



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690
(231) 267-5141 • FAX (231) 267-9020

2021 Specifications for Lawn Maintenance and Cleanups

Circle Hill Cemetery — 5194 Vinton Road, Williamsburg 49690

1. **Mow every two weeks or as needed. Must be done just before Memorial Day.**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____
2. **Spring and fall cleanups. (see requirements below)**
Price per cleanup: Year 1 _____ Year 2 _____ Year 3 _____

Williamsburg Cedar Rapids Cemetery — Old M-72, just east of Fire Station

1. **Mow every two weeks or as needed. Must be done just before Memorial Day.**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____
2. **Spring and fall cleanups. (see requirements below)**
Price per cleanup: Year 1 _____ Year 2 _____ Year 3 _____

Township Hall — 5777 Vinton Road, Williamsburg 49690 (Irrigation present but not used)

1. **Mow as needed.**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____
2. **Spring and fall cleanups. (see requirements below)**
Price per cleanup: Year 1 _____ Year 2 _____ Year 3 _____

Emergency Services Building – 8380 Old M-72, Williamsburg 49690

1. **Mow as needed.**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____

Hi Pray Park — 6075 Elk Lake Road, Williamsburg 49690

1. **Front ballfield (irrigated) - Mow once a week.**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____
2. **Mow other areas as needed (small ballfield, tennis and basketball court areas, common areas)**
Price per cleanup: Year 1 _____ Year 2 _____ Year 3 _____

Whitewater Township Park — 9500 Park Road, Williamsburg 49690

1. **Mow common areas and nature trails — once a week at beginning of season; as needed throughout season**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____
2. **Mow grassy areas in campground interior at Parks & Recreation Administrator request.**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____

Petobego Natural Area – South side of Angell Road, 1 mile west of Elk Lake Road

1. **Mow parking lot on south side of Angell Road approximately once per month.**
Price per mow: Year 1 _____ Year 2 _____ Year 3 _____

(continued)

Lossie Road Nature Trail – East side of Cook Road, 1.5 miles north of M-72

1. **Mow entrance/small parking area off Cook Road.**

Price per mow: Year 1 _____ Year 2 _____ Year 3 _____

SPRING AND FALL CLEANUP REQUIREMENTS: Spring and fall cleanups of the cemeteries and township hall property should include all of the following:

1. Gathering of all leaves, sticks, pine cones, pine needles, and other natural debris, including along fence lines and around headstones.
2. Trim low-hanging branches which interfere with mowing.
3. Remove all remnants of snowplow damage to mowed areas at township hall.
4. Gather trash and place in trash containers on site. If an item is too large for the container, leave it next to the container.
5. Advise Township Clerk of damage to headstones at cemeteries.

OTHER REQUIREMENTS:

1. As an independent contractor, you must carry liability insurance and workers' compensation for employees and provide proof of current insurance to Township Clerk.
2. Must bid all areas, with separate quotes for each area.
3. **It is the township's intent to award a 3-year contract. Please submit bid prices for year 1, year 2, and year 3. (If the price is the same for all 3 years, please so indicate.)**

DEADLINE FOR BIDS IS MONDAY, MAY 3, 2021.

PROPOSALS SHOULD BE IN AN ENVELOPE WITH YOUR NAME ON IT AND MARKED "2021 LAWN MAINTENANCE BID."

SEND BIDS TO TOWNSHIP CLERK CHERYL GOSS VIA:

1. E-mail to clerk@whitewatertownship.org.
OR
2. Fax to 231-267-9020, Attention Clerk Goss
OR
3. Leave in outside drop box marked Clerk/Notary at south entrance of township hall, 5777 Vinton Road, Williamsburg.

If you have questions, please call Clerk Goss at 231-267-5141, ext 24.

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