

**Whitewater Township Board
Minutes of Special Meeting held July 18, 2023**

Call to Order

Supervisor Popp called the meeting to order at 10:30 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board members present in person: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth, Popp

Board members absent: None

Others present in person: Planner Randy Mielnik and 1 other

Others present via Zoom: 1

Set/Adjust Meeting Agenda

Park AED, Girl Scout library book house, and update of electrical system at park added under Discuss Park/Recreation Items.

Declaration of Conflict of Interest

None

Public Comment

Public comment began at 10:32 a.m.

Randy Mielnik
Connie Hymore
Vicki Beam

Public comment ended at 10:42 a.m.

Agenda Items as Listed in Special Meeting Notice**REVIEW/APPROVE NETWORKS NORTHWEST CONTRACT 1730 AND OTHER
07/12/2023 PC MEETING HIGHLIGHTS**

Motion by Goss to approve Networks Northwest Contract 1730 in the amount of \$2,415 for project deliverables as described in Attachment A, with amendment of commencement and completion dates in Paragraph II as agreed to by Networks Northwest; second by Vollmuth.

Discussion followed.

Paragraph II dates will be changed to 7/18 commencement date and 8/7 completion date.

Goss added to the motion: And to authorize the supervisor or clerk to sign the contract.

Vollmuth consented to the addition.

Roll call vote: Vollmuth, yes; Benak, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

Discussion followed regarding the planning commission RFP.

Popp will prepare a draft of a policy regarding how contracts are handled.

Regarding the planning commission master plan budget, Goss noted she will be presenting budget amendments at the 08/08/2023 township board meeting.

The planning commission/planner will provide a document forecasting master plan expenses through the end of the current fiscal year. Vollmuth will make sure it is on the September agenda.

Rebant requested the master plan update be one of the board's top priorities for this fiscal year. The planning commission wants to stay focused; asking a lot of hours of volunteers.

There was brief discussion of the board reading the first four chapters of the proposed master plan.

DISCUSS PARK/RECREATION ITEMS RE: CAMPING PARK OPERATION/IMPROVEMENT PROJECT 842850

Motion by Glenn to purchase an automated external defibrillator (AED), accessory components, and an ANSI compliant first aid kit to be installed at the township park, in an amount not to exceed \$2,600, to which \$2,330 of this expense is reimbursed via the 07/14/2023 Grand Traverse Band of Ottawa and Chippewa Indians 2% tribal grant; second by Vollmuth.

Glenn noted Flynn will do the training.

Discussion followed.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.

Motion by Glenn to approve Girl Scout Troop #8745 request for permission to install a free library book house at Hi Pray Park with the specific location to be determined by the Parks and Recreation Manager who will also coordinate the installation date with their troop leader; second by Benak.

Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.

Glenn reported on electrical system issues at the park, said he is doing some exploratory work and will bring a board item in the future.

Board Comments/Discussion

Vollmuth noted she will be replacing Rebant on the Resident Outreach Subcommittee.

Popp invited board members to submit names for the planning commission.

Public Comment

Public comment began at 12:15 p.m.

Connie Hymore

Public comment ended at 12:17 p.m.

Adjournment

Motion by Benak to adjourn; second by Vollmuth. Roll call vote: Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes. Glenn, yes.

Meeting adjourned at 12:18 p.m.

Cheryl A. Goss
Whitewater Township Clerk