

**Whitewater Township Board
Minutes of Special Meeting held March 9, 2017**

Call to Order

Popp called the meeting to order at 6:06 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board Members present: Benak, Goss, Hubbell, Popp

Board Members absent: Lawson

Others present: None

Set/Adjust Meeting Agenda

No adjustments were made.

Declaration of Conflict of Interest

None

Public Comment

None

Agenda Items as listed in Special Meeting Notice

Emergency Services Building Renovation/Addition Project

Three different revised floor plans were recently provided by Direct Designs. Changes to Floor Plan #2 were discussed as follows:

- Eliminate wall north of kitchen table.
- Flip the placement of the men's and women's bathrooms.
- Expand the men's bathroom south to accommodate a urinal.
- Eliminate the lockers.
- Eliminate the wall south of the lockers.
- Move drinking fountains to south wall of men's bathroom.
- Eliminate coat rack.

The changes will be relayed to Dan Rudy of Direct Designs.

Goss reported on her contact with Mark Pressell regarding the requirement that a licensed architect or engineer supervise the project, and provided the email exchange. Basically, Pressell will supervise the project, but will delegate most of the day-to-day visits to the site to Dan Rudy. Goss has also conferred with Dan Rudy; he is willing to perform this role.

Benak questioned whether we will be paying two people to supervise the project.

Discussion followed.

Goss will contact Attorney Patterson to have a contract drawn up to memorialize the township's relationship with Pressell.

Goss asked that Rudy be reminded that we need a complete set of sealed drawings by 3/17.

Board Comments/Discussion

Hubbell stated that he contacted Leonard Roush, who came out to look at the walnut trees at the fire station. The owner of the company informed Roush that he already looked at them himself and he feels that \$1000 is a very fair price for those trees. On the white pines, they are not that interested, but if they are, they would give us the going rate. Roush reported to Hubbell that the \$1000 rate is probably pretty fair for the walnuts.

Goss will call Charlie Kitchen to obtain a second quote.

Public Comment

None

Adjournment

Motion by Goss, second by Benak, to adjourn. Meeting adjourned at 6:49 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk