

**Whitewater Township Board
Minutes of Regular Meeting held May 23, 2017**

Call to Order

Supervisor Popp called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board members present: Benak, Hubbell, Lawson, Popp

Board members absent: Goss

Others present: Recording Secretary Lois MacLean, Paul Olson of Municipal Underwriters of Michigan, 2 others

Set/Adjust Meeting Agenda

There were no adjustments. Popp noted that Olson will speak about the Rural Fire lease insurance requirements.

Declaration of Conflict of Interest

None

Public Comment

None

Correspondence

1. Letter 04/11/2017 Charter Communications re: Channels Moving to Spectrum Select
2. Letter 04/24/2017 Charter Communications re: Channels Moving to Spectrum Select
3. Letter 05/01/2017 Charter Communications re: Channel Lineup Changes
4. Letter 05/01/2017 Department of Licensing and Regulatory Affairs re: Uniform Video Services Local Franchise Act Dispute Resolution Process

There was no discussion of the correspondence items.

Public Hearing

None

Reports/Presentations

Paul Olson – Municipal Underwriters of Michigan

Olson stated this year's premium is \$12,442. Last year it was \$12,547. Two vehicles have been removed from the policy, the old ambulance and the park vehicle. Builders risk has been added for the value of the renovation of the fire hall, approximately \$1,139 annually. If the project is completed early, there will be a premium credit. In 2016, the township's dividend through the Michigan Township Participating Plan was \$976.18. This year, the dividend will be \$702.64, about 6% of the 2014 policy. Dividends always look three years back.

Regarding the Rural Fire lease, the \$10,000,000 requirement for excess insurance could be reduced. Their risk control department believes that \$1,000,000 has always been sufficient in Northern Michigan for leasing space in a building.

Olson opined that Mobile Medical Response carries \$10,000,000 likely because they are a non-profit who could be held to the ordinary negligence standard, as opposed to public entities with governmental immunity.

Olson stated Rural Fire carries \$2,000,000 now.

Regarding risk analysis, the most recent one is dated 09/15/2015. Olson reviewed the document with the board.

Motion by Lawson, second by Benak, to correct the lease agreement to reflect a total of \$2,000,000 coverage and strike the \$10,000,000. There was no further discussion. **On voice vote, all those present voted in favor, none opposed, Goss absent. Motion carried.**

Olson stated all limits in the township's policy are the same as they have always been.

Olson noted that he is leaving a letter, an invoice, the auto certificates, and also the Workers' Compensation policy through the Accident Fund for the clerk.

There were no questions from the board.

Olson noted this is the township's 33rd year with his agency and he appreciates the township's business over the years.

Unfinished Business

Emergency Services Building Renovation/Addition Project

Fire suppression was briefly discussed. The trees have been removed.

Update on Junk Complaint

Popp noted there are a couple active junk complaints. ZA Weinzapfel was going to send out first-round letters last week.

Ordinance 28 – Miami Beach Sewer Project

The county DPW director is scheduled to attend the board's June 13th meeting.

Benak reported she has not heard back from the bond attorney yet.

On a different subject, Popp reported that one zoning administrator candidate has dropped out; Kevin McElyea will be the only interviewee for the May 31 special meeting.

Popp stated he will get the bond attorney information to the DPW as soon as it comes in.

Benak stated she will also look at the cost of the actual construction versus the cost of the bond that was taken out, as suggested by county DPW, to see if that is maybe where some of the \$47,000 is coming from.

Popp stated he met with Fife Lake to see what we have to do to get an authority going.

Benak stated she is not sure we have to develop an authority.

Lawson stated he does not think we can, as a general law township.

The plan is to schedule a meeting with the Miami Beach property owners sometime after June 13.

Ordinance 32 – Private Road Ordinance

Popp stated a legal opinion has been received from Attorney Chris Patterson.

Discussion followed concerning the possibility of revising the current ordinance rather than repealing it.

Planning Commission Chairperson Kim Mangus has created a couple different revisions of the current ordinance.

Popp questioned whether a development with three to six homes should have a different capacity road than one with 15 to 20 homes? He would like to give the Planning Commission some direction whether that is important to us.

Discussion followed regarding subdivision or PUD.

Connie Rountree, 5413 Glendenning Trail, real estate broker, explained the differences between subdivisions, planned unit developments, and site condominium developments.

Rountree also spoke in favor of maintenance agreements.

General discussion followed.

There was consensus that the Planning Commission will be directed to look at revision of the Private Road Ordinance, rather than repeal, and also to look at maintenance agreements.

Baggs Road Cost Share Agreement

Popp would like to get board approval to pay the invoice on May 31.

Motion by Popp, second by Benak, to direct staff to pay Kalkaska County Road Commission invoice number 4255 in the amount of \$46,202.50 on or before May 31, 2017. There was no further discussion. **Roll call vote: Goss, absent; Benak, yes; Hubbell, yes; Lawson, yes; Popp, yes. Motion carried.**

Medical Marijuana

It was noted that the board discussed this issue at the second January meeting and it was agreed that we would look at it every quarter. Should this be included in the July newsletter?

Benak suggested a small survey be done.

Lawson suggested links on the township website.

A town hall meeting was briefly discussed but was not supported at this point.

There was consensus that a small survey will be developed to send with the July tax bill.

The survey will be brought back to the board before it is sent out.

This agenda item may be brought back before the next quarter, depending on what the survey says.

Recycling Bins

An update via memo was received from Goss, i.e., a representative from Apple Fence will visit the township hall on May 31 to see the area of proposed fencing and take measurements. Bob Mitchell & Associates will flag the corners and set line stakes. A park ranger has been asked to rake up litter in the recycle area and clean up the broken glass in the parking lot.

Popp proposed that permanent markers be placed after the survey is done and said he would make it happen.

There was no objection to Popp's proposal.

New Business

Foreclosed Property Available to Local Unit of Government

There are several parcels available. Brief discussion followed. There was consensus that the board is not interested in any of the parcels.

Motion by Popp, second by Lawson, to have the supervisor sign the Waiver of Right to Purchase Foreclosed Property. There was no further discussion. **Roll call vote: Benak, yes; Hubbell, yes; Lawson, yes; Popp, yes; Goss, absent. Motion carried.**

Tabled Items

Review Administrative Policy Section 5 (tabled 10/14/2014)

This agenda item will remain tabled.

Review Ordinance 22 Pension Plan (tabled 10/25/2016)

This agenda item will remain tabled.

Review Whitewater Township Planning & Zoning Fees (tabled 02/28/2017)

This agenda item will remain tabled.

Board Comments/Discussion

None

Announcements

1. Special Township Board meeting on 05/31/2017 at 5:00 p.m. Popp noted there will be one interview.
2. Regular Township Board meeting on 06/13/2017 at 7:00 p.m. Popp noted this meeting will cover Ordinance 28 Miami Beach, a couple treasurer resolutions, and there may be an announcement from Fife Lake and Springfield townships.

Public Comment

None

Adjournment

Motion by Lawson, second by Hubbell, to adjourn. Meeting adjourned at 8:27 p.m.

Respectfully submitted,

Cheryl A. Goss

Whitewater Township Clerk

(minutes prepared from Recording Secretary MacLean's notes and the digital audio recording)