

**WHITEWATER TOWNSHIP BOARD**  
**AGENDA FOR REGULAR MEETING – JULY 13, 2021**  
**9:00 a.m. at the Whitewater Township Hall and via Zoom**  
**5777 Vinton Road, Williamsburg, MI 49690**  
**Phone 231-267-5141/Fax 231-267-9020**

Zoom access has been implemented for the public by the Township Board through 12/31/2021.

**Join Zoom Meeting**

<https://zoom.us/j/98017402947?pwd=dUkyZHhiMnRIWEU4QWRocmNPNHBGZz09>

Enter Meeting ID: 980 1740 2947

Enter Passcode: 802776

**To join by phone, call +1 646 558 8656 US**

Enter Meeting ID: 980 1740 2947

Enter Passcode: 802776

Find your local number: <https://zoom.us/u/alHw5x41e>

Contact Information for Board Members:

Supervisor Ron Popp – 231-267-5141 x23 [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

Clerk Cheryl Goss – 231-267-5141 x24 [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

Treasurer Ardella Benak – 231-267-5141 x22 [treasurer@whitewatertownship.org](mailto:treasurer@whitewatertownship.org)

Trustee Paul Hubbell – 231-267-5141 [trustee02@whitewatertownship.org](mailto:trustee02@whitewatertownship.org)

Trustee Heidi Vollmuth - 231-633-9468 [heidivyourtrustee@gmail.com](mailto:heidivyourtrustee@gmail.com)

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the township clerk at 231-267-5141 x24 at least 5 days in advance of the meeting.

- A. Call to Order/Pledge of Allegiance**
- B. Roll Call of Board Members**
- C. Set/Adjust Meeting Agenda**
- D. Declaration of Conflict of Interest**
- E. Public Comment**

Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

- F. Public Hearing – Proposed Industrial Development District**

**G. Reports/Presentations/Announcements/Comments**

1. County Commissioner Report
2. Fire Department Report
3. Planning Commission Report
4. Parks & Recreation Advisory Committee Report

**H. Consent Calendar**

**Receive and File**

1. Supervisor's Report for June 2021
2. Clerk/Parks & Recreation Administrator's Report for June/July 2021
3. Zoning Administrator's Report for June 2021 (not available)
4. Mobile Medical Response June 2021 Activity Reports
5. Fire Department June 2021 Report
6. Historical Society Report for June 2021
7. Treasurer Reports 05/31/2021
8. Approved 05/05/2021 Planning Commission Minutes
9. Approved 05/10/2021 Parks & Recreation Advisory Committee Minutes

**Correspondence**

1. Grand Traverse County Sheriff Department Statistics for June 2021 and 2nd Quarter Totals
2. State of Michigan - Public Notice Land Lease
3. Gosling Czubak - American Rescue Plan Funding
4. Bob Campbell - Skegemog Point Road
5. Mark Taylor - Skegemog Point Road
6. Cathy Gee - Broomhead Road
7. Sue McCraven - Skegemog Point Road

**Minutes**

1. Recommend approval of 06/08/2021 regular meeting minutes

**Bills for Approval**

1. Approval of Alden State Bank vouchers # 46702 through 46836

**Budget Amendments (none)**

**Revenue & Expenditure Report (none)**

**I. Unfinished Business**

1. Planning Commission Professional Services

**J. New Business**

1. Mobile Medical Response 2021 Service Proposal
2. Resolution 2021-12 Establishing Whitewater Township Industrial Development District No. 1
3. 2021/2022 Budgeted Transfers
4. Park Ranger Wage Approval
5. Brine Agreement Update

**K. Tabled Items (none)**

**L. Board Comments/Discussion**

**M. Announcements**

1. Next Regular Township Board Meeting 08/10/2021 @ 9:00 a.m.

**N. Public Comment**

**O. Adjournment**

To: Township Board Members

From: Cheryl A. Goss, Township Clerk

Date: 07/07/2021

Re: Consent Calendar for 07/13/2021 Township Board Meeting

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**Receive and File**

1. Supervisor's Report for June 2021
2. Clerk/Parks & Recreation Administrator's Report for June/July 2021
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**Minutes**

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**Budget Amendments (none)**

**Revenue & Expenditure Report (none)**

An appropriate motion would be: **Motion to approve Consent Calendar items as presented.**

Roll call vote required.

## **WHITEWATER TOWNSHIP**

### **REVISED NOTICE OF PUBLIC HEARING ON CREATION OF INDUSTRIAL DEVELOPMENT DISTRICT NO. 1**

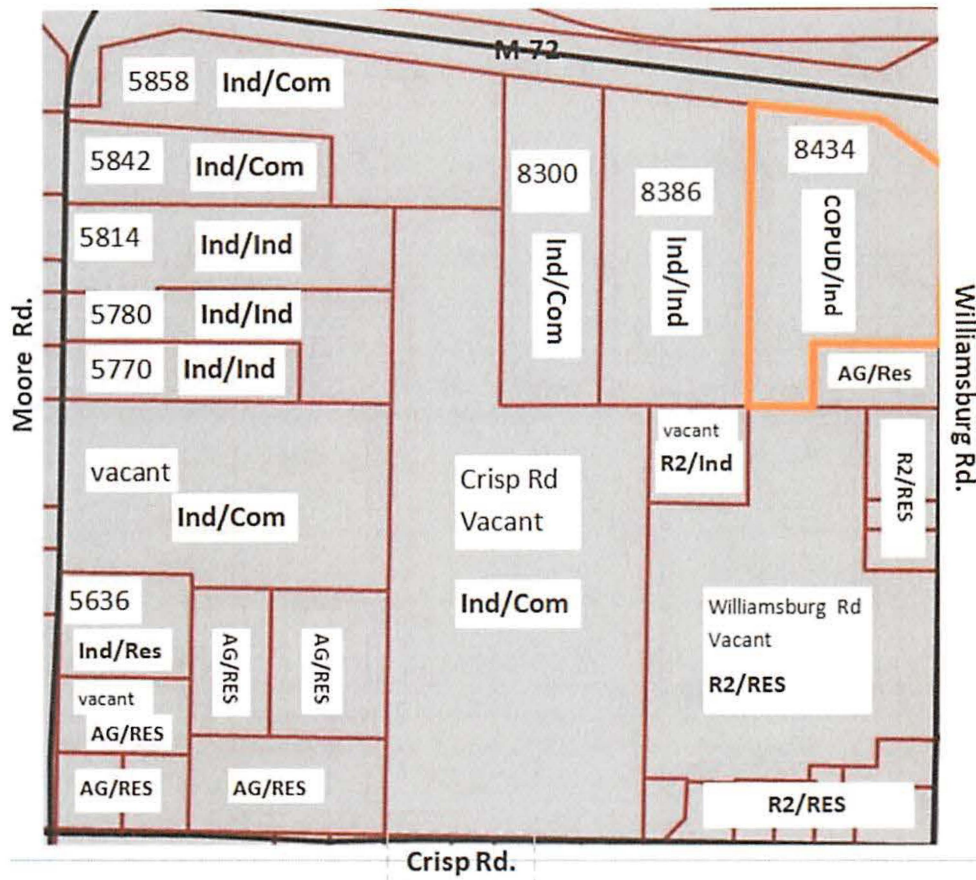
Please take notice that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

At the time set for public hearing, the Township Board shall provide an opportunity for interested persons to be heard on whether the Township should create an Industrial Development District. The public hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the District. Written comments may be submitted prior to the hearing by submitting such comments to the Township Clerk by email to [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org) or by mail to Whitewater Township, P.O. Box 159, Williamsburg, MI 49690.

The Whitewater Township Zoning Map is available for public inspection at the office of the Whitewater Township Clerk, 5777 Vinton Rd., Williamsburg, Michigan, during normal business hours, as well as on the home page of the township website at [www.whitewatertownship.org](http://www.whitewatertownship.org). Persons with disabilities needing accommodation for effective participation should contact the Township Clerk at [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org) or 231-267-5141 ext. 24. at least forty-eight hours in advance of the public hearing to request mobility, visual, hearing, technological, or other assistance.

Cheryl A. Goss  
Whitewater Township Clerk

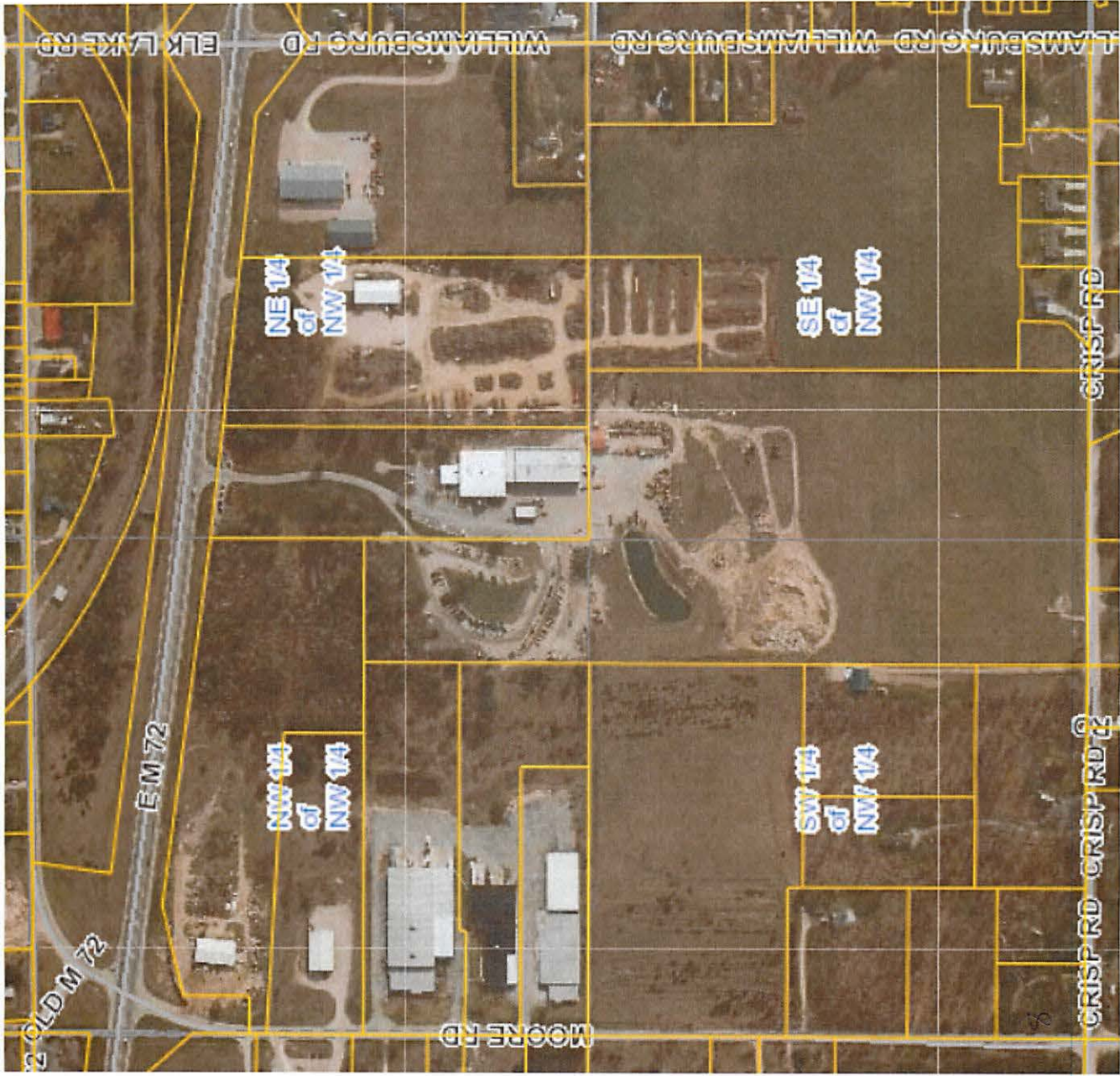




**KEY: Zoning/Classification**

Ind/Com - Industrial/Commercial  
 Ind/Ind - Industrial/Industrial  
 Ind/Res - Industrial/Residential  
 AG/RES - Agricultural/Residential

COPUD/Ind - COPUD/Industrial  
 R2/Ind - Residential 2/Industrial  
 R2/RES - Residential 2/Residential







WHITE

5777 Vinton

June 29, 2021

AMHURST ASHWAY LLC  
8434 East M-72  
Williamsburg, MI 49690

7016 0750 0001 1377 2175

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Amhurst Ashway LLC

Street and Apt. No., or PO Box No.

8434 East M-72

City, State, ZIP+4®

Williamsburg MI 49690

PS Form 3800, April 2015 PSN 7530-02 000-9047

See Reverse for Instructions



Re: **Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Amhurst Ashway LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

Cheryl A. Goss

Whitewater Township Clerk



**WHITEWATER**

5777 Vinton Road •  
(231) 267-1000

June 29, 2021

KINNCO SERVICES LLC  
P.O. Box 219  
Williamsburg, MI 49690

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Kinnco Services LLC

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P.O. Box 219

City, State, ZIP+4®

Williamsburg MI 49690

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Kinnco Services LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





**WHITEWATER**

5777 Vinton Road

(231) 267-1377

June 29, 2021

KINNCO SERVICES LLC

P.O. Box 219

Williamsburg, MI 49690

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Street and Apt. No., or PO Box No.

P.O. Box 219

City, State, ZIP+4®

Williamsburg MI 49690

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



Re: Amended Notice of Public Hearing  
District No. 1

ment

Dear Kinnco Services LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at 9:00 a.m. on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



**WHITEWATER**

5777 Vinton Road • P.O.  
(231) 267-5141

June 29, 2021

BEHRENWALD REALTY II LLC  
8800 Darby Rd  
Clarksville, MI 48815

7016 0750 0001 1377 2205

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Behrenwald Realty II LLC

Street and Apt. No., or PO Box No.

8800 Darby Rd

City, State, ZIP+4® Clarksville MI 48815

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Behrenwald Realty II LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER

5777 Vinton Road • P.O. Box 159  
(231) 267-5141

June 29, 2021

THOMAS J & APRIL J CARROLL  
5636 Moore Rd  
Williamsburg, MI 49690

**Re: Amended Notice of Public  
District No. 1**

7016 0750 0001 1377 2212

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**Thomas J & April J Carroll**

Street and Apt. No., or PO Box No.

**5636 Moore Rd**

City, State, ZIP+4®

**Williamsburg MI 49690**

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



Dear Thomas J & April J Carroll:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk

June 29, 2021

JAY S & SUSANNE C MCBRIDE  
320 Thousand Oaks Dr  
Traverse City, MI 49686

**Re: Amended Notice of Public  
District No. 1**

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**JUN 29 2021**  
49690

Sent To  
**Jay S & Susanne C. McBride**  
Street and Apt. No., or PO Box No.  
**320 Thousand Oaks Dr**  
City, State, ZIP+4®  
**Traverse City MI 49686**

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

Dear Jay S & Susanne C McBride:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



June 29, 2021

SHIRLEY L. DENMAN TRUSTEE  
P.O. Box 249  
Williamsburg, MI 49690

**Re: Amended Notice of Public Hearing  
District No. 1**

7016 0750 0001 1377 2236

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<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
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Shirley L. Denman Trustee	
Street and Apt. No., or PO Box No.	
P.O. Box 249	
City, State ZIP+4®	
Williamsburg MI 49690	
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

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49690

Dear Shirley L. Denman Trustee:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER

5777 Vinton Road • P.O. Box  
(231) 267-5141 • F

June 29, 2021

GRANCZYK & ASSOCIATES LLC  
10197 Miami Beach Rd  
Williamsburg, MI 49690

**Re: Amended Notice of Public Hearing  
District No. 1**

7016 0750 0001 1377 5022

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<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	\$ .51
Total Postage and Fees	\$ 4.11

Sent to	Granczyk & Assoc. LLC
Street and Apt. No., or PO Box No.	10197 Miami Beach Rd.
City, State, ZIP+4®	Williamsburg MI 49690

PS Form 3800, April 2015 PSN 7530-02-000-90-7

See Reverse for Instructions



Dear Granczyk & Associates LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

At the time set for public hearing, the Township Board shall provide an opportunity for interested persons to be heard on whether the Township should create an Industrial Development District. The public hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the District. Written comments may be submitted prior to the hearing by submitting such comments to the Township Clerk by e-mail to [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org) or by mail to Whitewater Township, P.O. Box 159, Williamsburg, MI 49690.

The Whitewater Township Zoning Map is available for public inspection at the office of the Whitewater Township Clerk, 5777 Vinton Rd., Williamsburg, Michigan, during normal business hours, as well as on the home page of the township website at [www.whitewatertownship.org](http://www.whitewatertownship.org). Persons with disabilities needing accommodation for effective participation should contact the Township Clerk at [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org) or 231-267-5141 ext. 24. at least forty-eight hours in advance of the public hearing to request mobility, visual, hearing, technological, or other assistance.

If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER

5777 Vinton Road • P.O. Box 159  
(231) 267-5141 • FAX

June 29, 2021

GTP REAL ESTATE I LLC  
P.O. Box 160  
Williamsburg, MI 49690

U.S. Postal Service™  
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Postage

\$ .51

Total Postage and Fees

\$ 4.11

Sent To

GTP Real Estate I LLC

Street and Apt. No. or PO Box No.

P.O. Box 160

City, State, ZIP+4®

Williamsburg MI 49690

PS Form 3800, April 2015 PSN 7530-02 000-9047

See Reverse for Instructions



**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear GTP REAL ESTATE I LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER

5777 Vinton Road • P.O. Box 159  
(231) 267-5141

June 29, 2021

GTP REAL ESTATE II LLC  
P.O. Box 160  
Williamsburg, MI 49690

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Postage

\$ .57

Total Postage and Fees

\$ 4.11

Sent To

GTP Real Estate II LLC

Street and Apt. No. or PO Box No.

P.O. Box 160

City, State, ZIP+4®

Williamsburg MI 49690

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



Re: **Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear GTP REAL ESTATE II LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER

5777 Vinton Road • P.O. Box 159  
(231) 267-5141

June 29, 2021

GTP REAL ESTATE III LLC  
P.O. Box 160  
Williamsburg, MI 49690

**Re: Amended Notice of Public  
District No. 1**

2922 2227 1000 0520 9702

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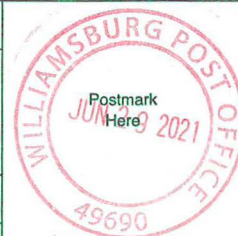
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Extra Services & Fees (check box, add fee as appropriate)  
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☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage  
\$ .57  
Total Postage and Fees  
\$ 4.17

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Street and Apt. No., or P.O. Box No.  
P.O. Box 160  
City, State, ZIP+4®  
Williamsburg MI 49690



PS Form 3800, April 2015 PSN 7530-02-000-9J47

See Reverse for Instructions

Dear GTP REAL ESTATE III LLC:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER

5777 Vinton Road • P.O. Box 159

(231) 267-5141 • FAX

June 29, 2021

BEHRENEWALD REALTY II LLC

8800 Darby Rd

Clarksville, MI 48815

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

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Postage

\$ .51

Total Postage and Fees

\$ 4.11

Sent To

Behrenwald Realty II LLC

Street and Apt. No., or PO Box No.

8800 Darby Rd

City, State, ZIP+4®

Clarksville MI

48815

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



Dear BEHRENEWALD REALTY II LLC

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER

5777 Vinton Road • P.O. Box 159  
(231) 267-5141 •

June 29, 2021

CONSUMERS ENERGY  
EP10 – PROPERTY TAX  
One Energy Plaza  
Jackson, MI 49201-9938

1982 JUL 1000 0520 9102

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Postage

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Total Postage and Fees

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Consumers Energy

Street and Apt. No., or PO Box No.

One Energy Plaza

City, State, ZIP+4®

Jackson MI 49201-9938

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear CONSUMERS ENERGY:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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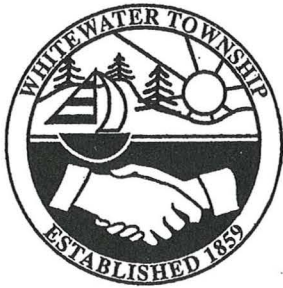
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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER

5777 Vinton Road • P.O. Box 159  
(231) 267-5141

June 29, 2021

DTE GAS COMPANY  
P.O. Box 33017  
Detroit, MI 48232

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

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Postage

\$ **.51**

Total Postage and Fees

\$ **4.11**

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**DTE Gas Company**

Street and Apt. No., or PO Box No.

**P.O. Box 33017**

City, State, ZIP+4®

**Detroit MI 48232**

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



Dear DTE GAS COMPANY:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER

5777 Vinton Road • P.O. Box  
(231) 267-5141 •

June 29, 2021

LAMBDA ENERGY RESOURCES  
c/o KE ANDREWS & CO  
1900 Dalrock Rd  
Rowlett, TX 75088

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Postage

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Lambda Energy Resources

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1900 Dalrock Rd.

City, State, ZIP+4®

Rowlett, TX 75088

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions



**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear LAMBDA ENERGY RESOURCES:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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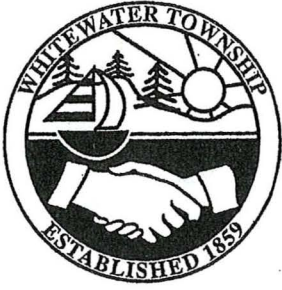
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Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Northwestern Michigan College  
Lindsey Lipke, Interim Controller  
Business and Financial Services  
1701 E. Front Street  
Traverse City, MI 49686

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Ms. Lipke:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Traverse City Area Public Schools  
Julie Gorter, Executive Assistant  
412 Webster Street  
Traverse City, MI 49686

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Ms. Gorter:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Northwest Education Services (formerly TBA/ISD)  
Linda Bielecki  
Chief Financial Officer  
1101 Red Drive  
Traverse City, MI 49684

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Ms. Bielecki:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*  
Whitewater Township Clerk





# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Elk Rapids Public Schools  
Attn: Julie Brown, Superintendent  
707 E. Third Street  
Elk Rapids, MI 49629

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Ms. Brown:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

At the time set for public hearing, the Township Board shall provide an opportunity for interested persons to be heard on whether the Township should create an Industrial Development District. The public hearing shall provide the fullest opportunity for expression of opinion, for argument on the merits, and for introduction of documentary evidence pertinent to the District. Written comments may be submitted prior to the hearing by submitting such comments to the Township Clerk by e-mail to [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org) or by mail to Whitewater Township, P.O. Box 159, Williamsburg, MI 49690.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Bar Area Transit Authority (BATA)  
Attn: Finance Department  
3233 Cass Road  
Traverse City, MI 49684

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Bay Area Transit Authority (BATA):

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Traverse Area District Library  
610 Woodmere  
Traverse City, MI 49686

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Traverse Area District Library:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk



# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Grand Traverse County Treasurer  
Attn: Heide Scheppe  
400 Boardman Ave., Suite 104  
Traverse City, MI 49684

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Grand Traverse County Treasurer:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk





# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

June 29, 2021

Grand Traverse County Road Commission  
Jay Saksewski - Superintendent  
1881 LaFranier Road  
Traverse City, MI 49696

**Re: Amended Notice of Public Hearing for Creation of Industrial Development District No. 1**

Dear Mr. Saksewski:

This letter is to notify you that the Township Board of Whitewater Township will conduct a public hearing at **9:00 a.m.** on Tuesday, July 13, 2021, for the purpose of considering the creation of the proposed Industrial Development District No. 1 encompassing the N-Industrial District as defined by the Whitewater Township Zoning Map. The public hearing will be held at Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan. All interested parties are welcome to attend and present their comments.

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If you have any further questions, please feel free to contact me at 231-267-5141 ext. 24.

Sincerely,

*Cheryl A. Goss*

Whitewater Township Clerk

*Haggard's*  
**PLUMBING and HEATING**  
"Business of Quality and Service"  
"Charlevoix-the-Beautiful"  
haggardsinc@hotmail.com

RECEIVED  
6/29/21  
C

June 28, 2021

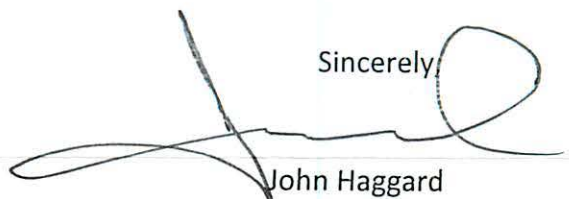
Whitewater Township Clerk  
5777 Vinton Rd.  
Williamsburg, MI 49690

Ref: Concerning Industrial Development District.

To Whom it May Concern,

Upon reviewing the above notice, I would like to express my view on the above plan request. Haggard's Plumbing & Heating is not opposed to the changes of the property and/or the request to the Zoning Board. If a property owner is fortunate enough to have the ability and the recourses in tis time to either build and/or improve their existing property, it would only help the economy continue to grow. It would prove positive for the local, county and state to do all we can to improve and promote growth in anyways possible.

Sincerely,

  
John Haggard  
*Haggard's Plumbing & Heating*

# Whitewater Township Supervisor's Report

June 2021

## 1) Investigate citizen observations:

- A. Trespassing Reports - As more and more vacant land gets developed, we find an increase in these types of complaints. The trend is especially noticeable around State Recreation Land where trails sometimes wander on and off state owned property. Please be mindful of private property signs as you enjoy the benefits of our "Wild Williamsburg."
- B. Gravel Roads – We continue to receive calls from all areas of the Township about their poor condition. Our lasted brine schedule update from the Grand Traverse County Road Commission (GTCRC) was on July 2, 2021 indicating no relief is expected until the middle of July. According to Jay Saksewski GTCRC supervisor, if Whitewater Township decides to hire another vendor, we will be responsible for 100% of the service cost. I have let Road Commission Management, Road Commission Board of Trustees and County Board Commissioner Darryl Nelson we will not sit still the Road Commission's extortion tactics. If they can do their jobs, I will find someone who can and send them the bill.
- C. Terry Witt – Expressed concern over clutter survey markers cause when abandoned. Terry is a long-time champion of "Keep Williamsburg Clean" and does a great job in her neighborhood. Thank you, Terry!
- D. Thomas Plough – Reported and sent pictures of bears along the Battle Creek near Deal Road. While it is difficult to track, there are likely 4 or more bear families living in and around the Township. Most sightings are near water sources. Thank you, Thomas, for keeping your neighbors informed!
- E. Three Junk Complaints – Two on Broomhead Road and one Downtown Williamsburg. The three observations have been turned over the Zoning Administrator for follow up.

Thank you to everyone who took the time to reach out with comments and concerns!

## 2) Office duties:

### A. Meetings:

- 1) Grand Traverse County has implemented an on-line permit process for all Departments involved in the construction process. This online portal streamlines the permit application process for those individuals that apply for them on a regular basis. However, for the occasional user and those without internet access, the portal is no help and actually slows the procedure significantly. Whitewater Township has been working towards participation in the new portal and will look for ways to address this scenario.

- 2) Attended a Zoom meeting with Seth Phillips, Kalkaska County Drain Commissioner, and Grenetta Thomassey, Tip of the Mitt Watershed regarding clean water initiative thru better septic system testing. Water quality continues to draw more and more attention as we press on with the commercialization of the lakeshore with short term rentals. Onsite septic disposal systems, and surface water runoff, are a couple source this group is focusing on. Current efforts include developing educational materials that will be presented to all local units of government.
- 3) No time was devoted to developing ethics standards this month.
- 4) Trustee Heidi Vollmuth and I meet again during the month of June continuing the research of how motorized vehicles became prohibited on Lossie Road Nature Trail. The goal of getting into or beyond the year 2000 was not realized. Work will continue as time allows.
- 5) Attended the monthly Supervisor's meeting. Topics of discussion were ambulance service changes, website ADA compliance, wage scale adjustment should only affect new hires, the necessity of security cameras in park areas not served with electricity. Next month, Road Commission issues will be a topic I bring to the group.
- 6) The Michigan Township Association (MTA) group is in summer recess. Meetings will pick up in the fall again.
- 7) Webinar Highlights for June Include:
  - A) **Regulating (marihuana) Caregivers** – The Township's legal team of Fahey Schultz, Burzych, Rhodes hosted the webinar with a bulk of the information present by Matthew Kuschel. Matthew is assisting the Planning Commission with their marihuana work currently. The informational webinar and training opportunity was open to all members of the various Boards and Commissions that operate in the Township.
  - B) **Department of Environment, Great Lakes and Energy EGLE - Not in MI Series** – Big Fish webinar highlighted work going on in several regions in and around the Great Lakes to control the spread of invasive carp. The newest method to control fish movement in and out of the Great Lakes is to install locks very similar the ones found at Sault Ste. Marie on major rivers. This "manmade river bed" allows for better control of electrical barriers currently in place reducing "stray" electrical voltages that are often found near these sites. The lock offers a unique opportunity to test other methods of control including bubbler and flushing systems too. If you have any interest in these topics, I encourage you to Visit EGLE's Website [HERE](#) to view all of their webinars.

- C) **Department of Environment, Great Lakes and Energy EGLE – Emergency Management Where do you Fit in?** Webinar – Attended this continuing education webinar to stay current with trends and changes of emergency management protocol. Whitewater Township is under the Grand Traverse County Emergency Management Department which provides regular updates to fire and ambulance departments on everything from traffic management to crowd control for the Cherry Festival. This is a very busy time for emergency managers. Thank you, Gregg Bird!
- D) **NATat American Rescue Plan Webinar**, the information provided by the National Association of Townships and Towns focused on how the American Rescue Plan Act funds will be distributed and can be spent. The application software will be available by July 8, 2021. Most training is pointing towards the need for township to create a plan well in advance to spending this money and to gather a significant amount of public input. We have until 12.31.2024 to appropriate the funds and currently have until 12.31.2026 to make the expenditure.

### 3. Other Items of Interest:

- 1) Thank you to Whitewater Township resident Al Keaton for assistance on the gravel road brine issue we are enduring this year. Al has worked diligently towards a future solution as not to have a repeat of the failed 2021 program offered by Grand Traverse County Road Commission. We look forward to introducing some of Mr. Keaton's recommendation to the Supervisors group as all townships were faced with unreasonable proposals for this service. Feel free to contact Grand Traverse County Road Commission Manager Brad Kluczynski at [email](#) or call him at 231.922.4848 Ext 215, let him know your thoughts.
- 2) The idea of a Planning Commission consultant is still moving forward and is covered elsewhere in the July 13, 2021 Board Packet.
- 3) Work continues on the creation of an Industrial Development District within the boundaries of the Township's N-Industrial Zoning District. Once completed, the Township will have the capability to accept and review applications from qualifying businesses for a property tax exemption on future investment dollars. There is an October 31, 2021 deadline to have all districts and application documents to Treasury/State Tax Commission for final approval.
- 4) A FOIA request seeking communications between the Supervisor's Office and various other Township representatives regarding the marihuana Ordinances and associated Zoning Ordinances spanning the past 6 months was completed. Close to 500 pages of documents were submitted. r Township resident, offered various suggestions in a phone call to foster a better working relationship between Board Members. More on this topic as the idea develops.

- 5) Work continues on the MuniCode manuscript review. I am nearing the end of Chapter 30 a 120 plus page section of the manuscript covering the entire Zoning Ordinance. Significant follow up work will be needed in this chapter (and others) before moving to the next step in recodification process as there appear to be some sections missing.
- 6) Last month the Board decided not to send out an updated request for ambulance services. Now that we have received Mobile Medical Response's (MMR's) new proposal for 2021 that may change. The proposal indicates our current 24/7/365 ambulance service at the 8380 Old M-72 Emergency Service Building is no longer sustainable and we must share an ambulance with Acme Township. When thinking about emergency services, response time plays a larger role in my decision making than cost. Information provided by Grand Traverse Central Dispatch to Acme Township Board, contained elsewhere in the July 13, 2021 packet, speaks directly to the lack of available ambulance units in all of Grand Traverse County as MMR attempts to cover the former Northflight ambulance territory. Due to the importance of life safety, and correlating response times, I propose the Township does look to other providers of medical transport services that currently operate in and around the boundaries of Whitewater Township to determine what, if any alternate proposals are available.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Ron Popp", with a stylized flourish at the end.

Ron Popp  
Whitewater Township Supervisor.



## **Clerk/Parks & Recreation Administrator's Report for June/July 2021**

To: Whitewater Township Board and Community

From: Cheryl A. Goss, Township Clerk

Date: 07/07/2021

This report details activity in the Clerk's office since my last report dated 06/02/2021.

### **Meetings Attended (in addition to Township Board meetings):**

1. 06/09/2021 Mobile Medical Response Advisory Board
2. 06/21/2021 Millbrook Association (township official opening/closing building)
3. 06/22/2021 Preliminary Accuracy Test for 08/03/2021 Special Election
4. 06/23/2021 Fahey Schultz Webinar – Regulating Caregivers: What Your Township Can Do
5. 07/07/2021 Mobile Medical Response Advisory Board
6. 07/07/2021 Election Commission Meeting

**Elections:** Preparations for the 08/03/2021 Special Election continue on track. As of this date, 433 AV ballots have been issued, election inspectors have been appointed, appropriate notices are being published, and pre-election accuracy testing has been accomplished or is scheduled.

**Observing the Absent Voter Counting Board Process:** There is a process by which members of the public can observe the Absent Voter Counting Board process. Those persons are required to take and sign an oath administered by the AVCB chairperson that they “shall not communicate in any way any information relative to the processing or tallying of votes that may come to [them] while in this counting place until after the polls are closed.” Also, anyone wishing to be present “shall not leave the counting place after the tallying has begun until the polls close” (8:00 p.m.). Additionally, “A person who enters an absent voter counting board and who discloses an election result or in any manner characterizes how any ballot being counted has been voted in a precinct before the polls can be legally closed on Election Day is guilty of a felony.” The AVCB is a “precinct.”

**Recodification of General/Zoning Ordinances:** Nothing new since 06/02/2021.

**Article 11, Recreational RC-1:** The township board is awaiting the planning commission's list of pros and cons regarding the 5-acre minimum lot size issue.

**Whitewater Township Park:** As expected, the campground and boat launch are very busy this time of year. The explosion of campers does not appear to have abated. We owe very sincere thank-you's to this year's crew of park rangers who go above and beyond expectations to assist campers, boaters, beach-goers, pavilion-goers, nature trail users, and other visitors to the park.

**Hi Pray Park/Battle Creek Natural Area/Lossie Road Nature Trail/Petobago Natural Area:** The uptick in use of the batting cage has continued. Word is getting out. Several fuses have blown on the pitching machine, but we believe the issue has been resolved. Other updates on Recreation Fund parks will be available after the 7/12 meeting of the Parks & Recreation Advisory Committee.

(continued)

07/07/2021

**FOIA Requests:** Three FOIA requests were received in June:

1. Michael Corcoran requested all e-mail or written communication between the township supervisor and planning commission chairperson, township attorney, and any third party (including members of the group sponsoring the referendum) regarding Ordinances 59 and 60 and associated draft zoning ordinance, as well as all e-mail and written communications to the zoning administrator regarding these ordinances. Status is in progress.
2. Heidi Vollmuth requested a copy of the township's administrative policies and procedure manual. Status is completed.
3. Crystal Vasilion requested any records regarding fires, spills, hazardous materials or petroleum products, underground and above ground storage tanks, or other environmental concerns at Swanny's Market (formerly known as Saco's Market). Status is completed.
4. A resubmitted FOIA request from Vern Gutknecht requesting salary/wage information for the township board, planning commission, zoning board of appeals, and parks and recreation advisory committee from January 2012 to April 2021. Status is awaiting payment of a good faith deposit.

**Request for Road Repairs on Skegemog Point Road**

There have been some recent emails from township residents on this topic. It sounds like at least some property owners on the north end of the road are willing to consider the removal of some trees.

**Township Hall Painting/Flooring**

Still waiting for an updated quote from Home Depot. Treasurer Benak and I plan to visit Lumber Liquidators to pursue a second quote.

**Township Board Rules of Engagement:**

While perusing the Michigan Townships Association website for information about ethics, I found a document entitled "Board Rules of Engagement" (see attachment). It has a lot of good rules to follow relative to the conduct of meetings and board interaction. I would like to see some of these rules added to our Administrative Policies and Procedures Manual, and will bring back a proposed addition to the Township Board Administration section of the AP&P manual at a future meeting.

**Other News:** On June 24th, I found an unopened piece of mail addressed to a Blair Township resident at the recycle bin area behind the township hall (see attachment). American Waste pulled the recycle bins out of Blair Township a couple years ago due to abuse. Apparently, some residents of Blair Township have decided to truck their recyclables to other townships, including to Whitewater.

###



# **Board "Rules of Engagement"**

*developed by the Michigan Townships Association*

## **Principles**

Rules of Engagement Must Be:

1. Appropriate to meeting purpose
2. Agreed to by all
3. Efficient
4. Fair
5. Promote public respect
6. Starting and ending times

## **General Rules**

1. Only one meeting—no side conversations
2. All viewpoints are valid
3. Ideas generated first; evaluated later
4. Try to reach consensus—majority vote as last resort
5. Decisions will be supported by all members
6. Materials will be received in advance
7. Each member speaks for established period of time
8. Brainstorming—record all ideas
9. Manage war stories; off-track discussions
10. Intervene with tact—any group member can act
11. Set time limit for each item
12. Adopt Agenda by \_\_\_\_\_

## **Participants**

1. Prepare by reading; develop points of view, questions, opinions
2. Determine your goals
3. Take meeting seriously; stay involved, show up on time
4. Active listening
5. Know where your point is going before you start—comments relevant
6. Help chair keep meeting moving
7. Obtain recognition from chair before speaking
8. Limit remarks to issue being considered
  - a. Ask questions for clarification
  - b. Respect colleagues' rights
  - c. Actively listen
  - d. Explain reasons behind significant decisions
  - e. Raise concerns and objections at meeting, rather than after
  - f. Express disagreement verbally
  - g. Don't spring surprises
9. Criticize constructively and in private

## **Rules for Chairing a Meeting**

1. Stay neutral
2. High energy
3. Assertive without abrasiveness
4. Listen well
5. Know when meeting veers off course
6. Dedicated to serve needs of the group—check with others to determine if satisfied
7. Encourage others to participate
8. Safe, open, trusting, supportive relationship
9. Deal with hidden agendas, disruptive behavior
10. Sense of humor
11. Efficient
12. Do not be too partisan during discussion

## **Chair "No No's"**

1. Failing to relinquish gavel when position too emotional or conflicted
2. Treating members unevenly
3. Cutting off discussion prematurely
4. Failing to timely close discussion
5. Letting meeting drift
6. Allowing meeting to become too informal
7. Neglecting to explain process
8. Failing to restate audience questions
9. Failing to apply time limits consistently
10. Failing to recognize and deal with procedural objections
11. Failing to protect members and staff from verbal attack
12. Losing track of amendments to motions
13. Failing to restate motions before they are voted upon
14. Forgetting to call recesses during long meetings
15. Neglecting to reconvene at specified time

## **Sample Township Board Rules**

***(Please see discussion at end)***

### **Township Board Responsibilities:**

The Township Board is responsible for the following tasks:

1. Informing the community on significant issues;
2. Keeping abreast of community, state and national issues impacting on township government;
3. Soliciting views on the township's performance;
4. Evaluating township staff and appointed officials for achievement of ends policies and compliance with executive limitations policies;
5. Protecting the assets of the township;
6. Establishing guidelines or limitations on program implementation and administration;
7. Establishing priorities among programs for resources;
8. Establishing its business agenda, schedule meetings, and establishing its meeting format.

### **Duties of the Board Meeting Moderator**

1. Chairs Board meetings to maintain efficiency, order, and with fairness to participants.
2. Establishes proposed meeting agendas in cooperation with the clerk.
3. Confers with the township attorney on behalf of the Board.
4. Appoints members of ad hoc committees with the consent of the Board.
5. Initiates legal action pursuant to Board authorization.
6. Acts as spokesperson for the Board on matters of policy.
7. Provides direction to the staff as directed by the Board.

## **Board Commitment to Values and Vision**

- I. The township board, on behalf of residents of the township, will provide progressive and visionary leadership consistent with community values and expectations.
- II. The Board shall provide proactive and visionary leadership that focuses on ends and results, rather than means.
- III. The Board shall conduct its business open to the public and will fairly consider differing viewpoints in developing policy.
- IV. The Board shall respect diverse opinions and encourage open debate among its members. When possible, decisions will be reached through consensus.
- V. The Board shall regularly monitor its performance in providing strategic leadership to the township.

## **Civic Trusteeship**

- The Board shall function openly, and shall seek involvement and contributions from the public and staff in its decisions.
- The Board shall maintain effective communication with the community.
- Every effort shall be made to secure input from all affected groups during policy formulation and prior to its adoption.
- The Board seeks to establish and maintain satisfactory working relationships with all governmental and private agencies with interests compatible with those of the township.
- The Board shall seek to foster an atmosphere of cooperation among all community groups and organizations whose operations are affected by township activities.
- The Board shall seek to foster an atmosphere of cooperation and open lines of communication with all governmental agencies having an interest in the township's activities.

## **Board Member Code of Conduct**

Board members shall:

- Attend as many Board meetings as possible and become informed concerning issues to be discussed, and shall inform the Supervisor of any impending absences from a Board meeting;
- Exercise his or her obligation to vote upon the question unless a conflict of interest is present;
- Adopt policy only after full discussion of the issues at public Board meetings;
- Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and the community;
- Work with other Board members to establish effective policy and to delegate authority for the administration of the township to the superintendent/manager;
- Communicate to other Board members and the superintendent/manage public reaction to Board policy and township programs;
- Become informed about current township government issues by individual study and through participation in programs providing needed information, such as those sponsored by the Michigan Townships Association;
- Support the employment of those persons best qualified to serve as township staff and insist on a regular impartial evaluation of all staff;
- Avoid being placed in a position of conflict of interest and refrain from using the Board position for personal or partisan gain; and
- Take no action that will compromise the Board or the township staff and respect the confidentiality of information that is privileged under applicable law.

## **Board Member Responsibilities**

The Board shall transact all business at legally called and noticed meetings. No Board members shall have power to act in the name of the township outside Board meetings unless that person has been specifically designated to do so by official Board action.

The Board shall make the staff and citizens aware that only the Board, not individual members, has the right to take official action for the township. Board members may be contacted for discussion of township business, suggestions for improvements, or other concerns. The Board member may listen, but shall not make a commitment on behalf of the Board. The individual Board member does not and cannot speak for the Board.

If a specific complaint needs attention, the Board member shall explain the township's procedures for handling complaints, or may refer the complainant to the superintendent/manager. The Board member also shall inform the complainant of the process for bringing items to the Board through the Board's agenda or through the public comment portion of the Board meeting.

## **Board Meeting Agenda**

The township board shall determine the level of information provided by staff to the Board.

The Board shall meet twice monthly. The dates of regular board meetings shall be set at the annual organization meeting of the board. The first monthly meeting shall be a "Committee of the Whole" meeting to discuss issues without adherence to rules of procedure. No policy decisions will be made at Committee of the Whole meetings unless Board members have received prior notice of such proposed action.

The second monthly Board meeting shall be a "formal session" and shall be conducted under Robert's Rules of Order. The primary purpose of formal sessions is to adopt policy decisions and present to the public information on important issues of the township.

Each Board member shall receive a proposed agenda prior to each meeting, along with appropriate background information. The agenda shall be compiled by the supervisor with the cooperation of the clerk. Additional items may be placed on the agenda at the meeting by majority vote of the members elected and serving.

## **Initiation, deliberation and adoption of board actions**

Board members may initiate board consideration, deliberation and adoption of new and revised township ordinances and policies. Policies are actions of the board as defined in policy #, and consist of township "ends," board and staff relations, board governance, and executive limitations.

Board action on policy issues is initiated by a board member presenting a draft of a proposed policy to the board at a committee of the whole meeting. Board members are encouraged to circulate drafts to other board members, the superintendent/manager or other interested parties for input prior to presentation to the board.

At the committee of the whole meeting, the board will informally discuss the draft policy. Following discussion, the board may initiate formal consideration of the draft policy by approving a motion to place for first reading the proposed policy on the agenda of a formal board meeting. The board will attempt to contact stakeholders (persons and groups that are

likely to have a significant and special interest in an issue) to solicit various viewpoints at the first reading.

Following an affirmative vote at a formal meeting to approve the proposed policy for first reading, the proposed policy will be placed on the agenda of the next formal meeting for final adoption.

By unanimous vote of the board members present and voting, a proposed policy may be adopted at first reading at any lawful board meeting when the board finds that the immediate adoption of a proposed policy is necessitated by the imminent threat to the health, safety and welfare of the township.

Other actions of the board that are not of a policy nature may be adopted without a prior first reading at any lawful meeting of the board.

### **Order of Business**

- I. The order of business at a regular meeting of the Board shall be:
- II. Call to Order/Pledge of Allegiance
- III. Roll call
- IV. Reports/communications, Board-directed follow-up on issues
- V. Brief community comments to the Board on non-agenda items
- VI. Approval of agenda
- VII. Approval of consent agenda items
- VIII. Unfinished business
- IX. New business
- X. Extended comments and questions from staff, audience or Board
- XI. Future topics
- XII. Adjournment

### **Consent Agenda**

To expedite the transaction of routine and noncontroversial items of business, the Board may act on such items by adoption of the consent agenda. Items on the consent agenda shall not be discussed or debated, and shall be considered adopted by the Board upon a majority vote of the members elected and serving to adopt the consent agenda.

The Supervisor and Clerk shall exercise discretion in placing items on the consent agenda. The following items, as well as others, may be placed on the consent agenda:

- approval of prior meeting(s) minutes
- purchases of goods, services and supplies which require Board approval
- approval of leaves of absences
- retention of consultants
- transfers of appropriations

Prior to the adoption of the consent agenda, any Board member may have one or more items removed from the consent agenda, and such item(s) shall be placed on the meeting agenda under new business.

## **Unfinished Business**

Business items previously tabled, as well as adoption of Board policies that have been introduced at a first reading at a prior meeting, shall be placed on the agenda under unfinished business.

## **New Business**

Business items that require Board action, as well as first readings of proposed or revised Board policies, will be placed on the agenda as new business.

## **Public Participation**

Persons wishing to address the Board at the appropriate place in the meeting agenda shall be subject to the following:

1. Each person shall be allowed to speak on an agenda item when the issue is taken up by the Board, and non-agenda issues under Brief community comments, for up to three minutes. An extension of time may be granted by the chairman if the extension will not interfere with conduct of board business or with other persons who also wish to address the board. Persons may address the board without time limitation at the conclusion of all business items on the agenda.
2. Each person wishing to address the Board shall identify themselves by name and address. Persons representing an organization or group shall indicate whether their comments represent the official view of the organization or group.
3. If a delegation wishes to address the Board, the delegation may select up to five representatives to speak on its behalf, for a total time of not more than 20 minutes.
4. The Board shall be provided by the Clerk or by the speaker with copies of all written comments submitted.
5. Persons addressing the Board shall observe rules of common courtesy. Complaints should first be considered through proper channels before being considered by the Board. Personal attacks against a Board member or township employee unrelated to the Board member's or employee's performance of duties shall not be permitted. Board members or employees may request a closed hearing to hear complaints related to the performance of their official duties.
6. Board members may question speakers, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public. In general, such issues will be referred to the Supervisor or Superintendent/Manager for investigation, study, and recommendation or designated as a future agenda item.

## **Public Access to Board Meetings**

The news media will be informed at the beginning of the calendar or fiscal year as to the dates and times of all regular Board meetings, and within three days of any change in the Board meeting schedule. Regular Board meetings will be videotaped and played on community access channels. News media equipment and private recording devices shall not disrupt or influence proceedings.

Board meetings shall be tape recorded and these tapes shall be retained until the written minutes pertaining to that meeting are approved. At the discretion of the clerk and supervisor, tapes may be retained for a longer period.



## **Township Policy Compliance Monitoring**

The Township Board shall monitor compliance with Board policies in a systematic and regular manner.

Compliance with policies shall be monitored on a continual basis through scheduled reviews of reports on township performance available through external sources, through reviews of internal executive reports, and direct examination when deemed necessary by the board.

Evaluation of policy compliance shall be formally documented through an annual review of ends policies and through the annual review of the superintendent/manager.

Criteria shall be pre-established and shall be based on board policies. Compliance shall be based on the standard of "whether reasonable persons believe that actual performance matches the preestablished criteria." Evaluation documentation shall reflect a consensus of the board.

The board shall evaluate the superintendent/manager on an ongoing basis, and shall document the results of such evaluation annually. The content of the superintendent/manager evaluation shall focus on the following information:

- What the superintendent/manager was charged by the board to accomplish;
- What the superintendent/manager was prohibited by the board from doing; and
- How well the superintendent/manager performed against previously established criteria

### ***Discussion on Sample Board Rules***

*These rules should be considered a sample of the content and subject areas that township boards should discuss and, if deemed appropriate for that township, be formally adopted. As is the case with any sample, it is not intended to fit perfectly with any particular township. Some of the provisions contained in this sample would fit a township board that uses the John Carver Policy Governance model, and some provisions would be appropriate only in townships that have a superintendent or manager. Some of these rules would need to be modified to comply with the provisions of the Charter Township Act.*

*Prior to adoption of any board rules, consultation with your local township attorney is strongly suggested. Questions or comments on these sample policies can be directed to the Michigan Townships Association.*

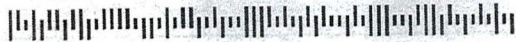


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ALEX J ANTOINE  
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GRAWN MI 49637-9752

Found on the ground  
at the Whitewater  
Twp recycle bins  
on 6/24/2021.  
Cheryl Guss



# Fractile Response Time

Company IS MOBILE MEDICAL RESPONSE INC; AND Trip Date IS BETWEEN 06/01/2021 AND 06/30/2021; AND Initial Priority IS P-1 Life Threatening Emergency OR P-18 Stage -P-2 Response OR P-2 Emergency No Lights OR P-3 Downgrade (No Lts/Sirens); AND Dispatch Zones IS GT-Whitewater; AND Dispatch Status IS Canceled At Scene OR Complete; AND the time 'Save' was clicked

## MOBILE MEDICAL RESPONSE INC

	Call Count	Cumulative Call Count	Percent of Total Calls	Cumulative Percent of Total Calls
02:00 - 02:59	1	1	7%	7%
04:00 - 04:59	3	4	20%	27%
06:00 - 06:59	2	6	13%	40%
07:00 - 07:59	1	7	7%	47%
08:00 - 08:59	4	11	27%	73%
09:00 - 09:59	1	12	7%	80%
10:00 - 10:59	1	13	7%	87%
11:00 - 11:59	1	14	7%	93%
15:00 - 15:59	1	15	7%	100%

Total Calls for MOBILE MEDICAL RESPONSE INC: 15

# Requests by Nature of Call in Whitewater Twp

From 06/01/2021 to 06/30/2021

---

	Total
Assault/Sexual Assault	1
Breathing Problems	2
Falls	1
Heart Problems / A.I.C.D.	1
Medical	1
Sick Person (Specific Diagnosis)	5
Traffic/Transportation/Accidents	3
Unknown Problem (Man Down)	1
Total	15

---

# Demand Analysis by Day of Week for Whitewater Twp

From 06/01/2021 to 06/30/2021

Time of Day

	1.SUN	2.MON	3.TUE	4.WED	5.THU	6.FRI	7.SAT	Total
02:00 - 02:59	0	0	0	1	0	0	0	1
03:00 - 03:59	1	0	0	0	0	1	0	2
08:00 - 08:59	0	0	1	0	0	0	0	1
11:00 - 11:59	1	0	0	0	0	0	0	1
13:00 - 13:59	0	1	0	0	1	0	0	2
15:00 - 15:59	0	0	0	0	0	1	0	1
16:00 - 16:59	0	0	0	0	0	1	0	1
17:00 - 17:59	0	0	0	0	0	1	0	1
18:00 - 18:59	0	0	0	1	1	0	0	2
20:00 - 20:59	0	0	0	0	0	0	1	1
22:00 - 22:59	1	0	0	0	0	0	0	1
23:00 - 23:59	1	0	0	0	0	0	0	1
Total	4	1	1	2	2	4	1	15



## Transport Count by Month

	6/2020	7/2020	8/2020	9/2020	10/2020	11/2020	12/2020	1/2021	2/2021	3/2021	4/2021	5/2021	6/2021	Total
Village of Elk Rapids	16	14	17	19	10	4	10	16	14	10	11	5	18	164
Elk Rapids Twp	5	6	5	8	9	4	6	7	8	8	3	6	7	82
Milton Twp	10	16	9	16	20	12	10	8	5	2	10	11	14	143
Whitewater Twp	19	17	26	18	16	18	7	18	16	18	13	19	14	219
Torch Lk Twp	1	0	0	1	2	1	1	0	1	0	0	2	1	10
Helena Twp	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Kalkaska County	0	1	1	1	0	1	1	0	1	1	1	1	0	9
<b>Total</b>	51	54	59	63	57	40	35	49	45	39	38	44	54	628



# WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO BOX 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

## June 2021 Monthly Report Fire Chief Brandon Flynn

**Alarms:** The fire department responded to 7 emergency calls in June.

- Down power line
- Wildfire
- 3 – Injury accidents
- EMS assist
- Smoke Investigation

**Training:** 5 training sessions were held in June.

- Vehicle maintenance/Annual inventory, SCBA check
- Target Solutions, Bloodborne Pathogens
- VFIS ATV/UTV Training
- Pump Operations/Cistern checks
- Pump Operations/Drafting

### Meetings/Other:

- RTC, June 3.
- MI-Prevention, remote, June 10.
- County Fire Chief's, June 16.
- RTC Special Meeting, June 18.
- LEPC, June 20.
- 911 BOD, June 20.
- LPT, June 21.
- MABAS 3701, June 22.
- Wednesday Wrap-Up, State Fire Marshal, June 30.

### General:

Brush 3-2 and the Ford Expedition were both taken to Redmond Automotive this month for PM as well as a radiator repair on B 3-2.

A site plan review was completed for the proposed Glamping Campground located at 4575 Moore Rd.



Committed to proudly serving the community with professionalism and integrity.

All fire department employees participated in an 8 hour VFIS ATV/UTV training class sponsored by Whitewater Township Fire Department instructed by Assistant Chief Carpenter. This class is recognized by the State of Michigan Training Division and teaches students safe operation of off-road utility vehicles.

The septic tank at the fire station was pumped-out on June 23, 2021. The septic crew also conducted a check on the entire septic system. At only 4 years old, the septic system is in very good condition.

Flynn, Carpenter, Tilley and Rojewski attended the 2021 Town Clean-up day and helped stack tires for the grant funded free tire removal project. The firefighters accepted over 1100 tires between 08:00 and 12 noon.

\*\*\*



## **Historical Society Report for June 2021**

To: Whitewater Township Board Members

From: Luann Snider, Historical Society Director

Date: July 5, 2021

**Meetings:** Because of not having a Quorum, there were no meetings in June.

**Public Inquiries:** There were no public inquiries in June.

**Scan/Catalog Documents:** A few hours were spent in June typing and organizing some papers that were hard to read.

**New Documents/Items Received:** No new documents or items received in June.

**Williamsburg School Reunion:** There will be no school reunion held this year, being the majority of the attending guests are elderly, they are still worried about Covid, so we are going to wait another year.

**Other News:** No other news at this time.

**Whitewater Township**

*Bank Accounts*

*May 31, 2021*

	Balance
<b>General Fund Checking - ASB</b>	
General Fund-ASB - 101	687,440.56
Road Fund-ASB- 203	20,673.97
Road Repair/Rep-ASB - 204	316,112.29
Fire Fund-ASB- 206	339,948.08
Park Fund-ASB - 208	368,298.86
Recreation Fund-ASB - 209	63,315.33
Ambulance Fund-ASB- 210	387,308.23
Public Imprvmt Fund-ASB - 401	100,431.57
Fire Cap Imprvmt Fund-ASB- 406	59,160.05
Payroll Clearing-Gen Fund-750	3,625.15
	<hr/>
<b>Total General Fund Checking</b>	<b>2,346,314.09</b>
 <b>General Fund MM - ASB</b>	 <b>153,363.56</b>
 <b>General Fund Savings - FCB</b>	 <b>11,030.17</b>
 <b>Miami Beach Sewer Fund - FCB</b>	
 <b>Property Tax Fund - FCB</b>	
Property Tax Fund FCB - 703	1,587.40
 <b>WMDLS Funds - FCB</b>	

**Whitewater Township****Cash Balance Report****May 31, 2021****101 General Fund**

101-000-001	General Fund-ASB - 101	\$	687,440.56
101-000-003	General MM - 101		102,229.52
101-000-005	Tower Removal FCB Savings		11,030.17

**Total 101****800,700.25****203 Road Fund**

203-000-001	Road Fund-ASB- 203		20,673.97
203-000-003	Road Fund MM - 203		20.31

**Total 203****20,694.28****204 Road Repair/Replacement Fund**

204-000-001	Road Repair/Rep-ASB - 204		316,112.29
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**Total 204****316,112.29****206 Fire Fund**

206-000-001	Fire Fund-ASB- 206		339,948.08
206-000-003	Fire MM - 206		25,556.86

**Total 206****365,504.94****208 Park Fund**

208-000-001	Park Fund-ASB - 208		368,298.86
208-000-003	Park MM - 208		18,400.97

**Total 208****386,699.83****209 Recreation Fund**

209-000-001	Recreation Fund-ASB - 209		63,315.33
-------------	---------------------------	--	-----------

**Total 209****63,315.33****210 Ambulance Fund**

210-000-001	Ambulance Fund-ASB- 210		387,308.23
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**Total 210****387,308.23****211 Ambulance Replacement Fund****Total 211****0.00****401 Public Improvement Fund**

401-000-001	Public Imprvmt Fund-ASB - 401		100,431.57
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**Total 401****100,431.57****406 Fire Capital Improvement Fund**

406-000-001	Fire Cap Imprvmt Fund-ASB- 406		59,160.05
406-000-003	Fire Cap Imp MM - 406		7,155.90

**Total 406****66,315.95**

Clerk / Treasurer Balance Report

Printed July 6, 2021



**Whitewater Township**

**Cash Balance Report**

**May 31, 2021**

**590 Miami Beach Sewer Fund**

**Total 590**

**0.00**

**703 Property Tax Fund**

703-000-001 Property Tax Fund FCB - 703

1,587.40

**Total 703**

**1,587.40**

**750 Payroll Clearing Fund**

750-000-001 Payroll Clearing-Gen Fund-750

3,625.15

**Total 750**

**3,625.15**

**811 WMDLS Road Assessment**

**Total 811**

**0.00**

**Grand Total**

**\$ 2,512,295.22**

**INTEREST FOR FISCAL YEAR 2021 / 2022**  
**ALL ACCOUNTS - YTD**

<b>Fund</b>	<b>ASB Checking Account</b>	<b>ASB Money Market</b>		<b>FCB Checking</b>	<b>FCB Savings</b>	<b>Total</b>
General Fund- - 101	176.35	25.63				201.98
						0.00
Tower Removal					0.00	0.00
Road Fund-- 203	5.15					5.15
Road Repair Fund-- 204	81.91					81.91
Fire Fund-- 206	92.20	6.41				98.61
Park Fund- - 208	95.32	4.61				99.93
Recreation Fund- - 209	16.92					16.92
Ambulance Fund-- 210	118.53					118.53
Public Imprvmt Fund- - 401	26.03					26.03
Fire Cap Imprvmt Fund-- 406	16.08	1.79				17.87
<b>Total</b>						666.93
<b>Property Tax Ckg -FCB -- 703</b>				0.48		0.48
<b>Miami Beach Fund- - 590</b>	<b>ACCT</b>	<b>CLOSED</b>				0.00
<b>WMDLS Road Assmt Ckg -- 811</b>	<b>ACCT</b>	<b>CLOSED</b>				0.00
						0.00
<b>GRAND TOTAL ALL INTEREST</b>	<b>628.49</b>	<b>38.44</b>		<b>0.48</b>	<b>0.00</b>	<b>667.41</b>

WHITEWATER TOWNSHIP PLANNING COMMISSION  
MINUTES FOR REGULAR MEETING  
In-person and via ZOOM  
May 5, 2021

Call to Order at 7:11 p.m.

Roll Call: In person: Dean, Jacobson, Mangus, Wroubel

No Board Representative or ZBA Representative available

Also in attendance: Zoning Administrator, Hall and Recording Secretary MacLean

Set / Adjust Agenda: Move the Grobbel Master Plan presentation before Old Business

Declaration of Conflict of Interest: None.

Public Comment: None

Public Hearing: None

Approval of Minutes:

MOTION by Dean, second by Jacobson to approve April 7, 2021, Meeting Minutes.

Roll call: Dean-yes; Jacobson-yes; Mangus-yes; Wroubel-yes; All in favor. Motion carried.

MOTION by Dean, second by Jacobson to approve April 22, 2021, Special Meeting Minutes.

Roll call: Jacobson-yes; Mangus-yes; Wroubel-yes; Dean-yes. All in favor. Motion carried.

Correspondence: Linda Slopsema (add to next month's packet)

Reports:

*Zoning Administrator Report, Hall:* Report in the 5/11 board packet. Receiving lots of calls inquiring of the zoning of land, RV Parks, real estate questions and more.

Whitewater Township is ripe for development. Planned growth is necessary. Water is being looked at to get to Grand Traverse Plastics on Moore Road and possibly further throughout the 'burg.

Receiving calls from realtors regarding short term rentals.

*Chair's Report, Mangus:* Will send you a link to an article for next month regarding marihuana facilities and building codes. Look at Ag buildings with industrial standards. Does Grand Traverse County have a code to use for a standard?

*Township Board Rep.,* Not Available

*ZBA Representative,* Not Available

*Committee Reports:* None.

*Additional Items:* None.

Unfinished Business:

1. Master Plan Presentation by Chris Grobbel.

Questions: What is the general cost to have an outside source do the update? Depending on what would be done it could be \$8,000 to \$10,000 to \$25,000. Grobbel has a "Not to exceed... contract" and then month to month for continued update services.

In the current plan Grand Traverse County should have let the PC know that things were missing.

Have to have very good public input and communication via surveys, outreach sessions and open-house meetings. "Picnic table summit" bringing people together in an informal setting.

Survey: It seems with a survey that owners of a small percent of the land tells the owners of the majority of the land what they can do with their land.

Some people will not speak even if they show up at a meeting.

We have a lot of people who do not want the township to change.

It is important for the PC to educate the people.

Mandated to plan 20 years down the road.

People will be working on-line from home more. Broadband and infrastructure will need to be addressed.

There are things that are required that are not in our current Master Plan.

PC does the leg work and the Board approves.



Recodification of the zoning ordinance is in process. Board has met with the company that has presented the first run through.

STR, water quality, working from home, accessory dwelling units are things that are really hot topics throughout the region.

Infrastructure definitely needs to be addressed.

Will need to discuss the available options. Would like to possibly use a consultant and do some in house.

They (Grobbel's organization) have some standard type surveys.

The PC has a good rep with the public now. We need to address this now.

2. Updated marihuana zoning ordinance regulations: Update did not come back from the attorney yet. Attorney was given the draft on the 29<sup>th</sup>.

#### New Business

1. Master Plan Review: What direction do we want to go? This gentleman knows his business. Would be a great asset. We can steer the project. Grobbel would do the work and the PC would advise. He would come up with a skeleton plan and then decide on public input. Analysis / build out information could be very beneficial. Check the budget. Does it have to go out for bid? Move forward with assistance.

**MOTION** by Wroubel, second by Jacobson to authorize Zoning Administrator Hall to contact the Board to find out about the steps needed to proceed to be able to work with a company to help with the Master Plan review and to set up a consult for Master Plan review.

Roll call: Mangus-yes; Wroubel-yes; Dean-yes; Jacobson-yes. All in favor. Motion carried.

Next Regular Meeting is scheduled for June 2, 2021.

Agenda: Master Plan Review; Marihuana ordinances

Tabled items: RC District review and Event Barns review

Public Comment: Vaughn Harshfield, 4404 Broomhead. Glad you are going to work with the professional. Yes, the atmosphere in the township has changed. You have won confidence. Compliments!

Vern Gutknecht, 6880 Bunkerhill Rd., sincerely agree with the comment that the PC has gained respect. I see that the PC is having open and honest discussion that supports transparency. You guys are doing a great job!

Commission Discussion/Comments: none.

Continuing Education: The whole MP presentation was education!

Adjournment: 9:05 p.m.

Respectfully Submitted  
Lois MacLean,  
Recording Secretary

**Whitewater Township  
Parks and Recreation Advisory Committee  
In-Person and VIA ZOOM  
Minutes for Regular Meeting  
May 10, 2021**

**Call to order 7:01 p.m.**

**Roll Call:** Cosgrove, Hubbell, Melton, Slopsema

Via Zoom: Butler

Also in attendance Clerk Goss

**Set / Approve Agenda:** None

**Declaration of Conflict of Interest:** None

**Public Comment:** None

**Approval of minutes:**

**Motion** by Cosgrove, second by Hubbell, to approve April 12, 2021, meeting minutes.

Roll call: Butler-yes; Cosgrove-yes; Hubbell-yes; Melton-yes; Slopsema-yes. Motion carried.

**Reports/Presentations/Announcements/Comments/Correspondence:** RFQ for the dug-outs just came in.

**Unfinished Business:**

1. Hi Pray Park dug outs: We have benches for the kids. They look good. Melton has contacted Apple Fence, Perfect Fence, Affordable Fence and Durable Fence. Asked Barb from Perfect Fence to requote. Barb is going to also quote a wood frame for the roof.

Ace Welding said they could create the clamps, \$5100 for 72 clamps, not painted or galvanized. It is very labor intensive. Still waiting to hear from Apple Fence.

Every dug out that Melton has seen is cinder block. We will pursue looking into cinder block with metal roof.

Any thoughts for any other type? Check with Beacon Athletic again. Get the wooden structure plans to get another quote from different people.

Suggestion from the board was to use shipping containers. Approximately \$14,000 just to get the basic containers.

2. Updates on projects: Community day on Saturday went fairly well. Thank you, Brandon, for all your work! Tested the batting cage, worked great. A fuse blew. Need to get and keep a couple spare fuses. The fields are ready to go. Only got about half of the brush and weeds removed. Clear it enough to be able to mow around the outside.

Weeds in the playground area need to be professionally sprayed with weed kill. More beach sand on top once the weed kill is done. Fire fighter training idea: burn off the weeds with a weed burner torch.

Template received from Rotary for the recognition plaques.

Kiosks for are at WTP. Spots need to be marked with paint and a stake.

WTP playground equipment update: There will be a few trees taken out. Some of the work will be done by the park rangers. Playground equipment will be moved.

Devin Melton has assembled the BCNA benches. One has been installed. The other is ready and the spot selected.

Devin has also done some trimming at the WTP trail.

Clerk is getting a quote for wooden benches. The rangers think without a back is better.

3. Parks and Rec Plan: Capital Improvement numbers still need to be updated. DNR checklist.

Run through of DNR check list. Verbiage adjustments to match or work with the DNR check list.

**New Business:**

1. None.

**Next regular meeting:** June 14, 2021.

Agenda: Rec Plan review;

**Public Comment:** None

**Adjournment:** 9:15 p.m.

Respectfully submitted,  
Lois MacLean  
Recording Secretary



# Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

June 2021

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	26	0	2	22	2	5	24
02 Blair	44	0	6	15	2	19	21
03 East Bay	80	0	4	27	3	11	31
04 Fife Lake	4	0	2	5	0	3	7
05 Garfield	100	1	9	64	12	51	74
06 Grant	0	0	1	2	0	1	3
07 Green Lake	4	0	2	11	1	5	13
08 Long Lake	10	1	0	9	0	1	10
09 Mayfield	5	0	1	4	1	2	5
10 Peninsula	4	0	1	3	0	1	4
11 Paradise	7	1	0	5	0	1	6
12 Union	1	0	0	1	0	2	1
13 Whitewater	4	0	3	6	3	5	9
29 Fife Lake Vlg	2	0	0	1	0	0	1
30 Kingsley Vlg	4	0	0	2	0	2	2
66 Traverse City	3	0	0	0	0	24	0
84 Out of County	0	0	0	0	0	10	0
<b>Totals</b>	298	3	31	177	24	143	211

Ticket stats are based on what District Court has entered as of 7/06/21.

Arrest stats are as of 7/06/21.

# Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

Second Quarter Totals April - June 2021

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	47	0	6	40	3	9	46
02 Blair	113	0	12	45	6	44	57
03 East Bay	146	0	13	60	9	45	73
04 Fife Lake	11	0	3	16	0	7	19
05 Garfield	270	2	24	172	31	132	198
06 Grant	0	0	3	8	0	1	11
07 Green Lake	17	0	5	29	2	12	34
08 Long Lake	16	1	1	29	3	4	31
09 Mayfield	13	0	5	12	4	5	17
10 Peninsula	6	0	1	14	1	3	15
11 Paradise	13	1	1	17	0	6	19
12 Union	1	0	0	4	0	2	4
13 Whitewater	13	0	4	11	3	6	15
29 Fife Lake Vlg	2	0	0	3	0	2	3
30 Kingsley Vlg	7	0	1	3	1	4	4
66 Traverse City	6	0	2	1	4	69	3
84 Out of County	0	0	0	0	1	23	0
<b>Totals</b>	681	4	81	464	68	374	549

Ticket stats are based on what District Court has entered as of 7/06/21.

Arrest stats are as of 7/06/21.

**PUBLIC NOTICE OF STATE-OWNED  
OIL AND GAS RIGHTS  
TO BE OFFERED FOR LEASE AUCTION**

Lands under consideration for oil and gas leasing include acreage in the following counties: Antrim, Bay, Clare, Crawford, Gladwin, Grand Traverse, Iosco, Kalkaska, Lake, Manistee, Midland, Missaukee, Montmorency, Oceana, Ogemaw, Otsego, and Presque Isle.

On July 29, 2021, the State of Michigan will offer, at an online-bid public auction, approximately 24,000 acres of state-owned oil and gas lease rights in the Michigan counties listed above. More detailed information regarding location of the nominated parcels is available at [www.michigan.gov/minerals](http://www.michigan.gov/minerals), under *Maps*, select *Mineral Lease Nomination Maps*.

Written comments from interested parties relative to the classification of any description must be received by **Minerals Management Section (MMS)** at the address specified herein NO LATER THAN July 12, 2021. Final approval of proposed classification will be set at the sole discretion of the Director of the DNR.

