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**Whitewater Township
Parks and Recreation Advisory Committee
Minutes for Special Meeting
Monday, January 28, 2013**

Call to Order by Chair Mouser at 7 p.m.

Roll Call of Advisory Committee Members: Present: Hubbell, Knapp, Leach, Mouser
Absent: Melton, no alternates available

Set/Adjust Meeting Agenda: Add Grants as item 1 to new business.

Declaration of Conflict of Interest: None

Public Comment: None

Approval of Minutes will be at the Regular February meeting.

Correspondence: None

Reports/Presentations/Announcements/Comments

Chair: Made a report to the Township Board, January 22, with recommendations regarding the Survey of the Lossie Trail, Petobego split rail fence, the plaque at Lossie Trail and an additional Committee alternate. Hubbell recommends looking at using metal poles as more permanent markers on the Lossie Trail.

New Business: Grants:

2% Grant has been submitted to the Tribe for their December 2012, Grant cycle.

Grant application workshops for DNR, how to write a Grant, February 7 (10 to 1) at the Days Inn in Grayling. Must be approved here, then approved by the Board and submitted to the DNR by March 1.

Unfinished Business

1. Park Manager Job Description: Supervisor Popp is looking for a Caretaker type person. Caretaker type position with hourly pay for the 2013 year. The Supervisor is working to set up the "go to guy". A Manager position will cost too much. This Committee will likely have to deal with the Manager Job Description, Rates, Fees, etc. for the 2014 camping season.
2. Registration, Seasonal, there will be some restructuring of the Seasonal camps. Will stay the same for the 2013 season.
3. Park Fees and Rates (Credit card processing approved by Township Board) Will stay the same for the 2013 season.
4. Capital Improvements List prioritized to be incorporated into the Rec. Plan.

Public Comment: None

Adjournment: 8:27 p.m.

Respectfully submitted,

Lois MacLean
Recording Secretary