

**Whitewater Township Parks & Recreation Advisory Committee
Minutes of Special Meeting held Monday, August 21, 2017**

Call to Order

Chairwoman Melton called the meeting to order at 5:40 p.m. at Whitewater Township Park, 9500 Park Road, Williamsburg, Michigan.

Roll Call of Advisory Committee Members

Members present: Melton, Leach, Decker, Hubbell

Members absent: Butler, Cosgrove

Others present: Park Rangers Dan Belanger and Brian Cobb, Cheryl Goss (Parks & Recreation Administrator and acting recording secretary)

Set/Adjust Meeting Agenda

There were no adjustments.

Declaration of Conflict of Interest

None

Public Comment

None

Assess Used Playground Equipment to Create Installation Materials List

Placement of the three pieces of used playground equipment was extensively discussed by the committee, with input from both park rangers. Three possible areas were discussed, including the flat grassy area north of the boat launch and close to Elk Lake, the beach area, and the grassy area on the hill between the boat launch parking lot and the campground. All three sites were toured.

Motion by Leach to get the equipment fixed and move it to Hi Pray Park where it will be used; second by Decker. Discussion followed, with two members of the committee favoring placement at Hi Pray Park and two members favoring placement at Whitewater Township Park. The motion was not voted on.

Goss noted that any potential liability of the older merry-go-round and monkey bars should be investigated. She will contact the township insurance agent for his advice.

Melton raised the idea of surveying campers in the park regarding placement. Goss will formulate survey questions and get Melton's input and approval.

Discussion turned to creating a materials list for installation of the equipment. In addition to sandblasting and powder coating of all pieces, the following items were determined to be needed:

For the swings: 24 bags of cement, new swings and chains, 24 galvanized bolts.

For the merry-go-round: 10-12 bags of cement, 4 anchor bolts, 2 bearings, at least 160 stainless nuts/bolts.

For the monkey bars: 12 bags of cement and miscellaneous fasteners.

Landing zone material will be needed for all three pieces, likely beach sand.

Public Comment

None

Adjournment

Motion by Leach to adjourn; second by Hubbell. Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Cheryl A. Goss
Acting Recording Secretary