

**Whitewater Township Board  
Minutes of Special Meeting held May 23, 2023**

**Call to Order**

Supervisor Popp called the meeting to order at 9:01 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

**Roll Call of Board Members**

Board members present in person: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth, Popp

Board members absent: None

Others present in person: None

Others present via Zoom: Not available.

**Set/Adjust Meeting Agenda**

Popp requested to add purchase of deputy supervisor computer.

Added as Item #4.

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Agenda Items as Listed in Special Meeting Notice****APPROVAL OF CONTRACT 842850 AND CHANGE ORDER NO. 1**

*Motion by Vollmuth to approve the Whitewater Township boat ramp expansion contract 842850 for discussion purposes; second by Popp.*

*There was no vote on the motion.*

*The motion and second were rescinded.*

*Motion by Benak to approve Change Order No. 1 in the total amount of \$39,562.64; second by Glenn.*

*Popp added to the motion: For Contract 842850.*

*Glenn re-seconded the motion.*

*Roll call vote: Vollmuth, yes; Benak, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.*

**UPDATE ON MODIFICATIONS TO F&V PROFESSIONAL SERVICES AGREEMENT**

*Motion by Popp that the communication route goes through the project manager and then to the board; second by Vollmuth.*

*Roll call vote: Goss, no; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.*

*Motion by Popp authorizing supervisor to sign Amendment No. 1 to Professional Services Agreement for Whitewater Township Park final engineering for Waterways grant improvement dated 05/18/2023; second by Glenn.*

*Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.*

#### **ANY MATTER PERTAINING TO PARKS & RECREATION OPERATION**

*Motion to approve park ranger Alexandria DeVol pay rate as presented for the 2023 park season; second by Vollmuth.*

*Roll call vote: Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes; Glenn, yes. Motion carried.*

Glenn noted the need for a laptop for the park manager.

*Motion by Glenn to purchase a laptop and accessories for Andrew Butler parks and rec manager in an amount not to exceed \$1,250; second by Vollmuth.*

*Glenn wishes to change the amount in the motion to “not to exceed \$1,850.”*

*Vollmuth re-seconded the motion.*

*Roll call vote: Glenn, yes; Popp, yes; Benak, yes; Goss, yes; Vollmuth, yes. Motion carried.*

Benak wants to add #5 for Trustee Glenn and Vollmuth purchase of laptops.

There was no objection.

Goss noted the budget document shows \$1,500 in 208-756-727 for park manager laptop.

#### **PURCHASE ORDER 5775 FOR DEPUTY SUPERVISOR COMPUTER**

*Motion by Popp to approve purchase of deputy supervisor computer and software not to exceed \$1,200; second by Benak.*

Goss noted budget document showing this purchase will be expensed to 101-171-727.

*Roll call vote: Benak, yes; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.*

#### **LAPTOPS FOR TOWNSHIP BOARD TRUSTEES**

*Motion by Glenn to approve the purchase of two laptops and accessories for Heidi Vollmuth and Don Glenn in an amount not to exceed \$3,700; second by Popp.*

*Roll call vote: Popp, yes; Benak, yes; Vollmuth, yes; Goss, yes; Glenn, yes. Motion carried.*

**Board Comments/Discussion**

Brief discussion of who will take down the sign at Hi Pray Park; Popp volunteered.

**Public Comment**

None

**Adjournment**

*Motion by Benak to adjourn; second by Vollmuth. Roll call vote: Vollmuth, yes; Goss, yes; Glenn, yes; Benak, yes; Popp, yes.*

Meeting adjourned at 9:51 a.m.

Cheryl A. Goss  
Whitewater Township Clerk