

**Whitewater Township Board
Minutes of Special Meeting held February 19, 2015**

Call to Order

Supervisor Popp called the meeting to order at 6:03 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board Members present: Benak, Goss, Lawson, Popp

Board Members absent: Hubbell

Others present: None

Set/Adjust Meeting Agenda

No adjustments.

Declaration of Conflict of Interest

None

Public Comment

None

Agenda Items as Listed in Special Meeting Notice**Budget Work Session**

Park Fund revenue and expenditure line items were extensively discussed. Goss noted that the showers need to be repainted. Tile, watertight plastic sheets, and FRP board were discussed as alternatives to painting. New line items will be created for credit card fees, vehicle maintenance, and equipment repair. Wood was more expensive than budgeted for last year because of a smaller split. Goss suggested the price for wood be increased. Discussion ensued concerning problems with the park wood splitter.

Several ideas for addressing replacement of the bluff stairs were put forward. The Professional Services line item may need to be utilized for the services of an architect or engineer.

Funds will be allocated in Capital Expenditure for the stairway and some type of storage building to replace the current shed. Popp described a possible future building at the park which could be utilized as a ranger station, golf cart storage, inside wood storage, perhaps as an additional storage location for the township.

Benak stated she would like to see some kind of new ranger station/storage facility at the park as well as a stairway.

Discussion followed concerning potential building dimensions, features, costs, and avenues of funding. Additional dock length, a service dock, and marina were also discussed, as well as additional parking.

Benak suggested a goals and capital expenditure list be created for the park.

Enlargement and improvement of the overflow parking area was discussed.

Conversation followed that perhaps this year the ground could be readied for a building with installation of infrastructure (sewer, power, water, fill), take care of the dock, and then build a building next year.

The salaries line item, 702, was discussed. Goss stated she spends a lot of time on park and would like to be paid for some of the hours she spends on it. Also, someone is needed to make sure shifts are covered. Popp has assisted with mechanical problems. Goss stated she would be happy to keep track of hours.

Benak stated there was a wage set up for the previous clerk when she was doing it and there was a job description.

Brief discussion followed regarding parks/recreation administrator and park manager positions.

All expenditure line items were reviewed again. After further discussion, Popp stated he does not think we will be able to take on a building. For Capital Expenditure, we should look at \$5,000 for roads, \$10,000 for a stairway, and \$5,000 for future ranger station site prep. This will create an operating deficit of \$25,716.

Popp asked if everyone was comfortable with not balancing the park budget.

Goss stated we might be pleasantly surprised that it does not end up that way. Lawson agreed. Benak had no comment.

Goss noted the next meeting is Monday at 6:00 p.m., followed by Tuesday at 7:00 p.m.

Popp stated he just had a thought that we did not include anything for showers.

Goss stated she understood that would be covered in Facility Repairs/Maintenance.

Monday's budget work session will pick up with Recreation Fund.

Board Comments/Discussion

None

Public Comment

None

Adjournment

Motion by Lawson, seconded by Popp, to adjourn. Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk