

**Whitewater Township Board
Minutes of Special Meeting held February 23, 2021**

Call to Order

Supervisor Popp called the meeting to order at 6:04 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board members present in person: Treasurer Benak, Clerk Goss

Board members present via Zoom: Popp (Charlotte County, FL), Trustee Vollmuth (Williamsburg)

Board members absent: Trustee Hubbell

Others present in person: None

Others present via Zoom: Fire Chief Brandon Flynn

Set/Adjust Meeting Agenda

There were no adjustments.

Declaration of Conflict of Interest

None

Public Comment

None

Agenda Items as Listed in Special Meeting Notice**Budget Work Session - General Fund**

There was brief discussion of the taxable value used to calculate line 402, Property Taxes. The taxable value figure after the conclusion of March board of review will be utilized.

All departments of the General Fund were reviewed and line items adjusted as necessary.

Line item 101-247-703 will be added to accommodate payment of the Zoom facilitator for board of review.

The board of review per diem on the Salary/Wage Schedule will be adjusted from \$50 to \$70 per meeting. The hourly wage will remain at \$15.

Hiring of a building and grounds person was discussed. Some funds were added to the wage line item under Township Hall and Grounds for this purpose.

Benak proposed purchase of a server and backup up service for daily backup of township computers, as well as creation of electronic copies of property files for attachment to the BS&A program.

A Professional Services line item ~~will be added~~ IS RECOMMENDED under department 209 Assessor to pay for labor to scan documents in parcel files.

Historical Society was discussed at length. The Historical Society Director will be invited in to discuss various issues.

Capital Expenditure was revised to \$45,000 to cover the current fiscal year's allocation of \$25,000 for paint/flooring/moving expenses, the Team Bob mini-split estimate of \$17,456 for new heating equipment, and approximately \$3,000 worth of related electrical work.

Transfers to Other Funds was discussed. The total amount allocated will go to \$220,000 with the addition of a \$50,000 transfer to the Public Improvement Fund. The proposed allocation is as follows:

\$	5,000	Road Fund
	100,000	Road Repair/Replacement Fund
	20,000	Recreation Fund
	50,000	Public Improvement Fund
	<u>45,000</u>	Fire Capital Improvement Fund
\$	220,000	Total

Discussion will pick up with Road Fund at the next budget work session.

Board Comments/Discussion

None

Public Comment

None

Adjournment

Motion by Benak to adjourn; second by Vollmuth. Roll call vote: Benak, yes; Goss, yes; Hubbell, absent; Popp, yes; Vollmuth, yes. Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk