

**Whitewater Township Board
Minutes of Special Meeting held August 24, 2020**

Call to Order

Supervisor Popp called the meeting to order at 12:00 p.m. at the Whitewater Township Emergency Services Building, 8380 Old M-72, Williamsburg, Michigan.

Roll Call of Board Members

Board Members present: Treasurer Benak, Clerk Goss, Trustee Hubbell, Trustee Lawson, Popp
Board Members absent: None
Others present: Fire Chief Brandon Flynn and 2 others

Set/Adjust Meeting Agenda

There were no adjustments.

Declaration of Conflict of Interest

None

Public Comment (1:25)

None

Agenda Items as Listed in Special Meeting Notice (1:42)**Discuss Concerns with Parking Lot Drainage Channel and Need for Replacement with Trench Drain at Emergency Services Building**

Board members viewed the areas of concern and were briefed on the need to use a trench drain.

Benak inquired why we did not know this when it was originally bid.

Eric Sanborn from Elmer's said the drivability issue was not red-flagged for him until he actually saw how it was laying out next to the road.

The proposed fix is a trench drain for the whole length of the parking lot.

Hubbell inquired about maintenance of the proposed drain with the road commission spreading salt and sand.

Sanborn said it will require annual or biannual maintenance to clean it.

Benak inquired if there is another way to handle it with gradual sloping.

Sanborn stated it is minimal fall from where it starts to the rim (of the catch basin). Puddling and ponding will be a lot worse if it is raised any more.

Flynn said Machin's last update included a 2-1/2" raise in the final grade.

Discussion followed.

Popp said Machin wants \$1,000 to redraw the prints, as opposed to Popp's estimate of \$2,000.

Sanborn was asked about the drivability issue affecting future uses of the building, and said it would definitely affect the handicap parking space.

Goss requested that an official change order document be provided.

Sanborn noted that would go through the AIA document. They will give it to Machin to be put into that document, and noted the township's contract is directly with Machin, and Elmer's contract is directly with the township.

Sanborn also said the drivability issue did not raise a red flag with him when the job was first bid, and apologized for not seeing it.

Discussion followed.

Motion by Benak to approve the change order to Machin Engineering to modify installation drawings to accommodate a trench drain structure to the Whitewater Township Fire Station Pavement Project in the amount of \$1,000; second by Popp. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes. Motion carried.

Motion by Popp to approve change order to Elmer's Crane and Dozer adding a trench drain structure to the Whitewater Township Fire Station Pavement Project in the amount of \$28,092; second by Lawson.

Discussion followed concerning a subtraction of \$4,140 for the wooden walkway and stairs, the pouring of a pad.

Sanborn said there is no adjustment for the pad.

Goss said the \$28,092 should be reduced by \$4,140, leaving \$23,952.

Popp amended his motion to \$23,952; second by Lawson.

Roll call vote: Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes. Motion carried.

Board Comments/Discussion (28:35)

Hubbell thanked Chief Flynn for participating in the only parade in Northern Michigan with the new tanker.

Public Comment (29:05)

None

Adjournment (29:32)

Motion by Lawson to adjourn; second by Popp. Meeting adjourned at 12:28 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk