best.

Respectfully,



Ron Popp
FOIA Coordinator
Board of Review Recording Secretary
Supervisor, Whitewater Township

2/1/2024

Whitewater Response Times

January



Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
01:00 - 01:59	1	1	5%	5.26 %
02:00 - 02:59	1	2	5%	10.53 %
03:00 - 03:59	1	3	5%	15.79 %
04:00 - 04:59	2	5	11%	26.32 %
06:00 - 06:59	1	6	5%	31.58 %
07:00 - 07:59	1	7	5%	36.84 %
08:00 - 08:59	1	8	5%	42.11 %
09:00 - 09:59	2	10	11%	52.63 %
10:00 - 10:59	1	11	5%	57.89 %
11:00 - 11:59	4	15	21%	78.95 %
14:00 - 14:59	1	16	5%	84.21 %
15:00 and up	3	19	16%	100.00 %

Whitewater Twp Responses

January 2023

Nature of Call	WW	Total
10-Chest Pain (Non-Traumatic)	2	2
17-Falls	3	3
18-Headache	1	1
1-Abdominal Pain/Problems	1	1
21-Hemorrhage/Lacerations	1	1
24-Pregnancy/Childbirth/Miscarriage	1	1
26-Sick Person (Specific Diagnosis)	3	3
29-Traffic/Transportation/Accidents	5	5
6-Breathing Problems	3	3
Total	20	20

Call Disposition	WW	Total
Transport	14	14
Refusal	4	4
Cancelled	2	2
Total	20	20

Response Priority	WW	Total
P-1 Emergency ALS	12	12
P-2 Emergency BLS	6	6
P-3 Non-Emergent	2	2
Total	20	20

Blank Page



Ron Popp <supervisorwhitewater@gmail.com>

Re: August 2023 ZBA Meeting Violations

1 message

Frank Hymore <fhymore@sbcglobal.net>

Thu, Feb 22, 2024 at 9:01 PM

Reply-To: Frank Hymore <fhymore@sbcglobal.net>

To: Zoning Administrator <zoning@whitewatertownship.org>, Ron Popp <supervisorwhitewater@gmail.com>

Bob,

According to the ZBA Bylaws Section 4 Item B:

"B. The Zoning Administrator shall be responsible for the professional and administrative work in coordinating the functions of the Zoning Board of Appeals."

It is your responsibility to keep them on track, assure that information is factual so informed decisions can be made, making sure proper procedures are being followed. There is nothing professional about the functions of the ZBA. Like in the August 2023 meeting, The Chairman has no idea what he is doing. The blind is leading the blind. He just read the required 4 criteria verbatim, there was no discussion as to how the case in front of them fit the criteria, they roll called and passed the variance. What a farce!

Again, our correspondence was not included, as you said it would be in your email. However, we were given the chance to read it. I'm positive no one absorbed a thing we said. No one comes prepared. The knowledge base is limited. What a dysfunctional group. The members treat it as a social club, a bad social club!

On Thursday, February 15, 2024 at 09:04:27 AM EST, Zoning Administrator <zoning@whitewatertownship.org> wrote:

Frank and Connie,

Thank you for the email – it will be included as correspondence for the Zoning Board of Appeals at their next meeting.

Otherwise, I have no investigative powers conferred upon me as the Zoning Administrator.

Bob

From: Frank Hymore <fhymore@sbcglobal.net>

Sent: Wednesday, February 14, 2024 11:29 PM

To: Robert Hall <zoning@whitewatertownship.org>; Ron Popp <supervisorwhitewater@gmail.com>

Subject: August 2023 ZBA Meeting Violations

Robert Hall – Zoning Administrator,

During the last meeting of the ZBA, August 24, 2023, numerous complaints about the process were voiced during the meeting, all falling on deaf ears. After reviewing the video, the Chairperson was asked several times why the 4 criteria on the Township ZBA page were not being used in the variance determination, instead, a document developed by the Township Legal Team was used. A criteria document

based on the land division ordinance. This criterion was to be used at the time of the land division back in 2020, not on a noncompliant property. That is why some of the criteria questions didn't fit the circumstance.

I have reviewed the latest variance requests for the February 2024 meeting on the Township website and oddly enough, you are using the 4 criteria that are on the ZBA page. These criteria should have been used on the Baggs Road variance request. All 4 of these criteria must be met for a variance to be considered. I don't see any of these being met on the Baggs Road case. Is that why the legal team steered the ZBA in the direction that they did? I see a double standard here. Along with the numerous other meeting violations, like the letter to the ZBA from the Township Treasurer giving them work direction and the Township Clerk posting on the Township website claiming "HYMORE ZBA INTERFERENCE" before the meeting was even held, and the silencing of the people by reading 13 other correspondences and not reading the Hymore correspondence and directing the ZBA members not to read it. All are violations of the Open Meeting Act.

Another error, an error used by the members to make their decision, was the infamous 10-acre rule. The Baggs Road property does not adhere to the 10-acre rule. Mr. Hall, you knew that local laws supersede state laws but you let them ramble on and you never corrected them. It was pivotal in the ZBA's decision.

During the upcoming February ZBA meeting, the August 2023 meeting minutes are to be approved. There is no way they should be approved with all these inaccuracies and violations.

Consider this letter a formal request to investigate the August 2023 ZBA meeting for violations of the ZBA Review Standards and violations of the Open Meeting Act.

Thank you,

Frank & Connie Hymore

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

January 2024

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	5	0	2	17	1	7	19
02 Blair	16	0	1	25	1	14	26
03 East Bay	26	0	6	29	2	31	35
04 Fife Lake	5	0	0	4	0	1	4
05 Garfield	74	0	15	76	11	53	91
06 Grant	0	0	1	3	0	1	4
07 Green Lake	14	0	1	14	1	3	15
08 Long Lake	1	1	3	10	4	3	14
09 Mayfield	10	0	3	8	0	0	11
10 Peninsula	0	0	0	7	0	0	7
11 Paradise	5	0	1	3	0	6	4
12 Union	0	0	0	1	0	1	1
13 Whitewater	1	0	4	8	1	1	12
29 Fife Lake Vlg	0	0	0	0	0	0	0
30 Kingsley Vlg	0	0	0	0	0	6	0
66 Traverse City	1	0	0	1	0	43	1
84 Out of County	0	0	0	0	0	10	0
Totals	158	1	37	206	21	180	244

Ticket stats are based on what District Court has entered as of 2/05/24.

Arrest stats are as of 2/02/24.

Blank Page



Ron Popp <supervisorwhitewater@gmail.com>

August 2023 ZBA Meeting Violations

1 message

Frank Hymore <fhymore@sbcglobal.net>

Wed, Feb 14, 2024 at 11:28 PM

Reply-To: Frank Hymore <fhymore@sbcglobal.net>

To: Robert Hall <zoning@whitewatertownship.org>, Ron Popp <supervisorwhitewater@gmail.com>

Robert Hall – Zoning Administrator,

During the last meeting of the ZBA, August 24, 2023, numerous complaints about the process were voiced during the meeting, all falling on deaf ears. After reviewing the video, the Chairperson was asked several times why the 4 criteria on the Township ZBA page were not being used in the variance determination, instead, a document developed by the Township Legal Team was used. A criteria document based on the land division ordinance. This criterion was to be used at the time of the land division back in 2020, not on a noncompliant property. That is why some of the criteria questions didn't fit the circumstance.

I have reviewed the latest variance requests for the February 2024 meeting on the Township website and oddly enough, you are using the 4 criteria that are on the ZBA page. These criteria should have been used on the Baggs Road variance request. All 4 of these criteria must be met for a variance to be considered. I don't see any of these being met on the Baggs Road case. Is that why the legal team steered the ZBA in the direction that they did? I see a double standard here. Along with the numerous other meeting violations, like the letter to the ZBA from the Township Treasurer giving them work direction and the Township Clerk posting on the Township website claiming "HYMORE ZBA INTERFERENCE" before the meeting was even held, and the silencing of the people by reading 13 other correspondences and not reading the Hymore correspondence and directing the ZBA members not to read it. All are violations of the Open Meeting Act.

Another error, an error used by the members to make their decision, was the infamous 10-acre rule. The Baggs Road property does not adhere to the 10-acre rule. Mr. Hall, you knew that local laws supersede state laws but you let them ramble on and you never corrected them. It was pivotal in the ZBA's decision.

During the upcoming February ZBA meeting, the August 2023 meeting minutes are to be approved. There is no way they should be approved with all these inaccuracies and violations.

Consider this letter a formal request to investigate the August 2023 ZBA meeting for violations of the ZBA Review Standards and violations of the Open Meeting Act.

Thank you,

Frank & Connie Hymore

Blank Page

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 2.28.2024
Re: Access to Public Records – 8th Reminder

Board Members –

Here is a reprint of correspondence contained in the August 8, 2023 Whitewater Township Agenda Packet. This request is unfulfilled as of this writing.

Here is a reprint of Whitewater Township Board approved business from 6.13.2023. We are awaiting receipt of the recordings as of this date.

“ACCESS TO PUBLIC RECORDS

Motion by Popp directing the clerk to provide digital copies of audio recordings for all meetings that have taken place in the township hall since and including 05/09/2023 to all board members; second by Glenn. Discussion followed.

Popp refused to list the meeting dates he is requesting.

Roll call vote: Benak, no; Glenn, yes; Goss, no; Vollmuth, yes; Popp, yes. Motion carried.”

Respectfully submitted,



Board of Review Recording Secretary
Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 2.28.2024
Re: FOIA Request S-22 Follow Up – 8th Reminder

Board Members –

Here is a reprint of two items we are waiting on from the Clerk's Office.

Here is a reprint of two Whitewater Township Board approved business items from 6.13.2023. We are awaiting the documents as of this date.

"Motion by Popp directing the clerk to provide all responsive documents provided to the requestor for FOIA Request S-22 to the Whitewater Township FOIA Coordinator for further processing; second by Glenn. It was clarified that S-22 is the thumb drive to Altonen.

Discussion followed.

Roll call vote: Vollmuth, yes; Goss, yes; Glenn, yes; Benak, yes; Popp, yes. Motion carried."

"Motion by Popp directing the clerk to certify those documents provided to the FOIA Coordinator for FOIA Request S-22 are a true, accurate, and a complete copy of what was provided to the requestor using attached certification form; second by Vollmuth.

Goss will provide her own certification form.

Roll call vote: Goss, no; Glenn, yes; Benak, yes; Popp, yes; Vollmuth, yes. Motion carried."

Respectfully submitted,



Board of Review Recording Secretary
Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 2.28.2024
Re: Township Credit Card Policy 8th Follow up

Board Members –

Still waiting for the Clerk to provide this material.

At the 7.11.2023 Whitewater Township Board Meeting the need to update the credit card policy was acknowledged and approved by Board action. This process is waiting for a current copy of the policy from the Clerk's Office.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ron Popp', with a stylized flourish at the end.

Ron Popp
Board of Review Recording Secretary
Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

*DRAFT MINUTES***Whitewater Township Board
Minutes of Regular Meeting held February 13, 2024****Call to Order/Pledge of Allegiance**

Supervisor Popp called the meeting to order at 9:03 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call of Board Members

Board members present: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth, Popp

Board members absent: None

Others present in person: County Commissioner Darryl Nelson, Fire Chief Brandon Flynn, Park Manager Andrew Butler, and 2 others

Others present via Zoom: 6

Set/Adjust Meeting Agenda

There was consensus that the closed session will be moved up, but public comments and reports will be heard beforehand.

The agenda was set.

Declaration of Conflict of Interest

None

Public Comment

Public comment began at 9:06 a.m.

Amber Voice

Connie Hymore

Public comment ended at 9:11 a.m.

Public Hearing

None

Reports/Presentations/Announcements/Comments**County Commissioner Report**

Darryl Nelson gave the following report:

- Provided an update on issues with Northern Lakes Community Mental Health. People who need those services are being affected again. The oversight agency is conducting a full forensic audit.
- BATA is suing Grand Traverse County. Bus services should not be affected. They are trying to improve services for the constituents.
- Regarding Grand Traverse Pavilions, they got \$10 million back, made them whole, got a business plan together. They are at 155 count last week. New director started in the middle of January.

DRAFT MINUTES

- Regarding the courts, Antrim County is talking about splitting off. He does not know what is going to happen with that.
- Camp Greilick, they have been negotiating with Rotary to buy the park. Apparently, there are two private buyers looking at it. The county is looking at it for a park, not a wedding venue or other use. He is hoping some open houses can be held out there and see what this 200-acre camp has to offer.
- Nelson is on the airport board and provided some statistics about how the airport has grown in the last five years. Airspace restrictions during Cherry Festival are causing an issue with the increase in commercial traffic. The county board has directed the airport board to work with Cherry Festival representatives on this issue.
- A county facilities master plan just came out. They did an inventory of all their property and buildings. There is a need to invest money in the jail and other things.
- Regarding elections, Nelson reported that the state has been really behind getting stuff to county and township clerks.
- Thanked the supervisor for serving and noted he has publicly stated he is choosing not to run.

Brief discussion followed.

Fire Department Report

Brandon Flynn gave the following report:

- January call volume has stayed steady.
- Regarding the new brush truck, Eric Sanborn from Elmer's facilitated getting the skid unit transferred over.
- The DNR brush truck died on the side of the road a couple weeks ago. It has been sent back to the DNR. They are down to one brush truck. He will have a request to sell the 1969 AM General at a future board meeting.
- The new brush truck is technically in service. There is some work to do on it, but they are coming near the end of the project, which has taken 2-1/2 years.
- The fire department was awarded a 2% grant from the Grand Traverse Band for \$16,548 to purchase four sets of much-needed turnout gear. Two sets are expiring this year. He has received previous grants for boots, gloves, helmets. The Cosgrove Foundation also wrote a check. Flynn will provide an updated grant tracker during budget season.

Brief discussion followed.

Planning Commission Report

Heidi Vollmuth gave the following report:

- Very productive PC meeting on 2/7. Two presentations, one by Laura Rigan from the Conservancy about land transfer and protecting farms, and another presentation from Michael Sherman introducing plans for the Millbrook property on Church Street.
- Worked on their annual report and budget.
- They have updated bylaws in section 6 with a clarification as to what rule of necessity meant.
- Master plan, asked board members to read the chapters.

DRAFT MINUTES

- She sent the private road ordinance to the board this morning. The PC would like comments and concerns sent back to PC on 2/20.
- Tried to find out how we name streets. Remembers reading somewhere how we do it. It has something to do with the Historical Society.

Brief discussion followed. Vollmuth has a call in to Luann Snider, Historical Society Director.

Parks & Recreation Advisory Committee Report

The township board liaison position is vacant.

Andrew Butler gave the following report:

- Handed out hard copies of his report.
- They are getting things cleaned up at the park.
- Moving online reservations to a new company, RoverPass or Campspot.
- Has fielded several e-mails and phone calls daily from campers.
- He is working on the pit toilets.

Brief discussion followed.

**PROPOSED BAGGS ROAD - KEEP WHITE WATER (sic) RURAL SETTLEMENT
02/10/2024 (moved up on the agenda)**

Motion by Popp to enter closed session to discuss strategies and elements of a proposed settlement regarding Case No. 23-036775-AS, Keep White Water (sic) Township Rural, Inc v Whitewater Township; second by Benak.

Roll call vote: Vollmuth, yes; Benak, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

At 9:47 a.m., the meeting recessed.

At 11:24 a.m., the meeting reconvened.

Motion by Popp to have the attorney proceed as directed in closed session; second by Benak.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.

Consent Calendar

Receive and File

1. Supervisor's Report January 2024
2. Clerk's Report January 2024
3. Treasurer's Report January 2024 (not available)
4. Trustee Vollmuth's Report January 2024
5. Trustee Glenn's Report January 2024
6. Zoning Administrator's Report January 2024 (not available)
7. Mobile Medical Response Activity Reports January 2024
8. Fire Department Report January 2024
9. Planning Commission Report January 2024

Whitewater Township Board - Minutes of 02/13/2024

DRAFT MINUTES

10. Historical Society Report January 2024
11. Parks & Recreation Report January 2024 (PRAC Chair Melton)
12. Approved 12/06/2023 Planning Commission Minutes
13. Approved 12/19/2024 Parks & Recreation Advisory Committee Minutes

Correspondence

1. Corr 1 Fire Monthly Report 12/2023
2. Corr 2 MMR Gmail – End of Month Numbers December
3. Corr 3 Sheriff December
4. Corr 4 Sheriff Fourth Quarter Totals
5. Corr 5 Sheriff YTD
6. Access to Public Records 02/2024
7. Corr 7 TB Packet Submission
8. FOIA Request S-22 Follow Up 02/2024
9. Corr 9 2024 FSBP Rate Sheet
10. Corr 10 RevExpDetailReport – Rev 11/30 – Exp 12/31
11. Proposed Credit Card Policy 02/2024
12. Corr 12 Grand Traverse County Parks & Recreation 2024-2028 Recreation Plan

Minutes for Approval

1. Draft 01/09/2024 regular meeting minutes

Bills for Approval

1. Approval of Alden State Bank voucher #s 50061 through 50165

Budget Amendments (none)

Revenue/Expenditure Report – Rev 12/31 – Exp 01/31

Motion by Benak to approve Consent Calendar; second by Glenn.

Roll call vote: Benak, yes; Glenn, yes; Goss, no; Vollmuth, no; Popp, no. Motion failed.

Unfinished Business**ONGOING IRS 1099 ISSUE 01/26/2024**

Motion by Popp authorizing the supervisor to sign IRS Form 2848 Power of Attorney and Declaration of Representative naming attorney firm Fahey Schultz Burzych Rhodes in conjunction with attorney Chris Patterson as township representative for Whitewater Township Employer Identification Number (EIN) 382043508 in all 1099 and civil penalty matters on IRS Form 1099 for tax year 2018; second by Vollmuth.

Roll call vote: Popp, yes; Goss, no; Vollmuth, yes; Benak, no; Glenn, yes. Motion carried.

Motion by Popp authorizing township representative to remove all prior power of attorney statements on file for Whitewater Township EIN 382043508; second by Vollmuth.

DRAFT MINUTES

Roll call vote: Glenn, yes; Popp, yes; Benak, no; Goss, no; Vollmuth, yes. Motion carried.

Motion by Popp authorizing township representative to request a transcript of all communications between the IRS and Whitewater Township EIN 382043508 for tax year 2018; second by Glenn.

Roll call vote: Benak, no; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, no. Motion carried.

Motion by Popp authorizing township representative to request from the IRS all communications from all previous power of attorneys for Whitewater Township EIN 382043508 for tax year 2018; second by Vollmuth.

Roll call vote: Popp, yes; Benak, no; Vollmuth, yes; Goss, no; Glenn, yes. Motion carried.

Motion by Popp authorizing township representative to request from the IRS all previously filed 1099 forms for tax year 2018; second by Glenn.

Roll call vote: Vollmuth, yes; Goss, no; Glenn, yes; Benak, no; Popp, yes. Motion carried.

CAMPGROUND NEEDS 02/2024

Motion by Popp authorizing the purchase of a Wilson Amplifier Kit #470145 and to have the clerk issue a purchase order not to exceed \$1,300 for the kit and installation materials at the park manager's residence.

Benak asked who is the vendor.

Popp said it would not be returned if the employee left.

Benak said she would want it returned.

Second by Vollmuth.

Goss noted a purchase order will not be issued until a vendor name is supplied.

Roll call vote: Goss, no; Glenn, yes; Benak, yes; Popp, yes; Vollmuth, yes. Motion carried.

Motion by Popp to authorize the supervisor to execute the RoverPass Service Contract for online reservations and basic one-page website design; second by Vollmuth.

Popp noted he does not have cost information, did not calculate it.

Roll call vote: Glenn, yes; Popp, yes; Goss, no; Vollmuth, yes; Benak, yes. Motion carried.

ADOPTION OF ORDINANCE VIOLATION REPORT

There was no motion provided in the board packet. Popp admitted there is no action item.

DRAFT MINUTES**BILLS FOR PAYABLE FROM DECEMBER 2023**

There was no motion provided in the board packet.

Motion by Benak to approve the Bills for Approval dated 01/09/2024; second by Glenn.

Roll call vote: Vollmuth, yes; Benak, yes; Popp, no; Glenn, yes; Goss, yes. Motion carried.

New Business**FIRE DEPARTMENT NEW HIRE GLYNN**

Motion by Popp to approve Tyler Glynn as a probationary firefighter for the Whitewater Township Fire Department; second by Benak.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.

04/01/2024 THRU 03/31/2027 ASSESSING AGREEMENT

There was no motion provided in the board packet.

Motion by Popp authorizing the supervisor to sign a 3-year assessing agreement with AD Assessing beginning 04/01/2024 through 03/31/2027 in the amount of \$100,800 for the term; second by Benak.

Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.

PROPOSED AMBULANCE SALE 01/26/2024

Motion by Popp to make a counteroffer to MMR to purchase one Type III 2010 Chevrolet 4500 Marque ambulance VIN 1GB9G5B68A1119335 and all listed equipment above for \$61,000; second by Benak.

Discussion held.

The motion was rescinded.

Popp will find out what items were sold for and what the status of the Lucas II is.

At 12:36 p.m., the meeting recessed.

At 12:47 p.m., the meeting reconvened. (Goss absent from the meeting table)

BOARD OF REVIEW POVERTY EXEMPTION RESOLUTION 24-02 01/30/2024

Motion by Popp to adopt Resolution #24-02 Whitewater Township Poverty Guideline Resolution as amended; second by Benak.

Glenn noted a typographical error.

Roll call vote: Glenn, yes; Benak, yes; Vollmuth, yes; Popp, yes. Motion carried.

DRAFT MINUTES

A true and complete copy of said resolution is attached to the minutes.

RESOLUTION #24-02 PURCHASE AND FUNDING OF FREIGHTLINER-CSI 1200 GAL-1500 GPM PUMPER

Motion by Benak to adopt Resolution #24-02; second by Popp.

Several amendments were made to the resolution.

At 12:58 p.m., Goss returned to the meeting table.

Roll call vote: Glenn, yes; Vollmuth, yes; Benak, yes.

Brief further discussion.

Goss, yes; Popp, yes. Motion carried.

A true and complete copy of said resolution is attached to the minutes.

941 FORMS IRS AUDIT ISSUE

Motion by Popp to discuss if corrections were made to 941 and W3 forms and the possible solutions given to the clerk to correct the 1099 issue from Larry Wilson CPA; second by Vollmuth.

There was no vote taken on the motion.

Motion by Glenn to have the clerk's office no later than 03/31/2024 file the appropriate amended 941 forms to agree with the form W3 for the year ending 2021, verification of that filing to be provided at the regular April 2024 board meeting; second by Vollmuth.

Roll call vote: Benak, yes; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

PARK RATES MEMO

Motion by Popp to approve an increase in the boat launch fees for the 2024 season; second by Glenn.

Discussion followed.

Popp amended the motion: ***Motion to increase the boat ramp fees as follows: daily from \$8 to \$10, annual boat passes residents remain at \$30, nonresident boat passes to increase from \$60 to \$80, camper boat ramp passes to remain at \$10 for 7 days, \$20 for two weeks; second by Glenn.***

Roll call vote: Popp, yes; Benak, yes; Vollmuth, yes; Goss, yes; Glenn, yes. Motion carried.

Motion by Popp to set nightly campground fees at \$39 per night for off-peak season 5/17 through 6/12 and 9/3 through 9/28.

DRAFT MINUTES

Popp amended the motion: *5/17 will change to 5/19, and \$46 per night during peak season, 6/13 through 9/2.*

Popp amended the motion: *Change 9/28 to 12/1.*

Popp restated the motion: *Nightly fees would be \$39 per night for off-peak season rates, 5/19 through 6/12 and 9/3 through 12/1, and \$46 per night during peak season, 6/13 through 9/2; second by Vollmuth.*

Roll call vote: Vollmuth, yes; Goss, no; Glenn, yes; Benak, yes; Popp, yes. Motion carried.

Motion by Popp that seasonal camper rate is \$3,112, plus an \$8 reservation fee; seasonal camper dates are 6/28 through 9/3; second by Vollmuth.

Roll call vote: Goss, no; Glenn, yes; Benak, yes; Popp, yes; Vollmuth, yes. Motion carried.

Motion by Popp to keep the additional camping unit at \$25 per night; second by Vollmuth.

Roll call vote: Glenn, yes; Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes. Motion carried.

Motion by Popp to designate 5/17 through 5/19 as free camping weekend; second by Vollmuth.

Roll call vote: Vollmuth, yes; Benak, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

Motion by Popp to maintain reservation fee at \$8 per reservation nonrefundable; second by Vollmuth.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.

Motion by Popp to maintain pavilion rental at \$100 per day; second by Vollmuth.

Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.

Motion by Popp to maintain a \$20 dump station fee for noncampers; second by Vollmuth.

Roll call vote: Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes; Glenn, yes. Motion carried.

Motion by Popp to maintain the \$5 per bag garbage dump fee; second by Vollmuth.

Popp amended the motion: *Charge \$6 per bag garbage dump fee; re-second by Vollmuth.*

Roll call vote: Glenn, no; Popp, yes; Benak, yes; Goss, no; Vollmuth, yes. Motion carried.

Motion by Popp to maintain the overnight storage fee at \$5 per night; second by Vollmuth.

DRAFT MINUTES

Popp amended the motion: *Increase the storage fee to \$10; re-second by Vollmuth.*

Roll call vote: Benak, yes; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, no. Motion carried.

Motion by Popp to maintain the \$10 cancel/change booking fee; second by Vollmuth.

Roll call vote: Glenn, yes; Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes. Motion carried.

Motion by Popp to maintain the \$4 per bag ice charge; second by Benak.

Roll call vote: Popp, yes; Benak, yes; Vollmuth, yes; Goss, yes; Glenn, yes. Motion carried.

SEASONAL SELECTION MEMO

Motion by Popp to approve the revised Whitewater Township Park seasonal camper selection from the current first come, first served practice to a lottery-based selection process effective immediately; second by Vollmuth.

Roll call vote: Vollmuth, yes; Goss, yes; Glenn, yes; Benak, yes; Popp, yes. Motion carried.

Motion by Popp to increase the number of seasonal campsites from 12 to 15 using the 12 sites from last year with three additional sites from off-water loops; second by Benak.

Roll call vote: Goss, abstain; Glenn, yes; Benak, yes; Vollmuth, yes; Popp, yes. Motion carried.

Motion by Popp to maintain the \$8 fee per bundle of wood; second by Glenn.

Roll call vote: Benak, yes; Goss, yes; Glenn, yes; Popp, yes; Vollmuth, yes. Motion carried.

OVERSIGHT MEETINGS CANCELLATIONS BYLAWS 01/26/2024

Motion by Popp to discuss internal controls, oversight, meetings, bylaws and roles and responsibilities as outlined in this business item; second by Glenn.

Roll call vote: Goss, yes; Glenn, yes; Popp, yes; Vollmuth, yes; Benak, yes. Motion carried.

Discussion followed.

Motion by Popp to amend the 2023-2024 Regular Meeting Notice Revised 01/08/2024 public notice removing “The Whitewater Township Zoning Board of Appeals will meet in regular session for the 2023/2024 fiscal year on the following dates at 7:00 p.m. at the Whitewater Township Hall;” second by Vollmuth.

Discussion followed.

Popp withdrew the motion.

DRAFT MINUTES

Motion by Popp to direct the ZBA to not adopt regular session meeting dates other than the January mandatory gathering; second by Vollmuth.

Roll call vote: Glenn, yes; Benak, yes; Popp, yes; Goss, yes; Vollmuth, yes. Motion carried.

Motion by Popp to have legal provide solutions for future ZBA session dates and proper notice requirements; second by Vollmuth.

Roll call vote: Benak, yes; Popp, yes; Vollmuth, yes; Glenn, yes; Goss, yes. Motion carried.

PROPOSED APPENDIX B 01/29/2024

Motion by Popp to adopt the 2024 Mileage Reimbursement Request form presented by the clerk dated 01/01/2024 as amended and to record it in Appendix B of the Whitewater Township Policy & Procedure Manual; second by Benak.

Roll call vote: Goss, yes; Popp, yes; Benak, yes; Glenn, yes; Vollmuth, yes. Motion carried.

Motion by Popp to adopt the undated Expense Reimbursement Request form presented by the clerk as amended and to record it in Appendix B of the Whitewater Township Policy & Procedure Manual; second by Glenn.

Popp noted the amendment will be the addition of a board adoption date.

Roll call vote: Benak, yes; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

Motion by Popp to adopt the 2024 Payroll Processing periods dated 01/08/2024 and to record it in Appendix B of the Whitewater Township Policy & Procedure Manual; second by Glenn.

Roll call vote: Goss, yes; Glenn, yes; Benak, yes; Popp, yes; Vollmuth, yes. Motion carried.

ELK RAPIDS YOUTH BASEBALL MEMO PAGE

Motion by Popp to approve the Elk Rapids Youth Baseball Association request to install no more than twenty (20) 5' x 3' advertising/sponsor banners at Hi Pray Park on the baseball field for the 2024 baseball season; second by Vollmuth.

Roll call vote: Vollmuth, yes; Glenn, yes; Goss, yes; Popp, yes; Benak, yes. Motion carried.

RESOLUTION #24-01 TOWNSHIP BOARD 2024-2025 REGULAR MEETING DATES

Motion by Popp to adopt Resolution #24-01; second by Benak.

Roll call vote: Benak, yes; Goss, yes; Glenn, yes; Popp, yes; Vollmuth, yes. Motion carried.

A true and complete copy of said resolution is attached to the minutes.

DRAFT MINUTES**SCHEDULE BUDGET WORK SESSIONS**

Motion by Popp to schedule budget work sessions and the budget public hearing; second by Vollmuth.

There was no vote on the motion.

Motion by Popp to have the budget public hearing on 3/26; second by Goss.

Times were discussed.

Popp revised the motion: ***Motion to schedule a budget public hearing 03/26/2024 at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, MI 49690; second by Vollmuth.***

Roll call vote: Vollmuth, yes; Popp, yes; Goss, yes; Glenn, yes; Benak, yes. Motion carried.

Motion by Popp to schedule a budget work session Thursday 3/21 at 9:00 a.m.

The motion was not seconded.

The following budget work session dates were chosen:

3/5 @ 9:00 a.m. – All Funds

3/7 @ 9:00 a.m. – All Funds

3/19 @ 9:00 a.m. – All Funds

3/21 @ 9:00 a.m. – All Funds

Popp noted the proposed budget document is on the website home page in Excel and PDF.

**PROPOSED BAGGS ROAD - KEEP WHITE WATER (sic) RURAL SETTLEMENT
02/10/2024**

See page 4197.

MTT REQUEST CLOVER MICHIGAN FAMILY LLC 02/10/2024

There was no motion provided in the board packet.

Motion by Popp to not defend the MTT case; second by Glenn.

Discussion followed.

Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Popp, yes; Vollmuth, yes. Motion carried.

Tabled Items

None

Board Comments/Discussion

None

DRAFT MINUTES**Announcements**

1. Township Board budget work session on 3/05/2024 at 9:00 a.m.
2. Board of Review organizational meeting on 03/05/2024 @ 3:00 p.m.
3. Township Board budget work session on 03/07/2024 at 9:00 a.m.
4. Board of Review appeals meeting on 03/11/2024 from 3:00 p.m. to 9:00 p.m.
5. Township Board regular meeting on 03/12/2024 @ 9:00 a.m.
6. Board of Review appeals meeting on 03/14/2024 from 9:00 a.m. to 3:00 p.m.
7. Township Board budget work session on 03/19/2024 @ 9:00 a.m.
8. Township Board budget work session on 03/21/2024 @ 9:00 a.m.
9. Township Board budget public hearing on 03/26/2024 @ 7:00 p.m.

Public Comment

Public comment began at 5:17 p.m.

Heidi Vollmuth
Connie Hymore
Vickie Emerson

Public comment ended at 5:28 p.m.

Adjournment

Motion by Goss to adjourn; second by Popp. Roll call vote: Benak, yes; Goss, yes; Glenn, yes; Popp, yes; Vollmuth, yes.

Meeting adjourned at 5:28 p.m.

Cheryl A. Goss
Whitewater Township Clerk

Bills for Approval
March 12, 2024

ALDEN STATE BANK	50166 - 50269	
PAYROLL 2/9	50166 - 50196	Gross Payroll \$13,567.68
ACCTS PAYABLE 2/14	50197 - 50227	Grand Total \$74,180.63
PAYROLL 2/23	50228 - 50253	Gross Payroll \$13,442.00
ACCTS PAYABLE 2/27	50254 - 50269	Grand Total \$8,740.05

ALDEN STATE BANK - MONEY MARKET

FIRST COMMUNITY BANK - FEDERAL FUND

Check Register Report

Bills for Approval 03/12/2024

Date: 03/01/2024

Time: 5:11 pm

Page: 1

Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
50197	02/14/24	Printed			AD ASSESS	AD ASSESSING INC	FEB 2024	2,525.00
50198	02/14/24	Printed			BRANDON F	BRANDON FLYNN	FEB 2024	50.00
50199	02/14/24	Printed			CHARTER	CHARTER COMMUNICATIONS	02/01-02/29/2024	189.97
50200	02/14/24	Printed			CHERRYLANI	CHERRYLAND ELECTRIC	M72 & COOK RD	63.61
50201	02/14/24	Printed			C GOSS	CHERYL GOSS	02/02-02/12/2024	74.37
50202	02/14/24	Printed			CLASSIC MO	CLASSIC MOTOR SPORTS	REPLACEMENT SNOWMOBILE WINDSHIELD	174.99
50203	02/14/24	Printed			CONSUMERS	CONSUMERS ENERGY	01/10-02/08/2024	1,697.98
50204	02/14/24	Printed			EAST BAY	EAST BAY CHARTER TOWNSHIP	WWT SHARE OF EARLY VOTING A-FRAME SIGNS	702.10
50205	02/14/24	Printed			EFTPS	EFTPS	1/26/2024 PAYROLL	2,863.02
50206	02/14/24	Printed			ES&S	ELECTION SYSTEMS & SOFTWARE	05/01/24-04/30/25 Warranties & Licenses Expr Vote & DS200	790.00
50207	02/14/24	Printed			ER NEWS	ELK RAPIDS NEWS LLC	ZONING ADMIN ADS	132.00
50208	02/14/24	Printed			FAHEY	FAHEY SCHULTZ BURZYCH RHODES	VOLLMUTH	12,472.00
50209	02/14/24	Printed			FLEIS	FLEIS & VANDENBRINK	SERVICES THRU 1/27/2024	12,800.00
50210	02/14/24	Printed			G.J.'S	G.J.'S RENTALS, INC	CANOPY 10 X 30 FOR 02/27/2024 ELECTION	620.00
50211	02/14/24	Printed			GFL ENVIR	GFL ENVIRONMENTAL	FEB 2024	50.42
50212	02/14/24	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	WOOD FILLER	138.23
50213	02/14/24	Printed			GTC TREAS	GRAND TRAVERSE CO TREASURER	CREWFORCE DEVICE MAINT.	100.00
50214	02/14/24	Printed			JOHN HANCC	JOHN HANCOCK LIFE INS CO	OCT/NOV/DEC 2023 BENAK/FLYNN VOLLMUTH/BUTLER	3,999.66
50215	02/14/24	Printed			KEN'S BODY	KEN'S BODY SHOP OF ELK RAPIDS	BRUSH 3-2 TOW BACK TO FIRE STATION	160.00
50216	02/14/24	Printed			CULLIGAN	MCCARDEL CULLIGAN WATER COND	2 BOTTLES WATER PLUS DELIVERY FEE	19.00
50217	02/14/24	Printed			MICHIGAN T	MICHIGAN TOWNSHIPS ASSOCIATION	4/22/24 DEFINING TOWNSHIP FUTURE-ROBERTO GARZA	125.00
50218	02/14/24	Printed			MUNIC EM	MUNICIPAL EMERGENCY	SCBA FLOW TESTING, FUEL AND SUPPLIES	520.00
50219	02/14/24	Printed			MUNSON	MUNSON MEDICAL CENTER	CPR CLASS CARDS & PROCESSING FEE	25.50
50220	02/14/24	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	TONER CARTRIDGE	1,571.62
50221	02/14/24	Printed			NORTH PL	NORTH PLACE PLANNING LLC	18 HOURS MASTER PLAN 8 HOURS ZONING UPDATE	1,950.00
50222	02/14/24	Printed			STEVE'S L	STEVE'S LAWN CARE LLC	01/10-01/24/2024	1,070.00
50223	02/14/24	Printed			TC RECORD	TC RECORD-EAGLE, INC.	01/09/24 MTG SYNOPSIS	455.10
50224	02/14/24	Printed			VERIZON	VERIZON WIRELESS	12/24/2023-01/23/2024	104.21
50225	02/14/24	Printed			VISA	VISA	CLERK/TREAS/ZONING/REC TWP BRD	808.86
50226	02/14/24	Printed			WELLS F	WELLS FARGO FINANCIAL	01/29-02/28/2024	83.60
50227	02/14/24	Printed			WHITEWATER	WHITEWATER TOWNSHIP	DEPOSIT TO FCB FOR PILT DISTRIBUTION	27,844.39
50254	02/27/24	Printed			BRANDON F	BRANDON FLYNN	Install SOM Official Ballot Drop Box	162.20
50255	02/27/24	Printed			CONSUMERS	CONSUMERS ENERGY	01/23-02/20/2024	51.20
50256	02/27/24	Printed			CSI EMERG	CSI EMERGENCY APPARATUS, LLC	TANKER 3 ANNUAL PUMP TEST AND MAINTENANCE	714.50
50257	02/27/24	Printed			DTE ENERGY	DTE ENERGY	01/23-02/21/2024	215.81
50258	02/27/24	Printed			EFTPS	EFTPS	02/09/2024 PAYROLL	2,888.55
50259	02/27/24	Printed			FAHEY	FAHEY SCHULTZ BURZYCH RHODES	Whitewater Twp Share of Beam/KWTR Mediation Expense	1,167.94
50260	02/27/24	Printed			FUELMAN	FUELMAN	JAN 2024 FUEL EXPENSE	361.41
50261	02/27/24	Printed			KCI	KCI	Setup/Process Assmt Ntcs And Postage Balance	796.13
50262	02/27/24	Printed			KIM FINCH	KIM FINCH	JAN & FEB 2024	175.00
50263	02/27/24	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	43 MS 365 E-MAIL BOXES	215.00
50264	02/27/24	Printed			PAUL DAVIS	PAUL DAVIS	DEPOSIT FOR REPAIR BROKEN DRYWALL CEILING	720.00
50265	02/27/24	Printed			PSI	PRINTING SYSTEMS, INC	2 PADS OF PRESIDENTIAL PRIMARY APPS TO VOTE	28.30

Check Register Report

Bills for Approval 03/12/2024

Date: 03/01/2024

Time: 5:11 pm

Page: 2

Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
50266	02/27/24	Printed			SPECTRUM P	SPECTRUM PRINTERS, INC	I VOTED STICKERS	27.13
50267	02/27/24	Printed			PAYR/SALES	STATE OF MICHIGAN - TREASURY	01/12/24 & 01/26/24 PAYROLLS	1,002.24
50268	02/27/24	Printed			THIRLBY	THIRLBY AUTOMOTIVE	FORD F150 BATTERY CABLES AND AIR FILTER	72.85
50269	02/27/24	Printed			VOLTAGE	VOLTAGE ELECTRIC	DISCONNECT CEILING HEAT IN TREAS/ZON OFFICE/ETC	141.79
Total Checks: 47							Checks Total (excluding void checks):	82,920.68
Total Payments: 47							Bank Total (excluding void checks):	82,920.68
Total Payments: 47							Grand Total (excluding void checks):	82,920.68

Bills for Approval 03/12/2024

Page: 1

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 GENERAL FUND							
Dept: 000							
101-000-574	State-Shared Revenue						
	WHITEWATER TOWNSHIP		DEPOSIT TO FCB FOR PILT	50227	02/14/2024	02/14/2024	27,844.39
							27,844.39
Total Dept. 000:							27,844.39
Dept: 101 Township Board							
101-101-727	Office Supplies & Exp						
	VISA		TWP BRD/PARK	50225	01/28/2024	02/13/2024	15.99
	VISA		CLERK/TREAS/ZONING/REC	50225	01/28/2024	02/13/2024	31.56
							47.55
101-101-830	Pension Plan						
	JOHN HANCOCK LIFE INS CO	231230-A12139-JHFE-A	FEES FOR OCT/NOV/DEC 23	50214	02/01/2024	02/14/2024	15.00
	JOHN HANCOCK LIFE INS CO		OCT/NOV/DEC 2023 BENAK/FL	50214	02/01/2024	02/14/2024	941.52
							956.52
101-101-901	Publishing						
	ELK RAPIDS NEWS LLC		ZONING ADMIN ADS	50207	01/31/2024	02/14/2024	132.00
	TC RECORD-EAGLE, INC.	01242055	ZONING ADMIN AD	50223	01/31/2024	02/13/2024	321.15
							453.15
101-101-940	Equipment Rental						
	WELLS FARGO FINANCIAL	5028543526	01/29-02/28/2024	50226	02/03/2024	02/13/2024	83.60
							83.60
Total Dept. Township Board:							1,540.82
Dept: 171 Supervisor							
101-171-925	Cellular Phone						
	VERIZON WIRELESS	9955009820	12/24/2023-01/23/2024	50224	01/23/2024	02/13/2024	64.20
							64.20
Total Dept. Supervisor:							64.20
Dept: 195 Elections							
101-195-727	Office Supplies & Exp						
	BRANDON FLYNN		Install SOM Offical Ballot	50254	02/05/2024	02/27/2024	64.88
	EAST BAY CHARTER TOWN:	2024-4	WWT SHARE OF COST OF	50204	01/31/2024	02/13/2024	559.14
	EAST BAY CHARTER TOWN:	2024-5	WWT SHARE OF MISC EARLY	50204	01/31/2024	02/13/2024	88.20
	EAST BAY CHARTER TOWN:	2024-9	WWT SHARE OF EARLY VOTI	50204	02/01/2024	02/13/2024	54.76
	ELECTION SYSTEMS & SOF	CD2076246	05/01/24-04/30/25 Warranties &	50206	02/02/2024	02/14/2024	790.00
	G.J.'S RENTALS, INC	40121	CANOPY 10 X 30 FOR 02/27/20	50210	02/07/2024	02/13/2024	620.00
	PRINTING SYSTEMS, INC	232129	2 PADS OF PRESIDENTAL PRII	50265	02/09/2024	02/27/2024	28.30
	SPECTRUM PRINTERS, INC	78526	I VOTED STICKERS	50266	02/15/2024	02/27/2024	27.13
							2,232.41
101-195-860	Mileage Reimburseme						
	CHERYL GOSS		02/02-02/12/2024	50201	02/12/2024	02/13/2024	74.37
							74.37
Total Dept. Elections:							2,306.78
Dept: 209 Assessor							
101-209-727	Office Supplies & Exp						
	KCI	332053	Setup/Process Assmt Ntcs	50261	02/20/2024	02/27/2024	750.00
							750.00
101-209-728	Postage						
	KCI	332053	Setup/Process Assmt Ntcs	50261	02/20/2024	02/27/2024	46.13
							46.13

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 03/12/2024

Date: 03/01/2024

Time: 5:12 pm

Page: 2

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
101-209-807	Assessing Services						
	AD ASSESSING INC		FEB 2024	50197	02/01/2024	02/13/2024	2,525.00
							<u>2,525.00</u>
						Total Dept. Assessor:	3,321.13
Dept: 210 Attorney							
101-210-801	Legal Services						
	FAHEY SCHULTZ BURZYCH	17251	KWTR/BEAM	50208	02/02/2024	02/13/2024	11,797.50
	FAHEY SCHULTZ BURZYCH	17249	LOSSIE RD-OOSTERHOUSE	50208	02/02/2024	02/13/2024	202.50
	FAHEY SCHULTZ BURZYCH	17520	LOSSIE RD-JACOBSON	50208	02/02/2024	02/13/2024	22.00
	FAHEY SCHULTZ BURZYCH	17248	SUPERVISOR	50208	02/02/2024	02/14/2024	67.50
	FAHEY SCHULTZ BURZYCH	17248	POWER OF ATTY	50208	02/02/2024	02/14/2024	247.50
	FAHEY SCHULTZ BURZYCH	17248	VOLLMUTH	50208	02/02/2024	02/14/2024	135.00
	FAHEY SCHULTZ BURZYCH		Whitewater Twp Share of	50259	02/14/2024	02/27/2024	1,167.94
							<u>13,639.94</u>
						Total Dept. Attorney:	13,639.94
Dept: 215 Clerk							
101-215-727	Office Supplies & Exp						
	VISA		CLERK/TREAS/ZONING/REC	50225	01/28/2024	02/13/2024	233.53
							<u>233.53</u>
101-215-901	Publishing						
	TC RECORD-EAGLE, INC.	01242055	01/09/24 MTG SYNOPSIS	50223	01/31/2024	02/13/2024	133.95
							<u>133.95</u>
						Total Dept. Clerk:	367.48
Dept: 253 Treasurer							
101-253-727	Office Supplies & Exp						
	NETLINK BUSINESS SOLUTI	147981	TONER CARTRIDGE	50220	02/12/2024	02/14/2024	84.74
	VISA		CLERK/TREAS/ZONING/REC	50225	01/28/2024	02/13/2024	10.88
							<u>95.62</u>
						Total Dept. Treasurer:	95.62
Dept: 265 Township Hall & Groun							
101-265-740	Operating Expense &						
	MCCARDEL CULLIGAN WATI	58569TN	2 BOTTLES WATER PLUS	50216	01/29/2024	02/13/2024	19.00
							<u>19.00</u>
101-265-810	Janitorial Services						
	KIM FINCH		JAN & FEB 2024	50262	02/27/2024	02/27/2024	175.00
							<u>175.00</u>
101-265-811	Waste Removal Servi						
	GFL ENVIRONMENTAL	0064468265	FEB 2024	50211	01/31/2024	02/13/2024	25.21
							<u>25.21</u>
101-265-845	Snowplowing Service						
	STEVE'S LAWN CARE LLC	493812	01/10-01/24/2024	50222	01/31/2024	02/13/2024	530.00
							<u>530.00</u>
101-265-851	Internet/Website						
	NETLINK BUSINESS SOLUTI	148034	43 MS 365 E-MAIL BOXES	50263	02/20/2024	02/27/2024	215.00
							<u>215.00</u>
101-265-922	Electricity						
	CONSUMERS ENERGY	206436440059	01/09-02/07/2024	50203	02/07/2024	02/13/2024	145.67
							<u>145.67</u>
101-265-923	Electric Heat						
	CONSUMERS ENERGY	206436440060	01/09-02/07/2024	50203	02/07/2024	02/13/2024	538.30

Bills for Approval 03/12/2024

Page: 3

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							538.30
101-265-930	Facility Repairs/Maint						
	BRANDON FLYNN		Remove Non-Functioning Water	50254	02/03/2024	02/27/2024	97.32
	PAUL DAVIS		DEPOSIT FOR REPAIR BROKE	50264	02/08/2024	02/27/2024	720.00
	VOLTAGE ELECTRIC	7650	DISCONNECT CEILING HEAT II	50269	02/07/2024	02/27/2024	141.79
							959.11
101-265-931	Office Equipment Rep						
	NETLINK BUSINESS SOLUTI	147937	01/29/24-04/29/24 MAINT AGRM	50220	01/30/2024	02/13/2024	1,161.88
							1,161.88
						Total Dept. Township Hall & Grounds:	3,769.17
Dept: 276 Cemetery							
101-276-922	Electricity						
	CONSUMERS ENERGY	204745940031	01/09-02/07/2024	50203	02/07/2024	02/13/2024	29.24
							29.24
						Total Dept. Cemetery:	29.24
Dept: 400 Planning Commission							
101-400-804	Professional Services						
	NORTH PLACE PLANNING LI		18 HOURS MASTER PLAN	50221	02/07/2024	02/13/2024	1,950.00
							1,950.00
						Total Dept. Planning Commission:	1,950.00
Dept: 405 Zoning Administrator/F							
101-405-727	Office Supplies & Exp						
	VISA		CLERK/TREAS/ZONING/REC	50225	01/28/2024	02/13/2024	66.27
							66.27
						Dept. Zoning Administrator/Planning:	66.27
Dept: 410 Zoning Board of Appea							
101-410-880	Education & Training						
	MICHIGAN TOWNSHIPS ASS		4/22/24 DEFINING TOWNSHIP	50217	02/14/2024	02/14/2024	125.00
							125.00
						Total Dept. Zoning Board of Appeals:	125.00
						tal Fund GENERAL FUND:	55,120.04
Fund: 203 ROAD FUND							
Dept: 446 Road Right of Way							
203-446-921	Street Lights						
	CHERRYLAND ELECTRIC CC		M72 & MOORE RD	50200	01/24/2024	02/13/2024	24.24
	CHERRYLAND ELECTRIC CC		M72 & SKEGEMOG PT RD	50200	01/24/2024	02/13/2024	24.24
	CHERRYLAND ELECTRIC CC		M72 & COOK RD	50200	01/24/2024	02/13/2024	15.13
	CONSUMERS ENERGY	205991713985	01/01-01/31/2024	50203	01/31/2024	02/13/2024	66.34
	CONSUMERS ENERGY	206703320908	01/01-01/31/2024	50203	01/31/2024	02/13/2024	15.84
							145.79
						Total Dept. Road Right of Way:	145.79
						Total Fund ROAD FUND:	145.79
Fund: 206 FIRE FUND							
Dept: 336 Fire Dept							
206-336-727	Office Supplies & Exp						
	NETLINK BUSINESS SOLUTI	147902	E-MAIL ISSUES	50220	01/29/2024	02/14/2024	325.00
							325.00

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 03/12/2024

Date: 03/01/2024

Time: 5:12 pm

Page: 4

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
206-336-739	Fuel & Oil FUELMAN	65909767995401	JAN 2024 FUEL EXPENSE	50260	02/05/2024	02/27/2024	361.41
							361.41
206-336-804	Professional Services GRAND TRAVERSE CO TRE/ VERIZON WIRELESS	1001740 9955009820	CREWFORCE DEVICE MAINT. 12/24/2023-01/23/2024	50213 50224	01/10/2024 01/23/2024	02/14/2024 02/13/2024	100.00 40.01
							140.01
206-336-811	Waste Removal Servi GFL ENVIRONMENTAL	0064467500	FEB 2024	50211	01/31/2024	02/13/2024	12.60
							12.60
206-336-830	Pension Plan JOHN HANCOCK LIFE INSURANCE JOHN HANCOCK LIFE INSURANCE	20231230-A12139-JHFE-A	FEES FOR OCT/NOV/DEC 23 OCT/NOV/DEC 2023 BENAK/FL	50214 50214	02/01/2024 02/01/2024	02/14/2024 02/14/2024	7.50 1,816.61
							1,824.11
206-336-845	Snowplowing Service STEVE'S LAWN CARE LLC	493813	01/10-01/24/2024	50222	01/30/2024	02/13/2024	270.00
							270.00
206-336-851	Internet/Website CHARTER COMMUNICATION	005358201020124	02/01-02/29/2024	50199	02/01/2024	02/13/2024	89.99
							89.99
206-336-880	Education & Training MUNSON MEDICAL CENTER VISA		CPR CLASS CARDS & ACLS Renewal Course-Flynn	50219 50225	12/31/2023 01/28/2024	02/13/2024 02/13/2024	25.50 160.00
							185.50
206-336-920	Natural Gas DTE ENERGY		01/23-02/21/2024	50257	02/22/2024	02/27/2024	107.90
							107.90
206-336-922	Electricity CONSUMERS ENERGY	204745940030	01/09-02/07/2024	50203	02/07/2024	02/13/2024	373.81
							373.81
206-336-924	Telephone CHARTER COMMUNICATION	005358201020124	02/01-02/29/2024	50199	02/01/2024	02/13/2024	99.98
							99.98
206-336-925	Cellular Phone BRANDON FLYNN		FEB 2024	50198	02/01/2024	02/13/2024	50.00
							50.00
206-336-932	Equipment Repair & Maint MUNICIPAL EMERGENCY	IN2000979	SCBA FLOW TESTING, FUEL	50218	01/31/2024	02/13/2024	520.00
							520.00
206-336-933	Vehicle Repair & Maint CLASSIC MOTOR SPORTS CSI EMERGENCY APPARATUS KEN'S BODY SHOP OF ELK RIVER THIRLBY AUTOMOTIVE VISA	20724152 70034 00118 364-6140	REPLACEMENT SNOWMOBILE TANKER 3 ANNUAL PUMP TEST BRUSH 3-2 TOW BACK TO FORD F150 BATTERY CABLES ACLS Renewal Course-Flynn	50202 50256 50215 50268 50225	02/05/2024 02/19/2024 02/02/2024 02/20/2024 01/28/2024	02/13/2024 02/27/2024 02/13/2024 02/27/2024 02/13/2024	174.99 714.50 160.00 72.85 261.96
							1,384.30
Total Dept. Fire Dept:							5,744.61
Total Fund FIRE FUND:							5,744.61

Fund: 208 PARK FUND

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 03/12/2024

Date: 03/01/2024

Time: 5:12 pm

Page: 5

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Dept: 756 Township Park							
208-756-740	Operating Expense &						
	GILL-ROY'S HARDWARE 673	2401-948220	MISC SUPPLIES	50212	01/30/2024	02/13/2024	124.54
	GILL-ROY'S HARDWARE 673	2401-929968	WOOD FILLER	50212	01/25/2024	02/13/2024	13.69
							138.23
208-756-830	Pension Plan						
	JOHN HANCOCK LIFE INSURANCE	20231230-A12139-JHFE-A	FEES FOR OCT/NOV/DEC 23	50214	02/01/2024	02/14/2024	7.50
	JOHN HANCOCK LIFE INSURANCE		OCT/NOV/DEC 2023 BENAK/FL	50214	02/01/2024	02/14/2024	1,090.37
							1,097.87
208-756-922	Electricity						
	CONSUMERS ENERGY	201453294760	01/10-02/08/2024	50203	02/08/2024	02/14/2024	75.94
	CONSUMERS ENERGY	201453294759	01/10-02/08/2024	50203	02/08/2024	02/14/2024	49.79
							125.73
208-756-925	Cellular Phone						
	VISA		TWP BRD/PARK	50225	01/28/2024	02/13/2024	14.00
							14.00
208-756-970	Capital Expenditure						
	FLEIS & VANDENBRINK	68486	SERVICES THRU 1/27/2024	50209	02/08/2024	02/13/2024	12,800.00
							12,800.00
Total Dept. Township Park:							14,175.83
Total Fund PARK FUND:							14,175.83
Fund: 209 RECREATION FUND							
Dept: 757 Recreation							
209-757-727	Office Supplies & Exp						
	VISA		CLERK/TREAS/ZONING/REC	50225	01/28/2024	02/13/2024	14.67
							14.67
209-757-830	Pension Plan						
	JOHN HANCOCK LIFE INSURANCE		OCT/NOV/DEC 2023 BENAK/FL	50214	02/01/2024	02/14/2024	121.16
							121.16
209-757-922	Electricity						
	CONSUMERS ENERGY	206436440058	01/09-02/07/2024	50203	02/07/2024	02/13/2024	29.24
	CONSUMERS ENERGY	202343229522	01/23-02/20/2024	50255	02/20/2024	02/27/2024	51.20
							80.44
Total Dept. Recreation:							216.27
Fund RECREATION FUND:							216.27
Fund: 210 AMBULANCE FUND							
Dept: 651 Ambulance							
210-651-811	Waste Removal Servi						
	GFL ENVIRONMENTAL	0064467500	FEB 2024	50211	01/31/2024	02/13/2024	12.61
							12.61
210-651-845	Snowplowing Service						
	STEVE'S LAWN CARE LLC	493813	01/10-01/24/2024	50222	01/30/2024	02/13/2024	270.00
							270.00
210-651-920	Natural Gas						
	DTE ENERGY		01/23-02/21/2024	50257	02/22/2024	02/27/2024	107.91
							107.91
210-651-922	Electricity						
	CONSUMERS ENERGY	204745940030	01/09-02/07/2024	50203	02/07/2024	02/13/2024	373.81

Bills for Approval 03/12/2024

Page: 6

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
							373.81
						Total Dept. Ambulance:	764.33
						Fund AMBULANCE FUND:	764.33
Fund: 750	PAYROLL CLEARING F						
Dept: 000							
750-000-258	Accrued Payroll Tax:						
EFTPS		270443141758734	1/26/2024 PAYROLL	50205	01/31/2024	02/13/2024	2,863.02
EFTPS		270444542223173	02/09/2024 PAYROLL	50258	02/14/2024	02/27/2024	2,888.55
STATE OF MICHIGAN - TREA		SMIBUS010663972	01/12/24 & 01/26/24 PAYROLLS	50267	02/14/2024	02/27/2024	1,002.24
							6,753.81
						Total Dept. 000:	6,753.81
						PAYROLL CLEARING FUND:	6,753.81
						Grand Total:	82,920.68

Blank Page

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 2.28.2024
Re: Campground & Park Improvement Project Needs 3.12.2024

Board Members –

This business item is presented to allow Trustee Don Glenn and/or Ron Popp a forum to the Board to discuss any relevant matters regarding the camping park or the Park Improvement Project.

- 1) Any park business that needs board attention.

Respectfully submitted,



Recording Secretary
Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Memo

To: Mr. Eric Snidersich
VP Operations Mobile Medical Response (MMR)
CC: Whitewater Township Board
Date: 02.28.2024
Re: Counter Offer No. 2 - Ambulance Vin # 1GB9G5B68A1119335

Eric –

Thank you for taking the time with me to talk this proposed sale through, I appreciate your time. Considering the Stryker power load lift system has an expected lifespan of seven years, and the current unit installed in the Whitewater Township is nearing five-years old, the \$4,500.00 figure you are comfortable with seems reasonable.

In accordance with the Whitewater Township Policy and Procedure Manual Section 4 Subsection 4.6 (d) Disposal of Fixed Assets Counter Offer No. 2 – ambulance vin # 1GB9G5B68A1119335 will be presented to the Whitewater Township Board for approval as a negotiated sale. Completion of this sale will release all of Whitewater Township's rights of ownership to the ambulance and all of the equipment in use on it at the December 1, 2023 termination of the 2021 Motor Vehicle Lease.

Motion to sell the 2010 Type III Chevrolet 4500 Marque Ambulance VIN # 1GB9G5B68A1119335 and all of its on-board equipment, listed or not to, Mobile Medical Response, 834 South Washington Avenue, Saginaw, Michigan 48601 for \$48,475.00.

Counter Offer No. 2:

Type III 2010 Chevrolet 4500 Marque Ambulance	\$20,000.00
VIN: 1GB9G5B68A1119335 Mileage 102538	
One used Zoll X Series 12 lead heart monitor	\$12,000.00
One used Lucas 3 chest compression device	\$10,000.00
One Stryker power load lift system	\$4,500.00
One used Stryker Power Cot XL	\$5,000.00
Assorted ambulance soft supplies	\$5,000.00
2010 Physio Control LifePak15 S/N 3903717	(\$3,025.00)
Lucas 2 Chest Compression unit – non certified	<u>(\$5,000.00)</u>
Total	\$48,475.00

Accepted by: _____ Dated: _____

Respectfully submitted,

A handwritten signature in black ink, appearing to be "R. J. [unclear]", written in a cursive style.

Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

MEMO

To: Whitewater Township Board

From: Fire Chief Brandon Flynn

Date: February 21, 2024

Subject: Sale of 1969 AM General

On February 5, 2024 the new Ram 5500 Brush Truck was placed in service to replace both existing brush trucks in service at the fire department.

With permission of the Whitewater Township Board, the Fire Chief is requesting to sell the old Brush 3 unit on GOVDEALS.net, which is a government surplus auction website. Whitewater Township has an existing account with Govdeals.net and items on this website are offered to both public and private bidders in the USA and Canada.

All of the equipment has been removed and transferred to the new Brush Truck and this vehicle is ready to be auctioned.

1969 AM General, VIN #052522279

An appropriate motion would be:

Permit Chief Flynn to sell the 1969 AM General on Govdeals.net auction website with no reserve price set.



Committed to proudly serving the community with professionalism and integrity.

Blank Page

Brandon Flynn
7901 Pinedale Dr.
Williamsburg, MI 49690

February 20, 2024

Ron Popp
Whitewater Township Supervisor
PO Box 159, 5777 Vinton Rd.
Williamsburg, MI 49690

Mr. Popp,

Please accept this letter of resignation from my position of Whitewater Township Fire Chief effective March 31, 2024.

I would like to thank the Township Board for entrusting me with this important position for the past six years and I hope that I have made a positive impact in this organization and community.

I will remain on staff as a firefighter to ensure a smooth transition.

Respectfully,

A handwritten signature in blue ink that reads "Brandon G. Flynn". The signature is written in a cursive style with a large initial "B" and a stylized "G".

Brandon G Flynn

Blank Page

Date: January 15th, 2024

To: Whitewater Township Board

From: Rachel Steelman, PC Chairperson (Term Exp. 12/31/2024)

Subject: Planning Commission Resignation

I am writing to submit my resignation from the Planning Commission, effective March 15th, 2024. It has been an honor to serve in this capacity, and I am sincerely grateful for the opportunities to learn, meet amazing people, and contribute to the sense of service within our community.

In accordance with the Planning Commission bylaws, I am providing a 60-day notice to ensure a smooth transition. I also formally request that the Township Board expeditiously fill my seat, allowing the Planning Commission to continue its vital work with a full complement of members.

I appreciate the support and collaboration during my time on the commission and look forward to witnessing its continued success in the future.

Thank you for understanding, and I wish the Planning Commission ongoing achievements.

Sincerely,



Rachel Steelman

Blank Page



COUNTY ROAD IMPROVEMENT AGREEMENT BETWEEN
THE GRAND TRAVERSE COUNTY ROAD COMMISSION AND WHITEWATER TOWNSHIP

Brine Agreement

	Miles	Estimated Cost	GTCRC 50%	Twp 50%/ALL
County Maintained	19.72	\$32,110.08	\$16,055.04	\$16,055.04
Non County	1.14	\$1,856.26		\$1,856.26
Undefined		\$0.00		\$0.00
Total Miles	20.86			
Grand Total				\$17,911.30

(The formula for the estimated cost is $1900 * 0.857 * \text{Amt of Miles}$)

- _____ Whitewater Township has chosen _____ (number) applications of brine.
_____ Whitewater Township has chosen not to brine.
_____ The road list has been reviewed and there are no changes. **(please initial)**

The Board of County Road Commissioners' policy is to provide a 50% match for two (2) brine applications on county maintained gravel roads, with the Township paying 50%. The Township will pay 100% for all seasonal, public access roads requested and for any additional applications after two (2).

This proposal is for the summer of 2024. Please return by March 15, 2024 to schedule the first application. The first application is expected to take place towards the middle to end of April. The second application will be towards the middle to end of June. Both applications are weather permitting.

*The above amounts are based on the 2024 bid and are close approximations of costs to be incurred. Invoices will be based on actual costs billed to GTCRC which may vary from the estimates above.

Enclosed are road listings/approximated distances and maps of the areas to be brined. If any discrepancies are discovered, please contact us at your earliest convenience.

PLEASE CHOOSE THE ROADS YOUR TOWNSHIP WOULD LIKE BRINE APPLIED TO AND HOW MANY APPLICATIONS. PLEASE NOTE - DISTANCE COULD BE DIFFERENT THAN IN YEARS PAST, DUE TO OUR IMPROVEMENT IN MAPPING AND ACCURACY.

Township Supervisor

Dated

Township Clerk

Dated

Manager, GTCRC

Dated

Ownership	Road Name	To Destination	From Destination	Legal System	Length_miles
Whitewater Twp	Bunker Hill Rd	Williamsburg Rd	Twp Line	County Local	2.29
Whitewater Twp	Crisp Rd	Williamsburg Rd	Twp Line	County Local	1.25
Whitewater Twp	Drake Lane	Skegemog Rd	Kardes Rd	County Local	0.12
Whitewater Twp	Farrell Rd	Broomhead Rd	Hursh Rd	County Local	0.5
Whitewater Twp	Gay Rd	Munro Rd	Elk Lake Rd	County Local	0.5
Whitewater Twp	Guernsey Lake Rd	Broomhead Rd	Seasonal Rd Sign	County Local	0.52
Whitewater Twp	Hursh Rd	Broomhead Rd	Farrell Rd	County Local	0.49
Whitewater Twp	Lackey Rd	Truax Lake Rd	Twp Line	County Local	0.87
Whitewater Twp	Lake Side Trl	Pavement	Brine Stake	County Local	0.36
Whitewater Twp	Lossie Rd	Skegemog Point Rd	Twp Line	County Local	0.99
Whitewater Twp	Moore Rd	Crisp Rd	Bunker Hill Rd	County Local	2.51
Whitewater Twp	N Broomhead Rd	Farrell Rd	Twp Line	County Local	5.15
Whitewater Twp	Park Rd	Elk Lake Rd	Brine Stake	County Local	0.55
Whitewater Twp	Park Rd	Elk Lake Rd	Brine Stake	County Local	0.82
Whitewater Twp	Sand Lakes Rd	Broomhead Rd	Seasonal Rd Sign	County Local	0.38
Whitewater Twp	Townline Rd	Elk Lake Rd	End	County Local	0.44
Whitewater Twp	Vinton Rd	O Dell Rd	Seasonal Rd Sign	County Local	0.52
Whitewater Twp	Watson Rd	Skegemog Rd	Brine Stake	County Local	0.59
Whitewater Twp	Whitney Rd	Vinton Rd	Broomhead Rd	County Local	0.87
Whitewater Twp	O Dell Rd	Vinton Rd	Broomhead Rd	County Local - Seasonal	0.64
Whitewater Twp	Samels Rd	Deal Rd	Brine Stake	County Local - Seasonal	0.25
Whitewater Twp	Samels Rd	Broomhead Rd	Brine Stake	County Local - Seasonal	0.25

Totals	Length in miles
Whitewater Twp	20.86
County Local	19.72
County Local - Seasonal	1.14
Grand Total	20.86

Memo

To: Whitewater Township Board
From: Ron Popp
CC:
Date: 3.04.2024
Re: Planning Commission Appointments – Denise Peltonen

Colleagues,

I am recommending:

Denise Peltonen, 10610 Elk Lake Road, Williamsburg, Michigan 49690 to a partial 3-year position on the Whitewater Township Planning Commission vacated by Steelman and ending December 31, 2024. This recommendation is in accordance with Public Act 33 of 2008, MCL 125.3815 Section 15 and Whitewater Township General Ordinance Number 42, Section 102.

An appropriate motion may look like:

A motion to confirm the recommendation of the Supervisor appointing Denise Peltonen to a partial 3-year term position on the Whitewater Township Planning Commission. The term shall end December 31, 2024.

Roll Call Vote

Respectfully submitted,



Ron Popp
FOIA Coordinator
Board of Review Recording Secretary
Whitewater Township Supervisor



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690 (231)
267-5141 • FAX (231) 267-9020

APPLICATION FOR APPOINTMENT

Date of Application: 02/29/2024

Name: Peltonen Denise A
Last First Middle Initial

Address: 10610 Elk Lake Rd City: Williamsburg Zip: 49690

Telephone: (Home) _____ (Cell) 231, 714, 0405

E-Mail Address: migovernment2@gmail.com

What Committees and/or Boards are you interested in?

(Select as many as you like)

Board of Review: _____ Park & Recreation Advisory Committee: _____

Planning Commission: ☒ _____ Zoning Board of Appeals: _____

Are you a Whitewater Township Resident? ☒ Yes ☐ No

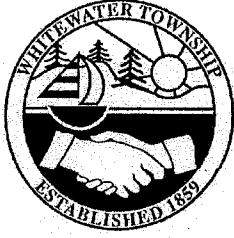
Are you a Land Owner in Whitewater Township? ☒ Yes ☐ No

Are you a Qualified Elector of the Township? ☒ Yes ☐ No

As defined by the 1963 Michigan Constitution, as amended by the 26th Amendment of the U.S. Constitution

Please describe your interest in the selected committee/board and how you feel your expertise and contribution would benefit the group:

The Planning Commission is in the process of updating the Master Plan. I have been involved
as a citizen with the community survey and the open houses. I'd like to contribute by finishing the
Master Plan and starting the process of the township's approval of the zoning ordinances.
My strongest contribution will be the timely research on topics or agenda items before the
Planning Commission.



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690 (231)
267-5141 • FAX (231) 267-9020

Please provide any other information you wish to share.

A 13 year resident of the township operating a small fruit farm with my husband. I have read the
MTA Township Planning and Zoning Guide and attended nearly every P C meeting in the past
2.5 years either in person or on zoom.

Complete, sign, and return this application to:

Whitewater Township Supervisor
P.O. Box 159, 5777 Vinton Road,
Williamsburg MI 49690,
Fax 231-267-9020

Email: supervisor@whitewatertownship.org

Denise A. Peltonen
Applicant Signature

2/29/2024
Date

Blank Page

Memo

To: Whitewater Township Board of Trustees

CC: None

Date: 3.01.2024

Re: Schedule Work Session to Review of Zoning Administrator Resumes

Board Members –

Please bring you calendars we have four possible resumes to review. I also recommend we review the Fire Chief's Job Description at the same event. This business item asks the Clerk to provide the current Whitewater Township Fire Chief job description for review.

Respectfully submitted,



Recording Secretary
Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township