

**Whitewater Township Board
Minutes of Special Meeting held February 18, 2020**

Call to Order

Supervisor Popp called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board members present: Treasurer Benak, Clerk Goss, Trustee Hubbell, Trustee Lawson, Popp

Board members absent: None

Others present: Fire Chief Brandon Flynn

Set/Adjust Meeting Agenda

There were no adjustments.

Declaration of Conflict of Interest

None

Correspondence

None

Public Comment

No public present.

Agenda Items as Listed in Special Meeting Notice**Memorandum of Understanding/Agreement re: Assistance to Firefighters Grant (AFG) Regional Request**

Chief Flynn explained the time-sensitive nature of the request and said that applying for a regional grant and replacing PPE, in this case 12 air packs, will increase the likelihood of getting the grant. Chief Andy Down has found a grant writer familiar with fire department grants. Flynn provided an updated Details document showing that the township will be responsible to pay 10% of the \$82,200 cost to replace the air packs.

The grant writer fee is a separate \$500 fee. Payment of the 10% would happen after the grant is awarded.

Flynn explained the reasons for replacing the air packs now. The new air packs will also include a face mask and two air bottles, one of which is free.

Motion by Goss to allow Chief Flynn to enter into a Memorandum of Understanding with four local fire departments in order to apply for a regional AFG grant for replacement of SCBA equipment; second by Lawson. The \$500 fee will be approved by purchase order. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes. Motion carried.

Budget Work Session

Discussion of the General Fund budget picked up with the Cemetery department and continued through all other departments in the General Fund, with various adjustments made.

Regarding planning commission, there may be 3-person subcommittees appointed. Their meeting attendance will be paid at the rate of \$70 each, with no one being paid at the higher chairperson rate.

Transfer out to the Road Repair/Replacement Fund was discussed.

Goss noted the current \$265,000 balance in the Road Repair Fund but stated there is no goal or plan for how the money will be spent.

Popp said if he can get a commitment of \$100,000, that gives him \$366,000 to have the road commission start developing a plan for replacing the roads.

Discussion followed regarding various township roads, the county road millage, special assessments, splitting the \$100,000 between Road Repair and Public Improvement.

Benak said we need to do an evaluation of roads to justify it with the taxpayers.

There was further discussion of getting cost estimates from the road commission, the high cost of road repair, and the need for a road plan.

It was agreed that \$50,000 will be transferred from the General Fund to the Road Repair/Replacement Fund and \$50,000 to the Public Improvement Fund.

Other numbers in the Transfers Out department were reviewed.

Moving to the Road Fund, revenue and expenditure figures were reviewed and adjusted as needed.

For the Road Repair/Replacement Fund, the transfer in will be \$50,000. No expenditures are planned.

Board Comments/Discussion

None

Public Comment

No public present.

Adjournment

Motion by Lawson to adjourn; second by Popp. On voice vote, all those present voted in favor,

none opposed. Meeting adjourned at 8:55 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk