

WHITEWATER TOWNSHIP BOARD
AGENDA FOR SPECIAL MEETING – MAY 23, 2023
9:00 a.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

At this time, the Board invites everyone to silence their electronic devices.

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the Township Clerk at 231.267.5141 Ext. 24 at least 5 days in advance of the meeting.

- A. Call to Order
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda -
- D. Declaration of Conflict of Interest
- E. Public Comment. Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
 - 1. Comments shall be directed to the board, with questions directed to the chair.
 - 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 - 3. Persons may address the board on matters that are relevant to township government issues.
 - 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
- F. Correspondence - None
- G. Agenda Items as Listed in the Special Meeting Notice
 - 1. Approval of Contract 842850 ([Click Here](#))
 - a. Approval of Change Order No. 1
 - 2. Update on Modifications to F&V Professional Services Agreement
 - 3. Any Matter Pertaining to Parks & Recreation Operation

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H. Board Comments/Discussion

I. Public Comment

J. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141.

CHANGE ORDER NO.: 01

Owner:	Whitewater Township	Owner's Project No.:	N/A
Engineer:	Fleis & VandenBrink Engineering	Engineer's Project No.:	842850
Contractor:	Molon Excavating, Inc.	Contractor's Project No.:	N/A
Contract Name:	Whitewater Township Park Improvements		
Date Issued:	04/10/23		

The Contract is modified as follows upon execution of this Change Order:

Description: Addition of Bid Alternate Items A, B, D & E per bid form dated 01/30/23 submitted by Molon Excavating outlined as follows:

Item No.	Description	Unit	Est. Qty	Unit Price	Bid Amount
A	Site Preparation & Grading – Boat Wash Area	Lsum	1	\$3,780.00	\$3,780.00
B	8" Aggregate Base– Boat Wash Area	Syd	1,000	\$15.23/Syd	\$15,230.00
D	4'x18'x5" Precast Concrete Planks - New	Ea	11	\$1,452.00/Ea	\$15,972.00
E	Conc. Pav't., 8 inch	Sft	324	\$13.86/Sft	\$4,490.64

Change in Contract Price

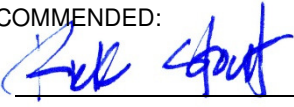
Change in Contract Times

Original Contract Price: \$ <u>484,934.71</u>	Original Contract Times: Substantial Completion: 11/01/23 Ready for final payment: 11/15/23
Change from previously approved Change Orders No. 0 to No. 1 \$ 0.00	Times change from previously approved Change Orders No.0 to No. 1 Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 484,934.71	Contract Times prior to this Change Order: Substantial Completion: 11/01/23 Ready for final payment: 11/15/23
Increase this Change Order: \$ 39,562.64	Contract Times this Change Order: Substantial Completion: 11/01/23 Ready for final payment: 11/15/23
Contract Price incorporating this Change Order: \$ 524,497.35	Contract Times with all approved Change Orders: Substantial Completion: 11/01/23 Ready for final payment: 11/15/23

RECOMMENDED:

APPROVED:

ACCEPTED:

By: 
ENGINEER (Authorized Signature)

By: _____
OWNER (Authorized Signature)

By: _____
CONTRACTOR (Authorized Signature)

Date: 4/10/23

Date: _____

Date: _____

AMENDMENT NO. 1

TO THE

PROFESSIONAL SERVICES AGREEMENT

FLEIS & VANDENBRINK ENGINEERING, INC.
603 Bay Street, 1st Floor, Traverse City, MI 49684
P: 231.932.8600 F: 231.932.8700

The Professional Services Agreement ("PSA") entered into between Fleis & VandenBrink Engineering, Inc. ("Engineer") and **Whitewater Township**, whose address is **5777 Vinton Road, PO Box 159, Williamsburg, MI 49690**, ("Owner") **December 17, 2019** including previous amendments, if applicable, is hereby amended.

DESCRIPTION OF PROJECT AND SCOPE OF SERVICES: The description of the Project ("Project") and the scope of services ("Services") provided under this PSA is as follows: **Whitewater Township Park – Final Engineering for Waterways Grant Improvements.**

TERMS AND CONDITIONS: The Terms and Conditions of the PSA and amendments to date shall apply to all work performed by Engineer

OWNER REPRESENTATIVE. The Owner's primary representative for this Project shall be the **Township Supervisor** who shall have actual authority on behalf of the Owner and its governing body to make decisions in connection with the PSA. However, the **Township Board** must approve any decisions related to the PSA that entail an expenditure of \$2,500.00 or more, or any decisions that, in the opinion of the Engineer, would constitute a substantial change from the Description of the Project and/or the Scope of Services. The Township Board, understanding its obligation, will act in due diligence to schedule any special meetings necessary to facilitate a timely completion of the Project.

ELECTRONIC/FACSIMILE SIGNATURES. The signatures on this PSA shall be deemed to be original signatures when transmitted electronically or by facsimile machine or by any other medium. No party shall be required to produce a PSA with an original signature in order to enforce any provision of this PSA.

IN WITNESS WHEREOF, the parties hereto have made and entered into this Amendment to the PSA. To be valid, this Amendment must be signed by an authorized representative of Fleis & VandenBrink Engineering, Inc.

OWNER
WHITEWATER TOWNSHIP

ENGINEER
FLEIS & VANDENBRINK ENGINEERING, INC.

By: _____

By:  _____

Title: _____

Title: **President**

By: _____

By:  _____

Title: _____

Title: **Project Manager**

Date: _____

Date: **May 18, 2023**

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 5.23.2023
Re: Campground Needs

Board Members –

This business item is presented to allow Trustee Don Glenn a forum to the Board to discuss any matter regarding the camping park he sees relevant, needs more information on, or wants helps with.

No motion pending further Board input.

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township