

WHITEWATER TOWNSHIP BOARD
AGENDA REGULAR MEETING – AUGUST 08, 2023
9:00 a.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

At this time, the Board invites everyone to silence their electronic devices.

Whitewater Zoom is inviting you to a scheduled Zoom meeting.

Whitewater Zoom is inviting you to a scheduled Zoom meeting.

Topic: Whitewater Township Board Meeting

Time: Aug 8, 2023 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/83447431615?pwd=Q2hob0EwTUvcTZ4TjJGUG5vWDB5Zz09>

Meeting ID: 834 4743 1615, Passcode: 188417

Dial by your location: +1 646 931 3860 US, +1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago), +1 646 558 8656 US (New York), +1 720 707 2699 US (Denver)

Find your local number: <https://us06web.zoom.us/j/kgW32bIID>

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the Township Clerk at 231.267.5141 Ext. 24 at least 5 days in advance of the meeting.

- A. Call to Order /Pledge of Allegiance**
- B. Roll Call of Board Members**
- C. Set/Adjust Meeting Agenda**
- D. Declaration of Conflict of Interest**

- E. Public Comment.** Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
 - 1. Comments shall be directed to the board, with questions directed to the chair.
 - 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 - 3. Persons may address the board on matters that are relevant to township government issues.
 - 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
 - 5. In order to avoid unscheduled debates, the board generally will not comment or respond to public comment. Silence or non-response from the board should not be interpreted and disinterest by the board.

F. Public Hearing – None

G. Reports/Presentations/Announcements/Comments

1. County Board of Commissioners -
2. Fire Department Report – See consent calendar
3. Planning Commission Report – See consent calendar
4. Parks & Recreation Advisory Committee Report – See consent calendar

###

H. Consent Calendar

Receive and File

1. Supervisor's Report for July 2023
2. Clerk's Report for July 2023
3. Treasurer Report July 2023
4. Trustee Vollmuth's July 2023 Report
5. Trustee Glenn's July 2023 Report
6. Zoning Administrator's Report for July 2023
7. Mobile Medical Response's June 2023 Activity Report
8. Fire Department June 2023 Report
9. Planning Commission July 2023 Report
10. Historical Society July 2023 Report.
11. Park & Recreation Report July 2023
12. PC Minutes
 - a. PC Special Meeting Resident Outreach Subcommittee 2023.05.31.
 - b. PC Regular Meeting 2023.06.07
13. PRAC – July 2023 minutes not yet approved.

Correspondence

1. Proposed Credit Card Policy 7.2023
2. Planning Commission Computers 7.26.2023
3. Mielnik Emails
4. Goss Email
5. Meeting Recordings 7.26.2023
6. AED Purchase 2 Percent Grant Glenn 7.18.2023
7. Free Library 7.18.2023 Glenn
8. Benak Email
9. Michigan Department of Treasury
10. Vollmuth Handout
11. Mielnik Email
12. FOIA Request S-22
13. Grand Traverse County Sheriff – June 2023

Minutes for Approval

1. Whitewater Township Regular Board Meeting Draft Minutes 2023.07.11
2. Whitewater Township Special Board Meeting Draft Minutes 2023.07.18

Bills for Approval

1. Approval of Alden State Bank Vouchers # 49368 to 49485

Budget Amendments First Quarter Budget Amendments.**Revenue & Expenditure Report**

1. Revenue Expense Report Rev to 5.31.2023 Exp to 06.31.2023

###

I. Unfinished Business

1. Camping Park Questions
2. Proposed Civil Infraction Ordinance
3. Review Adopt Code Enforcement Manual
4. Approve Complaint Form
5. Approve Ordinance Enforcement Officer Job Description
6. Subcommittee Wages

###

J. New Business –

1. Fire Helmet Purchase
2. Planning Commission Items
3. Snow Removal Specifications
4. Master Plan Chapter 1 thru 4
5. NB 5 - Resignation Letter 07-25-2023

£££

K. Tabled Items

1. None

L. Board Comments/Discussion**M. Announcements**

1. Regular Township Board Meeting September 12, 2023

N. Public Comment**O. Adjournment**

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141.

Blank Page

To: Whitewater Township Board

From: Ron Popp, Township Supervisor

Date: 8.08.2023

Re: Proposed Consent Calendar August 8, 2023 Whitewater Township Board Meeting

Consent Calendar

Receive and File

1. Supervisor's Report for July 2023
2. Clerk's Report for July 2023
3. Treasurer Report July 2023
4. Trustee Vollmuth's July 2023 Report
5. Trustee Glenn's July 2023 Report
6. Zoning Administrator's Report for July 2023
7. Mobile Medical Response's June 2023 Activity Report
8. Fire Department June 2023 Report
9. Planning Commission July 2023 Report
10. Historical Society July 2023 Report.
11. Park & Recreation Report July 2023
12. PC Minutes
 - a. PC Special Meeting Resident Outreach Subcommittee 2023.05.31.
 - b. PC Regular Meeting 2023.06.07
13. PRAC – July 2023 minutes not yet approved.

Correspondence

1. Proposed Credit Card Policy 7.2023
2. Planning Commission Computers 7.26.2023
3. Mielnik Emails
4. Goss Email
5. Meeting Recordings 7.26.2023
6. AED Purchase 2 Percent Grant Glenn 7.18.2023
7. Free Library 7.18.2023 Glenn
8. Benak Email
9. Michigan Department of Treasury
10. Vollmuth Handout
11. Mielnik Email
12. FOIA Request S-22
13. Grand Traverse County Sheriff – June 2023

Minutes for Approval

1. Whitewater Township Regular Board Meeting Draft Minutes 2023.07.11
2. Whitewater Township Special Board Meeting Draft Minutes 2023.07.18

Bills for Approval

1. Approval of Alden State Bank Vouchers # 49368 to 49485

Budget Amendments First Quarter Budget Amendments.**Revenue & Expenditure Report**

1. Revenue Expense Report Rev to 5.31.2023 Exp to 06.31.2023
- 1.

£££

Whitewater Township Supervisor's Report

July 2023

1) Citizen observations:

- A. STR Complaints – At least three were received this month. Concerns range from excessive noise to on street parking and/or on other people's property. Most want the Township to be aware of what is happening, some seek enforcement of our ordinance. Whitewater Township's Zoning Ordinance does not allow the use except for bed and breakfast business that comply with the zoning ordinance so enforcement so be taking place.
- B. Moore Road powerline construction and tree clearing work continues. All the work appears to be in right of way. Removal of the trees thus far reveal the vast elevation differences present in area.
- C. Baggs Road Boat Launch – parking on both sides of the narrow shoulder less road is cause for safety concerns. The township will seek cost estimates for the installation of no parking and moving the parking ordinance number 63 forward.
- D. Non-permitted structures, signs, and travel trailer affixtures continue to be noted throughout the Township. I would expect the Zoning Administrator to be very busy.

2) Office duties:

A. Meetings:

- 1) Attended the monthly Supervisor's meeting. Management, personnel, and financial health of the Grand Traverse County Road Commission was the focus of the conversation. Seems like the organization has been operating without a finance director for several months.
- 2) July Board of review was held on the afternoon of the 18th. Thank you to Tammy, Brenda, and Eric, the Board of Review members, who took time away from work to serve the community.
- 3) Participated in a Special Township Board meeting on the morning of the 18th. Park and master plan items were discussed during the gathering.
- 4) Attended the Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant Media Event with Fire Chief Brandon Flynn and Trustee Don Glenn. Both gentlemen wrote grant applications that were selected for funding during this cycle. The Grand Traverse Band granted more than \$600K for the spring 2023 cycle to various groups throughout Leelanau, Grand Traverse, Antrim and Charlevoix Counties.

3. Other Items of Interest:

- 1) One new FOIA request for the month of July was received, FOIA request S-26 responsive documents have been complied and are slated for delivery by the end of the month. The request contained more than 800 files.
- 2) No time was afforded to the discharge water permit for the proposed boat wash station at the Whitewater Township Boat Ramp.
- 3) The Township currently has openings on the Board of Review, Park & Recreation Advisory Committee, and the Zoning Board of Appeals. If you have any desire to serve the community in this way, please contact the Supervisor's Office at 231.267.5141 ext. 23 for more information.
- 4) No time was allotted to verify the legal description of the N- Industrial Zoning District.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Ron Popp", with a stylized flourish at the end.

Ron Popp
FOIA Coordinator
Whitewater Township Supervisor.

Clerk's Report July 2023

To: Whitewater Township Board and Community

From: Cheryl A. Goss, Township Clerk

Date: 07/25/2023

Documents provided for the 08/08/2023 packet and sent to all board members as of this date include:

- Bills for Approval was emailed to the township board today, 7/25.
- 1st Quarter Budget Amendments document was emailed to the township board today, 7/25. This document goes under Consent Calendar.
- Sue Mielnik Emails for Township Board and Planning Commission Meeting Packets was emailed to the township board this date, 7/25.

Township board minutes for July meetings can be accessed on the township website.

Synopses of the 7/11 and 7/18 board meetings were sent to all township board members this date, 7/25.

#

Blank Page

Whitewater Township
Cash Balance Report
June 30, 2023
Prior to Balancing with the Clerk

101 General Fund

101-000-001	General Fund-ASB - 101	\$	1,018,985.57
101-000-003	General MM - 101		119,012.24
101-000-005	Tower Removal FCB Savings		11,039.62

Total 101	1,149,037.43
------------------	---------------------

203 Road Fund

203-000-001	Road Fund-ASB- 203	24,731.67
203-000-003	Road Fund MM - 203	20.31

Total 203	24,751.98
------------------	------------------

204 Road Repair/Replacement Fund

204-000-001	Road Repair/Rep-ASB - 204	420,129.33
-------------	---------------------------	------------

Total 204	420,129.33
------------------	-------------------

206 Fire Fund

206-000-001	Fire Fund-ASB- 206	351,211.17
206-000-003	Fire MM - 206	25,804.43

Total 206	377,015.60
------------------	-------------------

208 Park Fund

208-000-001	Park Fund-ASB - 208	212,506.39
208-000-003	Park MM - 208	2,786.88

Total 208	215,293.27
------------------	-------------------

209 Recreation Fund

209-000-001	Recreation Fund-ASB - 209	30,001.06
-------------	---------------------------	-----------

Total 209	30,001.06
------------------	------------------

210 Ambulance Fund

210-000-001	Ambulance Fund-ASB- 210	484,259.80
-------------	-------------------------	------------

Total 210	484,259.80
------------------	-------------------

211 Ambulance Replacement Fund

Total 211	0.00
------------------	-------------

401 Public Improvement Fund

401-000-001	Public Imprvmt Fund-ASB - 401	128,686.27
-------------	-------------------------------	------------

Total 401	128,686.27
------------------	-------------------

406 Fire Capital Improvement Fund

406-000-001	Fire Cap Imprvmt Fund-ASB- 406	189,358.05
406-000-003	Fire Cap Imp MM - 406	7,225.18

Total 406	196,583.23
------------------	-------------------

Whitewater Township
Cash Balance Report
June 30, 2023
Prior to Balancing with the Clerk

Federal Fund (ARPA) - FCB

285-000-001	Federal Fund FCB 285	174,387.40
-------------	----------------------	------------

Total 285	174,387.40
------------------	-------------------

703 Property Tax Fund

703-000-001	Property Tax Fund FCB - 703	18,491.36
-------------	-----------------------------	-----------

Total 703	18,491.36
------------------	------------------

750 Payroll Clearing Fund

750-000-001	Payroll Clearing-Gen Fund-750	5,483.99
-------------	-------------------------------	----------

Total 750	5,483.99
------------------	-----------------

Grand Total	\$ 3,224,120.72
--------------------	------------------------

Trustee Vollmuth's monthly Report

HAPPY JULY EVERYONE SUMMER IS HALF OVER WOW!

HEY HEY HEY EVERYONE HAVE YOU HEARD THE WORD!!!

Now showing on the township website its Chapters 1 thru 4 Of the Whitewater Township Master Plan, please review and notify the planning commission chair or the township planner your comments and concerns. One can always call or email anyone on the Planning Commission with your thoughts and concerns, our meetings are open to the public with two chances for public comments. Thank you to all the public that returned surveys. Next step is for a tabulation by a third party.

Spent some time at the Whitewater township Campground with a boat launch meeting as well as some fun time boating too. This project is on schudule and I will continue to watch it grow and prosper. A few notables the park could use a "Fire Danger Sign as well as a lightning warning device. Thinking out of the box besides grants, how could we make these needed items happen?

Please find time to spend time on our beautiful waters and explore our Farmstand Markets. Excellent cherries and Pies, next month CORN!!

Hey, how about giving back to the community??? There are several openings and opportunities to serve and help your township move forward. Check out the township Website or Email a board member.

In these hot summer months please remember to check for Permit before you burn. It takes an entire town to remember that only you can prevent forest fires.

The Planning Commission now has an opening for residents to apply. Please Email The Township Supervisor.

Until next month..

Let's read the Master Plan together

Heidi V your Trustee

Trustee Vollmuth's monthly Report

August 2023

Whitewater Township Trustee report – Don Glenn

Citizen communications and/or observations

- As experienced last month, only a limited number of calls regarding the schedule for the upcoming boat launch expansion project as to the start date and if the project would be completed before the end of 2023.

Educational opportunities

Webinars:

- a. Participated in the July 13th Foster Swift Collins & Smith 2nd Wednesday webinar **What To Know If You Are Planning To Sue** / this session was the first of a three-part series on litigation and discussed things you should consider before you sue, including different perspectives and some of the factors that should be considered before filing a lawsuit whether in a federal vs. state court and possible alternatives to filing a lawsuit.
2. **Continuing education:** none worked on since the report last month due to assistance in Park operations.

Blank Page

JULY 2023 ZONING REPORT

Baggs Road / Site Condo Development

The Zoning Administrator has completed the staff report for the Zoning Board of Appeals regarding the application for variance from the terms and provisions of ordinance No. 26 – Whitewater Township Land Division Ordinance

High Point Golf Course

There has been recent communication during this reporting period regarding the above matter. We are discussing a tentative August (more likely September) final site plan review date before the planning commission.

A summary of concerns (enforcement / compliance activity) **continues to grow** is *still* being organized so that a list of unresolved violations can be forwarded to the Township Board for review. I have compiled a couple more concerns and several additional Short Term Rental complaints.

As of this report, at least two more concerns regarding short-term rentals have been forwarded to the ZA

Continuing action on this matter is being paused as other matters related to pending ZBA action are given priority. There are no concerns that are considered to be an imminent danger related to safety, health, or welfare that require immediate action.

The Short-Term Rental of dwelling is not new and is not unique to Whitewater Township. By now, the Board has hopefully realized that the lack of administration and regulation of this activity is spreading quickly throughout Whitewater Township. Until definitive action is taken, -my response to the continuing inquiries will continue to be that ***“the zoning ordinance does not permit the short-term rental of a dwelling in any zoning district”***.

TRAINING: Much training is in the future this fall and winter being offered by the Michigan Townships Association, Michigan Planning Association, Michigan Municipal League and others – all related to planning and zoning and general municipal governance. Please keep an eye out for a future email with various links.

The Planning Commission continues to make admirable progress with the Master Plan review as well as required work on the zoning ordinance.

Land Use Permit Activity

ZONE	LUP #	TAX ID #	2023 - OWNER NAME and SITE ADDRESS	PROJECT DESCRIPTION	DATE
R2	2023-24	28-13-004-063-20	Saur, Thad and Beverly: 5052 Vinton Road	AG BUILDING	6/29/2023
A1	2023-25	28-13-125-009-29	Spencer, Douglas and Holly: 11825 Russell Ridge Road	AG BUILDING-ACC?	7/6/2023
R1	2023-26	28-13-115-008-00	Boesler, Davin and Cynthia: 9292 Elk Lake Trail	Accessory Building	7/6/2023
A1	2023-27	28-13-001-008-00	Emond, Peter and Patricia: 11252 Watson road	New Dwelling & Acc	7/13/2023
R1	ZBA-2023-04	28-13-110-002-01	Wistrand, Marc: 10400 Orchard Lane	Acc. Setbck Variance	7/13/2023
R1	2023-28	28-13-332-023-00	Gray, Dan: 9931 Cushman Ct.	New Dwelling & Acc	7/20/2023
R1	2023-29	28-13-332-024-00	Gray, Dan: 9949 Cushman Ct.	New Dwelling & Acc	7/20/2023
A1	2023-30	28-13-004-021-02	Klavon, Tom: 5435 Durga Road	Accessory Building	7/27/2023

Zoning Board of Appeals

At a June 20th, 2023 special meeting of the Township Board, there was direction for the ZA to accept and process a variance request regarding Baggs Partners, LLC – an application was received and processing has been in progress. It is anticipated that a public hearing will be scheduled for the regularly scheduled August 24, 2023 meeting of the ZBA.

For your review,



Whitewater Township
Zoning Administrator

Date Rec'd	Nature of Concern	Location / Parcel #	Activity Log
9/15/2022	Mounds of Dirt / Ducks	11155 Summertime Trail	10/06/2022-personal Site Inspection and interview w/owner indicated landscaping in progress. Noted compliance w/ZO 37.20.C CASE CLOSED / NO CAUSE
May-22	Food Truck / Farm Mkt	10748 E M-72	Initial email / phone discussions revolved around the 'use' of a food truck and the 'expansion' of an existing lawful / permitted farm market. Conversations w/ property owner could not conclude that the 'expansion' of food truck, picnic tables, food trailer were uses listed as permitted by the WTZO. Land Use Permit application submitted in August 2022 - continuing communication in an attempt to have applicant clearly identify the proposed use / uses so that a proper application review could be made. Letter of DENIAL sent on Oct. 6th. 2022. No appeal was made withing required timelines.
	Multiple emails regarding methods of compliance and discussing ZO applicability - connect with MSUE	POSSIBLE RTFA / GAAMPS	
10/20/2022	LUP #2022-55 / Misc. Junk	4265 Broomhead	LUP application made on 10/20/2022 - Not issued under Financial Responsibilities Ord. (Held in abeyance) 12/12/2022 received 'anonymous' compliant re: Junk. Personal site inspection revealed junk complaint to be valid and that an accessory structure had been placed w/o proper permitting. Notified property owner / applicant on 12/22/2022 vial letter. Applicant communicated via phone their intent to comply. Asked to verify via email - non compliance as of 01/26/2022 PENDING - No recent activity by ZA
11/17/2022	Building w/o permit	8055 Angell Road	11/17/2022-Received anomonus complaint regarding building w/o permit. Contacted owner on 11/17/2022 via mail. Response from peoperty owner via email that they were simply closing in part of their existing barn and that there was no new construction or permitting required. CASE CLOSED / NO CAUSE
		AG PROPERTY / USES	

12/1/2022 Building too close to Elk Lake	9520 Elk Lake Tr	<p>Received anonymous complaint about building too close to lake. Property record inspection revealed recent Land Use Permit (NOT affecting footprint) issued for major structural alterations. Existing waterfront setback is approximately 50' and has existed for not less than 17 years (March 2005)</p> <p>CASE CLOSED / NO CAUSE</p>
7/23/2023 Short Term Rental	8649 Church Street	<p>Complaint regarding use as STR, Site Visit: 07/27/2023 and phot's in file - initial investigation results are not conclusive - violation alleged - will continue to observe</p> <p>PENDING</p>

Whitewater RT June 2023

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00:00 - 00:00:59	0	0	0.00%	0.00%
00:04:00 - 00:04:59	1	1	7.69%	7.69%
00:07:00 - 00:07:59	1	2	7.69%	15.38%
00:09:00 - 00:09:59	1	3	7.69%	23.08%
00:10:00 - 00:10:59	2	5	15.38%	38.46%
00:11:00 - 00:11:59	1	6	7.69%	46.15%
00:12:00 - 00:12:59	1	7	7.69%	53.85%
00:13:00 - 00:13:59	1	8	7.69%	61.54%
00:16:00 - 00:16:59	2	10	15.38%	76.92%
00:18:00 - 00:18:59	1	11	7.69%	84.62%
00:20:00 - 00:20:59	1	12	7.69%	92.31%
00:21:00 - 00:21:59	1	13	7.69%	100.00%

Whitewater Twp Responses

June 2023

Nature of Call	WW	Total
17-Falls	6	6
19-Heart Problems / A.I.C.D.	1	1
21-Hemorrhage/Lacerations	2	2
23-Overdose / Poisoning (Ingestion)	1	1
29-Traffic/Transportation/Accidents	1	1
30-Traumatic Injuries (Specific)	1	1
31-Unconscious/Fainting (Near)	1	1
32-Unknown Problem (Man Down)	1	1
5-Back Pain (Non-traumatic or Non Rece	1	1
Total	15	15

Call Disposition	WW	Total
Transport	9	9
Refusal	4	4
Cancelled	2	2
Total	15	15

Response Priority	WW	Total
P-2 Emergency BLS	11	11
P-3 Non-Emergent	4	4
Total	15	15

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
73,309	06/04/2023	P-3	17-Falls	Whitewater	10 GTA3	Refusal	3:44:37	3:49:16	00:04:39
74,473	06/06/2023	P-2	32-Unknown Problem (Man Dow	Whitewater	10 GTA3	Refusal	18:30:25	18:41:20	00:10:55
76,518	06/10/2023	P-3	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	17:41:04	17:57:41	00:16:37
76,641	06/11/2023	P-3	23-Overdose / Poisoning (Ingest	Whitewater	10 GTA3	Refusal	1:52:13	2:08:32	00:16:19
80,314	06/18/2023	P-2	19-Heart Problems / A.I.C.D.	Whitewater	10 GTA3	Transport	10:05:56	10:13:23	00:07:27
81,198	06/20/2023	P-2	30-Traumatic Injuries (Specific)	Whitewater	10 GTA3	Transport	9:47:11	9:57:43	00:10:32
81,253	06/20/2023	P-2	17-Falls	Whitewater	10 GTA3	Canceled	11:37:20		
81,352	06/20/2023	P-2	29-Traffic/Transportation/Accider	Whitewater	10 GTA3	Transport	14:46:27	14:57:43	00:11:16
81,487	06/20/2023	P-2	21-Hemorrhage/Lacerations	Whitewater	10 55A1	Transport	19:57:24	20:15:25	00:18:01
82,373	06/22/2023	P-3	17-Falls	Whitewater	10 GTA3	Transport	8:47:11	9:07:12	00:20:01
84,150	06/26/2023	P-2	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	3:42:20	3:52:14	00:09:54
85,933	06/29/2023	P-2	17-Falls	Whitewater	10 GTA3	Transport	9:50:15	10:03:40	00:13:25
85,934	06/29/2023	P-2	17-Falls	Whitewater	10 GTE7	Canceled	9:50:37		
85,955	06/29/2023	P-2	5-Back Pain (Non-traumatic or N	Whitewater	10 GTA1	Transport	10:45:01	11:06:09	00:21:08
86,403	06/30/2023	P-2	17-Falls	Whitewater	10 GTA3	Transport	8:36:00	8:48:02	00:12:02

GT-A3 Activity (June 2023)

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Peninsula	GT-Traverse	Total
Transport	29	7	1	0	1	2	0	2	42
Refusal	8	4	0	0	0	0	0	0	12
Cancelled	8	1	0	1	0	0	1	0	11
Total	45	12	1	1	1	2	1	2	65

Response Priority	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Peninsula	GT-Traverse	Total
P-1 Emergency ALS	9	0	0	0	0	1	1	0	11
P-2 Emergency BLS	29	8	0	0	1	1	0	2	41
P-3 Non-Emergent	6	4	1	1	0	0	0	0	12
P-18 Stage	1	0	0	0	0	0	0	0	1
Total	45	12	1	1	1	2	1	2	65

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Peninsula	GT-Traverse	Total
10-Chest Pain (Non-Traumatic)	4	0	0	0	0	0	0	0	4
12-Convulsions/Seizures	3	0	0	0	0	0	0	0	3
17-Falls	14	5	0	1	0	1	0	0	21
19-Heart Problems / A.I.C.D.	2	1	0	0	0	0	0	0	3
21-Hemorrhage/Lacerations	2	1	0	0	0	0	0	0	3
23-Overdose / Poisoning (Ingestion)	0	1	0	0	0	0	0	0	1
25-Psychiatric/ Abnormal Behavior/Suici	1	0	0	0	0	0	0	0	1
26-Sick Person (Specific Diagnosis)	7	0	1	0	1	0	0	0	9
28-Stroke (CVA)	2	0	0	0	0	0	0	0	2
29-Traffic/Transportation/Accidents	2	1	0	0	0	1	0	2	6
30-Traumatic Injuries (Specific)	0	1	0	0	0	0	0	0	1
31-Unconscious/Fainting (Near)	5	1	0	0	0	0	0	0	6
32-Unknown Problem (Man Down)	1	1	0	0	0	0	0	0	2

	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	GT-Peninsula	GT-Traverse	Total
4-Assault/Sexual Assault	1	0	0	0	0	0	0	0	1
5-Back Pain (Non-traumatic or Non Rece	1	0	0	0	0	0	0	0	1
7-Burns (Scalds) /Explosion	0	0	0	0	0	0	1	0	1
Total	45	12	1	1	1	2	1	2	65

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
71,924	06/01/2023	P-2 F	32-Unknown Problem (Man Dow	Acme	10 GTA3	Canceled	17:30:57		
71,987	06/01/2023	P-1 L	12-Convulsions/Seizures	Acme	10 GTA3	Transport	19:43:21	19:54:11	00:10:50
72,012	06/01/2023	P-2 F	5-Back Pain (Non-traumatic or N	Acme	10 GTA3	Transport	21:01:55	21:14:05	00:12:10
72,360	06/02/2023	P-1 L	17-Falls	Acme	10 GTA3	Canceled	5:01:31		
72,903	06/03/2023	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	8:26:08	8:31:08	00:05:00
73,038	06/03/2023	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Refusal	13:50:54	13:55:23	00:04:29
73,149	06/03/2023	P-3 L	17-Falls	Acme	10 GTA3	Refusal	18:12:34	18:13:48	00:01:14
73,211	06/03/2023	P-3 L	17-Falls	Acme	10 GTA3	Canceled	21:13:02		
73,270	06/04/2023	P-2 F	17-Falls	Acme	10 GTA3	Refusal	0:07:32	0:28:41	00:21:09
73,309	06/04/2023	P-3 L	17-Falls	Whitewater	10 GTA3	Refusal	3:44:37	3:49:16	00:04:39
73,455	06/04/2023	P-1 L	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	14:05:05	14:12:05	00:07:00
73,767	06/05/2023	P-1 L	28-Stroke (CVA)	Acme	10 GTA3	Transport	9:52:43	9:58:35	00:05:52
74,139	06/06/2023	P-3 L	17-Falls	Acme	10 GTA3	Transport	2:13:38	2:26:08	00:12:30
74,205	06/06/2023	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	8:26:34	8:35:41	00:09:07
74,302	06/06/2023	P-2 F	17-Falls	East Bay	10 GTA3	Transport	12:14:41	12:30:08	00:15:27
74,473	06/06/2023	P-2 F	32-Unknown Problem (Man Dow	Whitewater	10 GTA3	Refusal	18:30:25	18:41:20	00:10:55
74,751	06/07/2023	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	7:21:39	7:29:56	00:08:17
75,049	06/07/2023	P-2 F	12-Convulsions/Seizures	Acme	10 GTA3	Transport	17:45:37	17:55:35	00:09:58
75,243	06/08/2023	P-2 F	12-Convulsions/Seizures	Acme	10 GTA3	Transport	6:21:16	6:33:21	00:12:05
75,496	06/08/2023	P-2 F	29-Traffic/Transportation/Accider	GT-Traverse City	10 GTA3	Transport	13:44:02	13:50:25	00:06:23
75,846	06/09/2023	P-2 F	19-Heart Problems / A.I.C.D.	Acme	10 GTA3	Transport	10:21:42	10:24:35	00:02:53
76,170	06/09/2023	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	22:15:13	22:23:01	00:07:48
76,321	06/10/2023	P-2 F	19-Heart Problems / A.I.C.D.	Acme	10 GTA3	Transport	9:20:20	9:22:46	00:02:26
76,351	06/10/2023	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	10:51:31	10:57:16	00:05:45
76,518	06/10/2023	P-3 L	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	17:41:04	17:57:41	00:16:37
76,641	06/11/2023	P-3 L	23-Overdose / Poisoning (Ingest	Whitewater	10 GTA3	Refusal	1:52:13	2:08:32	00:16:19
76,792	06/11/2023	P-2 F	17-Falls	Acme	10 GTA3	Transport	13:03:33	13:05:44	00:02:11
77,010	06/12/2023	P-2 F	17-Falls	Acme	10 GTA3	Canceled	4:42:06		
77,201	06/12/2023	P-2 F	17-Falls	Acme	10 GTA3	Transport	13:54:14	14:04:41	00:10:27
77,640	06/13/2023	P-1 L	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	8:28:54	8:32:16	00:03:22
78,572	06/14/2023	P-1 L	28-Stroke (CVA)	Acme	10 GTA3	Transport	20:58:23	20:59:50	00:01:27

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
79,000	06/15/2023	P-2 F	17-Falls	Acme	10 GTA3	Transport	17:30:22	17:34:21	00:03:59
79,099	06/15/2023	P-1 L	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	22:47:13	23:01:14	00:14:01
79,185	06/16/2023	P-2 F	17-Falls	Acme	10 GTA3	Canceled	6:41:23		
79,251	06/16/2023	P-2 F	17-Falls	Acme	10 GTA3	Refusal	9:51:22	9:55:30	00:04:08
79,337	06/16/2023	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	12:44:15	12:49:45	00:05:30
79,874	06/17/2023	P-2 F	17-Falls	Acme	10 GTA3	Refusal	10:08:10	10:10:47	00:02:37
80,017	06/17/2023	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Refusal	16:22:03	16:24:33	00:02:30
80,314	06/18/2023	P-2 F	19-Heart Problems / A.I.C.D.	Whitewater	10 GTA3	Transport	10:05:56	10:13:23	00:07:27
80,502	06/18/2023	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	19:48:50	19:59:48	00:10:58
80,845	06/19/2023	P-3 L	26-Sick Person (Specific Diagno	Elk Rapids	10 GTA3	Transport	14:28:04	14:45:07	00:17:03
81,198	06/20/2023	P-2 F	30-Traumatic Injuries (Specific)	Whitewater	10 GTA3	Transport	9:47:11	9:57:43	00:10:32
81,253	06/20/2023	P-2 F	17-Falls	Whitewater	10 GTA3	Canceled	11:37:20		
81,352	06/20/2023	P-2 F	29-Traffic/Transportation/Accider	Whitewater	10 GTA3	Transport	14:46:27	14:57:43	00:11:16
81,452	06/20/2023	P-2 F	21-Hemorrhage/Lacerations	Acme	10 GTA3	Transport	18:12:18	18:22:28	00:10:10
81,490	06/20/2023	P-2 F	29-Traffic/Transportation/Accider	GT-Traverse City	10 GTA3	Transport	19:55:22	20:04:06	00:08:44
82,373	06/22/2023	P-3 L	17-Falls	Whitewater	10 GTA3	Transport	8:47:11	9:07:12	00:20:01
82,427	06/22/2023	P-3 L	17-Falls	Elk Rapids Twp	10 GTA3	Canceled	10:36:08		
82,436	06/22/2023	P-2 F	26-Sick Person (Specific Diagno	Milton	10 GTA3	Transport	10:55:39	11:13:23	00:17:44
82,522	06/22/2023	P-1 L	29-Traffic/Transportation/Accider	East Bay	10 GTA3	Transport	13:29:55	13:29:59	00:00:04
82,771	06/23/2023	P-1 L	21-Hemorrhage/Lacerations	Acme	10 GTA3	Transport	1:50:26	2:00:50	00:10:24
82,920	06/23/2023	P-1 L	7-Burns (Scalds) /Explosion	GT-Peninsula	10 GTA3	Canceled	11:16:29		
83,498	06/24/2023	P-2 F	25-Psychiatric/ Abnormal Behavi	Acme	10 GTA3	Canceled	15:09:59		
83,595	06/24/2023	P-3 L	17-Falls	Acme	10 GTA3	Canceled	19:05:18		
83,666	06/24/2023	P-1 L	26-Sick Person (Specific Diagno	Acme	10 GTA3	Canceled	21:58:17		
83,718	06/25/2023	P-3 L	17-Falls	Acme	10 GTA3	Transport	0:42:23	0:53:34	00:11:11
84,150	06/26/2023	P-2 F	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	3:42:20	3:52:14	00:09:54
84,200	06/26/2023	P-3 L	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	8:03:03	8:08:45	00:05:42
84,423	06/26/2023	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	16:19:05	16:22:14	00:03:09
84,589	06/26/2023	P-18	4-Assault/Sexual Assault	Acme	10 GTA3	Transport	23:24:27	23:56:00	00:31:33
84,856	06/27/2023	P-2 F	29-Traffic/Transportation/Accider	Acme	10 GTA3	Refusal	13:47:42	13:52:56	00:05:14
84,866	06/27/2023	P-2 F	29-Traffic/Transportation/Accider	Acme	10 GTA3	Refusal	13:47:42	13:52:56	00:05:14
85,933	06/29/2023	P-2 F	17-Falls	Whitewater	10 GTA3	Transport	9:50:15	10:03:40	00:13:25
86,403	06/30/2023	P-2 F	17-Falls	Whitewater	10 GTA3	Transport	8:36:00	8:48:02	00:12:02
86,509	06/30/2023	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	12:38:40	12:45:19	00:06:39

A-3 Transports By Month (Billable Calls)

Dispatch Zone	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
Antrim-City of Elk Rapids	0	1	3	0	1	1	1	1	0	3	1	0	1	13
Antrim-Elk Rapids	0	3	0	0	0	0	1	1	0	0	0	2	0	7
Antrim-Milton	1	0	2	0	0	0	2	0	0	2	1	0	1	9
GT-Acme	41	50	51	24	41	29	34	30	19	30	36	33	37	455
GT-East Bay	2	2	0	0	1	3	2	1	0	0	1	1	2	15
GT-Green Lake	0	0	0	0	0	0	0	0	0	0	1	0	0	1
GT-Traverse City	0	1	1	1	0	0	0	1	1	0	0	0	3	8
GT-Whitewater	12	23	14	15	7	12	12	19	13	14	17	18	11	187
Kalkaska-Rapid River	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Total	56	80	71	41	50	45	52	53	33	49	57	54	55	696

Blank Page



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

June 2023 Monthly Report Fire Chief Brandon Flynn

Alarms: The fire department responded to 16 calls in June.

- Vehicle fire
- 2 – Commercial fire alarms
- 2 - Residential fire alarm
- 2 – Vehicle Crash
- 2 – Illegal burn
- Wildfire, assist to Metro FD
- 2 - EMS assist
- 3 - Power line down
- Report Taken

YTD: 2023 = 58, 2022 = 65

Training: 4 training sessions were held in June.

- Monthly vehicle & SCBA maintenance
- Target Solutions, Bloodborne Pathogens
- UTV/ATV Refresher Training
- Pump Operations/Cistern checks

Meetings/Other:

- Regional Training Center, June 1
- Township Board Meeting, June 13
- County Chief's, June 14
- LEPC, June 15
- 911 Board, June 15
- Fire Investigation Group, June 16

General:

Chief Flynn along with Supervisor Ron Popp submitted a Personal Protective Equipment (PPE) grant on June 8, 2023. This grant is offered by the Michigan Department of Treasury and reimburses funds expended on firefighter PPE. A total of \$7,387.00 was requested.



Committed to proudly serving the community with professionalism and integrity.

Firefighters assisted with the Town Clean-up Day on Saturday, June 10.

Chief Flynn assisted with a fire alarm test at Turtle Creek Casino, Hotel on June 20. Members of facilities maintenance, Tribal Emergency Management and Tribal Fire conducted the full-scale test to check equipment, function and employee response.

An update on the Ram 5500 chassis order. A new cab & chassis was ordered on June 20, LaFontaine CDJR-Lansing can't determine what is going on with the existing order but decided it was best to place a new order with priority. Chief Flynn has gotten an email confirmation from RAM that the new order has been received and an order number assigned.

Two fire inspections were completed in June.

One smoke alarm install completed in June.



Ron Popp <supervisorwhitewater@gmail.com>

planning commission report

1 message

Heidi Vollmuth <heidivourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Tue, Jul 25, 2023 at 11:38 AM

The Planning Commission meets after the board packet is prepared.
Therefore, a report and update of said meeting will be given in the time slot provided by the agenda.

Last month's agenda stated non provided, let this email reflect that response
and in the future this report will have the previous month's comments.

I hope that this answers a resident's concerns about "none given".

No motion needed, just housekeeping and changing a method of reporting.

Thank you
Heidi Vollmuth
trustee

Blank Page

Historical Society Report for July 2023

To: Whitewater Township Board Members

From: Luann Snider, Historical Society Director

Date: July 25, 2023

Meetings: Because of not having a quorum no meetings were held in July 2023.

Public Inquiries: No Public Inquiries.

Scan/Catalog Documents: A few hours were spent looking up information and typing papers.

New Documents/Items Received: No new items were received in July 2023.

Williamsburg School Reunion: No new information regarding the school reunions.

Other News: No other news to report at this time.

Blank Page

Memo

To: Whitewater Township Board
From: Don Glenn, Trustee
Date: July 27, 2023
Subject: Liaison report from PRAC meeting July 17, 2023

Below is a hyper-link to the July 2023 PRAC meeting agenda and packet for those that wish to view those documents which can be accessed by keying **Ctrl+Click** on the link or paste into your web browser.

https://www.whitewatertownship.org/uploads/2/1/9/6/21966412/prac_agenda_packet_071723.pdf

I have listed my summary points that may be of interest for board discussion and/or questions regarding matters taken up at the July meeting by the PRAC.

- **Lossie Trail wetland/bridge improvement** – the PRAC developed language to create a Request For Proposal (“RFP”) for preliminary engineering design services bids. The RFP is expected to be advertised in the TC Record Eagle and Elk Rapids News but will also be sent to specific firms such as Gordie-Frasier, F&V, Gosling-Czubak, Builders Exchange, etc. with a targeted due date for proposals to be received by August 14th to the PRAC.
- **Zoom discussion** – the “round-table” consensus of the committee members was that they were “indifferent” regarding the continued use of Zoom since the majority of the time there is not anyone on Zoom when they have had their meetings. However, the group did leave open the possibility of future use.
- Next PRAC regular meeting scheduled for Tuesday, July 15, 2023 @ 7:00 pm.

Blank Page

DRAFT
WHITEWATER TOWNSHIP PLANNING COMMISSION
RESIDENT OUTREACH SUBCOMMITTEE
SPECIAL MEETING MINUTES
May 31, 2023

Call to Order at 8:30 a.m.

Roll Call: Rebant (Chair), Peltonen, Mielnik, McElwee

Absent: Beam, Steelman

Also in attendance: Recording Secretary MacLean

Set / Adjust Agenda: Set

Declaration of Conflict of Interest: None

Public Comment: None

Special Meeting Business:

1. Review Critical Path Activities to be completed by 05/31/2023 – weblink: tinyurl.com/whitewatertwp2023
Denise: flyers have been distributed; Networks Northwest (NN) contract for tabulating the paper surveys will have to be for the July Board meeting if it will require Board approval; NN will have the paper surveys input and tabulated by July 21; we will get the raw, tabulated, Excel data so other data finds can be reported; link to the survey online is available.
Lois: paper survey mailing is ready to be mailed out today. There was a slight increase in mail processing to get significant postage savings.
Rod: flyers have been placed and info shared on the Island Lake HOA; will make contact with the Bissel Pond HOA.
Tom: WTCM/WCCW/Z93 for a reminder of the survey on June 8; ER News for a reminder on June 9; UMC will share in their bulletin; Record Eagle has not responded; will take flyers to various places in the community.
Randy: email blast went out yesterday from the treasurer; road signs format and quantity.
2. Review Rollout Activities as Necessary. Each person did a test run of the online survey. Correction of one question response.
3. Resource levels needed to support our group moving the process forward - postponed.
4. Any related topic the subcommittee wishes to discuss – none.
5. Next Meeting for this committee: Thursday, June 8, 8:30 a.m. for Mielnik presentation of the next steps.

Next Regular Meeting June 7, 2023, 7:00 p.m.

Public Comment: None

Committee discussion: None

Adjournment: 9:44 a.m.

Respectfully Submitted
Lois MacLean,
Recording Secretary

Blank Page

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR REGULAR MEETING
June 7, 2023

Call to Order at 7:00 p.m.

Roll Call: Jacobson, Keaton, DeYoung, Steelman, Vollmuth, Wroubel

Absent: Rebant

Also in attendance: Planner Mielnik and Recording Secretary MacLean

Set / Adjust Agenda: Move public hearing decision and discussion right after the public hearing - consensus.

Declaration of Conflict of Interest: None

Public Comment:

Began at 7:02 p.m.

Written comment from Kim Mangus read

Lois MacLean

Public comment ended at 7:06 p.m.

Public Hearing: Site Plan Review / Special Land Review for an addition to a Special Use Permit for parcel

28-13-109-010-00, 10951 Elk Lake Road, Williamsburg, Michigan

Notice was published in the Record Eagle on May 20, 2023. Notification to property owners within 300' went out with more than 15 days' notice.

a. Open Public Hearing at 7:06 on Site Plan Review / Special Land Use Permit for an addition to a Special Use Permit for parcel 28-13-109-010-00, 10951 Elk Lake Road, Williamsburg, Michigan.

Notice was published in the Record Eagle on May 20, 2023. Notification to property owners within 300' went out with more than 15 days' notice.

b. Zoning Administrator presentation, original approval of the Special Land Use Permit was by the PC. The use and the existing building have been previously approved. This is an addition to the Special Land Use Permit. Not everything they have done is considered under GAAMPS. A major home occupation requires a plot plan. Applicant has provided a full site plan.

c. Applicant presentation Sadie Merchant, alter previously approved permit from fall of 2021. The cottage law no longer covers some of the things that they market. In order to sell other business products and their own they must have a commercial kitchen.

Vollmuth are the plans to rent out the kitchen? No. Specific hours that you are open? Sadie ran through the normal schedule of hours.

Wroubel noted that food trucks on the premises are illegal. Sadie noted that research through the State indicates that it is allowed. Wroubel reiterated that it is not allowed. Sadie notes that they will investigate further.

DeYoung is confused regarding allowed and not allowed. That will be a discussion for a different time.

d. Correspondence received - None

e. Public Comment

Reading of public comments:

Randal and Lois Jorgensen – opposed

Supervisor Ron Popp – opposed

Janet Bachi – opposed

Cheryl Goss – support

Kim Mangus – opposed

In person:

Ardella Benak, Treasurer and resident – support

Ted Hooper – support

Paul Hubbell – support, addressed concerns

Sadie Hubbell – support, addressed concerns

Lois MacLean – support

Mike Jacobson – support

Additional information from ZA Hall, the topic is the addition of a commercial kitchen as the special use was previously approved as a major home occupation. HB 4680 regarding the state's standing on event barns for farms.

Expanding already approved commercial use by adding the kitchen.

Al Keaton – support

f. Close Public Hearing at 7:57 p.m.

g. Discussion of Appeal

Keaton is in favor.

Wroubel does not see a problem with it or with the parking. Only concern is the food truck use.

DeYoung is in favor, want to keep our farmers and support them. They have followed all of the zoning correctly.

Jacobson is in full support.

Vollmuth is only concerned about the times of operation. Do the hours of operation need to be addressed? Answer: That is not part of this decision.

Decision needs to be made based on the health, safety and welfare. Conditions can be added. Can change the hours in this decision.

Any concerns? Keaton-no; Wroubel-no; DeYoung-no; Jacobson-if they would like more hours of operation now is the time to address that; Vollmuth-would have liked to see permits that are currently in standing; Sadie noted that NA on the application represented Not Applicable.

The health department or MDARD deals with the permits separately.

h. Findings of Fact: None specifically stated

i. Decision – approve with hours of operation change.

j. **MOTION** by DeYoung second by Keaton, to approve the addition of the 20'x22' commercial kitchen to the Special Land Use Permit for parcel 28-13-109-010-00, and to change the hours operation to 9 a.m. to 10 p.m.

Roll call: Wroubel-yes; Jacobson-yes; Vollmuth-yes; Keaton-yes; Rebant-absent; DeYoung-yes; Steelman-yes.

Motion carried.

Approval of Minutes:

MOTION by Steelman second by DeYoung, to approve the PC regular meeting minutes of May 3, 2023, and Special meeting minutes of May 17, 2023, May 4, May 11, May 15, as amended, May 22.

All in favor. Motion carried.

Correspondence: None

Reports:

Zoning Administrator Report, Hall: Mangus has contacted the ZA regarding Zoom and its importance to the community. Short term rentals (STR) are here and need to be addressed. Whitewater Township zoning ordinance is permissive zoning and since it is not listed as allowed specifically it is not allowed. The township has no ordinance regarding STRs.

ZA stated that he likes the progress and work that the Planning Commission is doing and moving forward on.

Chair's Report, Steelman: The three ring binders have been distributed. Vollmuth notes that home occupation section has an amendment that is missing. An amendment to the home occupation section eliminated the need for an annual review.

Township Board Rep, Vollmuth: Kudos, the team is winning and the PC is doing great.

ZBA Representative, Wroubel: Two cases in May. One was a variance request for a front yard setback from Supply Road, which has 150' setback, was denied. All other front yard setbacks in the township are 40'. The requester can request a change in the ordinance.

NOTE: The Planning Commission may need to address the Supply Road setback. The ordinance that put that into place was removed but that ancillary item did not get removed with the ordinance (#14).

Second request was part of the Pines Cottages. Applicant requested an extension of a non-conformity – approved.

Committee Reports: None

Additional items: None

Unfinished Business:

1. Master Plan, Resident Outreach Subcommittee (ROS) updates and recommendations Summary. Networks Northwest will be opening and processing the mailed in surveys.
Signs will be placed along some roadsides.
Mielnik presentation regarding public engagement current and future:
Community leader interviews, generally performed by an “outsider”.
Neighborhood connections.
General Community Visioning Sessions

Planning Workshops focusing on specific topics, working in groups.

KEY: Whatever it is called there is effort to organize the information so it is objective.

Input sessions.

Design Charrette focused development and redevelopment planning.

Public review – stations of points of interest with representatives.

Important to include results of the sessions in the Appendix of the MP so people can see their input.

Decisions need to be made regarding doing these sessions and other processes.

Mielnik knows people throughout the state who do this type of thing, preparing presentations, etc.

Invite the general public to the workshop.

The ROS will workout the details and offer recommendations.

DeYoung is willing to help the ROS putting this together.

2. Bylaws: Bylaw amendment from the attorney dealing with subcommittees. Question: does the Chair of a subcommittee need to be a Planning Commission member. Consensus that the chair of a subcommittee should be a PC member. Question: should subcommittee members be able to participate via Zoom? Cannot participate and cannot vote.
Will bring back next month for approval as updated.
3. North Place Planning LLC contract submission to township board for June 13 meeting agenda.
4. Budget update – Not available

New Business:

1. Special Land Use Review discussion. Completed immediately following the public hearing.
2. True Colors Exercise - postpone
3. Subcommittees:
Resident Outreach Subcommittee – surveys have gone out. June 16 for return. Road signs will be placed.
Procedures, Checklists, Chain of Command

Next Regular Meeting July 12, 2023, 7 p.m.

Agenda:

Public Comment:

None

Commission Discussion/Comments: Discussion of providing Zoom at the PC. Can or will MacLean continue or do Zoom facilitator? MacLean indicates that she will not work with a Zoom account with Popp having administrator rights to the account. PC will look into getting a separate Zoom account.
Short Term Rentals here.

Meeting Synopsis: Special Land Use Permit.

Continuing Education: Citizen Planner updates and Wexford MSU Extension Training was an informative training. Encourage everyone to take advantage trainings offered.
Mike will forward Chapters 1-4 input to Randy.

Adjournment: 9:26 p.m.

Tabled items: Article 5 Districts; Article 25, Special Use Permits: campgrounds

Respectfully Submitted
Lois MacLean,
Recording Secretary

Blank Page

Memo

To: Whitewater Township Board

From: Ron Popp, Supervisor

CC: None

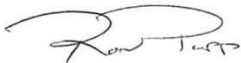
Date: 7.25.2023

Re: Township Credit Card Policy

Board Members –

At the 7.11.2023 Whitewater Township Board Meeting the need to update the credit card policy was acknowledged and approved by Board action. This process is waiting for a current copy of the policy from the Clerk's Office.

Respectfully submitted,



Ron Popp
FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 7.26.2023
Re: Planning Commission Computers Status Update

Board Members –

Here is a reprint of Whitewater Township Board approved business from 7.11.2023. We are awaiting a purchaser order before proceeding with ordering materials.

“This business item is put forth to bring attention to a recent “hacking” of a Planning Commission Member who uses his personal computer for township work. It is unclear what actual damages were caused however, the occurrence underscores the importance of using township supplied devices and tools as part of your service to the community. This includes email accounts. Township emails are immune to the plethora of nefarious online activities, as we are in process of recovering from an extending issue ourselves. But the point is, you don’t have the expense or troubles one of these events can cause.

Consistent with the Board’s late 2022 decision on a similar matter the following motion is made.

Motion authorizing the purchase of one laptop for Al Keaton with Microsoft Office, Adobe Pro, and Eset antivirus. Price not to exceed \$1,800.00.”

“Motion by Popp for the clerk to issue a PO to Amazon for \$1,750 for purchase of computer noted above and PO to ESET for \$19 for internet security; second by Vollmuth. Roll call vote: Vollmuth, yes; Goss, yes; Glenn, yes; Benak, yes; Popp, yes. Motion carried”

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Cheryl A. Goss

From: Sue Mielnik <sue.mielnik@gmail.com>
Sent: Thursday, July 13, 2023 7:45 PM
To: Ron Popp; Cheryl A. Goss; treasurer@whitewatertownship.org; Heidi Vollmuth; trustee02@whitewatertownship.org
Subject: Re: PC Meeting

Mr. Popp,

Thank you for your message.

To be clear, we are not a democracy. We are a republic with statutes, laws, regulations etc. Because we are a republic, we have representatives vs majority rule (as in a democracy). You may see this as semantics but it's imperative to know the difference. As I see it, you are our representative (along with other Board members.) You do not work for the Board. You are the Board. In fact you are the Supervisor of our Board and as such, to the best of your ability, represent the people of Whitewater Township.

I understand processes and their importance. After all, they are part of a larger system to get work done. However, without goals, processes are useless. We cannot lose sight of what we are trying to accomplish in Whitewater Township. I'm excited to see the results of the survey, as I'm sure you are, and learn what matters most to residents and go from there. My suggestion is that this process, as well as others related to this matter and other matters, be fine-tuned to better expedite the work of the PC. Unnecessary approvals only hold up the Township from moving forward.

Thank you for your time, Mr. Popp. I look forward to our next Board and PC meetings.

Sue Mielnik

On Thu, Jul 13, 2023 at 5:43 PM Ron Popp <supervisorwhitewater@gmail.com> wrote:

Always good to hear from you Sue. Government is a process, not a goal. We may not like the guidelines and or rules but, I work for the board and therefore am responsible to carry out their wishes not mine. When I don't, they have questions for me. Following this basic protocol separates a democracy from an autocracy. Anyone can find fault, that is easy, simply turn on the news to see. I encourage everyone who is unhappy with a democracy to offer meaningful suggestions on how to make the process better. We do listen, especially to well thought out recommendations.

Yes, your comments will be placed in they'll correspondence section of the next regular board meeting.

Thank you,
Ron Popp
Whitewater Township Supervisor
231.267.5141 Ext. 23
supervisorwhitewater@gmail.com

On Thu, Jul 13, 2023 at 2:38 PM Sue Mielnik <sue.mielnik@gmail.com> wrote:

Hello Mr. Popp,

I listened to the PC meeting last evening and offer the following comments relative to the Networks Northwest contract.

I'd like to see this contract as well as others that are below a \$5000 threshold to move forward without Board approval. It is counter productive at many levels to require "permission" for the PC to use their budgeted dollars as they see fit. If this is the case, why have a budget? It reminds me of a parent giving their kids an allowance, yet requiring them to check in with mom and dad before spending it. I have confidence in our PC (as I hope parents have with their kids) that they have and will continue to spend their budgeted dollars wisely. In fact, you may have heard them account for each dollar spent thus far. This is not a group of people who spend frivolously but do so very thoughtfully.

Mr. Rebrand raised several good points at the meeting and gave good examples. They were disregarded. You mentioned you may have been wrong, but from your point of view, based on a motion at the May meeting of which you did not attend, you assumed that the PC was required to seek Board approval. You were incorrect in your interpretation. Your understanding is flawed and taken out of context. I sensed that you were not open to a point of view other than your own, which you reiterated several times. Doing so does not make it correct nor does it ingratiate yourself with the PC nor the public.

I understand contracts. Before retirement, I negotiated and was heavily involved in multi-million dollar contractual agreements. I understand nuances of such. If I were to seek approval for every contract I negotiated, I would not be retired but still working in my office.

Additionally, it is my hope that a \$2415 contract does not go to the Township's Legal counsel. It would be an utter waste of money and time to do so. Let me suggest that the focus be on the goal and not on the process, which it appears to be. It is not helpful to confuse and deflect which is becoming a pattern.

Mr. Popp, I am disappointed in the lack of leadership at the Board level. I expected more. I hope to see significant positive change in how the Board manages itself and how it builds partnership with the PC and the public.

Sue Mielnik

Ps - I expect to see this email in next month's packet.



Ron Popp <supervisorwhitewater@gmail.com>

BAGGS RD/LAKESIDE TRL PARKING SIGNS - FOR 08/08/2023 BOARD PACKET

1 message

Cheryl A. Goss <clerk@whitewatertownship.org>

Wed, Jul 26, 2023 at 11:14 AM

To: Ron Popp <supervisor@whitewatertownship.org>, Ron Popp Gmail <supervisorwhitewater@gmail.com>

Parking Ordinance adopted 11/15/2022, effective 01/10/2023.

Resolution #22-18 authorizing the purchase and posting of signage on Baggs Road and Lakeside Trail adopted 11/15/2022.

July 4th 2023 weekend parking complaints from Baggs Road and Lakeside Trail residents.

Please include Ron Popp's 07/06/2023 11:30 a.m. e-mail to Clerk below and this response from Clerk in the 08/08/2023 Township Board packet under Correspondence.

Thank you!

bcc Township Board

Cheryl A. Goss

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 x24

Fax: 231.267-9020

clerk@whitewatertownship.org

Office Hours: Mon/Tue/Wed/Thurs 9:00 a.m. to 5:00 p.m.

I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, One Nation, Under God, Indivisible, with Liberty and Justice for All.

From: Ron Popp <supervisorwhitewater@gmail.com>

Sent: Thursday, July 6, 2023 11:30 AM

To: clerk@whitewatertownship.org

Subject: General Ordinance 63 & Resolution 22-18

Cheryl -Parking on both sides of Baggs/Lakeside Trail was reported by residents living on the roads over the last few days.

Please provide an executed copy of General Ordinance 63 & Resolution 22-18. The documents are needed for the next step in getting signs installed.

Thank you,

Ron Popp

Whitewater Township Supervisor

231.267.5141 Ext. 23

supervisorwhitewater@gmail.com

bcc: Township Board.

2 attachments



Whitewater Township Ordinance No. 63 as Adopted 11.15.2022.pdf
1925K



Resolution #22-18 Adopt Parking Ordinance Regulations.pdf
120K

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 7.26.2023
Re: Access to Public Records

Board Members –

Here is a reprint of Whitewater Township Board approved business from 6.13.2023. We are awaiting receipt of the recordings as of this date.

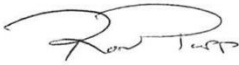
“ACCESS TO PUBLIC RECORDS

Motion by Popp directing the clerk to provide digital copies of audio recordings for all meetings that have taken place in the township hall since and including 05/09/2023 to all board members; second by Glenn. Discussion followed.

Popp refused to list the meeting dates he is requesting.

Roll call vote: Benak, no; Glenn, yes; Goss, no; Vollmuth, yes; Popp, yes. Motion carried.”

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Memo

To: Whitewater Township Board
From: Don Glenn, Trustee
Date: July 18, 2023
Re: AED & first aid kit purchase approval – Tribal 2% Grant

As I announced at our July 11, 2023, regular meeting and as a direct result of the effort and knowledge of Chief Flynn, the township received a Tribal 2% Grant in the amount of \$2,330 to be used towards the purchase of an Automated External Defibrillator ("AED") and ANSI compliant first aid kit for the township Park.

The plan would be to coordinate the purchase of an AED device, accessory components and the 1st aid kit with Chief Flynn as well as the installation of the equipment within township Park.

Upon completion of the installation, we will once again coordinate with Chief Flynn and schedule training on proper use of the AED with the Parks & Recreation Manager and current Park Rangers.

Going forward, subsequent training sessions will be scheduled annually at the start of each camping season or on a "as needed" basis.

Motion to purchase an Automated External Defibrillator ("AED"), accessory components and an ANSI compliant first aid kit to be installed at Township Park in the amount not to exceed \$2,600 to which \$2,330 of this expense is reimbursed via the July 14, 2023, Grand Traverse Band of Ottawa and Chippewa Indians 2% Tribal Grant.



The Grand Traverse Band of Ottawa and Chippewa Indians

2605 N. West Bay Shore Drive • Peshawbestown, MI 49682-9275 • (231) 534-7750

2% AWARD NOTICE!!

To: Recipient of 2% Grant from the Grand Traverse Band of Ottawa and Chippewa Indians
Ron Popp, Township Supervisor supervisorwhitewater@gmail.com
Donald Glenn, Trustee trustee02@whitewatertownship.org

From: Page L. Paul, Legal Affairs Administrator/2% Coordinator

Date: July 6, 2023

Re: Confirmation of 2% award and details of check presentation/Media Event

CONGRATULATIONS! Whitewater Township will be receiving a 2% award from the Grand Traverse Band of Ottawa & Chippewa Indians (GTB) for the 1st half 2023 2% cycle in the amount of \$2,330 to purchase an AED and first aid kit for the Whitewater Township Park as outlined in your 2% application.

Under the terms of the consent decree settling *Tribes v. Engler* (Case No. 1:90 CV 611 U.S. Dist. Ct. West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians agreed to pay 2% of its video gaming revenue as defined in the stipulation, no later than 60 days after October 1st and March 31st of each year. This payment schedule was modified with the consent of the State of Michigan to July 31st and January 31st of each year because the fiscal year of the Grand Traverse Band gaming operation is calendar-based.

The Tribal Council of the Grand Traverse Band of Ottawa and Chippewa Indians will be hosting a check presentation/Media Event:

When: FRIDAY, July 14, 2023
Time: 9:30 a.m. – 11:30 a.m.
Where: Grand Traverse Resort, 17TH FLOOR, Acme, Michigan,

PLEASE CONFIRM your attendance at this event by calling 231-534-7601 (leave a message if I am not in), or by sending me an e-mail at Page.Paul2@gtb-nsn.gov

We look forward to seeing a representative from your organization at this event.

Please provide a short report (*template attached*) one year from the date of completion of the 2% grant expenditure to:

**Attention: 2%
GTB of Ottawa and Chippewa Indians
2605 N.W. Bayshore Drive
Peshawbestown, MI 49682**

Thank you and we will see you at the Media Event!

Funding to help in upgrading some existing equipment at the public bathing beach and replace with new ADA compliant play structures.	
<u>Whitewater Township Fire Department</u>	
Funding to purchase new structural firefighting helmets which are required PPE under NFPA.	\$ 5,670
<u>Whitewater Township</u>	
Funding to purchase an AED with accessories and an ANSI compliant first aid kit for Whitewater Township Park.	\$ 2,330.00
Total 2% Distribution for First-Half 2023	\$ 601,770.00

AED Superstore

From: firechief@whitewatertownship.org (firechief@whitewatertownship.org)

To: dglenn6542@yahoo.com

Date: Tuesday, July 11, 2023 at 01:56 PM EDT

Please see the attached AED Superstore shopping cart.

It should have all of the information you need. AED Superstore is an account the Fire Department uses for all of our AED pads, parts & accessories.

Thanks,



BRANDON FLYNN
FIRE CHIEF

231-267-5969

firechief@whitewatertownship.org

Whitewater Township Fire Department
8380 Old M 72, PO Box 9
Williamsburg, MI 49690

www.whitewatertownship.org



PARK_2023.pdf
553.2kB



image003.png
21.4kB

Search by Product, Brand or Part Number



[Home \(/\)](#) | [Shopping Cart](#)

Shopping Cart

PROCEED TO CHECKOUT (CHECKOUT.ASP?STEP=1)

ITEMS PRICE QTY TOTAL



(<https://www.aedsuperstore.com/product.asp?itemid=5230>) FREE WITH CABINET - SmartCompliance Setup Guide

(<https://www.aedsuperstore.com/product.asp?itemid=5230>)

Part #: SmartCompSetup

[Delete](#)

\$0.00 1 Update Cart \$0.00

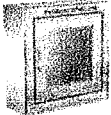


(<https://www.aedsuperstore.com/product.asp?itemid=196>) AED Flat Wall Sign -Black & Red on White (<https://www.aedsuperstore.com/product.asp?itemid=196>)

Part #: AMP0567

[Delete](#)

\$10.00 1 Update Cart \$10.00



(<https://www.aedsuperstore.com/product.asp?itemid=332>) Standard Size Stainless Steel AED Cabinet

Please Choose a Style: Surface Mount (<https://www.aedsuperstore.com/product.asp?itemid=332>)

Part #: AMP180-SSSM

[Delete](#)

\$209.00 1 Update Cart \$209.00



(<https://www.aedsuperstore.com/product.asp?itemid=278>) ZOLL AED Plus Package (<https://www.aedsuperstore.com/product.asp?itemid=278>)

Part #: 20100700702011010-T

[View/Hide options](#) [Delete](#)

\$1,934.00 1 Update Cart \$1,934.00



6 Items
(https://www.aedsuperstore.com/view_cart.asp)



(<https://www.aedsuperstore.com/product.asp?itemid=327>) ZOLL pedi-padz II (<https://www.aedsuperstore.com/product.asp?itemid=327>)

✕ Delete

\$117.00

1

Update Cart \$117.00



(<https://www.aedsuperstore.com/product.asp?itemid=4514>) FAO SmartCompliance ANSI A+ Kit w/Meds, Large Metal Cabinet
(<https://www.aedsuperstore.com/product.asp?itemid=4514>)

Part #: 746000

✕ Delete

\$226.80

1

Update Cart \$226.80

Subtotal (6 items): \$2,496.80

You May Also Like

- [Previous](#)
- [Next](#)

Order Summary

Subtotal

\$2,496.80

TOTAL

\$2,496.80 + 50.75

[PROCEED TO CHECKOUT \(CHECKOUT.ASP?STEP=1\)](#)

(ANSI 1st aid kit)
- NEXT PAGE -

Apply Coupon

If you have a promotion code enter it here.

[APPLY](#)

Free SmartCompliance Cabinet Setup Guide!

Free SmartCompliance Cabinet Setup Guide is included with any First Aid Only SmartCompliance Cabinet purchase!

Calculate Shipping

Enter zip code to calculate shipping.

[CALCULATE](#)

← [Continue Shopping \(https://www.aedsuperstore.com/product.asp?itemid=196\)](https://www.aedsuperstore.com/product.asp?itemid=196)



6 Items

(<https://www.aedsuperstore.com>)

AEDs ▾

AED Accessories ▾

Rescue Products ▾

Training Products ▾

CPR Training ▾

ALS ▾

AED Management ▾



AED BUYER'S GUIDE

[Home](#) / [Rescue Products](#) / [First Aid Kits](#) / [First Aid Only First Aid Kits](#) / [Compliant Packages](#)

FAO 50 Person, 195 piece ANSI kit w/Plastic Case

Part #: Z25-AN | First Aid Essentials. Meets ANSI and OSHA Recommendations

[Write a Review](#)

Your Price: \$50.75



Qty

1

[Add to Cart](#)[Add To Wish List](#)[Open in Case](#)[Jump To: OVERVIEW](#)

Overview

This 195-piece first aid kit is ideal for contractors, fleet vehicles, worksites or small companies with up to 50 employees. It meets federal OSHA recommendations and carries 20 critical products. The plastic case, with slanted, spill-proof dividers is wall mountable yet has a handle for easy carrying. Meets ANSI Z308.1-2009 requirements.

Kit Includes:

- (12) Antiseptic cleansing wipes (sting free)
- (12) Alcohol cleansing pads
- (6) Insect sting relief pads
- (20) Aspirin tablets, (10) 2-pks
- (6) Triple antibiotic ointment packs
- (100) 1"x3" Adhesive plastic bandages
- (1) Triangular sling/bandage
- (2) 2"x4" Elbow & knee plastic bandages
- (3) 1-3/4"x3" Large fingertip fabric bandages
- (3) 1-1/2"x3" Knuckle fabric bandages
- (2) Sterile eye pads
- (2) 2" Conforming gauze roll bandages
- (6) 3"x3" Gauze dressing pads, (3) 2-pks
- (2) 4"x4" Gauze dressing pads, (1) 2-pack
- (1) 5"x9" Trauma pad
- (1) 4"x5" Instant cold compress
- (1) 3"x5 yd. elastic bandage not made with natural rubber latex
- (1) 1/2"x5 yd. First aid tape roll
- (1) Eye wash, 4 oz.
- (1) 4" Tweezers, plastic
- (1) 4-1/2" Scissors, nickel plated
- (6) First aid/burn cream, 0.9 gm
- (4) Exam quality vinyl gloves, 2 pair
- (1) First Aid Guide booklet

Kit Dimensions: 10-3/4"x11-1/4"x3"

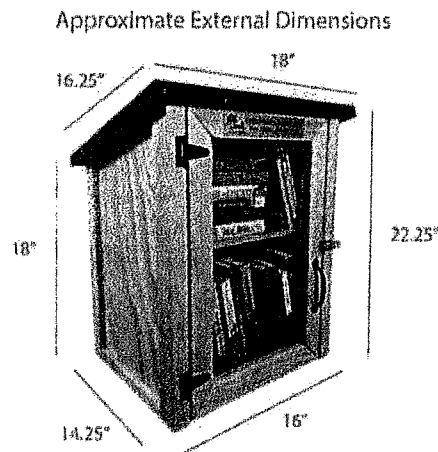
Blank Page

**Whitewater Township
Trustee**

Memo

To: Whitewater Township Board
From: Don Glenn, Trustee
Date: July 18, 2023
Re: Girl Scout "Free Library" community project request

Attached is a community project request our Parks & Recreation Manager has received from the local Girl Scout Troop #8745 to install a "free library" book house at Hi Pray Park near the pavilion. The book house approximate external dimensions are shown below.



There would be no cost to the township as the Girl Scout Troop has already purchased a library book house, would be utilizing their volunteer labor to install the unit and have a supply of donated books on-hand ready to go.

The township's involvement in this project would be to determine the specific location of the post for the book house, which Andrew Butler could work with the Girl Scout Troop leader to identify and coordinate the date for work to be done.

As noted in the attached email, the Girl Scout Troop has been very active in and around our community and this request to install a "free library" at Hi Pray Park would be consistent with the use of this park for our citizen's enjoyment.

Motion to approve Girl Scout Troop #8745 request for permission to install a "Free Library" book house at Hi Pray Park with the specific location to be determined by the Parks and Recreation Manager who will also coordinate the installation date with their Troop leader.

Girl Scout letter.

To trustee02@whitewatertownship.org

June 6, 2023

Dear Whitewater Township,

Hello from Girl Scout Troop #8745! We are currently the only GS Troop for our school district, and we are primarily from Mill Creek Elementary. Our Troop consists of over 20 girls! We have made Williamsburg our primary focus for our community engagement, and we love it here! Some examples of our community services include a clean-up day on Earth Day 2022, at High Pray Park. We were recognized by Elk Rapids News for our efforts! We have also cleaned up there since, just because we were there and noticed the need. We had a school wide drive for the A.C.T.S. food pantry and thrift store, for any winter gear or personal hygiene products, just before Christmas 2022. Recently, we made a donation of items of need, to the Antrim County Animal Control and got to visit the cat room! Other ways we show our support is by visiting and recommending local businesses, especially Kettlewell's!

We are writing with a request for permission to install a Free Library at High Pray Park, as a way to support our community. We have purchased a library and have it attached to a post. We will have a plaque on the library, to recognize our Troop, along with what look like book spines that will each hand painted by our girls, most likely showing their names. We would like to cement the post in place, but would be satisfied if it were just stabbed into the ground so it isn't permanent, if preferred. We already have a supply of donated books and have a plan to have an ongoing donation spot located at Mill Creek, should the library ever be empty.

If this is not possible, we understand. If it is, please advise to any necessary steps that we will need to take to accomplish our goal! We are open to location at the park and also like the idea of somewhere near the pavilion/restrooms, as this has the most traffic!

On a sidenote, we have heard that there is a possibility of a trail around the perimeter of the park and ball fields. If this is true, we would be happy to donate our time to help with this fantastic idea, as well as a monetary contribution from our hard-earned cookie sales money!

Thank you for your time and we hope to hear back soon,
Girl Scout Troop #8745
Tina Roberts(Troop Leader)
(231)384-1518
Tmboyle1979@gmail.com



Ron Popp <supervisorwhitewater@gmail.com>

FW: PA 660 Audit Results for Whitewater Township

1 message

Ardella M Benak <treasurer@whitewatertownship.org>
To: supervisor@whitewatertownship.org, supervisorwhitewater@gmail.com

Tue, Jul 18, 2023 at 12:26 PM

Ron
Can we please add this to our correspondence for the August board packet.

Thank you

Della

From: Dawn Kuhns <assessordawn@gmail.com>
Sent: Friday, July 14, 2023 11:57 AM
To: Cheryl Goss <clerk@whitewatertownship.org>; Della Benak <treasurer@whitewatertownship.org>
Subject: Fwd: PA 660 Audit Results for Whitewater Township

Yippee!!

Dawn Kuhns

Assessor

Begin forwarded message:

From: no-reply@misuite.app
Date: July 14, 2023 at 9:59:37 AM EDT
To: supervisor@whitewatertownship.org, assessordawn@gmail.com
Cc: jbaker@gtcountymi.gov
Subject: PA 660 Audit Results for Whitewater Township
Reply-To: treas-misuitehelp@michigan.gov

Please see the results of your AMAR for Whitewater Township attached.

Replies to this email are not managed. If you feel you have received this email in error, please email your administrator at treas-misuitehelp@michigan.gov.

2 attachments

 **technical-issues-letter.pdf**
563K

 **Untitled attachment 00049.htm**
1K

Blank Page



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

July 14, 2023

Ron Popp, Supervisor
Whitewater Township, Grand Traverse Coun
P.O. Box 159
Williamsburg, MI 49690

Dear Ron Popp,

Reason Consulting recently conducted an assessment roll and practices audit, as required by Public Act 660 of 2018, on behalf of the State Tax Commission in your local unit. The following is a summary of the audit findings:

Substantial Compliance Review Item	Requirement Met (Yes/No)
1. Does the local unit have properly developed and documented land value determinations?	Yes
2. Does the local unit have properly developed and documented Economic Condition Factors?	Yes
3. Does the local unit have less than 1% of parcels in override and less than 1% flat land values?	Yes
Technical Compliance Review Item	
4. Does the local unit use an STC approved computer-assisted mass appraisal system?	Yes
5. Does the local unit have and follow a policy detailing assessing office accessibility?	No
6. Does the local unit provide online access to assessing information?	Yes
7. Does the local unit provide contact information on notices to taxpayers?	Yes
8. Does the local unit ensure that support staff and Board of Review members are sufficiently trained?	Yes
9. Does the local unit comply to statute requirements in respect to any property tax administration fee?	Yes
10. Does the local unit conduct an annual personal property canvass?	Yes
11. Does the July and December Board of Review meetings comply with statutory authority?	Yes
12. Does the local unit have an adequate process for determining exemptions?	Yes

Technical Compliance Review Item	Requirement Met (Yes/No)
13. Does the local unit meet the requirements outlined in the STC publication "Supervising Preparation of the Assessment Roll"?	Yes
14. Does the local unit have proper Poverty Exemption guidelines, including an asset level test, and was the policy followed?	Yes
15. Has the local unit implemented CAMA Data Standards as currently adopted by the STC?	Yes

An electronic version of your PA 660 Audit with detailed comments regarding each item is available through your assessor's MiSuite portal.

Based on the findings of the audit, your local unit is given the designation of **substantially compliant**. We expect the technical issues found will be corrected in a timely manner. If assistance is needed, or there are questions regarding correcting deficiencies, please email the State Tax Commission at State-Tax-Commission@michigan.gov. No follow up review is required at this time.

If there is a disagreement of the findings of the audit, you may file a written petition within 30 days of receiving this notice with the State Tax Commission challenging the determinations made. Petitions must be sent to the Commission at State-Tax-Commission@michigan.gov.

We thank you for your cooperation throughout this process.

Sincerely,

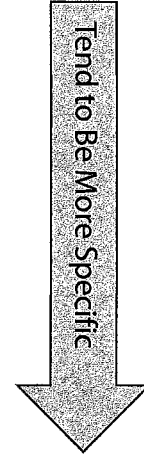


David A. Buick, Executive Director
State Tax Commission

TYPES OF PUBLIC ENGAGEMENT

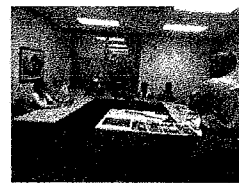
- Community Survey - Underway
- General Listening Sessions
- General Community Visioning
- Planning Workshops (topics/areas)
- Design Charrette
- Public Review (Draft Documents)

Tend to Be More Specific



General Listening Session(s)

- Ask general questions of attendees
 - Identify general concerns, issues, problems
 - What should be preserved, enhanced, or transformed?
 - Can be conducted for neighborhoods or whole communities.



General Community Visioning Session

- Often done in groups and organized around general “big picture” questions
- What do we want our community to be like in the future?
- Are current MP goals still relevant, or how should they be updated?
- Groups report findings and consensus



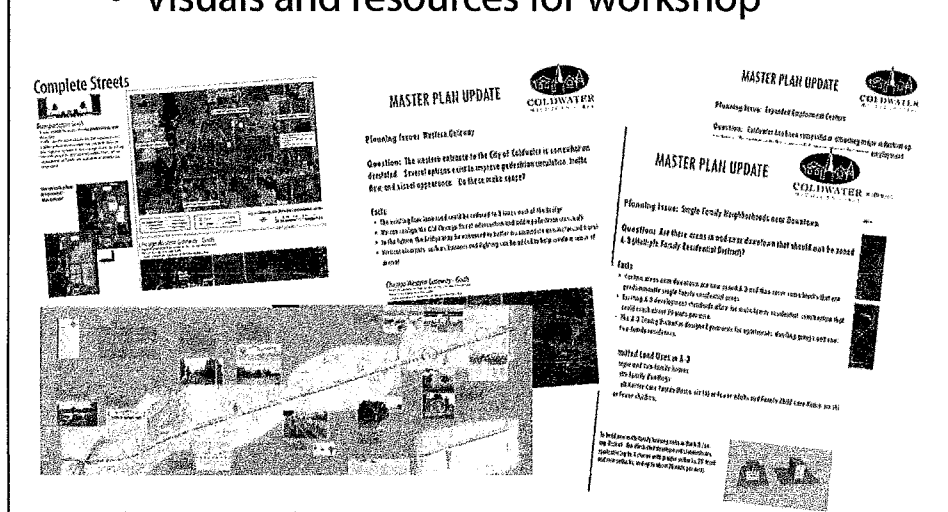
Planning Workshops

- Tend to be more focused on key issues/topics
- Groups report findings and consensus
- Look for common themes in group reports



Preparation For Visioning Sessions/Workshops

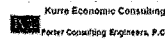
- Visuals and resources for workshop



Preparation For Visioning Sessions/Workshops

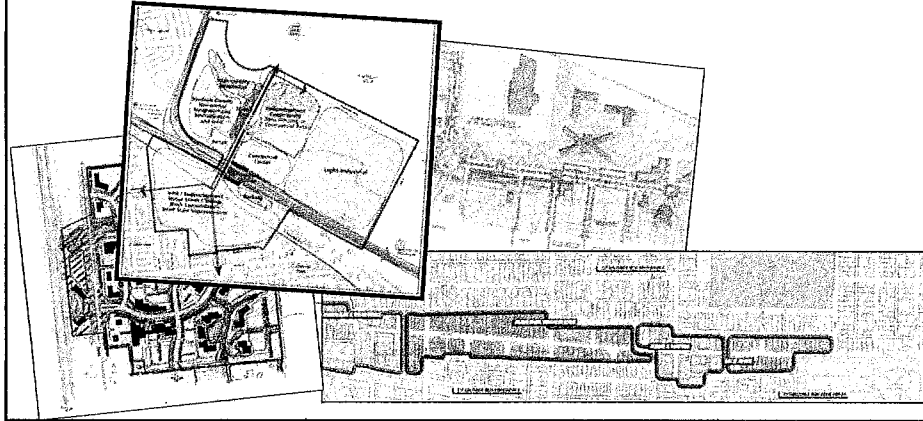
- Be Well Organized

Input Session #2: Program Agenda		3:30pm	Open House Presentation
12:00pm	Board Preview Meeting		Welcome / Introductions / Session Overview (5 min. - Brenda Sandberg, Jeff Gaines)
	Welcome / Introductions / Session Overview (5 min. - Brenda Sandberg, Jeff Gaines)		Goals and Objectives Review (5 min. - Jeff Gaines, Randy Mielnik)
	Goals and Objectives Review (5 min. - Jeff Gaines, Randy Mielnik)		Master Plan updates (5 min. - Jeff Gaines, Randy Mielnik)
	Master Plan updates (15 min. - Jeff Gaines, Randy Mielnik)		Specific Area Plans Review
	Specific Area Plans Review		1. Dobbins Landing
	1. Dobbins Landing		2. Liberty Park (10 min. - Jeff Gaines, Randy Mielnik)
	2. Liberty Park (25 min. - Jeff Gaines, Randy Mielnik)		Questions and Comments (5 min. - All)
	Questions and Comments (10 min. - All)	4:00pm	Open House Informal Discussions
3:00pm	Open House Commences (30 min. - Jeff Gaines)		Roaming table display with comment board(s), planning team to address individual questions and comments
	Preliminary Master Plan overview	6:00pm	Adjourn



Design Charrette

- Intensive and Focused Development/ Redevelopment Planning



Public Review (Draft Docs. & Major Plan Elements)

- Often set up "stations" with representatives at each station
- Allows people to go to areas of interest
- Allows for information exchange.



APPENDIX

Visioning Session Notes

Group 1

High to Food

- [illegible]

Highland Park - but it would be nice to see

- **pleasant** = feeling good, nice, agreeable
- **friendly** = not making it clear it's not
- **close to someone** = good relationship

Comdang

- [illegible]

Blank Page



Ron Popp <supervisorwhitewater@gmail.com>

PC Meeting

1 message

Sue Mielnik <sue.mielnik@gmail.com>

Thu, Jul 13, 2023 at 2:38 PM

To: Ron Popp <supervisorwhitewater@gmail.com>

Cc: "Cheryl A. Goss" <clerk@whitewatertownship.org>, treasurer@whitewatertownship.org, trustee02@whitewatertownship.org, Heidi Vollmuth <heidivyourtrustee@gmail.com>

Hello Mr. Popp,

I listened to the PC meeting last evening and offer the following comments relative to the Networks Northwest contract.

I'd like to see this contract as well as others that are below a \$5000 threshold to move forward without Board approval. It is counter productive at many levels to require "permission" for the PC to use their budgeted dollars as they see fit. If this is the case, why have a budget? It reminds me of a parent giving their kids an allowance, yet requiring them to check in with mom and dad before spending it. I have confidence in our PC (as I hope parents have with their kids) that they have and will continue to spend their budgeted dollars wisely. In fact, you may have heard them account for each dollar spent thus far. This is not a group of people who spend frivolously but do so very thoughtfully.

Mr. Rebrand raised several good points at the meeting and gave good examples. They were disregarded. You mentioned you may have been wrong, but from your point of view, based on a motion at the May meeting of which you did not attend, you assumed that the PC was required to seek Board approval. You were incorrect in your interpretation. Your understanding is flawed and taken out of context. I sensed that you were not open to a point of view other than your own, which you reiterated several times. Doing so does not make it correct nor does it ingratiate yourself with the PC nor the public.

I understand contracts. Before retirement, I negotiated and was heavily involved in multi-million dollar contractual agreements. I understand nuances of such. If I were to seek approval for every contract I negotiated, I would not be retired but still working in my office.

Additionally, it is my hope that a \$2415 contract does not go to the Township's Legal counsel. It would be an utter waste of money and time to do so. Let me suggest that the focus be on the goal and not on the process, which it appears to be. It is not helpful to confuse and deflect which is becoming a pattern.

Mr. Popp, I am disappointed in the lack of leadership at the Board level. I expected more. I hope to see significant positive change in how the Board manages itself and how it builds partnership with the PC and the public.

Sue Mielnik

Ps - I expect to see this email in next month's packet.

Blank Page

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 7.26.2023
Re: FOIA Request S-22 Follow Up

Board Members –

Here is a reprint of two Whitewater Township Board approved business items from 6.13.2023. We are awaiting the documents as of this date.

“Motion by Popp directing the clerk to provide all responsive documents provided to the requestor for FOIA Request S-22 to the Whitewater Township FOIA Coordinator for further processing; second by Glenn. It was clarified that S-22 is the thumb drive to Altonen. Discussion followed.

Roll call vote: Vollmuth, yes; Goss, yes; Glenn, yes; Benak, yes; Popp, yes. Motion carried.”

“Motion by Popp directing the clerk to certify those documents provided to the FOIA Coordinator for FOIA Request S-22 are a true, accurate, and a complete copy of what was provided to the requestor using attached certification form; second by Vollmuth.

Goss will provide her own certification form.

Roll call vote: Goss, no; Glenn, yes; Benak, yes; Popp, yes; Vollmuth, yes. Motion carried.”

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

June 2023

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	7	0	1	14	3	4	15
02 Blair	41	0	3	23	2	13	26
03 East Bay	69	1	4	26	0	15	31
04 Fife Lake	2	0	2	6	0	3	8
05 Garfield	99	0	11	84	10	65	95
06 Grant	1	0	0	4	1	0	4
07 Green Lake	13	0	3	9	1	3	12
08 Long Lake	15	0	2	5	0	7	7
09 Mayfield	6	0	0	6	0	0	6
10 Peninsula	10	0	2	3	0	1	5
11 Paradise	10	0	1	13	1	0	14
12 Union	2	0	1	2	0	0	3
13 Whitewater	3	0	1	10	0	1	11
29 Fife Lake Vlg	0	0	0	0	0	1	0
30 Kingsley Vlg	8	0	1	0	0	2	1
66 Traverse City	5	0	0	0	2	38	0
84 Out of County	0	0	0	0	0	21	0
Totals	291	1	32	205	20	174	238

Ticket stats are based on what District Court has entered as of 6/30/23.

Arrest stats are as of 7/02/23.

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

Second Quarter Totals April - June 2023

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	26	1	3	27	5	16	31
02 Blair	111	1	4	49	7	50	54
03 East Bay	135	1	9	55	3	31	65
04 Fife Lake	7	0	4	16	0	6	20
05 Garfield	265	0	20	170	29	185	190
06 Grant	2	0	1	10	2	0	11
07 Green Lake	47	0	4	17	5	13	21
08 Long Lake	18	0	5	19	2	13	24
09 Mayfield	29	0	3	14	0	3	17
10 Peninsula	12	0	2	7	0	4	9
11 Paradise	23	0	3	20	2	5	23
12 Union	3	0	1	8	0	0	9
13 Whitewater	5	0	3	17	0	5	20
29 Fife Lake Vlg	0	0	0	1	0	1	1
30 Kingsley Vlg	14	0	1	2	0	10	3
66 Traverse City	9	0	0	0	3	122	0
84 Out of County	0	0	0	0	1	48	0
Totals	706	3	63	432	59	512	498

Ticket stats are based on what District Court has entered as of 6/30/23.

Arrest stats are as of 7/02/23.

*DRAFT MINUTES***Whitewater Township Board
Minutes of Regular Meeting held July 11, 2023****Call to Order/Pledge of Allegiance**

Supervisor Popp called the meeting to order at 9:00 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call of Board Members

Board members present in person: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth, Popp

Board members absent: None

Others present in person: Fire Chief Brandon Flynn and 2 others

Others present via Zoom: 2

Set/Adjust Meeting Agenda

Chief Flynn's memo re: officer stipend was added as New Business #8.

Unfinished Business #s 2, 3, and 4 were removed from the agenda.

Declaration of Conflict of Interest

None

Public Comment

Public comment began at 9:03 a.m.

Connie Hymore

Public comment ended at 9:07 a.m.

Public Hearing

None

Reports/Presentations/Announcements/Comments**County Commissioner Report**

Darryl Nelson is not present.

Fire Department Report

Brandon Flynn gave the following report:

- June was a busy month with 16 incidents. Year to date figure for 2023 should be 61.
- Regarding the cab and chassis order for the brush truck, LaFontaine is not sure what happened with the order placed last September. LaFontaine has re-ordered the truck. Once they issue a VIN and build date, he should get a text message.
- An application for a Michigan Department of Treasury personal protection equipment grant totaling about \$7,500 was submitted.
- The department was awarded a 2% grant for fire helmets. Eight fire helmets expire this year.

DRAFT MINUTES

Glenn thanked Flynn for writing a successful 2% grant for an AED unit for Whitewater Township Park.

Planning Commission Report

Heidi Vollmuth gave the following report:

- 596 surveys have been returned. Committee has done awesome work and may be ahead of schedule.
- Waiting feedback from the board on the first four chapters of the master plan.
- ROS team began discussions with entities to do workshops.
- Meeting tomorrow night.

Parks & Recreation Advisory Committee Report

Don Glenn reported PRAC did not meet in June due to lack of quorum.

Consent Calendar

Receive and File

1. Supervisor's Report June 2023
2. Clerk's Report June 2023 (none)
3. Treasurer's Report June 2023
4. Trustee Vollmuth's Report June 2023
5. Trustee Glenn's Report June 2023
6. Zoning Administrator's Report June 2023
7. Mobile Medical Response Activity Report June 2023
8. Fire Department Report June 2023
9. Planning Commission Report June 2023 (none)
10. Historical Society Report June 2023
11. Parks & Recreation Report June 2023
12. Approved 05/03/2023 Planning Commission Regular Meeting Minutes
13. Approved 05/15/2023 Planning Commission Special Meeting Minutes
14. Approved 05/04/2023 Planning Commission Resident Outreach Subcommittee Minutes
15. Approved 05/11/2023 Planning Commission Resident Outreach Subcommittee Minutes
16. Approved 05/17/2023 Planning Commission/Township Board Joint Meeting Minutes
17. Approved 05/22/2023 Planning Commission Resident Outreach Subcommittee Minutes

Correspondence

1. Grand Traverse County Sheriff Statistics May 2023
2. Mika Meyers Law Bulletin
3. Planning Commission Resident Outreach Subcommittee Update June 2023

Minutes for Approval

1. Draft 06/13/2023 regular meeting minutes
2. Draft 06/20/2023 special meeting minutes
3. **Draft 06/20/2023 closed session minutes (added)**

DRAFT MINUTES**Bills for Approval**

1. Approval of Alden State Bank voucher #s 49209 through 49367

Budget Amendments (none)**Revenue & Expenditure Report**

1. Revenue/Expenditure Detail Report 04/01/2022 through 03/31/2023
2. Revenue/Expenditure Detail Report 04/01/2023 through 05/31/2023

Motion by Benak to approve the Consent Calendar; second by Popp.

Goss noted the 06/20/2023 closed session minutes were left off the Consent Calendar.

Draft 06/20/2023 closed session minutes added as #3 under Minutes for Approval.

After discussion regarding zoning complaints, it was agreed that Zoning Administrator Hall will be asked to identify the street, number of offenses, repeat offenses, nature of complaint, date, status of complaints; if closed, show date closed, to be added to his regular monthly report.

Popp will relay the request to Hall.

Roll call vote: Vollmuth, no; Benak, yes; Popp, no; Glenn, yes; Goss, yes. Motion carried.

Unfinished Business**CAMPING PARK QUESTIONS**

Glenn again thanked Flynn for work he did on the 2% grant for an AED unit, spoke on issues with ice deliveries; will bring back options.

Popp noted a change order forwarded yesterday by Rick Stout.

Motion by Popp to approve Change Order 2 to Project 842850; second by Benak.

Rick Stout from Fleis & VandenBrink joined the meeting via Zoom at 10:33 a.m. In lieu of planks, would go with a coffer dam and poured concrete for the entire ramp section. From a technical perspective, ramp construction is virtually a wash. The biggest thing is the additional gravel parking. Molon would like to do everything all at once starting in mid-September and completing by 1st week in November. This is already spelled out in the contract; the only thing is eliminating the milestone.

Discussion followed.

Goss requested a copy of the fully executed contract.

Stout will re-forward the contract to Popp for dispersing to the board.

Discussion centered on the following:

DRAFT MINUTES

- Change to coffer dam.
- Change from grass to gravel for the additional parking area, with additional \$53,000 cost.
- Consolidation of the construction periods.
- The \$53,000 cost will be taken out of 208-756-970.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.

Popp noted he will sign Change Order 2 today, provide to Stout, and provide the original agreement, change order 1 and change order 2.

STATUS OF UPDATED SALARY WAGE SCALE DOCUMENT

Removed from agenda.

STATUS OF BOAT WASH 2% GRANT SUBMITTAL

Removed from agenda.

ORDINANCE ENFORCEMENT

Removed from agenda.

New Business**CREDIT CARD POLICY UPDATE**

Motion to amend Whitewater Township Policy and Procedure Manual Section 4.10 Credit Cards as amended 07/11/2023; second by Glenn.

The following changes were made:

- Paragraph 5, second line, add “lost or” before “stolen.”
- Paragraph 5, add “by the treasurer” to the last line.
- Paragraph 1, delete “and retrieve.”
- Paragraph 6, add “Personnel director will notify treasurer to cancel departing employee’s credit card.”
- Paragraph 4, change sentence to “All credit card slips shall reference the purchase order number issued for the expenditure” and delete the remainder.

Clerk will provide updated Section 4.0 to Popp, including previous update of Section 4.5.

Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.

CRITICAL ACCOUNTS

Motion by Popp to have the clerk and supervisor share login credentials for the Spectrum Mobile account servicing the Whitewater Township camping park; second by Glenn.

Goss noted the motion is moot as she removed her name from the account on 6/23.

The motion was not voted on.

Popp and Benak will work together to develop this idea, to be on a future agenda.

DRAFT MINUTES**WHITEWATER TOWNSHIP FIRE DEPARTMENT PUMPER SPECIFICATIONS
(moved up)**

Motion by Benak to allow Chief Flynn to proceed with obtaining bid proposals for a new fire pumper apparatus from fire truck manufacturers with the specifications listed; second by Benak.

Discussion followed.

Roll call vote: Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes; Glenn, yes. Motion carried.

TRAINING OFFICER STIPEND (added and moved up)

Motion by Vollmuth to begin paying the training officer stipend to Firefighter Josh Morgan as of the pay period beginning 06/26/2023; second by Benak.

Roll call vote: Glenn, yes; Popp, yes; Benak, yes; Goss, yes; Vollmuth, yes. Motion carried.

At 12:16 p.m., the meeting recessed.

At 12:31 p.m., the meeting reconvened with Benak and Goss absent.

PLANNING COMMISSION REQUEST

Motion by Popp to approve payment to Keith DeYoung and Al Keaton for their participation in the 04/13/2023 and 04/27/2023 Special Subcommittee meetings; second by Vollmuth.

At 12:34 p.m., Benak returned to the meeting.

At 12:42 p.m., Goss returned to the meeting.

The motion and second were withdrawn.

Vollmuth will try to put something together. This agenda item will be brought back in August.

HOUSEKEEPING ZONING FORMS

Motion by Popp that all forms used in the township are approved by the board.

The motion was not seconded.

Motion by Popp that all public forms used in the township are approved by the board; second by Vollmuth.

Discussion followed.

Roll call vote: Benak, no; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, no. Motion carried.

DRAFT MINUTES**ROAD REPAIRS**

After discussion, Popp will bring back something for the board to look at.

PLANNING COMMISSION MATERIALS

Motion by Popp authorizing the purchase of one laptop for Al Keaton with Microsoft Office, Adobe Pro, and ESET antivirus, price not to exceed \$1,800; second by Benak.

Roll call vote: Popp, yes; Benak, yes; Vollmuth, yes; Goss, yes; Glenn, yes. Motion carried.

Motion by Popp for the clerk to issue a PO to Amazon for \$1,750 for purchase of computer noted above and PO to ESET for \$19 for internet security; second by Vollmuth.

Roll call vote: Vollmuth, yes; Goss, yes; Glenn, yes; Benak, yes; Popp, yes. Motion carried.

Tabled Items

None

Board Comments/Discussion

Goss read motions from the 05/10/2022 township board minutes for creation of a YouTube channel and Google Drive for upload of meeting video/audio and agendas, noted the vendor has been paid \$1,490, and asked Popp when the public is going to get access to the YouTube channel they have paid for.

Popp replied he will answer the question off public.

Vollmuth noted the entry door needs to be fixed.

Announcements

Next regular meeting 08/08/2023 at 9:00 a.m.

Public Comment

Public comment began at 2:08 p.m.

Zoom participant "Reporter" asked about the YouTube channel.

Public comment ended at 2:08 p.m.

Adjournment

Motion by Vollmuth to adjourn; second by Glenn. Roll call vote: Goss, yes; Glenn, yes; Benak, yes; Popp, yes; Vollmuth, yes.

Meeting adjourned at 2:09 p.m.

Cheryl A. Goss
Whitewater Township Clerk

DRAFT MINUTES

**Whitewater Township Board
Minutes of Special Meeting held July 18, 2023**

Call to Order

Supervisor Popp called the meeting to order at 10:30 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board members present in person: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth, Popp

Board members absent: None

Others present in person: Planner Randy Mielnik and 1 other

Others present via Zoom: 1

Set/Adjust Meeting Agenda

Park AED, Girl Scout library book house, and update of electrical system at park added under Discuss Park/Recreation Items.

Declaration of Conflict of Interest

None

Public Comment

Public comment began at 10:32 a.m.

Randy Mielnik
Connie Hymore
Vicki Beam

Public comment ended at 10:42 a.m.

Agenda Items as Listed in Special Meeting Notice

**REVIEW/APPROVE NETWORKS NORTHWEST CONTRACT 1730 AND OTHER
07/12/2023 PC MEETING HIGHLIGHTS**

Motion by Goss to approve Networks Northwest Contract 1730 in the amount of \$2,415 for project deliverables as described in Attachment A, with amendment of commencement and completion dates in Paragraph II as agreed to by Networks Northwest; second by Vollmuth.

Discussion followed.

Paragraph II dates will be changed to 7/18 commencement date and 8/7 completion date.

Goss added to the motion: And to authorize the supervisor or clerk to sign the contract.

Vollmuth consented to the addition.

Roll call vote: Vollmuth, yes; Benak, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

DRAFT MINUTES

Discussion followed regarding the planning commission RFP.

Popp will prepare a draft of a policy regarding how contracts are handled.

Regarding the planning commission master plan budget, Goss noted she will be presenting budget amendments at the 08/08/2023 township board meeting.

The planning commission/planner will provide a document forecasting master plan expenses through the end of the current fiscal year. Vollmuth will make sure it is on the September agenda.

Rebant requested the master plan update be one of the board's top priorities for this fiscal year. The planning commission wants to stay focused; asking a lot of hours of volunteers.

There was brief discussion of the board reading the first four chapters of the proposed master plan.

DISCUSS PARK/RECREATION ITEMS RE: CAMPING PARK OPERATION/IMPROVEMENT PROJECT 842850

Motion by Glenn to purchase an automated external defibrillator (AED), accessory components, and an ANSI compliant first aid kit to be installed at the township park, in an amount not to exceed \$2,600, to which \$2,330 of this expense is reimbursed via the 07/14/2023 Grand Traverse Band of Ottawa and Chippewa Indians 2% tribal grant; second by Vollmuth.

Glenn noted Flynn will do the training.

Discussion followed.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.

Motion by Glenn to approve Girl Scout Troop #8745 request for permission to install a free library book house at Hi Pray Park with the specific location to be determined by the Parks and Recreation Manager who will also coordinate the installation date with their troop leader; second by Benak.

Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.

Glenn reported on electrical system issues at the park, said he is doing some exploratory work and will bring a board item in the future.

Board Comments/Discussion

Vollmuth noted she will be replacing Rebant on the Resident Outreach Subcommittee.

Popp invited board members to submit names for the planning commission.

*DRAFT MINUTES***Public Comment**

Public comment began at 12:15 p.m.

Connie Hymore

Public comment ended at 12:17 p.m.

Adjournment

Motion by Benak to adjourn; second by Vollmuth. Roll call vote: Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes. Glenn, yes.

Meeting adjourned at 12:18 p.m.

Cheryl A. Goss
Whitewater Township Clerk

Blank Page

Bills for Approval
August 8, 2023

ALDEN STATE BANK
ACCTS PAYABLE 7/3
PAYROLL 7/14
ACCTS PAYABLE 7/19
PAYROLL 7/28

49368 - 49485
49368 - 49390
49391 - 49416
49417 - 49447
49448 - 49485

Grand Total \$15,221.63
Gross Payroll \$16,164.99
Grand Total \$33,976.17
Gross Payroll \$18,731.76

ALDEN STATE BANK - MONEY MARKET

FIRST COMMUNITY BANK - FEDERAL FUND

Check Register Report

Bills for Approval 08/08/2023

Date: 07/25/2023

Time: 1:29 pm

Page: 1

Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
49368	07/03/23	Printed			ACE	ACE HARDWARE	OPERATIONAL SUPPLIES	9.98
49369	07/03/23	Printed			AD ASSESS	AD ASSESSING INC	JULY	2,525.00
49370	07/03/23	Printed			AFLAC	AFLAC	JUNE	317.70
49371	07/03/23	Printed			BRANDON F	BRANDON FLYNN	JULY 2023	50.00
49372	07/03/23	Printed			CONSUMERS	CONSUMERS ENERGY	05/24-06/22/2023	88.62
49373	07/03/23	Printed			DON WAY	DON WAY	150 BUNDLES	825.00
49374	07/03/23	Printed			DTE ENERGY	DTE ENERGY	05/23-06/22/2023	53.06
49375	07/03/23	Printed			EFTPS	EFTPS	6/30/2023 PAYROLL	3,524.53
49376	07/03/23	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	OPERATING SUPPLIES	132.89
49377	07/03/23	Printed			GTC TREAS	GRAND TRAVERSE CO TREASURER	2023 TAX MAPS	61.79
49378	07/03/23	Printed			GREAT	GREAT LAKES WATER QUALITY LAB	2ND QTR TESTING	290.00
49379	07/03/23	Printed			HOME CITY	HOME CITY ICE COMPANY	95 BAGS	185.00
49380	07/03/23	Printed			KIM FINCH	KIM FINCH	MAY/JUNE 2023	200.00
49381	07/03/23	Printed			KSS ENTER	KSS ENTERPRISES	JANITORIAL SUPPLIES	628.17
49382	07/03/23	Printed			LAWN-N	LAWN-N-ORDER	06/26-07/03/2023	1,491.00
49383	07/03/23	Printed			MUNSON OH	MUNSON OCCUPATIONAL HEALTH	PHYSICAL R. LANGBO	152.00
49384	07/03/23	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	INK FOR CLERK'S PRINTER	86.00
49385	07/03/23	Printed			OLD M-72	OLD M-72 LLC	RESHAPE & SPOT GRAVEL WORK	1,950.00
49386	07/03/23	Printed			ROBERT HA	ROBERT A. HALL-CZS	JUNE 2023	1,734.49
49387	07/03/23	Printed			RODNEY R	RODNEY REBANT	20 LAWN SIGNS RE: MASTER PLAN SURVEY	466.19
49388	07/03/23	Printed			TRUGREEN	TRUGREEN	2ND APPLICATION	266.25
49389	07/03/23	Printed			VERIZON	VERIZON WIRELESS	05/24-06/23/2023	40.01
49390	07/03/23	Printed			VOLTAGE	VOLTAGE ELECTRIC	LABOR/MATERIALS TO REPLACE BREAKER ON SITE 20	143.95
49417	07/19/23	Printed			ANDREW BU	ANDREW BUTLER	Mileage 05/02 thru 06/28/2023	147.11
49418	07/19/23	Printed			BS&A	BS&A SOFTWARE	08/01/23 thru 08/01/24 Annual Serv/Supp - Assessing & Tax	1,591.00
49419	07/19/23	Printed			CHARTER	CHARTER COMMUNICATIONS	07/01 thru 07/31/2023	369.95
49420	07/19/23	Printed			CHERRYLAN	CHERRYLAND ELECTRIC COOP	M-72 and Cook Rd	63.61
49421	07/19/23	Printed			CITY OF T	CITY OF TRAVERSE CITY	Hazmat Participant Fee 7/1/23 to 6/30/24 (PO 5821)	395.00
49422	07/19/23	Printed			CONSUMERS	CONSUMERS ENERGY	06/12 thru 07/11/2023	2,600.80
49423	07/19/23	Printed			EFTPS	EFTPS	Payroll 07/14/2023	3,689.06
49424	07/19/23	Printed			FAHEY	FAHEY SCHULTZ BURZYCH RHODES	Hymore Complaint/BaggsRdAppeal	7,701.00
49425	07/19/23	Printed			FUELMAN	FUELMAN	June 2023	395.10
49426	07/19/23	Printed			GFL ENVIR	GFL ENVIRONMENTAL	July 2023	423.04
49427	07/19/23	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	1 Gal of Stain	137.03
49428	07/19/23	Printed			GMOSER	GMOSER'S SEPTIC SERVICE,INC	Portable Toilet Rental June	440.00
49429	07/19/23	Printed			GT BAND	GT BAND OTTAWA & CHIPPEWA	04/01/2023 thru 06/30/2023	227.04
49430	07/19/23	Printed			HOME CITY	HOME CITY ICE COMPANY	170 Bags + Delivery	307.40
49431	07/19/23	Printed			LAWN-N	LAWN-N-ORDER	Mowing 7/11 and 7/17	1,811.25
49432	07/19/23	Printed			MACQUEEN E	MACQUEEN EMERGENCY	Hurst Vetter Emerg Rescue Set	4,800.00
49433	07/19/23	Printed			CULLIGAN	MCCARDEL CULLIGAN WATER COND	Delivery/Cooler Rental	24.00
49434	07/19/23	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	Network Issue	97.50
49435	07/19/23	Printed			NETWORK	NETWORKS NORTHWEST	Bal Due Contract 3161 MP Digital Survey (PO 5784)	1,607.50
49436	07/19/23	Printed			NORTH PL	NORTH PLACE PLANNING LLC	Services 06/01 thru 06/30/2023	900.00
49437	07/19/23	Printed			NW REGION	NORTHWEST REGIONAL FIRE	Flynn - PHTLS Refresher	165.00
49438	07/19/23	Printed			POSTMASTER	POSTMASTER	PO Box 159 Annual Renewal	104.00
49439	07/19/23	Printed			PAYR/SALES	STATE OF MICHIGAN - TREASURY	June Withholding and Sales Tax	2,204.23

Check Register Report

Bills for Approval 08/08/2023

Date: 07/25/2023

Time: 1:29 pm

Page: 2

Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
49440	07/19/23	Printed			STATEWIDE	STATEWIDE COMMUNICATIONS INC	07/14 thru 08/13/2023	179.45
49441	07/19/23	Printed			TC RECORD	TC RECORD-EAGLE, INC.	06/13/2023 Meeting Synopsis	238.75
49442	07/19/23	Printed			THE CONC	THE CONCRETE SERVICE, INC.	6AA Lime Stone	537.69
49443	07/19/23	Printed			THIRLBY	THIRLBY AUTOMOTIVE	Station Supplies/F-150 Parts	431.95
49444	07/19/23	Printed			VICTORIA E	VICTORIA EMERSON	Mileage 06/20/2023	9.83
49445	07/19/23	Printed			VISA	VISA	Twp Board/Supervisor/Park POs 5770, 5775, 5795, 5800	2,119.28
49446	07/19/23	Printed			VOYA INSTI	VOYA INSTITUTIONAL TRUST CO	AprMayJun 2023	175.00
49447	07/19/23	Printed			WELLS F	WELLS FARGO FINANCIAL	06/29 thru 07/28/2023	83.60
					Total Checks: 54		Checks Total (excluding void checks):	49,197.80
					Total Payments: 54		Bank Total (excluding void checks):	49,197.80
					Total Payments: 54		Grand Total (excluding void checks):	49,197.80

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 08/08/2023

Date: 07/25/2023

Time: 1:32 pm

Page: 1

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 GENERAL FUND							
Dept: 101 Township Board							
101-101-727	Office Supplies & Exp						
	POSTMASTER		PO Box 159 Annual Renewal	49438	07/10/2023	07/19/2023	104.00
	VISA		Twp Board/Supervisor/Park	49445	06/27/2023	07/19/2023	15.99
							119.99
101-101-940	Equipment Rental						
	WELLS FARGO FINANCIAL	5025764604	06/29 thru 07/28/2023	49447	07/03/2023	07/19/2023	83.60
							83.60
							Total Dept. Township Board: 203.59
Dept: 171 Supervisor							
101-171-727	Office Supplies & Exp						
	VISA		Twp Board/Supervisor/Park	49445	06/27/2023	07/19/2023	1,180.13
							1,180.13
							Total Dept. Supervisor: 1,180.13
Dept: 209 Assessor							
101-209-727	Office Supplies & Exp						
	GRAND TRAVERSE CO TRE/	1000942	2023 TAX MAPS	49377	06/22/2023	07/03/2023	61.79
							61.79
101-209-807	Assessing Services						
	AD ASSESSING INC		JULY	49369	07/01/2023	07/03/2023	2,525.00
							2,525.00
101-209-847	Software Support						
	BS&A SOFTWARE	149193	08/01/23 thru 08/01/24 Annual	49418	07/18/2023	07/19/2023	729.00
							729.00
							Total Dept. Assessor: 3,315.79
Dept: 210 Attorney							
101-210-801	Legal Services						
	FAHEY SCHULTZ BURZYCH	12310	Hymore Complaint/BaggsRdApp	49424	06/29/2023	07/19/2023	180.00
	FAHEY SCHULTZ BURZYCH	12310	FOIA	49424	06/29/2023	07/19/2023	418.00
	FAHEY SCHULTZ BURZYCH	12310	Planning Comm Bylaws	49424	06/29/2023	07/19/2023	88.00
	FAHEY SCHULTZ BURZYCH	12310	PC/ZA Questions	49424	06/29/2023	07/19/2023	292.50
	FAHEY SCHULTZ BURZYCH	12311	Planning Comm Bylaws	49424	06/29/2023	07/19/2023	44.50
	FAHEY SCHULTZ BURZYCH	12312	Oosterhouse/Lossie Rd	49424	06/29/2023	07/19/2023	998.00
	FAHEY SCHULTZ BURZYCH	12313	Hymore Complaint/BaggsRdApp	49424	06/29/2023	07/19/2023	5,680.00
							7,701.00
							Total Dept. Attorney: 7,701.00
Dept: 215 Clerk							
101-215-727	Office Supplies & Exp						
	NETLINK BUSINESS SOLUTI	146776	INK FOR CLERK'S PRINTER	49384	06/26/2023	07/03/2023	86.00
							86.00
101-215-847	Software Support						
	NETLINK BUSINESS SOLUTI	146825	Network Issue	49434	07/10/2023	07/19/2023	97.50
							97.50
101-215-901	Publishing						
	TC RECORD-EAGLE, INC.	06232055	05/23/2023 Meeting Synopsis	49441	06/30/2023	07/19/2023	104.80
	TC RECORD-EAGLE, INC.	06232055	06/13/2023 Meeting Synopsis	49441	06/30/2023	07/19/2023	133.95
							238.75
							Total Dept. Clerk: 422.25

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 08/08/2023

Date: 07/25/2023

Time: 1:32 pm

Page: 2

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Dept: 253 Treasurer							
101-253-847	Software Support BS&A SOFTWARE	149193	08/01/23 thru 08/01/24 Annual	49418	07/18/2023	07/19/2023	862.00
							862.00
Total Dept. Treasurer:							862.00
Dept: 265 Township Hall & Groun							
101-265-740	Operating Expense & MCCARDEL CULLIGAN WATI	33206TM / 1031528	Delivery/Cooler Rental	49433	06/30/2023	07/19/2023	24.00
							24.00
101-265-809	Lawn Maintenance St LAWN-N-ORDER		Mowing 7/11 and 7/17	49431	07/18/2023	07/19/2023	63.00
							63.00
101-265-810	Janitorial Services KIM FINCH		MAY/JUNE 2023	49380	06/30/2023	07/03/2023	200.00
							200.00
101-265-811	Waste Removal Servi GFL ENVIRONMENTAL	0061750271	July 2023	49426	06/30/2023	07/19/2023	23.02
							23.02
101-265-851	Internet/Website CHARTER COMMUNICATION	005358401062123	06/30 thru 07/29/2023	49419	06/21/2023	07/19/2023	129.99
							129.99
101-265-922	Electricity CONSUMERS ENERGY	202164896817	06/12 thru 07/11/2023	49422	07/11/2023	07/19/2023	200.96
							200.96
101-265-923	Electric Heat CONSUMERS ENERGY	202164896818	06/12 thru 07/11/2023	49422	07/11/2023	07/19/2023	98.71
							98.71
101-265-924	Telephone CHARTER COMMUNICATION	005358401062123	06/30 thru 07/29/2023	49419	06/21/2023	07/19/2023	49.99
	STATEWIDE COMMUNICATC	2947331	07/14 thru 08/13/2023	49440	07/14/2023	07/19/2023	149.50
							199.49
101-265-930	Facility Repairs/Maint VISA		Flynn Credit Card	49445	06/27/2023	07/19/2023	80.61
							80.61
Total Dept. Township Hall & Grounds:							1,019.78
Dept: 276 Cemetery							
101-276-809	Lawn Maintenance St LAWN-N-ORDER		06/26-07/03/2023	49382	07/03/2023	07/03/2023	388.50
	LAWN-N-ORDER		Mowing 7/11 and 7/17	49431	07/18/2023	07/19/2023	199.50
							588.00
101-276-922	Electricity CONSUMERS ENERGY	201541956712	06/12 thru 07/11/2023	49422	07/11/2023	07/19/2023	35.23
							35.23
Total Dept. Cemetery:							623.23
Dept: 400 Planning Commission							
101-400-804	Professional Services NETWORKS NORTHWEST		Contract 1730 - 1/2 Payment on	49435	07/18/2023	07/19/2023	1,207.50
	NETWORKS NORTHWEST		Bal Due Contract 3161	49435	07/11/2023	07/19/2023	400.00
	NORTH PLACE PLANNING LI		Services 06/01 thru 06/30/2023	49436	07/08/2023	07/19/2023	900.00

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 08/08/2023

Date: 07/25/2023

Time: 1:32 pm

Page: 3

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							2,507.50
101-400-902	Printing						
	RODNEY REBANT		20 LAWN SIGNS RE: MASTER	49387	06/20/2023	07/03/2023	466.19
							466.19
Total Dept. Planning Commission:							2,973.69
Dept: 405 Zoning Administrator/F							
101-405-804	Professional Services						
	ROBERT A. HALL-CZS	JUNE 2023	JUNE 2023	49386	06/29/2023	07/03/2023	1,697.68
							1,697.68
101-405-860	Mileage Reimbursemen						
	ROBERT A. HALL-CZS	JUNE 2023	JUNE 2023	49386	06/29/2023	07/03/2023	36.81
							36.81
Dept. Zoning Administrator/Planning:							1,734.49
Total Fund GENERAL FUND:							20,035.95
Fund: 203 ROAD FUND							
Dept: 446 Road Right of Way							
203-446-921	Street Lights						
	CHERRYLAND ELECTRIC CO		M-72 and Moore Rd	49420	06/28/2023	07/19/2023	24.24
	CHERRYLAND ELECTRIC CO		M-72 and Skegemog Point Rd	49420	06/28/2023	07/19/2023	24.24
	CHERRYLAND ELECTRIC CO		M-72 and Cook Rd	49420	06/28/2023	07/19/2023	15.13
	CONSUMERS ENERGY	206880891261	06/01 thru 06/30/2023	49422	06/30/2023	07/19/2023	65.15
							128.76
Total Dept. Road Right of Way:							128.76
Total Fund ROAD FUND:							128.76
Fund: 206 FIRE FUND							
Dept: 336 Fire Dept							
206-336-713	Other Benefits						
	AFLAC	342185	JUNE	49370	06/29/2023	07/03/2023	317.70
							317.70
206-336-739	Fuel & Oil						
	FUELMAN	64687957995401	June 2023	49425	07/03/2023	07/19/2023	395.10
							395.10
206-336-740	Operating Expense &						
	THIRLBY AUTOMOTIVE	112085	Station Supplies/F-150 Parts	49443	07/07/2023	07/19/2023	65.45
	THIRLBY AUTOMOTIVE	104175	Station Supplies/F-150 Parts	49443	06/29/2023	07/19/2023	366.50
							431.95
206-336-804	Professional Services						
	VERIZON WIRELESS	9938020140	05/24-06/23/2023	49389	06/23/2023	07/03/2023	40.01
							40.01
206-336-809	Lawn Maintenance Se						
	LAWN-N-ORDER		06/26-07/03/2023	49382	07/03/2023	07/03/2023	21.00
	LAWN-N-ORDER		Mowing 7/11 and 7/17	49431	07/18/2023	07/19/2023	42.00
							63.00
206-336-811	Waste Removal Servi						
	GFL ENVIRONMENTAL	0061749472	July 2023	49426	06/30/2023	07/19/2023	11.51
							11.51
206-336-815	Contractual Services						
	CITY OF TRAVERSE CITY	0000103894	Hazmat Participant Fee 7/1/23	49421	07/10/2023	07/19/2023	395.00

Bills for Approval 08/08/2023

Time: 1:32 pm

Page: 4

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							395.00
206-336-851	Internet/Website CHARTER COMMUNICATION	005358201070123	07/01 thru 07/31/2023	49419	07/01/2023	07/19/2023	89.99
							89.99
206-336-880	Education & Training NORTHWEST REGIONAL FIF	9466761	Flynn - PHTLS Refresher	49437	07/05/2023	07/19/2023	165.00
							165.00
206-336-920	Natural Gas DTE ENERGY		05/23-06/22/2023	49374	06/23/2023	07/03/2023	26.53
							26.53
206-336-922	Electricity CONSUMERS ENERGY	201541956711	06/12 thru 07/11/2023	49422	07/11/2023	07/19/2023	201.90
							201.90
206-336-924	Telephone CHARTER COMMUNICATION	005358201070123	07/01 thru 07/31/2023	49419	07/01/2023	07/19/2023	99.98
							99.98
206-336-925	Cellular Phone BRANDON FLYNN		JULY 2023	49371	07/01/2023	07/03/2023	50.00
							50.00
206-336-928	Water GT BAND OTTAWA & CHIPPE		04/01/2023 thru 06/30/2023	49429	06/30/2023	07/19/2023	113.52
							113.52
206-336-970	Capital Expenditure MACQUEEN EMERGENCY	P16553	Hurst Vetter Emerg Rescue Set	49432	06/15/2023	07/19/2023	4,800.00
							4,800.00
Total Dept. Fire Dept:							7,201.19
Total Fund FIRE FUND:							7,201.19
Fund: 208 PARK FUND							
Dept: 756 Township Park							
208-756-727	Office Supplies & Exp VISA		Twp Board/Supervisor/Park	49445	06/27/2023	07/19/2023	729.42
							729.42
208-756-740	Operating Expense & ACE HARDWARE	130441	OPERATIONAL SUPPLIES	49368	06/24/2023	07/03/2023	9.98
	GILL-ROY'S HARDWARE 673	2306-916545	OPERATING SUPPLIES	49376	06/13/2023	07/03/2023	81.62
	GILL-ROY'S HARDWARE 673	2306-958145	OPERATING SUPPLIES	49376	06/19/2023	07/03/2023	43.98
	GILL-ROY'S HARDWARE 673	2306-972261	OPERATING SUPPLIES	49376	06/21/2023	07/03/2023	7.29
	GILL-ROY'S HARDWARE 673	2306-965595	Keys/Key Caps/Key Rings	49427	06/20/2023	07/19/2023	52.49
	GILL-ROY'S HARDWARE 673	2306-969669	Gloves/Respirator/Quick Links	49427	06/21/2023	07/19/2023	23.56
	GILL-ROY'S HARDWARE 673	2306-612949	1 Gal of Stain	49427	06/28/2023	07/19/2023	60.98
	KSS ENTERPRISES	1491118	JANITORIAL SUPPLIES	49381	06/27/2023	07/03/2023	628.17
	VISA		Twp Board/Supervisor/Park	49445	06/27/2023	07/19/2023	85.13
							993.20
208-756-741	Ice HOME CITY ICE COMPANY	6746230191	95 BAGS	49379	06/16/2023	07/03/2023	185.00
	HOME CITY ICE COMPANY	7032230266	170 Bags + Delivery	49430	07/07/2023	07/19/2023	307.40
							492.40
208-756-743	Wood DON WAY		150 BUNDLES	49373	06/25/2023	07/03/2023	825.00
							825.00

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 08/08/2023

Date: 07/25/2023

Time: 1:32 pm

Page: 5

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
208-756-748 Sales Tax	STATE OF MICHIGAN - TREA	SMIBUS009979153	June Withholding and Sales Tax	49439	07/07/2023	07/19/2023	182.26
							182.26
208-756-803 Medical Professional	MUNSON OCCUPATIONAL H	00210427-00	PHYSICAL R. LANGBO	49383	06/19/2023	07/03/2023	152.00
							152.00
208-756-809 Lawn Maintenance S	LAWN-N-ORDER		06/26-07/03/2023	49382	07/03/2023	07/03/2023	362.25
	LAWN-N-ORDER		Mowing 7/11 and 7/17	49431	07/18/2023	07/19/2023	362.25
							724.50
208-756-811 Waste Removal Servi	GFL ENVIRONMENTAL	0061751084	July 2023	49426	06/30/2023	07/19/2023	377.00
							377.00
208-756-812 Septic Services	GMOSE'S SEPTIC SERVICE	406041	Portable Toilet Rental June	49428	06/30/2023	07/19/2023	440.00
							440.00
208-756-860 Mileage Reimburse	ANDREW BUTLER		Mileage 05/02 thru 06/28/2023	49417	07/07/2023	07/19/2023	147.11
	VICTORIA EMERSON		Mileage 06/20/2023	49444	07/07/2023	07/19/2023	9.83
							156.94
208-756-922 Electricity	CONSUMERS ENERGY	203677771140	06/13 thru 07/12/2023	49422	07/12/2023	07/19/2023	221.15
	CONSUMERS ENERGY	203677771141	06/13 thru 07/12/2023	49422	07/12/2023	07/19/2023	1,546.83
							1,767.98
208-756-924 Telephone	STATEWIDE COMMUNICAT	2947331	07/14 thru 08/13/2023	49440	07/14/2023	07/19/2023	29.95
							29.95
208-756-925 Cellular Phone	VISA		Popp Credit Card	49445	06/27/2023	07/19/2023	28.00
							28.00
208-756-930 Facility Repairs/Maint	GREAT LAKES WATER QUAL	9108	2ND QTR TESTING	49378	06/20/2023	07/03/2023	180.00
	OLD M-72 LLC	23-001	RESHAPE & SPOT GRAVEL	49385	06/22/2023	07/03/2023	1,950.00
	THE CONCRETE SERVICE, I	0800552-IN	6AA Lime Stone	49442	07/13/2023	07/19/2023	537.69
	VOLTAGE ELECTRIC	7284	LABOR/MATERIALS TO REPLA	49390	06/26/2023	07/03/2023	143.95
							2,811.64
Total Dept. Township Park:							9,710.29
Total Fund PARK FUND:							9,710.29
Fund: 209 RECREATION FUND							
Dept: 757 Recreation							
209-757-809 Lawn Maintenance S	LAWN-N-ORDER		06/26-07/03/2023	49382	07/03/2023	07/03/2023	698.25
	LAWN-N-ORDER		Mowing 7/11 and 7/17	49431	07/18/2023	07/19/2023	1,102.50
							1,800.75
209-757-922 Electricity	CONSUMERS ENERGY	205279508846	05/24-06/22/2023	49372	06/22/2023	07/03/2023	88.62
	CONSUMERS ENERGY	202164896816	06/12 thru 07/11/2023	49422	07/11/2023	07/19/2023	28.96
							117.58
209-757-930 Facility Repairs/Maint	GREAT LAKES WATER QUAL	9108	2ND QTR TESTING	49378	06/20/2023	07/03/2023	110.00

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 08/08/2023

Date: 07/25/2023

Time: 1:32 pm

Page: 6

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	TRUGREEN	178274004	2ND APPLICATION	49388	06/21/2023	07/03/2023	266.25
							<u>376.25</u>
							Total Dept. Recreation: 2,294.58
							Fund RECREATION FUND: 2,294.58
Fund: 210 AMBULANCE FUND							
Dept: 651 Ambulance							
210-651-809	Lawn Maintenance Service						
	LAWN-N-ORDER		06/26-07/03/2023	49382	07/03/2023	07/03/2023	21.00
	LAWN-N-ORDER		Mowing 7/11 and 7/17	49431	07/18/2023	07/19/2023	42.00
							<u>63.00</u>
210-651-811	Waste Removal Service						
	GFL ENVIRONMENTAL	0061749472	July 2023	49426	06/30/2023	07/19/2023	11.51
							<u>11.51</u>
210-651-920	Natural Gas						
	DTE ENERGY		05/23-06/22/2023	49374	06/23/2023	07/03/2023	26.53
							<u>26.53</u>
210-651-922	Electricity						
	CONSUMERS ENERGY	201541956711	06/12 thru 07/11/2023	49422	07/11/2023	07/19/2023	201.91
							<u>201.91</u>
210-651-928	Water						
	GT BAND OTTAWA & CHIPPEWIA		04/01/2023 thru 06/30/2023	49429	06/30/2023	07/19/2023	113.52
							<u>113.52</u>
							Total Dept. Ambulance: 416.47
							Fund AMBULANCE FUND: 416.47
Fund: 750 PAYROLL CLEARING FUND							
Dept: 000							
750-000-238	Pension Withheld						
	VOYA INSTITUTIONAL TRUST		AprMayJun 2023	49446	06/30/2023	07/19/2023	175.00
							<u>175.00</u>
750-000-258	Accrued Payroll Tax:						
	EFTPS	270358443109316	6/30/2023 PAYROLL	49375	07/03/2023	07/03/2023	3,524.53
	EFTPS	270359920588510	Payroll 07/14/2023	49423	07/18/2023	07/19/2023	3,689.06
	STATE OF MICHIGAN - TREASURY	SMIBUS009979153	June Withholding and Sales Tax	49439	07/07/2023	07/19/2023	2,021.97
							<u>9,235.56</u>
							Total Dept. 000: 9,410.56
							PAYROLL CLEARING FUND: 9,410.56
							Grand Total: 49,197.80

Blank Page

MEMO

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 07/25/2023
Re: 1st Quarter Budget Amendments

The 1st Quarter Budget Worksheet is attached covering the period 04/01/2023 through 06/30/2023.

The following budget amendments are recommended for approval.

FIRE FUND:

GL#	Description	Debit	Credit
206-865-820	Liability Insurance	\$5,728	
206-890-890	Contingency		\$5,728

PARK FUND:

GL#	Description	Debit	Credit
208-865-820	Liability Insurance	\$1,038	
208-890-890	Contingency		\$1,038

Budget Amendments fall under the Consent Calendar. A separate motion is not required to approve these amendments.

#

Blank Page

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 1
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Current Year				(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru June	Estimated Total	Requested	Recommended	Adopted
Month: 6/30/2023								
Fund: 101 - GENERAL FUND								
Revenues								
Dept: 000								
402 Property Taxes	139,740	154,738	154,738	4,582	0			
445 Penalties & Interest	3,039	2,000	2,000	0	0			
447 Property Tax Admin Fees	75,782	67,000	67,000	1,300	0			
448 Collection Fees	7,817	7,800	7,800	0	0			
451 Franchise Fees	30,817	33,300	33,300	7,397	0			
476 Licenses & Permits	3,200	2,800	2,800	575	0			
479 Marihuana Zoning Fees	0	0	0	0	0			
480 Marihuana Application Fees	0	0	0	0	0			
528 Other Federal Grants	0	0	0	0	0			
566 State Grants	0	0	0	0	0			
573 Local Community Stabilization	0	0	0	0	0			
574 State-Shared Revenues	302,660	277,285	277,285	43,008	0			
575 Swamp Taxes/Comm Forest Distri	32,544	29,000	29,000	0	0			
590 Grants-Private Sources	0	0	0	0	0			
607 Service Fees	2,075	2,000	2,000	350	0			
608 Interment Fees	1,550	2,000	2,000	0	0			
633 Election Reimbursement	0	0	0	0	0			
642 Sale of Cemetery Lots	750	600	600	0	0			
643 Miscellaneous Sales	151	100	100	63	0			
665 Interest Earned	3,684	1,500	1,500	3,253	0			
668 Oil & Gas Lease	0	0	0	0	0			
670 Cell Tower Lease	45,817	45,000	45,000	7,703	0			
671 Other Revenues	286	500	500	0	0			
673 Sale of Fixed Assets	0	0	0	0	0			
678 Gypsy Moth Assessment	0	0	0	0	0			
687 Refunds	1,241	0	0	0	0			
698 Insurance Recovery	1,501	0	0	0	0			
699 Transfers From Other Funds	325,895	0	0	0	0			
Dept: 000	978,549	625,623	625,623	68,231	0	0	0	0
Total Revenues	978,549	625,623	625,623	68,231	0	0	0	0
Expenditures								
Dept: 101 Township Board								
702 Salaries	11,000	10,000	10,000	3,960	0			
703 Wages	7,171	6,000	6,000	1,743	0			
715 Social Security (Employer)	1,254	781	781	354	0			
716 Medicare (Employer)	293	183	183	83	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 2
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 101 Township Board								
727 Office Supplies & Expense	2,157	2,700	2,700	320	0			
728 Postage	1,094	1,000	1,000	121	0			
802 Audit & Accounting Services	12,987	11,000	11,000	0	0			
804 Professional Services	1,200	9,000	9,000	0	0			
817 Clean Up Day Services	8,043	14,000	14,000	12,000	0			
830 Pension Plan	3,379	5,000	5,000	867	0			
840 Dues and Memberships	4,156	4,500	4,500	4,231	0			
847 Software Support	0	720	720	0	0			
852 Promotional Expenses	1,000	0	0	0	0			
853 Finance Charges	0	0	0	0	0			
854 Late Fees	0	0	0	0	0			
860 Mileage Reimbursement	0	100	100	0	0			
865 Meal/Lodging Expense	0	200	200	0	0			
880 Education & Training	545	1,200	1,200	0	0			
901 Publishing	760	2,000	2,000	366	0			
902 Printing	1,281	1,500	1,500	0	0			
903 Township Newsletter Expense	1,138	2,000	2,000	928	0			
940 Equipment Rental	1,003	1,200	1,200	251	0			
941 Postage Meter Rental/Fees	1,292	1,400	1,400	323	0			
955 Grand Vision	0	0	0	0	0			
956 Miscellaneous Expense	50	500	500	211	0			
957 Boardman River Project	0	0	0	0	0			
958 Gypsy Moth Program	0	0	0	0	0			
959 Scrap Tire Expense	0	500	500	0	0			
964 Refunds	31	400	400	19	0			
Township Board	59,834	75,884	75,884	25,777	0	0	0	0
Dept: 171 Supervisor								
702 Salaries	27,585	30,068	30,068	8,095	0			
703 Wages	0	17,250	17,250	1,651	0			
715 Social Security (Employer)	1,710	2,934	2,934	604	0			
716 Medicare (Employer)	400	686	686	141	0			
727 Office Supplies & Expense	18	1,500	1,500	0	0			
728 Postage	6	40	40	0	0			
847 Software Support	0	580	580	0	0			
860 Mileage Reimbursement	0	500	500	265	0			
865 Meal/Lodging Expense	0	250	250	0	0			
880 Education & Training	165	400	400	0	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 3
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Current Year				(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru June	Estimated Total	Requested	Recommended	Adopted
Month: 6/30/2023								
Fund: 101 - GENERAL FUND								
Expenditures								
Supervisor	29,884	54,208	54,208	10,756	0	0	0	0
Dept: 195 Elections								
703 Wages	12,500	25,000	25,000	270	0			
715 Social Security (Employer)	166	1,550	1,550	0	0			
716 Medicare (Employer)	39	363	363	0	0			
727 Office Supplies & Expense	6,668	5,000	5,000	0	0			
728 Postage	1,875	2,500	2,500	21	0			
847 Software Support	0	790	790	790	0			
860 Mileage Reimbursement	260	300	300	0	0			
865 Meal/Lodging Expense	574	600	600	0	0			
880 Education & Training	1,204	1,500	1,500	0	0			
901 Publishing	872	600	600	0	0			
970 Capital Expenditure	0	600	600	0	0			
Elections	24,158	38,803	38,803	1,081	0	0	0	0
Dept: 209 Assessor								
702 Salaries	1,200	1,200	1,200	300	0			
715 Social Security (Employer)	74	75	75	19	0			
716 Medicare (Employer)	17	18	18	4	0			
727 Office Supplies & Expense	772	700	700	0	0			
728 Postage	1,008	1,200	1,200	0	0			
807 Assessing Services	27,600	30,300	30,300	7,575	0			
847 Software Support	676	700	700	0	0			
880 Education & Training	0	0	0	0	0			
901 Publishing	0	50	50	0	0			
Assessor	31,347	34,243	34,243	7,898	0	0	0	0
Dept: 210 Attorney								
801 Legal Services	49,219	60,000	60,000	15,997	0			
Attorney	49,219	60,000	60,000	15,997	0	0	0	0
Dept: 215 Clerk								
702 Salaries	28,115	30,645	30,645	8,251	0			
703 Wages	16,394	20,370	20,370	4,476	0			
715 Social Security (Employer)	2,594	3,163	3,163	789	0			
716 Medicare (Employer)	607	740	740	185	0			
727 Office Supplies & Expense	1,631	1,800	1,800	294	0			
728 Postage	97	100	100	5	0			
840 Dues and Memberships	150	150	150	0	0			
847 Software Support	2,726	3,676	3,676	0	0			
860 Mileage Reimbursement	150	600	600	70	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 4
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 215 Clerk								
865 Meal/Lodging Expense	22	600	600	0	0			
880 Education & Training	574	1,000	1,000	20	0			
901 Publishing	513	3,500	3,500	1,540	0			
Clerk	53,573	66,344	66,344	15,630	0	0	0	0
Dept: 247 Board of Review								
702 Salaries	920	1,300	1,300	0	0			
703 Wages	320	0	0	0	0			
715 Social Security (Employer)	77	81	81	0	0			
716 Medicare (Employer)	18	19	19	0	0			
727 Office Supplies & Expense	0	50	50	0	0			
728 Postage	0	50	50	0	0			
860 Mileage Reimbursement	178	250	250	59	0			
865 Meal/Lodging Expense	0	200	200	86	0			
880 Education & Training	80	1,000	1,000	0	0			
901 Publishing	49	100	100	0	0			
Board of Review	1,642	3,050	3,050	145	0	0	0	0
Dept: 253 Treasurer								
702 Salaries	27,585	30,068	30,068	8,095	0			
703 Wages	13,628	18,000	18,000	2,952	0			
715 Social Security (Employer)	2,555	2,982	2,982	685	0			
716 Medicare (Employer)	597	697	697	160	0			
727 Office Supplies & Expense	665	2,000	2,000	34	0			
728 Postage	2,650	2,500	2,500	5	0			
804 Professional Services	0	0	0	0	0			
840 Dues and Memberships	0	100	100	0	0			
847 Software Support	1,394	2,624	2,624	1,797	0			
860 Mileage Reimbursement	1,127	1,350	1,350	0	0			
865 Meal/Lodging Expense	611	600	600	0	0			
880 Education & Training	1,963	1,000	1,000	0	0			
901 Publishing	0	100	100	0	0			
Treasurer	52,775	62,021	62,021	13,728	0	0	0	0
Dept: 265 Township Hall & Grounds								
703 Wages	0	0	0	0	0			
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
740 Operating Expense & Supplies	2,394	1,200	1,200	394	0			
809 Lawn Maintenance Services	649	1,000	1,000	483	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 5
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 265 Township Hall & Grounds								
810 Janitorial Services	1,300	1,800	1,800	225	0			
811 Waste Removal Services	231	360	360	69	0			
845 Snowplowing Services	1,270	1,500	1,500	295	0			
851 Internet/Website	2,140	1,800	1,800	1,224	0			
922 Electricity	2,817	2,500	2,500	428	0			
923 Electric Heat	3,699	4,000	4,000	946	0			
924 Telephone	2,395	2,750	2,750	598	0			
930 Facility Repairs/Maintenance	2,967	8,000	8,000	331	0			
931 Office Equipment Repairs/Maint	4,675	5,000	5,000	1,182	0			
Township Hall & Grounds	24,537	29,910	29,910	6,175	0	0	0	0
Dept: 276 Cemetery								
703 Wages	0	500	500	0	0			
715 Social Security (Employer)	0	31	31	0	0			
716 Medicare (Employer)	0	7	7	0	0			
740 Operating Expense & Supplies	614	1,000	1,000	257	0			
808 Cemetery Sexton	1,400	3,000	3,000	500	0			
809 Lawn Maintenance Services	3,375	4,500	4,500	2,394	0			
847 Software Support	0	0	0	0	0			
922 Electricity	351	500	500	87	0			
930 Facility Repairs/Maintenance	21,453	40,000	40,000	28	0			
Cemetery	27,193	49,538	49,538	3,266	0	0	0	0
Dept: 400 Planning Commission								
702 Salaries	5,010	16,000	16,000	3,780	0			
703 Wages	2,615	2,120	2,120	2,853	0			
715 Social Security (Employer)	473	937	937	411	0			
716 Medicare (Employer)	110	219	219	96	0			
727 Office Supplies & Expense	569	2,000	2,000	819	0			
728 Postage	0	3,000	3,000	1,119	0			
804 Professional Services	4,238	32,000	32,000	3,100	0			
840 Dues and Memberships	0	250	250	0	0			
847 Software Support	0	160	160	0	0			
860 Mileage Reimbursement	0	250	250	0	0			
865 Meal/Lodging Expense	0	0	0	0	0			
880 Education & Training	1,692	2,000	2,000	175	0			
901 Publishing	1,139	3,000	3,000	268	0			
902 Printing	0	2,500	2,500	0	0			
Planning Commission	15,846	64,436	64,436	12,621	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 6
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 405 Zoning Administrator/Planning								
702 Salaries	0	0	0	0	0			
703 Wages	0	0	0	0	0			
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
727 Office Supplies & Expense	28	350	350	0	0			
728 Postage	64	100	100	27	0			
803 Medical Professional Services	0	0	0	0	0			
804 Professional Services	16,840	32,000	32,000	4,947	0			
830 Pension Plan	0	0	0	0	0			
840 Dues and Memberships	0	0	0	0	0			
847 Software Support	0	720	720	0	0			
860 Mileage Reimbursement	342	800	800	113	0			
865 Meal/Lodging Expense	0	0	0	0	0			
880 Education & Training	0	0	0	0	0			
Zoning Administrator/Planning	17,274	33,970	33,970	5,087	0	0	0	0
Dept: 410 Zoning Board of Appeals								
702 Salaries	620	3,000	3,000	345	0			
703 Wages	404	700	700	182	0			
715 Social Security (Employer)	63	229	229	33	0			
716 Medicare (Employer)	15	54	54	8	0			
728 Postage	7	50	50	2	0			
860 Mileage Reimbursement	0	250	250	0	0			
865 Meal/Lodging Expense	0	250	250	0	0			
880 Education & Training	211	500	500	0	0			
901 Publishing	240	600	600	268	0			
Zoning Board of Appeals	1,560	5,633	5,633	838	0	0	0	0
Dept: 803 Historical Society								
702 Salaries	1,383	7,500	7,500	2,149	0			
703 Wages	0	200	200	0	0			
715 Social Security (Employer)	86	477	477	133	0			
716 Medicare (Employer)	20	112	112	31	0			
727 Office Supplies & Expense	18	500	500	0	0			
728 Postage	0	5	5	0	0			
803 Medical Professional Services	0	0	0	0	0			
804 Professional Services	0	1,000	1,000	0	0			
840 Dues and Memberships	0	100	100	0	0			
847 Software Support	0	360	360	0	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 7
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 803 Historical Society								
860 Mileage Reimbursement	0	100	100	0	0			
865 Meal/Lodging Expense	0	0	0	0	0			
880 Education & Training	0	250	250	0	0			
Historical Society	1,507	10,604	10,604	2,313	0	0	0	0
Dept: 852 Employee Health Insurance								
714 Health Insurance	0	0	0	0	0			
Employee Health Insurance	0	0	0	0	0	0	0	0
Dept: 862 Soc Sec/Medicare (Employer)								
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
Soc Sec/Medicare (Employer)	0	0	0	0	0	0	0	0
Dept: 865 Insurance								
820 Liability Insurance	10,365	13,500	13,500	9,798	0			
821 Workers Compensation	2,844	4,000	4,000	1,062	0			
Insurance	13,209	17,500	17,500	10,860	0	0	0	0
Dept: 890 Contingency								
890 Contingency	1,241	20,000	20,000	0	0			
Contingency	1,241	20,000	20,000	0	0	0	0	0
Dept: 901 Capital Expenditure								
970 Capital Expenditure	0	85,000	85,000	0	0			
971 Land	0	0	0	0	0			
Capital Expenditure	0	85,000	85,000	0	0	0	0	0
Dept: 966 Transfers Out								
999 Transfers To Other Funds	160,200	756,676	756,676	0	0			
Transfers Out	160,200	756,676	756,676	0	0	0	0	0
Total Expenditures	564,999	1,467,820	1,467,820	132,172	0	0	0	0
GENERAL FUND	413,550	-842,197	-842,197	-63,941	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 8
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 203 - ROAD FUND								
Revenues								
Dept: 000								
452 METRO Act Fees	10,689	9,500	9,500	0	0			
665 Interest Earned	76	30	30	54	0			
671 Other Revenues	0	0	0	0	0			
	<u>10,765</u>	<u>9,530</u>	<u>9,530</u>	<u>54</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dept: 000	10,765	9,530	9,530	54	0	0	0	0
Dept: 931 Transfers IN								
699 Transfers From Other Funds	18,000	35,000	35,000	0	0			
	<u>18,000</u>	<u>35,000</u>	<u>35,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Transfers IN	18,000	35,000	35,000	0	0	0	0	0
Total Revenues	28,765	44,530	44,530	54	0	0	0	0
Expenditures								
Dept: 446 Road Right of Way								
846 Road Brining Service	30,117	36,000	36,000	0	0			
921 Street Lights	1,399	2,000	2,000	386	0			
	<u>31,516</u>	<u>38,000</u>	<u>38,000</u>	<u>386</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Road Right of Way	31,516	38,000	38,000	386	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	10,000	10,000	0	0			
	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Contingency	0	10,000	10,000	0	0	0	0	0
Total Expenditures	31,516	48,000	48,000	386	0	0	0	0
ROAD FUND	-2,751	-3,470	-3,470	-332	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 9
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 204 - ROAD REPAIR/REPLACEMENT FUND								
Revenues								
Dept: 000								
665 Interest Earned	1,507	500	500	1,133	0			
699 Transfers From Other Funds	0	0	0	0	0			
Dept: 000	1,507	500	500	1,133	0	0	0	0
Total Revenues	1,507	500	500	1,133	0	0	0	0
Expenditures								
Dept: 000								
935 Road Repair	0	400,000	400,000	0	0			
Dept: 000	0	400,000	400,000	0	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	0	0	0	0			
Contingency	0	0	0	0	0	0	0	0
Total Expenditures	0	400,000	400,000	0	0	0	0	0
ROAD REPAIR/REPLACEMENT FUND	1,507	-399,500	-399,500	1,133	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 10
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Current Year				(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru June	Estimated Total	Requested	Recommended	Adopted
Month: 6/30/2023								
Fund: 206 - FIRE FUND								
Revenues								
Dept: 000								
402 Property Taxes	231,913	411,247	411,247	7,948	0			
445 Penalties & Interest	0	0	0	0	0			
590 Grants-Private Sources	32,499	10,000	10,000	0	0			
630 Rural Fire Dept Rental Fee	0	0	0	0	0			
635 Mutual Aid	0	0	0	0	0			
637 Cost Recovery	0	0	0	0	0			
665 Interest Earned	1,210	500	500	1,057	0			
671 Other Revenues	970	1,000	1,000	0	0			
673 Sale of Fixed Assets	10,121	5,000	5,000	0	0			
674 Rural Fire Dissolution Funds	0	0	0	0	0			
675 Contributions	0	0	0	0	0			
679 GTB Inspection Services	0	0	0	0	0			
687 Refunds	0	0	0	0	0			
698 Insurance Recovery	324	0	0	0	0			
699 Transfers From Other Funds	35,000	0	0	0	0			
Dept: 000	312,037	427,747	427,747	9,005	0	0	0	0
Total Revenues	312,037	427,747	427,747	9,005	0	0	0	0
Expenditures								
Dept: 336 Fire Dept								
702 Salaries	61,903	67,474	67,474	18,166	0			
703 Wages	3,825	4,169	4,169	1,122	0			
704 Wages (Officers)	0	0	0	0	0			
705 Training Wages	13,456	22,320	22,320	5,313	0			
707 Run Wages	6,590	18,720	18,720	3,450	0			
709 On Call Wages	4,800	0	0	0	0			
713 Other Benefits	2,427	4,300	4,300	635	0			
714 Health Insurance	0	0	0	0	0			
715 Social Security (Employer)	5,614	6,986	6,986	1,739	0			
716 Medicare (Employer)	1,313	1,634	1,634	407	0			
721 Loss of Wage	0	0	0	0	0			
727 Office Supplies & Expense	374	1,200	1,200	104	0			
728 Postage	0	150	150	0	0			
739 Fuel & Oil	5,605	6,500	6,500	1,046	0			
740 Operating Expense & Supplies	3,516	7,000	7,000	2,709	0			
745 Turnout Gear	0	12,000	12,000	7,206	0			
747 Uniforms	385	3,000	3,000	0	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 11
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 206 - FIRE FUND								
Expenditures								
Dept: 336 Fire Dept								
801 Legal Services	0	0	0	0	0			
803 Medical Professional Services	2,279	3,500	3,500	622	0			
804 Professional Services	540	1,000	1,000	120	0			
809 Lawn Maintenance Services	281	500	500	105	0			
810 Janitorial Services	0	600	600	0	0			
811 Waste Removal Services	127	250	250	35	0			
812 Septic Services	0	0	0	0	0			
814 Mutual Aid	0	0	0	0	0			
815 Contractual Services (hazmat)	2,198	3,000	3,000	0	0			
818 Rural Fire Dept Assessment	0	0	0	0	0			
823 State Unemployment	0	0	0	0	0			
830 Pension Plan	6,189	6,747	6,747	1,439	0			
840 Dues and Memberships	1,350	1,500	1,500	103	0			
845 Snowplowing Services	910	1,500	1,500	110	0			
851 Internet/Website	1,080	1,200	1,200	270	0			
854 Late Fees	0	0	0	0	0			
855 Community Education	0	500	500	0	0			
860 Mileage Reimbursement	174	250	250	0	0			
865 Meal/Lodging Expense	385	1,000	1,000	0	0			
880 Education & Training	2,678	5,000	5,000	2,024	0			
901 Publishing	0	500	500	0	0			
920 Natural Gas	745	1,000	1,000	242	0			
922 Electricity	3,269	4,000	4,000	765	0			
924 Telephone	1,200	1,250	1,250	300	0			
925 Cellular Phone	480	600	600	150	0			
926 Propane Heat	0	0	0	0	0			
927 Pager	0	0	0	0	0			
928 Water	341	1,000	1,000	113	0			
930 Facility Repairs/Maintenance	3,563	7,000	7,000	3,584	0			
932 Equipment Repair & Maintenance	3,922	6,000	6,000	1,929	0			
933 Vehicle Repair & Maintenance	9,587	20,000	20,000	679	0			
942 Building Rental	0	0	0	0	0			
956 Miscellaneous Expense	0	0	0	0	0			
964 Refunds	0	0	0	0	0			
970 Capital Expenditure	25,676	18,000	18,000	0	0			
Fire Dept	176,782	241,350	241,350	54,487	0	0	0	0
Dept: 852 Employee Health Insurance								

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 12
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 206 - FIRE FUND								
Expenditures								
Dept: 852 Employee Health Insurance								
714 Health Insurance	0	0	0	0	0			
Employee Health Insurance	0	0	0	0	0	0	0	0
Dept: 862 Soc Sec/Medicare (Employer)								
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
Soc Sec/Medicare (Employer)	0	0	0	0	0	0	0	0
Dept: 865 Insurance								
820 Liability Insurance	18,116	18,500	18,500	24,228	0			
821 Workers Compensation	3,140	7,400	7,400	5,757	0			
Insurance	21,256	25,900	25,900	29,985	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	10,000	10,000	0	0			
Contingency	0	10,000	10,000	0	0	0	0	0
Dept: 966 Transfers Out								
999 Transfers To Other Funds	0	137,082	137,082	0	0			
Transfers Out	0	137,082	137,082	0	0	0	0	0
Total Expenditures	198,038	414,332	414,332	84,472	0	0	0	0
FIRE FUND	113,999	13,415	13,415	-75,467	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 13
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 208 - PARK FUND								
Revenues								
Dept: 000								
590 Grants-Private Sources	50	200,000	200,000	0	0			
626 Fees Charged	210,094	185,000	185,000	155,090	0			
627 Pavilion Rental	500	500	500	100	0			
628 Boat Ramp Fees	18,492	14,000	14,000	366	0			
631 Shirts Hats	0	0	0	0	0			
632 Reservation Fees	13,528	12,500	12,500	7,794	0			
644 Ice Sales	5,232	5,000	5,000	36	0			
645 Pop Sales	0	0	0	0	0			
646 Wood Sales	16,424	15,000	15,000	282	0			
648 Shower Fees	3,158	2,800	2,800	0	0			
665 Interest Earned	825	0	0	625	0			
671 Other Revenues	1,821	1,000	1,000	15	0			
673 Sale of Fixed Assets	0	0	0	0	0			
687 Refunds	0	0	0	0	0			
688 Sales Tax Discount	0	0	0	0	0			
694 Cash Over & Short	353	0	0	0	0			
699 Transfers From Other Funds	0	602,934	602,934	0	0			
Dept: 000	270,477	1,038,734	1,038,734	164,308	0	0	0	0
Total Revenues	270,477	1,038,734	1,038,734	164,308	0	0	0	0
Expenditures								
Dept: 756 Township Park								
702 Salaries	4,846	40,500	40,500	6,231	0			
703 Wages	78,471	109,000	109,000	15,389	0			
715 Social Security (Employer)	5,166	9,269	9,269	1,340	0			
716 Medicare (Employer)	1,208	2,168	2,168	313	0			
727 Office Supplies & Expense	1,379	3,000	3,000	222	0			
728 Postage	26	30	30	2	0			
729 Licenses & Fees	756	600	600	0	0			
739 Fuel & Oil	25	100	100	38	0			
740 Operating Expense & Supplies	9,660	13,000	13,000	3,103	0			
741 Ice	2,719	2,500	2,500	338	0			
742 Pop	0	0	0	0	0			
743 Wood	11,200	12,000	12,000	3,740	0			
744 Shirts & Hats	0	0	0	0	0			
747 Uniforms	0	300	300	293	0			
748 Sales Tax	1,196	1,200	1,200	82	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 14
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 208 - PARK FUND								
Expenditures								
Dept: 756 Township Park								
749 Credit Card Processing Fees	5,921	5,500	5,500	3,824	0			
803 Medical Professional Services	193	1,000	1,000	594	0			
804 Professional Services	0	0	0	0	0			
809 Lawn Maintenance Services	7,995	8,000	8,000	1,449	0			
811 Waste Removal Services	2,777	3,000	3,000	870	0			
812 Septic Services	5,450	5,500	5,500	632	0			
823 State Unemployment	0	0	0	0	0			
830 Pension Plan	0	4,050	4,050	0	0			
851 Internet/Website	2,789	3,000	3,000	2,459	0			
852 Promotional Expenses	0	0	0	0	0			
854 Late Fees	0	0	0	0	0			
860 Mileage Reimbursement	182	400	400	0	0			
901 Publishing	310	0	0	504	0			
902 Printing	374	500	500	0	0			
922 Electricity	8,475	9,000	9,000	1,261	0			
924 Telephone	359	400	400	104	0			
925 Cellular Phone	154	200	200	84	0			
929 Propane	773	1,500	1,500	0	0			
930 Facility Repairs/Maintenance	27,568	45,000	45,000	1,766	0			
934 Fire Damage	0	0	0	0	0			
940 Equipment Rental	0	500	500	0	0			
956 Miscellaneous Expense	0	7,000	7,000	0	0			
964 Refunds	0	0	0	0	0			
965 Theft	0	0	0	0	0			
970 Capital Expenditure	2,800	772,934	772,934	1,600	0			
Township Park	182,772	1,061,151	1,061,151	46,238	0	0	0	0
Dept: 852 Employee Health Insurance								
714 Health Insurance	0	0	0	0	0			
Employee Health Insurance	0	0	0	0	0	0	0	0
Dept: 862 Soc Sec/Medicare (Employer)								
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
Soc Sec/Medicare (Employer)	0	0	0	0	0	0	0	0
Dept: 865 Insurance								
820 Liability Insurance	3,485	3,800	3,800	4,838	0			
821 Workers Compensation	851	1,500	1,500	1,005	0			
Insurance	4,336	5,300	5,300	5,843	0	0	0	0
Dept: 890 Contingency								

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 15
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 208 - PARK FUND								
Expenditures								
Dept: 890 Contingency								
890 Contingency	0	26,000	26,000	0	0			
Contingency	0	26,000	26,000	0	0	0	0	0
Dept: 907 Debt Service/Park								
991 Debt Service Principal	0	0	0	0	0			
997 Debt Service Interest	0	0	0	0	0			
Debt Service/Park	0	0	0	0	0	0	0	0
Dept: 966 Transfers Out								
999 Transfers To Other Funds	325,895	0	0	0	0			
Transfers Out	325,895	0	0	0	0	0	0	0
Total Expenditures	513,003	1,092,451	1,092,451	52,081	0	0	0	0
PARK FUND	-242,526	-53,717	-53,717	112,227	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 16
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 209 - RECREATION FUND								
Revenues								
Dept: 000								
402 Property Taxes	0	0	0	0	0			
445 Penalties & Interest	0	0	0	0	0			
590 Grants-Private Sources	1,450	95,917	95,917	0	0			
627 Pavilion Rental	75	75	75	0	0			
629 Ballfield Rental Fees	0	0	0	0	0			
645 Pop Sales	0	0	0	0	0			
665 Interest Earned	95	60	60	100	0			
671 Other Revenues	40	0	0	0	0			
673 Sale of Fixed Assets	0	0	0	0	0			
687 Refunds	0	0	0	0	0			
699 Transfers From Other Funds	57,200	125,000	125,000	0	0			
Dept: 000	58,860	221,052	221,052	100	0	0	0	0
Total Revenues	58,860	221,052	221,052	100	0	0	0	0
Expenditures								
Dept: 757 Recreation								
702 Salaries	647	4,500	4,500	692	0			
703 Wages	7,706	12,000	12,000	1,958	0			
715 Social Security (Employer)	518	1,023	1,023	164	0			
716 Medicare (Employer)	121	239	239	38	0			
727 Office Supplies & Expense	37	70	70	0	0			
728 Postage	11	0	0	0	0			
729 Licenses & Fees	162	200	200	102	0			
740 Operating Expense & Supplies	531	700	700	0	0			
742 Pop	0	0	0	0	0			
804 Professional Services	0	0	0	0	0			
809 Lawn Maintenance Services	7,160	7,800	7,800	2,200	0			
811 Waste Removal Services	0	0	0	0	0			
812 Septic Services	0	500	500	0	0			
823 State Unemployment	0	0	0	0	0			
830 Pension Plan	0	450	450	0	0			
854 Late Fees	0	0	0	0	0			
860 Mileage Reimbursement	20	100	100	0	0			
880 Education & Training	0	250	250	0	0			
901 Publishing	256	100	100	0	0			
922 Electricity	1,314	1,400	1,400	286	0			
930 Facility Repairs/Maintenance	14,479	20,000	20,000	3,990	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 17
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 209 - RECREATION FUND								
Expenditures :								
Dept: 757 Recreation								
956 Miscellaneous Expense	0	0	0	0	0			
960 Storm Damage Cleanup	30,830	10,000	10,000	0	0			
964 Refunds	0	0	0	0	0			
970 Capital Expenditure	21,817	180,000	180,000	0	0			
Recreation	85,609	239,332	239,332	9,430	0	0	0	0
Dept: 862 Soc Sec/Medicare (Employer)								
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
Soc Sec/Medicare (Employer)	0	0	0	0	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	0	0	0	0			
Contingency	0	0	0	0	0	0	0	0
Total Expenditures	85,609	239,332	239,332	9,430	0	0	0	0
RECREATION FUND	-26,749	-18,280	-18,280	-9,330	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 18
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 210 - AMBULANCE FUND								
Revenues								
Dept: 000								
402 Property Taxes	348,199	393,536	393,536	11,437	0			
445 Penalties & Interest	0	0	0	0	0			
573 Local Community Stabilization	0	0	0	0	0			
590 Grants-Private Sources	0	0	0	0	0			
626 Fees Charged	0	0	0	0	0			
665 Interest Earned	1,674	400	400	1,441	0			
667 Facility Rent	7,200	7,200	7,200	1,200	0			
671 Other Revenues	0	0	0	0	0			
673 Sale of Fixed Assets	0	0	0	0	0			
675 Contributions	0	0	0	0	0			
687 Refunds	0	0	0	0	0			
699 Transfers From Other Funds	0	0	0	0	0			
Dept: 000	357,073	401,136	401,136	14,078	0	0	0	0
Total Revenues	357,073	401,136	401,136	14,078	0	0	0	0
Expenditures								
Dept: 651 Ambulance								
702 Salaries	0	0	0	0	0			
703 Wages	0	0	0	0	0			
704 Wages (Officers)	0	0	0	0	0			
705 Training Wages	0	0	0	0	0			
708 Duty Crew Wages	0	0	0	0	0			
709 On Call Wages	0	0	0	0	0			
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
721 Loss of Wage	0	0	0	0	0			
727 Office Supplies & Expense	0	0	0	0	0			
728 Postage	0	0	0	0	0			
729 Licenses & Fees	0	0	0	0	0			
739 Fuel & Oil	0	0	0	0	0			
740 Operating Expense & Supplies	0	0	0	0	0			
746 Medical Supplies	0	0	0	0	0			
747 Uniforms	0	0	0	0	0			
801 Legal Services	0	0	0	0	0			
803 Medical Professional Services	0	0	0	0	0			
806 Contractual Services - MMR	295,000	295,000	295,000	147,500	0			
809 Lawn Maintenance Services	281	500	500	63	0			

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 19
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Current Year		Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
	Original Budget	Amended Budget						
Month: 6/30/2023								
Fund: 210 - AMBULANCE FUND								
Expenditures								
Dept: 651 Ambulance								
810 Janitorial Services	0	600	600	0	0			
811 Waste Removal Services	127	200	200	35	0			
812 Septic Services	0	750	750	0	0			
813 Billing Services	0	0	0	0	0			
823 State Unemployment	0	0	0	0	0			
830 Pension Plan	0	0	0	0	0			
840 Dues and Memberships	0	0	0	0	0			
845 Snowplowing Services	910	1,500	1,500	110	0			
855 Community Education	0	0	0	0	0			
860 Mileage Reimbursement	0	0	0	0	0			
865 Meal/Lodging Expense	0	0	0	0	0			
880 Education & Training	0	0	0	0	0			
901 Publishing	0	0	0	0	0			
902 Printing	0	0	0	0	0			
920 Natural Gas	745	1,000	1,000	242	0			
922 Electricity	3,269	3,000	3,000	765	0			
924 Telephone	0	0	0	0	0			
925 Cellular Phone	0	0	0	0	0			
927 Pager	0	0	0	0	0			
928 Water	341	500	500	113	0			
930 Facility Repairs/Maintenance	1,748	7,000	7,000	3,059	0			
942 Building Rental	0	0	0	0	0			
956 Miscellaneous Expense	0	0	0	0	0			
964 Refunds	0	0	0	0	0			
970 Capital Expenditure	0	0	0	0	0			
Ambulance	302,421	310,050	310,050	151,887	0	0	0	0
Dept: 862 Soc Sec/Medicare (Employer)								
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
Soc Sec/Medicare (Employer)	0	0	0	0	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	5,000	5,000	0	0			
Contingency	0	5,000	5,000	0	0	0	0	0
Total Expenditures	302,421	315,050	315,050	151,887	0	0	0	0
AMBULANCE FUND	54,652	86,086	86,086	-137,809	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 20
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 211 - AMBULANCE REPLACEMENT FUND								
Revenues								
Dept: 000								
665 Interest Earned	0	0	0	0	0			
671 Other Revenues	0	0	0	0	0			
699 Transfers From Other Funds	0	0	0	0	0			
Dept: 000	0	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0	0
Expenditures								
Dept: 000								
970 Capital Expenditure	0	0	0	0	0			
Dept: 000	0	0	0	0	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	0	0	0	0			
Contingency	0	0	0	0	0	0	0	0
Dept: 966 Transfers Out								
999 Transfers To Other Funds	0	0	0	0	0			
Transfers Out	0	0	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0	0	0
AMBULANCE REPLACEMENT FUND	0	0	0	0	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 21
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 285 - FEDERAL FUND								
Revenues								
Dept: 000								
528 Other Federal Grants	0	0	0	0	0			
665 Interest Earned	116	50	50	11	0			
Dept: 000	116	50	50	11	0	0	0	0
Total Revenues	116	50	50	11	0	0	0	0
Expenditures								
Dept: 000								
970 Capital Expenditure	60,574	121,148	121,148	60,574	0			
Dept: 000	60,574	121,148	121,148	60,574	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	0	0	0	0			
Contingency	0	0	0	0	0	0	0	0
Dept: 966 Transfers Out								
999 Transfers To Other Funds	0	174,331	174,331	0	0			
Transfers Out	0	174,331	174,331	0	0	0	0	0
Total Expenditures	60,574	295,479	295,479	60,574	0	0	0	0
FEDERAL FUND	-60,458	-295,429	-295,429	-60,563	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 22
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Current Year		Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
	Original Budget	Amended Budget						
Month: 6/30/2023								
Fund: 401 - PUBLIC IMPROVEMENT FUND								
Revenues								
Dept: 000								
566 State Grants	0	0	0	0	0			
590 Grants-Private Sources	0	0	0	0	0			
665 Interest Earned	466	200	200	347	0			
671 Other Revenues	0	0	0	0	0			
695 Proceeds from Loan	0	0	0	0	0			
699 Transfers From Other Funds	0	0	0	0	0			
Dept: 000	466	200	200	347	0	0	0	0
Total Revenues	466	200	200	347	0	0	0	0
Expenditures								
Dept: 000								
804 Professional Services	7,050	50,000	50,000	0	0			
816 Co Road Comm Services	0	0	0	0	0			
970 Capital Expenditure	0	0	0	0	0			
Dept: 000	7,050	50,000	50,000	0	0	0	0	0
Dept: 966 Transfers Out								
999 Transfers To Other Funds	0	25,000	25,000	0	0			
Transfers Out	0	25,000	25,000	0	0	0	0	0
Total Expenditures	7,050	75,000	75,000	0	0	0	0	0
PUBLIC IMPROVEMENT FUND	-6,584	-74,800	-74,800	347	0	0	0	0

BUDGET WORKSHEET
1st Qtr Budget Amendments

Page: 23
7/25/2023
3:11 pm

Whitewater Township

	Prior Year Actual	Original Budget	Amended Budget	Current Year Actual Thru June	Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
Month: 6/30/2023								
Fund: 406 - FIRE CAPITAL IMPROVEMENT FUND								
Revenues								
Dept: 000								
590 Grants-Private Sources	2,361	0	0	0	0			
665 Interest Earned	645	200	200	530	0			
671 Other Revenues	0	0	0	0	0			
699 Transfers From Other Funds	50,000	330,155	330,155	0	0			
Dept: 000	53,006	330,355	330,355	530	0	0	0	0
Total Revenues	53,006	330,355	330,355	530	0	0	0	0
Expenditures								
Dept: 000								
703 Wages	0	0	0	0	0			
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
740 Operating Expense & Supplies	0	0	0	0	0			
804 Professional Services	0	0	0	0	0			
860 Mileage Reimbursement	0	0	0	0	0			
970 Capital Expenditure	32,915	308,500	308,500	8,543	0			
Dept: 000	32,915	308,500	308,500	8,543	0	0	0	0
Dept: 862 Soc Sec/Medicare (Employer)								
715 Social Security (Employer)	0	0	0	0	0			
716 Medicare (Employer)	0	0	0	0	0			
Soc Sec/Medicare (Employer)	0	0	0	0	0	0	0	0
Dept: 890 Contingency								
890 Contingency	0	0	0	0	0			
Contingency	0	0	0	0	0	0	0	0
Dept: 908 Debt Service/Fire Capital Imp								
991 Debt Service Principal	0	0	0	0	0			
997 Debt Service Interest	0	0	0	0	0			
Debt Service/Fire Capital Imp	0	0	0	0	0	0	0	0
Total Expenditures	32,915	308,500	308,500	8,543	0	0	0	0
FIRE CAPITAL IMPROVEMENT FUND	20,091	21,855	21,855	-8,013	0	0	0	0
Grand Total:	264,731	-1,566,037	-1,566,037	-241,748	0	0	0	0

REVENUE/EXPENDITURE REPORT
Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - ACCOUNTS PAYABLE CLEARING							
Net Effect for ACCOUNTS PAYABLE CLEARING	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

Rev 5/31 - Exp 6/30

Page: 2
7/6/2023
3:25 pm

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Revenues										
Dept: 000										
402 Property Taxes										
113997	04/28/2023	CR	GTC 2022 Delinquent Property Taxes	Tax Settlement		4,582.07			24707	
402	Property Taxes			154,738.00	154,738.00	4,582.07	0.00	0.00	150,155.93	3.0
445 Penalties & Interest										
445 Penalties & Interest										
445	Penalties & Interest			2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
447 Property Tax Admin Fees										
113997	04/28/2023	CR	GTC 2022 Delinquent Property Taxes	Tax Settlement		1,299.94			24707	
447	Property Tax Admin Fees			67,000.00	67,000.00	1,299.94	0.00	0.00	65,700.06	1.9
448 Collection Fees										
448 Collection Fees										
448	Collection Fees			7,800.00	7,800.00	0.00	0.00	0.00	7,800.00	0.0
451 Franchise Fees										
114144	05/31/2023	CR	ACH - Charter Communications	JanFebMar 2023		7,396.63			24723	
451	Franchise Fees			33,300.00	33,300.00	7,396.63	0.00	0.00	25,903.37	22.2
476 Licenses & Permits										
113995	04/28/2023	CR	ZA - LUP #2023-18 - Kellogg	28-13-310-011-01		50.00			24705	
113993	04/28/2023	CR	ZA - LUP #2023-15 - Bigelow	28-13-109-003-00		50.00			24703	
113992	04/28/2023	CR	ZA - LUP #2023-16 - Knapp	28-13-004-030-00		50.00			24702	
113991	04/28/2023	CR	ZA - LUP #2023-11 - Schwartz	28-13-630-027-00		50.00			24701	
113990	04/28/2023	CR	ZA - LUP #2023-12 - Olsen	28-13-332-005-00		75.00			24700	
113989	04/28/2023	CR	ZA - LUP #2023-14 - Lovell	28-13-012-007-01		50.00			24699	
113988	04/28/2023	CR	ZA - LUP #2023-13 - Jackson	28-13-031-005-05		75.00			24698	
114133	05/25/2023	CR	ZA - SLUP #2023-01 - Myrtle & Maude's	28-13-109-010-00		100.00			24711	
114135	05/25/2023	CR	ZA - LUP #2023-19 - McCarthy	28-13-031-005-12		75.00			24713	
476	Licenses & Permits			2,800.00	2,800.00	575.00	0.00	0.00	2,225.00	20.5
479 Marihuana Zoning Fees										
479 Marihuana Zoning Fees										
479	Marihuana Zoning Fees			0.00	0.00	0.00	0.00	0.00	0.00	0.0
480 Marihuana Application Fees										
480 Marihuana Application Fees										
480	Marihuana Application Fees			0.00	0.00	0.00	0.00	0.00	0.00	0.0
528 Other Federal Grants										
528 Other Federal Grants										
528	Other Federal Grants			0.00	0.00	0.00	0.00	0.00	0.00	0.0
566 State Grants										
566 State Grants										
566	State Grants			0.00	0.00	0.00	0.00	0.00	0.00	0.0
573 Local Community Stabilization										
573 Local Community Stabilization										
573	Local Community Stabilization			0.00	0.00	0.00	0.00	0.00	0.00	0.0
574 State-Shared Revenues										
113986	04/28/2023	CR	SOM Revenue Sharing (Sales Tax)			43,008.00			24696	
574	State-Shared Revenues			277,285.00	277,285.00	43,008.00	0.00	0.00	234,277.00	15.5
575 Swamp Taxes/Comm Forest Distri										
575 Swamp Taxes/Comm Forest Distri										
575	Swamp Taxes/Comm Forest Distri			29,000.00	29,000.00	0.00	0.00	0.00	29,000.00	0.0
590 Grants-Private Sources										
590 Grants-Private Sources										
590	Grants-Private Sources			0.00	0.00	0.00	0.00	0.00	0.00	0.0
607 Service Fees										
113996	04/28/2023	CR	ZA - Land Division - Foster	28-13-136-002-01		50.00			24706	
113994	04/28/2023	CR	ZA - ZBA 2023-02 - Gwinn	28-13-031-005-03		250.00			24704	
114137	05/25/2023	CR	ZA - Land Div/Lot Line Adjust - Benak	28-13-016-004-02 / 28-13-016-004-??		50.00			24715	
607	Service Fees			2,000.00	2,000.00	350.00	0.00	0.00	1,650.00	17.5
608 Interment Fees										

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 3
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
608 Interment Fees	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
633 Election Reimbursement							
633 Election Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.0
642 Sale of Cemetery Lots							
642 Sale of Cemetery Lots	600.00	600.00	0.00	0.00	0.00	600.00	0.0
643 Miscellaneous Sales							
113987 04/28/2023 CR Supv - FOIA S-21 - Beam			62.80			24697	
643 Miscellaneous Sales	100.00	100.00	62.80	0.00	0.00	37.20	62.8
665 Interest Earned							
114001 04/30/2023 CR ASB Money Market Interest Apr 2023			110.82			24709	
114000 04/30/2023 CR ASB General Checking Interest Apr 2023			1,030.17			24708	
114145 05/31/2023 CR ASB General Checking Interest May 2023			1,910.18			24720	
114146 05/31/2023 CR ASB Money Market Interest May 2023			202.08			24721	
665 Interest Earned	1,500.00	1,500.00	3,253.25	0.00	0.00	-1,753.25	216.9
668 Oil & Gas Lease							
668 Oil & Gas Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.0
670 Cell Tower Lease							
113985 04/28/2023 CR American Tower - Inv. Date 05/01/2023			3,851.28			24695	
114134 05/25/2023 CR American Tower - Inv. Date 06/01/2023			3,851.28			24712	
670 Cell Tower Lease	45,000.00	45,000.00	7,702.56	0.00	0.00	37,297.44	17.1
671 Other Revenues							
671 Other Revenues	500.00	500.00	0.00	0.00	0.00	500.00	0.0
673 Sale of Fixed Assets							
673 Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.0
678 Gypsy Moth Assessment							
678 Gypsy Moth Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds							
687 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
698 Insurance Recovery							
698 Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds							
699 Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	625,623.00	625,623.00	68,230.25	0.00	0.00	557,392.75	10.9
Revenues	625,623.00	625,623.00	68,230.25	0.00	0.00	557,392.75	10.9
Expenditures							
Dept: 101 Township Board							
702 Salaries							
113396 04/07/2023 PA Gross Pay JE			1,100.00			PA-Wrapup	
113499 04/21/2023 PA Gross Pay JE			220.00			PA-Wrapup	
113700 05/19/2023 PA Gross Pay JE			880.00			PA-Wrapup	
113826 06/02/2023 PA Gross Pay JE			880.00			PA-Wrapup	
114250 06/30/2023 PA Gross Pay JE			880.00			PA-Wrapup	
702 Salaries	10,000.00	10,000.00	3,960.00	1,760.00	0.00	6,040.00	39.6
703 Wages							
113401 04/07/2023 PA Gross Pay JE			510.19			PA-Wrapup	
113504 04/21/2023 PA Gross Pay JE			865.61			PA-Wrapup	

Rev 5/31 - Exp 6/30

Page: 4
7/6/2023
3:25 pm

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 101 Township Board										
113705	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023		366.88			PA-Wrapup	
703	Wages			6,000.00	6,000.00	1,742.68	0.00	0.00	4,257.32	29.0
715	Social Security (Employer)									
113399	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023		68.20			PA-Wrapup	
113404	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023		31.63			PA-Wrapup	
113502	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023		13.64			PA-Wrapup	
113507	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023		53.66			PA-Wrapup	
113703	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		54.56			PA-Wrapup	
113708	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		22.75			PA-Wrapup	
113829	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		54.56			PA-Wrapup	
114253	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		54.56			PA-Wrapup	
715	Social Security (Employer)			781.00	781.00	353.56	109.12	0.00	427.44	45.3
716	Medicare (Employer)									
113397	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		15.95			PA-Wrapup	
113402	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		7.40			PA-Wrapup	
113500	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		3.19			PA-Wrapup	
113505	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		12.55			PA-Wrapup	
113701	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		12.76			PA-Wrapup	
113706	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		5.32			PA-Wrapup	
113827	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		12.76			PA-Wrapup	
114251	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		12.76			PA-Wrapup	
716	Medicare (Employer)			183.00	183.00	82.69	25.52	0.00	100.31	45.2
727	Office Supplies & Expense									
114005	04/08/2023	GJ	Allocate Cost of 1 Ream Copy Paper	to Park Fund (per Don Glenn)		-4.99			Email	
112920	04/12/2023	AP	VISA	TREAS/REC/FIRE/PARK/TWP HALL/		15.99	INV#:		28860	
113077	05/10/2023	AP	VISA	Clerk/Treas/TwpBd/Park/Cem/PC		231.74	INV#:		28943	
114052	06/07/2023	AP	VISA	PARK/PC/CLERK/TWP HALL/		77.09	INV#:		29058	
727	Office Supplies & Expense			2,700.00	2,700.00	319.83	77.09	0.00	2,380.17	11.8
728	Postage									
114004	04/30/2023	GJ	Record Apr 2023 Postage Usage			46.80			Report	
114149	05/31/2023	GJ	Record Postage Usage May 2023			74.40			Report	
728	Postage			1,000.00	1,000.00	121.20	0.00	0.00	878.80	12.1
802	Audit & Accounting Services									
802	Audit & Accounting Services			11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	0.0
804	Professional Services									
804	Professional Services			9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	0.0
817	Clean Up Day Services									
114374	06/20/2023	AP	GMOSER'S SEPTIC SERVICE,INC	PORTABLE TOILET RENTAL		125.00	INV#:	405832	29089	
114348	06/20/2023	AP	BAY AREA DISPOSAL	13- 30 YARD DUMPSTERS		11,875.00	INV#:	743	29063	
817	Clean Up Day Services			14,000.00	14,000.00	12,000.00	12,000.00	0.00	2,000.00	85.7
830	Pension Plan									
112994	04/25/2023	AP	JOHN HANCOCK LIFE INS CO	JAN-MAR. 2023		866.58	INV#:		28882	
830	Pension Plan			5,000.00	5,000.00	866.58	0.00	0.00	4,133.42	17.3
840	Dues and Memberships									
114041	06/07/2023	AP	MICHIGAN TOWNSHIPS ASSOCIATION	07/01/23-06/30/24 ANNUAL DUES		4,230.82	INV#:		29047	
840	Dues and Memberships			4,500.00	4,500.00	4,230.82	4,230.82	0.00	269.18	94.0
847	Software Support									
847	Software Support			720.00	720.00	0.00	0.00	0.00	720.00	0.0
852	Promotional Expenses									
852	Promotional Expenses			0.00	0.00	0.00	0.00	0.00	0.00	0.0

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 5
7/6/2023
3:25 pm

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND									
Expenditures									
Dept: 101 Township Board									
853 Finance Charges									
853 Finance Charges			0.00	0.00	0.00	0.00	0.00	0.00	0.0
854 Late Fees									
854 Late Fees			0.00	0.00	0.00	0.00	0.00	0.00	0.0
860 Mileage Reimbursement									
860 Mileage Reimbursement			100.00	100.00	0.00	0.00	0.00	100.00	0.0
865 Meal/Lodging Expense									
865 Meal/Lodging Expense			200.00	200.00	0.00	0.00	0.00	200.00	0.0
880 Education & Training									
880 Education & Training			1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
901 Publishing									
112897 04/12/2023 AP ELK RAPIDS NEWS LLC		NTC PUB HRG/AD PARK MGR/			132.00	INV#:		28837	
112923 04/12/2023 AP TC RECORD-EAGLE, INC.		BUDGET PUBLIC HRG NTC			125.40	INV#:	03232055	28863	
112927 04/12/2023 AP TC RECORD-EAGLE, INC.		NTC OF ADOPTION AMD 1			109.05	INV#:	03232055	28867	
901 Publishing			2,000.00	2,000.00	366.45	0.00	0.00	1,633.55	18.3
902 Printing									
902 Printing			1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
903 Township Newsletter Expense									
114004 04/30/2023 GJ Record Apr 2023 Postage Usage					928.20			Report	
903 Township Newsletter Expense			2,000.00	2,000.00	928.20	0.00	0.00	1,071.80	46.4
940 Equipment Rental									
112922 04/12/2023 AP WELLS FARGO FINANCIAL		03/29-04/28/2023			83.60	INV#:	5024554842	28862	
113060 05/10/2023 AP WELLS FARGO FINANCIAL		Copier Lease 04/29 - 05/28/23			83.60	INV#:	5024959327	28926	
114394 06/20/2023 AP WELLS FARGO FINANCIAL		05/29-06/28/2023			83.60	INV#:	5025374312	29109	
940 Equipment Rental			1,200.00	1,200.00	250.80	83.60	0.00	949.20	20.9
941 Postage Meter Rental/Fees									
114383 06/20/2023 AP QUADIENT LEASING USA, INC		07/13-10/12/2023			322.89	INV#:	N9981539	29098	
941 Postage Meter Rental/Fees			1,400.00	1,400.00	322.89	322.89	0.00	1,077.11	23.1
955 Grand Vision									
955 Grand Vision			0.00	0.00	0.00	0.00	0.00	0.00	0.0
956 Miscellaneous Expense									
114347 06/20/2023 AP ARDELLA BENAK		REIMBURSEMENT FOR			211.47	INV#:		29062	
956 Miscellaneous Expense			500.00	500.00	211.47	211.47	0.00	288.53	42.3
957 Boardman River Project									
957 Boardman River Project			0.00	0.00	0.00	0.00	0.00	0.00	0.0
958 Gypsy Moth Program									
958 Gypsy Moth Program			0.00	0.00	0.00	0.00	0.00	0.00	0.0
959 Scrap Tire Expense									
959 Scrap Tire Expense			500.00	500.00	0.00	0.00	0.00	500.00	0.0
964 Refunds									
113062 05/10/2023 AP GRAND TRAVERSE CO TREASURER		MTT/BOR Adjustments FebMar '23			18.75	INV#:	1000720	28928	
964 Refunds			400.00	400.00	18.75	0.00	0.00	381.25	4.7
Township Board			75,884.00	75,884.00	25,775.92	18,820.51	0.00	50,108.08	34.0
Dept: 171 Supervisor									
702 Salaries									
113406 04/07/2023 PA Gross Pay JE		Pay Date: 04/07/2023			1,156.46			PA-Wrapup	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 6
7/6/2023
3:25 pm

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 171 Supervisor										
113509	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023		1,156.46			PA-Wrapup	
113601	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023		1,156.46			PA-Wrapup	
113710	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023		1,156.46			PA-Wrapup	
113831	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023		1,156.46			PA-Wrapup	
114150	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023		1,156.46			PA-Wrapup	
114255	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023		1,156.46			PA-Wrapup	
702	Salaries			30,068.00	30,068.00	8,095.22	3,469.38	0.00	21,972.78	26.9
703	Wages									
113411	04/07/2023	PA	Gross Pay JE	Pay Date: 04/07/2023		329.86			PA-Wrapup	
113514	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023		313.64			PA-Wrapup	
113606	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023		313.83			PA-Wrapup	
113715	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023		194.47			PA-Wrapup	
113836	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023		108.15			PA-Wrapup	
114155	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023		178.45			PA-Wrapup	
114260	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023		212.57			PA-Wrapup	
703	Wages			17,250.00	17,250.00	1,650.97	499.17	0.00	15,599.03	9.6
715	Social Security (Employer)									
113409	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023		71.70			PA-Wrapup	
113414	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023		20.45			PA-Wrapup	
113512	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023		71.70			PA-Wrapup	
113517	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023		19.45			PA-Wrapup	
113604	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023		71.70			PA-Wrapup	
113609	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023		19.46			PA-Wrapup	
113713	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		71.70			PA-Wrapup	
113718	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		12.06			PA-Wrapup	
113834	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		71.70			PA-Wrapup	
113839	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		6.71			PA-Wrapup	
114153	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023		71.70			PA-Wrapup	
114158	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023		11.06			PA-Wrapup	
114258	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		71.70			PA-Wrapup	
114263	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		13.18			PA-Wrapup	
715	Social Security (Employer)			2,934.00	2,934.00	604.27	246.05	0.00	2,329.73	20.6
716	Medicare (Employer)									
113407	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		16.77			PA-Wrapup	
113412	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		4.78			PA-Wrapup	
113510	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		16.77			PA-Wrapup	
113515	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		4.55			PA-Wrapup	
113602	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		16.77			PA-Wrapup	
113607	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		4.55			PA-Wrapup	
113711	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		16.77			PA-Wrapup	
113716	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		2.82			PA-Wrapup	
113832	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		16.77			PA-Wrapup	
113837	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		1.57			PA-Wrapup	
114151	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		16.77			PA-Wrapup	
114156	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		2.59			PA-Wrapup	
114256	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		16.77			PA-Wrapup	
114261	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		3.08			PA-Wrapup	
716	Medicare (Employer)			686.00	686.00	141.33	57.55	0.00	544.67	20.6
727	Office Supplies & Expense									
727	Office Supplies & Expense			1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
728	Postage									
728	Postage			40.00	40.00	0.00	0.00	0.00	40.00	0.0

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 7
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 171 Supervisor							
847 Software Support							
847 Software Support	580.00	580.00	0.00	0.00	0.00	580.00	0.0
860 Mileage Reimbursement							
112914 04/12/2023 AP RON POPP	01/12-02/10/2023		44.54	INV#:		28854	
112915 04/12/2023 AP RON POPP	04/07-12/14/2022		219.96	INV#:		28855	
860 Mileage Reimbursement	500.00	500.00	264.50	0.00	0.00	235.50	52.9
865 Meal/Lodging Expense							
865 Meal/Lodging Expense	250.00	250.00	0.00	0.00	0.00	250.00	0.0
880 Education & Training							
880 Education & Training	400.00	400.00	0.00	0.00	0.00	400.00	0.0
Supervisor							
	54,208.00	54,208.00	10,756.29	4,272.15	0.00	43,451.71	19.8
Dept: 195 Elections							
703 Wages							
113720 05/19/2023 PA Gross Pay JE	Pay Date: 05/19/2023		76.50			PA-Wrapup	
114160 06/16/2023 PA Gross Pay JE	Pay Date: 06/16/2023		193.50			PA-Wrapup	
703 Wages	25,000.00	25,000.00	270.00	193.50	0.00	24,730.00	1.1
715 Social Security (Employer)							
715 Social Security (Employer)	1,550.00	1,550.00	0.00	0.00	0.00	1,550.00	0.0
716 Medicare (Employer)							
716 Medicare (Employer)	363.00	363.00	0.00	0.00	0.00	363.00	0.0
727 Office Supplies & Expense							
727 Office Supplies & Expense	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
728 Postage							
114004 04/30/2023 GJ Record Apr 2023 Postage Usage			10.80			Report	
114149 05/31/2023 GJ Record Postage Usage May 2023			10.56			Report	
728 Postage	2,500.00	2,500.00	21.36	0.00	0.00	2,478.64	0.9
847 Software Support							
114024 06/07/2023 AP ELECTION SYSTEMS & SOFTWARE	05/01/2023-04/30/2024		790.00	INV#:	CD2060754	29030	
847 Software Support	790.00	790.00	790.00	790.00	0.00	0.00	100.0
860 Mileage Reimbursement							
860 Mileage Reimbursement	300.00	300.00	0.00	0.00	0.00	300.00	0.0
865 Meal/Lodging Expense							
865 Meal/Lodging Expense	600.00	600.00	0.00	0.00	0.00	600.00	0.0
880 Education & Training							
880 Education & Training	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
901 Publishing							
901 Publishing	600.00	600.00	0.00	0.00	0.00	600.00	0.0
970 Capital Expenditure							
970 Capital Expenditure	600.00	600.00	0.00	0.00	0.00	600.00	0.0
Elections							
	38,803.00	38,803.00	1,081.36	983.50	0.00	37,721.64	2.8
Dept: 209 Assessor							
702 Salaries							
113416 04/07/2023 PA Gross Pay JE	Pay Date: 04/07/2023		100.00			PA-Wrapup	
113721 05/19/2023 PA Gross Pay JE	Pay Date: 05/19/2023		100.00			PA-Wrapup	
113841 06/02/2023 PA Gross Pay JE	Pay Date: 06/02/2023		100.00			PA-Wrapup	

Rev 5/31 - Exp 6/30

Page: 8
7/6/2023
3:25 pm

						Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND												
Expenditures												
Dept: 209 Assessor												
702	Salaries					1,200.00	1,200.00	300.00	100.00	0.00	900.00	25.0
715	Social Security (Employer)											
	113419	04/07/2023	PA	Social Security Cost		Pay Date: 04/07/2023		6.20			PA-Wrapup	
	113724	05/19/2023	PA	Social Security Cost		Pay Date: 05/19/2023		6.20			PA-Wrapup	
	113844	06/02/2023	PA	Social Security Cost		Pay Date: 06/02/2023		6.20			PA-Wrapup	
715	Social Security (Employer)					75.00	75.00	18.60	6.20	0.00	56.40	24.8
716	Medicare (Employer)											
	113417	04/07/2023	PA	Medicare Cost		Pay Date: 04/07/2023		1.45			PA-Wrapup	
	113722	05/19/2023	PA	Medicare Cost		Pay Date: 05/19/2023		1.45			PA-Wrapup	
	113842	06/02/2023	PA	Medicare Cost		Pay Date: 06/02/2023		1.45			PA-Wrapup	
716	Medicare (Employer)					18.00	18.00	4.35	1.45	0.00	13.65	24.2
727 Office Supplies & Expense												
727	Office Supplies & Expense					700.00	700.00	0.00	0.00	0.00	700.00	0.0
728 Postage												
728	Postage					1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
807 Assessing Services												
	112880	04/12/2023	AP	AD ASSESSING INC		APRIL 2023		2,525.00	INV#:		28820	
	113025	05/10/2023	AP	AD ASSESSING INC		May 2023		2,525.00	INV#:		28891	
	114008	06/07/2023	AP	AD ASSESSING INC		JUNE 2023		2,525.00	INV#:		29014	
807	Assessing Services					30,300.00	30,300.00	7,575.00	2,525.00	0.00	22,725.00	25.0
847 Software Support												
	114006	04/25/2023	AP	Correction of Account - BS&A Ck 49043				-352.00				
	112985	04/25/2023	AP	BS&A SOFTWARE		05/01/2023-05/01/2024 Annual		352.00	INV#:	147480	28873	
847	Software Support					700.00	700.00	0.00	0.00	0.00	700.00	0.0
880 Education & Training												
880	Education & Training					0.00	0.00	0.00	0.00	0.00	0.00	0.0
901 Publishing												
901	Publishing					50.00	50.00	0.00	0.00	0.00	50.00	0.0
Assessor						34,243.00	34,243.00	7,897.95	2,632.65	0.00	26,345.05	23.1
Dept: 210 Attorney												
801 Legal Services												
	112898	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		INCOMPATIBLE OFFICES		45.00	INV#:	10267	28838	
	112899	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		LAND DIVISION ACT GENERAL		2,510.00	INV#:	10267	28839	
	112900	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		HYMORE COMPLAINT		932.50	INV#:	10267	28840	
	112901	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		ZONING ORDINANCE		22.50	INV#:	10267	28841	
	112902	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		BAGGS RD CONDOS		2,412.50	INV#:	10268	28842	
	112903	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		INCOMPATIBLE OFFICES		22.50	INV#:	10269	28843	
	112904	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		ZONING ORDINANCE		260.00	INV#:	10269	28844	
	112905	04/12/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		OOSTERHOUSE		112.50	INV#:	10270	28845	
	113065	05/10/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		Hymore Complaint		550.00	INV#:	10906	28931	
	113066	05/10/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		WTP - Molon Excavating Contrac		765.00	INV#:	10906	28932	
	113067	05/10/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		FOIA Phone Records		66.00	INV#:	10906	28933	
	113068	05/10/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		Employee Release Forms		220.00	INV#:	10906	28934	
	113069	05/10/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		Zoning Ordinance		67.50	INV#:	10907	28935	
	113070	05/10/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		Oosterhouse		22.50	INV#:	10908	28936	
	114360	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		CODE ENFORCEMENT		66.00	INV#:	11617	29075	
	114361	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		OOSTERHOUSE/LOSSIE RD		2,269.50	INV#:	11616	29076	
	114362	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		FOIA		1,257.00	INV#:	11613	29077	
	114363	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		HYMORE COMPLAINT		1,682.50	INV#:	11613	29078	
	114364	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES		RELEASE FORMS		308.00	INV#:	11613	29079	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 9
7/6/2023
3:25 pm

					Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 210 Attorney											
114365	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES	WTP IMPROVEMENT PROJECT			112.50	INV#:	11613	29080	
114366	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES	SPECIAL MEETINGS			125.00	INV#:	11613	29081	
114367	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES	YOUTH EMPLOYMENT			245.00	INV#:	11613	29082	
114368	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES	PAVILION CONTRACTS			880.00	INV#:	11613	29083	
114396	06/20/2023	AP	FAHEY SCHULTZ BURZYCH RHODES	PLANNING COMM BYLAWS			1,043.00	INV#:	11615	29111	
801	Legal Services				60,000.00	60,000.00	15,997.00	7,988.50	0.00	44,003.00	26.7
	Attorney				60,000.00	60,000.00	15,997.00	7,988.50	0.00	44,003.00	26.7
Dept: 215 Clerk											
702 Salaries											
113421	04/07/2023	PA	Gross Pay JE	Pay Date: 04/07/2023			1,178.65			PA-Wrapup	
113519	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023			1,178.65			PA-Wrapup	
113611	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023			1,178.65			PA-Wrapup	
113726	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023			1,178.65			PA-Wrapup	
113846	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			1,178.65			PA-Wrapup	
114161	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			1,178.65			PA-Wrapup	
114265	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			1,178.65			PA-Wrapup	
702	Salaries				30,645.00	30,645.00	8,250.55	3,535.95	0.00	22,394.45	26.9
703 Wages											
113426	04/07/2023	PA	Gross Pay JE	Pay Date: 04/07/2023			702.77			PA-Wrapup	
113524	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023			682.40			PA-Wrapup	
113616	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023			692.58			PA-Wrapup	
113731	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023			346.29			PA-Wrapup	
113851	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			667.12			PA-Wrapup	
114166	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			692.58			PA-Wrapup	
114270	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			692.58			PA-Wrapup	
703	Wages				20,370.00	20,370.00	4,476.32	2,052.28	0.00	15,893.68	22.0
715 Social Security (Employer)											
113424	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023			73.08			PA-Wrapup	
113429	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023			43.57			PA-Wrapup	
113522	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			73.08			PA-Wrapup	
113527	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			42.31			PA-Wrapup	
113614	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023			73.08			PA-Wrapup	
113619	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023			42.94			PA-Wrapup	
113729	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023			73.08			PA-Wrapup	
113734	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023			21.47			PA-Wrapup	
113849	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023			73.08			PA-Wrapup	
113854	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023			41.36			PA-Wrapup	
114164	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023			73.08			PA-Wrapup	
114169	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023			42.94			PA-Wrapup	
114268	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023			73.08			PA-Wrapup	
114273	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023			42.94			PA-Wrapup	
715	Social Security (Employer)				3,163.00	3,163.00	789.09	346.48	0.00	2,373.91	24.9
716 Medicare (Employer)											
113422	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023			17.09			PA-Wrapup	
113427	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023			10.19			PA-Wrapup	
113520	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023			17.09			PA-Wrapup	
113525	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023			9.89			PA-Wrapup	
113612	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023			17.09			PA-Wrapup	
113617	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023			10.04			PA-Wrapup	
113727	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023			17.09			PA-Wrapup	
113732	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023			5.02			PA-Wrapup	
113847	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023			17.09			PA-Wrapup	
113852	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023			9.67			PA-Wrapup	

Rev 5/31 - Exp 6/30

Page: 10
7/6/2023
3:25 pm

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 11

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND									
Expenditures									
Dept: 247 Board of Review									
715	Social Security (Employer)		81.00	81.00	0.00	0.00	0.00	81.00	0.0
716	Medicare (Employer)								
716	Medicare (Employer)		19.00	19.00	0.00	0.00	0.00	19.00	0.0
727	Office Supplies & Expense								
727	Office Supplies & Expense		50.00	50.00	0.00	0.00	0.00	50.00	0.0
728	Postage								
728	Postage		50.00	50.00	0.00	0.00	0.00	50.00	0.0
860	Mileage Reimbursement								
112914	04/12/2023	AP RON POPP	01/12-02/10/2023		58.95	INV#:		28854	
860	Mileage Reimbursement		250.00	250.00	58.95	0.00	0.00	191.05	23.6
865	Meal/Lodging Expense								
114046	06/07/2023	AP RON POPP	03/13/23 & 03/15/23 MTGS		85.68	INV#:		29052	
865	Meal/Lodging Expense		200.00	200.00	85.68	85.68	0.00	114.32	42.8
880	Education & Training								
880	Education & Training		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
901	Publishing								
901	Publishing		100.00	100.00	0.00	0.00	0.00	100.00	0.0
Board of Review			3,050.00	3,050.00	144.63	85.68	0.00	2,905.37	4.7
Dept: 253 Treasurer									
702	Salaries								
113431	04/07/2023	PA Gross Pay JE	Pay Date: 04/07/2023		1,156.46			PA-Wrapup	
113529	04/21/2023	PA Gross Pay JE	Pay Date: 04/21/2023		1,156.46			PA-Wrapup	
113621	05/05/2023	PA Gross Pay JE	Pay Date: 05/05/2023		1,156.46			PA-Wrapup	
113736	05/19/2023	PA Gross Pay JE	Pay Date: 05/19/2023		1,156.46			PA-Wrapup	
113856	06/02/2023	PA Gross Pay JE	Pay Date: 06/02/2023		1,156.46			PA-Wrapup	
114171	06/16/2023	PA Gross Pay JE	Pay Date: 06/16/2023		1,156.46			PA-Wrapup	
114275	06/30/2023	PA Gross Pay JE	Pay Date: 06/30/2023		1,156.46			PA-Wrapup	
702	Salaries		30,068.00	30,068.00	8,095.22	3,469.38	0.00	21,972.78	26.9
703	Wages								
113436	04/07/2023	PA Gross Pay JE	Pay Date: 04/07/2023		464.33			PA-Wrapup	
113534	04/21/2023	PA Gross Pay JE	Pay Date: 04/21/2023		246.50			PA-Wrapup	
113626	05/05/2023	PA Gross Pay JE	Pay Date: 05/05/2023		343.95			PA-Wrapup	
113741	05/19/2023	PA Gross Pay JE	Pay Date: 05/19/2023		424.21			PA-Wrapup	
113861	06/02/2023	PA Gross Pay JE	Pay Date: 06/02/2023		418.47			PA-Wrapup	
114176	06/16/2023	PA Gross Pay JE	Pay Date: 06/16/2023		527.39			PA-Wrapup	
114280	06/30/2023	PA Gross Pay JE	Pay Date: 06/30/2023		527.39			PA-Wrapup	
703	Wages		18,000.00	18,000.00	2,952.24	1,473.25	0.00	15,047.76	16.4
715	Social Security (Employer)								
113434	04/07/2023	PA Social Security Cost	Pay Date: 04/07/2023		71.70			PA-Wrapup	
113439	04/07/2023	PA Social Security Cost	Pay Date: 04/07/2023		28.79			PA-Wrapup	
113532	04/21/2023	PA Social Security Cost	Pay Date: 04/21/2023		71.70			PA-Wrapup	
113537	04/21/2023	PA Social Security Cost	Pay Date: 04/21/2023		15.28			PA-Wrapup	
113624	05/05/2023	PA Social Security Cost	Pay Date: 05/05/2023		71.70			PA-Wrapup	
113629	05/05/2023	PA Social Security Cost	Pay Date: 05/05/2023		21.32			PA-Wrapup	
113739	05/19/2023	PA Social Security Cost	Pay Date: 05/19/2023		71.70			PA-Wrapup	
113744	05/19/2023	PA Social Security Cost	Pay Date: 05/19/2023		26.30			PA-Wrapup	
113859	06/02/2023	PA Social Security Cost	Pay Date: 06/02/2023		71.70			PA-Wrapup	
113864	06/02/2023	PA Social Security Cost	Pay Date: 06/02/2023		25.94			PA-Wrapup	
114174	06/16/2023	PA Social Security Cost	Pay Date: 06/16/2023		71.70			PA-Wrapup	
114179	06/16/2023	PA Social Security Cost	Pay Date: 06/16/2023		32.70			PA-Wrapup	

Rev 5/31 - Exp 6/30

Page: 12
7/6/2023
3:25 pm

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 253 Treasurer										
114278	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		71.70			PA-Wrapup	
114283	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		32.70			PA-Wrapup	
715	Social Security (Employer)				2,982.00	2,982.00	684.93	306.44	0.00	2,297.07 23.0
716	Medicare (Employer)									
113432	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		16.77			PA-Wrapup	
113437	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		6.73			PA-Wrapup	
113530	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		16.77			PA-Wrapup	
113535	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		3.57			PA-Wrapup	
113622	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		16.77			PA-Wrapup	
113627	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		4.99			PA-Wrapup	
113737	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		16.77			PA-Wrapup	
113742	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		6.15			PA-Wrapup	
113857	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		16.77			PA-Wrapup	
113862	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		6.07			PA-Wrapup	
114172	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		16.77			PA-Wrapup	
114177	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		7.65			PA-Wrapup	
114276	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		16.77			PA-Wrapup	
114281	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		7.65			PA-Wrapup	
716	Medicare (Employer)				697.00	697.00	160.20	71.68	0.00	536.80 23.0
727	Office Supplies & Expense									
113077	05/10/2023	AP	VISA	Clerk/Treas/TwpBd/Park/Cem/PC		33.99	INV#:		28943	
727	Office Supplies & Expense				2,000.00	2,000.00	33.99	0.00	0.00	1,966.01 1.7
728	Postage									
114004	04/30/2023	GJ	Record Apr 2023 Postage Usage			4.20			Report	
114149	05/31/2023	GJ	Record Postage Usage May 2023			1.20			Report	
728	Postage				2,500.00	2,500.00	5.40	0.00	0.00	2,494.60 0.2
804	Professional Services									
804	Professional Services				0.00	0.00	0.00	0.00	0.00	0.00 0.0
840	Dues and Memberships									
840	Dues and Memberships				100.00	100.00	0.00	0.00	0.00	100.00 0.0
847	Software Support									
112920	04/12/2023	AP	VISA	TREAS/REC/FIRE/PARK/TWP HALL/		1,155.00	INV#:		28860	
114006	04/25/2023	AP	Correction of Account - BS&A Ck 49043			352.00				
112985	04/25/2023	AP	BS&A SOFTWARE	05/01/2023-05/01/2024 Annual		290.00	INV#:	147480	28873	
847	Software Support				2,624.00	2,624.00	1,797.00	0.00	0.00	827.00 68.5
860	Mileage Reimbursement									
860	Mileage Reimbursement				1,350.00	1,350.00	0.00	0.00	0.00	1,350.00 0.0
865	Meal/Lodging Expense									
865	Meal/Lodging Expense				600.00	600.00	0.00	0.00	0.00	600.00 0.0
880	Education & Training									
880	Education & Training				1,000.00	1,000.00	0.00	0.00	0.00	1,000.

Rev 5/31 - Exp 6/30

Page: 13
7/6/2023
3:25 pm

					Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 265 Township Hall & Grounds											
715 Social Security (Employer)											
					0.00	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)											
					0.00	0.00	0.00	0.00	0.00	0.00	0.0
740 Operating Expense & Supplies											
112911 04/12/2023 AP MCCARDEL CULLIGAN WATER COND					APRIL COOLER RENTAL PLUS		29.50	INV#:		28851	
114013 06/07/2023 AP CHEMICAL CONTROL CO INC					1ST APPLICATION		155.00	INV#:	39521	29019	
114040 06/07/2023 AP MCCARDEL CULLIGAN WATER COND					BOTTLED WATER AND RENT		30.75	INV#:		29046	
114052 06/07/2023 AP VISA					PARK/PC/CLERK/TWP HALL/		156.04	INV#:		29058	
114381 06/20/2023 AP MCCARDEL CULLIGAN WATER COND					APRIL BOTTLED WATER &		22.75	INV#:		29096	
740 Operating Expense & Supplies					1,200.00	1,200.00	394.04	364.54	0.00	805.96	32.8
809 Lawn Maintenance Services											
113058 05/10/2023 AP LAWN-N-ORDER					2 Cleanups + Mowing + PO 5733		357.00	INV#:		28924	
114039 06/07/2023 AP LAWN-N-ORDER					05/29-06/06/2023		63.00	INV#:		29045	
114379 06/20/2023 AP LAWN-N-ORDER					6/19-6/20/2023		63.00	INV#:		29094	
809 Lawn Maintenance Services					1,000.00	1,000.00	483.00	126.00	0.00	517.00	48.3
810 Janitorial Services											
113035 05/10/2023 AP KIM FINCH					March/April 2023		225.00	INV#:		28901	
810 Janitorial Services					1,800.00	1,800.00	225.00	0.00	0.00	1,575.00	12.5
811 Waste Removal Services											
112908 04/12/2023 AP GFL ENVIRONMENTAL					APRIL 2023		23.02	INV#:	0060412399	28848	
113051 05/10/2023 AP GFL ENVIRONMENTAL					May 2023		23.02	INV#:	0060776017	28917	
114373 06/20/2023 AP GFL ENVIRONMENTAL					JUNE 2023		23.02	INV#:	0061338550	29088	
811 Waste Removal Services					360.00	360.00	69.06	23.02	0.00	290.94	19.2
845 Snowplowing Services											
112879 04/12/2023 AP 365 OUTDOOR					03/06-03/26/2023		295.00	INV#:	108356	28819	
845 Snowplowing Services					1,500.00	1,500.00	295.00	0.00	0.00	1,205.00	19.7
851 Internet/Website											
112886 04/12/2023 AP CHARTER COMMUNICATIONS					03/30-04/29/2023		129.99	INV#:	0018737033023	28826	
112920 04/12/2023 AP VISA					TREAS/REC/FIRE/PARK/TWP HALL/		54.51	INV#:		28860	
112996 04/25/2023 AP NETLINK BUSINESS SOLUTIONS					MOVE DOMAIN REGISTER & DNS		780.00	INV#:	146334	28884	
113055 05/10/2023 AP CHARTER COMMUNICATIONS					04/30 - 05/29/23		129.99	INV#:	0018737043023	28921	
114350 06/20/2023 AP CHARTER COMMUNICATIONS					05/30-06/29/2023		129.99	INV#:	005358401060723	29065	
851 Internet/Website					1,800.00	1,800.00	1,224.48	129.99	0.00	575.52	68.0
922 Electricity											
112991 04/25/2023 AP CONSUMERS ENERGY					03/11-04/11/2023		116.63	INV#:	204389552165	28879	
113145 05/23/2023 AP CONSUMERS ENERGY					04/12-05/10/2023		129.48	INV#:	203410701346	28955	
114354 06/20/2023 AP CONSUMERS ENERGY					05/11-06/11/2023		182.37	INV#:	203410747219	29069	
922 Electricity					2,500.00	2,500.00	428.48	182.37	0.00	2,071.52	17.1
923 Electric Heat											
112990 04/25/2023 AP CONSUMERS ENERGY					03/13-04/11/2023		483.40	INV#:	204389552166	28878	
113144 05/23/2023 AP CONSUMERS ENERGY					04/12-05/10/2023		299.17	INV#:	203410701347	28954	
114355 06/20/2023 AP CONSUMERS ENERGY					05/11-06/11/2023		163.12	INV#:	203410747220	29070	
923 Electric Heat					4,000.00	4,000.00	945.69	163.12	0.00	3,054.31	23.6
924 Telephone											
112886 04/12/2023 AP CHARTER COMMUNICATIONS					03/30-04/29/2023		49.99	INV#:	0018737033023	28826	
112998 04/25/2023 AP STATEWIDE COMMUNICATIONS INC					04/14-05/13/2023		149.50	INV#:	2841109	28886	
113055 05/10/2023 AP CHARTER COMMUNICATIONS					04/30 - 05/29/23		49.99	INV#:	0018737043023	28921	
113158 05/23/2023 AP STATEWIDE COMMUNICATIONS INC					05/14-06/13/2023		149.50	INV#:	2876484	28968	
114386 06/20/2023 AP STATEWIDE COMMUNICATIONS INC					06/14-07/13/2023		149.50	INV#:	2911964	29101	
114350 06/20/2023 AP CHARTER COMMUNICATIONS					05/30-06/29/2023		49.99	INV#:	005358401060723	29065	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 14
7/6/2023
3:25 pm

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND									
Expenditures									
Dept: 265 Township Hall & Grounds									
924 Telephone			2,750.00	2,750.00	598.47	199.49	0.00	2,151.53	21.8
930 Facility Repairs/Maintenance									
113072	05/10/2023	AP NORTHWEST FIRE	Extinguisher Inspections/Maint		121.00	INV#:	6120	28938	
114051	06/07/2023	AP VISA	TWP HALL/FIRE		209.72	INV#:		29057	
930 Facility Repairs/Maintenance			8,000.00	8,000.00	330.72	209.72	0.00	7,669.28	4.1
931 Office Equipment Repairs/Maint									
113050	05/10/2023	AP NETLINK BUSINESS SOLUTIONS	Maint Agrmt 04/28 - 07/28/23		1,181.54	INV#:	146458	28916	
931 Office Equipment Repairs/Maint			5,000.00	5,000.00	1,181.54	0.00	0.00	3,818.46	23.6
Township Hall & Grounds									
			29,910.00	29,910.00	6,175.48	1,398.25	0.00	23,734.52	20.6
Dept: 276 Cemetery									
703 Wages									
703 Wages			500.00	500.00	0.00	0.00	0.00	500.00	0.0
715 Social Security (Employer)									
715 Social Security (Employer)			31.00	31.00	0.00	0.00	0.00	31.00	0.0
716 Medicare (Employer)									
716 Medicare (Employer)			7.00	7.00	0.00	0.00	0.00	7.00	0.0
740 Operating Expense & Supplies									
113077	05/10/2023	AP VISA	Clerk/Treas/TwpBd/Park/Cem/PC		257.04	INV#:		28943	
740 Operating Expense & Supplies			1,000.00	1,000.00	257.04	0.00	0.00	742.96	25.7
808 Cemetery Sexton									
114393	06/20/2023	AP ROBERT B WILKINSON	BURIAL FOR SAVAGE		500.00	INV#:		29108	
808 Cemetery Sexton			3,000.00	3,000.00	500.00	500.00	0.00	2,500.00	16.7
809 Lawn Maintenance Services									
113058	05/10/2023	AP LAWN-N-ORDER	2 Cleanups + Mowing + PO 5733		777.00	INV#:		28924	
113058	05/10/2023	AP LAWN-N-ORDER	2 Cleanups + Mowing + PO 5733		157.50	INV#:		28924	
113155	05/23/2023	AP LAWN-N-ORDER	05/22-05/23/2023		1,071.00	INV#:		28965	
114379	06/20/2023	AP LAWN-N-ORDER	6/19-6/20/2023		388.50	INV#:		29094	
809 Lawn Maintenance Services			4,500.00	4,500.00	2,394.00	388.50	0.00	2,106.00	53.2
847 Software Support									
847 Software Support			0.00	0.00	0.00	0.00	0.00	0.00	0.0
922 Electricity									
112989	04/25/2023	AP CONSUMERS ENERGY	03/13-04/11/2023		28.81	INV#:	205279399974	28877	
113143	05/23/2023	AP CONSUMERS ENERGY	04/12-05/10/2023		28.81	INV#:	205546422566	28953	
114358	06/20/2023	AP CONSUMERS ENERGY	05/11-06/11/2023		28.96	INV#:	203143755894	29073	
922 Electricity			500.00	500.00	86.58	28.96	0.00	413.42	17.3
930 Facility Repairs/Maintenance									
113079	05/10/2023	AP STINSON LANDSCAPING	Turn Water on at Wmbg C/R Cem		28.00	INV#:	986313	28945	
930 Facility Repairs/Maintenance			40,000.00	40,000.00	28.00	0.00	0.00	39,972.00	0.1
Cemetery									
			49,538.00	49,538.00	3,265.62	917.46	0.00	46,272.38	6.6
Dept: 400 Planning Commission									
702 Salaries									
113539	04/21/2023	PA Gross Pay JE	Pay Date: 04/21/2023		420.00			PA-Wrapup	
113631	05/05/2023	PA Gross Pay JE	Pay Date: 05/05/2023		795.00			PA-Wrapup	
113746	05/19/2023	PA Gross Pay JE	Pay Date: 05/19/2023		715.00			PA-Wrapup	
113866	06/02/2023	PA Gross Pay JE	Pay Date: 06/02/2023		495.00			PA-Wrapup	
114181	06/16/2023	PA Gross Pay JE	Pay Date: 06/16/2023		1,355.00			PA-Wrapup	
702 Salaries			16,000.00	16,000.00	3,780.00	1,850.00	0.00	12,220.00	23.6

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 15
7/6/2023
3:25 pm

					Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND											
Expenditures											
Dept: 400 Planning Commission											
703 Wages											
113544	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023			239.26			PA-Wrapup	
113636	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023			204.86			PA-Wrapup	
113751	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023			1,061.94			PA-Wrapup	
113871	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			326.47			PA-Wrapup	
114186	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			1,020.18			PA-Wrapup	
703 Wages					2,120.00	2,120.00	2,852.71	1,346.65	0.00	-732.71	134.6
715 Social Security (Employer)											
113542	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			26.04			PA-Wrapup	
113547	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			14.84			PA-Wrapup	
113634	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023			49.29			PA-Wrapup	
113639	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023			12.70			PA-Wrapup	
113749	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023			44.33			PA-Wrapup	
113754	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023			65.84			PA-Wrapup	
113869	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023			30.69			PA-Wrapup	
113874	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023			20.24			PA-Wrapup	
114184	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023			84.01			PA-Wrapup	
114189	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023			63.25			PA-Wrapup	
715 Social Security (Employer)					937.00	937.00	411.23	198.19	0.00	525.77	43.9
716 Medicare (Employer)											
113540	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023			6.10			PA-Wrapup	
113545	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023			3.47			PA-Wrapup	
113632	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023			11.53			PA-Wrapup	
113637	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023			2.97			PA-Wrapup	
113747	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023			10.38			PA-Wrapup	
113752	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023			15.40			PA-Wrapup	
113867	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023			7.19			PA-Wrapup	
113872	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023			4.73			PA-Wrapup	
114182	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023			19.63			PA-Wrapup	
114187	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023			14.79			PA-Wrapup	
716 Medicare (Employer)					219.00	219.00	96.19	46.34	0.00	122.81	43.9
727 Office Supplies & Expense											
114048	06/07/2023	AP	THE COPY SHOP	2500 Envelopes Out & Ret/			663.90	INV#:	21368943	29054	
114052	06/07/2023	AP	VISA	PARK/PC/CLERK/TWP HALL/			154.86	INV#:		29058	
727 Office Supplies & Expense					2,000.00	2,000.00	818.76	818.76	0.00	1,181.24	40.9
728 Postage											
112995	04/25/2023	AP	MICHIGAN TOWNSHIPS ASSOCIATION	6 AUTHORITIES/RESPONSIBILITIES			342.00	INV#:	188431	28883	
114048	06/07/2023	AP	THE COPY SHOP	2500 Envelopes Out & Ret/			776.95	INV#:	21368943	29054	
728 Postage					3,000.00	3,000.00	1,118.95	776.95	0.00	1,881.05	37.3
804 Professional Services											
112997	04/25/2023	AP	NORTH PLACE PLANNING LLC	03/01-03/31/2023			900.00	INV#:		28885	
113059	05/10/2023	AP	NORTH PLACE PLANNING LLC	April 2023			825.00	INV#:		28925	
113156	05/23/2023	AP	NETWORKS NORTHWEST	1ST PMT ON CONTRACTUAL			400.00	INV#:		28966	
114382	06/20/2023	AP	NORTH PLACE PLANNING LLC	05/01-05/31/2023			975.00	INV#:		29097	
804 Professional Services					32,000.00	32,000.00	3,100.00	975.00	0.00	28,900.00	9.7
840 Dues and Memberships											
840 Dues and Memberships											
840 Dues and Memberships					250.00	250.00	0.00	0.00	0.00	250.00	0.0
847 Software Support											
847 Software Support											
847 Software Support					160.00	160.00	0.00	0.00	0.00	160.00	0.0
860 Mileage Reimbursement											
860 Mileage Reimbursement											
860 Mileage Reimbursement					250.00	250.00	0.00	0.00	0.00	250.00	0.0

Rev 5/31 - Exp 6/30

Page: 16
7/6/2023
3:25 pm

										Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND																
Expenditures																
Dept: 400 Planning Commission																
865 Meal/Lodging Expense																
865 Meal/Lodging Expense																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
880 Education & Training																
112884 04/12/2023 AP CARLYLE WROUBEL										ZBA ONLINE CERTIFICATE		75.00	INV#:		28824	
113077 05/10/2023 AP VISA										Clerk/Treas/TwpBd/Park/Cem/PC		100.00	INV#:		28943	
880 Education & Training																
										2,000.00	2,000.00	175.00	0.00	0.00	1,825.00	8.8
901 Publishing																
112930 04/12/2023 AP TC RECORD-EAGLE, INC.										NTC OF ADOPTION ZOA #86		135.70	INV#:	03232055	28870	
114389 06/20/2023 AP TC RECORD-EAGLE, INC.										NTC OF 6/07/23 PLANNING		132.45	INV#:	05232055	29104	
901 Publishing																
										3,000.00	3,000.00	268.15	132.45	0.00	2,731.85	8.9
902 Printing																
902 Printing																
										2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
Planning Commission										64,436.00	64,436.00	12,620.99	6,144.34	0.00	51,815.01	19.6
Dept: 405 Zoning Administrator/Planning																
702 Salaries																
702 Salaries																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
703 Wages																
703 Wages																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
715 Social Security (Employer)																
715 Social Security (Employer)																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)																
716 Medicare (Employer)																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
727 Office Supplies & Expense																
727 Office Supplies & Expense																
										350.00	350.00	0.00	0.00	0.00	350.00	0.0
728 Postage																
114149 05/31/2023 GJ Record Postage Usage May 2023												27.00			Report	
728 Postage																
										100.00	100.00	27.00	0.00	0.00	73.00	27.0
803 Medical Professional Services																
803 Medical Professional Services																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
804 Professional Services																
112913 04/12/2023 AP ROBERT A. HALL-CZS										MARCH 2023		1,617.33	INV#:	MAR 2023	28853	
113037 05/10/2023 AP ROBERT A. HALL-CZS										April 2023		1,610.02	INV#:	APR 2023	28903	
114045 06/07/2023 AP ROBERT A. HALL-CZS										MAY 2023		1,719.60	INV#:	MAY 2023	29051	
804 Professional Services																
										32,000.00	32,000.00	4,946.95	1,719.60	0.00	27,053.05	15.5
830 Pension Plan																
830 Pension Plan																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
840 Dues and Memberships																
840 Dues and Memberships																
										0.00	0.00	0.00	0.00	0.00	0.00	0.0
847 Software Support																
847 Software Support																
										720.00	720.00	0.00	0.00	0.00	720.00	0.0
860 Mileage Reimbursement																
112913 04/12/2023 AP ROBERT A. HALL-CZS										MARCH 2023		31.64	INV#:	MAR 2023	28853	
113037 05/10/2023 AP ROBERT A. HALL-CZS										April 2023		36.68	INV#:	APR 2023	28903	
114045 06/07/2023 AP ROBERT A. HALL-CZS										MAY 2023		45.00	INV#:	MAY 2023	29051	
860 Mileage Reimbursement																
										800.00	800.00	113.32	45.00	0.00	686.68	14.2

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 17
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 405 Zoning Administrator/Planning							
865 Meal/Lodging Expense							
865 Meal/Lodging Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0
880 Education & Training							
880 Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Zoning Administrator/Planning	33,970.00	33,970.00	5,087.27	1,764.60	0.00	28,882.73	15.0
Dept: 410 Zoning Board of Appeals							
702 Salaries							
113876 06/02/2023 PA Gross Pay JE			Pay Date: 06/02/2023 345.00			PA-Wrapup	
702 Salaries	3,000.00	3,000.00	345.00	345.00	0.00	2,655.00	11.5
703 Wages							
113881 06/02/2023 PA Gross Pay JE			Pay Date: 06/02/2023 181.93			PA-Wrapup	
703 Wages	700.00	700.00	181.93	181.93	0.00	518.07	26.0
715 Social Security (Employer)							
113884 06/02/2023 PA Social Security Cost			Pay Date: 06/02/2023 11.28			PA-Wrapup	
113879 06/02/2023 PA Social Security Cost			Pay Date: 06/02/2023 21.39			PA-Wrapup	
715 Social Security (Employer)	229.00	229.00	32.67	32.67	0.00	196.33	14.3
716 Medicare (Employer)							
113882 06/02/2023 PA Medicare Cost			Pay Date: 06/02/2023 2.64			PA-Wrapup	
113877 06/02/2023 PA Medicare Cost			Pay Date: 06/02/2023 5.00			PA-Wrapup	
716 Medicare (Employer)	54.00	54.00	7.64	7.64	0.00	46.36	14.1
728 Postage							
114004 04/30/2023 GJ Record Apr 2023 Postage Usage			1.80			Report	
728 Postage	50.00	50.00	1.80	0.00	0.00	48.20	3.6
860 Mileage Reimbursement							
860 Mileage Reimbursement	250.00	250.00	0.00	0.00	0.00	250.00	0.0
865 Meal/Lodging Expense							
865 Meal/Lodging Expense	250.00	250.00	0.00	0.00	0.00	250.00	0.0
880 Education & Training							
880 Education & Training	500.00	500.00	0.00	0.00	0.00	500.00	0.0
901 Publishing							
114387 06/20/2023 AP TC RECORD-EAGLE, INC.			NTC OF ZBA PUB HRG 133.95	INV#: 05232055		29102	
114388 06/20/2023 AP TC RECORD-EAGLE, INC.			NTC OF ZBA PUBLIC HRG 133.95	INV#: 05232055		29103	
901 Publishing	600.00	600.00	267.90	267.90	0.00	332.10	44.7
Zoning Board of Appeals	5,633.00	5,633.00	836.94	835.14	0.00	4,796.06	14.9
Dept: 803 Historical Society							
702 Salaries							
113441 04/07/2023 PA Gross Pay JE			Pay Date: 04/07/2023 422.53			PA-Wrapup	
113549 04/21/2023 PA Gross Pay JE			Pay Date: 04/21/2023 377.58			PA-Wrapup	
113641 05/05/2023 PA Gross Pay JE			Pay Date: 05/05/2023 359.60			PA-Wrapup	
113756 05/19/2023 PA Gross Pay JE			Pay Date: 05/19/2023 359.60			PA-Wrapup	
113886 06/02/2023 PA Gross Pay JE			Pay Date: 06/02/2023 359.60			PA-Wrapup	
114285 06/30/2023 PA Gross Pay JE			Pay Date: 06/30/2023 269.70			PA-Wrapup	
702 Salaries	7,500.00	7,500.00	2,148.61	629.30	0.00	5,351.39	28.6
703 Wages							
703 Wages	200.00	200.00	0.00	0.00	0.00	200.00	0.0
715 Social Security (Employer)							
113444 04/07/2023 PA Social Security Cost			Pay Date: 04/07/2023 26.20			PA-Wrapup	

Rev 5/31 - Exp 6/30

Page: 18
7/6/2023
3:25 pm

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND									
Expenditures									
Dept: 803 Historical Society									
113552	04/21/2023	PA Social Security Cost		Pay Date: 04/21/2023	23.41			PA-Wrapup	
113644	05/05/2023	PA Social Security Cost		Pay Date: 05/05/2023	22.30			PA-Wrapup	
113759	05/19/2023	PA Social Security Cost		Pay Date: 05/19/2023	22.30			PA-Wrapup	
113889	06/02/2023	PA Social Security Cost		Pay Date: 06/02/2023	22.30			PA-Wrapup	
114288	06/30/2023	PA Social Security Cost		Pay Date: 06/30/2023	16.72			PA-Wrapup	
715	Social Security (Employer)		477.00	477.00	133.23	39.02	0.00	343.77	27.9
716	Medicare (Employer)								
113442	04/07/2023	PA Medicare Cost		Pay Date: 04/07/2023	6.13			PA-Wrapup	
113550	04/21/2023	PA Medicare Cost		Pay Date: 04/21/2023	5.47			PA-Wrapup	
113642	05/05/2023	PA Medicare Cost		Pay Date: 05/05/2023	5.21			PA-Wrapup	
113757	05/19/2023	PA Medicare Cost		Pay Date: 05/19/2023	5.21			PA-Wrapup	
113887	06/02/2023	PA Medicare Cost		Pay Date: 06/02/2023	5.21			PA-Wrapup	
114286	06/30/2023	PA Medicare Cost		Pay Date: 06/30/2023	3.91			PA-Wrapup	
716	Medicare (Employer)		112.00	112.00	31.14	9.12	0.00	80.86	27.8
727	Office Supplies & Expense								
727	Office Supplies & Expense		500.00	500.00	0.00	0.00	0.00	500.00	0.0
728	Postage								
728	Postage		5.00	5.00	0.00	0.00	0.00	5.00	0.0
803	Medical Professional Services								
803	Medical Professional Services		0.00	0.00	0.00	0.00	0.00	0.00	0.0
804	Professional Services								
804	Professional Services		1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
840	Dues and Memberships								
840	Dues and Memberships		100.00	100.00	0.00	0.00	0.00	100.00	0.0
847	Software Support								
847	Software Support		360.00	360.00	0.00	0.00	0.00	360.00	0.0
860	Mileage Reimbursement								
860	Mileage Reimbursement		100.00	100.00	0.00	0.00	0.00	100.00	0.0
865	Meal/Lodging Expense								
865	Meal/Lodging Expense		0.00	0.00	0.00	0.00	0.00	0.00	0.0
880	Education & Training								
880	Education & Training		250.00	250.00	0.00	0.00	0.00	250.00	0.0
Historical Society			10,604.00	10,604.00	2,312.98	677.44	0.00	8,291.02	21.8
Dept: 852 Employee Health Insurance									
714	Health Insurance								
714	Health Insurance		0.00	0.00	0.00	0.00	0.00	0.00	0.0
Employee Health Insurance			0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 862 Soc Sec/Medicare (Employer)									
715	Social Security (Employer)								
715	Social Security (Employer)		0.00	0.00	0.00	0.00	0.00	0.00	0.0
716	Medicare (Employer)								
716	Medicare (Employer)		0.00	0.00	0.00	0.00	0.00	0.00	0.0
Soc Sec/Medicare (Employer)			0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 865 Insurance									

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 19
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 865 Insurance							
820 Liability Insurance							
113186 05/24/2023 AP MUNICIPAL UNDERWRITERS OF	06/01/23-06/01/24		9,798.00	INV#:	4468	28972	
820 Liability Insurance	13,500.00	13,500.00	9,798.00	0.00	0.00	3,702.00	72.6
821 Workers Compensation							
113185 05/24/2023 AP ACCIDENT FUND COMPANY	06/01/23-06/01/24		1,062.00	INV#:	1000734740	28971	
821 Workers Compensation	4,000.00	4,000.00	1,062.00	0.00	0.00	2,938.00	26.6
Insurance							
	17,500.00	17,500.00	10,860.00	0.00	0.00	6,640.00	62.1
Dept: 890 Contingency							
890 Contingency							
890 Contingency	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Contingency							
	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Dept: 901 Capital Expenditure							
970 Capital Expenditure							
970 Capital Expenditure	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00	0.0
971 Land							
971 Land	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Capital Expenditure							
	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00	0.0
Dept: 966 Transfers Out							
999 Transfers To Other Funds							
999 Transfers To Other Funds	756,676.00	756,676.00	0.00	0.00	0.00	756,676.00	0.0
Transfers Out							
	756,676.00	756,676.00	0.00	0.00	0.00	756,676.00	0.0
Expenditures							
	1,467,820.00	1,467,820.00	132,170.89	58,502.84	0.00	1,335,649.11	9.0
Net Effect for GENERAL FUND							
Change in Fund Balance:	-842,197.00	-842,197.00	-63,940.64	-58,502.84	0.00	-778,256.36	
			-63,940.64				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 20
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 203 - ROAD FUND							
Revenues							
Dept: 000							
452 METRO Act Fees							
452 METRO Act Fees	9,500.00	9,500.00	0.00	0.00	0.00	9,500.00	0.0
665 Interest Earned							
114000 04/30/2023 CR ASB General Checking Interest Apr 2023			18.43			24708	
114145 05/31/2023 CR ASB General Checking Interest May 2023			35.71			24720	
665 Interest Earned	30.00	30.00	54.14	0.00	0.00	-24.14	180.5
671 Other Revenues							
671 Other Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000							
9530.00	9,530.00	54.14	0.00	0.00	9,475.86	0.6	
Dept: 931 Transfers IN							
699 Transfers From Other Funds							
699 Transfers From Other Funds	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
Transfers IN							
35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0	
Revenues							
44,530.00	44,530.00	54.14	0.00	0.00	44,475.86	0.1	
Expenditures							
Dept: 446 Road Right of Way							
846 Road Brining Service							
846 Road Brining Service	36,000.00	36,000.00	0.00	0.00	0.00	36,000.00	0.0
921 Street Lights							
112888 04/12/2023 AP CHERRYLAND ELECTRIC COOP		M72 & COOK RD	15.48	INV#:		28828	
112889 04/12/2023 AP CHERRYLAND ELECTRIC COOP		M72 & SKEGEMOG PT RD	24.06	INV#:		28829	
112890 04/12/2023 AP CHERRYLAND ELECTRIC COOP		M72 & MOORE RD	24.06	INV#:		28830	
112893 04/12/2023 AP CONSUMERS ENERGY		03/01-03/31/2023	65.26	INV#:	206436004435	28833	
113029 05/10/2023 AP CHERRYLAND ELECTRIC COOP		M-72 & Moore Rd	24.24	INV#:		28895	
113030 05/10/2023 AP CHERRYLAND ELECTRIC COOP		M-72 and Skegemog Pt Rd	24.24	INV#:		28896	
113031 05/10/2023 AP CHERRYLAND ELECTRIC COOP		M-72 and Cook Rd	15.13	INV#:		28897	
113056 05/10/2023 AP CONSUMERS ENERGY		04/01 - 04/30/23	65.35	INV#:	205902368765	28922	
114015 06/07/2023 AP CHERRYLAND ELECTRIC COOP		M72 & MOORE RD	24.24	INV#:		29021	
114016 06/07/2023 AP CHERRYLAND ELECTRIC COOP		M72 & SKEGEMOG PT RD	24.24	INV#:		29022	
114017 06/07/2023 AP CHERRYLAND ELECTRIC COOP		M72 & COOK RD	15.13	INV#:		29023	
114018 06/07/2023 AP CONSUMERS ENERGY		05/01-05/31/2023	65.06	INV#:	205012539378	29024	
921 Street Lights	2,000.00	2,000.00	386.49	128.67	0.00	1,613.51	19.3
Road Right of Way							
38,000.00	38,000.00	386.49	128.67	0.00	37,613.51	1.0	
Dept: 890 Contingency							
890 Contingency							
10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0	
Contingency							
10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0	
Expenditures							
48,000.00	48,000.00	386.49	128.67	0.00	47,613.51	0.8	
Net Effect for ROAD FUND							
-3,470.00	-3,470.00	-332.35	-128.67	0.00	-3,137.65		
Change in Fund Balance:							
		-332.35					

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 21
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 204 - ROAD REPAIR/REPLACEMENT FUND							
Revenues							
Dept: 000							
665 Interest Earned							
114000 04/30/2023 CR ASB General Checking Interest Apr 2023			384.11			24708	
114145 05/31/2023 CR ASB General Checking Interest May 2023			749.01			24720	
665 Interest Earned	500.00	500.00	1,133.12	0.00	0.00	-633.12	226.6
699 Transfers From Other Funds							
699 Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	500.00	500.00	1,133.12	0.00	0.00	-633.12	226.6
Revenues	500.00	500.00	1,133.12	0.00	0.00	-633.12	226.6
Expenditures							
Dept: 000							
935 Road Repair							
935 Road Repair	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
Dept: 000	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
Dept: 890 Contingency							
890 Contingency							
890 Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
Net Effect for ROAD REPAIR/REPLACEMENT FUND	-399,500.00	-399,500.00	1,133.12	0.00	0.00	-400,633.12	
Change in Fund Balance:			1,133.12				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 22
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Revenues							
Dept: 000							
402 Property Taxes							
113997 04/28/2023 CR GTC 2022 Delinquent Property Taxes Tax Settlement			7,947.92			24707	
402 Property Taxes	411,247.00	411,247.00	7,947.92	0.00	0.00	403,299.08	1.9
445 Penalties & Interest							
445 Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
590 Grants-Private Sources							
590 Grants-Private Sources	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
630 Rural Fire Dept Rental Fee							
630 Rural Fire Dept Rental Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.0
635 Mutual Aid							
635 Mutual Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.0
637 Cost Recovery							
637 Cost Recovery	0.00	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned							
114000 04/30/2023 CR ASB General Checking Interest Apr 2023			362.66			24708	
114001 04/30/2023 CR ASB Money Market Interest Apr 2023			24.02			24709	
114145 05/31/2023 CR ASB General Checking Interest May 2023			626.97			24720	
114146 05/31/2023 CR ASB Money Market Interest May 2023			43.81			24721	
665 Interest Earned	500.00	500.00	1,057.46	0.00	0.00	-557.46	211.5
671 Other Revenues							
671 Other Revenues	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
673 Sale of Fixed Assets							
673 Sale of Fixed Assets	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
674 Rural Fire Dissolution Funds							
674 Rural Fire Dissolution Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
675 Contributions							
675 Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.0
679 GTB Inspection Services							
679 GTB Inspection Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds							
687 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
698 Insurance Recovery							
698 Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds							
699 Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	427,747.00	427,747.00	9,005.38	0.00	0.00	418,741.62	2.1
Revenues	427,747.00	427,747.00	9,005.38	0.00	0.00	418,741.62	2.1
Expenditures							
Dept: 336 Fire Dept							
702 Salaries							
113446 04/07/2023 PA Gross Pay JE Pay Date: 04/07/2023			2,595.15			PA-Wrapup	
113554 04/21/2023 PA Gross Pay JE Pay Date: 04/21/2023			2,595.15			PA-Wrapup	
113646 05/05/2023 PA Gross Pay JE Pay Date: 05/05/2023			2,595.15			PA-Wrapup	
113761 05/19/2023 PA Gross Pay JE Pay Date: 05/19/2023			2,595.15			PA-Wrapup	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 23
7/6/2023
3:25 pm

					Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND											
Expenditures											
Dept: 336 Fire Dept											
113891	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			2,595.15			PA-Wrapup	
114191	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			2,595.15			PA-Wrapup	
114290	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			2,595.15			PA-Wrapup	
702	Salaries				67,474.00	67,474.00	18,166.05	7,785.45	0.00	49,307.95	26.9
703 Wages											
113451	04/07/2023	PA	Gross Pay JE	Pay Date: 04/07/2023			160.35			PA-Wrapup	
113559	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023			160.35			PA-Wrapup	
113651	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023			160.35			PA-Wrapup	
113766	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023			160.35			PA-Wrapup	
113896	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			160.35			PA-Wrapup	
114196	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			160.35			PA-Wrapup	
114295	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			160.35			PA-Wrapup	
703	Wages				4,169.00	4,169.00	1,122.45	481.05	0.00	3,046.55	26.9
704 Wages (Officers)											
704	Wages (Officers)				0.00	0.00	0.00	0.00	0.00	0.00	0.0
705 Training Wages											
113456	04/07/2023	PA	Gross Pay JE	Pay Date: 04/07/2023			575.00			PA-Wrapup	
113564	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023			450.00			PA-Wrapup	
113656	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023			475.00			PA-Wrapup	
113771	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023			762.50			PA-Wrapup	
113901	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			900.00			PA-Wrapup	
114201	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			1,725.00			PA-Wrapup	
114300	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			425.00			PA-Wrapup	
705	Training Wages				22,320.00	22,320.00	5,312.50	3,050.00	0.00	17,007.50	23.8
707 Run Wages											
113461	04/07/2023	PA	Gross Pay JE	Pay Date: 04/07/2023			540.00			PA-Wrapup	
113569	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023			915.00			PA-Wrapup	
113661	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023			360.00			PA-Wrapup	
113776	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023			210.00			PA-Wrapup	
113906	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			210.00			PA-Wrapup	
114206	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			480.00			PA-Wrapup	
114305	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			735.00			PA-Wrapup	
707	Run Wages				18,720.00	18,720.00	3,450.00	1,425.00	0.00	15,270.00	18.4
709 On Call Wages											
709	On Call Wages				0.00	0.00	0.00	0.00	0.00	0.00	0.0
713 Other Benefits											
112881	04/12/2023	AP	AFLAC	MARCH 2023			211.80	INV#:	265552	28821	
113026	05/10/2023	AP	AFLAC	April 2023			211.80	INV#:	661393	28892	
114010	06/07/2023	AP	AFLAC	MAY 2023			211.80	INV#:	984867	29016	
713	Other Benefits				4,300.00	4,300.00	635.40	211.80	0.00	3,664.60	14.8
714 Health Insurance											
714	Health Insurance				0.00	0.00	0.00	0.00	0.00	0.00	0.0
715 Social Security (Employer)											
113449	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023			160.90			PA-Wrapup	
113454	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023			9.94			PA-Wrapup	
113459	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023			35.68			PA-Wrapup	
113464	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023			33.48			PA-Wrapup	
113557	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			160.90			PA-Wrapup	
113562	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			9.94			PA-Wrapup	
113567	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			27.90			PA-Wrapup	
113572	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			56.73			PA-Wrapup	
113649	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023			160.90			PA-Wrapup	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 24
7/6/2023
3:25 pm

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND										
Expenditures										
Dept: 336 Fire Dept										
113654	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023		9.94			PA-Wrapup	
113659	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023		29.45			PA-Wrapup	
113664	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023		22.32			PA-Wrapup	
113764	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		160.90			PA-Wrapup	
113769	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		9.94			PA-Wrapup	
113774	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		47.28			PA-Wrapup	
113779	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023		13.02			PA-Wrapup	
113894	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		160.90			PA-Wrapup	
113899	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		9.94			PA-Wrapup	
113904	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		55.80			PA-Wrapup	
113909	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		13.02			PA-Wrapup	
114194	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023		160.90			PA-Wrapup	
114199	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023		9.94			PA-Wrapup	
114204	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023		106.95			PA-Wrapup	
114209	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023		29.76			PA-Wrapup	
114293	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		160.90			PA-Wrapup	
114298	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		9.94			PA-Wrapup	
114303	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		26.35			PA-Wrapup	
114308	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		45.57			PA-Wrapup	
715	Social Security (Employer)			6,986.00	6,986.00	1,739.19	789.97	0.00	5,246.81	24.9
716	Medicare (Employer)									
113447	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		37.63			PA-Wrapup	
113452	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		2.33			PA-Wrapup	
113457	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		8.35			PA-Wrapup	
113462	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		7.83			PA-Wrapup	
113555	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		37.63			PA-Wrapup	
113560	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		2.32			PA-Wrapup	
113565	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		6.55			PA-Wrapup	
113570	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023		13.27			PA-Wrapup	
113647	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		37.63			PA-Wrapup	
113652	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		2.32			PA-Wrapup	
113657	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		6.90			PA-Wrapup	
113662	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		5.23			PA-Wrapup	
113762	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		37.63			PA-Wrapup	
113767	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		2.33			PA-Wrapup	
113772	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		11.05			PA-Wrapup	
113777	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		3.04			PA-Wrapup	
113892	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		37.63			PA-Wrapup	
113897	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		2.33			PA-Wrapup	
113902	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		13.05			PA-Wrapup	
113907	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		3.05			PA-Wrapup	
114192	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		37.63			PA-Wrapup	
114197	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		2.32			PA-Wrapup	
114202	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		25.02			PA-Wrapup	
114207	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		6.98			PA-Wrapup	
114291	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		37.63			PA-Wrapup	
114296	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		2.32			PA-Wrapup	
114301	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		6.15			PA-Wrapup	
114306	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		10.67			PA-Wrapup	
716	Medicare (Employer)			1,634.00	1,634.00	406.82	184.78	0.00	1,227.18	24.9
721	Loss of Wage									
721	Loss of Wage			0.00	0.00	0.00	0.00	0.00	0.00	0.0
727	Office Supplies & Expense									
113063	05/10/2023	AP	POSTMASTER	Annual Fee PO Box 9		104.00	INV#:		28929	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 25

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal % Bud
Fund: 206 - FIRE FUND								
Expenditures								
Dept: 336 Fire Dept								
727	Office Supplies & Expense		1,200.00	1,200.00	104.00	0.00	0.00	1,096.00 8.7
728	Postage							
728	Postage		150.00	150.00	0.00	0.00	0.00	150.00 0.0
739	Fuel & Oil							
112906	04/12/2023 AP FUELMAN	MARCH 2023			328.44	INV#:	64144620995401	28846
113034	05/10/2023 AP FUELMAN	APRIL 2023			315.41	INV#:	64312149995401	28900
114370	06/20/2023 AP FUELMAN	MAY 2023			401.69	INV#:	64524143995401	29085
739	Fuel & Oil		6,500.00	6,500.00	1,045.54	401.69	0.00	5,454.46 16.1
740	Operating Expense & Supplies							
113076	05/10/2023 AP GILL-ROY'S HARDWARE 6737	Chain Saw			719.99	INV#:	2303-844226	28942
114009	06/07/2023 AP AED SUPERSTORE	4 AED PADS			248.00	INV#:	3195327	29015
114053	06/07/2023 AP WEST SHORE FIRE, INC	CAR FIRE BLANKET			1,560.54	INV#:	30145	29059
114351	06/20/2023 AP CLIA LABORATORY PROGRAM	11/26/23-11/25/2025			180.00	INV#:	23D2175679	29066
740	Operating Expense & Supplies		7,000.00	7,000.00	2,708.53	1,988.54	0.00	4,291.47 38.7
745	Turnout Gear							
113000	04/25/2023 AP WEST SHORE FIRE, INC	PPE INTERCEPTOR PKG			681.00	INV#:	29881	28888
114054	06/07/2023 AP WEST SHORE FIRE, INC	TURNOUT GEAR			4,066.37	INV#:	30135	29060
114380	06/20/2023 AP MACQUEEN EMERGENCY	12 PR FIRE FIGHTING GLOVES			1,096.61	INV#:	P16235	29095
114395	06/20/2023 AP WEST SHORE FIRE, INC	3 FIRE-DEX STRUCTURAL BOOTS			1,362.45	INV#:	30247	29110
745	Turnout Gear		12,000.00	12,000.00	7,206.43	6,525.43	0.00	4,793.57 60.1
747	Uniforms							
747	Uniforms		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00 0.0
801	Legal Services							
801	Legal Services		0.00	0.00	0.00	0.00	0.00	0.00 0.0
803	Medical Professional Services							
112891	04/12/2023 AP OCCUPATIONAL HEALTH CENTERS	PHYSICAL Z. STRINE			280.00	INV#:	714759553	28831
112912	04/12/2023 AP MUNSON OCCUPATIONAL HEALTH	PHYSICAL J MORGAN			342.04	INV#:	00207662-00	28852
803	Medical Professional Services		3,500.00	3,500.00	622.04	0.00	0.00	2,877.96 17.8
804	Professional Services							
112919	04/12/2023 AP VERIZON WIRELESS	02/24-03/23/2023			40.01	INV#:	9930896165	28859
113045	05/10/2023 AP VERIZON WIRELESS	03/24 - 04/23/23			40.01	INV#:	9933285050	28911
114050	06/07/2023 AP VERIZON WIRELESS	04/24-05/23/2023			40.01	INV#:	9935660204	29056
804	Professional Services		1,000.00	1,000.00	120.03	40.01	0.00	879.97 12.0
809	Lawn Maintenance Services							
113058	05/10/2023 AP LAWN-N-ORDER	2 Cleanups + Mowing + PO 5733			42.00	INV#:		28924
113155	05/23/2023 AP LAWN-N-ORDER	05/22-05/23/2023			21.00	INV#:		28965
114039	06/07/2023 AP LAWN-N-ORDER	05/29-06/06/2023			21.00	INV#:		29045
114379	06/20/2023 AP LAWN-N-ORDER	6/19-6/20/2023			21.00	INV#:		29094
809	Lawn Maintenance Services		500.00	500.00	105.00	42.00	0.00	395.00 21.0
810	Janitorial Services							
810	Janitorial Services		600.00	600.00	0.00	0.00	0.00	600.00 0.0
811	Waste Removal Services							
112907	04/12/2023 AP GFL ENVIRONMENTAL	APRIL 2023			11.51	INV#:	0060411592	28847
113053	05/10/2023 AP GFL ENVIRONMENTAL	May 2023			11.51	INV#:	0060775209	28919
114372	06/20/2023 AP GFL ENVIRONMENTAL	JUNE 2023			11.51	INV#:	0061337746	29087
811	Waste Removal Services		250.00	250.00	34.53	11.51	0.00	215.47 13.8
812	Septic Services							
812	Septic Services		0.00	0.00	0.00	0.00	0.00	0.00 0.0
814	Mutual Aid							

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 26

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND										
Expenditures										
Dept: 336 Fire Dept										
814 Mutual Aid				0.00	0.00	0.00	0.00	0.00	0.00	0.0
815 Contractual Services (hazmat)										
815 Contractual Services (hazmat)				3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
818 Rural Fire Dept Assessment										
818 Rural Fire Dept Assessment				0.00	0.00	0.00	0.00	0.00	0.00	0.0
823 State Unemployment										
823 State Unemployment				0.00	0.00	0.00	0.00	0.00	0.00	0.0
830 Pension Plan										
112994 04/25/2023 AP JOHN HANCOCK LIFE INS CO			JAN-MAR. 2023			1,438.53	INV#:		28882	
830 Pension Plan				6,747.00	6,747.00	1,438.53	0.00	0.00	5,308.47	21.3
840 Dues and Memberships										
114051 06/07/2023 AP VISA			TWP HALL/FIRE			103.00	INV#:		29057	
840 Dues and Memberships				1,500.00	1,500.00	103.00	103.00	0.00	1,397.00	6.9
845 Snowplowing Services										
112879 04/12/2023 AP 365 OUTDOOR			03/06-03/26/2023			110.00	INV#:	108356	28819	
845 Snowplowing Services				1,500.00	1,500.00	110.00	0.00	0.00	1,390.00	7.3
851 Internet/Website										
112885 04/12/2023 AP CHARTER COMMUNICATIONS			04/01-04/30/2023			89.99	INV#:	0010619040123	28825	
113054 05/10/2023 AP CHARTER COMMUNICATIONS			05/01 - 05/31/23			89.99	INV#:	0010619050123	28920	
114349 06/20/2023 AP CHARTER COMMUNICATIONS			06/01-06/30/2023			89.99	INV#:	005358201060723	29064	
851 Internet/Website				1,200.00	1,200.00	269.97	89.99	0.00	930.03	22.5
854 Late Fees										
854 Late Fees				0.00	0.00	0.00	0.00	0.00	0.00	0.0
855 Community Education										
855 Community Education				500.00	500.00	0.00	0.00	0.00	500.00	0.0
860 Mileage Reimbursement										
860 Mileage Reimbursement				250.00	250.00	0.00	0.00	0.00	250.00	0.0
865 Meal/Lodging Expense										
865 Meal/Lodging Expense				1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
880 Education & Training										
112918 04/12/2023 AP TARGET SOLUTIONS LLC			ANNUAL MAINT OF VECTOR LMS			1,573.98	INV#:	69448	28858	
113032 05/10/2023 AP DLC EDUCATING			PTHLS - B. Haskin / J. Morgan			450.00	INV#:		28898	
880 Education & Training				5,000.00	5,000.00	2,023.98	0.00	0.00	2,976.02	40.5
901 Publishing										
901 Publishing				500.00	500.00	0.00	0.00	0.00	500.00	0.0
920 Natural Gas										
112894 04/12/2023 AP DTE ENERGY			02/21-03/22/2023			110.79	INV#:		28834	
113033 05/10/2023 AP DTE ENERGY			03/23 - 04/21/23			78.87	INV#:		28899	
114021 06/07/2023 AP DTE ENERGY			04/22-05/22/2023			52.31	INV#:		29027	
920 Natural Gas				1,000.00	1,000.00	241.97	52.31	0.00	758.03	24.2
922 Electricity										
112992 04/25/2023 AP CONSUMERS ENERGY			03/13-04/11/2023			313.07	INV#:	205279399973	28880	
113146 05/23/2023 AP CONSUMERS ENERGY			04/12-05/10/2023			240.28	INV#:	205546422565	28956	
114356 06/20/2023 AP CONSUMERS ENERGY			05/11-06/11/2023			211.30	INV#:	203143755893	29071	
922 Electricity				4,000.00	4,000.00	764.65	211.30	0.00	3,235.35	19.1
924 Telephone										
112885 04/12/2023 AP CHARTER COMMUNICATIONS			04/01-04/30/2023			99.98	INV#:	0010619040123	28825	
113054 05/10/2023 AP CHARTER COMMUNICATIONS			05/01 - 05/31/23			99.98	INV#:	0010619050123	28920	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 27
7/6/2023
3:25 pm

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND										
Expenditures										
Dept: 336 Fire Dept										
114349	06/20/2023	AP	CHARTER COMMUNICATIONS	06/01-06/30/2023		99.98	INV#: 005358201060723		29064	
924 Telephone					1,250.00	1,250.00	299.94	99.98	0.00	950.06 24.0
925 Cellular Phone										
112882	04/12/2023	AP	BRANDON FLYNN	APRIL 2023		50.00	INV#:		28822	
113027	05/10/2023	AP	BRANDON FLYNN	May 2023		50.00	INV#:		28893	
114011	06/07/2023	AP	BRANDON FLYNN	JUNE 2023		50.00	INV#:		29017	
925 Cellular Phone					600.00	600.00	150.00	50.00	0.00	450.00 25.0
926 Propane Heat										
926 Propane Heat					0.00	0.00	0.00	0.00	0.00	0.0 0.0
927 Pager										
927 Pager					0.00	0.00	0.00	0.00	0.00	0.0 0.0
928 Water										
112910	04/12/2023	AP	GT BAND OTTAWA & CHIPPEWA	01/01-03/31/2023		113.27	INV#:		28850	
928 Water					1,000.00	1,000.00	113.27	0.00	0.00	886.73 11.3
930 Facility Repairs/Maintenance										
113057	05/10/2023	AP	NORTHERN GARAGE DOORS INC	Openers, Remotes, Installation		3,058.77	INV#:	23-5917	28923	
113071	05/10/2023	AP	NORTHWEST FIRE	Extinguisher Inspections, New		525.00	INV#:	6119	28937	
930 Facility Repairs/Maintenance					7,000.00	7,000.00	3,583.77	0.00	0.00	3,416.23 51.2
932 Equipment Repair & Maintenance										
112984	04/25/2023	AP	SUB-AQUATICS, INC	ANNUAL MAINT ON BREATHING		1,083.72	INV#:	INV-OH78-302	28872	
113061	05/10/2023	AP	WEST SHORE FIRE, INC	Biannual Extrication Equip PM		689.00	INV#:	29993	28927	
113160	05/23/2023	AP	THIRLBY AUTOMOTIVE	3-TRICKLE CHARGERS FOR		156.36	INV#:	946153	28970	
932 Equipment Repair & Maintenance					6,000.00	6,000.00	1,929.08	0.00	0.00	4,070.92 32.2
933 Vehicle Repair & Maintenance										
112909	04/12/2023	AP	GINOP SALES INC	ANNUAL MAINT KUBOTA		230.29	INV#:	WW19136	28849	
112920	04/12/2023	AP	VISA	TREAS/REC/FIRE/PARK/TWP HALL/		61.46	INV#:		28860	
112983	04/25/2023	AP	AED SUPERSTORE	BATTERY		175.00	INV#:	INV3173415	28871	
113075	05/10/2023	AP	GILL-ROY'S HARDWARE 6737	8 Gals Antifreeze		47.84	INV#:	2212-899293	28941	
114051	06/07/2023	AP	VISA	TWP HALL/FIRE		164.35	INV#:		29057	
933 Vehicle Repair & Maintenance					20,000.00	20,000.00	678.94	164.35	0.00	19,321.06 3.4
942 Building Rental										
942 Building Rental					0.00	0.00	0.00	0.00	0.00	0.0 0.0
956 Miscellaneous Expense										
956 Miscellaneous Expense					0.00	0.00	0.00	0.00	0.00	0.0 0.0
964 Refunds										
964 Refunds					0.00	0.00	0.00	0.00	0.00	0.0 0.0
970 Capital Expenditure										
970 Capital Expenditure					18,000.00	18,000.00	0.00	0.00	0.00	18,000.00 0.0
Fire Dept										
Dept: 852 Employee Health Insurance										
714 Health Insurance										
714 Health Insurance					0.00	0.00	0.00	0.00	0.00	0.0 0.0
Employee Health Insurance										
Dept: 862 Soc Sec/Medicare (Employer)										
715 Social Security (Employer)										
715 Social Security (Employer)					0.00	0.00	0.00	0.00	0.00	0.0 0.0

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 28
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 206 - FIRE FUND							
Expenditures							
Dept: 862 Soc Sec/Medicare (Employer)							
716 Medicare (Employer)							
716 Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Soc Sec/Medicare (Employer)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 865 Insurance							
820 Liability Insurance							
113186 05/24/2023 AP MUNICIPAL UNDERWRITERS OF	06/01/23-06/01/24		24,228.00	INV#:	4468	28972	
820 Liability Insurance	18,500.00	18,500.00	24,228.00	0.00	0.00	-5,728.00	131.0
821 Workers Compensation							
113185 05/24/2023 AP ACCIDENT FUND COMPANY	06/01/23-06/01/24		5,757.00	INV#:	1000734740	28971	
821 Workers Compensation	7,400.00	7,400.00	5,757.00	0.00	0.00	1,643.00	77.8
Insurance							
	25,900.00	25,900.00	29,985.00	0.00	0.00	-4,085.00	115.8
Dept: 890 Contingency							
890 Contingency							
890 Contingency	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Contingency							
	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Dept: 966 Transfers Out							
999 Transfers To Other Funds							
999 Transfers To Other Funds	137,082.00	137,082.00	0.00	0.00	0.00	137,082.00	0.0
Transfers Out							
	137,082.00	137,082.00	0.00	0.00	0.00	137,082.00	0.0
Expenditures							
	414,332.00	414,332.00	84,470.61	23,708.16	0.00	329,861.39	20.4
Net Effect for FIRE FUND							
Change in Fund Balance:	13,415.00	13,415.00	-75,465.23	-23,708.16	0.00	88,880.23	
			-75,465.23				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 29
7/6/2023
3:25 pm

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
590 Grants-Private Sources									
590 Grants-Private Sources			200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
626 Fees Charged									
113957	04/03/2023	CR Park Online Reservations 04/03/2023			90,905.00			25316	
113958	04/04/2023	CR Park Online Reservations 04/04/2023			3,291.00			25317	
113959	04/05/2023	CR Park Online Reservations 04/05/2023			3,632.00			25318	
113960	04/06/2023	CR Park Online Reservations 04/06/2023			2,331.00			25319	
113961	04/07/2023	CR Park Online Reservations 04/07/2023			-2,254.00			25320	
113961	04/07/2023	CR Park Online Reservations 04/07/2023			6,366.00			25320	
113962	04/08/2023	CR Park Online Reservations 04/08/2023			-1,471.00			24321	
113962	04/08/2023	CR Park Online Reservations 04/08/2023			1,423.00			24321	
113963	04/09/2023	CR Park Online Reservations 04/09/2023			1,888.00			25322	
113964	04/10/2023	CR Park Online Reservations 04/10/2023			-917.00			25323	
113964	04/10/2023	CR Park Online Reservations 04/10/2023			1,929.00			25323	
113965	04/11/2023	CR Park Online Reservations 04/11/2023			489.00			25324	
113966	04/12/2023	CR Park Online Reservations 04/12/2023			-1,430.00			25325	
113966	04/12/2023	CR Park Online Reservations 04/12/2023			6,546.00			25325	
113967	04/13/2023	CR Park Online Reservations 04/13/2023			-485.00			25326	
113967	04/13/2023	CR Park Online Reservations 04/13/2023			2,573.00			25326	
113968	04/14/2023	CR Park Online Reservations 04/14/2023			2,427.00			25327	
113969	04/15/2023	CR Park Online Reservations 04/15/2023			-322.00			25328	
113969	04/15/2023	CR Park Online Reservations 04/15/2023			5,514.00			25328	
113970	04/16/2023	CR Park Online Reservations 04/16/2023			1,108.00			25329	
113971	04/17/2023	CR Park Online Reservations 04/17/2023			-1,094.00			25330	
113971	04/17/2023	CR Park Online Reservations 04/17/2023			1,568.00			25330	
113972	04/18/2023	CR Park Online Reservations 04/18/2023			-322.00			25331	
113972	04/18/2023	CR Park Online Reservations 04/18/2023			4,907.00			25331	
113973	04/19/2023	CR Park Online Reservations 04/19/2023			-460.00			25332	
113973	04/19/2023	CR Park Online Reservations 04/19/2023			2,531.00			25332	
113974	04/20/2023	CR Park Online Reservations 04/20/2023			439.00			25333	
113975	04/21/2023	CR Park Online Reservations 04/21/2023			138.00			25334	
113976	04/22/2023	CR Park Online Reservations 04/22/2023			1,491.00			25335	
113977	04/23/2023	CR Park Online Reservations 04/23/2023			2,103.00			25336	
113978	04/24/2023	CR Park Online Reservations 04/24/2023			-368.00	25337			
113978	04/24/2023	CR Park Online Reservations 04/24/2023			223.00	25337			
113979	04/25/2023	CR Park Online Reservations 04/25/2023			-234.00			25338	
113979	04/25/2023	CR Park Online Reservations 04/25/2023			623.00			25338	
113980	04/26/2023	CR Park Online Reservations 04/26/2023			822.00			25339	
113981	04/27/2023	CR Park Online Reservations 04/27/2023			92.00			25340	
113982	04/28/2023	CR Park Online Reservations 04/28/2023			2.00			25341	
113983	04/29/2023	CR Park Online Reservations 04/29/2023			420.00			25342	
113998	04/30/2023	CR Park Online Reservations 04/30/2023			2,180.00			25343	
114103	05/01/2023	CR Park Online Reservations 05/01/2023			1,802.00			25345	
114103	05/01/2023	CR Park Online Reservations 05/01/2023			-138.00			25345	
114104	05/02/2023	CR Park Online Reservations 05/02/2023			602.00			25346	
114104	05/02/2023	CR Park Online Reservations 05/02/2023			-234.00			25346	
114105	05/03/2023	CR Park Online Reservations 05/03/2023			721.00			25347	
114106	05/04/2023	CR Park Online Reservations 05/04/2023			78.00			25348	
114107	05/05/2023	CR Park Online Reservations 05/05/2023			216.00			25349	
114108	05/06/2023	CR Park Online Reservations 05/06/2023			534.00			25350	
114109	05/07/2023	CR Park Online Reservations 05/07/2023			393.00			25351	
114109	05/07/2023	CR Park Online Reservations 05/07/2023			-94.00			25351	
114110	05/08/2023	CR Park Online Reservations 05/08/2023			230.00			25353	
114111	05/09/2023	CR Park Online Reservations 05/09/2023			1,147.00			25354	
114112	05/10/2023	CR Park Online Reservations 05/10/2023			1,912.00			25355	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 30
7/6/2023
3:25 pm

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
114112	05/10/2023	CR Park Online Reservations 05/10/2023			-286.00			25355	
114113	05/11/2023	CR Park Online Reservations 05/11/2023			552.00			25356	
114114	05/12/2023	CR Park Online Reservations 05/12/2023			819.00			25357	
114115	05/13/2023	CR Park Online Reservations 05/13/2023			747.00			25358	
114116	05/14/2023	CR Park Online Reservations 05/14/2023			634.00			25359	
114117	05/15/2023	CR Park Online Reservations 05/15/2023			241.00			25360	
114118	05/16/2023	CR Park Online Reservations 05/16/2023			503.00			25361	
114119	05/17/2023	CR Park Online Reservations 05/17/2023			648.00			25362	
114119	05/17/2023	CR Park Online Reservations 05/17/2023			-386.00			25362	
114120	05/18/2023	CR Park Online Reservations 05/18/2023			905.00			25363	
114120	05/18/2023	CR Park Online Reservations 05/18/2023			-644.00			25363	
114121	05/19/2023	CR Park Online Reservations 05/19/2023			510.00			25364	
114122	05/20/2023	CR Park Online Reservations 05/20/2023			655.00			25365	
114123	05/21/2023	CR Park Online Reservations 05/21/2023			443.00			25366	
114124	05/22/2023	CR Park Online Reservations 05/22/2023			550.00			25371	
114125	05/23/2023	CR Park Online Reservations 05/23/2023			386.00			25372	
114129	05/24/2023	CR Park Staff Daily Report 5/15 & 5/16/2023			30.00			25370	
114130	05/24/2023	CR Park Online Reservations 05/24/2023			524.00			25499	
114130	05/24/2023	CR Park Online Reservations 05/24/2023			-768.00			25499	
114131	05/25/2023	CR Park Online Reservations 05/25/2023			446.00			25500	
114132	05/26/2023	CR Park Online Reservations 05/26/2023			276.00			25501	
114138	05/27/2023	CR Park Online Reservations 05/27/2023			78.00			25502	
114139	05/28/2023	CR Park Online Reservations 05/28/2023			808.00			25503	
114140	05/29/2023	CR Park Online Reservations 05/29/2023			400.00			25504	
114141	05/30/2023	CR Park Online Reservations 05/30/2023			701.00			25505	
114142	05/31/2023	CR Park Online Reservations 05/31/2023			545.00			25506	
626 Fees Charged			185,000.00	185,000.00	155,090.00	0.00	0.00	29,910.00	83.8
627 Pavilion Rental									
114129	05/24/2023	CR Park Staff Daily Report 5/15 & 5/16/2023			100.00			25370	
627 Pavilion Rental			500.00	500.00	100.00	0.00	0.00	400.00	20.0
628 Boat Ramp Fees									
114127	05/24/2023	CR Park Staff Daily Report 05/6 & 5/7/2023			68.00			25368	
114128	05/24/2023	CR Park Staff Daily Report 5/8 thru 5/13/23			290.00			25369	
114129	05/24/2023	CR Park Staff Daily Report 5/15 & 5/16/2023			8.00			25370	
628 Boat Ramp Fees			14,000.00	14,000.00	366.00	0.00	0.00	13,634.00	2.6
631 Shirts Hats									
631 Shirts Hats			0.00	0.00	0.00	0.00	0.00	0.00	0.0
632 Reservation Fees									
113957	04/03/2023	CR Park Online Reservations 04/03/2023			4,200.00			25316	
113958	04/04/2023	CR Park Online Reservations 04/04/2023			184.00			25317	
113959	04/05/2023	CR Park Online Reservations 04/05/2023			144.00			25318	
113960	04/06/2023	CR Park Online Reservations 04/06/2023			128.00			25319	
113961	04/07/2023	CR Park Online Reservations 04/07/2023			-48.00			25320	
113961	04/07/2023	CR Park Online Reservations 04/07/2023			248.00			25320	
113962	04/08/2023	CR Park Online Reservations 04/08/2023			-96.00			24321	
113962	04/08/2023	CR Park Online Reservations 04/08/2023			56.00			24321	
113963	04/09/2023	CR Park Online Reservations 04/09/2023			104.00			25322	
113964	04/10/2023	CR Park Online Reservations 04/10/2023			-32.00			25323	
113964	04/10/2023	CR Park Online Reservations 04/10/2023			88.00			25323	
113965	04/11/2023	CR Park Online Reservations 04/11/2023			32.00			25324	
113966	04/12/2023	CR Park Online Reservations 04/12/2023			-80.00			25325	
113966	04/12/2023	CR Park Online Reservations 04/12/2023			296.00			25325	
113967	04/13/2023	CR Park Online Reservations 04/13/2023			-24.00			25326	
113967	04/13/2023	CR Park Online Reservations 04/13/2023			104.00			25326	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 31
7/6/2023
3:25 pm

			Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
113968	04/14/2023	CR Park Online Reservations 04/14/2023			152.00			25327	
113969	04/15/2023	CR Park Online Reservations 04/15/2023			-16.00			25328	
113969	04/15/2023	CR Park Online Reservations 04/15/2023			256.00			25328	
113970	04/16/2023	CR Park Online Reservations 04/16/2023			72.00			25329	
113971	04/17/2023	CR Park Online Reservations 04/17/2023			-48.00			25330	
113971	04/17/2023	CR Park Online Reservations 04/17/2023			88.00			25330	
113972	04/18/2023	CR Park Online Reservations 04/18/2023			280.00			25331	
113972	04/18/2023	CR Park Online Reservations 04/18/2023			-16.00			25331	
113973	04/19/2023	CR Park Online Reservations 04/19/2023			-32.00			25332	
113973	04/19/2023	CR Park Online Reservations 04/19/2023			152.00			25332	
113974	04/20/2023	CR Park Online Reservations 04/20/2023			24.00			25333	
113975	04/21/2023	CR Park Online Reservations 04/21/2023			8.00			25334	
113976	04/22/2023	CR Park Online Reservations 04/22/2023			112.00			25335	
113977	04/23/2023	CR Park Online Reservations 04/23/2023			96.00			25336	
113978	04/24/2023	CR Park Online Reservations 04/24/2023			-8.00	25337			
113978	04/24/2023	CR Park Online Reservations 04/24/2023			16.00	25337			
113979	04/25/2023	CR Park Online Reservations 04/25/2023			-8.00			25338	
113979	04/25/2023	CR Park Online Reservations 04/25/2023			32.00			25338	
113980	04/26/2023	CR Park Online Reservations 04/26/2023			40.00			25339	
113981	04/27/2023	CR Park Online Reservations 04/27/2023			8.00			25340	
113982	04/28/2023	CR Park Online Reservations 04/28/2023			8.00			25341	
113983	04/29/2023	CR Park Online Reservations 04/29/2023			32.00			25342	
113998	04/30/2023	CR Park Online Reservations 04/30/2023			104.00			25343	
114103	05/01/2023	CR Park Online Reservations 05/01/2023			88.00			25345	
114103	05/01/2023	CR Park Online Reservations 05/01/2023			-8.00			25345	
114104	05/02/2023	CR Park Online Reservations 05/02/2023			48.00			25346	
114104	05/02/2023	CR Park Online Reservations 05/02/2023			-8.00			25346	
114105	05/03/2023	CR Park Online Reservations 05/03/2023			42.00			25347	
114106	05/04/2023	CR Park Online Reservations 05/04/2023			8.00			25348	
114107	05/05/2023	CR Park Online Reservations 05/05/2023			16.00			25349	
114108	05/06/2023	CR Park Online Reservations 05/06/2023			48.00			25350	
114109	05/07/2023	CR Park Online Reservations 05/07/2023			32.00			25351	
114109	05/07/2023	CR Park Online Reservations 05/07/2023			-16.00			25351	
114110	05/08/2023	CR Park Online Reservations 05/08/2023			24.00			25353	
114111	05/09/2023	CR Park Online Reservations 05/09/2023			80.00			25354	
114112	05/10/2023	CR Park Online Reservations 05/10/2023			64.00			25355	
114112	05/10/2023	CR Park Online Reservations 05/10/2023			-56.00			25355	
114113	05/11/2023	CR Park Online Reservations 05/11/2023			16.00			25356	
114114	05/12/2023	CR Park Online Reservations 05/12/2023			24.00			25357	
114115	05/13/2023	CR Park Online Reservations 05/13/2023			48.00			25358	
114116	05/14/2023	CR Park Online Reservations 05/14/2023			48.00			25359	
114117	05/15/2023	CR Park Online Reservations 05/15/2023			24.00			25360	
114118	05/16/2023	CR Park Online Reservations 05/16/2023			40.00			25361	
114119	05/17/2023	CR Park Online Reservations 05/17/2023			48.00			25362	
114120	05/18/2023	CR Park Online Reservations 05/18/2023			48.00			25363	
114120	05/18/2023	CR Park Online Reservations 05/18/2023			-16.00			25363	
114121	05/19/2023	CR Park Online Reservations 05/19/2023			40.00			25364	
114122	05/20/2023	CR Park Online Reservations 05/20/2023			56.00			25365	
114123	05/21/2023	CR Park Online Reservations 05/21/2023			48.00			25366	
114124	05/22/2023	CR Park Online Reservations 05/22/2023			24.00			25371	
114125	05/23/2023	CR Park Online Reservations 05/23/2023			48.00			25372	
114130	05/24/2023	CR Park Online Reservations 05/24/2023			32.00			25499	
114131	05/25/2023	CR Park Online Reservations 05/25/2023			32.00			25500	
114132	05/26/2023	CR Park Online Reservations 05/26/2023			16.00			25501	
114138	05/27/2023	CR Park Online Reservations 05/27/2023			8.00			25502	
114139	05/28/2023	CR Park Online Reservations 05/28/2023			56.00			25503	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 32

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND										
Revenues										
Dept: 000										
114140	05/29/2023	CR	Park Online Reservations 05/29/2023			32.00			25504	
114141	05/30/2023	CR	Park Online Reservations 05/30/2023			64.00			25505	
114142	05/31/2023	CR	Park Online Reservations 05/31/2023			40.00			25506	
632	Reservation Fees			12,500.00	12,500.00	7,794.00	0.00	0.00	4,706.00	62.4
644	Ice Sales									
114127	05/24/2023	CR	Park Staff Daily Report 05/6 & 5/7/2023			16.00			25368	
114128	05/24/2023	CR	Park Staff Daily Report 5/8 thru 5/13/23			4.00			25369	
114129	05/24/2023	CR	Park Staff Daily Report 5/15 & 5/16/2023			16.00			25370	
644	Ice Sales			5,000.00	5,000.00	36.00	0.00	0.00	4,964.00	0.7
645	Pop Sales									
645	Pop Sales			0.00	0.00	0.00	0.00	0.00	0.00	0.0
646	Wood Sales									
114126	05/24/2023	CR	Park Staff Daily Report 05/5/2023			54.00			25367	
114127	05/24/2023	CR	Park Staff Daily Report 05/6 & 5/7/2023			108.00			25368	
114128	05/24/2023	CR	Park Staff Daily Report 5/8 thru 5/13/23			60.00			25369	
114129	05/24/2023	CR	Park Staff Daily Report 5/15 & 5/16/2023			60.00			25370	
646	Wood Sales			15,000.00	15,000.00	282.00	0.00	0.00	14,718.00	1.9
648	Shower Fees									
648	Shower Fees			2,800.00	2,800.00	0.00	0.00	0.00	2,800.00	0.0
665	Interest Earned									
114000	04/30/2023	CR	ASB General Checking Interest Apr 2023			198.79			24708	
114001	04/30/2023	CR	ASB Money Market Interest Apr 2023			2.59			24709	
114145	05/31/2023	CR	ASB General Checking Interest May 2023			418.67			24720	
114146	05/31/2023	CR	ASB Money Market Interest May 2023			4.73			24721	
665	Interest Earned			0.00	0.00	624.78	0.00	0.00	-624.78	0.0
671	Other Revenues									
114129	05/24/2023	CR	Park Staff Daily Report 5/15 & 5/16/2023			15.00			25370	
671	Other Revenues			1,000.00	1,000.00	15.00	0.00	0.00	985.00	1.5
673	Sale of Fixed Assets									
673	Sale of Fixed Assets			0.00	0.00	0.00	0.00	0.00	0.00	0.0
687	Refunds									
687	Refunds			0.00	0.00	0.00	0.00	0.00	0.00	0.0
688	Sales Tax Discount									
688	Sales Tax Discount			0.00	0.00	0.00	0.00	0.00	0.00	0.0
694	Cash Over & Short									
694	Cash Over & Short			0.00	0.00	0.00	0.00	0.00	0.00	0.0
699	Transfers From Other Funds									
699	Transfers From Other Funds			602,934.00	602,934.00	0.00	0.00	0.00	602,934.00	0.0
Dept: 000				1,038,734.00	1,038,734.00	164,307.78	0.00	0.00	874,426.22	15.8
Revenues										
				1,038,734.00	1,038,734.00	164,307.78	0.00	0.00	874,426.22	15.8
Expenditures										
Dept: 756 Township Park										
702 Salaries										
113781	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023		1,557.69			PA-Wrapup	
113911	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023		1,557.69			PA-Wrapup	
114211	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023		1,557.69			PA-Wrapup	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 33
7/6/2023
3:25 pm

					Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND											
Expenditures											
Dept: 756 Township Park											
114310	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			1,557.69			PA-Wrapup	
702 Salaries					40,500.00	40,500.00	6,230.76	4,673.07	0.00	34,269.24	15.4
703 Wages											
113466	04/07/2023	PA	Gross Pay JE	Pay Date: 04/07/2023			497.55			PA-Wrapup	
113574	04/21/2023	PA	Gross Pay JE	Pay Date: 04/21/2023			780.00			PA-Wrapup	
113666	05/05/2023	PA	Gross Pay JE	Pay Date: 05/05/2023			800.00			PA-Wrapup	
113786	05/19/2023	PA	Gross Pay JE	Pay Date: 05/19/2023			1,088.53			PA-Wrapup	
113916	06/02/2023	PA	Gross Pay JE	Pay Date: 06/02/2023			3,430.30			PA-Wrapup	
114216	06/16/2023	PA	Gross Pay JE	Pay Date: 06/16/2023			4,232.13			PA-Wrapup	
114315	06/30/2023	PA	Gross Pay JE	Pay Date: 06/30/2023			4,560.15			PA-Wrapup	
703 Wages					109,000.00	109,000.00	15,388.66	12,222.58	0.00	93,611.34	14.1
715 Social Security (Employer)											
113469	04/07/2023	PA	Social Security Cost	Pay Date: 04/07/2023			30.85			PA-Wrapup	
113577	04/21/2023	PA	Social Security Cost	Pay Date: 04/21/2023			48.36			PA-Wrapup	
113669	05/05/2023	PA	Social Security Cost	Pay Date: 05/05/2023			49.60			PA-Wrapup	
113784	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023			96.58			PA-Wrapup	
113789	05/19/2023	PA	Social Security Cost	Pay Date: 05/19/2023			67.49			PA-Wrapup	
113914	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023			96.58			PA-Wrapup	
113919	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023			212.68			PA-Wrapup	
114214	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023			96.58			PA-Wrapup	
114219	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023			262.39			PA-Wrapup	
114313	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023			96.58			PA-Wrapup	
114318	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023			282.73			PA-Wrapup	
715 Social Security (Employer)					9,269.00	9,269.00	1,340.42	1,047.54	0.00	7,928.58	14.5
716 Medicare (Employer)											
113467	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023			7.21			PA-Wrapup	
113575	04/21/2023	PA	Medicare Cost	Pay Date: 04/21/2023			11.31			PA-Wrapup	
113667	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023			11.60			PA-Wrapup	
113782	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023			22.59			PA-Wrapup	
113787	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023			15.78			PA-Wrapup	
113912	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023			22.59			PA-Wrapup	
113917	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023			49.74			PA-Wrapup	
114212	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023			22.59			PA-Wrapup	
114217	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023			61.36			PA-Wrapup	
114311	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023			22.59			PA-Wrapup	
114316	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023			66.12			PA-Wrapup	
716 Medicare (Employer)					2,168.00	2,168.00	313.48	244.99	0.00	1,854.52	14.5
727 Office Supplies & Expense											
114005	04/08/2023	GJ	Allocate Cost of 1 Ream Copy Paper	to Park Fund (per Don Glenn)			4.99			Email	
113077	05/10/2023	AP	VISA	Clerk/Treas/TwpBd/Park/Cem/PC			216.89	INV#:		28943	
727 Office Supplies & Expense					3,000.00	3,000.00	221.88	0.00	0.00	2,778.12	7.4
728 Postage											
114004	04/30/2023	GJ	Record Apr 2023 Postage Usage				1.50			Report	
728 Postage					30.00	30.00	1.50	0.00	0.00	28.50	5.0
729 Licenses & Fees											
729 Licenses & Fees					600.00	600.00	0.00	0.00	0.00	600.00	0.0
739 Fuel & Oil											
114370	06/20/2023	AP	FUELMAN	MAY 2023			38.24	INV#:	64524143995401	29085	
739 Fuel & Oil					100.00	100.00	38.24	38.24	0.00	61.76	38.2
740 Operating Expense & Supplies											
113048	05/10/2023	AP	KSS ENTERPRISES	Janitorial Supplies			550.16	INV#:	1476445	28914	
113073	05/10/2023	AP	NORTHSHORE DOCK LLC	Install Dock/Buoys - PO 5720			580.00	INV#:	24694	28939	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 34
7/6/2023
3:25 pm

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND										
Expenditures										
Dept: 756 Township Park										
113074	05/10/2023	AP	GILL-ROY'S HARDWARE 6737	Credit for 2022 Returned Items		-82.12	INV#:		28940	
113077	05/10/2023	AP	VISA	Clerk/Treas/TwpBd/Park/Cem/PC		434.04	INV#:		28943	
113140	05/23/2023	AP	CHEMICAL CONTROL CO INC	1ST APPLICATION		135.00	INV#:	47297	28950	
113149	05/23/2023	AP	GILL-ROY'S HARDWARE 6737	MISC EXPENSES		38.37	INV#:	2305-664999	28959	
113150	05/23/2023	AP	GILL-ROY'S HARDWARE 6737	MISC EXPENSES		24.31	INV#:	2305-644566	28960	
113159	05/23/2023	AP	THE COPY SHOP	1000 DAILY BOAT PASSES		139.62	INV#:	21368289	28969	
114007	06/07/2023	AP	ACE HARDWARE	2 TRASH CANS		47.98	INV#:	130069	29013	
114012	06/07/2023	AP	BRICK HOUSE INTERACTIVE	CONVERT WTP LOGO FROM		90.00	INV#:	051923WWT	29018	
114025	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	3 - 6 GAL GARBAGE PAILS		68.97	INV#:	2305-799624	29031	
114027	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	MISC OPERATING SUPPLIES		5.29	INV#:	2305-703486	29033	
114029	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	1-GALLON DECK WASH		8.99	INV#:	2305-757322	29035	
114030	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	1- GALLON DECK WASH		8.99	INV#:	2305-754839	29036	
114032	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	2-PK 9V BATTERIES		7.38	INV#:	2306-849825	29038	
114038	06/07/2023	AP	KSS ENTERPRISES	MISC JANITORIAL SUPPLIES		292.01	INV#:	1484484	29044	
114052	06/07/2023	AP	VISA	PARK/PC/CLERK/TWP HALL/		275.55	INV#:		29058	
114377	06/20/2023	AP	KSS ENTERPRISES	JANITORIAL SUPPLES		467.84	INV#:	1488023	29092	
114378	06/20/2023	AP	KSS ENTERPRISES	BROOM		11.01	INV#:	1484484-1	29093	
740 Operating Expense & Supplies				13,000.00	13,000.00	3,103.39	1,284.01	0.00	9,896.61	23.9
741 Ice										
113047	05/10/2023	AP	HOME CITY ICE COMPANY	188 Bags + Delivery Fee		338.36	INV#:	6696230646	28913	
741 Ice				2,500.00	2,500.00	338.36	0.00	0.00	2,161.64	13.5
742 Pop										
742 Pop				0.00	0.00	0.00	0.00	0.00	0.00	0.0
743 Wood										
113046	05/10/2023	AP	DON WAY	480 Bundles of Wood		2,640.00	INV#:		28912	
114020	06/07/2023	AP	DON WAY	200 BUNDLES		1,100.00	INV#:		29026	
743 Wood				12,000.00	12,000.00	3,740.00	1,100.00	0.00	8,260.00	31.2
744 Shirts & Hats										
744 Shirts & Hats				0.00	0.00	0.00	0.00	0.00	0.00	0.0
747 Uniforms										
114052	06/07/2023	AP	VISA	PARK/PC/CLERK/TWP HALL/		293.37	INV#:		29058	
747 Uniforms				300.00	300.00	293.37	293.37	0.00	6.63	97.8
748 Sales Tax										
114385	06/20/2023	AP	STATE OF MICHIGAN - TREASURY	MAY SALES TAX		81.62	INV#:	SMIBUS009930985	29100	
748 Sales Tax				1,200.00	1,200.00	81.62	81.62	0.00	1,118.38	6.8
749 Credit Card Processing Fees										
113999	04/30/2023	CR	ACH - MarApr 2023 - Authorize.net	ACH - Mar 2023 - WorldPay		474.85			25344	
113999	04/30/2023	CR	ACH - MarApr 2023 - Authorize.net	ACH - Mar 2023 - WorldPay		31.10			25344	
114143	05/31/2023	CR	ACH - CC Fees - Authorize.net	ACH - CC Fees - WorldPay		140.10			25507	
114143	05/31/2023	CR	ACH - CC Fees - Authorize.net	ACH - CC Fees - WorldPay		3,177.98			25507	
749 Credit Card Processing Fees				5,500.00	5,500.00	3,824.03	0.00	0.00	1,675.97	69.5
803 Medical Professional Services										
113038	05/10/2023	AP	MUNSON OCCUPATIONAL HEALTH	PX - V. Emerson		137.50	INV#:	00208730-00	28904	
113080	05/10/2023	AP	MUNSON OCCUPATIONAL HEALTH	PX - Butler, Dwyer, Olds		456.00	INV#:	00208902-00	28946	
803 Medical Professional Services				1,000.00	1,000.00	593.50	0.00	0.00	406.50	59.4
804 Professional Services										
804 Professional Services				0.00	0.00	0.00	0.00	0.00	0.00	0.0
809 Lawn Maintenance Services										
113058	05/10/2023	AP	LAWN-N-ORDER	2 Cleanups + Mowing + PO 5733		362.25	INV#:		28924	
113155	05/23/2023	AP	LAWN-N-ORDER	05/22-05/23/2023		362.25	INV#:		28965	
114039	06/07/2023	AP	LAWN-N-ORDER	05/29-06/06/2023		362.25	INV#:		29045	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 35

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND										
Expenditures										
Dept: 756 Township Park										
114379	06/20/2023	AP	LAWN-N-ORDER	6/19-6/20/2023		362.25	INV#:		29094	
809	Lawn Maintenance Services				8,000.00	8,000.00	1,449.00	724.50	0.00	6,551.00 18.1
811	Waste Removal Services									
113052	05/10/2023	AP	GFL ENVIRONMENTAL	May 2023		493.00	INV#:	0060776837	28918	
114371	06/20/2023	AP	GFL ENVIRONMENTAL	JUNE 2023		377.00	INV#:	0061339365	29086	
811	Waste Removal Services				3,000.00	3,000.00	870.00	377.00	0.00	2,130.00 29.0
812	Septic Services									
113064	05/10/2023	AP	GOURDIE-FRASER , INC	System Startup		192.00	INV#:	48	28930	
114034	06/07/2023	AP	GMOSER'S SEPTIC SERVICE,INC	05/01-05/31/2023 TOILET RENTAL		440.00	INV#:	405634	29040	
812	Septic Services				5,500.00	5,500.00	632.00	440.00	0.00	4,868.00 11.5
823	State Unemployment									
823	State Unemployment				0.00	0.00	0.00	0.00	0.00	0.00 0.0
830	Pension Plan									
830	Pension Plan				4,050.00	4,050.00	0.00	0.00	0.00	4,050.00 0.0
851	Internet/Website									
112883	04/12/2023	AP	BRICK HOUSE INTERACTIVE	03/2023-03/2024-WEB HOST RENEW		435.00	INV#:	040523WWT	28823	
112887	04/12/2023	AP	CHERRY CAPITAL COMMUNICATIONS	04/01/2023-04/01/2024		624.00	INV#:	115288	28827	
113139	05/23/2023	AP	BRICK HOUSE INTERACTIVE	2023 WTP PARK RESERVATIONS		1,400.00	INV#:	041923WWT	28949	
851	Internet/Website				3,000.00	3,000.00	2,459.00	0.00	0.00	541.00 82.0
852	Promotional Expenses									
852	Promotional Expenses				0.00	0.00	0.00	0.00	0.00	0.00 0.0
854	Late Fees									
854	Late Fees				0.00	0.00	0.00	0.00	0.00	0.00 0.0
860	Mileage Reimbursement									
860	Mileage Reimbursement				400.00	400.00	0.00	0.00	0.00	400.00 0.0
901	Publishing									
112897	04/12/2023	AP	ELK RAPIDS NEWS LLC	NTC PUB HRG/AD PARK MGR/		138.00	INV#:		28837	
112929	04/12/2023	AP	TC RECORD-EAGLE, INC.	PARK RANGER HELP WANTED		366.00	INV#:	03232055	28869	
901	Publishing				0.00	0.00	504.00	0.00	0.00	-504.00 0.0
902	Printing									
902	Printing				500.00	500.00	0.00	0.00	0.00	500.00 0.0
922	Electricity									
112986	04/25/2023	AP	CONSUMERS ENERGY	03/14-04/12/2023		73.01	INV#:	204389554321	28874	
112987	04/25/2023	AP	CONSUMERS ENERGY	03/14-04/12/2023		28.81	INV#:	204389554320	28875	
113147	05/23/2023	AP	CONSUMERS ENERGY	04/13-05/11/2023		65.25	INV#:	206791923274	28957	
113148	05/23/2023	AP	CONSUMERS ENERGY	04/13-05/11/2023		171.26	INV#:	206791923275	28958	
114352	06/20/2023	AP	CONSUMERS ENERGY	05/12-06/12/2023		765.64	INV#:	203855692220	29067	
114353	06/20/2023	AP	CONSUMERS ENERGY	05/12-06/12/2023		156.64	INV#:	203855692219	29068	
922	Electricity				9,000.00	9,000.00	1,260.61	922.28	0.00	7,739.39 14.0
924	Telephone									
112920	04/12/2023	AP	VISA	TREAS/REC/FIRE/PARK/TWP HALL/		14.00	INV#:		28860	
112998	04/25/2023	AP	STATEWIDE COMMUNICATIONS INC	04/14-05/13/2023		29.90	INV#:	2841109	28886	
113158	05/23/2023	AP	STATEWIDE COMMUNICATIONS INC	05/14-06/13/2023		29.90	INV#:	2876484	28968	
114386	06/20/2023	AP	STATEWIDE COMMUNICATIONS INC	06/14-07/13/2023		29.90	INV#:	2911964	29101	
924	Telephone				400.00	400.00	103.70	29.90	0.00	296.30 25.9
925	Cellular Phone									
113077	05/10/2023	AP	VISA	Clerk/Treas/TwpBd/Park/Cem/PC		14.00	INV#:		28943	
114052	06/07/2023	AP	VISA	PARK/PC/CLERK/TWP HALL/		70.00	INV#:		29058	
925	Cellular Phone				200.00	200.00	84.00	70.00	0.00	116.00 42.0

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 36

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND										
Expenditures										
Dept: 756 Township Park										
929 Propane										
929 Propane				1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
930 Facility Repairs/Maintenance										
113072	05/10/2023	AP	NORTHWEST FIRE	Extinguisher Inspections/Maint		35.25	INV#: 6120		28938	
113137	05/23/2023	AP	BOUND TREE MEDICAL LLC	2 SHARP SAFETY WALL		130.98	INV#: 84960667		28947	
113138	05/23/2023	AP	BOUND TREE MEDICAL LLC	2 SHARPS CONTAINERS		24.28	INV#: 84951761		28948	
113154	05/23/2023	AP	GREAT LAKES GOLF CARS	GOLF CART REPAIRS		252.27	INV#: 16300		28964	
114026	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	MISC OPERATING SUPPLIES		45.44	INV#: 2305-827237		29032	
114027	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	MISC OPERATING SUPPLIES		35.77	INV#: 2305-703486		29033	
114028	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	NUTS AND BOLTS		-3.14	INV#: 2305-703501		29034	
114031	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	NUTS AND BOLTS		2.98	INV#: 2305-777932		29037	
114033	06/07/2023	AP	GILL-ROY'S HARDWARE 6737	MISC OPERATING SUPPLIES		14.21	INV#: 2305-747720		29039	
114037	06/07/2023	AP	HURST MECHANICAL	BATHHOUSE STARTUP/		853.20	INV#: 12473843		29043	
114042	06/07/2023	AP	NORTHWEST COMMERCIAL DOOR	BATHHOUSE DOOR REPAIRS		375.00	INV#: 1136		29048	
930 Facility Repairs/Maintenance				45,000.00	45,000.00	1,766.24	1,323.46	0.00	43,233.76	3.9
934 Fire Damage										
934 Fire Damage				0.00	0.00	0.00	0.00	0.00	0.00	0.0
940 Equipment Rental										
940 Equipment Rental				500.00	500.00	0.00	0.00	0.00	500.00	0.0
956 Miscellaneous Expense										
956 Miscellaneous Expense				7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
964 Refunds										
964 Refunds				0.00	0.00	0.00	0.00	0.00	0.00	0.0
965 Theft										
965 Theft				0.00	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure										
114369	06/20/2023	AP	FLEIS & VANDENBRINK	SERVICES THRU 5/27/2023		1,600.00	INV#: 65964		29084	
970 Capital Expenditure				772,934.00	772,934.00	1,600.00	1,600.00	0.00	771,334.00	0.2
Township Park										
				1,061,151.00	1,061,151.00	46,237.76	26,472.56	0.00	1,014,913.24	4.4
Dept: 852 Employee Health Insurance										
714 Health Insurance										
714 Health Insurance				0.00	0.00	0.00	0.00	0.00	0.00	0.0
Employee Health Insurance										
				0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 862 Soc Sec/Medicare (Employer)										
715 Social Security (Employer)										
715 Social Security (Employer)				0.00	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)										
716 Medicare (Employer)				0.00	0.00	0.00	0.00	0.00	0.00	0.0
Soc Sec/Medicare (Employer)										
				0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 865 Insurance										
820 Liability Insurance										
113186	05/24/2023	AP	MUNICIPAL UNDERWRITERS OF	06/01/23-06/01/24		4,838.00	INV#: 4468		28972	
820 Liability Insurance				3,800.00	3,800.00	4,838.00	0.00	0.00	-1,038.00	127.3
821 Workers Compensation										
113185	05/24/2023	AP	ACCIDENT FUND COMPANY	06/01/23-06/01/24		1,005.00	INV#: 1000734740		28971	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 37
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND							
Expenditures							
Dept: 865 Insurance							
821 Workers Compensation	1,500.00	1,500.00	1,005.00	0.00	0.00	495.00	67.0
Insurance	5,300.00	5,300.00	5,843.00	0.00	0.00	-543.00	110.2
Dept: 890 Contingency							
890 Contingency	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	0.0
Contingency	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00	0.0
Dept: 907 Debt Service/Park							
991 Debt Service Principal							
991 Debt Service Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
997 Debt Service Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Debt Service/Park	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 966 Transfers Out							
999 Transfers To Other Funds							
999 Transfers To Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	1,092,451.00	1,092,451.00	52,080.76	26,472.56	0.00	1,040,370.24	4.8
Net Effect for PARK FUND	-53,717.00	-53,717.00	112,227.02	-26,472.56	0.00	-165,944.02	
Change in Fund Balance:			112,227.02				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 38

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND							
Revenues							
Dept: 000							
402 Property Taxes							
402 Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0
445 Penalties & Interest							
445 Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
590 Grants-Private Sources							
590 Grants-Private Sources	95,917.00	95,917.00	0.00	0.00	0.00	95,917.00	0.0
627 Pavilion Rental							
627 Pavilion Rental	75.00	75.00	0.00	0.00	0.00	75.00	0.0
629 Ballfield Rental Fees							
629 Ballfield Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0
645 Pop Sales							
645 Pop Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned							
114000 04/30/2023 CR ASB General Checking Interest Apr 2023			35.33			24708	
114145 05/31/2023 CR ASB General Checking Interest May 2023			64.53			24720	
665 Interest Earned	60.00	60.00	99.86	0.00	0.00	-39.86	166.4
671 Other Revenues							
671 Other Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
673 Sale of Fixed Assets							
673 Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds							
687 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds							
699 Transfers From Other Funds	125,000.00	125,000.00	0.00	0.00	0.00	125,000.00	0.0
Dept: 000	221,052.00	221,052.00	99.86	0.00	0.00	220,952.14	0.0
Revenues	221,052.00	221,052.00	99.86	0.00	0.00	220,952.14	0.0
Expenditures							
Dept: 757 Recreation							
702 Salaries							
113791 05/19/2023 PA Gross Pay JE			173.07			PA-Wrapup	
113921 06/02/2023 PA Gross Pay JE			173.07			PA-Wrapup	
114221 06/16/2023 PA Gross Pay JE			173.07			PA-Wrapup	
114320 06/30/2023 PA Gross Pay JE			173.07			PA-Wrapup	
702 Salaries	4,500.00	4,500.00	692.28	519.21	0.00	3,807.72	15.4
703 Wages							
113471 04/07/2023 PA Gross Pay JE			578.93			PA-Wrapup	
113671 05/05/2023 PA Gross Pay JE			496.86			PA-Wrapup	
113796 05/19/2023 PA Gross Pay JE			220.00			PA-Wrapup	
113926 06/02/2023 PA Gross Pay JE			661.78			PA-Wrapup	
703 Wages	12,000.00	12,000.00	1,957.57	661.78	0.00	10,042.43	16.3
715 Social Security (Employer)							
113474 04/07/2023 PA Social Security Cost			35.89			PA-Wrapup	
113674 05/05/2023 PA Social Security Cost			30.81			PA-Wrapup	
113794 05/19/2023 PA Social Security Cost			10.73			PA-Wrapup	
113799 05/19/2023 PA Social Security Cost			13.64			PA-Wrapup	

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Page: 39

7/6/2023

3:25 pm

Whitewater Township

For the Period: 4/1/2023 to 6/30/2023

				Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND										
Expenditures										
Dept: 757 Recreation										
113924	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		10.73			PA-Wrapup	
113929	06/02/2023	PA	Social Security Cost	Pay Date: 06/02/2023		41.03			PA-Wrapup	
114224	06/16/2023	PA	Social Security Cost	Pay Date: 06/16/2023		10.73			PA-Wrapup	
114323	06/30/2023	PA	Social Security Cost	Pay Date: 06/30/2023		10.73			PA-Wrapup	
715	Social Security (Employer)			1,023.00	1,023.00	164.29	73.22	0.00	858.71	16.1
716	Medicare (Employer)									
113472	04/07/2023	PA	Medicare Cost	Pay Date: 04/07/2023		8.41			PA-Wrapup	
113672	05/05/2023	PA	Medicare Cost	Pay Date: 05/05/2023		7.21			PA-Wrapup	
113792	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		2.51			PA-Wrapup	
113797	05/19/2023	PA	Medicare Cost	Pay Date: 05/19/2023		3.19			PA-Wrapup	
113922	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		2.51			PA-Wrapup	
113927	06/02/2023	PA	Medicare Cost	Pay Date: 06/02/2023		9.60			PA-Wrapup	
114222	06/16/2023	PA	Medicare Cost	Pay Date: 06/16/2023		2.51			PA-Wrapup	
114321	06/30/2023	PA	Medicare Cost	Pay Date: 06/30/2023		2.51			PA-Wrapup	
716	Medicare (Employer)			239.00	239.00	38.45	17.13	0.00	200.55	16.1
727	Office Supplies & Expense									
727	Office Supplies & Expense			70.00	70.00	0.00	0.00	0.00	70.00	0.0
728	Postage									
728	Postage			0.00	0.00	0.00	0.00	0.00	0.00	0.0
729	Licenses & Fees									
112920	04/12/2023	AP	VISA	TREAS/REC/FIRE/PARK/TWP HALL/		102.00	INV#:		28860	
729	Licenses & Fees			200.00	200.00	102.00	0.00	0.00	98.00	51.0
740	Operating Expense & Supplies									
740	Operating Expense & Supplies			700.00	700.00	0.00	0.00	0.00	700.00	0.0
742	Pop									
742	Pop			0.00	0.00	0.00	0.00	0.00	0.00	0.0
804	Professional Services									
804	Professional Services			0.00	0.00	0.00	0.00	0.00	0.00	0.0
809	Lawn Maintenance Services									
113058	05/10/2023	AP	LAWN-N-ORDER	2 Cleanups + Mowing + PO 5733		540.75	INV#:		28924	
113155	05/23/2023	AP	LAWN-N-ORDER	05/22-05/23/2023		519.75	INV#:		28965	
114039	06/07/2023	AP	LAWN-N-ORDER	05/29-06/06/2023		619.50	INV#:		29045	
114379	06/20/2023	AP	LAWN-N-ORDER	6/19-6/20/2023		519.75	INV#:		29094	
809	Lawn Maintenance Services			7,800.00	7,800.00	2,199.75	1,139.25	0.00	5,600.25	28.2
811	Waste Removal Services									
811	Waste Removal Services			0.00	0.00	0.00	0.00	0.00	0.00	0.0
812	Septic Services									
812	Septic Services			500.00	500.00	0.00	0.00	0.00	500.00	0.0
823	State Unemployment									
823	State Unemployment			0.00	0.00	0.00	0.00	0.00	0.00	0.0
830	Pension Plan									
830	Pension Plan			450.00	450.00	0.00	0.00	0.00	450.00	0.0
854	Late Fees									
854	Late Fees			0.00	0.00	0.00	0.00	0.00	0.00	0.0
860	Mileage Reimbursement									
860	Mileage Reimbursement			100.00	100.00	0.00	0.00	0.00	100.00	0.0

Rev 5/31 - Exp 6/30

Page: 40
7/6/2023
3:25 pm

										Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND																
Expenditures																
Dept: 757 Recreation																
880 Education & Training																
880 Education & Training										250.00	250.00	0.00	0.00	0.00	250.00	0.0
901 Publishing																
901 Publishing										100.00	100.00	0.00	0.00	0.00	100.00	0.0
922 Electricity																
112892 04/12/2023 AP CONSUMERS ENERGY										02/23-03/23/2023	61.41	INV#:	205190420627	28832		
112988 04/25/2023 AP CONSUMERS ENERGY										03/13-04/11/2023	28.81	INV#:	204389552164	28876		
113028 05/10/2023 AP CONSUMERS ENERGY										03/24 - 04/24/23	64.09	INV#:	201541837782	28894		
113142 05/23/2023 AP CONSUMERS ENERGY										04/12-05/10/2023	28.81	INV#:	203410701345	28952		
114019 06/07/2023 AP CONSUMERS ENERGY										04/25-05/23/2023	73.62	INV#:	204211625336	29025		
114357 06/20/2023 AP CONSUMERS ENERGY										05/11-06/11/2023	28.96	INV#:	203410747218	29072		
922 Electricity										1,400.00	1,400.00	285.70	102.58	0.00	1,114.30	20.4
930 Facility Repairs/Maintenance																
113072 05/10/2023 AP NORTHWEST FIRE										Extinguisher Inspections/Maint	11.75	INV#:	6120	28938		
113078 05/10/2023 AP STINSON LANDSCAPING										HPP Restroom/Irrigation Start	175.00	INV#:	986312	28944		
113151 05/23/2023 AP GILL-ROY'S HARDWARE 6737										PLAYGROUND REPAIR SUPPLIES	145.06	INV#:	2305-706361	28961		
113152 05/23/2023 AP GILL-ROY'S HARDWARE 6737										RETURN PLAYGROUND REPAIR	-58.99	INV#:	2305-722212	28962		
113153 05/23/2023 AP GILL-ROY'S HARDWARE 6737										SUPPLIES FOR PLAYGROUND	48.99	INV#:	2305-722229	28963		
114035 06/07/2023 AP HURST MECHANICAL										STARTUP CERTIFICATION	332.57	INV#:	12473841	29041		
114036 06/07/2023 AP HURST MECHANICAL										REPAIR HPP WATER FOUNTAIN	349.80	INV#:	12473842	29042		
114043 06/07/2023 AP NORTHWEST COMMERCIAL DOOR										REPAIR OF BATHROOM DOORS	350.00	INV#:	1137	29049		
114047 06/07/2023 AP SHORELINE POWER SERVICES, INC										ELECTRICAL PANEL REPAIRS	250.00	INV#:	19911	29053		
114049 06/07/2023 AP TRUGREEN										1st APPLICATION	266.25	INV#:	176257536	29055		
114375 06/20/2023 AP GRAND TRAVERSE CONSERVATION										REMAINDER OF BCNA TRAIL	1,655.00	INV#:	TW6073	29090		
114376 06/20/2023 AP GRAND TRAVERSE CONSERVATION										EQUIOMENT RENTAL & BCNA	465.00	INV#:	TW6074	29091		
930 Facility Repairs/Maintenance										20,000.00	20,000.00	3,990.43	3,668.62	0.00	16,009.57	20.0
956 Miscellaneous Expense																
956 Miscellaneous Expense										0.00	0.00	0.00	0.00	0.00	0.00	0.0
960 Storm Damage Cleanup																
960 Storm Damage Cleanup										10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
964 Refunds																
964 Refunds										0.00	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure																
970 Capital Expenditure										180,000.00	180,000.00	0.00	0.00	0.00	180,000.00	0.0
Recreation										239,332.00	239,332.00	9,430.47	6,181.79	0.00	229,901.53	3.9
Dept: 862 Soc Sec/Medicare (Employer)																
715 Social Security (Employer)																
715 Social Security (Employer)										0.00	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)																
716 Medicare (Employer)										0.00	0.00	0.00	0.00	0.00	0.00	0.0
Soc Sec/Medicare (Employer)										0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 890 Contingency																
890 Contingency																
890 Contingency										0.00	0.00	0.00	0.00	0.00	0.00	0.0
Contingency										0.00	0.00	0.00	0.00	0.00	0.00	0.0

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 41
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND							
Expenditures	239,332.00	239,332.00	9,430.47	6,181.79	0.00	229,901.53	3.9
Net Effect for RECREATION FUND	-18,280.00	-18,280.00	-9,330.61	-6,181.79	0.00	-8,949.39	
Change in Fund Balance:			-9,330.61				

Rev 5/31 - Exp 6/30

Page: 42
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 210 - AMBULANCE FUND							
Revenues							
Dept: 000							
402 Property Taxes							
113997 04/28/2023 CR GTC 2022 Delinquent Property Taxes	Tax Settlement		11,437.24			24707	
402 Property Taxes	393,536.00	393,536.00	11,437.24	0.00	0.00	382,098.76	2.9
445 Penalties & Interest							
445 Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
573 Local Community Stabilization							
573 Local Community Stabilization	0.00	0.00	0.00	0.00	0.00	0.00	0.0
590 Grants-Private Sources							
590 Grants-Private Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0
626 Fees Charged							
626 Fees Charged	0.00	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned							
114000 04/30/2023 CR ASB General Checking Interest Apr 2023			579.52			24708	
114145 05/31/2023 CR ASB General Checking Interest May 2023			861.03			24720	
665 Interest Earned	400.00	400.00	1,440.55	0.00	0.00	-1,040.55	360.1
667 Facility Rent							
113984 04/28/2023 CR Mobile Medical Response May 2023			600.00			24694*	
114136 05/25/2023 CR Mobile Medical Response Jun 2023			600.00			24714	
667 Facility Rent	7,200.00	7,200.00	1,200.00	0.00	0.00	6,000.00	16.7
671 Other Revenues							
671 Other Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
673 Sale of Fixed Assets							
673 Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.0
675 Contributions							
675 Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds							
687 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds							
699 Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	401,136.00	401,136.00	14,077.79	0.00	0.00	387,058.21	3.5
Revenues	401,136.00	401,136.00	14,077.79	0.00	0.00	387,058.21	3.5
Expenditures							
Dept: 651 Ambulance							
702 Salaries							
702 Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.0
703 Wages							
703 Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.0
704 Wages (Officers)							
704 Wages (Officers)	0.00	0.00	0.00	0.00	0.00	0.00	0.0
705 Training Wages							
705 Training Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.0
708 Duty Crew Wages							
708 Duty Crew Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.0

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 43
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 210 - AMBULANCE FUND							
Expenditures							
Dept: 651 Ambulance							
709 On Call Wages							
709 On Call Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.0
715 Social Security (Employer)							
715 Social Security (Employer)	0.00	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)							
716 Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.00	0.0
721 Loss of Wage							
721 Loss of Wage	0.00	0.00	0.00	0.00	0.00	0.00	0.0
727 Office Supplies & Expense							
727 Office Supplies & Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0
728 Postage							
728 Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.0
729 Licenses & Fees							
729 Licenses & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0
739 Fuel & Oil							
739 Fuel & Oil	0.00	0.00	0.00	0.00	0.00	0.00	0.0
740 Operating Expense & Supplies							
740 Operating Expense & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
746 Medical Supplies							
746 Medical Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
747 Uniforms							
747 Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.0
801 Legal Services							
801 Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0
803 Medical Professional Services							
803 Medical Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0
806 Contractual Services - MMR							
113036 05/10/2023 AP MOBILE MEDICAL RESPONSE	1/2 ANNUAL SUBSIDY		147,500.00	INV#:	0002874-IN	28902	
806 Contractual Services - MMR	295,000.00	295,000.00	147,500.00	0.00	0.00	147,500.00	50.0
809 Lawn Maintenance Services							
113155 05/23/2023 AP LAWN-N-ORDER	05/22-05/23/2023		21.00	INV#:		28965	
114039 06/07/2023 AP LAWN-N-ORDER	05/29-06/06/2023		21.00	INV#:		29045	
114379 06/20/2023 AP LAWN-N-ORDER	6/19-6/20/2023		21.00	INV#:		29094	
809 Lawn Maintenance Services	500.00	500.00	63.00	42.00	0.00	437.00	12.6
810 Janitorial Services							
810 Janitorial Services	600.00	600.00	0.00	0.00	0.00	600.00	0.0
811 Waste Removal Services							
112907 04/12/2023 AP GFL ENVIRONMENTAL	APRIL 2023		11.51	INV#:	0060411592	28847	
113053 05/10/2023 AP GFL ENVIRONMENTAL	May 2023		11.51	INV#:	0060775209	28919	
114372 06/20/2023 AP GFL ENVIRONMENTAL	JUNE 2023		11.51	INV#:	0061337746	29087	
811 Waste Removal Services	200.00	200.00	34.53	11.51	0.00	165.47	17.3
812 Septic Services							
812 Septic Services	750.00	750.00	0.00	0.00	0.00	750.00	0.0
813 Billing Services							

Rev 5/31 - Exp 6/30

Page: 44
7/6/2023
3:25 pm

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 45
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 210 - AMBULANCE FUND							
Expenditures							
Dept: 651 Ambulance							
956 Miscellaneous Expense							
956 Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0
964 Refunds							
964 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure							
970 Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Ambulance	310,050.00	310,050.00	151,886.18	317.12	0.00	158,163.82	49.0
Dept: 862 Soc Sec/Medicare (Employer)							
715 Social Security (Employer)							
715 Social Security (Employer)	0.00	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)							
716 Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Soc Sec/Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 890 Contingency							
890 Contingency							
890 Contingency	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Contingency	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Expenditures	315,050.00	315,050.00	151,886.18	317.12	0.00	163,163.82	48.2
Net Effect for AMBULANCE FUND	86,086.00	86,086.00	-137,808.39	-317.12	0.00	223,894.39	
Change in Fund Balance:			-137,808.39				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 46
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 211 - AMBULANCE REPLACEMENT FUND							
Revenues							
Dept: 000							
665 Interest Earned							
665 Interest Earned	0.00	0.00	0.00	0.00	0.00	0.00	0.0
671 Other Revenues							
671 Other Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds							
699 Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures							
Dept: 000							
970 Capital Expenditure							
970 Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 890 Contingency							
890 Contingency							
890 Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 966 Transfers Out							
999 Transfers To Other Funds							
999 Transfers To Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for AMBULANCE REPLACEMENT FUND	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 47
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 285 - FEDERAL FUND							
Revenues							
Dept: 000							
528 Other Federal Grants							
528 Other Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned							
114002 04/30/2023 CR FCB Interest Apr 2023			6.91			24710	
114148 05/31/2023 CR FCB Interest May 2023			4.44			24722	
665 Interest Earned	50.00	50.00	11.35	0.00	0.00	38.65	22.7
Dept: 000	50.00	50.00	11.35	0.00	0.00	38.65	22.7
Revenues	50.00	50.00	11.35	0.00	0.00	38.65	22.7
Expenditures							
Dept: 000							
970 Capital Expenditure							
113019 04/25/2023 AP CHERRY CAPITAL CONNECTION INVENTORY PURCHASES			60,574.14	INV#:	21	28889	
970 Capital Expenditure	121,148.00	121,148.00	60,574.14	0.00	0.00	60,573.86	50.0
Dept: 000	121,148.00	121,148.00	60,574.14	0.00	0.00	60,573.86	50.0
Dept: 890 Contingency							
890 Contingency							
890 Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 966 Transfers Out							
999 Transfers To Other Funds							
999 Transfers To Other Funds	174,331.00	174,331.00	0.00	0.00	0.00	174,331.00	0.0
Transfers Out	174,331.00	174,331.00	0.00	0.00	0.00	174,331.00	0.0
Expenditures	295,479.00	295,479.00	60,574.14	0.00	0.00	234,904.86	20.5
Net Effect for FEDERAL FUND	-295,429.00	-295,429.00	-60,562.79	0.00	0.00	-234,866.21	
Change in Fund Balance:			-60,562.79				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 48
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 401 - PUBLIC IMPROVEMENT FUND							
Revenues							
Dept: 000							
566 State Grants							
566 State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.0
590 Grants-Private Sources							
590 Grants-Private Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned							
114000 04/30/2023 CR ASB General Checking Interest Apr 2023			117.65			24708	
114145 05/31/2023 CR ASB General Checking Interest May 2023			229.42			24720	
665 Interest Earned	200.00	200.00	347.07	0.00	0.00	-147.07	173.5
671 Other Revenues							
671 Other Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
695 Proceeds from Loan							
695 Proceeds from Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds							
699 Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	200.00	200.00	347.07	0.00	0.00	-147.07	173.5
Revenues	200.00	200.00	347.07	0.00	0.00	-147.07	173.5
Expenditures							
Dept: 000							
804 Professional Services							
804 Professional Services	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
816 Co Road Comm Services							
816 Co Road Comm Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure							
970 Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 966 Transfers Out							
999 Transfers To Other Funds							
999 Transfers To Other Funds	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
Transfers Out	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
Expenditures	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	0.0
Net Effect for PUBLIC IMPROVEMENT FUND	-74,800.00	-74,800.00	347.07	0.00	0.00	-75,147.07	
Change in Fund Balance:			347.07				

Rev 5/31 - Exp 6/30

Page: 49
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 406 - FIRE CAPITAL IMPROVEMENT FUND							
Revenues							
Dept: 000							
590 Grants-Private Sources							
590 Grants-Private Sources							
665 Interest Earned							
114001 04/30/2023 CR ASB Money Market Interest Apr 2023							
114000 04/30/2023 CR ASB General Checking Interest Apr 2023							
114145 05/31/2023 CR ASB General Checking Interest May 2023							
114146 05/31/2023 CR ASB Money Market Interest May 2023							
665 Interest Earned							
671 Other Revenues							
671 Other Revenues							
699 Transfers From Other Funds							
699 Transfers From Other Funds							
Dept: 000							
Revenues							
Expenditures							
Dept: 000							
703 Wages							
703 Wages							
715 Social Security (Employer)							
715 Social Security (Employer)							
716 Medicare (Employer)							
716 Medicare (Employer)							
740 Operating Expense & Supplies							
740 Operating Expense & Supplies							
804 Professional Services							
804 Professional Services							
860 Mileage Reimbursement							
860 Mileage Reimbursement							
970 Capital Expenditure							
112999 04/25/2023 AP STROBES N MORE							
EQUIP FOR NEW BRUSH TRUCK							
970 Capital Expenditure							
Dept: 000							
Dept: 862 Soc Sec/Medicare (Employer)							
715 Social Security (Employer)							
715 Social Security (Employer)							
716 Medicare (Employer)							
716 Medicare (Employer)							
Soc Sec/Medicare (Employer)							
Dept: 890 Contingency							
890 Contingency							
890 Contingency							

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 50
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 406 - FIRE CAPITAL IMPROVEMENT FUND							
Expenditures							
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 908 Debt Service/Fire Capital Imp							
991 Debt Service Principal							
991 Debt Service Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.0
997 Debt Service Interest							
997 Debt Service Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Debt Service/Fire Capital Imp	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	308,500.00	308,500.00	8,542.76	0.00	0.00	299,957.24	2.8
Net Effect for FIRE CAPITAL IMPROVEMENT FUND	21,855.00	21,855.00	-8,013.04	0.00	0.00	29,868.04	
Change in Fund Balance:			-8,013.04				

REVENUE/EXPENDITURE REPORT

Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

Page: 51
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 590 - MIAMI BEACH SEWER FUND							
Revenues							
Dept: 000							
402 Property Taxes							
402 Property Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.0
445 Penalties & Interest							
445 Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
446 Penalties-Special Assessments							
446 Penalties-Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.0
626 Fees Charged							
626 Fees Charged	0.00	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned							
665 Interest Earned	0.00	0.00	0.00	0.00	0.00	0.00	0.0
669 Interest/Special Assessments							
669 Interest/Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.0
671 Other Revenues							
671 Other Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
672 Special Assessments							
672 Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures							
Dept: 000							
727 Office Supplies & Expense							
727 Office Supplies & Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0
801 Legal Services							
801 Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0
804 Professional Services							
804 Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.0
805 Contracted Services-DPW							
805 Contracted Services-DPW	0.00	0.00	0.00	0.00	0.00	0.00	0.0
956 Miscellaneous Expense							
956 Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0
964 Refunds							
964 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
968 Depreciation							
968 Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.0
969 Amortization							
969 Amortization	0.00	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure							
970 Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.0
995 Bond Interest							
995 Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
996 Bond Fees							

REVENUE/EXPENDITURE REPORT
Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 590 - MIAMI BEACH SEWER FUND							
Expenditures							
Dept: 000							
996 Bond Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for MIAMI BEACH SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

REVENUE/EXPENDITURE REPORT
Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 701 - WMDLS Trust							
Revenues							
Dept: 000							
665 Interest Earned							
665 Interest Earned	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for WMDLS Trust	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

REVENUE/EXPENDITURE REPORT
Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 703 - PROPERTY TAX FUND							
Expenditures							
Dept: 000							
727 Office Supplies & Expense							
727 Office Supplies & Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for PROPERTY TAX FUND	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

REVENUE/EXPENDITURE REPORT
Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 750 - PAYROLL CLEARING FUND							
Net Effect for PAYROLL CLEARING FUND	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

Rev 5/31 - Exp 6/30

Page: 56
7/6/2023
3:25 pm

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 811 - WMDLS Road Special Assessment							
Revenues							
Dept: 000							
664 Interest-Spec Assmnt							
664 Interest-Spec Assmnt	0.00	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned							
665 Interest Earned	0.00	0.00	0.00	0.00	0.00	0.00	0.0
672 Special Assessments							
672 Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds							
687 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
695 Proceeds from Loan							
695 Proceeds from Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds							
699 Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures							
Dept: 000							
956 Miscellaneous Expense							
956 Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.0
964 Refunds							
964 Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure							
970 Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 901 Capital Expenditure							
970 Capital Expenditure							
970 Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 909 Debt Service/WMDLS Road							
991 Debt Service Principal							
991 Debt Service Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.0
995 Bond Interest							
995 Bond Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.0
996 Bond Fees							
996 Bond Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Debt Service/WMDLS Road	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 966 Transfers Out							
998 Transfer to Other Units							
998 Transfer to Other Units	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.0

REVENUE/EXPENDITURE REPORT
Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 811 - WMDLS Road Special Assessment							
Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for WMDLS Road Special Assessment	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

REVENUE/EXPENDITURE REPORT
Rev 5/31 - Exp 6/30

Whitewater Township
For the Period: 4/1/2023 to 6/30/2023

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 950 - LONG TERM DEBT							
Net Effect for LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00				

Blank Page

Memo


To: Whitewater Township Board of Trustees
CC: None
Date: 7.25.2023
Re: Campground & Park Improvement Project Needs

Board Members –

This business item is presented to allow Trustee Don Glenn and/or Ron Popp a forum to the Board to discuss any relevant matters regarding the camping park or the Park Improvement Project.

No motion pending further Board input.

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Blank Page

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC:
Date: 07-25-2023
Re: Proposed Civil Infraction Ordinance – 8.2023

Board Members,

Getting back to the question of ordinance enforcement in Whitewater Township is the focus of this business item. It has been a while since our August 2022 discussion about ordinance enforcement and what our next steps might look like. More recently, the Board talked about how to implement an ordinance enforcement officer post to assist the Township with ordinance enforcement. As we have come to learn the easiest path for future enforcement efforts will require a municipal civil infraction ordinance which was last suggested in a 2018 public hearing. That proposed ordinance, number 51 failed to survive the public hearing and was never adopted by the Board.

A copy of the 2018 Proposed Whitewater Township, Grand Traverse County Civil Infraction Ordinance No. 51 is presented here. As recommended in the October 25, 2022 legal opinion drafted by attorney Patterson, the 5 plus year old instrument should be sent back to legal for any required updating. The opinion will be sent under separate cover.

Motion One: Motion to send proposed Whitewater Township, Grand Traverse County, Civil Infraction Ordinance No. 51 to legal for review.

Respectfully,



Ron Popp
FOIA Coordinator
Supervisor, Whitewater Township

2055
Whitewater Twp.

AFFIDAVIT OF PUBLICATION

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY/STATE OF MICHIGAN
MUNICIPAL CIVIL INFRACTION ORDINANCE #51**

Notice is hereby given that the Whitewater Township Board of Trustees will hold a public hearing at a regular meeting on **TUESDAY, FEBRUARY 13, 2018 AT 7:00 PM**. The public hearing is being held to receive and review public comment regarding the proposed adoption of **ORDINANCE #51 the MUNICIPAL CIVIL INFRACTION ORDINANCE**. The Public Hearing will take place at the Whitewater Township Hall 5777 Vinton Rd. Williamsburg, MI 49690. There is one issue to be addressed by the Whitewater Township Board of Trustees at the public hearing and the purpose of the hearing is as follows:

Adoption of Ordinance #51

An Ordinance to provide for the enforcement of Whitewater Township Ordinance violations through the issuance of Municipal Civil Infraction Citations; to collect and retain civil fines/costs for such violations as prescribed herein, to establish that the Township Code Enforcement Officer, Township Zoning Administrator, and members of the Grand Traverse County Sheriff's Department who provides services to the Township may issue Municipal Civil Infraction Citations, and to repeal all conflicting Ordinances or parts of Ordinances.

The proposed ordinance is available for public inspection at the Whitewater Township Hall, 5777 Vinton Rd. Williamsburg, MI 49690, or on the home page of the township website, www.whitewatertownship.org. A copy may also be obtained by contacting the Township Clerk, 231-267-5141 x24 or clerk@whitewatertownship.org.

Individuals may make public comment in person at the public hearing, or written and faxed to (231) 267-9020, or emailed to clerk@whitewatertownship.org. Comments will be received until 5:00 PM on Tuesday, February 13, 2018. Written comments may also be submitted at the public hearing.

If you are planning to attend the public hearing and require special assistance, please contact Cheryl Goss, Township Clerk, at (231) 267-5141 ext. 24 or the TDD at 800-649-3777 at least five (5) days prior to the scheduled meeting date.

Cheryl A. Goss
Whitewater Township Clerk

January 28, 2018-1T

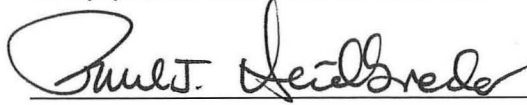
484568

STATE OF MICHIGAN
County of Grand Traverse

Paul Heidbreder being duly sworn deposes and says the annexed printed copy of notice was taken from the Traverse City RECORD EAGLE, a newspaper printed and circulated in said State and County, and that said notice was published in said newspaper on the following dates:

01/28/2018

that he or she is the agent of the printers of said newspaper, and knows well the facts stated herein



Subscribed and sworn to before
this 29th of January, 2018.



Denise A. Lingerfelt
Notary Public, State of MI
County of Grand Traverse
09/28/2023
Acting in County of Grand Traverse

**LEGAL NOTICE
NOTICE OF PUBLIC HEARING
WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY/STATE OF MICHIGAN
MUNICIPAL CIVIL INFRACTION ORDINANCE #51**

Notice is hereby given that the Whitewater Township Board of Trustees will hold a public hearing at a regular meeting on **TUESDAY, FEBRUARY 13, 2018 AT 7:00 PM**. The public hearing is being held to receive and review public comment regarding the proposed adoption of ORDINANCE #51 the MUNICIPAL CIVIL INFRACTION ORDINANCE. The Public Hearing will take place at the Whitewater Township Hall 5777 Vinton Rd. Williamsburg, MI 49690. There is one issue to be addressed by the Whitewater Township Board of Trustees at the public hearing and the purpose of the hearing is as follows:

Adoption of Ordinance #51

An Ordinance to provide for the enforcement of Whitewater Township Ordinance violations through the issuance of Municipal Civil Infraction Citations; to collect and retain civil fines/costs for such violations as prescribed herein, to establish that the Township Code Enforcement Officer, Township Zoning Administrator, and members of the Grand Traverse County Sheriff's Department who provides services to the Township may issue Municipal Civil Infraction Citations, and to repeal all conflicting Ordinances or parts of Ordinances.

The proposed ordinance is available for public inspection at the Whitewater Township Hall, 5777 Vinton Rd. Williamsburg, MI 49690, or on the home page of the township website, www.whitewatertownship.org. A copy may also be obtained by contacting the Township Clerk, (231) 267-5141 x24 or clerk@whitewatertownship.org.

Individuals may make public comment in person at the public hearing, or written and/or faxed to (231) 267-9020, or emailed to clerk@whitewatertownship.org. Comments will be received until 5:00 PM on Tuesday, February 13, 2018. Written comments may also be submitted at the public hearing.

If you are planning to attend the public hearing and require special assistance, please contact Cheryl Goss, Township Clerk, at (231) 267-5141 ext. 24 or the TDD at 800-649-3777 at least five (5) days prior to the scheduled meeting date.

Cheryl A. Goss
Whitewater Township Clerk

A copy of this notice is on file in the office of the clerk.

Posted at Township Hall (inside/outside) on January 26, 2018, at 12:45 p.m.
Posted on the Township Website (home page) on January 26, 2018, at 12:50 p.m.

WHITEWATER TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN

CIVIL INFRACTIONS ORDINANCE

Ordinance No. 51

An Ordinance to provide for the enforcement of Whitewater Township Ordinance violations through the issuance of Municipal Civil Infraction Citations; to collect and retain civil fines/costs for such violations as prescribed herein, to establish that the Township Code Enforcement Officer, Township Zoning Administrator, and members of the Grand Traverse County Sheriff's Department who provide services to the Township may issue Municipal Civil Infraction Citations, and to repeal all conflicting Ordinances or parts of Ordinances.

THE TOWNSHIP OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN,
ORDAINS:

Section 1: Title: This Ordinance shall be known and cited as the Whitewater Township Civil Infractions Ordinance.

Section 2: Definitions: As used in this Ordinance:

- A. "Act" means Act No. 236 of the Public Acts of 1961, as amended.
- B. "Authorized Township Official" means the Township Code Enforcement Officer, the Township Zoning Administrator, a police officer or other personnel of the Township authorized by this Ordinance or any Ordinance to issue Municipal Civil Infraction Citations, including members of the Grand Traverse County Sheriff's Department who provide services to the Township.
- C. "District Court" means the appropriate District Court of Grand Traverse County, Michigan.
- D. "Municipal Civil Infraction Action" means a civil action in which the defendant is alleged to be responsible for a municipal civil infraction.
- E. "Municipal Civil Infraction Citation" or "Citation" means a written complaint or notice prepared by an Authorized Township Official, directing a person to appear in court regarding the occurrence or existence of a municipal civil infraction violation by the person cited.
- F. "Township" means Whitewater Township, Grand Traverse County, Michigan.
- G. "Township Code Enforcement Officer" means that person designated by the Township Board to enforce the provisions of Township Ordinances.

- H. "Township Zoning Administrator" means that person designated by the Township Board to enforce the Township Zoning Ordinance.

Section 3: Municipal Civil Infraction Action; Commencement: A Municipal Civil Infraction Action may be commenced upon the issuance a Municipal Civil Infraction Citation directing the alleged violator to appear in District Court by an Authorized Township Official.

Section 4: Municipal Civil Infraction Citations; Issuance and Service: Municipal Civil Infraction Citations shall be issued and served by Authorized Township Officials as follows:

- A. The time for appearance specified in a Citation shall be within a reasonable time after the Citation is issued.
- B. The place for appearance specified in a Citation shall be the District Court.
- C. Each Citation shall be numbered consecutively and shall be in a form approved by the state court administrator. The original Citation shall be filed with the District Court. Copies of the Citation shall be retained by the Township and issued to the alleged violator as provided by Section 8705 of the Act.
- D. A Citation for a municipal civil infraction signed by an Authorized Township Official shall be treated as made under oath if the violation alleged in the citation occurred in the presence of the official signing the complaint and if the citation contains the following statement immediately above the date and signature of the official: "I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge, and belief."
- E. An Authorized Township Official who witnesses a person commit a municipal civil infraction shall prepare and subscribe, as soon as possible and as completely as possible, an original and required copies of a citation.
- F. An Authorized Township Official may issue a Citation to a person if:
 - (1) Based upon investigation, the official has reasonable cause to believe that the person is responsible for a municipal civil infraction; or
 - (2) Based upon investigation of a complaint by someone who allegedly witnessed the person commit a municipal civil infraction, the Authorized Township Official has reasonable cause to believe that the person is responsible for an infraction and if the prosecuting attorney or township attorney approves in writing the issuance of the Citation.
- G. Municipal Civil Infraction Citations shall be served by an Authorized Township Official as follows:
 - (1) Except as provided by Section 4(G)(2), an Authorized Township Official shall personally serve a copy of the Citation upon the alleged violator.

- (2) If the Municipal Civil Infraction Action involves the use or occupancy of land, a building, or other structure, a copy of the Citation does not need to be personally served upon the alleged violator, but may be served upon an owner or occupant of the land, building or structure by posting a copy on the land or attaching a copy to the building structure. In addition, a copy of the Citation shall be sent by first class mail to the owner of the land, building, or structure at the owners' last known address.

Section 5: Municipal Civil Infraction Citations; Contents

A. A Municipal Civil Infraction Citation shall contain

- (1) A description of the violation;
- (2) The amount of the scheduled fines and/or costs for the violation;
- (3) The name and address of the alleged violator; and
- (4) The place where the alleged violator shall appear in court; and
- (5) The telephone number of the court, and the time at or by which the appearance shall be made.

B. The Citation shall inform the alleged violator that he or she may do one of the following:

- (1) Admit responsibility for the municipal civil infraction by mail, in person, or by representation, at or by the time specified for appearance.
- (2) Admit responsibility for the municipal civil infraction "with explanation" by mail by the time specified for appearance or, in person, or by representation.
- (3) Deny responsibility for the municipal civil infraction by doing either of the following:
 - (a) Appearing in person for an informal hearing before a judge or district court magistrate, without the opportunity of being represented by an attorney, unless a formal hearing before the judge is requested by the Township.
 - (b) Appearing in court for a formal hearing before a judge, with the opportunity of being represented by an attorney.

C. The Citation shall also inform the alleged violator of all of the following:

- (1) That if the alleged violator desires to admit responsibility "with explanation" in person or by representation, the alleged violator must apply to the court in person, by mail, by telephone, or by representation within the time specified for appearance and obtain a scheduled date and time for an appearance.

- (2) That if the alleged violator desires to deny responsibility, the alleged violator must apply to the court in person, by mail, by telephone, or by representation within the time specified for appearance and obtain a scheduled date and time to appear for a hearing, unless a hearing date is specified on the Citation.
 - (3) That a hearing shall be an informal hearing unless a formal hearing is requested by the alleged violator or the Township.
 - (4) That at an informal hearing that the alleged violator must appear in person before a judge or district court magistrate, without the opportunity of being represented by an attorney.
 - (5) That at a formal hearing the alleged violator must appear in person before a judge with the opportunity of being represented by an attorney.
- D. The Citation shall contain a notice in boldfaced type that the failure of the alleged violator to appear within the time specified in the Citation or at the time scheduled for a hearing or appearance is a misdemeanor and will result in entry of a default judgment against the alleged violator on the Municipal Civil Infraction Citation.

Section 6: Schedule of Civil Fines/Costs:

- A. General Fines: Unless a different schedule of civil fines is provided for by an applicable Ordinance or established by a resolution adopted by the Township Board, the civil fines payable for persons deemed responsible for a Municipal Civil Infraction Citation shall not exceed five-hundred dollars (\$500.00) per violation, nor shall they be less than one-hundred dollars (\$100.00) per violation. In addition to the civil fines, costs in the amount of \$10.00 shall be assessed. On matters that proceed in District Court, attorney's fees may be assessed in an amount of up to five hundred (\$500.00) per violation.
- B. Repeat Offenses: Increased civil fines may be imposed for a repeat offense. As used in this Ordinance, "repeat offense" means a second (or any subsequent) municipal civil infraction violation of the same ordinance (a) committed by a person within any three-year period (unless specified otherwise in an appropriate ordinance) and (b) for which the person admits responsibility or is determined to be responsible. Unless otherwise provided by an ordinance, the increased fine for a repeat offense shall be as follows:
 - a. The fine for any offense which is a repeat offense shall be not less than \$300.00, plus costs and fees as provided in this Section and the Act.
 - b. The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be not less than \$500.00, plus costs and fees as provided in this Section and the Act.
- C. Separate Offenses: Each day on which a violation continues constitutes a separate offense and shall be subject to the penalties appropriate thereto.

Section 7: Availability of Other Enforcement Options: Nothing in this Ordinance shall be deemed to require the Township to initiate its municipal civil infraction ordinance enforcement activity through the issuance of a Municipal Civil Infraction Citation. As to each Ordinance violation designated as a municipal civil infraction the Township may, at its sole discretion, take such other enforcement action as is authorized by law, including, without limitation, injunctive relief or criminal enforcement.

Section 8: Severability: The provisions of this Ordinance are hereby declared to be severable and if any part is declared invalid for any reason by a court of competent jurisdiction it shall not affect the remainder of the Ordinance which shall continue in full force and effect.

Section 9: Repeal: All Ordinances or parts of Ordinances in conflict with this Ordinance are hereby repealed.

Section 10: Effective Date: This Ordinance shall take effect immediately upon publication as required by law following adoption by the Township Board.

Roll Call:

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Ron Popp, Supervisor
Whitewater Township

CERTIFICATION

I hereby certify that:

1. The above is a true copy of an Ordinance adopted by the Whitewater Township Board at a duly scheduled and noticed meeting of that Township Board held on _____, 2017, pursuant to the required statutory procedures.
2. A summary of the above Ordinance was duly published in the _____ newspaper, a newspaper that circulates within Whitewater Township, on _____, 2017.
3. Within 1 week after such publication, I recorded the above Ordinance in a book of Ordinances kept by me for that purpose, including the date of passage of the Ordinance, the names of the members of the township board voting, and how each member voted.

4. I filed an attested copy of the above Ordinance with the Grand Traverse County Clerk on _____, 2017.

ATTESTED:

Cheryl Goss, Clerk
Whitewater Township

Blank Page

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC:
Date: 07-25-2023
Re: Code Enforcement Manual Review/Adoption – 8.2023

Board Members,

This business item is presented to review attorney Patterson's 10.25.2022 legal opinion regarding the current Code Enforcement Manual and to approve, modify, or reject the modifications. The opinion will be sent under separate cover and is the same 10.25.2022 opinion used for several business items this month. To aide in this process a handout created by the township's legal team as an introduction for new board members is provided with permission. The document supplies additional insight to matters of this discussion.

Following the handout is the email request to legal for a review of the Code Enforcement Manual contemplated by board action in August of 2022 which includes a commented code enforcement manual. Having access to the comments will provide some context to specific points attorney Patterson addresses in his 10.25.2022 legal opinion.

To close out this business item is the Board's standard redline and clean copy versions containing all of attorney Patterson's recommendation except for the creation of a Municipal Ordinance Violation Bureau.

Motion: Adopt the Whitewater Township Code Enforcement Policy and Procedure Manual as amended 8.08.2023.

Respectfully,



Ron Popp
FOIA Coordinator
Supervisor, Whitewater Township

Fahey Schultz Burzych Rhodes

EXPERT COUNSEL



REAL SOLUTIONS

Newly Elected Township Officials Workshop December 9, 2020

Ordinance Adoption and Enforcement

Jacob N. Witte and Matthew J. Stokes
FAHEY SCHULTZ BURZYCH RHODES PLC

ORDINANCE ADOPTION

I. Basic Procedure for Ordinance Adoption

A. General Law Township

1. Adopt at a regular or special meeting by roll call vote
 - a. Unless a special statute requires differently, no prior hearing or notice is required
2. A summary of the ordinance must be published in a local newspaper that circulates in your township
 - a. Note: Although the entire ordinance need not be published in the newspaper, the summary must meet certain statutory requirements to be valid
3. The Clerk should record the ordinance in the township's book of ordinances within one week of publication. The Clerk should also include:
 - a. date of passage of the ordinance,
 - b. the names of the township board members voting, and
 - c. how each member voted
4. If your township is not open during regular hours of each business day, the Clerk must certify each ordinance and file a copy with the County Clerk
5. Effective date

- a. If the ordinance imposes a sanction for violation, the ordinance takes effect 30 days after the first publication of the ordinance.
- b. If the ordinance does not impose a sanction, it takes effect the day after publication.

6. Charter Township

- a. Introduce the proposed ordinance at a township board meeting before the meeting at which it is passed
 - i. If the ordinance is an emergency ordinance, you need not introduce the ordinance at a separate meeting
- b. Publish or post the entire ordinance before adoption
 - i. Notice of posting must be published in a local newspaper within 7 days of the posting
 - ii. Posting can be accomplished on a township website
- c. Adopt the ordinance at a regular or special meeting by roll call vote
- d. Publish or post the ordinance or a summary within 30 days of Adoption
- e. Authenticate the ordinance with signatures from the Supervisor and Clerk
- f. Record the ordinance in the township ordinance book
- g. Effective date
 - i. Immediately upon publication OR
 - ii. The date specifically identified in the ordinance
- h. Adoption of the State Law by Reference – A Special Note. Charter Townships are authorized to adopt a state law or a technical code by reference, provided that it meets certain notice and publication requirements (MCL 42.23). General Law Townships were not authorized to adopt state laws by reference until 1999, but even then, it is a very a limited authority. General Law Townships may adopt the Michigan vehicle code by reference or other state law with a minimum imprisonment date of 93 days. (MCL 41.181)
- i. *Tip: Provide copies of the new ordinance to appropriate township officials and staff, including your Code Enforcement Officer and township attorney*

ENFORCING ORDINANCE VIOLATIONS

I. Enforcement Authority

- A. Generally, specific enforcement authority must be set forth in the ordinance the Township wishes to enforce.
- B. Enforcement options include:
 - Misdemeanors
 - I. Default method of enforcement, commenced by filing a complaint in Circuit Court
 - Civil infractions
 - Injunctive relief
 - I. Requires court order, typically through Circuit Court (although courts can order injunctive relief following a civil infraction hearing as well)
 - Self-help provisions
 - I. Authorizes the Township to enter property and abate the violation without a court order. It is vital to ensure proper authorization. Self-help remedies can be efficient, but also problematic if exercised improperly

II. Enforcement of Zoning Regulations

- A. Statutory authorization: MCL 125.3407
 - *The legislative body shall in the zoning ordinance enacted under this act designate the proper official or officials who shall administer and enforce the zoning ordinance and do 1 of the following for each violation of the zoning ordinance: (a) Impose a penalty for the violation. (b) Designate the violation as a municipal civil infraction and impose a civil fine for the violation. (c) Designate the violation as a blight violation and impose a civil fine or other sanction authorized by law*
- B. The zoning ordinance should explicitly provide for sanctions for violations within the text of the ordinance
 - There is no authority to enforce the Township's zoning regulations in unzoned areas or in areas falling only under County zoning
- C. The zoning ordinance must be amended to specifically authorize enforcement via civil infractions before civil infractions can be issued for zoning violations
 - The Township's Zoning Ordinance currently only provides for enforcement of zoning violations as misdemeanors

III. Enforcement of Non-Zoning Ordinances (Police Power Ordinances)

- A. Statutory Authorization

B. MCL 41.181: “[A township] may adopt ordinances regulating the public health, safety, and general welfare of persons and property, including, but not limited to, ordinances concerning fire protection, licensing or use of bicycles, traffic, parking of vehicles, sidewalk maintenance and repairs, the licensing of business establishments, the licensing and regulating of public amusements, and the regulation or prohibition of public nudity, and may provide sanctions for the violation of the ordinances.”

- Other statutes explicitly confer the authority for townships to adopt and enforce provisions of state law, such as the State Construction Code Act

C. Enforcement of Non-Zoning Ordinances

- Non-zoning ordinances are adopted under the township’s general regulatory authority to protect the health, safety and general welfare of the public. Can be enforced through misdemeanors, civil infraction citations, and self-help provisions

D. Notable example of things non-zoning ordinances can target include:

- Abandoned or dangerous buildings
 1. Authorized by Michigan House Law, MCL 125.538, Townships can adopt provisions of this statute. Enables self-help remedy to remove dangerous structures.
 2. Procedure: Notice is given, a hearing officer issues a decision, and a hearing is conducted before the Township Board. Once a final decision is reached, the Township may demolish the building and collect the costs from the landowner or place a lien on the property
- Overgrown weeds or grass
 1. Authorized by MCL 247.61 (the Noxious Weeds Act)
 2. Authorizes the Township to enter property and bring it into compliance (often by trimming weeds or cutting grass) after providing notice
- Accumulation of junk, debris and garbage, as well as unlicensed, abandoned or junk vehicles
 1. Typically accomplished by anti-blight or public nuisance ordinances
- Noise

IV. Civil Infractions Overview

A. Enforcing township ordinances via civil infraction actions is faster and cheaper than alternatives

- Enforcement can be accomplished without the use of an attorney
- Streamlined proceedings will result in a quicker resolution of violations
- The overall cost of enforcement is significantly less than enforcement in Circuit Court or through misdemeanor proceedings

B. Enforcement of Key Ordinances

- Civil infraction proceedings can be used to enforce the following:
 1. Zoning ordinances
 2. Non-zoning and police power ordinances, such as:
 - a) Blight ordinances
 - b) Public nuisance ordinances
 - c) Noise ordinances
 3. Michigan Building Code/Property Maintenance Code
 4. Dangerous Buildings

V. Civil Infractions Ordinance

- A. Before issuing civil infractions, the Township must adopt a municipal civil infractions ordinance—the Township cannot adopt civil infractions by references
- B. The ordinance must name the official(s) authorized to issue notices of violation
 - Once a notice is issued proceedings can be held at the District Court, unless the Township establishes a Municipal Ordinance Violations Bureau (optional)
 - Remedies for civil infractions may include:
 - The imposition of a fine
 - A lien on property
 - Attorney fees and costs
 - Orders of compliance
 - Injunction for future activity in violation of order
 - Recovery of expenses to abate violation

VI. Municipal Ordinance Violations Bureau

- A. Established by adoption of ordinance
- B. Statutory Authority: MCL 600.8396
- C. Function:
 - Violators can admit responsibility to civil infractions
 - The Township Bureau collects and retains fines
 - Costs of operation and personnel of the Bureau borne by the Township
- D. Ordinance establishing Municipal Ordinance Violations Bureau

E. Include a purposes clause

- Locate the Bureau
 - I. Typically located within an existing Township office or department, such as the office of the Clerk or Zoning Administrator
- Establish procedures regarding issuing and serving citations
- Establish procedures regarding appearance and payment
 - I. Utilize SCAO citations forms:
<https://courts.michigan.gov/Administration/SCAO/Forms/Pages/Civil-Infractions.aspx>

VII. Enforcement via Civil Infractions

A. Overview of the Enforcement Process

- Step 1: Investigate
 1. Visit property to observe conditions alleged to be in violation of the Township's ordinances
 2. Obtain an administrative search warrant, if necessary (many violations can be observed from public places like the road, and will not require a search warrant to observe)
 3. Photograph the alleged violation
 4. Interview witnesses (if any)
- Step 2: Send Warning Letter(s)
 1. Provide the violator with a chance to voluntarily comply
 2. Not mandatory, but can be helpful in resolving issues without further effort, or showing that the Township was reasonable in its enforcement in later district court proceedings
- Step 3: Issue Ordinance Violation Notice
 1. Only if the Township has a Municipal Ordinance Violations Bureau
- Step 4: Issue Civil Infraction Citation
- Step 5: Attend Hearing
 1. Will either be an informal or a formal hearing
- Step 6: Obtain Post-Hearing Relief
 1. You may need to return to the Court to have a judgment enforced, or to collect the costs of abating the nuisance, or to prevent continued violations

B. Relief Available:

- There is no statutory limit on the fines that can be assessed for civil infraction violations
- If the violator prevails in court, the Township will not be liable for costs
- The Township's ability to recover attorney fees is limited to \$500, but this can be increased if attorney fees are incurred in compelling the appearance of a violator
- The Township has the burden of proof to show that a violation exists
- If the Township carries its burden of proof, the court is authorized to issue injunctive relief (i.e. an order that the violator remove items from the property)
- If the fine is not paid, the Township can go back to court for another formal or informal hearing to enforce the judgment

VIII. Tips for Effective Civil Infraction Enforcement

- A. General Guidelines
- B. Know the Township's ordinances
- C. Rely on your Zoning Administrator or Supervisor
- D. Make and follow a code enforcement plan
- E. Create form letters and checklists
- F. Pursue violations as early as possible
- G. Don't arbitrarily enforce the ordinance
- H. Document the violation with warning letters and photographs
- I. Know the desired result when issuing the citation (entertain settlement consistent with Township policy)
- J. Issuance of Municipal Civil Infraction notice
- K. If injunctive relief is desired, request it
- L. Pursue compliance with the order (through contempt proceedings or additional tickets)
- M. Know your magistrate or judge (and know that the judge's rules rule!)
- N. Report final results to Board (maintain consistency with the Board's message)
- O. Coordinate with other departments

IX. Strengthen Evidence with Administrative Search Warrants

- A. An administrative search warrant can provide access to property you would otherwise be unable to enter
- B. Process:
 - Submit a sworn affidavit to the court describing:
 - 1. The place to be searched;
 - 2. How the search will be conducted; and
 - 3. Facts to justify the search
 - Follow procedures for serving or posting the warrant
 - Do not seize any property during the search, the purpose of the search is solely to obtain proof of ordinance violations
 - Prepare a post-warrant statement after the search is complete

X. Issuing Civil Infractions

- A. The formal enforcement process begins by the issuance of a civil infraction citation
- B. The citation must include:
 - The property owner's name;
 - The address of the property;
 - Specific ordinances and sections that were violated;
 - An appearance date on or before 7 days from the date of issuance; and
 - The signature of the issuing official
- C. Utilize a citation form
- D. Serve the violator or the property personally
- E. After serving the citation, mail to the Court with a cover letter describing the relief sought (injunction, fines, etc.)

XI. Civil Infraction Hearings

- A. There are two types of civil infraction hearings, each generally following the same process: Formal and Informal
 - An informal hearing is conducted without any attorneys on either side

- A formal hearing may be requested by either party. This is recommended for more complex violations, as it allows the Township Attorney to appear on behalf of the Township and prosecute the violation. Civil Infraction Hearings:

1. Two types, each generally following the same process: Formal and Informal
2. An informal hearing is conducted without any attorneys on either side

B. Informal Hearings

- Scheduled by the District Court
- Prosecuted by the Zoning Administrator
- Bring at least three copies of the following to the informal hearing:
 1. Civil infraction citation;
 2. Warning letters (if any);
 3. Zoning ordinance (or excerpts) to show what section was violated;
 4. Civil infraction ordinance;
 5. Photographs of the violation; and
 6. The proposed order approved by the Township attorney

XII. Role of the Township Attorney

- A. Assist with the process and provide forms
- B. Help gather evidence
- C. Request a formal hearing and argue on behalf of the Township
- D. Seek a consent judgement
- E. Pursue compliance with court orders
 - Motions for civil contempt (disobeying court order)
 - File new civil infraction citations
- F. Use statute's lien authority



FAHEY SCHULTZ BURZYCH RHODES PLC
4151 Okemos Road, Okemos, Michigan 48864
(517) 381-0100 • www.fsbrlaw.com



Ron Popp <supervisorwhitewater@gmail.com>

Code enforcement policy

1 message

Ron Popp <supervisorwhitewater@gmail.com>
To: cpatterson@fsbrlaw.com

Tue, Sep 20, 2022 at 12:39 PM

Chris - During our August Township Board meeting we started a dialogue about code enforcement. The attached business item is from that meeting and has my notes/concerns. As of this writing no other member has supplied additional comments or concerns. Board consensus was to have you review the decade old document and provide any recommended changes.

Please call if you have any questions. I would like to get this item on our November agenda. If you could return your comments by early October that would be great.

Ron Popp
Whitewater Township Supervisor
231.267.5141 Ext. 23
supervisorwhitewater@gmail.com



Code enforcement business item from 2022.08.09 Township Board Packet Commented.pdf
590K

Whitewater Township
Code Enforcement Policy and Procedures Manual
(Adopted on 12/13/2011 by the Whitewater Township Board)
Effective 01/02/2012

I. Mission

The mission of Code Enforcement is to enhance Whitewater Township's livability by protecting the health, safety and welfare of Township residents and visitors by assuring compliance with the Township's Zoning and General Ordinances. The Township will assure compliance both by encouraging voluntary compliance and by following progressive steps, including legal action for Ordinance violators.

II. Purpose

The purpose of Whitewater Township's Code Enforcement Policy and Procedures Manual (hereafter "manual") is to provide written guidelines for:

- The prioritization of code enforcement cases;
- Investigation of violation complaints;
- Enforcement of Township Ordinances through voluntary compliance;
- Prosecution of violators who do not comply.

These written guidelines are intended to assure consistency within the Township's Code Enforcement Program and to educate the Township's citizens and property owners about code enforcement.

III. Code Enforcement Philosophy

The Township's policy is to achieve compliance with ordinances in cases of reported and discovered violations. However, not all violations have the same degree of severity. As such, the Township has established, through this manual, priority ranking and procedures. The intent is to allow the level of enforcement that best fits the type and circumstances of the violations within clear and objective criteria consistent with the established priorities and maximize available resources. It is the Township's policy that code enforcement follows the priority rankings set forth in this manual.

IV. Priorities for Code Enforcement

It is the Township's policy to investigate and attempt to resolve all reported and discovered violations. There may be times when code violations cannot be given the same level of attention, when some violations may receive no attention at all, or when the Township may be unable to carry out the proactive code enforcement activities outlined in this manual. In such circumstances, the most serious violations, as determined through application of the priorities and criteria in this section, shall be addressed before the less serious violations are addressed.

Priority of Violations

1. Violations that present an imminent threat to public health and safety or welfare;
2. Violations affecting storm drainage, wetlands, and/or adjacent areas;
3. Construction of non-permitted structures;
4. Multiple complaints received on the same property;
5. Zoning and Junk violations;
6. All other violations.

V. Criteria for Establishing Priority

Violations listed lower in the priority list may be moved to a higher ranking if they have one or more of the following aggravating circumstances:

1. The actions leading to the violation (s) are deliberate;
2. The violation causes economic harm to individuals or the Township as a whole;
3. The alleged violator is receiving significant economic benefit from the continued violation;
4. The physical size or extent of the violation is significant;
5. The violation has existed uncorrected for a significant period of time;
6. There is a previous history of complaints and code enforcement on the subject property and/or with the alleged violator;
7. There is community interest in the violation expressed by the receipt of multiple complaints from separate individuals or by a complaint by a citizens group;
8. After reasonable efforts have been made, there is little likelihood of obtaining voluntary compliance;
9. The violation(s) is flagrant and visible to the public.

VI. Applicability

1. General Applicability. The manual applies to all code enforcement carried out by Township employees and/or officials.
2. Non-Applicability to Deeds, Covenants and Restrictions. Many subdivisions, site condominiums and planned unit developments are subject to private deeds, covenants and restrictions. These conditions are enforceable through private legal action and not the Township.

VII. Initiation of Code Enforcement

Code Enforcement will be initiated by the following methods:

1. Citizen Complaints. Any person can make a complaint to the Township alleging one or more code violations. The complaint must be filed on a Township complaint form. The form is available at Township Hall and on the Township website. Citizens may attach a supplemental information sheet to the form.
2. Anonymous Complaints. Anonymous complaints will be accepted, but may or may not be investigated at the discretion of the employees/officials depending on the following factors:
 - The reliability of the complaint;
 - Whether the complaint alleges an imminent threat to public health and safety or welfare;
 - The ease or difficulty with which the complaint can be verified.
3. Report by Township Staff or Official. Township staff or officials may report a potential violation. Such complaints shall be filed on the Township complaint form or reported at a Township Board meeting.

VIII. Recording and Files

1. To the extent possible, all complaints received shall be recorded in the Township Code Enforcement records. Recording the complaint shall consist of the following:
 - a. An assigned case number;
 - b. Complainant's name and telephone number;
 - c. The subject property address; and
 - d. Type of complaint.
2. Files shall be kept within the property files already maintained by the Township and shall consist of the following:



- a. The complaint form, which shall include the report of the field investigation as described within this manual;
- b. Any supporting documentation.

IX. Investigation

1. Before contact or notice of violation is sent, it must be determined whether the complaint, if valid, establishes a violation. If it does not, the case will be closed.
2. Field Investigation. The purpose of a field investigation is to:
 - a. Verify the existence and severity of a code violation;
 - b. Document code violations by means of written notes, photographs, witness interviews, etc. All investigations shall include pictures, if possible.
 - c. If possible, contact and discuss with the property owner, occupant or other responsible person:
 - The nature of the violation(s);
 - Methods for complying;
 - Timelines for compliance;
 - Enforcement procedures; and
 - Potential consequences for failure to comply.
3. Preparations and Precautions. Employees/officials shall take whatever actions are reasonable and necessary to minimize any potential risk of violent confrontation or injury to themselves when conducting their field investigation.
 - a. Law Enforcement Assistance. When appropriate, Township employees/officials may request law enforcement assistance in conducting the field investigation.
 - b. Entering upon Property or Premises. Township employees/officials shall not enter upon private property or premises to conduct a field investigation without permission to enter. Unless permission is granted, the investigation shall be conducted from the right-of-way or property where permission to enter has been granted.
4. Report of Field Investigation. Upon completion of the field investigation, employee/officials shall enter the information onto or attach to the Code Enforcement Complaint Form. The information shall include:
 - a. Name of the investigator;
 - b. Date, time and place of field visit;
 - c. Violation(s) observed;
 - d. If no violation(s) are observed, an explanation of conditions observed;
 - e. Witnesses, if any interviewed;
 - f. Evidence obtained, if any (photographs, measurements, etc.);
 - g. Discussions, if any, with owners, occupants or other responsible persons;
 - h. Action necessary to correct violation(s);
 - i. Recommended enforcement action and timeline;
 - j. Referrals, if any, to other agencies such as social services, environmental health, construction codes, etc.

X. Enforcement Levels

1. Obtaining voluntary compliance after initial contact.
2. Written Notice to Correct.
3. Second Written Notice to Correct.
4. Township Board directs the Grand Traverse County Sheriff's Department to issue a ticket or to file action with the Circuit Court.



XI. Enforcement Procedures

1. Initial Contact. When the employee/official determines that there are reasonable grounds to believe a violation did or does occur, based upon the information in the complaint and any field investigation, notice shall be given by the Township. The initial notice may be provided by means of personal contact with the violator, an informal "door hanger" or US mail.
2. Written Notice. If compliance is not met after the initial contact, a written notice shall be sent to the person who is or may be legally responsible for the alleged violation. Separate notice shall also be sent to the property owner(s). This notice shall be sent by certified mail to the best available address for the property owner(s) and other responsible person(s).
3. Followup. The date in the notice for corrective action shall be entered in the enforcement records. After the deadline, if the employee/official determines that the required corrections have not been made, a second written notice shall be sent in the matter consistent with the written notice as stated above.
4. Voluntary Compliance Agreement. Under special circumstances, deadlines may be extended. The responsible party shall enter into a Voluntary Compliance Agreement that will be signed by both the responsible party and the Township. The extended deadline shall be determined on a case-by-case basis contingent upon the effort already made to correct the violation, severity and extent of the violation, whether the violation is a repeat offense, weather, etc.
5. Compliance. If the employee/official determines that required corrections have been made, the date and method of compliance shall be noted in the file and the case shall be closed.
6. Permit Requirements. In some cases, corrective action may consist of applying for and obtaining necessary permits. Any violation not related to permitting shall be corrected prior to issuance of a permit.



XII. Resolution of Violations

It is the Township's policy to attempt to reach final, satisfactory resolutions of all violation complaints. However, the Township recognizes that not all complaints can be resolved successfully, due to factors outside the Township's control. These factors include the indigence of the violator, the lack of Township resources to assist the violators, and the number of complaints received. Where the Township determines that a violation may not be successfully resolved within the established reasonable timelines, the file will either be closed or alternative methods of enforcement pursued.

The Township Board shall review the list of unresolved violations and determine if the file(s) shall be turned over to the Grand Traverse County Sheriff's Department or legal counsel for further action through the Grand Traverse Circuit Court.



PROPOSED 06.25.2023
Whitewater Township
Code Enforcement Policy and Procedures Manual
{Adopted on 12/13/2011 by the Whitewater Township Board}
Revised 08/08/2023 Effective 01/02/2012

I. Mission

The mission of Code Enforcement is to enhance Whitewater Township's livability by protecting the health, safety and welfare of Township residents and visitors by assuring compliance with the Township's Zoning and General Ordinances. The Township will assure compliance both by encouraging voluntary compliance and by following progressive steps, including legal action for Ordinance violators.

II. Purpose

The purpose of Whitewater Township's Code Enforcement Policy and Procedures Manual (hereafter "manual") is to provide written guidelines for:

- ~~The prioritization of code enforcement cases;~~
- Investigation of violation complaints;
- Enforcement of Township Ordinances through voluntary compliance;
- Prosecution of violators who do not comply.

These written guidelines are intended to assure consistency within the Township's Code Enforcement Program and to educate the Township's citizens and property owners about code enforcement.

III. Code Enforcement Philosophy

The Township's policy is to achieve compliance with ordinances in cases of reported and discovered violations. ~~However, not all violations have the same degree of severity.~~ As such, the Township has established, through this manual, priority ranking and procedures. The intent is to allow the level of enforcement that best fits the type and circumstances of the violations within clear and objective criteria consistent with the established priorities and maximize available resources. It is the Township's policy that code enforcement follows the priority rankings set forth in this manual.

IV. Priorities for Code Enforcement

~~It is the Township's policy to investigate and attempt to resolve all reported and discovered violations. There may be times when code violations cannot be given the same level of attention, when some violations may receive no attention at all, or when the Township may be unable to carry out the proactive code enforcement activities outlined in this manual. In such circumstances, the most serious violations, as determined by the Township code enforcement officer, shall be addressed before the less serious violations are addressed. Provided, the Township Board may request the Township code enforcement officer provide a written justification why an ordinance violation was given higher priority than another ordinance violation occurring at the same time. It is the Township's policy to investigate and attempt to resolve all reported and discovered violations. There may be times when code violations cannot be given the same level of attention, when some violations may receive no attention at all, or when the Township may be unable to carry out the proactive code enforcement activities outlined in this manual. In such circumstances, the most serious violations, as determined through application of the priorities and criteria in this section, shall be addressed before the less serious violations are addressed.~~

Priority of Violations

- ~~1. Violations that present an imminent threat to public health and safety or welfare;~~
- ~~2. Violations affecting storm drainage, wetlands, and/or adjacent areas;~~
- ~~3. Construction of non-permitted structures;~~
- ~~4. Multiple complaints received on the same property;~~

Formatted: Indent: Left: 0.38", First line: 0", Right: 0.08", Space Before: 0.05 pt

Formatted: Body Text, Indent: Left: 0.38", No bullets or numbering

5.Zoning and Junk violations;
6.All other violations.

V. Criteria for Establishing Priority

1. Violations listed lower in the priority list may be moved to a higher ranking if they have one or more of the following aggravating circumstances:
2. The actions leading to the violation (s) are deliberate;
3. The violation causes economic harm to individuals or the Township as a whole;
4. The alleged violator is receiving significant economic benefit from the continued violation;
5. The physical size or extent of the violation is significant;
6. The violation has existed uncorrected for a significant period of time;
7. There is a previous history of complaints and code enforcement on the subject property and/or with the alleged violator;
8. There is community interest in the violation expressed by the receipt of multiple complaints from separate individuals or by a complaint by a citizens group;
9. After reasonable efforts have been made, there is little likelihood of obtaining voluntary compliance;
- 10.1. The violation(s) is flagrant and visible to the public.

Formatted: Indent: First line: 0", Right: 0.27"

Formatted: Heading 1, None, Indent: Left: 0.69"

Formatted: Heading 1, None, Indent: Left: 0.69", Hanging: 0.25", Right: 0.27", Line spacing: Exactly 13.4 pt

Formatted: Heading 1, None, Indent: Hanging: 0.25", Right: 0.27"

Formatted: Heading 1, None, Right: 0.27"

Formatted: Heading 1, None, Indent: Hanging: 0.25", Right: 0.16"

Formatted: Heading 1, None, Indent: Hanging: 0.25", Right: 0.38"

Formatted: Heading 1, None, Right: 0.62"

Formatted: Heading 1, None

Formatted: Heading 1, None, Right: 0.62"

VI. Applicability

1. General Applicability. The manual applies to all code enforcement carried out by Township employees and/or officials.
2. Non-Applicability to Deeds, Covenants and Restrictions. Many subdivisions, site condominiums and planned unit developments are subject to private deeds, covenants and restrictions. These conditions are enforceable through private legal action and not the Township.

VII. Initiation of Code Enforcement

Code Enforcement will be initiated by the following methods:

1. Citizen Complaints. Any person can make a complaint to the Township alleging one or more code violations. The complaint must be filed on a Township complaint form. The form is available at Township Hall and on the Township website. Citizens may attach a supplemental information sheet to the form. The Township may or may not investigate the complaint.
2. Anonymous Complaints. Anonymous complaints will be accepted, but may or may not be investigated at the discretion of the employees/officials depending on the following factors:
 - The reliability of the complaint;
 - Whether the complaint alleges an imminent threat to public health and safety or welfare;
 - The ease or difficulty with which the complaint can be verified.
3. Report by Township Staff or Official. Township staff or officials may report a potential violation. Such complaints shall be filed on the Township complaint form or reported at a Township Board meeting. The Township may or may not investigate the report.

VIII. Recording and Files

1. To the extent possible, all complaints received shall be recorded in the Township Code Enforcement records. Recording the complaint shall consist of the following:
 - a. An assigned case number;
 - b. Complainant's name and telephone number;
 - c. The subject property address; and
 - d. Type of complaint.
2. Files shall be kept within the property files already maintained by the Township and shall consist of the following:

- a. The complaint form, which shall include the report of the field investigation as described within this manual;
- b. Any supporting documentation.

X-VIII. Investigation

1. Before contact or notice of violation is sent, it must be determined whether the complaint, if valid, establishes a violation. If it does not, the case will be closed.
2. Field Investigation. The purpose of a field investigation is to:
 - a. Verify the existence and severity of a code violation;
 - b. Document code violations by means of written notes, photographs, witness interviews, etc. All investigations shall include pictures, if possible.
 - c. If possible, contact and discuss with the property owner, occupant or other responsible person:
 - The nature of the violation(s);
 - Methods for complying;
 - Timelines for compliance;
 - Enforcement procedures; and
 - Potential consequences for failure to comply.
3. Preparations and Precautions. Employees/officials shall take whatever actions are reasonable and necessary to minimize any potential risk of violent confrontation or injury to themselves when conducting their field investigation.
 - a. Law Enforcement Assistance. When appropriate, Township employees/officials may request law enforcement assistance in conducting the field investigation.
 - b. Entering upon Property or Premises. Township employees/officials will only enter private property or premises to conduct a field investigation to the extent permitted by law. When an administrative search warrant is required to search property or premises, the Township employees/officials shall secure such a warrant prior to entering the property. ~~Entering upon Property or Premises. Township employees/officials shall not enter upon private property or premises to conduct a field investigation without permission to enter. Unless permission is granted, the investigation shall be conducted from the right-of-way or property where permission to enter has been granted.~~
4. Report of Field Investigation. Upon completion of the field investigation, employee/officials shall enter the information onto or attach to the Code Enforcement Complaint Form. The information shall include:
 - a. Name of the investigator;
 - b. Date, time and place of field visit;
 - c. Violation(s) observed;
 - d. If no violation(s) are observed, an explanation of conditions observed;
 - e. Witnesses, if any interviewed;
 - f. Evidence obtained, if any (photographs, measurements, etc.);
 - g. Discussions, if any, with owners, occupants or other responsible persons;
 - h. Action necessary to correct violation(s);
 - i. Recommended enforcement action and timeline;
 - j. Referrals, if any, to other agencies such as social services, environmental health, construction codes, etc.

X-IX. Enforcement Levels

1. Obtaining voluntary compliance after initial contact.
2. Written Notice to Correct.
3. Second Written Notice to Correct.
- 3-4. Issue a Municipal Civil Infraction Citation
- 4-5. Township Board directs the Grand Traverse County Sheriff's Department to issue a ticket or to file action with the Circuit Court.

XI-X. Enforcement Procedures

1. Initial Contact. When the employee/official determines that there are reasonable grounds to believe a violation did or does occur, based upon the information in the complaint and any field investigation, notice shall be given by the Township. The initial notice may be provided by means of personal contact with the violator, an informal "door hanger" or US mail.
2. Written Notice. If compliance is not met after the initial contact, a written notice shall be sent to the person who is or may be legally responsible for the alleged violation. Separate notice shall also be sent to the property owner(s). This notice shall be sent by certified mail to the best available address for the property owner(s) and other responsible person(s).
3. Follow up. The date in the notice for corrective action shall be entered in the enforcement records. After the deadline, if the employee/official determines that the required corrections have not been made, a second written notice shall be sent in the matter consistent with the written notice as stated above.
4. Voluntary Compliance Agreement. Under special circumstances, deadlines may be extended. The responsible party shall enter into a Voluntary Compliance Agreement that will be signed by both the responsible party and the Township. The extended deadline shall be determined on a case-by-case basis contingent upon the effort already made to correct the violation, severity and extent of the violation, whether the violation is a repeat offense, weather, etc.
5. Compliance. If the employee/official determines that required corrections have been made, the date and method of compliance shall be noted in the file and the case shall be closed.
6. Permit Requirements. In some cases, corrective action may consist of applying for and obtaining necessary permits. Any violation not related to permitting shall be corrected prior to issuance of a permit.
- ~~6-7.~~ If the employee/official determines voluntary compliance has not been achieved by the above efforts the Township may issue a Civil Infraction Citation.

XII-XI. Resolution of Violations

It is the Township's policy to attempt to reach final, satisfactory resolutions of all violation complaints. However, the Township recognizes that not all complaints can be resolved successfully, due to factors outside the Township's control. These factors include the indigence of the violator, the lack of Township resources to assist the violators, and the number of complaints received. Where the Township determines that a violation may not be successfully resolved within the established reasonable timelines, the file will either be closed or alternative methods of enforcement pursued.

The Township Board shall review the list of unresolved violations and determine if the file(s) shall be turned over to the Grand Traverse County Sheriff's Department or legal counsel for further action through the Grand Traverse Circuit Court.

Whitewater Township
Code Enforcement Policy and Procedures Manual
Adopted on 12/13/2011 by the Whitewater Township
Board Revised 08/08/2023

I. Mission

The mission of Code Enforcement is to enhance Whitewater Township's livability by protecting the health, safety and welfare of Township residents and visitors by assuring compliance with the Township's Zoning and General Ordinances. The Township will assure compliance both by encouraging voluntary compliance and by following progressive steps, including legal action for Ordinance violators.

II. Purpose

The purpose of Whitewater Township's Code Enforcement Policy and Procedures Manual (hereafter "manual") is to provide written guidelines for:

- Investigation of violation complaints;
- Enforcement of Township Ordinances through voluntary compliance;
- Prosecution of violators who do not comply.

These written guidelines are intended to assure consistency within the Township's Code Enforcement Program and to educate the Township's citizens and property owners about code enforcement.

III. Code Enforcement Philosophy

The Township's policy is to achieve compliance with ordinances in cases of reported and discovered violations. As such, the Township has established, through this manual, priority ranking and procedures. The intent is to allow the level of enforcement that best fits the type and circumstances of the violations within clear and objective criteria consistent with the established priorities and maximize available resources. It is the Township's policy that code enforcement follows the priority rankings set forth in this manual.

IV. Priorities for Code Enforcement

It is the Township's policy to investigate and attempt to resolve all reported and discovered violations. There may be times when code violations cannot be given the same level of attention, when some violations may receive no attention at all, or when the Township may be unable to carry out the proactive code enforcement activities outlined in this manual. In such circumstances, the most serious violations, as determined by the Township code enforcement officer, shall be addressed before the less serious violations are addressed. Provided, the Township Board may request the Township code enforcement officer provide a written justification why an ordinance violation was given higher priority than another ordinance violation occurring at the same time.

V. Applicability

1. General Applicability. The manual applies to all code enforcement carried out by Township employees and/or officials.
2. Non-Applicability to Deeds, Covenants and Restrictions. Many subdivisions, site condominiums and planned unit developments are subject to private deeds, covenants and restrictions. These conditions are enforceable through private legal action and not the Township.

VI. Initiation of Code Enforcement

Code Enforcement will be initiated by the following methods:

1. Citizen Complaints. Any person can make a complaint to the Township alleging one or more code violations. The complaint must be filed on a Township complaint form. The form is available at Township Hall and on the Township website. Citizens may attach a supplemental information sheet to the form. The Township may or may not investigate the complaint.
2. Anonymous Complaints. Anonymous complaints will be accepted, but may or may not be investigated at the discretion of the employees/officials depending on the following factors:
 - The reliability of the complaint;
 - Whether the complaint alleges an imminent threat to public health and safety or welfare;
 - The ease or difficulty with which the complaint can be verified.
3. Report by Township Staff or Official. Township staff or officials may report a potential violation. Such complaints shall be filed on the Township complaint form or reported at a Township Board meeting. The Township may or may not investigate the report.

VII. Recording and Files

1. To the extent possible, all complaints received shall be recorded in the Township Code Enforcement records. Recording the complaint shall consist of the following:
 - a. An assigned case number;
 - b. Complainant's name and telephone number;
 - c. The subject property address; and
 - d. Type of complaint.
2. Files shall be kept within the property files already maintained by the Township and shall consist of the following:
 - a. The complaint form, which shall include the report of the field investigation as described within this manual;
 - b. Any supporting documentation.

VIII. Investigation

1. Before contact or notice of violation is sent, it must be determined whether the complaint, if valid, establishes a violation. If it does not, the case will be closed.
2. Field Investigation. The purpose of a field investigation is to:
 - a. Verify the existence and severity of a code violation;
 - b. Document code violations by means of written notes, photographs, witness interviews, etc. All investigations shall include pictures, if possible.
 - c. If possible, contact and discuss with the property owner, occupant or other responsible person:
 - The nature of the violation(s);
 - Methods for complying;
 - Timelines for compliance;
 - Enforcement procedures; and
 - Potential consequences for failure to comply.

3. Preparations and Precautions. Employees/officials shall take whatever actions are reasonable and necessary to minimize any potential risk of violent confrontation or injury to themselves when conducting their field investigation.
 - a. Law Enforcement Assistance. When appropriate, Township employees/officials may request law enforcement assistance in conducting the field investigation.
 - b. Entering upon Property or Premises. Township employees/officials will only enter private property or premises to conduct a field investigation to the extent permitted by law. When an administrative search warrant is required to search property or premises, the Township employees/officials shall secure such a warrant prior to entering the property.
4. Report of Field Investigation. Upon completion of the field investigation, employee/officials shall enter the information onto or attach to the Code Enforcement Complaint Form. The information shall include:
 - a. Name of the investigator;
 - b. Date, time and place of field visit;
 - c. Violation(s) observed;
 - d. If no violation(s) are observed, an explanation of conditions observed;
 - e. Witnesses, if any interviewed;
 - f. Evidence obtained, if any (photographs, measurements, etc.);
 - g. Discussions, if any, with owners, occupants or other responsible persons;
 - h. Action necessary to correct violation(s);
 - i. Recommended enforcement action and timeline;
 - j. Referrals, if any, to other agencies such as social services, environmental health, construction codes, etc.

IX. Enforcement Levels

1. Obtaining voluntary compliance after initial contact.
2. Written Notice to Correct.
3. Second Written Notice to Correct.
4. Issue a Municipal Civil Infraction Citation
5. Township Board directs the Grand Traverse County Sheriff's Department to issue a ticket or to file action with the Circuit Court.

X. Enforcement Procedures

1. Initial Contact. When the employee/official determines that there are reasonable grounds to believe a violation did or does occur, based upon the information in the complaint and any field investigation, notice shall be given by the Township. The initial notice may be provided by means of personal contact with the violator, an informal "door hanger" or US mail.
2. Written Notice. If compliance is not met after the initial contact, a written notice shall be sent to the person who is or may be legally responsible for the alleged violation. Separate notice shall also be sent to the property owner(s). This notice shall be sent by certified mail to the best available address for the property owner(s) and other responsible person(s).
3. Follow up. The date in the notice for corrective action shall be entered in the enforcement records. After the deadline, if the employee/official determines that the required corrections have not been made, a second written notice shall be sent in the matter consistent with the written notice as stated above.
4. Voluntary Compliance Agreement. Under special circumstances, deadlines may be extended. The responsible party shall enter into a Voluntary Compliance Agreement that will be signed by both the responsible party and the Township. The extended deadline shall be determined on a case-by-case basis contingent upon the effort already made to correct the violation, severity and extent of the violation, whether the violation is a repeat offense, weather, etc.
5. Compliance. If the employee/official determines that required corrections have been made, the date and method of compliance shall be noted in the file and the case shall be closed.
6. Permit Requirements. In some cases, corrective action may consist of applying for and obtaining

necessary permits. Any violation not related to permitting shall be corrected prior to issuance of a permit.

7. If the employee/official determines voluntary compliance has not been achieved by the above efforts the Township may issue a Civil Infraction Citation.

XI. Resolution of Violations

It is the Township's policy to attempt to reach final, satisfactory resolutions of all violation complaints. However, the Township recognizes that not all complaints can be resolved successfully, due to factors outside the Township's control. These factors include the indigence of the violator, the lack of Township resources to assist the violators, and the number of complaints received. Where the Township determines that a violation may not be successfully resolved within the established reasonable timelines, the file will either be closed or alternative methods of enforcement pursued.

The Township Board shall review the list of unresolved violations and determine if the file(s) shall be turned over to the Grand Traverse County Sheriff's Department or legal counsel for further action through the Grand Traverse Circuit Court.



WHITEWATER TOWNSHIP COMMUNITY CENTER



CODE ENFORCEMENT COMPLAINT FORM

Complaints are usually handled in the order received. Health and safety issues take precedence over all other complaints and are usually investigated as soon as possible. Clearing up a violation may take 60 days or more depending on the level of voluntary action on the part of the violator. For more information regarding Whitewater Township's Code Enforcement Policy go to whitewatertownship.org

Date: _____

Complainant/Reporting Party:

Name: _____

Address: _____

Address of Violation: _____

Type of Complaint:

How long has the violation existed? _____

It is important that you supply as much detail as possible. If you have photos or other related information that can be used as evidence of this violation, please submit them with this form. The submitted documentation will not be returned and will become part of the complaint file. Attach a separate narrative if you need additional space.

NOTE: Anonymous complaints will be accepted, but may or may not be investigated at the discretion of the Code Enforcement Employees/Officials depending on the following factors:

- The reliability of the complaint;
- Whether the complaint alleges an imminent threat to public health and safety or the environment;
- The ease or difficulty with which the complaint can be verified.

For Official Use Only

Complaint # _____ Tax ID # _____ Zoning _____

Follow-Up: (Date/Action)

[illegible]

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC:
Date: 07-25-2023
Re: Proposed Code Enforcement Complaint Form – 8.2023

Board Members,

This business item is presented to review the current Code Enforcement Complaint Form referenced by the Code Enforcement Policy and Procedure Manual. According to the manual copies of this document are available both at the Township Hall and on the website. A fillable form based from the current form is presented here for Board Approval.

If the Board approves a fillable version, a word copy of the original form is needed to finish the process.

Motion: Motion to Adopt the Code Enforcement Complaint Form Fillable Version dated 6.26.2023

Respectfully,



Ron Popp
FOIA Coordinator
Supervisor, Whitewater Township



WHITEWATER TOWNSHIP COMMUNITY CENTER



CODE ENFORCEMENT COMPLAINT FORM

Complaints are usually handled in the order received. Health and safety issues take precedence over all other complaints and are usually investigated as soon as possible. Clearing up a violation may take 60 days or more depending on the level of voluntary action on the part of the violator. For more information regarding Whitewater Township's Code Enforcement Policy go to whitewatertownship.org

Date: _____

Complainant/Reporting Party:

Name: _____

Address: _____

Address of Violation: _____

Type of Complaint:

How long has the violation existed? _____

It is important that you supply as much detail as possible. If you have photos or other related information that can be used as evidence of this violation, please submit them with this form. The submitted documentation will not be returned and will become part of the complaint file. Attach a separate narrative if you need additional space.

NOTE: Anonymous complaints will be accepted, but may or may not be investigated at the discretion of the Code Enforcement Employees/Officials depending on the following factors:

- The reliability of the complaint;
- Whether the complaint alleges an imminent threat to public health and safety or the environment;
- The ease or difficulty with which the complaint can be verified.

Memo

To: Whitewater Township Board

From: Ron Popp, Supervisor

CC:

Date: 07-25-2022

Re: Proposed Ordinance Enforcement Officer Job Description – 8.2023

Board Members,

This business item is presented to foster additional discussion on board action of 4.11.2023 requesting legal provide a sample ordinance enforcement officer job description. Attorney Chad Kartsen provided the document for the Board's approval, modification, or rejection.

As part of this review, the Board may want to consider some flexibility in the document to allow for hiring a subcontractor to perform this work. This may provide opportunities to share costs with other smaller local units experiencing similar issues. Board consensus to make legal aware of this possibility should provide enough insight for any modifications.

As this post works its way to reality, a budget will need to be developed. The trend in ordinance enforcement is to hire retired law enforcement to carry out these tasks. Many times, these individuals will have health insurance as part of their retirement package thus saving the township from providing such benefits. For future budget discussion purposes, I recommend considering a \$40K to \$50K annual salary and an additional 12K for 80% of a health insurance policy. Recommendations as to when the Board would like to continue this portion of the discussion is appreciated.

Motion: Motion to adopt the Ordinance Enforcement Officer Job Description as amended 8.08.2023.

Respectfully,



Ron Popp
FOIA Coordinator
Supervisor, Whitewater Township

WHITEWATER TOWNSHIP JOB DESCRIPTION

ORDINANCE ENFORCEMENT OFFICER

Position Summary

The Ordinance Enforcement Officer administers, analyzes, and enforces the Township's police power and zoning ordinances. Investigates potential violations, follows established procedures for achieving abatement and compliance where warranted. Provides assistance to citizens, educates the public on zoning and code enforcement issues, and coordinates with other governments as needed.

Essential Job Functions

An individual in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the individual may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Inspects for compliance and enforces the Township's police power Ordinances, Zoning Ordinance, Civil Infractions Ordinance, Special Land Uses, and any other zoning-related ordinances.
2. Keeps updated paper and computer files and issues official correspondence as needed on zoning-related matters. Inspects site plan review decisions, monitors and seeks compliance with any conditions as determined by the Planning commission and Zoning Board of Appeals.
3. Inspects, monitors, and investigates uses of properties in the Township to ensure that all uses meet the requirements of the Zoning Ordinance.
4. Responds to inquiries, and provides guidance to residents, developers, builders, and Township Officials regarding zoning regulations.
5. Inspects, monitors, and investigates potential violations of the Township's police power ordinances.
6. Conducts enforcement activities in a fair and consistent manner. Interviews parties to a complaint or violation, and otherwise investigates complaints in a comprehensive and unbiased manner. Seeks voluntary compliance where possible.
7. Enters ordinance enforcement information, schedules inspections, and updates the database accordingly.
8. Works with other governmental agencies as needed.
9. Performs other duties as assigned.

Required Skills, Knowledge, and Abilities

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

- High School Diploma or its equivalent.

- Two or more years' experience in code enforcement, building trades, or law enforcement.
- Valid Michigan driver's license and access to a reliable vehicle to perform required duties.
- Working knowledge of the principles and practices of zoning, land use, and site inspection.
- Ability to communicate effectively and present ideas orally and in writing and make presentations in public forums.
- Ability to establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with developers, residents, elected officials, employees, other governmental and regulatory agencies, and professional contacts.
- Ability to critically assess situations and solve problems, and work effectively under stress, within deadlines, and changes in work priorities.
- Ability to work efficiently and effectively with limited supervision.

Physical Demands and Work Environment

The physical demands and work environment characteristics described here are representative of those an individual encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

An individual in this position spends time working in the field at various sites. This may include sites with treacherous terrain requiring the individual to traverse uneven ground, climb up or crawl down to access the site, and may involve fumes, dust, chemicals, or other hazardous materials, loud machinery and equipment and other dangers. Periodic bending, stooping, and kneeling to move items weighing up to 60 pounds from the floor/ground to overhead to obtain stored records, books, files, move objects in the field and to operate various field equipment (soil auger, shovel, tape measure, etc.). The individual may also work in an office setting to complete administrative duties.

An individual in this position must have the strength, stamina, and physical coordination needed to gain access to the sites described above.

Adopted by the Township Board on _____.

Blank Page

Memo

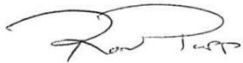
To: Whitewater Township Board
From: Ron Popp, Supervisor
CC:
Date: 07-25-2023
Re: Subcommittee Wages – 8.2023

Board Members,

This business item is a rerun from 7.11.2023. My notes indicate the Board wanted/needed some additional information on the topic. Possible issue with some subcommittee members not wanting to be paid. Side discussion about expansion of board consensus items like this one, paying all subcommittee members who participate, moving to policy.

No motion is made at this time pending further discussion.

Respectfully,



Ron Popp
FOIA Coordinator
Supervisor, Whitewater Township

To: Whitewater Township Board

From: Rachel Steelman, PC Chairperson

Date: 06/26/2023

The Planning Commission (PC) requests the Township Board (TB) take action on the following at the July 11th, 2023 TB Regular Meeting:

1. Special PC Subcommittee Meetings were held on 04/13/2023 and 04/27/2023. At the 04/27/2023 meeting Keith DeYoung and Al Keaton made a motion to be paid for their attendance.
 - a. Excerpt from the Minutes found here:
https://www.whitewatertownship.org/uploads/2/1/9/6/21966412/wt_pc_spec_subcom_mins_042723_approved.pdf

Committee discussion: Productive meeting. Can see the value in continuing this subcommittee. Motion for pay for the subcommittee: MOTION by DeYoung, second by Keaton for request for payment for Keaton and DeYoung; Rebant is not seeking payment. Roll call: Rebant-yes; DeYoung-yes; Keaton-yes. Motion carried.

An appropriate motion would be: Motion to approve payment to Keith DeYoung and Al Keaton for their participation in the 04/13/2023 and 04/27/2023 Special Subcommittee meetings.



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

MEMO

To: Whitewater Township Board

From: Fire Chief Flynn

Date: July 19, 2023

Subject: Purchase of new fire helmets

The Whitewater Township Fire Department was awarded a 2% grant in the amount of \$5,670.00 to purchase 14 new structural firefighting helmets with front shields.

Per NFPA 1851, structural firefighting ensembles must be retired from service no more than 10 years from the date of manufacturer. Most of our fire helmets expire this year with a few others that are 6 & 7 years old. The \$5,670.00 grant will cover approximately 90% of the cost for these replacement helmets with the fire department covering the remaining amount for the entire project including freight charges.

Two quotations were obtained for 14 Cairns 1044 NFPA compliant structural firefighting helmets. MacQueen Fire Equipment (Apollo) price is \$5,446.00 not including shipping and The Fire Store's (Witmer) quote came in at \$5,313.80 including shipping. Also included in the grant award are the replacement helmet shields, which are sold separately. 14 new helmet shields will cost \$577.86 plus shipping per a verbal quote.

Chief Flynn is requesting approval to spend up to \$6,300.00 to purchase 14 new fire helmets and shields using 2% grant funds.

Motion:

Motion to permit Chief Flynn to purchase 14 new fire helmets from The Fire Store and 14 new helmet shields from Golfire, Inc. not to exceed \$6,300.00 which includes \$5,670.00 2% grant funds.



Committed to proudly serving the community with professionalism and integrity.

Quote#	QUO109524
Date	07/13/2023
Exp. Date	08/12/2023

Bill To:

Whitewater Township
PO Box 159
Williamsburg, MI 49690-0159
United States

Ship To:

WhiteWater Township Fire Dept
8380 Old M 72
Williamsburg, MI 49690-9701
United States

CAIRNS 1044 HELMETS

ID	Name	Terms	Sales Rep	Shipping Method
9181	Whitewater Township	Net 30	Mae-Lene Thomas	FedEx Smart Post

#	Item Name	Description	Quantity	Unit Price	Amount
1	1044NBSW	Cairns 1044 w/ NFPA Bourkes, Standard, White	2	371.08	742.16
2	1044NBSR	Cairns 1044 w/ NFPA Bourkes, Standard, Red	2	371.08	742.16
3	1044NBSB	Cairns 1044 w/ NFPA Bourkes, Standard, Black	10	371.08	3,710.80

ACCEPTANCE OF QUOTATION

The above prices, specifications, and conditions are satisfactory and are hereby accepted.
Freight charges are estimated at the time of quote. Applicable freight costs will apply at time of shipment.

Quotation is valid until Aug 12, 2023

Signature: _____ Date: _____

Subtotal: 5,195.12

Discount: 0.00

Tax Total: 0.00

Freight: 118.68

Total: **5,313.80**



QUOTE

Apollo Fire Equipment Company
Apollo Fire Apparatus Repair, Inc.
12584 Lakeshore Drive, Romeo, MI 48065
Phone: (800) 626-7783 Fax: (586) 752-6907

DATE:	4-24-23
TERMS:	
F.O.B:	
VALID FOR:	
LEAD TIME:	

QUOTE

BILL TO:	Whitewater Twp. Fire Department
ADDRESS:	8380 Old M-72, Williamsburg, Mi. 49690
ATTN:	Chief

SHIP TO:	Same
ADDRESS:	
ATTN:	

PHONE:	231-267-2718	FAX:		E-MAIL:	firechief@whitewatertownship.org
--------	--------------	------	--	---------	--

QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL
14	1044	Cairns 1044 traditional helmet with NFPA approved Bourkes	\$389.00	\$5,446.00
		Structure Helmet		
		10-Black 2-Red 2-White		
		***Plus Shipping		
		THANKS		
		FRED READER		
		231-887-1020		
			SUBTOTAL	\$5,446.00
			SHIPPING	plus
			TAX	none
			OTHER	
			TOTAL	

Fred Reader, Sales Representative
Cell: (231) 887-1020
freader@apollofire.com

Blank Page

To: Whitewater Township Board
From: Rachel Steelman, PC Chairperson
Date: 07/25/2023



The Planning Commission (PC), requests the Township Board (TB) act on the following agenda items at the August 8th, 2023, TB Regular Meeting:

1. During the Special TB Meeting dated 07/18/2023 it was indicated the TB's "practice" has been the TB approves all "Contracts" and "Agreements" regardless of cost. It was also stated, a "Purchase Order" can be approved with two signatures (Clerk and Supervisor) up to \$5,000. The PC requests written clarification distinguishing a "Purchase Order", "Agreement", and "Contract". Likewise, can a "Service" be approved via a "purchase order"? If so, under what circumstances? Please discuss and provide written clarification to the PC Chairperson no later than 08/22/2023.
2. At the Special TB Meeting dated 07/18/2023 it was requested the PC provide an estimate or forecasted cost for the Master Plan project. At this time, we can offer the following: To date, approximately 1/3 (or more) of the Master Plan project has been completed and approximately \$12,000 has been spent (part of this was out of last FY's budget). The next steps are to engage the public through workshop/s which should be considered the most important piece of the project. We are in the planning stages of our first workshop and cannot predict where this will lead. While we could throw figures out, it would not be prudent or wise to do so until we have a better understanding of our community's involvement, topics of interest, and needs. Thus, we respectfully ask to give you a more accurate forecasted cost necessary for completion of the Master Plan project at your October Regular TB meeting. Please provide the PC Chairperson written confirmation of this no later than 08/22/2023.
3. The attached RFP was originally sent to 5 Vendors and subsequently forwarded to more. Several of the Vendors were unable to provide a proposal due to not having the bandwidth to take on additional work at this time. Two proposals were returned and have been included in this packet for informational purposes as of today, 07/25/2023. The PC will review these proposals at our 08/02 meeting and inform you in writing of our recommendation.
4. The PC Respectfully asks an appointment for Rod Rebant's vacated seat be filled as expeditiously as possible. It is imperative the PC operate at full capacity to complete the tasks before us successfully and dutifully.
5. The PC Bylaws have been updated and are attached for informational purposes.

Request For Proposals Community Engagement Partner

Whitewater Township has begun updating its Master Plan. It has produced a draft of the first four chapters of the Master Plan, which largely describes current conditions, and it has completed a survey of residents providing about 600 responses (data from this survey will be generated soon). The next steps include community planning workshops, and Whitewater Township requires outside assistance from a partner to ensure these events are well organized, effective, and productive. The general desired approach to these workshops is as follows:

1. Conduct one general **visioning** workshop focusing on “big picture” topics such as general development preferences and desired community goals. This likely occurs in mid to late September 2023.
2. Conduct at least one **planning workshop** focusing on more specific planning topics. The list of topics will be determined based on survey data and prior workshop results. This likely occurs in early to mid-October 2023.

Whitewater Township will accept proposals from interested organizations to assist with the following tasks.

1. **Work with the Whitewater Township Resident Outreach Subcommittee (ROS) and the full Planning Commission to plan for event #1.** Local representatives will be responsible for the logistical aspects of the event (venue selection, equipment, refreshments, advertisement, etc.). The partner will assist with providing meeting materials, graphics, and supplies necessary to allow participants to consider and respond to questions and issues. The partner will also provide several staff members to help coordinate the event with ROS members, PC members, and the Township Planner. At least one in-person local planning meeting will clarify the workshop format and organizational issues. The Township Planner will also support this effort with workshop materials and experience with similar events.
2. **Work with the Whitewater Township Resident Outreach Subcommittee (ROS) and the full Planning Commission to plan for event #2.** Local representatives will be responsible for the logistical aspects of the event (venue selection, equipment, refreshments, advertisement, etc.). The partner will assist with providing meeting materials, graphics, and supplies necessary to allow participants to consider and respond to questions and topics. The partner will also provide several staff members to help coordinate the event with ROS members, PC members, and the Township Planner. At least one in-person local planning meeting will clarify the workshop format and organizational issues. The Township Planner will also support this effort with workshop materials and experience with similar events.

To respond to the request, please provide the following information.

- A. Brief description of experience with similar community engagement efforts that support updating a Master Plan. References are also desired.
- B. Brief description of available resources and materials to support planned events.
- C. Commitment to provide a specific number of staff members available to assist at events.
- D. Identification of project manager/key point of contact.
- E. Costs for assistance with events 1 and 2 above and optional costs if more events are desired.
- F. Expected final deliverables include reports describing workshop outcomes and results. Transparency and inclusion of all public comments and results are expected.
- G. Written proposal is due on or before 4 PM on July 25, 2023, and must be valid for no less than 90 days.

Proposals may be emailed to Rachel Steelman, Chairperson, at rsteelmanpc@yahoo.com. Any questions may be directed to Randy Mielnik at 734-770-2698 or randy@northplaceplanning.com, or Hedi Vollmuth at 231-633-9468, or heidivourtrustee@gmail.com.

From: Zach Vega <zach.vega@networksnorthwest.org>

Sent: Wednesday, June 28, 2023 4:12 AM

To: Randy Mielnik <randy@northplaceplanning.com>; Rebant Rod <rrrebant@gmail.com>

Subject: Facilitation Contract

Hi Rod and Randy,

First, can you remind me how many total paper surveys were collected? I'll get that draft contract prepared as soon as you let me know.

I've attached a copy of the draft contract for facilitation services. Please look it over and let me know if you have any questions or suggested edits. If all looks good, I'll get both of these contracts to our CEO for signature before sending them over to you for the same.

As a reminder, I'm out of the country so my response times may not be quick. Thanks for your patience.

Zach

--

Zach Vega, AICP

Community Planner

Networks Northwest

zach.vega@networksnorthwest.org

PH: 231-929-5048

Cell: 231-342-0903



600 E. Front St., Suite 104

Traverse City, MI 49686

Contract Number:

Contractual Agreement
Between

Whitewater Township
5777 Vinton Road
P.O. Box 159
Williamsburg, MI 49690

And

Networks Northwest
P.O. Box 506
Traverse City, MI 49685-0506

This Contract, designated Number ____ is made and entered into by and between Whitewater Township, 5777 Vinton Road, P.O. Box 159, Williamsburg, MI 49690, and Networks Northwest, P.O. Box 506, Traverse City, MI 49685-0506, hereinafter referred to as NN. Whitewater Township is hereinafter referred to as THE TOWNSHIP.

In consideration of the mutual promises, covenants, and representations herein contained, the parties hereto agree as follows:

I. STATEMENT OF PURPOSE

The purpose of this agreement is to develop terms and conditions to support the arrangement for NN to provide two facilitated community meetings for THE TOWNSHIP.

II. SCOPE OF WORK

NN agrees to perform the functions set forth in this contract (pages 1-3) and in Attachment A (page 4) and comply fully with mutually agreed upon subsequent revisions and/or modifications.

II. PERIOD OF PERFORMANCE

NN shall commence performance of this Contract on September 1, 2023, and shall complete said performance on November 15, 2023.

III. STIPULATIONS

1. All powers not explicitly vested in THE TOWNSHIP shall remain with NN.
2. A request for Contract modification can be made by either party and will be subject to negotiation and mutual consensus.

IV. COMPENSATION

1. THE TOWNSHIP agrees to pay NN as compensation for all work performed and

services provided under this Agreement as outlined in Attachment A. Payment shall be due upon receipt of invoice from NN. Compensation for the services outlined in Attachment A of this contract is set at three thousand seven hundred dollars (\$3,700). Payment shall occur in two installments, with one-half or one thousand eight hundred fifty dollars (\$1,850) of the payment due upon execution of the contract and one-half or one thousand eight hundred fifty dollars (\$1,850) of the payment due upon the final date of the period of performance.

V. TERMINATION

1. Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least 30 days before the effective date of such termination.
2. If either party terminates this Contract, NN will be reimbursed for all costs incurred up to receipt date of said effective termination date. NN will be reimbursed a proportionate share of the fixed fee based on the portion of the project that is complete as determined by THE TOWNSHIP; and THE TOWNSHIP will receive the work product produced by NN under this Contract up to the effective date of termination, prior to NN being reimbursed. In no case will the compensation paid to NN for partial completion of services exceed the amount NN would have received had the services been completed in full.

VI. INDEMNIFICATION

To the fullest extent permitted by law, THE TOWNSHIP shall indemnify, defend (at THE TOWNSHIP's sole expense) and hold harmless NN (including its officers, employees and agents) from and against any and all claims for bodily injury, death or damage to property, demands, damages, actions, causes of action, suits, losses, judgments, obligations and any liabilities, costs and expenses (including but not limited to investigative and repair costs, attorneys' fees and costs, and consultants' fees and costs) which arise or are in any way connected with the work performed, materials furnished, or services provided under this Agreement by NN or its agents. These indemnity and defense obligations shall apply to any acts or omissions, negligent or willful misconduct of NN, its employees or agents, whether active or passive.

THE TOWNSHIP's indemnification and defense obligations hereunder shall extend to claims occurring after this agreement is terminated as well as while it is in force, and shall continue until it is finally adjudicated that any and all actions against NN (including its officers, employees and agents) for such matters which are indemnified hereunder are fully and finally barred by applicable laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

ACKNOWLEDGEMENT OF AGREEMENT

FOR WHITEWATER TOWNSHIP

Ron Popp
Township Supervisor

Date

NETWORKS NORTHWEST

Terry Vandercook
Chief Executive Officer

Date

Attachment A
Project Deliverables

1. NN will facilitate two (2) public meetings in THE TOWNSHIP to collect information relevant to master plan development.
2. NN will have four (4) staff members at each meeting to act as meeting facilitators.
3. The first public meeting will focus on general community perceptions around 1) population and demographic shifts in THE TOWNSHIP; 2) preferred development patterns, and 3) identifying areas for redevelopment. The results of THE TOWNSHIP's recent master plan survey will be disseminated and will help guide the facilitation.
4. The second public meeting will seek input on more specific planning topics including but not limited to: redevelopment, agricultural preservation, transportation and housing.
5. Each of the two (2) meetings will be 3 hours in length and will feature a variety of facilitated activities.
6. NN will provide food and light beverages for each public meeting.
7. NN will provide a summary of the raw data received as a result of the public meetings in a Microsoft Word document.

Blank Page

Matthew Cowall <mcowall@liaa.org>

To:rsteelmanpc@yahoo.com

Cc:randy@northplaceplanning.com,heidivyourtrustee@gmail.com,Barry Hicks

Tue, Jul 25 at 3:13 PM

Dear Chair Steelman,

On behalf of the Land Information Access Association (LIAA), please accept the attached proposal in response to the township's request for community engagement services. A master planning process is an exciting time for a community, and we would be honored to partner with the township to help capture the voices and aspirations of your constituents. Please let us know if you have any questions or needs, and best wishes on your selection process.

Thanks,

Matt

Matt Cowall

Executive Director

LIAA - Innovative Ideas for Sustainable Communities Since 1993

324 Munson Avenue

Traverse City, MI 49686

231-929-3696

www.liaa.org

www.tacm.tv

WHITEWATER TOWNSHIP COMMUNITY ENGAGEMENT *PROJECT PROPOSAL*

Whitewater Township

Rachel Steelman, Chairperson, Planning Commission

5777 Vinton Rd

Williamsburg, MI 49690

rsteelmannpc@yahoo.com

July 25, 2023

Submitted by



324 Munson Ave
Traverse City, MI 49686

Matt Cowall, Executive Director
231-929-3696
mcowall@liaa.org
LIAA.org

Proposal

Whitewater Township Community Engagement Services

The Land Information Access Association (LIAA) is pleased to provide a proposal for services related to the update of the Master Plan for Whitewater Township. Thank you for the invitation to provide this proposal. As detailed in this document, we offer our enthusiasm and complete commitment to assist the Township with community engagement to inform the new master plan.

ABOUT LIAA

Founded in 1993, the Land Information Access Association (LIAA) is a federally approved, Section 501(c)(3) nonprofit corporation that works to make Michigan communities even better places to live, work and play. From its headquarters in Traverse City, LIAA serves communities throughout the state with a staff of eight professionals. LIAA provides innovative community-building and support services for governments, organizations and individual citizens, including: community planning and development; geographic information systems (GIS) and cartography; asset inventories and asset mapping; website development, software and database development, and IT support; graphic design; community media and video production; public resource management; and related facilitation, training and education. A six-member volunteer Board of Directors oversees all of LIAA's operations, finances and programs. LIAA staff are all based in Traverse City.

Over its 30 years of service, LIAA has worked with literally hundreds of local governments across Michigan on projects like this one proposed by Whitewater Township. A current community engagement project is focused on the 10 jurisdictions surrounding Lake Charlevoix; references for that work can be had from the Lake Charlevoix Association (Tom Darnton, President, tdarnton@me.com, 231-675-9787) and Tip of the Mitt Watershed Council (Jennifer McKay, Policy Director, jenniferm@watershedcouncil.org, 231-347-1181). Additional references are available upon request.

PERSONNEL

Based on the needs described in the request for proposals, we expect at least three LIAA staff members to be most prominently engaged in the successful completion of the project. The following paragraphs provide brief descriptions of LIAA's professional staff assigned to support the project and perform various tasks.

Community Planner Barry Hicks, AICP, will provide municipal planning and facilitation expertise to the project and serve as project lead. Barry has a passion for local community development and has served throughout Michigan as a City Planner, DDA Director, and Economic Developer. He has a B.S. from Michigan State University and an M.S. from Eastern Michigan University, both degrees in Urban & Regional Planning. He is a member of the American Institute of Certified Planners (AICP) and joined LIAA in 2021 to help build sustainable and resilient communities.

Executive Director Matt Cowall will provide project support. Matt is responsible for setting the strategic direction and policies for LIAA and leads the organization in business planning, project management, program design and development, and day-to-day operations. In addition, he has served as the

Executive Director for The City of Traverse City and Charter Township of Garfield Recreational Authority since 2011. Matt holds a dual B.S. in Natural Resource Policy and Communications from Michigan State University and is a returned Peace Corps volunteer.

GIS Specialist Paul Riess, GISP, will provide geographic information system (GIS) expertise throughout the project. A geographer and cartographer, Paul has more than 25 years of experience in developing and managing spatial databases, designing GIS systems, and teaching GIS operations. He has extensive experience in the development of geographic data and mapping for city, township and county master plans, recreation plans, trail plans, corridor plans and natural resource management plans. A bio-geographer, he holds a B.S. in Biology and Geography and an M.S. in Biology from Andrews University as well as an M.A. in Geography from Western Michigan University.

WORK PLAN, TIMELINE AND COST ESTIMATES

We propose to complete the community engagement process in a series of three main tasks as follows.

Task #1 – Work with the Whitewater Township Resident Outreach Subcommittee (ROS) and the full Planning Commission to plan for and execute event #1

- *Delivered: Mid to late September 2023*
- *LIAA Allocations: 113 total staff hours, \$7,950*

As described in the RFP, LIAA will work with the Township to conduct a general visioning workshop with the community to support further development of the master plan. LIAA's resource allocations for this task include:

- Community backgrounding, research, and data analysis (review of relevant plans and survey results).
- One phone or video conference with Township representatives to discuss Township goals and objectives, desired project outcomes and expectations.
- The development of public input exercises and draft concepts or questions to review with township officials and staff.
- One In-Person meeting with Township officials to review public input session concepts/format and finalize approach.
- Event preparation, including meeting materials (maps, informational printouts and instructions, writing utensils, etc.).
- In-person event participation with two LIAA staff persons on the day of the event.

Task #2 – Work with the Whitewater Township Resident Outreach Subcommittee (ROS) and the full Planning Commission to plan for and execute event #2

- *Delivered: Early to mid October 2023*
- *LIAA Allocations: 85 total staff hours, \$5,990*

LIAA will compile feedback from the first event and then work with Township officials to plan and conduct a second community engagement event focused on more specific community planning topics.

The list of topics will be determined based on the Township’s survey data and the results of the first workshop. LIAA’s resource allocations for this task include:

- Analysis of input received during Event #1.
- One phone or video conference with Township officials to discuss the results of Event #1 and develop the objectives and format for Event #2.
- One in-person meeting with Township officials to review public input session concepts/format and finalize approach.
- Event preparation, including meeting materials (maps, informational printouts and instructions, writing utensils, etc.).
- In-person event participation with two LIAA staff persons on the day of the event.

Task #3 – Compile final summary report

- *Delivered: November-December 2023*
- *LIAA Allocations: 49 total staff hours, \$3,490*

LIAA will compile all community input and describe workshop outcomes and results in a narrative report delivered in electronic (PDF) format along with the source files. Township officials will have their own opportunity to provide input on a draft of the report before it is finalized.

Project Logistics

- *Printing, meeting supplies, mileage: \$800*

TOTAL PROJECT COSTS – \$18,230

The total value of services provided under this proposal is \$18,230, inclusive of \$17,430 budgeted for staff time and \$800 budgeted for meeting supplies, printing and mileage.

PROJECT ACCEPTANCE

We believe this estimate is reasonable and correct. LIAA will not exceed the costs projected without seeking and receiving prior approval. If we can complete these tasks in less time, the costs will be less. We will invoice Whitewater Township on a monthly basis for only those hours worked and costs incurred, and expect payment within 30 days of receipt of the invoice. An authorized signature will commit Whitewater Township to working with LIAA and paying for properly invoiced work as described in this document.

 For Whitewater Township

 Date

 Print Name

 Title

Whitewater Township Planning Commission Bylaws

Adoption Date: July 12, 2023

The following rules of procedure are hereby adopted by the Whitewater Township Planning Commission to facilitate the performance of its duties as outlined in the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3801, *et seq.*, and the Michigan Zoning Enabling Act, Public Act 110 of 2006, MCL 125.3101, *et seq.*

SECTION 1: MEMBERSHIP

- A. **Membership Size** - The Planning Commission (PC) shall consist of seven (7) members.
- B. **Membership Terms of Office** – Members are appointed by the Township Supervisor for staggered three-year terms with the approval of the Township Board and expire December 31. Members are expected to take the Oath of Office and serve until their term expires and a successor has been appointed as provided above.
- C. **Membership Departure** - Members who are unable or unwilling to serve the entire terms for which they were appointed or who do not wish to be considered for reappointment shall provide sixty (60) days advance written notice of that fact to the Township Supervisor so that a successor may be appointed and approved in a timely manner that does not require the PC to function with less than the seven (7) members provided.
- D. **Membership Qualification** - All members shall be qualified electors of the Township of Whitewater, except that one member may be a non-qualified elector.
- E. **Membership Representation** - Membership shall be representative of the important segments of the community including:
 - 1. Agriculture
 - 2. Natural Resources/Environmental
 - 3. Recreation
 - 4. Education
 - 5. Public Health/Safety
 - 6. Government
 - 7. Transportation
 - 8. Industry
 - 9. Commerce
 - 10. Waterfront Owner
 - 11. Building Trades
 - 12. Resident at Large

- F. Township Board Representation** – One member of the Township Board shall serve as a member of the PC. His/her term shall coincide with their term of office on the Whitewater Township Board of Trustees. The Township Supervisor is ineligible to serve in this capacity. As a Township Board representative, he or she shall prepare and share a report on PC activities at Board meetings, and shall act as a primary liaison between the PC and the Board. The Township Board representative shall also present proposed PC action items at Township Board meetings for consideration. The Township Board representative may not serve as an officer of the PC. The Township Board representative shall also inform the PC of Township Board activities, actions, and goals.
- G. Zoning Board of Appeals Representation** – The Michigan Zoning Enabling Act requires Townships that enact a zoning ordinance to have a Zoning Board of Appeals (ZBA). The ZBA is responsible for ruling on appeals of administrative decisions and zoning ordinance requirements. The processes are explained in the ZBA handbook published by the Michigan Municipal League, and in the Whitewater Township Zoning Ordinance itself. One member of the PC shall be appointed by the supervisor to serve as a member of the (ZBA). His/her term shall coincide with their appointment to the PC. The PC chair shall provide the supervisor with a recommendation for appointment following consultation with the PC membership. The PC member reports to the ZBA on relevant PC actions, proposed ordinances and, developments etc..., and responds to questions regarding the spirit and intent of ordinances. The PC member reports back to the PC on ZBA decisions and any issues the ZBA would like assistance on.
- H. Meeting Participation** - The Township Attorney, Planner, Zoning Administrator and any township planning staff shall have the ability to participate in discussions of the PC as they deliberate on agenda items during meetings.
- I. Zoning Administrator** - The Zoning Administrator shall carry out all responsibilities associated with an employment contract, or job description (if an employee). Such responsibilities should include assisting with the development of the PC annual report, preparation of required legal notices and preparation of materials needed to support development-related PC action items.
- J. Planner** - Subject to applicable contractual terms, the Planner may assist with updates to the Master Plan and zoning ordinance amendments. The Planner may also assist with independent reviews of development-related PC action items (special use approvals, site plans, etc...).

SECTION 2: OFFICERS

- A. Selection and Tenure** - At the first regular meeting each January, the PC shall select a Chairperson, Vice Chairperson and Secretary. All officers shall serve a term of one year and shall be eligible for re-election for consecutive terms for the same office. The newly elected officers shall assume their responsibilities at the next regular meeting. If due to unforeseen circumstances, the PC is unable to elect officers at the January meeting, those officers whose terms as officers have expired and who remain as active members of the PC shall continue their services as officers until elections are held.

- B. Chairperson** - The Chairperson shall preside at all meetings, appoint committees and perform such other duties as may be ordered by the PC, including recommending the ZBA Representative to the Township Board when a vacancy occurs. Other roles and responsibilities include:
1. Preside at all meetings
 2. Appoint committees
 3. Agenda creation and submission
 4. Inform Clerk of any necessary meeting date and/or time changes within 48 hours of known change
 5. Create Action Item list and distribute within 72 business hours of meeting to PC members
- C. Vice Chairperson** - The Vice Chairperson shall act in the capacity of the chairperson in his/her absence. In the event the office of Chairperson becomes vacant, the Vice Chairperson shall succeed to this office for the unexpired term, and the PC shall select a successor to the office of Vice Chairperson for the unexpired term.
- D. Secretary** - The Secretary shall execute documents in the name of the PC and shall perform such other duties as the PC may determine. The Secretary may be assisted by a Recording Secretary and/or the Zoning Administrator in the performance of his/her duties. Other roles and responsibilities include:
1. Ensure hall setup is complete 5 minutes prior to meeting start time (mics checked, name tags, recording equipment, Zoom, chairs, tables, etc.)
 2. Conduct Roll Calls
 3. Monitor zoom & equipment
 4. Take notes
 5. Assist with meeting packet organization and posting in a timely manner.

SECTION 3: MEETINGS

The business the PC may perform shall be conducted at a public meeting held in compliance with the Open Meetings Act. The PC may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.

- A. Regular Meetings** – Meetings of the PC shall be held on the First Wednesday of each month. All meetings shall take place at Whitewater Township Hall, 5777 Vinton Road, Williamsburg, MI 49690 at 7:00 P.M. When a regular meeting falls on a legal holiday or upon a day resulting in a conflict, the PC shall, if possible, select a suitable alternate meeting date in the same month as the originally scheduled meeting.

Notice of regular PC meetings shall be posted at Township Hall each year in accordance with the Open Meetings Act and on the township website.

- B. Special Meetings** - Special meetings may be called by the Chairperson or upon written request to the secretary by at least two members of the PC. Notice of special meetings shall be given to the members of the PC at least 48 hours prior to the meeting. Such notice shall state the purpose, time and location of the special meeting and shall be posted in accordance with the Open Meetings Act.
- C. Notice** - Notice required for specific planning, zoning or other land use actions will be given in accordance with the Michigan Planning Enabling Act, the Michigan Zoning Enabling Act, Land Division Act, or other applicable statute. All PC agendas and notices will be posted on the Township website, whitewatertownship.org. and in all other Township designated locations.
- D. Public Hearings** - All public hearings held by the PC must be held as part of a regular or special meeting of the PC.
1. Public Hearings that will result in the consideration of amending the Zoning Ordinance text or map shall be set by motion of the PC.
 2. Public Hearings that are required for site plan and/or special use consideration may be set in accordance with the PC regular schedule by the Zoning Administrator.
- E. Agenda** – Per, Section 2B above, the chairperson is responsible for preparing a tentative agenda, with assistance from the Zoning Administrator and/or Recording Secretary, if requested. The agenda may be modified by quorum of the PC. The PC may only take action on items that appear on the agenda.
- F. Quorum** - Four (4) members of the PC shall constitute a quorum for transacting business and taking official action for all matters with the exception of Master Plan adoption or amendments (see G below).
- G. Voting** - An affirmative vote of 2/3 of the members of the PC is required to recommend approval of the master plan or amendments to the plan or to amend these bylaws. Unless otherwise required by statute, other actions or motions placed before the PC may be adopted by a majority vote of the members present and voting, as long as a quorum is present. Voting shall be by voice vote; a roll call vote shall be required if requested by any PC member or directed by the chairperson. Except in the case of conflict of interest, all PC members, including the Chairperson and ex officio member, shall vote on all matters.
- H. Public Records** - All meetings, minutes, records, documents, correspondence and other materials of the PC shall be open to public inspection in accordance with the Freedom of Information Act, except as may otherwise be provided by law.
- I. Parliamentary Procedure** – Parliamentary procedure in PC meetings shall be governed by Roberts Rules of Order.
- J. Subcommittees** - The PC may establish subcommittees to aid in conducting business as described below. All subcommittees are advisory in nature and only capable of making recommendations to the full PC.
1. **Executive Subcommittee:** An Executive Committee consisting of the Chair, Vice-Chair, and Secretary of the PC may consider matters related to budgets, contracts, and similar administrative items and draft a report containing

recommendations as to those items. The report shall be presented to the entire PC, who may amend, adopt, or veto the recommendation contained therein.

2. **Ad Hoc Subcommittees:** The PC may establish and appoint members and other individuals to ad hoc subcommittees for purposes related to the duties of the PC. A new subcommittee may be formed when the PC identifies an issue that needs attention, substantial discussion, or investigation. Each subcommittee shall be titled to ensure notices, agendas, packets, payments, and documentation can be easily identified. This will also help delineate if the subcommittee is advisory and only capable of making recommendations concerning a particular subject matter.
 - a. **Chair and Report:** Each subcommittee shall appoint a chair, who shall be responsible for drafting and submitting a report to the PC included in the PC Regular Meeting packet, summarizing the subcommittee's findings and recommendations. The subcommittee chair must be a member of the PC. All subcommittees serve the entire PC, and the recommendations offered to the PC are subject to review, amendment, or veto.
 - b. **Ad Hoc Membership:** The size of a subcommittee can vary as the PC deems fit. Subcommittees can be made up of both PC members and individuals who are not PC members. However, at no time shall a quorum of PC members serve on an ad hoc subcommittee.
3. **Subcommittee Operation:**
 - a. The subcommittee chairperson shall conduct the meeting, and a quorum shall consist of at least half of the total membership of the subcommittee.
 - b. Subcommittee meetings are not "meetings" under the Michigan Open Meetings Act, MCL 15.261 et seq.
 - c. Motions are adopted by a majority vote of the members present and voting with a quorum present. Only subcommittee members physically present at a meeting are eligible to cast a vote.
 - d. If any subcommittee member is absent for three consecutively scheduled meetings, the PC may remove such member from the subcommittee.
 - e. Minutes of meetings shall be prepared in the same format used by the PC and filed in the same manner as PC minutes.
 - f. Subcommittee meetings are open meetings for public attendance and participation, and minutes of the meetings are to be available for public inspection. Subcommittee meetings may be open for public attendance and participation via videoconference software, such as Zoom.
 - g. Subcommittee members, including residents, may be paid according to the salary and wage schedule adopted by the Township Board. Non-PC members on a subcommittee must complete payroll paperwork with the Clerk before payments are processed.

SECTION 4: DUTIES OF THE PC

The PC shall perform the following duties:

- A. Prepare, review, and update a master plan as a guide for development within the Township's planning jurisdiction.
- B. Take such action on petitions, staff proposals and Township Board requests for amendments to the Zoning Ordinance as required.
- C. Take such action on petitions, staff proposals and Township Board requests for amendments to the Master Plan as required.
- D. At the beginning of each year the Chairperson shall appoint one member of the PC to prepare an annual written report of the PC's accomplishments, development and planning activities for the Township Board. As required by the Michigan Planning Enabling Act, this report will include the status of planning activities, including recommendations regarding actions by the Township Board. This report will be presented to the PC for approval before presentation to the Township Board.
- E. Take such actions as authorized or required by the Michigan Planning Enabling Act.
- F. Take such actions as authorized or required by the Michigan Zoning Enabling Act, and Whitewater Township Zoning Ordinance.
- G. Review, approve and submit an annual budget to the Supervisor, on or before the first Township Board meeting in January of each year.
- H. Perform other duties and responsibilities or respond as requested by any Township Board or Commission.

SECTION 5: ABSENCES AND REMOVALS

- A. To be excused, members of the PC shall notify the PC Chairperson, or Township Staff when they intend to be absent from a meeting. Failure to make this notification prior to the meeting shall result in an unexcused absence.
- B. Members may be removed by the Township Board for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing.
- C. Following three consecutive absences or six within any 12-month period, the PC Chairperson shall present to the Township Board a recommendation for dismissal or continued service of a member.

SECTION 6: CONFLICT OF INTEREST

During the Declaration of Conflict of Interest portion of the agenda, PC member(s) shall disclose the potential conflict of interest to the full PC membership. Failure of a member to disclose a potential conflict of interest as required by these bylaws constitutes malfeasance in office.

Conflict of interest is defined as, and a PC member shall declare a conflict of interest and abstain from participating in PC deliberations and voting on a request, when:

- A. An immediate family member is involved in any request for which the PC is asked to make a decision. "Immediate family member" is defined as a spouse, mother, father, sister, brother, son, or daughter, including an adopted child.
- B. The PC member has a business or financial interest in the property involved in the request or has a business or financial interest in the applicant's company, agency or association.
- C. The PC member owns, or has a financial interest in, property that is required to receive a notice of a public hearing as required by the Whitewater Township Zoning Ordinance on an application under consideration by the PC. A financial interest is herein defined as an ownership stake in an equity security or debt security issued by an entity, including the rights and obligations to acquire such an interest.
- D. These guidelines shall be superseded when the "rule of necessity" is invoked.

If there is a question whether a conflict of interest exists or not, the question shall be put before the PC. Whether a conflict of interest exists or not shall be determined by a majority vote of the remaining members of the PC.

In the event that a conflict is declared, the member shall remove themselves from the meeting table until the agenda item is concluded.

SECTION 7: COMPENSATION

PC members will receive compensation on a per meeting basis as determined by the Township of Whitewater Board of Trustees. PC members may receive reimbursement for travel and expenses with recommendation by the PC and approval by the Township Board.

SECTION 8: EDUCATION

Members shall complete one training/educational program each year. Training may be provided when available at regular meetings of the PC by other PC members, the Planner or Zoning Administrator and will qualify as acceptable training. Additional training from professional or educational organizations is also encouraged.

SECTION 9: ORDER OF BUSINESS

The order of business shall be as follows:

1. Mic Check, Call to Order/Pledge of Allegiance
2. Roll Call of PC Members
3. Set/Adjust Meeting Agenda
4. Declaration of Conflict of Interest pertinent to agenda items
5. Public Comment – Any person shall be permitted to address a meeting of the PC. Public comments shall be carried out in accordance with the following rules and procedures:
 - a. Comments shall be directed to the PC, with questions directed to the Chair.
 - b. Any person wishing to address the PC shall speak from the lectern (or use raise hand feature if Zoom is being utilized) and state his/her name and address.
 - c. Persons may address the PC on matters that are relevant to Township planning and zoning issues.
 - d. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer a PC members' questions.
 - e. Public comment shall be limited to 3 minutes per person.
6. Public Hearing
 - a. Open public hearing/ state time.
 - b. Request those attending sign attendance sheet.
 - c. State date of public hearing notice publication and newspaper published in.
 - d. State purpose of public hearing.
 - e. Brief Introductory Presentation (Zoning Admin. Planner, Applicant/Agent, etc.).
 - f. Read any written comments received.
 - g. Receive public comment.
 - h. Close public hearing/state time.

Questions shall be addressed through the Chair during the public hearing. PC discussion and action shall take place after the public hearing is closed. Action may also take place at a subsequent PC meeting.
7. Approval of Minutes of Previous Meeting(s)
8. Correspondence
9. Reports/Presentations/Announcements/Comments
 - a. Zoning Administrator
 - b. Chair
 - c. Township Board Representative
 - d. ZBA Representative
 - e. Committee Reports
 - f. Additional Items
10. Unfinished Business
11. New Business
12. Next Meeting Agenda (Review action items, due dates, meeting date/time)
13. Public Comment
14. PC Discussion/Comments
15. Continuing Education (5-15 minutes at each meeting)
16. Adjournment

SECTION 10: EX-PARTE COMMUNICATIONS

Pursuant to the Open Meetings Act, a “meeting” is any gathering of a quorum of members of a governmental body to discuss, or take action on, official business or policy. The term “meeting” also applies to information-gathering and fact-finding sessions at any location where a quorum of members is present and discussions include a public business item. All meetings must be properly noticed and advertised pursuant to the Open Meetings Act.

Members of the PC may not email, text or engage in other forms of electronic communication during, or outside of formal meetings for the purpose of sharing information or asking questions related to any action item. Additionally, it is the policy of the PC to not take part in meetings of three or more PC members at any location with an applicant to discuss a pending action item. Such communication may constitute deliberations toward decision-making or an actual decision.

SECTION 11: SUBMITTAL DEADLINES

To facilitate timely action on agenda items, it is the policy of the PC to require complete applications, applicable fees and related supporting material to be submitted to the Zoning Administrator no less than ten working days before a scheduled PC meeting. This provides time to review material, determine its completeness, place it on the meeting agenda and include all relevant materials in the meeting packet. If changes, updates, or additional information related to application for an action item is provided less than ten working days before a PC meeting, the PC reserves the right to defer consideration of such additional or updated material to a subsequent meeting.

SECTION 12: MEETING PACKETS

To ensure that PC members and the public have adequate time to review the agenda, and supporting materials for an upcoming meeting, the PC will aim toward making meeting packets available by the close of business on the day that is one week before the meeting. Pursuant to Section 3A above, the packet should be available by 5 PM on the prior Wednesday.

SECTION 13: AMENDMENTS

These bylaws may be amended at any time following a recommendation of the majority of the membership of the PC and subsequent notification to the Township Board. It is the policy of the PC to review these by-laws in January of each year and thereafter, make necessary changes to maintain a relevant and useful set of rules of conduct and practice.

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 7.24.2023
Re: Proposed Snow Removal Specifications


Board Members –

This business item is presented because the 3-year contract with 365 Outdoor ended in the spring of 2023. This is an opportunity to review the current snow removal specifications and to approve their publication in local newsprint for bidding purposes. Final contractor selection would appear on the October Agenda.

You will notice the attached specification/bid form is a fillable version. Attempting to make it easy for companies to submit responsive bids is the goal. For this reason, I ask the Board to accept (consensus) an image of signature or electronic signatures on this bid form.

Motion: Motion authorizing the clerk to publish the snow removal specifications, as amended, in the Traverse City Record Eagle and the Elk Rapids News for bidding purposes.

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690
(231) 267-5141 • FAX (231) 267-9020

Proposed Specifications for Snow Removal 2023

Whitewater Township is requesting a bid from your organization for snow removal using the following specifications:

PRIORITY 1- Emergency Services Building, 8380 Old M-72, Williamsburg

1. Areas to be plowed when 2-inch accumulation:
 - a. Entire parking lot on north side of building facing Old M-72. May include pushing snow across street to tennis court parking area. (No snow to be pushed onto cemetery property.)
 - b. Driveway on east side of building.
 - c. Rear parking lot

2. Areas to be shoveled at time of plowing:
 - a. Walkway which wraps around northwest corner of building to west entrance door, including steps.
 - b. Walkway at east entrance of building.
- c. Covered porch/steps at south entrance of building.

Price per plow/shoveling of above areas: Year 1 _____ Year 2 _____ Year 3 _____

3. Additional area to be plowed when requested
 - a. Sufficient area of tennis court parking area (across street) to allow ingress and egress of firefighting vehicles/trailers parked in that location.

Price per plow of additional area: Year 1 _____ Year 2 _____ Year3 _____

4. Sand or salt front and rear parking lot areas on request, price per 50-pound application:

Year 1 _____ Year2 _____ Year3 _____

Township Hall, 5777 Vinton Road, Williamsburg

1. Area to be plowed when 2-inch accumulation.
 - a. Entire parking lot and drive.
2. Areas to be shoveled:
 - a. Steps and sidewalk facing Vinton Road. (No truck plowing of this area.)
 - b. Concrete entrance ramp and landing on south side of building.

Price per plow/shoveling of above areas: Year 1_____Year 2_____Year 3_____

3. Sand or salt parking lot and drive, price per 50-pound application:

Year 1_____Year 2_____Year 3_____

Other Requirements:

1. Must provide proof of liability and workers' compensation insurances.
2. Must bid all areas, with separate quotes for each area.
3. It is the township's intent to award a 3-year contract beginning winter of 2023 and ending spring of 2026. Please submit bid prices for Year 1, Year 2, and Year 3. (If the price is the same for all 3 years, please so indicate.)

DEADLINE FOR BIDS IS SEPTEMBER 29, 2023, AT 12:00 P.M. RETURN BIDS VIA:

1. E-mail to supervisorwhitewater@gmail.com OR
2. Fax to 231-267-9020, Attention Supervisor OR
3. Drop off at the Township Hall, 5777 Vinton Road, Williamsburg. (Clerk's outside drop box at south entrance if building is not open)

For questions, please contact the Supervisor at 231-267-5141 Extension 23.

Bidder's Contact Information:

Company Name: _____

Company Address: _____

Individual's Name Bidding: _____ Title: _____

Signature By: _____ Title: _____ Date: _____

Email: _____ Phone: _____

Blank Page



Ron Popp <supervisorwhitewater@gmail.com>

Fwd: Working doc

1 message

Heidi Vollmuth <heidivyourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Tue, Jul 25, 2023 at 10:26 AM

On Tue, Jul 25, 2023 at 7:47 AM Heidi Vollmuth <heidivyourtrustee@gmail.com> wrote:
| Team,

After I requested that this team please read the first four chapters of the Master Plan, it was decided by a majority that I make it an agenda item. So without any more push back here is chapters 1 thru 4. PLease remember that this is a working document, you have been requested to give your opinion, thoughts, and concerns.

The Planning Commission PC along with North Place Planning has been working very hard on the Master Plan. The PC Requests that the township Board read and review and return written feedback to the PC on or before the Planning Commission's October meeting packet preparation deadline of 9/26/2023.

Please forward this to all residents as well. If we can get their feedback also at this time it helps to see where the ROS committee will need to lead the community in the next step of chapters. I know that the planner has met with several residents to gain more history and ideas. Why do we need the History in this Plan so much? Well look at the recent demographics from the Census and one will see how important the past is still to this small rural community of simple and humble status quo.

History preserves the cultural events of the past, how and why we are where and how we got here. The Master Plan offers a long term vision for the growth of the community. Besides contributions to the welfare and public safety of the people, it helps the community utilise land property within the townships regulations and the people's wants and needs, while the community grows and moves forward.

This is a process that needs and requires everyone in this township to come together as family and get along as one happy crowd. There is no room for anything else but fresh ideas and out of the box thinking.

This will be the fifth Master Plan project for me, I am excited to see how this one unfolds.

Keeping it positive as we focus to move forward and hit completion.

Heidi V your trustee
and PC liaison.

https://www.whitewatertownship.org/uploads/2/1/9/6/21966412/working_document_wwt_master_plan___chapters_1_4.pdf

 **working-document-wwt-master-plan---chapters-1-4.pdf**
4645K

The following document is a working draft of the first four chapters of the New Master Plan for Whitewater Township. This material was created to help understand our community's past and current conditions. It provides an overview of Whitewater Township and briefly describes the many special characteristics that make our community great.

Future chapters will be coming together later in 2023. These future chapters will address key planning issues facing Whitewater Township and define what residents hope Whitewater Township will be like in the future. These future chapters will be based on results from the public survey (planned for June) and insights gained during planned community planning workshops later in 2023.

Comments are welcome and encouraged on these first four chapters regarding missing content you think is important or any factual errors (a complete grammatical and spelling review will be done when the whole document is assembled). We hope you can provide additional information to more completely describe our community. Please send written comments to Rachel Steelman, Whitewater Township Planning Commission Chairperson, at RSteelmanPC@yahoo.com, or Randy Mielnik, Planner, at randy@northplaceplanning.com. Please also watch your mailbox for the Whitewater Township Community Survey and for opportunities to join your neighbors at planning workshops later this year.

Thank you.

Whitewater Township Master Plan

*WORKING DRAFT -
CHAPTERS 1-4 (APRIL, 2023)*

*This page is intentionally blank
(Back of Cover)*

Acknowledgement Page

Approval Dates / Adopting Resolution

This Master Plan is a forward-looking document that describes the desired direction for community development in Whitewater Township. It considers local history, current conditions, and trends, then looks forward, establishing a long-range vision for growth, redevelopment, and preservation. This vision is inspired by, and is the product of, substantial community engagement and public input.

With the long-range vision for community development, specific implementation steps are carefully developed. These steps include development policies, action initiatives, and zoning recommendations. When implemented, these steps will guide construction, redevelopment, and preservation efforts toward desired community goals.

This page is intentionally blank

TABLE OF CONTENTS

1. Introduction.....	10
Legal Context	10
Content.....	11
Related Local Planning	12
Relationship Between A Master Plan And The Zoning Ordinance	12
Planning Process	13
2. Historic Context	14
Native American History	14
Early European Settlers	14
Transportation History	20
3. Present Conditions of Whitewater Township.....	24
Regional Context	24
Organization and Geography	26
Demographics	27
Socioeconomic Characteristics	30
General Landscape and Watersheds	32
Five Regions	32
Floodplains	40
Transportation and mobility.....	42
Public Facilities	50
4. Important Trends	52
Trends	52
Aging Population	52
Remote Working	52
APA Trend Report For Planners	53

TABLE OF CONTENTS (Continued)

5. Community Engagement	??
6. Goals and Vision	??
7. Planning Strategies	??
Land Use	??
Transportation	??
Public Facilities	??
8. Implementation	??

This page is intentionally blank

1

Introduction

The places where we live do not stay the same. Fundamentally, this is because the numbers and characteristics of residents generally change over time. Populations grow or shrink as people are born, die, and move in and out of communities. At the same time, residents transition through different stages of life, from dependent children to middle age, to older adults. These changes drive demand for numbers and types of housing units in an area, commercial needs, employment opportunities, and public services. With these demographic changes, the physical environment also changes. Buildings are built or repurposed, transportation systems develop or improve, and more complete public facilities are provided in response to evolving needs.

Sometimes physical change is nearly imperceptible, and sometimes it is dramatic and hard to miss, especially over a long time. The following chapter provides a brief historical overview of Whitewater Township. The community just a few generations ago is so much different than the community we live in today. Change is fueled by advancements in transportation, technology, socioeconomic trends, and even larger regional forces, as communities are almost always part of larger regions with important characteristics and dynamics.

Community master plans are fundamentally about understanding this change and charting a desired course forward. Creating this understanding generally begins with an educational and discovery element in Master Plans. Most importantly, however, the emphasis should be on articulating a long-term

and comprehensive perspective of what people want the future to look like. This Master Plan provides a vision for the future grounded in public engagement. It aims to speak authoritatively about what Whitewater Township residents hope for in the future regarding community development.

It is essential also to recognize that while completing a Master Plan is an important goal, it represents more of a milestone in the ongoing story of community development and redevelopment. This is not the first Master Plan update for Whitewater Township and is unlikely to be the last. Community planning is a forward-looking process that revisits established planning issues and helps identify new ones with fresh community engagement and participation. It also affords consideration of old and new issues with updated information about current conditions and trends.

Whitewater Township (and the larger region) is much different today than in 2015. Notably, the COVID pandemic began in 2020 and has helped fuel new community development trends. These include the growth in remote work options allowing people to live where they wish, as they are less tied to an office or other physical place than before. These and other considerations (to be discussed later) will likely have a lasting impact on Whitewater Township.

Legal Context

Apart from helping to satisfy the basic desire to plan for the future and provide a direction for community change, there is an important legal dimension

to Master Plans. More than a dozen states require a local Master Plan (also called a comprehensive plan), and others encourage it in various ways. Michigan's controlling statute is the Michigan Planning Enabling Act (MPEA) of 2008. This act consolidated older, related planning statutes and defined basic requirements and procedures for developing a Master Plan in Michigan communities. One significant legal aspect of the MPEA is the connection between the Master Plan and zoning. The MPEA requires steps to reconcile proposed land use categories in the master plan with existing zoning districts in the zoning ordinance. Additionally, the Michigan Zoning Enabling Act of 2006 (Section 125.3203) similarly connects to the Master Plan by explicitly stating that a zoning ordinance shall be based on a plan designed to promote public health, safety, and general welfare.

Content

While MPEA is generally silent regarding the process and steps by which a community gathers information and pursues citizen engagement as it develops a Master Plan, it does describe several elements to be included. While not an all-inclusive list, some major content-related issues include the following (Sections 125.3831 and 125.3833):

- Making careful and comprehensive surveys and studies of present conditions and future growth within the planning jurisdiction with due regard to its relation to neighboring jurisdictions.
- Consulting with representatives of adjacent local government units to avoid conflicts in Master Plans and zoning.

- Cooperation with state and federal governments, public transportation agencies, and other public agencies concerned with economic, social, and physical development.
- Addressing land use and infrastructure issues, projecting 20 years or more into the future.
- Developing maps, plats, charts, and descriptive, explanatory, and other related matters showing recommendations for physical development.
- A land use plan that classifies and allocates land for various purposes.
- All components of a transportation system and their interconnectivity (considering all legal users of the public right-of-way).
- Recommendations as to the general character, extent, and layout of redevelopment or rehabilitation of blighted areas; and the removal, relocation, widening, narrowing, vacating, abandonment, change of use, or extension of streets, grounds, open spaces, buildings, utilities, or other facilities.
- A zoning plan for various zoning districts that control the height, area, bulk, location, and use of buildings and premises. The zoning plan explains how the land use categories on the future land use map relate to the districts on the zoning map.
- Recommendations for implementing Master Plan proposals.

*For a full description of required content see:
The Michigan Planning Enabling Act, Act 33 of 2008*

One significant legal aspect of the MPEA relates to the connection between the master plan and zoning. The MPEA requires steps to reconcile proposed land use categories in the master plan with existing zoning districts found in the zoning ordinance.

Master Plan

Related Local Planning

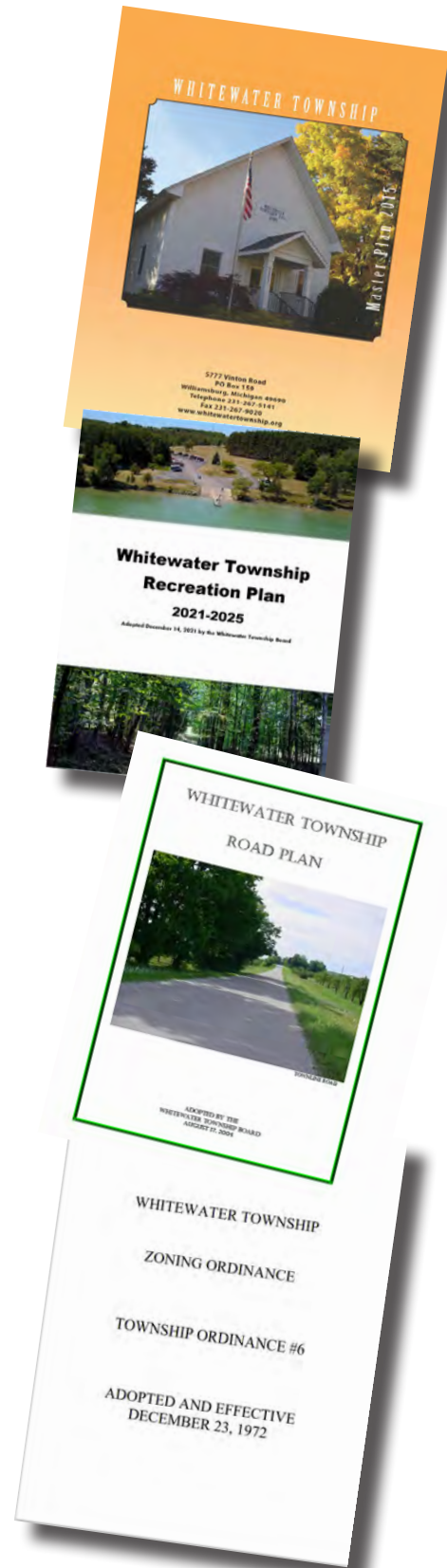
This Master Plan updates and replaces the 2015 Whitewater Township Master Plan. It provides a substantial amount of new information, along with updated goals, vision, and implementation steps.

Like many Michigan communities, Whitewater Township has a Recreation Plan. It was adopted on December 14, 2021. It is a 5-year plan (2021-2025) with content that reflects requirements set forth by the Michigan Department of Natural Resources to secure and maintain grant eligibility. It describes Whitewater Township and provides a recreational inventory, action plan, and capital improvements schedule related to park improvements. This Master Plan is therefore largely silent on Park and Recreation issues.

Finally, Whitewater Township has a Road Plan adopted in 2004. This document is discussed in Chapter 3.

Relationship Between A Master Plan And The Zoning Ordinance

Sometimes there can be confusion between a community's Master Plan and its Zoning Ordinance. It should be clear that a Master Plan does not directly set forth legal requirements for public or private development. Rather, it provides the rationale and reasoning behind existing zoning and related land use controls. It also frequently recommends updating a zoning ordinance to respond to evolving land use needs and community desires. For example, a Master Plan may identify the need to provide a greater mix of housing types based on community input and related data. The Master Plan might also identify regulatory barriers to achieving a desired housing mix and may identify the need for zoning amendments to accomplish desired goals. Steps to amend the zoning ordinance would follow adopting a new Master Plan as an implementation step. The zoning language developed afterward would contain all required details, such as dimensional standards, use regulations, and development review procedures. The planning process associated with a Master Plan could also identify local environmental issues related to land development and recommend regulatory measures to prevent further problems. The recommended actions in the Master Plan are typically general but are followed by developing and adopting specific regulations.



Planning Process

The planning process to develop this Master Plan update followed a logical pattern of discovery about Whitewater Township's past and present. Much of this discovery process occurred in the winter and spring of 2023.

While this discovery work was taking place, the Planning Commission formed the Resident Outreach Subcommittee to explore options for community engagement. This included a review of a prior community survey (conducted in 2009) and steps to prepare a new survey to learn of updated community perspectives.

[illegible]

TO BE EXPANDED AS PLANNING PROCESS CONTINUES

2

Historic Context

Before beginning to consider the current or future characteristics of Whitewater Township, it makes sense to review local history. Many previous generations have called Whitewater Township home, and their stories and past milestones give insight into why some of the features we see today are as they are. The 2015 Master Plan provided considerable historical information expanded upon below.

Historical information is provided for three reasons. First, some historical facts may come as a surprise to some who are less familiar with the area. In the past, Williamsburg was far more of a commercial hub than it is today. Secondly, looking back at history helps draw attention to how communities change over time. Buildings are built and torn down, roads move, technology advances, and social behavior changes. Thirdly, historical material provides context and understanding from which we can look at current and future conditions. Understanding what came before expands our understanding of the present character of Whitewater Township. It also suggests a sense of place that is uniquely Whitewater Township. Whitewater Township is unique partly because of its history.

"When our grandparents came in the 1850's, Whitewater Township was a wilderness covered with huge pine and hemlock. Many white pine were three and four feet through and some even five feet. These were also beech, maple, elm, oak and birch with a few basswood, also cedar and tamarack in the swamps."

Rob's Recollections, An Early History of Whitewater Township and Skegemog Point Grand Traverse County, Michigan By Robert Lucius Samels

Native American History

Archaeologists theorize that five or six different cultures of people have occupied the area of the Township around Skegemog Point beginning approximately 10,500 BC. Before the white settlers in the area, the Mascoutin (or "People of the Open Prairie"), a branch of the Algonquin Tribe, lived in the area until the 1630s, followed by the Chippewa and Ottawa Indian Tribes. The majority of Native Americans were moved north to a reservation after 1857.

Early European Settlers

Following Father Baraga's mapping of the area between 1830-1840, the Government Survey of 1850 was completed and the

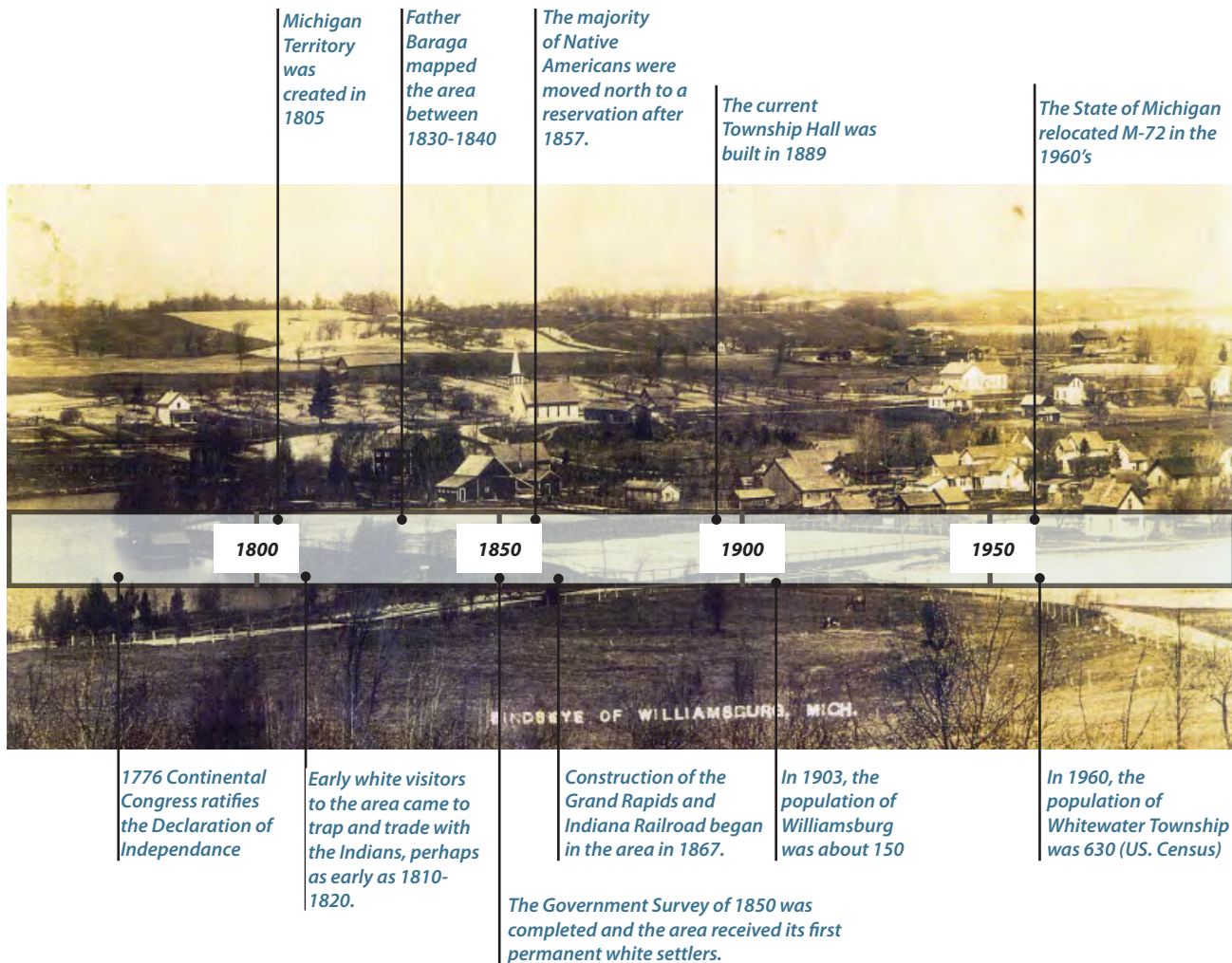


This monument is found at Hi-Pray Park honoring the early pioneers of Whitewater Township of 1856 (Langworthy, Cox, Gay, Scofield).

area received its first permanent white settlers. Amon Langworthy, George Brown, and William H. Fife (who later became the Township's first supervisor) came in 1854, Joseph Sours in 1855, H. S. Beach in 1856, and J. M. Merrill in 1858. At "Hi" Pray Park, a stone memorializes the Williamsburg pioneers of 1856.

Before construction of roads and railroads in the area, supplies came by boat from Elk Rapids on Elk and Round (today known as Skegemog Lake) Lakes and were transported cross-country to the Williamsburg area.

Some General Historic Milestones



The area of Williamsburg was originally part of a large county called Michilimackinac and was the largest settlement in the area. In 1859, Whitewater Township became the third township in the county, after Peninsula and Traverse. It covered the area from Elk Lake to Grand Traverse Bay.

Williamsburg was the fourth name assigned to the emerging town. Three former names proposed included Cedar Rapids, the Mill or Scofield's Mill, and Dunbar. Finally, Williamsburg was proposed and approved by the Postal Service beginning in 1856.

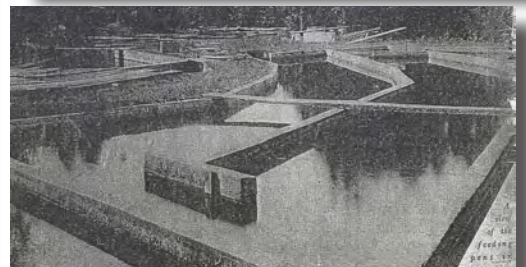
The current Township Hall was built in 1889 on land donated by David Vinton, Jr. and is still in use today. Before the ceiling was lowered, plays were also performed in this building, as well as basketball games.



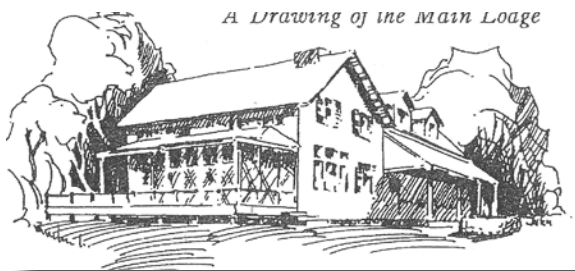
In 1903, the population of Williamsburg was about 150. With agriculture on the rise, the town contained a store, hotel, blacksmith shop, sawmills, gristmill, grange hall, Township Hall, a Methodist-Episcopal Church, and was home to seven schools. By the 1930's the population was 460.

The Grist Mill was an important feature in the area before it was torn down in about 1915. It was built at the end of the civil war. John H. Bissell, a Detroit area attorney, owned the pond.

Another prominent feature in Williamsburg between 1890 and 1940 was a large fish hatchery and fishing lodge. The Charles M. Greenway's estate called "Weesh-Ko-Wong," meaning "clear cold water," was a large and notable fish hatchery. Numerous springs fed the pond (also known as Bissell's Pond). Famous for his brook and rainbow trout fingerlings, he also tried repopulating the grayling, a native fish decimated by logging and non-native trout species in Michigan. During one year, the hatchery sold 65,000 brook trout, and the egg capacity was one

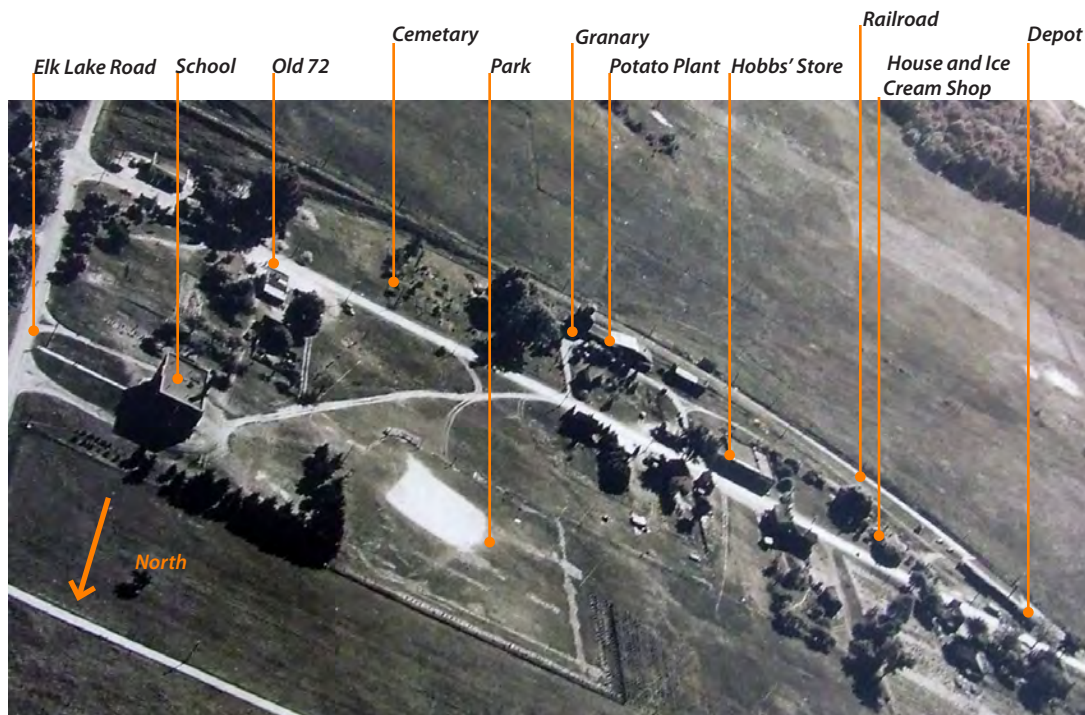


million eggs per season. The fishing lodge had accommodations for about eleven people, including bathrooms, a kitchen, a living room, laundry, and a dining room.

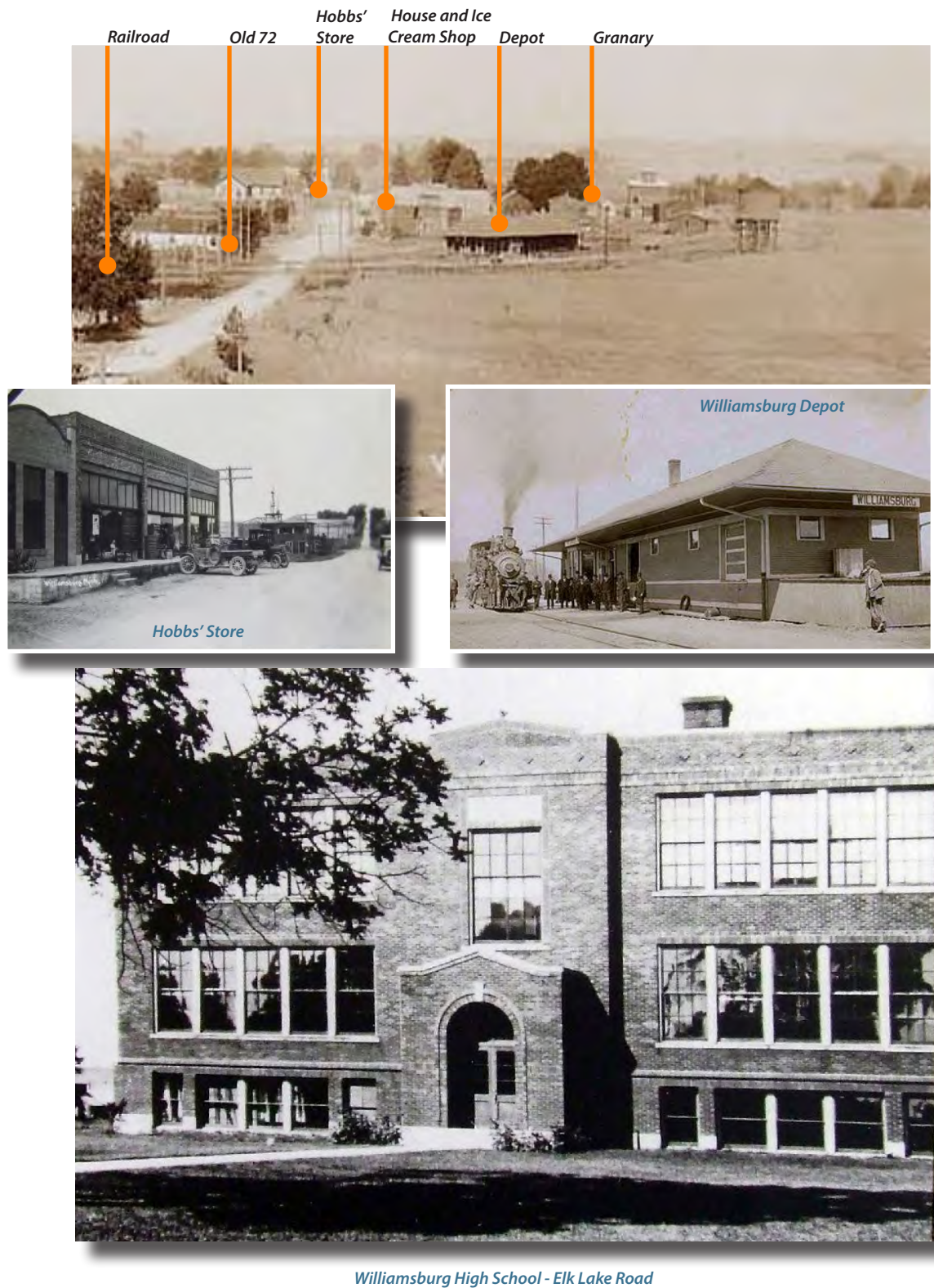


Williamsburg expanded in the early 1900s with new construction that followed the railroad construction in the 1890s. To the north, along Old 72, businesses included a granary, ice cream shop, mercantile & farm implement store (Hobbs Store), and other establishments. Development activity also included a school and park (Hi-Pray Park today), as shown below.

Buildings Along Old M-72



Master Plan



South of Old 72, other commercial activity existed. Specifically, the Charles Will Hardware Store was located on Vinton Street (nearly across from the Township Hall). Unfortunately, this establishment (along with others) burned down. The house that can be seen north of the hardware store was owned by Charles Will and still stands today.



Just south of the Charles Will Hardware Store was an area called "The Corners." This area was located at the corner of Church Street and Vinton Road. An ice cream shop existed here, along with a grocery store and dry goods store.

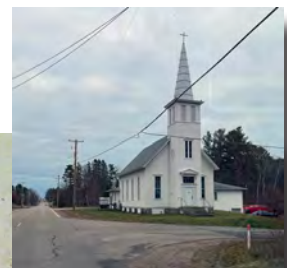


Church Street - Looking East Toward Vinton St.



Intersection of Church Street and Vinton St.

Perhaps the most prominent building south of Old 72 was the Church built at the intersection of Williamsburg Road and Church Street. This Church was originally built in _____. It has been added on to and altered, but still stands intact today.



Like everywhere in America, the 1960s changed Williamsburg and its 630 residents. The State of Michigan relocated M-72, bisecting the town, and the last railroad steam engine traveled the tracks. The Williamsburg Consolidated School became a part of the Elk Rapids School District. The gymnasium remained, hosting community events and well-known dances attended by people from miles around well into the decade.



Transportation History

Along with the relocation of M-72, transportation has been an important factor for many years. Before the invention of the automobile in the late 1800s, and its growing popularity in the early 1900s, people traveled by boats, horse, and railroads. In the late 1870s through the early 1900s boats moved passengers and goods across the Great Lakes and within the interconnected system of rivers and lakes known as the Chain of Lakes. The Chain of Lakes is a 75-mile-long waterway that includes 14 lakes and connecting rivers that connect Elk Lake and Michigan's West Grand Traverse Bay with communities northeast of Whitewater Township such as Bellaire, Central Lake, and Elsworth. Historically, this waterway was used to transport logs to sawmills. Today, transportation is oriented toward recreational boat traffic and the Chain of Lakes is a popular tourist destination with seasonal and year-round homes along the shorelines. It is even officially defined as a water trail for kayaking, paddle boarding, and canoeing (see www.michiganwatertrails.org).



In the 1890s, railroads began serving the area, moving passengers, logs, agricultural products, and other goods. A train station was built in Williamsburg, along with a water tower to support the needs of the steam engines. As reliance on private motor vehicle transportation grew in the early parts of the 1900s, demand for rail service declined. Today, the rails and rail beds are still visible in Williamsburg (just a few hundred feet west of the Williamsburg Post office on Old M 72). This same rail bed extends westward behind the Turtle Creek Casino toward Acme and crosses M 72 at Bates Road. South of Bates Road, the railroad right-of-way includes a paved recreational trail that is part of the regional TART Trail system.

With growing numbers of auto and truck traffic in the last 100 years or so, the road network of Whitewater Township evolved from trails to paved roadways. In the early years, instead of paying taxes for road maintenance, people would work a certain number of days on the road, according to the amount of land they owned. A highway commissioner was elected and called the Pathmaster. The Pathmaster would make sure each settler did their allotted time on the roads.

M 72 is the busiest road in Whitewater Township today. It is a state trunkline highway that was first designed as a state highway in 1919. It has evolved over the years to be one of three state highways that crosses the Lower Peninsula from Lake Michigan to Lake Huron. The development of M 72 as an important state route has included bypasses and routing to avoid denser and more populated areas, allowing for higher traffic speeds and heavier traffic volumes.

Other Places and People

Mabel

A little town known as Mabel existed east of Williamsburg. At one time, Mabel had a post office, store and sawmill. A sign drawing attention to the Mabel is still visible along the North side of M 72.



Samels Farm:

William and Mariam (Watson) Samels moved to the Williamsburg area from Bruce Mines, Canada, in 1855 to begin farming. Frank Samels was the third son and fifth child of William and Miriam. Frank purchased 64 acres at the end of Skegemog Road in 1889, built a farmstead and raised a family of four sons.



Photo courtesy of Samels Family Heritage Society

Native American artifacts were found on the site, and archaeologists discovered the remains of an entire woodland village along the Skegemog shoreline. The Samels farm was placed on the National Register of Historic Places in 1972 (one of 13 sites in Grand Traverse County). The Samels Family Heritage Society was formed in 2003 to help preserve the site and educate visitors about local history. Events at the Samels Farm during 2022 included a blacksmith class, farm work bee, quilting workshop, photography workshop, dances and gatherings.



Photo courtesy of Samels Family Heritage Society

Hi Pray

Hilan (Hi) Pray, was born in 1909, and spent his early life in the Williamsburg area. He attended school in Williamsburg and graduated from Traverse City Central High School. He was the captain of the baseball team at Western Michigan University and taught school for a number of years. He also coached baseball and basketball. He played semi-pro baseball as a pitcher in both the Frankfort and Traverse City areas for a number of years. He was employed by the United States Postal Department.



This page is intentionally blank

3

Present Conditions of Whitewater Township

The Michigan Planning Enabling Act requires Planning Commissions to conduct careful and comprehensive surveys and studies of present conditions and future growth within the planning jurisdiction, with due regard for relationships to neighboring jurisdictions. This Chapter breaks down various features and characteristics of Whitewater Township to help understand current and potential community development challenges.

Regional Context

Whitewater Township is part of a larger region, and the characteristics of this larger region significantly influence community development. Regions can be defined in multiple ways, but the fact that Whitewater Township is located in Grand Traverse County, just east of Traverse City is important from many standpoints. Three important considerations in terms of regional context include 1) growth pressure, 2) the presence of tourism and numbers of seasonal residents, and 3) major nearby development in Acme Township to the west.

Important considerations in terms of regional context include:

- 1) Growth pressure
- 2) Tourism and seasonal residents
- 3) Nearby development

Growth Pressures

First and foremost, there is the issue of growth pressure. More population information will be provided later, but it is important to recognize that, unlike many Michigan counties with a more or less stable population, Grand Traverse County has been growing. In the last decade (2010-2020), Grand Traverse County grew by about 10 percent, while the State of Michigan grew by less than 2 percent (between 2000 and 2010, Michigan was the only state to lose population).

Tourism & Seasonal Residents

While the growth rate for permanent residents in the larger region is important, tourists and seasonal residents should also be considered in ways that are unique to this area and in terms of impact on community development. Networks Northwest found that the current permanent population of Grand Traverse County of about 95,000 swells to about 161,000 when seasonal residents (mostly June, July, and August) are accounted for (see Seasonal Population Study for Northwest Lower Michigan, published October 2022). This seasonal population is drawn to area attractions (outdoor activities, wineries, restaurants, etc.) and accommodated in short-term rentals, hotels, and motels.

Available evidence suggests that the trend toward more seasonal residents will continue. According to the Traverse City Ticker (www.traverseticker.com - November 19, 2022), eight new hotels are in the

The Traverse City region is an attractive destination in many respects. Manmade and natural features in the area draw both tourists and people who wish to become seasonal or full-time residents. Evidence of the attractiveness of the area is found in national and even international rankings. Some recent examples found on the Traverse City Tourism website include:

- *The 23 Best Places to Go in the U.S. in 2023 (December 2022) - Condé Nast Traveler*
- *12 Best Places to Buy a Lake House in the U.S. (November 2022) - Travel & Leisure*
- *The Best Ski Resorts in the U.S./Crystal Mountain (October 2022) - U.S. News & World Report*
- *Premier Affordable Area to Retire in the US (August 2022) - Herald Review (Realtor.com)*
- *8 Most Charming Towns in the U.S. for a Fall Getaway (August 2022) - Best Life*
- *USA Today Best Winery Hotel-Readers' Choice 2022/Chateau Chantal (August 2022) - USA Today*
- *The Most Accessible National Parks in the U.S./Sleeping Bear Dunes National Lakeshore (July 2022) - Condé Nast Traveler*
- *Every State's Top Fourth of July Show (July 2022) - Travel Pulse*
- *7 of the Most Outdoorsy Cities in the U.S. (June 2022) - Trip Trivia*
- *7 Secret Beaches that are Worth the Trip to Get There (May 2022) - Morningstar*
- *The Most Beautiful Place in Each State (May 2022) - Travel & Leisure*
- *10 of the Best Scenic Drives in U.S. National Parks (May 2022) - Trip Trivia*
- *6 Great US Wine Regions You Haven't Visited Yet and Should in 2022 (April 2022) - Lonely Planet*
- *8 Pro Traveler's Best Road Trip Ideas (April 2022) - AARP*
- *8 Unexpected US Foodie Destinations (March 2022) - Lonely Planet*
- *Midwest Living's Best of the Midwest Winners 2022 (February 2022) - Midwest Living*
- *Top 50 Beaches in the US for 2022/Sleeping Bear Dunes (January 2022) - Randall "Mr. Beach" Kaplan*
- *8 Charming Great Lake Beach Towns (January 2022) - World Atlas*
- *22 Places You Need to Travel to in 2022 (January 2022) - Matador Network*

Source: <https://www.traversecity.com/meetings/media/accolades/>

development pipeline in the area that will add nearly 800 new rooms to the local hotel room inventory (a 20 percent increase over the 4,000 now available).

Another dimension to the seasonal attributes of the region is the Flintfields Horse Park to the west in adjacent Acme Township. The Flintfields Horse Park sits on 130 acres and is a top equestrian destination in North America. Major events begin in June and conclude in September. The impact of this facility is felt as patrons of Flintfields seek local accommodations for extended periods and seek goods and services during their stay. A prime example is the fact that Whitewater Township will soon have two new veterinary clinics on M 72, which undoubtedly will help support the Flintfields Horse Park.

Nearby, Turtle Creek Casino, and the Grand Traverse Resort and Spa also draw many visitors from near and far. The Turtle Creek Resort just underwent a renovation project of its 137 guest rooms. The Grand Traverse Resort and Spa in Acme Township includes 579 hotel rooms, spa, dining, golf, and a conference center.

Major Nearby Development

Slightly more than two miles west of Whitewater Township is the Grand Traverse Town Center development along the south side of M-72. This controversial development was initially proposed in 2004 as a mixed-use development. It includes 182 acres. Planned uses included retail, hotel, civic spaces, housing (multifamily, townhouses, row houses, senior housing, and single-family) and other uses. In 2015, Meijer opened its doors to a 195,000-square foot supercenter as part of this development. The much larger balance of the area has been improved with internal roads, street lighting, walkways, and utilities, but it is currently undeveloped. The

significance of this development to planning in the area is that the large undeveloped portions of Grand Traverse Town Center development represent more or less “shovel-ready” construction sites. This inventory of sites may help meet the growing demand for new building spaces in the area.

Organization and Geography

Whitewater Township is one of 1,240 townships in Michigan. Township government is a common form of government in the Midwest that generally serves rural areas. Often, townships are 36 square miles in size (6 miles by 6 miles), but they can vary in size for several reasons. As a local government, townships are often regarded being “closest to the people” and

most responsive to local needs. The legal framework within which Michigan Townships operate is established primarily by State law (Michigan Compiled Laws or (MCL)). The elected officials who serve residents include a supervisor, clerk, treasurer, and two trustees (in some cases four trustees). Under Michigan law, townships can be “general law” townships, or “charter townships,” with additional governmental powers. Three townships in Grand Traverse County are charter townships and they include Garfield, East Bay and Long Lake. Whitewater Township is a General Law (or Civil) Township operating under Chapter 41 of the MCL.



Williamsburg is an unincorporated place. Unlike cities and villages incorporated under state law as a distinct local government unit with elected officials and legislative powers, Williamsburg is an identified place with a historically denser development pattern and a postal zip code. Whitewater Township is the relevant local government applicable to Williamsburg.

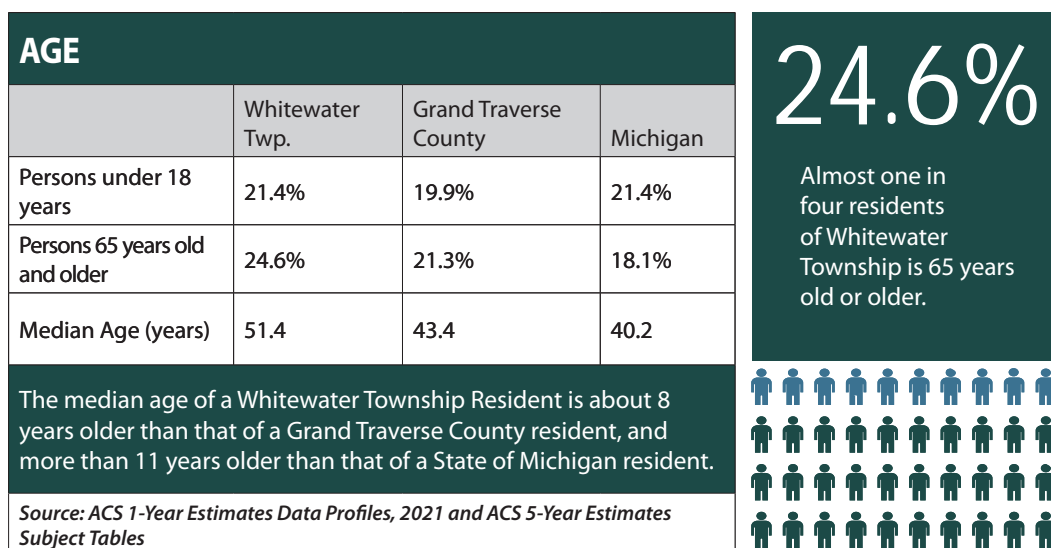


Geography

Whitewater Township is part of Grand Traverse County and next to Kalkaska County. It is almost midway between Traverse City and Kalkaska. The northern edge of Whitewater Township abuts Antrim County. Whitewater Township is larger than many Michigan Townships as it includes more than 53 square miles. Almost 6 square miles of Whitewater Township includes Elk Lake.

Demographics

Community demographics provide insight and understanding of the people who call Whitewater Township home. While the following statistics provide only a generalized view of local residents, this information helps create a profile that provides more understanding of the community and potential preferences. To provide greater meaning to Whitewater Township statistics, comparisons to other areas are also provided to provide context and contrasts.



INCOME (2021 Est.)

	Whitewater Twp.	Grand Traverse County	Michigan
All Households (mean income)	\$91,842	\$84,905	\$86,093
All Households (median income)	\$75,685	\$65,651	\$63,498

Whitewater Township residents generally have higher household incomes than the County and State as a whole.

Source: ACS 5-Year Estimates Subject Tables and ACS 1-Year Estimates Subject Tables and ACS 5-Year Estimates Subject Tables

\$75,685

Household incomes are generally higher in Whitewater Township.

"Mean" refers to the average of a set of values.

"Median" refers to middle number in a sorted list of numbers

HOUSEHOLDS

	Whitewater Twp.	Grand Traverse County	Michigan
Average Household Size	2.56	2.34	2.43
Owner-Occupied Housing Units	90.7%	76.3%	73.2%

Residents of Whitewater Township live in somewhat larger households.

Source: ACS 1-Year Estimates Data Profiles, 2021 and ACS 5-Year Estimates Subject Tables

90.7%

More than 9 out of 10 homes in Whitewater Township are owner-occupied.



YEAR HOMES WERE BUILT (PERCENT OF OCCUPIED UNITS)

	Whitewater Township	Grand Traverse County	Michigan
2020 or later	.6%	.6%	.4%
2010 to 2019	3.5%	11.3%	5.2%
2000 to 2009	15.0%	19.8%	10.4%
1980 to 1999	44.2%	31.1%	22.1%
1960 to 1979	25.2%	21.4%	27.1%
1940 to 1959	4.0%	7.6%	21.1%
1939 or earlier	7.6%	8.2%	13.7%

More than 4 out of 10 occupied housing units that exist today in Whitewater Township were built between 1980 and 1999. This suggests that during this time, a local building boom occurred.

Source: ACS 1-Year Estimates Data Profiles, 2021 and ACS 1-Year Estimates Subject Tables

Educational Attainment

	Whitewater Twp.	Grand Traverse Co.	Michigan
Population 25 years and older with a Bachelor's Degree	25.4%	21.8%	19.2%

Source: ACS 1-Year Estimates Subject Tables and ACS 5-Year Estimates Subject Tables

25.4%

About 1 in 4 adults in Whitewater Township have a Bachelor Degree.

Labor Force By Industry

Civilian employed population 16 years and over	Whitewater Twp.	Grand Traverse Co.	Michigan
Agriculture, forestry, fishing and hunting, and mining	2.8%	1.5%	1.1%
Construction	13.8%	8.2%	5.6%
Manufacturing	10.3%	10.3%	18.7%
Wholesale trade	3.2%	2.0%	2.3%
Retail trade	14.3%	13.7%	10.8%
Transportation and warehousing, and utilities	3.4%	3.0%	4.6%
Information	0.9%	1.2%	1.3%
Finance and insurance, and real estate and rental and leasing	5.7%	6.8%	5.7%
Professional, scientific, and management, and administrative and waste management services	9.8%	9.9%	9.8%
Educational services, and health care and social assistance	21.1%	24.7%	23.3%
Arts, entertainment, and recreation, and accommodation and food services	7.4%	11.7%	9.0%
Other services, except public administration	5.3%	3.8%	4.5%
Public administration	1.9%	3.1%	3.4%

Source: 2021 5-Year Estimates Data Profiles

Other Labor Force Characteristics

	Whitewater Twp.	Grand Traverse Co.	Michigan
Population 16 years and over in Labor Force	57.2%	62.0%	60.9%
Workers 16 years and over - Mean travel time to work (minutes)	26.7	21.3	23.8

Source: ACS 1-Year Estimates Subject Tables and ACS 5-Year Estimates Data Profiles

26.7

Minutes to get to work

Workers in Whitewater Township generally travel further for employment.

Lifestyle Characteristics

Beyond basic demographics is a range of socioeconomic characteristics that suggest certain lifestyles and behavior. Considerable research often goes into understanding lifestyles for sophisticated business locational decisions. Such analysis is not needed to support a Master Plan, but it is helpful to briefly look at available information about resident lifestyles that can be associated with an area. One source of this data type is from ESRI, which classifies neighborhoods nationwide into 67 unique segments (Tapestry Segments) based on demographics and socioeconomic characteristics. This data is available by ZIP Code. The Whitewater Township zip code is 49690, and while this zip code extends beyond Whitewater Township itself (west to East Bay and east into Kalkaska County), it covers Whitewater Township for the most part.

Three tapestry segments dominate the zip code and include the following:

Cozy Country Living - Green Acres (37.45%)

The Green Acres lifestyle features country living and self-reliance. Avid do-it-yourselfers, they maintain and remodel their homes with all the necessary power tools to accomplish the jobs. Gardening, especially growing vegetables, is a priority, again with the right tools, tillers, tractors, and riding mowers. Outdoor living features a variety of sports: hunting and fishing, motorcycling, hiking and camping, and even golf. Other traits include:

- Primarily (not exclusively) older homes with acreage;
- Residents pursue physical fitness vigorously, from working out on home exercise equipment to playing various sports.
- Residents are active in their communities and a variety of social organizations, from charitable to veterans' clubs.
- They are cautious consumers with a focus on quality and durability.
- An older market, primarily married couples, most with no children.



Cozy Country Living - Rural Resort Dwellers (30.62%)

Although the Great Recession forced many owners of second homes to sell, Rural Resort Dwellers remain an active market, just a bit smaller. These communities are centered in resort areas, many in the Midwest, where the change in seasons supports various outdoor activities. Retirement looms for many of these blue-collar, older householders, but workers are postponing retirement or returning to work to maintain their current lifestyles. Workers are traveling further to maintain employment. They are passionate about their hobbies, like freshwater fishing and hunting. Other traits include:

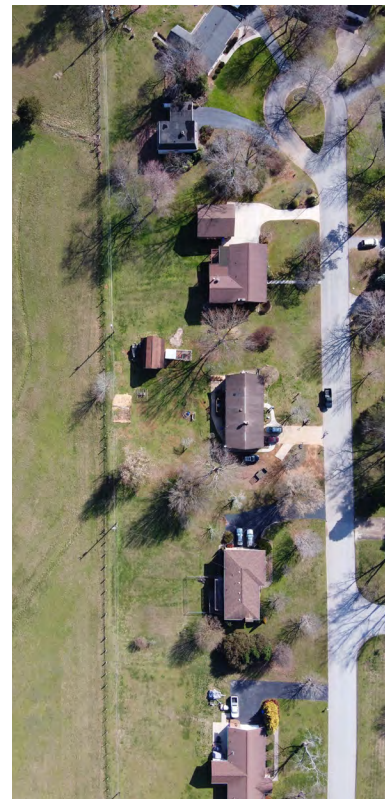
- Housing is owner-occupied, single-family homes, with some mobile homes. A strong market for second homes, these rural areas contain homes valued near the US median.
- Rural Resort Dwellers residents are close to retirement. They've accumulated wealth and begun to shift their portfolios to low-risk assets.
- Residents drive older domestic vehicles and prefer to spend their disposable income on gear to support their hobbies, which include freshwater fishing, hunting, and motorcycling.



GenXurban Comfortable Empty Nesters (19.72%)

Residents in this large, growing segment are older, with nearly half of all householders aged 55 or older; many still live in the suburbs where they grew up. Most are professionals working in government, health care, or manufacturing. These Baby Boomers earn a comfortable living and benefit from years of prudent investing and saving. Their net worth is well above average. Many are enjoying the transition from child-rearing to retirement. They value their health and financial well-being. Other traits include:

- Married couples, some with children, but most without.
- Most households' income from wages or salaries, but a third also draw income from investments and retirement.
- Home maintenance a priority among these homeowners.
- Comfortable Empty Nesters residents are physically and financially active
- Residents enjoy listening to sports radio or watching sports on television.
- Physically active, they play golf, ski, ride bicycles, and work out regularly.



For more complete information see-
<https://www.esri.com/en-us/arcgis/products/data/data-portfolio/tapestry-segmentation>

General Landscape and Watersheds

Whitewater Township is unique because it offers a diverse landscape with man-made features built on natural terrain with lakes and streams. The land itself is the product of glacial activity. Geologists estimate that the last ice sheet receded from the area thousands of years ago, carving out the deep lakes and leaving rolling hills and sandy soils.

The topography of Whitewater Township is such that higher elevations are found to the south. Rainfall that does not soak into the ground or evaporates, flows into streams and creeks to Lake Michigan. Streams and creeks generally carry water northward into Elk Lake (and ultimately into the East Bay Grand Traverse Bay in Elk Rapids) or south to the Boardman River (and ultimately into the West Bay of Grand Traverse Bay near Downtown Traverse City).

Map 1 shows the topography of Whitewater Township. Darker shades illustrate higher elevations, while lighter ones show lower elevations. There is about 500 feet of elevation difference between the lowest areas and the highest areas.

Map 2 shows the watershed associated with the Boardman River in southern Whitewater Township. Water in the blue areas drains south, and west toward downtown Traverse City, where it empties into West Bay.

The Boardman River is noteworthy because it is among Michigan's top ten trout streams. It is also designated as one of sixteen Natural River systems in Michigan. Natural River designation includes requirements for how land within the river corridor can be used. This is accomplished through zoning requirements that apply to properties within the river corridor.

Substantial efforts are underway in the region to remove dams and return the Boardman River to a more natural state. According to the Great Lakes Fishery Trust, this dam removal project is the largest in Michigan's history and one of the most significant in the Great Lakes Basin. The benefits of dam removal and the return to natural conditions include restoring aquatic habitats and improved outdoor recreation opportunities. (*see: <https://www.glft.org/the-boardman-ottaway-a-river-reborn/>*)

Five Regions

Breaking down Whitewater Township's diverse natural and man-made landscape reveals at least five distinctive and unique regions that look, feel, and function differently from others. These areas uniquely combine natural characteristics with the presence (or absence) of human activity. The planning implications of this are explored in future chapters, but for introductory purposes, the following five regions of Whitewater Township are listed below, illustrated on **Map 3**, and subsequently described.

Region 1 - Northern Forests

Region 2 - Rural Agricultural

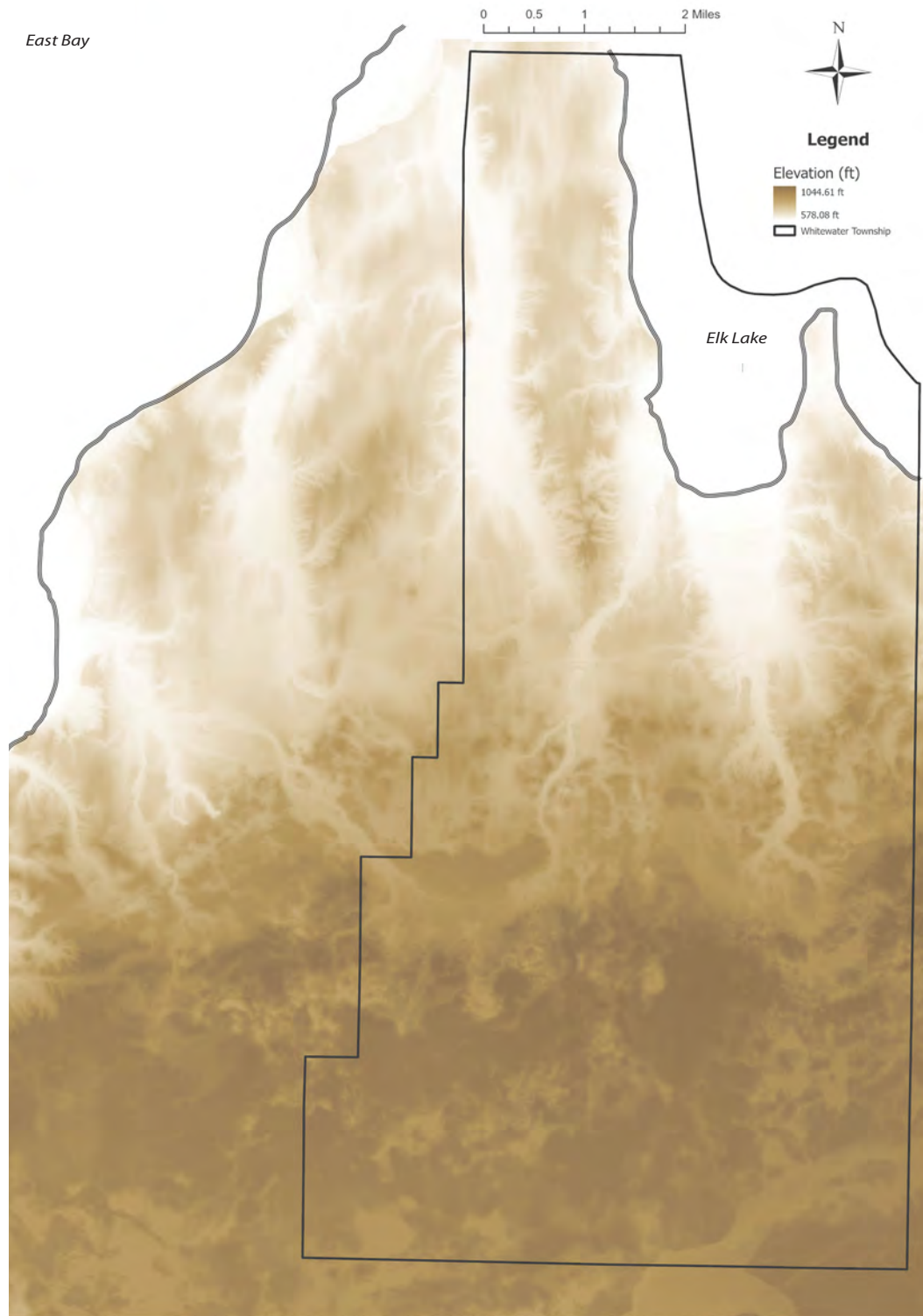
Region 3 - The M-72 Corridor.

Region 4 - Extensive Wetlands

Region 5 - Residential Lakeshores.

Map 1

**Whitewater Township
Topography**



This map is based on digital databases prepared by Grand Traverse County. Grand Traverse County does not warrant, expressly or impliedly, or accept any responsibility for any errors, omissions, or that the information contained in the map or the digital databases is currently or positionally accurate.

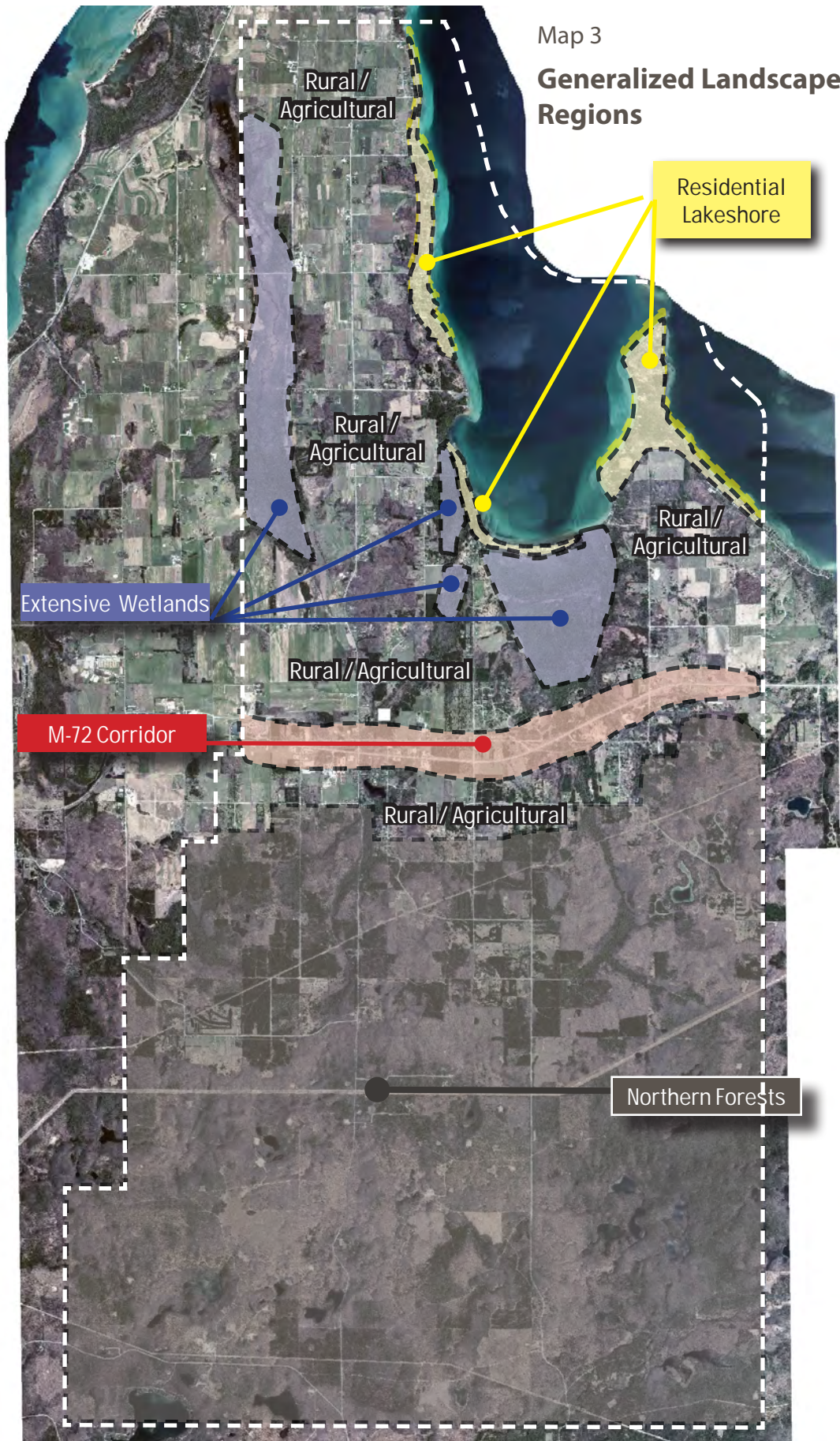
Map created by GTC GIS/
Equalization

Map 2

Boardman River Watershed



This map is based on digital databases prepared by Grand Traverse County. Grand Traverse County does not warrant, expressly or impliedly, or accept any responsibility for any errors, omissions, or that the information contained in the map or the digital databases is currently or positionally accurate. Map created by GTC GIS/Equalization



Region 1 – Northern Forests.

Generally, south of M-72, the landscape is heavily wooded, with trees extending across a gently rolling terrain. Tree species include northern hardwoods (maple, birch, oak, beech, etc.). Much of the land south of M-72 is part of the Pere Marquette State Forest which extends throughout more than a dozen counties on the western side of Michigan's lower peninsula. Permanent and seasonal homes on larger lots, along with seasonal roads and recreational trails, are found throughout this region.

Map 4 shows the large amount of land owned by the State of Michigan in Whitewater Township (shown in green). Whitewater Township has 34,957.99 total acres. The State of Michigan owns 15,044.8 acres, or about 43% of Whitewater Township.



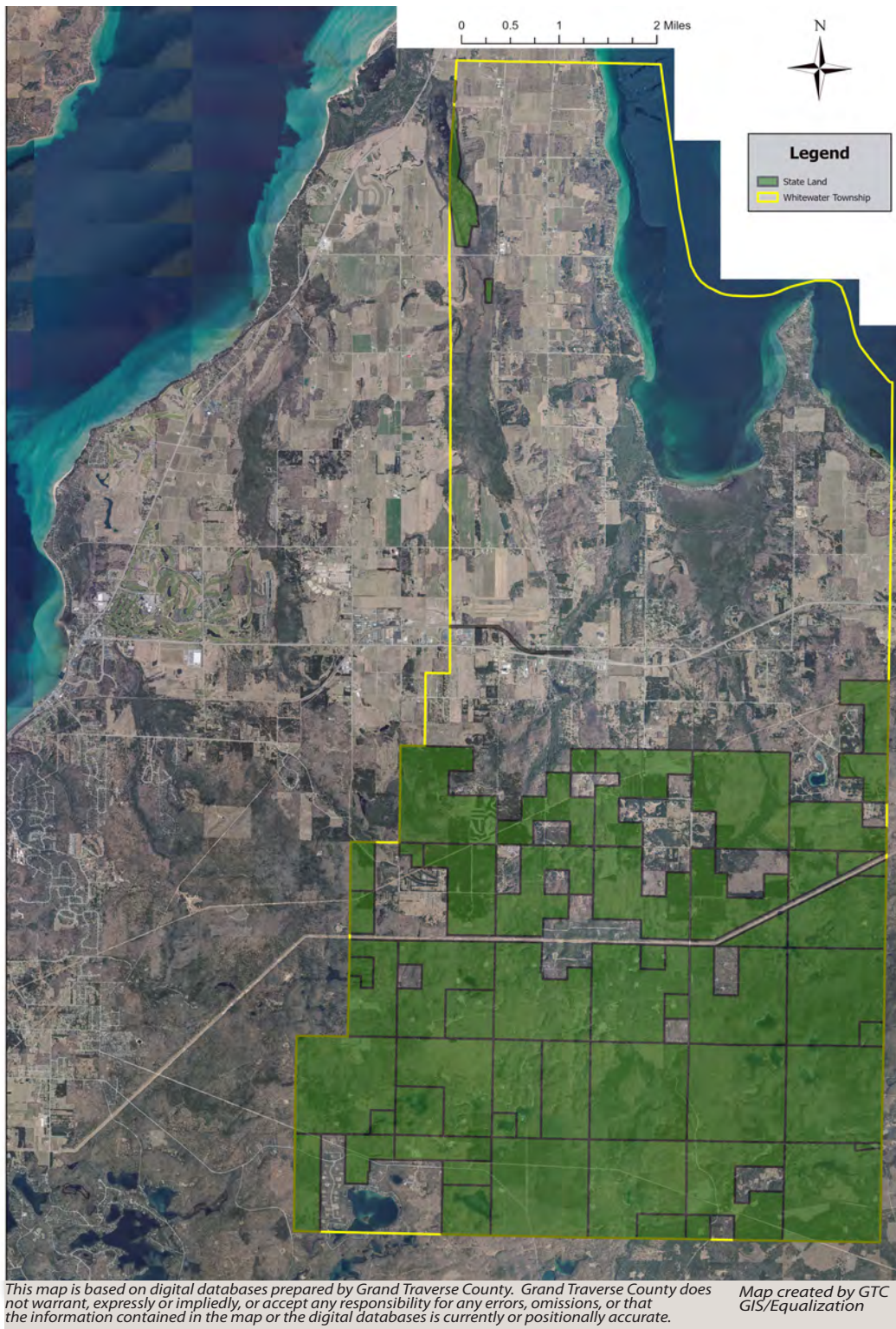
Region 2 – Rural / Agricultural.

Most of the land just south of and north of M-72 is agricultural. Trees were removed long ago to make way for pastures and orchards in areas with gentle slopes. The agricultural productivity of landscapes in northern Whitewater Township is aided by the proximity of Lake Michigan and Grand Traverse Bay, especially for fruit production. Because waterbodies warm and cool slower than land, Lake Michigan and Grand Traverse Bay moderate the spring and fall temperatures on adjacent land. As a deep and large body of water, Lake Michigan retains summer warmth in the fall and remains cool longer into the spring. The result is a moderation of adjacent land temperatures as winds move air from the water across the land. This is beneficial for fruit production for various reasons. The suitability of the area for agricultural production is also aided and supported by the well-drained sandy soils found throughout the region.



Map 4

State Land in Whitewater Township



Region 3 - The M-72 corridor.

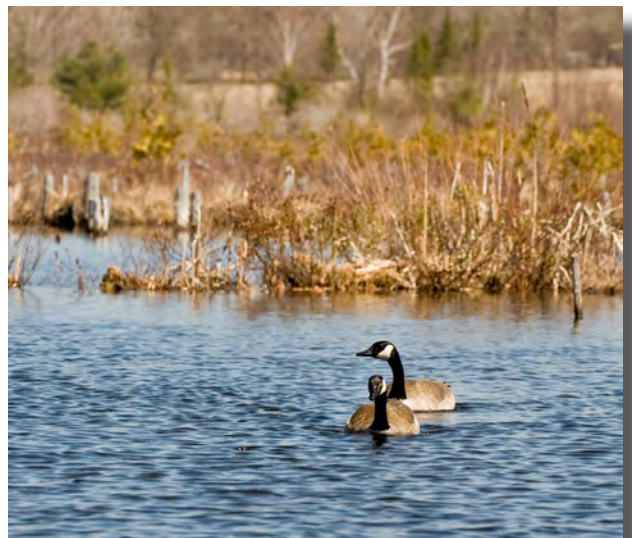
M-72 more or less bisects Whitewater Township in an east-west direction. This heavily-traveled route includes a mixture of residential, commercial, and industrial land uses. M-72 is a primary gateway to the Traverse City area and therefore is important both locally and regionally.

Region 4 – Extensive Wetlands.

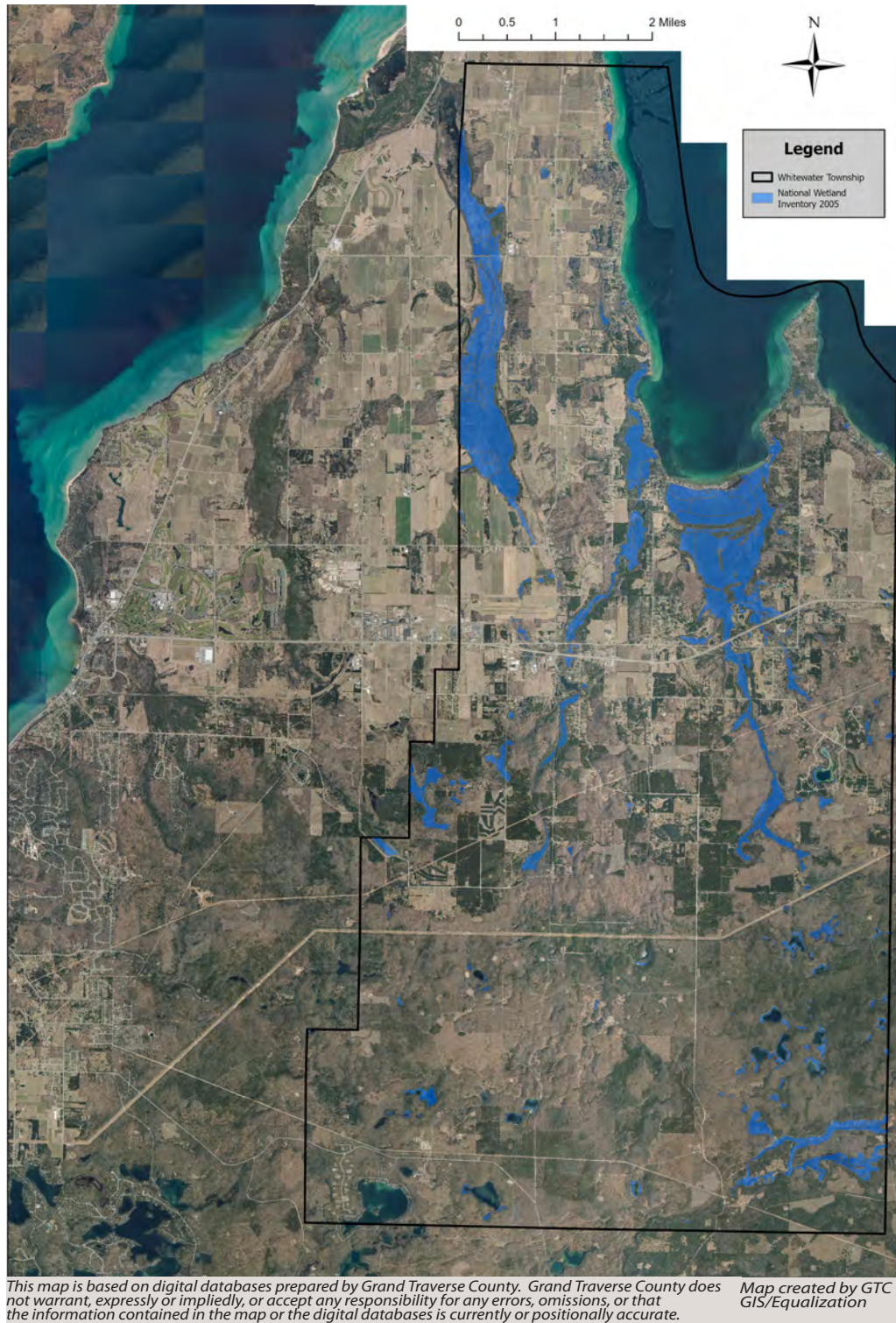
Interspersed in the rural agricultural area and elsewhere are large tracts of land with ponds, standing water, and wetlands. Wetlands are valuable natural assets because they clean the water, recharge water supplies, reduce flood risks, and provide fish and wildlife habitats. State and federal laws require permits before dredging or placing fill material in wetlands, or construction activity in a regulated wetland.

The presence of wetlands in and of itself is not unusual in the Midwest, but the amount of land locally identified as a wetland is. According to the National Wetlands Inventory, produced by the U.S. Fish and Wildlife Service, Whitewater Township has about 2,640 acres of wetlands (or about 7.5% of Whitewater Township). This is depicted in greater detail on **Map 5** (blue areas are wetlands). It should be noted that this map is intended to show the large areas of wetlands in the area and is not a substitute for site-specific wetlands studies to determine the boundaries of regulated wetlands for permitting requirements.

One area of extensive wetlands in Whitewater Township is the Petabego Natural Area and another is south of Elk Lake and Miami Beach Road where Battle Creek empties into Elk Lake. Both of these areas are visible on **Map 5**.



Map 5
Wetlands Map



Region 5 – Residential Lakeshores.

Finally, the land adjacent to Elk Lake and Lake Skegemog have shoreline characteristics all their own. Homes on smaller lots found here are on wooded or cleared lots, often with beaches or natural shorelines. Residential density (units per acre) is usually higher here compared with rural residential and agricultural homes further from the shore, but nearby. Waterfront property generally provides premium property values.



Floodplains

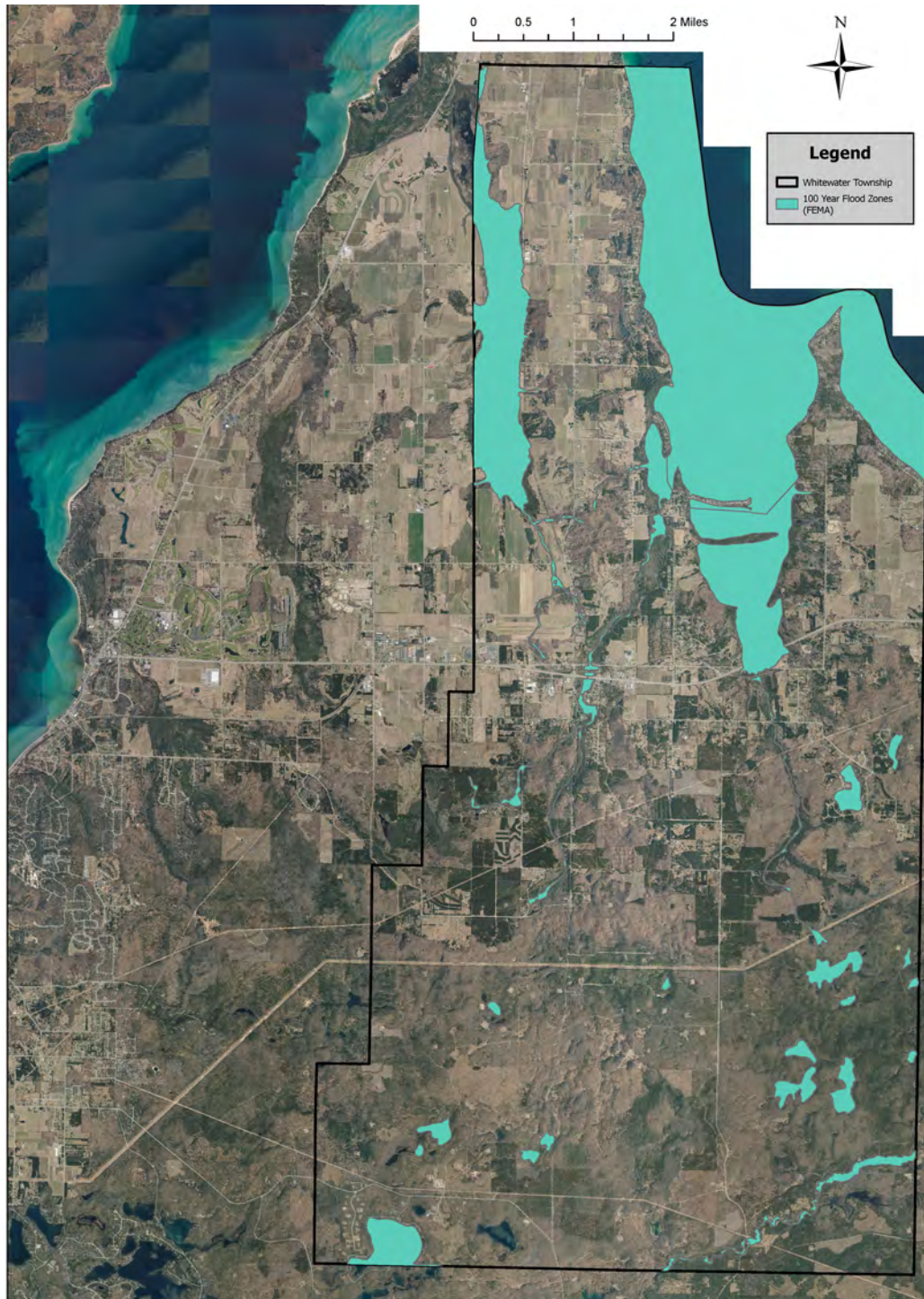
Related to the issue of wetlands in the matter of land subject to periodic flooding. The floodplain is the land next to a water body, such as a lake, river, stream, or creek that is subject to flooding when significant rain events combine with other conditions to force water above normal levels. Floodplains have been mapped nationally by the Federal Emergency Management Agency (FEMA) as part of the National Flood Insurance Program (NFIP) and are associated with a 100-year flood event. In other words, land included in the 100-year flood plain has a one percent chance of flooding in any given year.

The NFIP enables property owners to purchase flood insurance. In return, communities agree to adopt and implement local floodplain management regulations that contribute to protecting lives and reduce the risk of new construction and substantial improvements from future flooding. The recently completed 2022 Grand Traverse County Natural Hazard Mitigation Plan contains important floodplain-related information for all of Grand Traverse County.

From a land use perspective, the identification of 100-year floodplain boundaries helps understand general limitations on future development. The 100-year floodplain boundaries are depicted in greater detail on **Map 6**. This map is provided for general reference only and is based on the new Flood Insurance Rate Map (FIRM) that became effective in April 2023. However, any questions about whether a particular property is in the regulatory flood plain should be made using actual FIRM maps by qualified individuals.

It should also be understood that while flooding potential is an obvious and important limitation for how land can be used and built upon, land in the 100-year floodplain can be developed provided floodproofing measures are met. These include measures such as raising habitable floors above flood elevations. Whitewater Township is participating in the NFIP (pursuant to General Ordinance 53) and has an agreement with Grand Traverse County to enforce all Floodplain Management elements as FEMA requires. Grand Traverse County acts through its County Construction Code Office.

Map 6
Floodplain Map



Transportation and mobility

Vehicular mobility on a roadway system is the primary means of transportation in Whitewater Township. The local public roadway system consists of a state trunkline (M-72) maintained by the Michigan Department of Transportation (MDOT) and a system of county roads maintained by the Grand Traverse County Road Commission (GTCRC). There are also private roads that generally serve residential areas and are maintained with private funding.

M-72 is the primary east-west route and Elk Lake and Williamsburg Roads combine to provide the primary north-south route. The intersection of these two routes is more or less in the center of Whitewater Township and this intersection was recently signalized.

M-72

Along with being the major road in Whitewater Township, M-72 connects with I-75 in Grayling and is a primary route into and out of the greater Traverse City area. As mentioned, M-72 crosses the Lower Peninsula from Lake Huron to Lake Michigan. M-72 connects to M-22 in Empire near the shore of Lake Michigan with US 23 in Harrisville near the shore of Lake Huron.

M-72 traffic volumes are the heaviest in Whitewater Township west of the Williamsburg/Elk Lake Road signal. Some current and recent traffic counts available from MDOT are as follows:

While the total traffic volumes on M-72 seem to have generally increased over time, some recent fluctuations are likely related to the impact of the recent COVID pandemic. The total number of vehicles driven nationally declined substantially during the pandemic with work-from-home orders and related considerations.

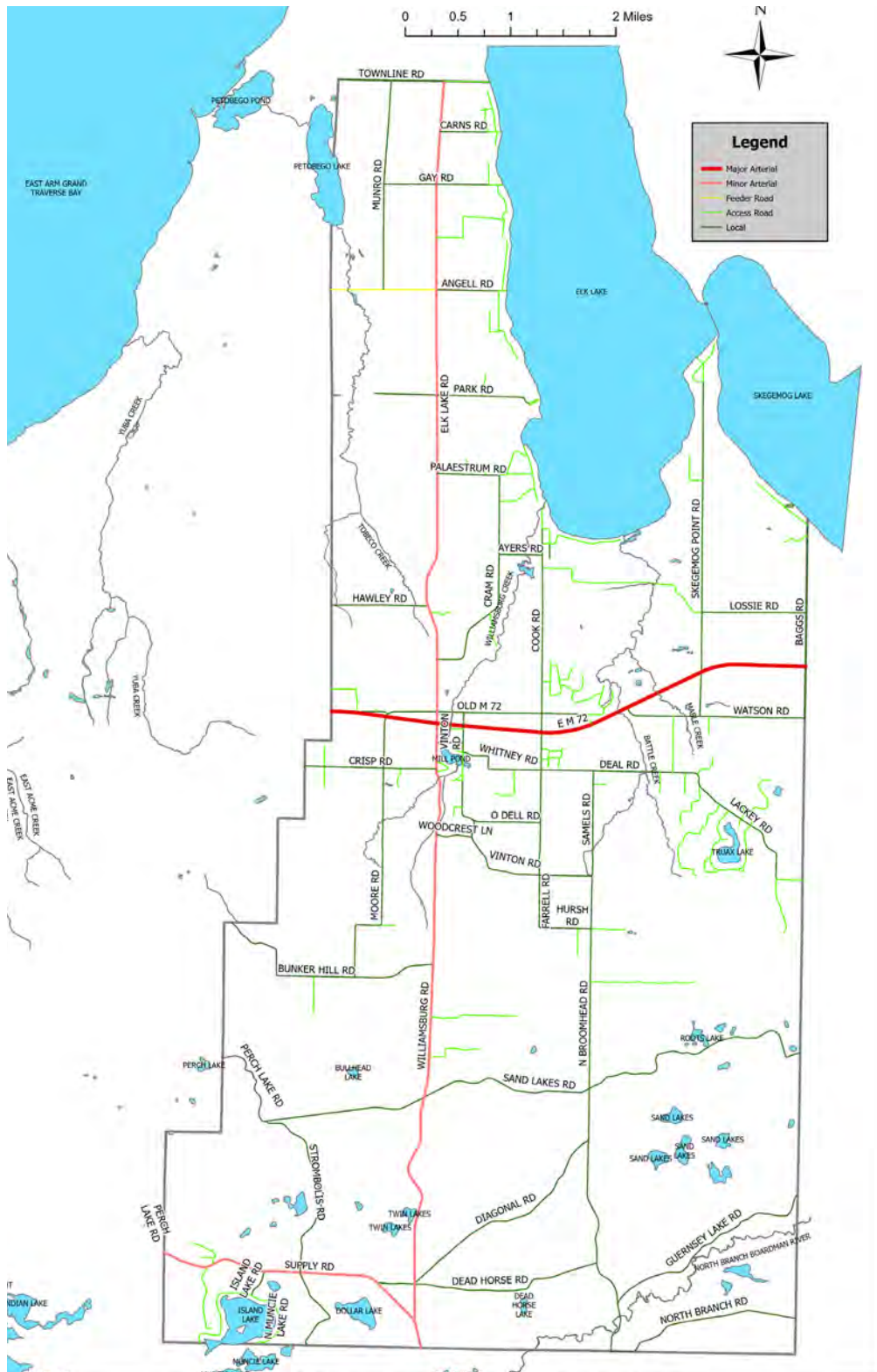
Road Network

One way to look at a network of roads is to classify them according to a system according to function and other attributes. There is a hierarchy of roads, wherein roads called arterials are major roads that connect urbanized areas with higher speeds and traffic volumes. Local roads or streets typically have lower traffic volumes with the vital function of providing access to adjacent property.

The GTCRC has developed a roadway classification system for Grand Traverse County. Whitewater Township's roadway network is illustrated on Map 7. Whitewater Township's only major arterial is M-72, while minor arterials include Williamsburg Road, Elk Lake Road, and Supply Road.

	2021 Annual Average Daily Traffic (AADT)	2020 Annual Average Daily Traffic (AADT)	2019 Annual Average Daily Traffic (AADT)	2016 Annual Average Daily Traffic (AADT)	2006 Annual Average Daily Traffic (AADT)
M-72 West of Signal	16,437	14,494	16,705	15,580	16,100
M-72 East of Signal to Baggs Rd.	14,638	13,187	14,718	12,382	12,700
Source: https://gis-mdot.opendata.arcgis.com/datasets/mdot::traffic-volumes-2020/about					

Map 7
Road Classification Map



This map is based on digital databases prepared by Grand Traverse County. Grand Traverse County does not warrant, expressly or impliedly, or accept any responsibility for any errors, omissions, or that the information contained in the map or the digital databases is currently or positionally accurate. Map created by GTC GIS/Equalization

Seasonal Roads

Like many similar communities, Whitewater Township has several seasonal roads. Seasonal roads are county roads with signs designating them as such. Seasonal roads receive maintenance (grading) in the spring, but the Road Commission does not maintain or snowplow seasonal roads between the months of November and April. A seasonal road may not be open to public travel during this time, and private landowners perform their own snow removal.



Trails

One significant trail in Whitewater Township is the Iron Belle Trail which connects Belle Isle (in the Detroit River near Downtown) to Ironwood Michigan in the western Upper Peninsula. The Iron Belle Trail is 2,000 miles long and it crisscrosses more than half of Michigan's counties along two distinct hiking and biking routes. The biking route utilizes many of the state's existing bike paths, bike lanes and designated biking routes as it travels up the east side of the state. The hiking route (which goes through Whitewater Township) utilizes sidewalks, trails, and the 1,000-mile plus North Country National Scenic Trail traveling up the west side of the Lower Peninsula. The trail is still under development and is more than two-thirds complete. When done, it will be the longest state-designated trail in the nation. The west leg of the Iron Belle Trail travels through southern Whitewater Township.



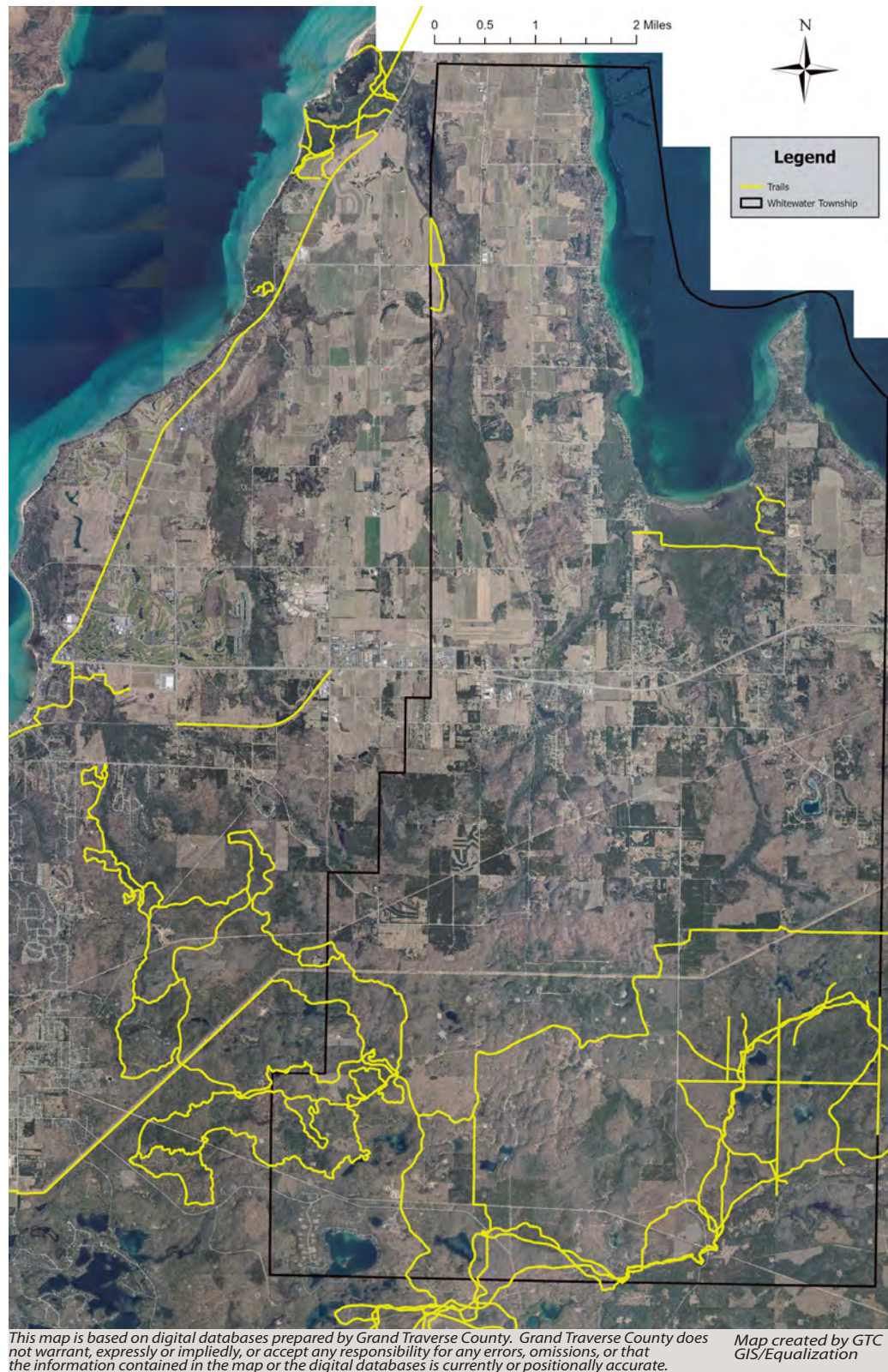
An illustration of all trails in Whitewater Township is provided on **Map 8**. It should also be noted that TART (Traverse Area Recreation and Transportation Trails, Inc.) is a local 501(c)(3) nonprofit organization. The mission of this organization is to provide and promote a trail network that enriches people and communities throughout the greater Traverse region. The TART Trail network is within and near Whitewater Township. The Boardman/Ottaway River Trail is a 24-mile trail that crosses Supply Road, west of

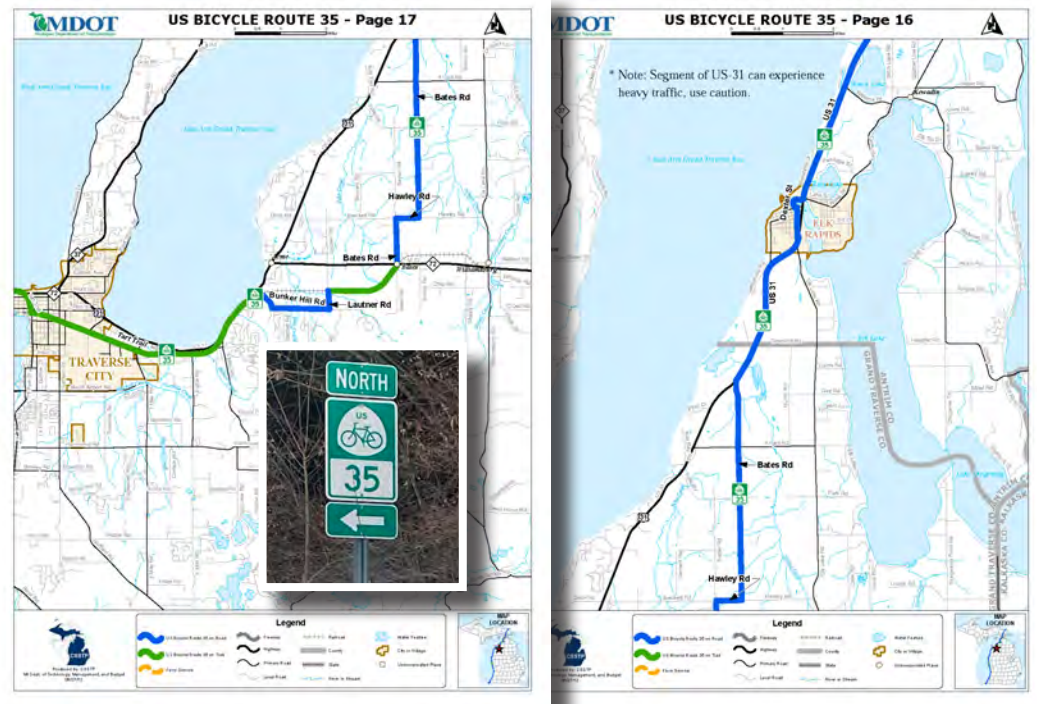
Williamsburg Road. TART has many active trail development projects in and around the region, as described at: <https://traversetrails.org/>.

Bike Route

Just to the west of Whitewater Township is U.S. Bicycle Route 35. U.S. Bicycle Route 35 is a 500-mile route that runs from Indiana through Michigan to Sault Ste. Marie, Canada, generally follows the Lake Michigan shoreline and through the eastern Upper Peninsula.

Map 8
Area Trails





Access Management

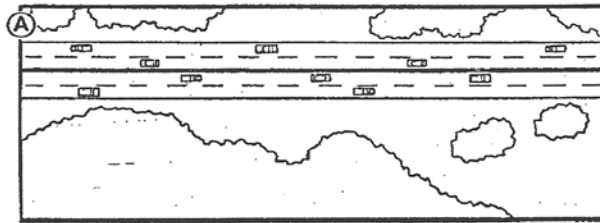
As noted, the jurisdiction over public road maintenance and building improvements is the responsibility of MDOT and the GTCRC. However, the relationship between road-related issues and local planning and zoning is important. While, work in the actual right-of-way falls under the jurisdiction of MDOT or the GTCRC, Whitewater Township regulates adjacent land uses and has associated development requirements through zoning. Ideally, there is coordination between driveway permitting and the site plan review at the township level to facilitate proper access management.

Roads have dual functions. They provide access to adjacent property and they provide a means to get from one place to another. These are conflicting purposes. An interstate highway efficiently moves large volumes of traffic at high speeds, but access

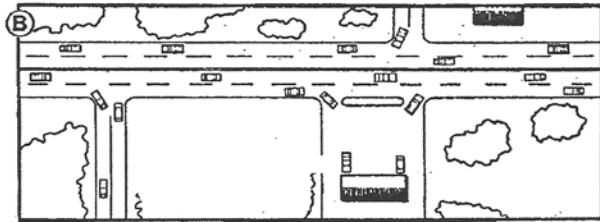
is limited to every mile or more. A local road in a subdivision provides great access to each house but with low speeds and traffic volumes.

Each new drive is a potential conflict between moving traffic and left or right turning movements. Often, as development occurs in rural areas, major and minor arterial roads experience reduced capacity and safety as each new driveway introduces a new conflict point where traffic flow is potentially impeded by turning movements. Access management is the effort to carefully manage where access points (driveways) are placed to enhance safety and preserve the capacity of the roadway to move traffic. Access management tools include techniques such as limiting driveways, shared driveways, access roads, restricted turning movements, deceleration lanes, medians, passing lanes or flares, left turn lanes, etc.

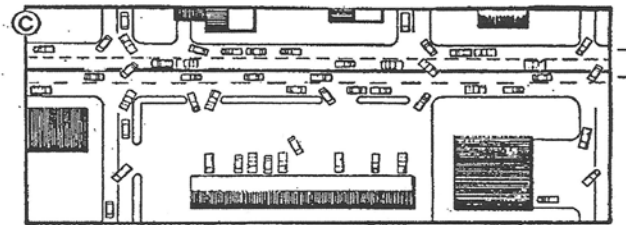
Cumulative Impact of Increased Roadside Development ...



What happens when unrestricted development takes place ...



over time ...



Source: Center for Transportation Research and Education, Iowa State University, *Iowa Access Management Guidebook*, October 2000, p. 19.

Source: *Reducing Traffic Congestion and Improving Traffic Safety in Michigan Communities: The Access Management Guidebook*, October, 2001 Prepared by the Planning and Zoning Center, Inc. under contract to MDOT.

Complete Streets

In past decades, streets have been built primarily for vehicles. Efficient and safe movement of cars and trucks has been the primary focus, and when congestion and safety issues arise, the solution was often to add travel lanes. Pedestrian and bike travel in the public right-of-way was rarely an important consideration when roadways were built or upgraded. For the last 20 years or so, however, the term "complete streets" emerged (along with related terms such as "context sensitive solutions," and "green streets") to emphasize that the public right-of-way

should try to blend the needs of vehicular travel with those of bikes and pedestrians, and design improvements accordingly.

This issue goes far beyond the recreational aspects of walking or biking, as an important underpinning for complete streets relates to health issues. Years ago, studies surfaced about the significant connection between public health, safety, and transportation. In the auto-dependent environment, streets are designed for vehicular travel and people seldom walk or ride bikes even for short trips. At the same time, obesity is one of the fastest-growing health issues in the US, along

with diabetes (both of which can be delayed or prevented by being more active). In many places, opportunities to be physically active have been engineered out of daily life with a focus on near-total reliance on private vehicles. If the public right-of-way was designed to also accommodate non-motorized transportation, it is likely that more would walk and ride bikes for both recreation and health benefits. Better design to blend vehicular and non-motorized transportation also leads to fewer crashes between vehicles, pedestrians, and bikes.

Complete streets issues often receive the most attention in urbanized environments where population density is higher, trip origins and destinations are short and walking or biking is a viable choice. However, in more rural areas, there are multiple opportunities to consider complete street designs, especially in terms of paved shoulders, pedestrian crossing markers, bike lanes near public lands, connections to schools, shared-use paths, and paved shoulders in key locations.

Like access management, planning for complete streets involves a partnership with MDOT and the GTCRC. The Michigan Public Act 134 of 2010 amended the Michigan Planning Enabling Act to expand the definition of “street” to include all legal users and expands elements that may be included in a master plan to include all forms of transportation and their interconnectivity. It also specifies that transportation improvements should be appropriate to their context and implemented in cooperation with the appropriate road agency.



Images of paved shoulders and pedestrian markings in rural areas.

Road Plan

In 2004, Whitewater Township prepared a “road plan” which is available on the Whitewater Township website. While this document is nearly 20 years old, it speaks to several previously mentioned issues and is still relevant today. Some particularly relevant topics include:

- **Promote Context-Sensitive Design (CSD):** CSD promotes an interdisciplinary approach to the design of road or transportation and attention to the physical setting, while maintaining safety and mobility.
- **Design Principles for Township Roads:** These principles include drainage, width and scale, grading, shoulders, alignment and vegetation.
- **Roads with Scenic and Historical Significance:** Certain roads in the Township have exceptional character, beauty, and historical significance and the Township should make special efforts to insure preservation in their current state.
- **Natural Beauty Roads:** A petition may be submitted to the Grand Traverse County Road Commission to designate certain roads as Natural Beauty Roads.
- **M-72 Corridor Study/Access Management and Boulevard:** References were made to the M-72 Access Management Plan completed in 2001. The scope of this study extended from Acme to Grayling.
- **Non-motorized Travel:** The need for Well-planned pedestrian paths and bikeways can encourage non-motorized travel is identified.
- **Funding Township Road Projects:** This includes funding from the Township general fund; establishment of special assessment districts, and levying a voted road millage; and finally, seeking grants for special projects.

Public Transportation

The Bay Area Transportation Authority (BATA) provides over half a million rides to residents and visitors of Leelanau and Grand Traverse counties, including Whitewater Township and the city of Traverse City. BATA offers public transportation services to both counties from a voter-approved a multi-year millage.

BATA provides on-line bus schedules and maps help regional riders find established loop pick-up locations. BATA also provides a fixed loop service for downtown Traverse City, and villages in Grand Traverse and Leelanau Counties. Riders outside of fixed bus loops can link to on-demand services to request a ride, similar to Lyft or UBER, and BATA's Village Link service helps rural area riders communicate with BATA Dispatch Services to schedule connections and pick-ups. Since 2017 BATA has grown to employ 120 people and has acquired new, greener buses, and renovated transfer stations.



It should be noted that the Traverse City area recently reached the population threshold to become a Metropolitan Planning Organization (MPO). Federal legislation requires that an MPO be designated for urbanized areas with more than 50,000 people to carry out a transportation planning process. An MPO produces long and short-term transportation plans and will receive additional federal funding. The exact boundaries of this new MPO have yet to be determined, but it may include Whitewater Township.

Public Facilities

Several public facilities support the local population. These facilities include local assets such as public buildings and utility systems. In late 2022, the Whitewater Township Board of Trustees hired C2AE to conduct a feasibility study of the township offices, fire station #3, and a potential water supply system. Some results of this study are summarized below:

50 years old and is about 5000 sq. ft. in size. Many issues related to this building have been identified. A new building that would be close to 20,000 square feet is recommended to house necessary apparatus, equipment, and related spaces.

- **Township Offices:** The current township office building is about 2,400 square feet and it provides public meeting space, administrative offices, and storage. This building is located on a 1.5-acre site on the west side of Vinton Street and it includes a 20+/- parking lot with large recycling bins. This existing building has challenges regarding heating, cooling, and other physical conditions. It is also regarded as being too small for current space needs. The need for a new building, potentially about three times the size of the existing one (about 7,600 square feet), was identified.
- **Fire Station #3:** The Whitewater Township Fire Department Station #3 (located between the Post Office and the cemetery on Old M-72) is nearly
- **Combined Public Building (Offices/Fire/EMS):** For planning purposes, the concept of a combined township hall/fire station was identified as a possible option. Combining facilities is appealing because some spaces and site improvements can serve dual purposes, thereby reducing costs. A new fire/ems station (19,300 sq. ft.), together with a new administration building (7,600 sq. Ft), together with room for future additions, parking, stormwater detention, etc., creates the need for a site that is about 7.5 acres in size.
- **Water Supply:** Whitewater Township does not now have a public water system, which is important for both human consumption and fire protection



and to support commercial or industrial operations. One option to offer public water is to purchase water from an existing system. This might include connecting to the Turtle Creek Casino & Hotel system through an agreement with the Grand Traverse Band of Ottawa and Chippewa Indians. A second option is to build a system consisting of groundwater wells, water storage, and a distribution system. The C2AE feasibility study identified a potential water district that would include water lines along M-72 from Moore Road to Cook Road and along Elk Lake/Williamsburg from Cram Road south to Church Street.

- **Sewer Systems:** There are no public sewer systems in Whitewater Township, except for the system operated by the Grand Traverse Band of Ottawa and Chippewa Indians for the Turtle Creek Casino & Hotel system.

Other public facilities and utility systems that serve Whitewater Township include the following:

Electric: Consumers Power and Cherryland Electric Cooperative provide electric services in Whitewater Township

Natural Gas: DTE Energy provides natural gas in Whitewater Township.

Library: The Elk Rapids District Library is located in Elk Rapids, near Grand Traverse Bay.

Schools: The Elk Rapids School District includes most of Whitewater Township. Mill Creek Elementary School is located at 9039 Old M 72 Williamsburg, and it serves 227 children (K-5). Other schools in the Elk Rapids School district include Lake Cherryland Middle School, Sunrise Academy, Lakeland Elementary, and Elk Rapids High School. Additionally, Woodland School located at 7224 Supply Road, Traverse City, was one of the first charter schools in Michigan and it includes a K-8 educational program.

4

IMPORTANT TRENDS

Trends

Building on the previous description of Whitewater Township in the past and present, it is logical to briefly consider existing trends now at work shaping the future. Indeed, trends can and do change, but several trends identified below are quite evident. They are having an impact on Whitewater Township today and are likely to continue to affect how Whitewater Township changes in the future.

Aging Population

The trend toward an aging population is well known. According to the US Census, the share of the population that is 65 and older increased from 13.1% in 2010 to 16.8% in 2021. Further, by 2060, nearly one in four Americans will be 65 years and older. Interestingly, almost one in four residents of Whitewater Township is 65 years old or older **today** (see previous chapter). It is therefore likely that older residents will continue to represent a larger and larger segment of Whitewater Township's population in the future.



**It's Difficult to Make Predictions,
Especially About the Future**

- Niels Bohr

Given such dramatic national trends, it is perhaps unsurprising that the American Association of Retired Persons (AARP) has been actively promoting and advocating policies to create livable communities for residents of all ages. AARP's Livable Communities Principles include encouraging the creation of mixed-use livable communities, with a range of housing and transportation options that meet the needs of people of all ages, ability levels, and backgrounds. They should also contain community features, such as parks, that meet the needs of all community members.

Remote Working

COVID-19 placed many workers into remote working arrangements. Many believe that remote work and hybrid



work arrangements (work from home and an office) are here to stay. This is a significant societal change impacting both the workplace and some communities. If some workers no longer need to live close to a workplace, they can live anywhere they desire. This is especially true for “knowledge workers” in industries such as technology, finance, media, etc., whose primary needs are a computer, phone, and internet connection. The term “zoom towns” was coined to identify vacation areas that grew with an influx of workers. While there is only anecdotal evidence of this trend in Whitewater Township, it is evident nationally, in Michigan, and specifically in the Traverse City region (see for example: *The Rise of Remote Work in Rural America - A Report by The Center on Rural Innovation and Rural Innovation Strategies, Inc., October 2021*).

APA Trend Report

In 2022 and 2023, the American Planning Association (APA) and Lincoln Institute of Land Policy began publishing reports that identify trends to recognize while planning for the future of communities and regions. Planners can use the identified trends listed as input to inform future decision-making. A selected number of trends identified in 2022 and 2023 include the following:

- **Support for a growing green economy:** The climate change provisions in the Inflation Reduction Act (IRA), totaling \$369 billion, constitute the single largest investment in climate mitigation and adaptation in U.S. history.

The IRA, promises \$60 billion in incentives for wind and solar power generation.



- **Electric mobility:** Electric transportation is increasing and will continue to grow. Five states have banned congestion-engine cars by 2035, and the U.S. Department of Energy announced a new \$5 billion program to fund the expansion of the electric vehicle charging network over the next five years.



These considerations point to a future in which charging stations are common and traditional gas stations become rare. A pilot project in Detroit is also underway to create a road with a wireless charging system that allows vehicles to charge while driving or idling.



- **U.S. manufacturing resurgence:**
The U.S. is experiencing a boom in manufacturing fueled by a strong dollar, a desire by many companies to simplify logistics and on-shore their production, the availability of skilled workers and raw materials, and crucially, a series of enticing legislative actions from the federal government. This creates local economic development opportunities.
- **Increasing entrepreneurship:**
2021 saw a record 5.4 million business applications, with another record likely in 2022. The largest jumps in business formation were in the field of e-commerce and online retail, with logistics, warehousing, transportation, and service businesses also seeing significant increases compared with previous years.
- **Retail Trends:** The rise of e-commerce, and the effects of the COVID-19 pandemic, have led to a large-scale restructuring of how people shop. For example, in the 1980s, there were about 2,500 shopping malls in the U.S. Today, only about 700 malls remain.



- **Zoning Reform and Housing:** States and cities are rethinking zoning to make housing more affordable and accessible. Single-family housing is the dominant residential land use in the U.S., mainly due to local zoning codes and maps that have remained unchanged for decades. These regulations keep densities low but also limit overall supply, increasing housing costs in both suburbs

and central cities. California and Oregon have banned single-family-only zoning at the state level, while some cities have revised their zoning codes to permit “missing middle” housing types in single-family districts. Missing middle housing is generally building types, such as duplexes, fourplexes, cottage courts, and courtyard buildings that help expand housing options.



Blank Page

Tim Arends
10180 Elk Lake Trail
Williamsburg, MI 49690-9506
231-499-5391
tarends226@gmail.com
July 25, 2023

Ron Popp, Supervisor
Whitewater Township
5777 Vinton Road
P.O. Box 159
Williamsburg, MI 49690-9506
supervisorwhitewater@gmail.com

Dear Ron:

Re: Letter of Resignation

Regrettably, I submit to you my letter of resignation as Deputy Supervisor, effective immediately. The Township Clerk has created such a hostile work environment these past four months, which has caused me to no longer desire to be employed by the Township at this time.

My initial aspiration to take this part-time position was to enable me to contribute my knowledge and experience to my local community where I live, vote, and pay taxes

Unfortunately, my experience with the Township has been mostly negative to date. You nominated me for a seat on the Planning Commission which interested me. My father-in-law was previously on the Commission and I felt it was a way in which I could contribute to the community - until the interview. At that time, I did not personally know any Board member or staff. The Township Clerk was very disrespectful to me with her questions, demeanor and cynical comments that I felt almost relieved to not be voted in.

Since my appointment as Deputy Supervisor, I have been ridiculed at public meetings by the Township Clerk. The Township Clerk has minimized me and/or my work, completed at your request, in public meetings at every opportunity to the point I sent her an email requesting that she ceases in trying to defame me in public meetings. Despite the Clerk's comments, I *am* qualified to assemble an Emergency Action Plan for the Township and have done so at your request. I was never tasked with actually writing it. The Clerk needs to gain knowledge about matters before accusing or insulting people on various issues.

Ron Popp, Supervisor

Page 2

July 25, 2023

Likewise, the Township Treasurer also found it necessary to ridicule me, albeit to a lesser degree than the Township Clerk. To clarify the Treasurer's critique, I never charged time to the Treasurer's Office, nor intended to, but simply created a timesheet that could be used by all Township employees. I was chastised in a public meeting for charging the Township for talking to other employees about Township business/workings. Discussions were not about our personal lives, as I was accused.

At the time of my employment, I reached out to the Township Treasurer to introduce myself yet she neglected to call me back. In addition, when I've been at the Township Office during the posted "Treasurer Office Hours" I've not been able to meet her as I've not seen her in the office *during* the posted hours. I would have thought that with my 18 years of experience in the City of Traverse City Treasurer's Office, I would have been able to offer some benefit to the Treasurer and the Township.

In addition, there has been a lot of acrimony amongst certain elected officials and some staff about the hourly rate I am being paid. That wage, as determined by you, was based on my experience in local government.

For all the reasons stated above and seeing no hope of resolution to the behaviors I've experienced in the near term, I have determined that it is unhealthy for me to continue to work in this toxic environment. I had high hopes that I could contribute something meaningful to the Township. Maybe now was just not the right time.

Thank you again for your confidence in me and I apologize that our time together has to come to an end after all of the work we've both done to this point and my hopes for what we could have done to improve Township procedures and operations.

Best regards to you,

Tim Arends