

**Whitewater Township Board
Minutes of Regular Meeting held November 27, 2012**

Call to Order

Supervisor Popp called the meeting to order at 7:01 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board members present: Benak, Hubbell, Lawson, Popp, Walton

Board members absent: None

Others present: Fire Captain Arbenowske, Ambulance Coordinator Martin, and 15 others.

Set/Adjust Meeting Agenda

Benak requested to add the topic of the 3rd Annual Tree Lighting Ceremony. Added as Item 4 under New Business.

Declaration of Conflict of Interest

None

Public Comment

None

Correspondence

11/16/2012 e-mail from Matt Skeels with attached September/October TC-TALUS Board Report. Supervisor Popp had questions and spoke to Skeels today. Skeels confirmed that, through Planning Commission representation from our township, Bunker Hill Road from U.S. 31 to Williamsburg Road and Moore Road from Bunker Hill north to M-72 have been identified by the Planning Commission as needing improvement. Treasurer Benak commented that this has to do with the Meijer store going in. Bunker Hill Road is wide, with ditches, and is up to standards for paving. Popp said Bunker Hill and Moore Roads are at least 8th in TC-TALUS's priority list; TC-TALUS is responsible for directing gas tax funds and road improvements. According to Benak, Acme Township recommended no improvements on their end (to discourage traffic).

11/21/2012 e-mail from William Fahey re: Goss and Walton appeals with attached opinions. Supervisor Popp commented that the township was successful. Clerk Walton read to board members the text of another e-mail from William Fahey advising that the opinions are public and it is not necessary or appropriate to review the opinions in a closed meeting.

11/21/2012 e-mail from Kevin McElyea re: 1st substantial draft of revised Storm Water Management Ordinance with attached Uniform Storm Water Management Ordinance for Grand Traverse County. It was commented that we may want to refer the revised ordinance to our attorney and that more detail is needed for a number of items. Several board members have questions about the draft document. **Motion by Lawson, seconded by Benak, to move discussion of the revised Storm Water Management Ordinance to Unfinished Business for the 12/11/2012 meeting. Motion approved.**

Motion by Benak, seconded by Lawson, to amend the Administrative Policies and Procedures Manual to add a “Tabled Items” category to all regular meeting agendas. Motion approved.

Public Hearing

None

Reports/Presentations

None

Unfinished Business

None

New Business

Corporate Resolution Re: Change of Authorized Signer on Bank Accounts – Resolution No. 12-21. Motion by Hubbell, seconded by Lawson, to adopt Resolution No. 12-21. Roll call vote: Lawson, yes; Benak, yes; Popp, yes; Hubbell, yes; Walton, yes. Motion approved and resolution declared adopted.

Appointment of Township Board Representative to Planning Commission

Benak nominated Hubbell as the township board representative to the PC, if he is interested. Nomination accepted by Hubbell. Walton nominated Lawson as the township board representative to the PC. Nomination accepted by Lawson. Discussion concerning each candidate. **Motion by Walton, seconded by Hubbell, to appoint Lawson as the township board representative to the planning commission for a period of 4 months and to revisit the appointment in March 2013.** Roll call vote: Benak, yes; Popp, yes; Lawson, yes; Walton, yes; Hubbell, yes. **Motion approved.**

Discussion of ZA/Planner Position

Discussion concerning filling of the zoning administrator position on an interim basis so that someone is available to handle those duties. It was noted that the Incompatible Public Offices Act does not apply in townships with less than 25,000 population. Discussion regarding education required for ZA position, time commitment. Supervisor Popp advised that he would take no additional compensation if he were appointed to fill the position. **Motion by Benak, seconded by Walton, to appoint Supervisor Popp as the interim zoning administrator through March 31, 2013, with no additional compensation to be paid for those duties.** Roll call vote: Lawson, yes; Hubbell, yes; Popp, yes; Benak, yes; Walton, yes. **Motion approved.** Consensus to add this topic to the 12/11/2012 agenda for further discussion.

Tree Lighting Ceremony

The tree is dedicated to the veterans. The ceremony is held on the first Tuesday of December each year. Benak requested that the township board approve expending up to \$200 for expenses associated with the ceremony and says it is a lawful expenditure because it is promotion of the township. The ceremony will be held on December 4th at 6:30 p.m. Expense receipts will be turned in by Benak for reimbursement. **Motion by Hubbell, seconded by Lawson, to authorize up to \$200 for promotion of the township tree lighting event on December 4th.**

Roll call vote: Popp, yes; Hubbell, yes; Lawson, yes; Walton, yes; Benak, yes. **Motion approved.**

Board Comments/Discussion

Discussion of board packets in 3-ring binders for the meetings. Laptops for board members have been budgeted. Benak uses her deputy's laptop for meetings. No other board members wanted laptops. Walton will supply the board packet in 3-ring binders for Hubbell, Lawson, and herself.

Announcements

The next regular meeting is 12/11/2012.

Public Comment

Arnell Boyd, 6447 Baggs Road – Regarding Correspondence item 2, it appears the appeal has come to an end. Would be interesting to know what money has been spent.

Rod Kuncaitis, 6204 Elk Lake Road – Township resident Bill Mouser has been appointed as a member of the Grand Traverse County Road Commission. Comments regarding tablet PCs versus notebook PCs. Thank you from the EMS Auxiliary for the contribution to the tree lighting ceremony. Advises the board that he has been the liaison between the township board and the Grand Traverse Band for a proposed new fire station facility and indicates he would be happy to continue in that capacity.

Kuncaitis and Popp will discuss the liaison issue and the board will be advised on the matter.

Adjournment

The meeting was adjourned at 8:41 p.m.

Respectfully submitted,
Cheryl Walton
Whitewater, Township Clerk