**Registration of bidders** will open no later than July 16, 2021. Bids may be submitted by individuals of legal age, a partnership, corporation, or other legal entity qualified to do business in Michigan. Bidders not on the authorized bidder list, will be required to submit a security deposit in order to register. The security deposit must be made by electronic bank transfer or certified check in the amount of \$5,000 and received no later than 24 hours prior to the auction start time. The security deposit will be returned to the registered bidder after all successful bids are paid in full. **Prior to day of the auction, prospective bidders can contact Ms. Kimberly Venne at [vennek@michigan.gov](mailto:vennek@michigan.gov)** to confirm they are on the authorized bidder list. (In order to be placed on the authorized bidder list, the individual must have been a successful bidder at a previous State of Michigan Oil and Gas Lease Auction; not have an outstanding balance owed; and not be on the DNR Hold Action List.)

**Offering of lease rights** will begin on July 29, 2021 at 10:00 am at a minimum bid of \$10 per acre and will continue until all parcels have been offered.

**The total bonus** must be paid at the time of check out for all lease rights which receive successful bids. The successful bidders must pay the total bonus bid and a minimum of one year rental by electronic bank transfer or certified check no later than 4:00 p.m. on Friday July 30, 2021.

A preview auction catalog will be available sometime in late June or early July showing the legal description of the lands proposed to be offered and parcel classification and a Director approved auction catalog will be available after July 15, 2021, at [www.michigan.gov/minerals](http://www.michigan.gov/minerals), select *Oil and Gas*; or by contacting staff at DNR-MMS, P.O. Box 30452, Lansing, MI 48909; [DNR-Minerals@Michigan.gov](mailto:DNR-Minerals@Michigan.gov).





GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



DANIEL EICHINGER  
DIRECTOR

**PUBLIC NOTICE OF PROPOSED ONLINE OIL AND GAS LEASE AUCTION**  
*Part 5, Department of Natural Resources General Powers and Duties, of the Natural Resources and  
Environmental Protection Act, 1994 PA 451, as amended (NREPA)*

June 21, 2021

Whitewater Township Supervisor  
PO Box 159  
Williamsburg, Michigan 49690

SUBJECT: Public Notice of Proposed July 29, 2021, Online Oil and Gas Lease Auction

Enclosed is a Public Notice (Notice) which recently appeared in the county newspapers, and a list of the parcels in your township that are affected by the Notice.

The Notice is to inform the public of a proposed State of Michigan Online Oil and Gas Lease Auction, and to allow for public review of the classifications of descriptions proposed to be offered for lease. The parcels are classified for oil and gas leasing under one of the following categories:

- *Leasable Development* – Leasable mineral rights on which some level of surface use may be allowed in compliance with standard oil and gas lease terms, but, without any additional specific restrictions.
- *Leasable Development with Restriction* – Leasable mineral rights on which some level of surface use may be allowed in compliance with standard oil and gas lease terms *and* with additional specific restrictions due to environmental or other surface feature conditions.
- *Leasable Nondevelopment* – Leasable mineral rights with no surface use or disturbance is authorized without separate approval.
- *Nonleasable* – Lands that will not be leased for oil and gas mineral exploration, development, or production.

The procedures for public comment are shown in the third paragraph of the Notice. Please keep the Notice and parcel list available for review by interested parties until *July 12, 2021*.

If you have questions or comments, please contact Ms. Kimberly Venne, Property Specialist, Department of Natural Resources (DNR), Minerals Management Section at [vennek@michigan.gov](mailto:vennek@michigan.gov); or by mail at DNR, P.O. Box 30452, Lansing, Michigan 48909.

Lease Management Unit  
Minerals Management Section  
Finance and Operations Division

Enclosures



# Classification Details

## Oil and Gas Mineral Lease Auction

Nominated Between 05/04/2020 and 06/08/2020  
Grand Traverse County - Whitewater Township

County Name	Twn	Rnge	Sec	QQ	Q	Acres	Parcel I	Date	Class	Reasons	Stipulations
GRAND TRAVE	27N	09W	13	NE	NE	11.75	107593	08/17/2020	LDR	N/A	69 - Limited Surface Disturbance-O
Part of NE1/4 NE1/4 com at NE cor of sec. th S 62d50'10" W 1485 ft to E 1/8 ln, th S on sd 1/8 ln 374.15 ft, th N 62d50'10" E 1485 ft to E sec. ln, th N alg sd sec. ln 374.15 ft to pob.											
GRAND TRAVE	27N	09W	13	NE	NE	28.25	107594	08/17/2020	LDR	N/A	15 - Limited Surface Disturbance-O
NE1/4 NE1/4 except commencing at NE corner of sec. th S 62d50'10" W 1485 ft to E 1/8 line, th S on said 1/8 line 374.15 ft, th N 62d50'10" E 1485 ft to E sec. line, th N along said sec. line 374.15 ft to pob											
GRAND TRAVE	27N	09W	13	NW	NE	6.35	107596	08/17/2020	LDR	N/A	69 - Limited Surface Disturbance-O
Part of NW1/4 NE1/4 com at NE cor of sec. th S 62d50'10" W 1485 ft to E 1/8 ln and pob, th S 62d50'10" W 1198.50 ft to N 1/8 ln, th E alg sd 1/8 ln 742.50 ft, th N 62d50'10" E 370.09 ft to E 1/8 ln, th N on sd 1/8 ln 374.15 ft to pob.											
GRAND TRAVE	27N	09W	13	NW	NE	33.65	107597	08/17/2020	LDR	N/A	15 - Limited Surface Disturbance-O
NW1/4 NE1/4 except commencing at NE corner of sec. th S 62d50'10" W 1485 ft to E 1/8 line and pob, th S 62d50'10" W 1198.50 ft to N 1/8 line, th E along said 1/8 line 742.50 ft, th N 62d50'10" E 370.09 ft to E 1/8 line, th N on said 1/8 line 374.15 ft to pob											
GRAND TRAVE	27N	09W	13	SW	NE	5.85	107599	08/17/2020	LDR	N/A	19 - Recreational Trails 70 - Best Management Practices-O
Part of SW1/4 NE1/4 com at N 1/4 cor of sec. th S 00d42'46" W 1430.05 ft to pob, N 62d50'10" E 311.86 ft to N 1/8 ln, th E alg sd 1/8 ln 742.50 ft, S 62d50'10" W 1138.5 ft to N/S 1/4 ln, th N alg sd 1/4 ln 372.32 ft to pob.											
GRAND TRAVE	27N	09W	13	SW	NE	34.15	107600	08/17/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails
SW1/4 NE1/4 exc. com at N 1/4 cor of sec. th S 00d42'46" W 1430.05 ft to pob, N 62d50'10" E 311.86 ft to N 1/8 ln, th E alg sd 1/8 ln 742.50 ft, S 62d50'10" W 1138.5 ft to N/S 1/4 ln, th N alg sd 1/4 ln 372.32 ft to pob.											
GRAND TRAVE	27N	09W	13	SE	NE	40	107601	08/13/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails
SE1/4 NE1/4											
GRAND TRAVE	27N	09W	13	NE	NW	40	107602	06/24/2020	LDR	N/A	49 - Best Management Practices
NE1/4 NW1/4											
GRAND TRAVE	27N	09W	13	NW	NW	40	107603	06/24/2020	LDR	N/A	15 - Limited Surface Disturbance-O 49 - Best Management Practices
NW1/4 NW1/4											
GRAND TRAVE	27N	09W	13	SW	NW	3.18	107605	06/24/2020	LND	5 - LND - Public Facilities 16 - LND - Building/Surfaces uses	N/A
Part of SW1/4 NW1/4 com at W 1/4 cor of sec. th S 00d53'23" W alg W sec. ln 225.33 ft th N 62d50'10" E 511.98 ft to E/W 1/4 ln and pob, th N 62d50'10" E to W 1/8 ln th S alg sd 1/8 ln 373.32 ft, th S 62d50'10" W to E/W 1/4 ln, th W alg sd 1/4 ln to pob.											
GRAND TRAVE	27N	09W	13	SW	NW	36.82	107606	06/24/2020	LND	6 - Ecologically Sensitive Areas	N/A
SW1/4 NW1/4 except commencing at W 1/4 corner of section th S 00d53'23" W along W section line 225.33 feet th N 62d50'10" E 511.98 feet to E/W 1/4 line and pob, th N 62d50'10" E to W 1/8 line th S along said 1/8 line 373.32 feet, th S 62d50'10" W to E/W 1/4 line, th W along said 1/4 line to pob											
GRAND TRAVE	27N	09W	13	SE	NW	11.93	107608	06/24/2020	LND	16 - LND - Building/Surfaces uses	N/A
Part of SE1/4 NW1/4 com at N 1/4 cor of sd sec. th S 00d42'46" W alg N/S 1/4 ln 1430.05 ft to pob, th S 62d50'10" W to W 1/8 ln, th S alg sd 1/8 ln 373.32 ft, th N 62d50'10" E to N/S 1/4 ln, th N alg sd 1/4 ln to pob.											
GRAND TRAVE	27N	09W	13	SE	NW	28.07	107609	08/17/2020	LND	5 - Public Facilities	N/A
SE1/4 NW1/4 exc com at N 1/4 cor of sd sec. th S 00d42'46" W alg N/S 1/4 ln 1430.05 ft to pob, th S 62d50'10" W to W 1/8 ln, th S alg sd 1/8 ln 373.32 ft, th N 62d50'10" E to N/S 1/4 ln, th N alg sd 1/4 ln to pob.											
GRAND TRAVE	27N	09W	13	NE	SW	40	107610	06/24/2020	LND	5 - LND - Public Facilities 6 - LND - Ecologically Sensitive Areas	N/A
NE1/4 SW1/4											
GRAND TRAVE	27N	09W	13	NW	SW	7.57	107612	06/24/2020	LND	5 - LND - Public Facilities 16 - LND - Building/Surfaces uses	N/A
Part of NW1/4 SW1/4 commencing at W1/4 corner of said section, thence S 00d53'23" W along W section line 225.33 feet to POB, N 62d50'10" E 511.98 feet to N/S 1/4 line, thence E along said 1/4 line 742.50 feet, thence S 62d50'10" W 1369.50 feet to W section line, thence N along said section line to POB											

County Name	Tw	Rnge	Sec	QQ	Q	Acres	Parcel I	Date	Class	Reasons	Stipulations
GRAND TRAVE	27N	09W	13	NW	SW	32.43	107613	08/17/2020	LND	8 - LND - Critical Habitat 12 - LND - Inland Lake or Stream bottom	N/A
NW1/4 SW1/4 except commencing at W1/4 corner of said section th S 00d53'23" W along W section line 225.33 feet to pob, N 62d50'10" E 511.98 feet to N/S 1/4 line, th E along said 1/4 line 742.50 feet, th S 62d50'10" W 1369.50 feet to W section line, th N along said section line to pob											
GRAND TRAVE	27N	09W	13	SW	SW	40	107614	06/24/2020	LND	6 - Ecologically Sensitive Areas 12 - Inland Lake or Stream bottomland	N/A
SW1/4 SW1/4											
GRAND TRAVE	27N	09W	13	SE	SW	40	107615	06/24/2020	LND	6 - Ecologically Sensitive Areas 12 - Inland Lake or Stream bottomland	N/A
SE1/4 SW1/4											
GRAND TRAVE	27N	09W	13	NE	SE	40	107616	08/13/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails
NE1/4 SE1/4											
GRAND TRAVE	27N	09W	13	NW	SE	40	107617	08/17/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails 49 - Best Management Practices
NW1/4 SE1/4											
GRAND TRAVE	27N	09W	13	SW	SE	40	107618	08/13/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails 49 - Best Management Practices
SW1/4 SE1/4											
GRAND TRAVE	27N	09W	13	SE	SE	40	107619	08/13/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails 49 - Best Management Practices
SE1/4 SE1/4											
GRAND TRAVE	27N	09W	14	NE	SE	11.74	107633	06/24/2020	LND	16 - LND - Building/Surfaces uses	N/A
Part of NE1/4 SE1/4 commencing at S 1/4 corner of section thence N 00d28'50" E along N/S 1/4 line 658.32 feet, thence N 62d50'10" E 1485 feet to pob, N 00d28'50" E along E 1/8 line 380 feet, N 62d50'10" E 1485 feet to E section line, S 00d53'23" W along E section line 373.93 feet, S 62d50'10" W 1485 feet to pob											
GRAND TRAVE	27N	09W	14	NE	SE	28.26	107634	08/17/2020	LND	5 - Public Facilities	N/A
NE1/4 SE1/4 except commencing at S1/4 corner of section thence N 00d section thence N 00d28'50" E alg N/S 1/4 line 658.32 ft, th N 62d50'10" E 1485 ft to pob, N 00d28'50" E alg E 1/8 line 380 ft, N 62d50'10" E 1485 ft to E section line, S 00d53'23" W alg E section 373.93 ft S 62d50'10" W 1485 ft to pob											
GRAND TRAVE	27N	09W	14	NW	SE	3.18	107636	06/24/2020	LND	16 - LND - Building/Surfaces uses	N/A
Part of NW1/4 SE1/4 commencing at S 1/4 corner of section thence N 00d28'50" E along N/S 1/4 line 990 feet, thence N 62d50'10" E 660 feet to S 1/8 line and pob, thence N 62d50'10" E 825 feet to E 1/8 line, S along said 1/8 line 372.53 feet to S 1/8 line, W along said 1/8 line to pob											
GRAND TRAVE	27N	09W	14	NW	SE	36.82	107637	08/17/2020	LND	5 - Public Facilities	N/A
NW1/4 SE1/4 except commencing at S 1/4 corner of section thence N 00d28'50" E along N/S 1/4 line 990 feet, thence N 62d50'10" E 660 feet to S 1/8 line and pob, thence N 62d50'10" E 825 feet to E 1/8 line, S along said 1/8 line 372.53 feet to S 1/8 line, W along said 1/8 line to pob											
GRAND TRAVE	27N	09W	14	SW	SE	8.6	107639	06/24/2020	LND	16 - LND - Building/Surfaces uses	N/A
Part of SW1/4 SE1/4 commencing at S 1/4 corner of said section thence N 00d28'50" E along N/S 1/4 line 658.32 feet to pob, N 00d28'50" E along N/S 1/4 line 372.53 feet, N 62d50'10" E 660 feet, to S 1/8 line E along said 1/8 line 683 feet, S 62d50'10" W 1485 feet to pob											
GRAND TRAVE	27N	09W	14	SW	SE	31.4	107640	08/17/2020	LND	5 - Public Facilities	N/A
SW1/4 SE1/4 except commencing at S 1/4 corner of said section thence N 00d28'50" E along N/S 1/4 line 658.32 feet to pob, N 00d28'50" E along N/S 1/4 line 372.53 feet, N 62d50'10" E 660 feet, to S 1/8 line E along said 1/8 line 683 feet, S 62d50'10" W 1485 feet to pob											
GRAND TRAVE	27N	09W	14	SE	SE	40	107641	06/24/2020	LND	6 - Ecologically Sensitive Areas 16 - Building/Surfaces uses	N/A
SE1/4 SE1/4											
GRAND TRAVE	27N	09W	23	NW	NE	40	107755	06/24/2020	LND	6 - Ecologically Sensitive Areas	N/A
NW1/4 NE1/4											
GRAND TRAVE	27N	09W	34	NE	SW	40	107920	08/17/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails 49 - Best Management Practices
NE1/4 SW1/4											

County Name	Tw	Rnge	Sec	Q	Q	Acres	Parcel I	Date	Class	Reasons	Stipulations
GRAND TRAVE	27N	09W	34	NW	SW	40	107921	08/13/2020	LDR	N/A	19 - Recreational Trails 20 - Use Existing Well Pad 49 - Best Management Practices
NW1/4 SW1/4											
GRAND TRAVE	27N	09W	34	SW	SW	40	107922	08/13/2020	LDR	N/A	15 - Limited Surface Disturbance-O 19 - Recreational Trails 49 - Best Management Practices
SW1/4 SW1/4											
GRAND TRAVE	27N	09W	34	SE	SW	40	107923	08/17/2020	LDR	N/A	19 - Recreational Trails
SE1/4 SW1/4											
GRAND TRAVE	27N	09W	35	NE	SW	40	107934	08/18/2020	LND	6 - LND - Ecologically Sensitive Areas 9 - LND - Special Recreation or Scenic a 12 - LND - Inland Lake or Stream bottom 13 - LND - Various occurrences of 2A-2B	N/A
NE1/4 SW1/4											
GRAND TRAVE	27N	09W	35	NW	SW	40	107935	08/18/2020	LDR	N/A	19 - Recreational Trails
NW1/4 SW1/4											



**From:** Gosling Czubak <info@goslingczubak.com>  
**Sent:** Monday, June 28, 2021 1:30 PM  
**To:** supervisor@whitewatertownship.org  
**Subject:** Reminder: ARPA Funds on the Way

Volume 1 | June 22, 2021



**Gosling Czubak**  
engineering sciences, inc.

## Funds on the Way for Infrastructure Investment

### Attention, Municipalities!

100% grants are now available for municipal water and sewer improvements.

The American Rescue Act Plan (ARPA) established a fund that may be used to make necessary investments in water and/or sewer infrastructure, or broadband infrastructure.

### Are your projects eligible?

[Click here to learn more.](#)



ARPA Funds Available for Infrastructure Improvements

### More than Engineers.

Our comprehensive team includes civil, geotechnical and environmental engineers, plus licensed surveyors, geologists and certified geologists field technicians.

We stand prepared to cohesively and efficiently serve clients in commercial development, oil and gas, municipal public works, manufacturing, mining operations, and more, across northern Michigan.

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Gosling Czubak Engineering Sciences, Inc. | 231-946-9191 | [info@goslingczubak.com](mailto:info@goslingczubak.com)

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Sent by [info@goslingczubak.com](mailto:info@goslingczubak.com) powered by



**From:** Robert Campbell [REDACTED]  
**Sent:** Thursday, June 24, 2021 6:07 PM  
**To:** Ron Popp; Dave Hauser; Pat Laramie; Mark And Maria Taylor; Ron Beitel; richard [REDACTED]  
**Cc:** Dave and Jill Kuznicki; Marty Val Cotanche; Donald Bonato; Iris Bonato; Jennie Brown; Phil and Barb Spangenberg; [REDACTED] Robert Reider  
**Subject:** Re: Skegemog Point Road

Hi Ron and fellow Skeg Pointers,  
One man's thoughts.

We seem to have been so focused on the county road commission's cost estimates and how much the county would contribute, and whether WW Township would contribute that we've overlooked the elephant in the room as we consider how to fix our disintegrating Third World road.

Easily as important as the issues we've focused on so far is this: There's wide disparity among the greater Us - all who live along and would benefit from an improved road,- about what is fair.

We'd all like the county and township to pay for the rebuild entirely, after all, we might argue, the lakefront property owners, perhaps especially, pay high property taxes. Reality check: It's not going to happen. GT County isn't going to prioritize spending its limited funds on dead-end roads, no matter the tax contribution of residents, not built to its specifications, especially when there's other neighborhoods willing to pay a significant share and abide by the county's rules. And, let's not forget, the township has made clear that it won't contribute to any project, unless the county agrees that it meets its specs. We can harp on the "what about Baggs" argument, but it's clear that refrain is going nowhere.

Let's consider what separates Us, all those who rely on this road:

1. Property location. In theory, the closer your property is to M-72, the less you would benefit from a road fix and, potentially, the less you'd be inclined to support it.
2. The plan now has two distinct pieces: the southern 2+ miles and the northern 0.8 mile. Does everyone with property on Skeg Pt Rd and adjoining roads which need Skeg Pt. Rd. to access pay for both pieces. Or does the north end pay for both and the south end pay for only the south end? Do residents of Fairview pay for north end only or both projects (or nothing) . Does Drake Lane pay for just south end, both or nothing? The answers to these questions are crucial and will test the limits or what's fair for all.
3. Are those owners with addresses on our two major private roads - Fairview and Drake which can only access their properties via Skeg Pt Rd - going to contribute to the Skeg Point Rd solution? I have heard a theory possibly backed up by state law or regulation that a special assessment district can not include those with private road addresses. That's a huge fairness question. Without their participation the costs that benefit their addresses would be underwritten completely by those with Skeg Pt Rd addresses. Is there a workaround?
4. Residency status. Year-round vs. seasonal vs. land (not home/cottage/cabin) only owners. The more time you're here, the more you benefit. But owners could change that status any time they choose to or sell their property to a year-rounder. What then? What's fair?
4. Trees. The county and township won't contribute a penny on the north end phase without agreement to remove some trees within a set distance from the road's midpoint. That would mean removing some exceptional white pines and oaks. Is it possible the extent of tree removal has been exaggerated in the absence of hard data. Trees tug at our emotions. Can you put a dollar value on trees? Is saving 80 trees worth the potential loss of several hundred thousand dollars in county/township support? What if it's 50 trees or 500. I can't answer that without better data - how about tagging trees that would have to be cut. The answer might surprise us and either reinforce arguments to save the trees or convince us otherwise. We've had recent projects on the north end with extensive tree cutting near the road by private owners already. And I would expect more as the remaining undeveloped or lightly developed lots are divided and sold and new homes are built over the coming years. Should we consider that?
5. Should those with more than a single adjoining parcel pay twice? Or three times? In most cases, the solution may be to combine existing parcels. Yes, there's a downside of potentially losing the ability to redivide valuable parcels in the future. Would it be fairer to base payment on front footage? Or something else?

6. Is crushing the north end's rotted pavement and returning that section to crushed gravel a solution we'd want to live with? Try riding bikes, going for walks, pushing a stroller at the edge of that gravel road. Is that worth saving \$5k or \$8k? I'd vote to keep pavement.
7. And what's the status of reducing the speed limit on the north end of Skegemog Point? Ron Popp offered some hope on this point within the past year.

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Thanks for listening,

Bob Campbell [REDACTED] Skegemog Point Rd

On Fri, Jun 4, 2021 at 12:08 PM <[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)> wrote:

Hello all –

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Have a good weekend!

Ron Popp

Whitewater Township Supervisor

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

231.267.5141 X 23

[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)



**From:** Mark Taylor [REDACTED]  
**Sent:** Saturday, June 26, 2021 1:30 PM  
**To:** Robert Campbell  
**Cc:** Richard Gold; Ron Beitel; supervisor@whitewatertownship.org  
**Subject:** Re: Skegemog Point Road

Hello all,

Great thoughts and interesting proposals and questions I'm reading here, but seems our road project is just going around in circles because of its unique and complex geography and residential diversification. Perhaps the county should mark and tape trees that would need to be removed and maybe in the final analysis, residents might not object if the number of trees isn't as bad as most think. Without county and township funding for the whole road, I don't see our road getting fixed correctly anytime soon.

Best regards,  
Mark Taylor

Sent from my iPhone

On Jun 24, 2021, at 6:07 PM, Robert Campbell [REDACTED] wrote:

Hi Ron and fellow Skeg Pointers,  
One man's thoughts.

We seem to have been so focused on the county road commission's cost estimates and how much the county would contribute, and whether WW Township would contribute that we've overlooked the elephant in the room as we consider how to fix our disintegrating Third World road.

Easily as important as the issues we've focused on so far is this: There's wide disparity among the greater Us - all who live along and would benefit from an improved road, - about what is fair.

We'd all like the county and township to pay for the rebuild entirely, after all, we might argue, the lakefront property owners, perhaps especially, pay high property taxes. Reality check: It's not going to happen. GT County isn't going to prioritize spending its limited funds on dead-end roads, no matter the tax contribution of residents, not built to its specifications, especially when there's other neighborhoods willing to pay a significant share and abide by the county's rules. And, let's not forget, the township has made clear that it won't contribute to any project, unless the county agrees that it meets its specs. We can harp on the "what about Baggs" argument, but it's clear that refrain is going nowhere.

Let's consider what separates Us, all those who rely on this road:

1. Property location. In theory, the closer your property is to M-72, the less you would benefit from a road fix and, potentially, the less you'd be inclined to support it.
2. The plan now has two distinct pieces: the southern 2+ miles and the northern 0.8 mile. Does everyone with property on Skeg Pt Rd and adjoining roads which need Skeg Pt. Rd. to access pay for both pieces. Or does the north end pay for both and the south end pay for only the south end? Do residents of Fairview pay for north end only or both projects (or nothing) . Does Drake Lane pay for just south end, both or nothing? The answers to these questions are crucial and will test the limits or what's fair for all.
3. Are those owners with addresses on our two major private roads - Fairview and Drake which can only access their properties via Skeg Pt Rd - going to contribute to the Skeg Point Rd solution? I have heard a theory possibly backed up by state law or regulation that a special assessment district can not include those with private road addresses. That's a huge fairness question. Without their participation the costs that benefit their addresses would be underwritten completely by those with Skeg Pt Rd addresses. Is there a workaround?

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4. Trees. The county and township won't contribute a penny on the north end phase without agreement to remove some trees within a set distance from the road's midpoint. That would mean removing some exceptional white pines and oaks. Is it possible the extent of tree removal has been exaggerated in the absence of hard data. Trees tug at our emotions. Can you put a dollar value on trees? Is saving 80 trees worth the potential loss of several hundred thousand dollars in county/township support? What if it's 50 trees or 500. I can't answer that without better data - how about tagging trees that would have to be cut. The answer might surprise us and either reinforce arguments to save the trees or convince us otherwise. We've had recent projects on the north end with extensive tree cutting near the road by private owners already. And I would expect more as the remaining undeveloped or lightly developed lots are divided and sold and new homes are built over the coming years. Should we consider that?

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Have a good weekend!

Ron Popp

Whitewater Township Supervisor

5777 Vinton Road, P.O. Box 159

**From:** Cathy Gee [REDACTED]  
**Sent:** Tuesday, June 1, 2021 7:26 PM  
**To:** Ron Popp  
**Subject:** Fwd: Tracheotomy tube and dust control.

----- Forwarded message -----

From: **Jay Saksewski** <[jSaksewski@gtcrc.org](mailto:jSaksewski@gtcrc.org)>  
Date: Tue, Jun 1, 2021 at 2:50 PM  
Subject: RE: Tracheotomy tube and dust control.  
To: Cathy Gee [REDACTED]  
CC: Rick Zenner <[rzenner@gtcrc.org](mailto:rzenner@gtcrc.org)>, Kylie Carpenter <[kcarpenter@gtcrc.org](mailto:kcarpenter@gtcrc.org)>, Heather Cade <[hcade@gtcrc.org](mailto:hcade@gtcrc.org)>

Hi Cathy -  
Thank you for reaching out regarding brine application and road conditions in your area.

Whitewater Township is scheduled for brine application in mid-to-late June. Unfortunately, this timeframe is the earliest available for this particular service provider and type of brine material. Thank you for your continued patience.

In the interim - we have created a Service Request for a member of our Field Operations crew to evaluate the conditions at the N. Broomhead Rd and Samels Rd intersection. For reference - this is SR# 2021-385-1.

Have a good afternoon,  
Jay Saksewski  
Superintendent  
Grand Traverse County Road Commission  
1881 LaFranier Road  
Traverse City, MI 49696  
231-922-4849 ext 217  
231-929-1836 fax

CONFIDENTIALITY NOTICE: The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information which may be legally protected from disclosure.

-----Original Message-----

From: Cathy Gee [REDACTED]  
Sent: Tuesday, June 1, 2021 2:02 PM  
To: Jay Saksewski <[jSaksewski@gtcrc.org](mailto:jSaksewski@gtcrc.org)>  
Subject: Tracheotomy tube and dust control.

I have a tracheotomy tube, am 75 years old and dust is a huge hazard to my breathing . I know it has been unusually dry this year, but I am asking if you could possible brine Broomhead Rd in Whitewater Township ASAP. In addition, the gravel is like ball bearing on the surface and this Memorial weekend a truck lost control at the intersection of Samels and Broomhead and took out three mailboxes and landed in the ditch in front of my house. The dust is so bad there are times when you can't see. Please please brine N. Broomhead Rd. Thank you, Cathy Gee [REDACTED]

If I could also ask for extra brine in front of my house, since the normal amount of brine dissipates because of the 90 degree turn on Samels and Broomhead . Thanks again.

Sent from my iPhone



**From:** su mac [REDACTED]  
**Sent:** Friday, June 25, 2021 11:12 PM  
**To:** Bob Reider; Campbell Bob; Dave Hauser; Ron Popp; [REDACTED]  
**Subject:** Recommendations on Skegemog Point Road Reconstruction

Very good comments, Bob Campbell, Marty Comanche and others. Thank you for your assessment. And special thanks to Dave Hauser who headed up Skegemog Road Repair efforts.

I propose that the GT Road Commission tie tape on the trees that would need to be removed at the northern portion of Skegemog Point Road in order to repair the road to GT County Road Commission standards and, thereby, receive GT County and WW Township funding.

This way, residents could see which mature trees would need to be taken out.

As a civil engineer who has worked on concrete and precast concrete road (MDOT) construction, i know that to build any road not to standards specification is not a wise or viable solution. Cost/benefit analysis would clearly demonstrate that a sub-standard repair is both ill-advised and — over the expected lifetime of the roadway — a waste of money, materials and effort.

Let's mark the trees as suggested above and see how our neighbors feel about losing them to do a proper road repair. We could set 2 weeks as the time table to say Yea or Nay. Bob is correct that almost all the recent new lakefront construction has involved an unnecessary harvesting of mature trees.

I agree with Bob's and Cotanche's comments that no one who is not assessed for the road repair is going to voluntarily pay anything towards the road — it's just human nature. But we'd all love to be surprised. However, I agree that all private road residents should pay their fair share.

Sue McCraven, MS, BSCE

On Fri, Jun 25, 2021 at 1:42 PM Robert Reider [REDACTED] wrote:

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**From:** Marty and Valerie Cotanche [REDACTED]  
**Sent:** Friday, June 25, 2021 1:35 PM  
**To:** 'Cliff Pixler' [REDACTED] [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org) [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Subject:** FW: Skegemog Point Road

Please use our correct email [REDACTED]

Our server rejected my initial send out because I didn't see the old email address was used — so I am forwarding my message.

---

**From:** [REDACTED]

**Sent:** Friday, June 25, 2021 1:30 PM

**To:** 'Cliff Pixler' [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Subject:** RE: Skegemog Point Road

I have followed the communications regarding the road maintenance and costs and allocation of costs. I was involved as an officer of a major not for profit that had the majority of frontage on a road was residents in the area wanted upgraded – at least at that time residents on public or private roads in Michigan that used the road in question and frequently demanded that it be upgraded could not be assessed for part of the costs if they did not have frontage in the road – we vetoed the upgrades because our group would have had to pay almost all of the non-public share of the upgrades costs because we had almost all the frontage, even though we only had one driveway.

Good luck getting non-frontage residents to pay a share of the non-public costs. If it came to a vote – they have no vote unless they would be assessed – it doesn't matter if they use the road daily.

It is not reasonable to expect the county to put money into a scaled back road that will not meet normal specifications. We would most likely lose the big pine at the end of our drive and that would be acceptable in order to get a better road with some public funding. I'm certain that if you hired a forester or arborist that you would find that many of the big pines are nearing the latter stages of their life cycle anyway. The big windstorm a few years ago took down a good number of big trees and people adjusted to that.

The whole idea of a gravel road is stupid. People actually live here now, not just vacation here in the summer. The road needs to be plowed – pavement is best, someone else mentioned the strollers, bikes and walkers. It has to be paved. It also should be widened to normal standards – it is so dangerous to walk along the road with children and pets and even alone with all the never ending construction traffic and just the increased traffic year around as a whole.

By the way, the south end is deteriorating more rapidly with the high volume of commercial hauling and construction – the pace will continue to pick up.

So, when you consider the costs spread over a lengthy period of time, the high value of the properties on the road and the convenience of driving on a better road, the fact that complaining and pushing for a larger public commitment that just delays any possible fix, maybe the frontage owners that will pay for the non-public portion should be polled and determine if there is support to move forward more expeditiously.

People that use the road, even daily, that will not be part of the assessment district because they do not own frontage, have no vote about the type of construction, the trees, the costs or the decision to move forward.

Verify that the legal requirements of the assessment have not changed over the last few years and then communicate with the owners who are going to be assessed and pay as soon as you have the cost estimates.

Marty Cotanche

---

**From:** Cliff Pixler [REDACTED]

**Sent:** Friday, June 25, 2021 12:42 PM

**To:** [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org); [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Subject:** Re: Skegemog Point Road

Ron, as always, thank you for your continued service and efforts on behalf of the residents of Whitewater Township.

And thank you Bob. I have had many of the same thoughts, and greatly appreciate that you have put them in writing.

Certainly we will not have a better idea of the total cost of the improvements until after the design has been completed and the project has been put out to bid. The cost to construct the "last mile" north of Samels should be significantly less than that originally proposed by the County because many of the adjacent property owners requested a reduced scope of work in order to save trees. However, I continue to find it very disappointing that the government agencies that should be responsible for maintaining the *public* roads have not committed to any funding of the reconstruction of this section of road that they have failed to adequately maintain.

Given the financial situation of the Township and the unique dead end configuration of this road, I do believe that it is reasonable to expect that the adjacent property owners participate in funding. On the other hand, it is unreasonable that neither the County nor the Township would pay a significant (fair) share of the costs. As you state below, each resident of the township benefits from a well maintained public road network. Perhaps, in addition to the many hours that the Board has spent on marihuana and event barns issues (that arguably affect a minority of residents), it could spend time discussing how to fund local road improvements - an issue that affects all residents, property owners, and road users.

Also, thank you Dave Hauser for continuing to bring this matter to the Township Board's attention.

Cliff Pixler

[REDACTED] Skegemog Point Road

-----Original Message-----

From: [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

To: 'Robert Campbell' [REDACTED]

Sent: Fri, Jun 25, 2021 9:42 am

Subject: RE: Skegemog Point Road

Thank you Mr. Campbell for taking the time to author this thought provoking article. The pleasant manner in which you highlight many of the intricate and possible emotionally charged decisions (trees and financial) is a welcomed change to the normal we see today.

Each resident of the Township who uses a road to access their property benefits from this work and as part of the Board Trustees let me say I appreciate your efforts!

I hope your work will inspire additional discussion and possible resolution to the project elements spotlighted in your article. Please let me know how I can best assist!

Ron Popp

Whitewater Township Supervisor

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

231.267.5141 X 23

[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

**From:** Robert Campbell [REDACTED]  
**Sent:** Thursday, June 24, 2021 6:07 PM  
**To:** Ron Popp <[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)>; [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Subject:** Re: Skegemog Point Road

Hi Ron and fellow Skeg Pointers,

One man's thoughts.

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--

*Sue McCraven*

*DRAFT MINUTES***Whitewater Township Board  
Minutes of Regular Meeting held June 8, 2021****Call to Order/Pledge of Allegiance**

Supervisor Popp called the meeting to order at 9:01 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

**Roll Call of Board Members**

Board Members present in person: Treasurer Benak, Clerk Goss, Trustee Hubbell, Popp, Trustee Vollmuth

Board Members present via Zoom: Popp, Vollmuth

Board Members absent: None

Others present in person: Fire Chief Brandon Flynn and 8 others

Others present via Zoom: Zoning Administrator Robert Hall and 7 others

**Set/Adjust Meeting Agenda**

There were no adjustments.

**Declaration of Conflict of Interest**

None

**Public Comment (6:10)**

Dan Belanger, 9429 Whitney Road, spoke on the topic of a competitive starting wage at Whitewater Township Park.

**(8:05)**

Vern Gutknecht, 6801 Bunker Hill, spoke on the topics of board member behavior and assigning a township board member to the planning commission.

**(14:15)**

Ethan Korson, 6599 M-72 East, spoke on the topics of a township parcel at 6400 Elk Lake Road and offered his services on listing the property.

**(15:35)**

Michelle Mueller, 7482 Cook Road, spoke on the topics of the marijuana petition, a letter to the planning commission, and “party barns.”

**(19:14)**

Chris Hubbell, 8055 Angell Road, spoke on the topics of Gutknecht’s comments and marijuana misinformation.

**(21:45)**

Renee Savage, 9833 Pineneedle Lane, spoke on the marijuana issue and the vote of the people in 2018.

*DRAFT MINUTES***(23:34)**

Kim Mangus, 1214 Cerro Drive and 5101 Brown Bear Lane, spoke on the topics of an e-mail from the clerk and the planning commission not scheduling a special meeting.

**(27:15)**

Linda Slopsema spoke on the topic of available resources regarding marijuana businesses in a community.

**(32:03)**

Rod Rebant, 648 Island View Drive, spoke on concerns stated and the planning commission's request for the services of a planner.

**(36:15)**

Bob Hall, zoning administrator, spoke on the topic of his report, e-mail and phone call inquiries regarding higher density development, commercial, industrial or residential, a planning process to handle growth and development pressure, the importance of getting a master plan in place and deficiencies in the master plan.

**(41:00)**

Dave Hauser, Skegemog Point Road, spoke on the topic of the public comments.

**Public Hearing (41:52)**

None

**Reports/Presentations/Announcements/Comments (42:00)****County Commissioner Report**

Darryl Nelson gave the following report:

- Thanked the board for stepping up to do their jobs.
- The board is looking into bonding the outstanding pension debt. They have been putting \$7 million a year toward it. They are up to about 60% funded. They will save \$8-15 million over the course of time with favorable interest rates.
- They are reevaluating all of the positions at the county, looking at the definitions of the position and the pay rate, trying to make sure they are at the right level and see who the jobs might be competing with. There may be some increases. They need to know that what they are paying the people is a fair and correct wage for the job they are doing.

**Fire Department Report (47:12)**

Brandon Flynn gave the following report:

- May was an eventful month. With dry conditions and low snow pack, they have been battling wildfires not just in Whitewater Township but all over the county. He reminded the general public of the high fire watch set by the DNR and said there is no burning, with the exception of campfires, cooking fires, and tree farmers.

**Planning Commission Report (48:58)**

The position of township board representative to the planning position is currently vacant.

*DRAFT MINUTES*

Hall said the planning commission has been seeing more activity regarding development along M-72. He is meeting with two people this week for a pre-application conference.

**Parks & Recreation Advisory Committee Report (50:40)**

Cheryl Goss noted that she provided a few updates in her clerk's report; the committee meets again on June 14.

**Consent Calendar (51:50)**

## Receive and File

1. Supervisor's Report for May 2021
2. Clerk/Parks & Recreation Administrator's Report May/June 2021
3. Zoning Administrator May 2021 Report
4. Mobile Medical Response May 2021 Activity Reports
5. Fire Department May 2021 Monthly Report
6. Historical Society Report for May 2021
7. Approved 04/07/2021 Planning Commission Regular Meeting Minutes
8. Approved 04/12/2021 Parks & Recreation Advisory Committee Minutes
9. Approved 04/22/2021 Planning Commission Special Meeting Minutes

## Correspondence

1. Grand Traverse County Sheriff Department Statistics for April and May 2021
2. Letter 05/26/2021 Federal Energy Regulatory Commission re: EAP Exemption Requirements
3. Kim Mangus Missed Correspondence from April
4. Networks Northwest Newsletter
5. American Rescue Plan
- 6a. Skegemog Point Road Schoonover E-mail
- 6b. Skegemog Point Road Revised Opinion of Probable Cost 06/02/2021
7. U.S. Treasury American Rescue Plan
8. Vern Gutknecht E-mail 05/28/2021 (1)
9. Vern Gutknecht E-mail 05/28/2021 (2)
10. Clerk Goss Reply to 05/28/2021 Gutknecht Emails

## Minutes

1. Recommend approval of 05/11/2021 regular meeting minutes

## Bills for Approval

1. Approval of Alden State Bank vouchers # 46600 through 46701

## Budget Amendment re: Purchase of Snowmobiles

## Revenue &amp; Expenditure Report (none)

Popp noted he has questions on items 3, 4, 7, and 9.

Discussion followed.



*DRAFT MINUTES*

- Item 3, services of planner for the PC, the request needs to come to the board as an agenda item with documentation of the proposed expenditure. It will be brought back in July. Three bids will be sought. A package will be assembled and circulated to Benak pre-bid.
- Item 4, 19 versus 20 ambulance runs was discussed.
- Items 7 and 9, approved 4/7 and 4/22 planning commission minutes, which standards to follow, state or local, was discussed.

**Motion by Hubbell to approve Consent Calendar items as presented; second by Benak.**

**Roll call vote: Vollmuth, yes; Benak, yes; Popp, no; Hubbell, yes; Goss, yes. Motion carried.**

**Unfinished Business (1:25:05)**

**Proposed Cell Tower Lease Amendment - First Right of Refusal**

**Motion by Popp authorizing the supervisor to negotiate with MD7 for a modified right of first refusal in accordance with Chris Patterson's confidential legal opinion dated 05/23/2021, returning such modified right of first refusal to the board for final approval; second by Benak.**

Discussion followed.

**Roll call vote: Goss, no; Vollmuth, yes; Hubbell, no; Popp, yes; Benak, yes. Motion carried.**

**New Business (1:28:35)**

**Engagement Letter re: FYE 03/31/2021 Audit**

**Motion by Goss to approve the expenditure of up to \$6,950 for the FYE 03/31/2021 audit and F-65 preparation, and to authorize the clerk to sign the engagement letter dated 04/30/2021; second by Benak.**

Discussion followed.

**Roll call vote: Benak, yes; Hubbell, yes; Goss, yes; Vollmuth, yes; Popp, no. Motion carried.**

**Proposed Resolution Establishing an Industrial Development District (1:30:52)**

**Motion by Popp to schedule a public hearing at the next regular meeting of the Whitewater Township Board on Tuesday, 07/13/2021, for the purpose of discussing, modifying, adopting, or denying the proposed resolution creating an industrial development district in the entire N-Industrial Zoning District of Whitewater Township as presented below; second by Hubbell.**

**Goss urged to strike the words "as presented below."**

*DRAFT MINUTES*

**Popp and Hubbell agreed to the strike.**

Discussion followed.

**Roll call vote: Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes; Hubbell, yes. Motion carried.**

**Appraisal of 6400 Elk Lake Road (1:44:29)**

**Motion by Popp not to pursue the listing and sale of 6400 Elk Lake Road at this time; second by Vollmuth.**

Discussion followed.

**Roll call vote: Hubbell, yes; Popp, yes; Benak, yes; Goss, yes; Vollmuth, yes. Motion carried.**

**Update Ambulance Service Request for Proposal (1:49:26)**

**Motion by Popp to update and recirculate the 2015 Request for Proposal Ambulance Service Document (sic) replacing township demographic data with current call data from Grand Traverse County Central Dispatch; additionally, replace the inventory lists with an offer to lease a properly equipped motor vehicle for the purpose of operating an ALS ambulance; second by Vollmuth.**

There was no discussion.

**Roll call vote: Benak, no; Vollmuth, present.**

Discussion followed.

**Vollmuth, yes; Popp, yes; Hubbell, no; Goss, no. Motion failed.**

**Website ADA Compliance (1:52:00)**

**Motion by Goss to refer the issue of the township's website ADA compliance to the township attorney's office for review and recommendation; second by Benak.**

Discussion followed.

**Roll call vote: Popp, yes; Benak, yes; Vollmuth, yes; Goss, yes; Hubbell, yes. Motion carried.**

**Park Ranger Graded Wage Scale (2:20:22)**

**Motion by Goss to revise the Graded Wage Scale for Park Rangers as recommended by the clerk, and to adjust the wages of existing rangers to the revised Graded Wage Scale; second by Hubbell.**

Discussion followed.

*DRAFT MINUTES*

**Roll call vote: Vollmuth, yes; Goss, yes; Hubbell, yes; Benak, yes; Popp, no. Motion carried.**

**Budgeted Transfer re: Purchase of Snowmobiles (2:46:12)**

**Motion by Goss to transfer \$11,854 from the Fire Fund to the Fire Capital Improvement Fund; second by Hubbell.**

There was no discussion.

**Roll call vote: Goss, yes; Hubbell, yes; Benak, yes; Popp, yes; Vollmuth, yes. Motion carried.**

**Tabled Items (2:46:50)**

None

**Board Comments/Discussion (2:46:52)**

Benak reminded everyone about Cleanup Day this weekend from 8 to 12. Volunteers need to be there by 7:30, free tire drop off due to the grant, and Erickson's there to accept scrap metal, including appliances with freon.

Goss noted the need to put together a fact sheet for the newsletter regarding the ballot proposal.

Discussion followed.

Articles should be submitted to Benak by noon on 6/21.

There was board consensus to have a proposed fact sheet reviewed by the township attorney.

Vollmuth said she wants to know why the board voted the way they did on the ambulance request for proposal.

Discussion followed.

**Announcements (2:55:05)**

Next regular meeting is July 13, 2021, at 9:00 a.m.

**Public Comment (2:56:18)**

Heidi Vollmuth, 8388 Winnie Lane, presented a FOIA request to the clerk and spoke on the topic of minutes.

**Adjournment (2:57:33)**

**Motion by Hubbell to adjourn; second by Popp.**

**Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes.**

*DRAFT MINUTES*

Meeting adjourned at 11:54 a.m.

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk

**Bills for Approval**  
**July 13, 2021**

**ALDEN STATE BANK**  
ACCTS PAYABLE 6/8  
PAYROLL 6/18  
ACCTS PAYABLE 6/22  
PAYROLL 7/2  
ACCTS PAYABLE

**46702 - 46836**  
46702 - 46724  
46725 - 46752  
46753 - 46779  
46780 - 46807  
46808 - 46836

Grand Total \$20,578.29  
Gross Payroll \$14,175.02  
Grand Total \$14,777.73  
Gross Payroll \$15,616.06  
Grand Total \$20,429.37

**ALDEN STATE BANK - MONEY MARKET**



# Check Register Report

Bills for Approval 07/13/2021

Date: 07/06/2021

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Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>ALDEN STATE BANK Checks</b>								
46702	06/08/21	Printed			ACE	ACE HARDWARE	POLE SAW, BATTERY & CHARGER, PAIRS, CHAIRS, SPRINKLER	546.90
46703	06/08/21	Printed			AD ASSESS	AD ASSESSING INC	JUNE 2021	1,975.00
46704	06/08/21	Printed			AFLAC	AFLAC	MAY 2021	238.80
46705	06/08/21	Printed			BRANDON F	BRANDON FLYNN	JUNE 2021	40.00
46706	06/08/21	Printed			CHARTER	CHARTER COMMUNICATIONS	05/30/21-06/29/2021	359.95
46707	06/08/21	Printed			CHERRYLAND	CHERRYLAND ELECTRIC COOP	M72 & COOK RD	62.16
46708	06/08/21	Printed			C GOSS	CHERYL GOSS	05/26/2021	38.08
46709	06/08/21	Printed			CONSUMERS	CONSUMERS ENERGY	04/23-05/23/2021	127.52
46710	06/08/21	Printed			DTE ENERGY	DTE ENERGY	04/23-05/21/2021	79.16
46711	06/08/21	Printed			EFTPS	EFTPS	PAYROLL 05/21/2021	2,977.38
46712	06/08/21	Printed			FAHEY	FAHEY SCHULTZ BURZYCH RHODES	2021 CODE REVISION	6,433.00
46713	06/08/21	Printed			FICK & SON	FICK & SONS DIESEL GARAGE INC.	FUEL TRANSFER PUMP REPLACEMENT	949.60
46714	06/08/21	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	SHEET ACRYLIC FOR HPP KIOSK	93.99
46715	06/08/21	Printed			GTC TREAS	GRAND TRAVERSE CO TREASURER	2021 TWP TAX MAP UPDATES	76.51
46716	06/08/21	Printed			HOME CITY	HOME CITY ICE COMPANY	130 BAGS OF ICE	151.90
46717	06/08/21	Printed			KSS ENTER	KSS ENTERPRISES	MISC SUPPLIES	331.04
46718	06/08/21	Printed			LAWN-N	LAWN-N-ORDER	06/02-06/07/2021 PO5058/5107	3,130.00
46719	06/08/21	Printed			CULLIGAN	MCCARDEL CULLIGAN WATER COND	2 BOTTLES WATER/JUNE RENT	27.50
46720	06/08/21	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	TONER CARTRIDGE PLUS SERVICE	199.00
46721	06/08/21	Printed			ROBERT HA	ROBERT A. HALL-CZS	05/01-05/31/2021	1,334.31
46722	06/08/21	Printed			THE COPY	THE COPY SHOP	AFTER HOURS BOAT PASSES	140.02
46723	06/08/21	Printed			VERIZON	VERIZON WIRELESS	04/24-05/23/2021	40.01
46724	06/08/21	Printed			VISA	VISA	PARK/FIRE/TWP BRD	1,226.46
46753	06/22/21	Printed			A. SHAW	A. SHAW & ASSOCIATES, LLC	PLAN REVIEW FEE	100.00
46754	06/22/21	Printed			ALLIED	ALLIED 100 LLC	INSTRUCTOR MANUALS & VIDEOS AED PADS	295.50
46755	06/22/21	Printed			AMERICAN	AMERICAN WASTE	06/01-06/30/2021	304.00
46756	06/22/21	Printed			ARTS A	ARTS AUTO & TRUCK PARTS	PARTS FOR E-3	62.02
46757	06/22/21	Printed			CLIA	CLIA LABORATORY PROGRAM	CERTIFICATE FEE 11/26/2021-11/25/2023	180.00
46758	06/22/21	Printed			CONSUMERS	CONSUMERS ENERGY	05/11-06/09/2021	2,034.86
46759	06/22/21	Printed			DON WAY	DON WAY	80 BUNDLES	2,240.00
46760	06/22/21	Printed			EFTPS	EFTPS	PAYROLL 06/04/2021	2,297.43
46761	06/22/21	Printed			ELECT SRC	ELECTIONSOURCE	AV BALLOT INSTRUCTIONS & VOTING BOOTH MARKING INSTR.	147.38
46762	06/22/21	Printed			FUELMAN	FUELMAN	FUEL FOR MAY 2021	365.70
46763	06/22/21	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	CONCRETE FOR BOAT RAMP REPAIR	32.88
46764	06/22/21	Printed			GMOSER	GMOSER'S SEPTIC SERVICE, INC	1 PORTABLE TOILET FOR CLEANUP DAY	85.00
46765	06/22/21	Printed			GREAT	GREAT LAKES WATER QUALITY LAB	WATER QUALITY TESTING FOR WTP AND HPP	261.00
46766	06/22/21	Printed			HOME CITY	HOME CITY ICE COMPANY	60 BAGS	156.90
46767	06/22/21	Printed			JAMES LE	JAMES LEGATO	REPAIR STUCK SHOWER HEAD- DEFECTIVE MOTOR	224.10
46768	06/22/21	Printed			KOOVS	KOOVS PHOTOGRAPHY	750 WTP BROCHURES	420.00
46769	06/22/21	Printed			KSS ENTER	KSS ENTERPRISES	LIQUID SOAP DISPENSERS	232.73
46770	06/22/21	Printed			LAWN-N	LAWN-N-ORDER	06/14-06/21/2021	1,995.00
46771	06/22/21	Printed			NORTHSHOR	NORTHSHORE DOCK LLC	INSTALL BUOYS	250.00
46772	06/22/21	Printed			NORTH WOO	NORTHWOODS RESORTS LLC	PARTIAL REFUND FIRE DEPT. PERMIT 21-101	125.00
46773	06/22/21	Printed			PLERUS	PLERUS PAYMENT CENTER	BALLOTS/SUPPLY BOXES	540.25
46774	06/22/21	Printed			QUAD LEAS	QUADIENT LEASING USA, INC	07/13-10/12/2021	322.89
46775	06/22/21	Printed			REDMOND A	REDMOND AUTMOTIVE, INC.	OIL CHG & TIRE ROTATION, TPMS SERIVCE ON FORD EXPEDITION	495.59
46776	06/22/21	Printed			SCI NET	SCI NETWORKS	05/14-06/13/2021	424.76

# Check Register Report

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Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>ALDEN STATE BANK Checks</b>								
46777	06/22/21	Printed			STAPLES	STAPLES CREDIT PLAN	MISC SUPPLIES	131.95
46778	06/22/21	Printed			ST OF MICH	STATE OF MICHIGAN	PAYROLLS 05/07/2021 & 05/21/2021	969.19
46779	06/22/21	Printed			WELLS F	WELLS FARGO FINANCIAL	05/29-06/28/2021	83.60
46808	07/06/21	Printed			ACE	ACE HARDWARE	2-100ft HOSES	35.98
46809	07/06/21	Printed			AD ASSESS	AD ASSESSING INC	JULY 2021	1,975.00
46810	07/06/21	Printed			AFLAC	AFLAC	JUNE 2021	238.80
46811	07/06/21	Printed			BOUND	BOUND TREE MEDICAL LLC	XL GLOVES	136.31
46812	07/06/21	Printed			BRANDON F	BRANDON FLYNN	JULY 2021	40.00
46813	07/06/21	Printed			CHERRYLANI	CHERRYLAND ELECTRIC COOP	M72 & COOK RD	62.16
46814	07/06/21	Printed			CLARK PUMP	CLARK PUMPING	SEPTIC TANK PUMP OUT 1250 GALLONS	445.00
46815	07/06/21	Printed			CONSUMERS	CONSUMERS ENERGY	05/24-06/22/2021	134.78
46816	07/06/21	Printed			DON WAY	DON WAY	240 BUNDLES	1,920.00
46817	07/06/21	Printed			DTE ENERGY	DTE ENERGY	05/22-06/22/2021	38.35
46818	07/06/21	Printed			EFTPS	EFTPS	6/18/2021 PAYROLL	7,015.07
46819	07/06/21	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	WASP SPRAY	60.82
46820	07/06/21	Printed			GMOSER	GMOSER'S SEPTIC SERVICE, INC	RENT FOR ADA & 2 REG TOILETS 3 EXTRA CLEANINGS	428.88
46821	07/06/21	Printed			GT BAND	GT BAND OTTAWA & CHIPPEWA	04/01-06/30/2021	230.66
46822	07/06/21	Printed			HOME CITY	HOME CITY ICE COMPANY	110 BAGS	416.15
46823	07/06/21	Printed			KIM FINCH	KIM FINCH	MAY & JUNE 2021	225.00
46824	07/06/21	Printed			KSS ENTER	KSS ENTERPRISES	1 CASE GLASS CLEANER	225.63
46825	07/06/21	Printed			LAWN-N	LAWN-N-ORDER	06/28-07/05/2021	1,960.00
46826	07/06/21	Printed			CULLIGAN	MCCARDEL CULLIGAN WATER COND	JULY 2021 RENTAL	9.00
46827	07/06/21	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	TECH SUPPORT ZONING PC	270.00
46828	07/06/21	Printed			POSTMASTER	POSTMASTER	ANNUAL PO BOX RENTAL 159	86.00
46829	07/06/21	Printed			QUAD FINAN	QUADIENT FINANCE USA, INC	6/04 & 6/22/2021 POSTAGE FOR METER	2,000.00
46830	07/06/21	Printed			RICKY ZEE	RICKY ZEESTRATEN	257 FIRESTARTERS	128.50
46831	07/06/21	Printed			ROBERT HA	ROBERT A. HALL-CZS	JUNE 2021	1,329.04
46832	07/06/21	Printed			TC RECORD	TC RECORD-EAGLE, INC.	NOTICE OF VOTER REGISTRATION	313.15
46833	07/06/21	Printed			THIRLBY	THIRLBY AUTOMOTIVE	MISC SUPPLIES	166.74
46834	07/06/21	Printed			VERIZON	VERIZON WIRELESS	05/24-06/23/2021	40.01
46835	07/06/21	Printed			VISA	VISA	PARK/ELECTIONS/TWP BRD	373.34
46836	07/06/21	Printed			VOYA INSTI	VOYA INSTITUTIONAL TRUST CO	APR./MAY/JUNE 2021 LOIS MACLEAN	125.00

Total Checks: 79

Checks Total (excluding void checks):

55,785.39

Total Payments: 79

Bank Total (excluding void checks):

55,785.39

Total Payments: 79

Grand Total (excluding void checks):

55,785.39

## INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 07/13/2021

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 101 GENERAL FUND</b>							
<b>Dept: 000</b>							
101-000-015	Prepaid Postage						
	QUADIENT FINANCE USA, IN		6/04 & 6/22/2021 POSTAGE FO	46829	06/23/2021	07/06/2021	2,000.00
							<b>2,000.00</b>
						<b>Total Dept. 000:</b>	<b>2,000.00</b>
<b>Dept: 101 Township Board</b>							
101-101-727	Office Supplies & Exp						
	POSTMASTER		ANNUAL PO BOX RENTAL 159	46828	07/06/2021	07/06/2021	86.00
	VISA		PARK/FIRE/TWP BRD	46724	05/28/2021	06/08/2021	14.99
	VISA		PARK/ELECTIONS/TWP BRD	46835	06/27/2021	07/06/2021	14.99
							<b>115.98</b>
101-101-817	Clean Up Day Service						
	GMOSER'S SEPTIC SERVICE	40463	1 PORTABLE TOILET FOR	46764	06/11/2021	06/22/2021	85.00
							<b>85.00</b>
101-101-901	Publishing						
	TC RECORD-EAGLE, INC.	06212055	NOTICE PUB. HRG. INDUSTRI/	46832	06/30/2021	07/06/2021	114.40
							<b>114.40</b>
101-101-940	Equipment Rental						
	WELLS FARGO FINANCIAL	5015365561	05/29-06/28/2021	46779	06/03/2021	06/22/2021	83.60
							<b>83.60</b>
101-101-941	Postage Meter Rental						
	QUADIENT LEASING USA, IN	N8911288	07/13-10/12/2021	46774	06/12/2021	06/22/2021	322.89
							<b>322.89</b>
						<b>Total Dept. Township Board:</b>	<b>721.87</b>
<b>Dept: 195 Elections</b>							
101-195-727	Office Supplies & Exp						
	ELECTIONSOURCE	21-2025	AV BALLOT INSTRUCTIONS &	46761	06/14/2021	06/22/2021	147.38
	PLERUS PAYMENT CENTER	14202	BALLOTS/SUPPLY BOXES	46773	06/10/2021	06/22/2021	540.25
	VISA		PARK/ELECTIONS/TWP BRD	46835	06/27/2021	07/06/2021	184.73
							<b>872.36</b>
101-195-901	Publishing						
	TC RECORD-EAGLE, INC.	06212055	NOTICE OF VOTER REGISTRA	46832	06/30/2021	07/06/2021	198.75
							<b>198.75</b>
						<b>Total Dept. Elections:</b>	<b>1,071.11</b>
<b>Dept: 209 Assessor</b>							
101-209-727	Office Supplies & Exp						
	GRAND TRAVERSE CO TRE/	99148	2021 TWP TAX MAP UPDATES	46715	05/21/2021	06/08/2021	76.51
							<b>76.51</b>
101-209-807	Assessing Services						
	AD ASSESSING INC		JUNE 2021	46703	06/01/2021	06/08/2021	1,975.00
	AD ASSESSING INC		JULY 2021	46809	07/01/2021	07/06/2021	1,975.00
							<b>3,950.00</b>
						<b>Total Dept. Assessor:</b>	<b>4,026.51</b>
<b>Dept: 210 Attorney</b>							
101-210-801	Legal Services						

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	FAHEY SCHULTZ BURZYCH	59371	2021 CODE REVISIONS	46712	06/07/2021	06/08/2021	260.00
	FAHEY SCHULTZ BURZYCH	59372	FOIA 2021-05	46712	06/07/2021	06/08/2021	67.50
	FAHEY SCHULTZ BURZYCH	59372	CELL TOWER LEASE	46712	06/07/2021	06/08/2021	650.00
	FAHEY SCHULTZ BURZYCH	59372	INDUSTRIAL DEV. DISTRICT	46712	06/07/2021	06/08/2021	1,236.00
	FAHEY SCHULTZ BURZYCH	59372	INDUSTRIAL FACILITY TAX	46712	06/07/2021	06/08/2021	148.50
	FAHEY SCHULTZ BURZYCH	59373	MARIHUANA MATTERS	46712	06/07/2021	06/08/2021	4,018.50
	FAHEY SCHULTZ BURZYCH	59372	2021 CODE REVISION	46712	06/07/2021	06/08/2021	52.50
							<b>6,433.00</b>
						<b>Total Dept. Attorney:</b>	<b>6,433.00</b>
<b>Dept: 215 Clerk</b>							
101-215-727	Office Supplies & Exp NETLINK BUSINESS SOLUTIONS	142486	TONER CARTRIDGE PLUS SERVICE	46720	05/28/2021	06/08/2021	199.00
							<b>199.00</b>
101-215-860	Mileage Reimbursement CHERYL GOSS		05/26/2021	46708	05/27/2021	06/08/2021	38.08
							<b>38.08</b>
						<b>Total Dept. Clerk:</b>	<b>237.08</b>
<b>Dept: 265 Township Hall &amp; Grounds</b>							
101-265-740	Operating Expense & MCCARDEL CULLIGAN WATER		2 BOTTLES WATER/JUNE RENTAL	46719	06/01/2021	06/08/2021	27.50
	MCCARDEL CULLIGAN WATER		JULY 2021 RENTAL	46826	07/01/2021	07/06/2021	9.00
							<b>36.50</b>
101-265-809	Lawn Maintenance Service LAWN-N-ORDER		05/17-05/30/2021	46718	06/01/2021	06/08/2021	50.00
	LAWN-N-ORDER		06/02-06/07/2021	46718	06/07/2021	06/08/2021	50.00
	LAWN-N-ORDER		06/14-06/21/2021	46770	06/22/2021	06/22/2021	50.00
	LAWN-N-ORDER		06/28-07/05/2021	46825	07/06/2021	07/06/2021	50.00
							<b>200.00</b>
101-265-810	Janitorial Services KIM FINCH		MAY & JUNE 2021	46823	06/30/2021	07/06/2021	225.00
							<b>225.00</b>
101-265-811	Waste Removal Service AMERICAN WASTE	4405170	06/01-06/30/2021	46755	06/01/2021	06/22/2021	17.00
							<b>17.00</b>
101-265-851	Internet/Website CHARTER COMMUNICATION		05/30/21-06/29/2021	46706	05/30/2021	06/08/2021	119.99
							<b>119.99</b>
101-265-922	Electricity CONSUMERS ENERGY	206702010784	05/11-06/09/2021	46758	06/09/2021	06/22/2021	172.26
							<b>172.26</b>
101-265-923	Electric Heat CONSUMERS ENERGY	206702010785	05/11-06/09/2021	46758	06/09/2021	06/22/2021	163.99
							<b>163.99</b>
101-265-924	Telephone CHARTER COMMUNICATION		05/30/21-06/29/2021	46706	05/30/2021	06/08/2021	49.99
	SCI NETWORKS	2073949	06/14-07/13/2021	46776	06/14/2021	06/22/2021	176.98
	SCI NETWORKS	2040883	05/14-06/13/2021	46776	06/13/2021	06/22/2021	176.98
							<b>403.95</b>
101-265-930	Facility Repairs/Maintenance LAWN-N-ORDER		06/02-06/07/2021	46718	06/07/2021	06/08/2021	100.00
							<b>100.00</b>

## INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 07/13/2021

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
101-265-931	Office Equipment Rep NETLINK BUSINESS SOLUTI	142601	TECH SUPPORT ZONING PC	46827	06/21/2021	07/06/2021	270.00
							<b>270.00</b>
Total Dept. Township Hall & Grounds:							<b>1,708.69</b>
Dept: 276 Cemetery							
101-276-809	Lawn Maintenance St						
	LAWN-N-ORDER		05/17-05/30/2021	46718	06/01/2021	06/08/2021	770.00
	LAWN-N-ORDER		06/14-06/21/2021	46770	06/22/2021	06/22/2021	330.00
	LAWN-N-ORDER		06/28-07/05/2021	46825	07/06/2021	07/06/2021	330.00
							<b>1,430.00</b>
101-276-922	Electricity						
	CONSUMERS ENERGY	601012603773	05/11-06/09/2021	46758	06/09/2021	06/22/2021	107.25
							<b>107.25</b>
Total Dept. Cemetery:							<b>1,537.25</b>
Dept: 405 Zoning Administrator/F							
101-405-804	Professional Services						
	ROBERT A. HALL-CZS	MAY 2021	05/01-05/31/2021	46721	06/02/2021	06/08/2021	1,311.29
	ROBERT A. HALL-CZS	JUN 2021	JUNE 2021	46831	06/24/2021	07/06/2021	1,311.29
							<b>2,622.58</b>
101-405-860	Mileage Reimburse						
	ROBERT A. HALL-CZS	MAY 2021	05/01-05/31/2021	46721	06/02/2021	06/08/2021	23.02
	ROBERT A. HALL-CZS	JUN 2021	JUNE 2021	46831	06/24/2021	07/06/2021	17.75
							<b>40.77</b>
Dept. Zoning Administrator/Planning:							<b>2,663.35</b>
Total Fund GENERAL FUND:							<b>20,398.86</b>
Fund: 203 ROAD FUND							
Dept: 446 Road Right of Way							
203-446-921	Street Lights						
	CHERRYLAND ELECTRIC CC		M72 & MOORE RD.	46707	05/26/2021	06/08/2021	23.66
	CHERRYLAND ELECTRIC CC		M72 & SKEGEMOG PT RD	46707	05/26/2021	06/08/2021	23.66
	CHERRYLAND ELECTRIC CC		M72 & COOK RD	46707	05/26/2021	06/08/2021	14.84
	CHERRYLAND ELECTRIC CC		M72 & MOORE RD	46813	06/23/2021	07/06/2021	23.66
	CHERRYLAND ELECTRIC CC		M72 & SKEGEMOG PT RD	46813	06/23/2021	07/06/2021	23.66
	CHERRYLAND ELECTRIC CC		M72 & COOK RD	46813	06/23/2021	07/06/2021	14.84
	CONSUMERS ENERGY	207057674591	05/01-05/31/2021	46709	05/31/2021	06/08/2021	43.27
	CONSUMERS ENERGY	206257243494	05/01-05/31/2021	46709	05/31/2021	06/08/2021	15.06
	CONSUMERS ENERGY	206168303395	06/01-06/30/2021	46815	06/30/2021	07/06/2021	15.03
	CONSUMERS ENERGY	202163789034	06/01-06/30/2021	46815	06/30/2021	07/06/2021	41.28
							<b>238.96</b>
Total Dept. Road Right of Way:							<b>238.96</b>
Total Fund ROAD FUND:							<b>238.96</b>
Fund: 206 FIRE FUND							
Dept: 336 Fire Dept							
206-336-713	Other Benefits						
	AFLAC	914752	MAY 2021	46704	06/01/2021	06/08/2021	238.80
	AFLAC	314925	JUNE 2021	46810	06/26/2021	07/06/2021	238.80
							<b>477.60</b>
206-336-739	Fuel & Oil						
	FUELMAN	60223915995401	FUEL FOR MAY 2021	46762	06/07/2021	06/22/2021	365.70



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							<b>365.70</b>
206-336-740	Operating Expense &						
	ALLIED 100 LLC	1930421	INSTRUCTOR MANUALS & VID	46754	06/10/2021	06/22/2021	56.00
	BOUND TREE MEDICAL LLC	84108028	MISC SUPPLIES	46811	06/24/2021	07/06/2021	110.73
	BOUND TREE MEDICAL LLC	84112938	XL GLOVES	46811	06/29/2021	07/06/2021	25.58
	CLIA LABORATORY PROGR/		CERTIFICATE FEE	46757	06/01/2021	06/22/2021	180.00
	THIRLBY AUTOMOTIVE	270281	MISC SUPPLIES	46833	07/01/2021	07/06/2021	166.85
							<b>539.16</b>
206-336-804	Professional Services						
	A. SHAW & ASSOCIATES, LL	840	PLAN REVIEW FEE	46753	06/14/2021	06/22/2021	100.00
	VERIZON WIRELESS	9880490321	04/24-05/23/2021	46723	05/23/2021	06/08/2021	40.01
	VERIZON WIRELESS	9882640440	05/24-06/23/2021	46834	06/23/2021	07/06/2021	40.01
							<b>180.02</b>
206-336-809	Lawn Maintenance St						
	LAWN-N-ORDER		05/17-05/30/2021	46718	06/01/2021	06/08/2021	40.00
	LAWN-N-ORDER		06/28-07/05/2021	46825	07/06/2021	07/06/2021	80.00
							<b>120.00</b>
206-336-810	Janitorial Services						
	LAWN-N-ORDER		06/14-06/21/2021	46770	06/22/2021	06/22/2021	40.00
							<b>40.00</b>
206-336-811	Waste Removal Servi						
	AMERICAN WASTE	4404571	06/01-06/30/2021	46755	06/01/2021	06/22/2021	8.50
							<b>8.50</b>
206-336-851	Internet/Website						
	CHARTER COMMUNICATION		06/01-06/30/2021	46706	06/01/2021	06/08/2021	89.99
							<b>89.99</b>
206-336-880	Education & Training						
	ALLIED 100 LLC	1930421	INSTRUCTOR MANUALS & VID	46754	06/10/2021	06/22/2021	239.50
							<b>239.50</b>
206-336-920	Natural Gas						
	DTE ENERGY		04/23-05/21/2021	46710	05/24/2021	06/08/2021	39.58
	DTE ENERGY		05/22-06/22/2021	46817	06/23/2021	07/06/2021	19.17
							<b>58.75</b>
206-336-922	Electricity						
	CONSUMERS ENERGY	203231675670	05/11-06/09/2021	46758	06/09/2021	06/22/2021	221.91
							<b>221.91</b>
206-336-924	Telephone						
	CHARTER COMMUNICATION		06/01-06/30/2021	46706	06/01/2021	06/08/2021	99.98
							<b>99.98</b>
206-336-925	Cellular Phone						
	BRANDON FLYNN		JUNE 2021	46705	06/01/2021	06/08/2021	40.00
	BRANDON FLYNN		JULY 2021	46812	07/01/2021	07/06/2021	40.00
							<b>80.00</b>
206-336-928	Water						
	GT BAND OTTAWA & CHIPPE		04/01-06/30/2021	46821	06/30/2021	07/06/2021	115.33
							<b>115.33</b>
206-336-930	Facility Repairs/Maint						
	CLARK PUMPING	0032271	SEPTIC TANK PUMP OUT	46814	06/23/2021	07/06/2021	445.00
							<b>445.00</b>
206-336-933	Vehicle Repair & Mair						
	ARTS AUTO & TRUCK PARTS	01OE7908	PARTS FOR E-3	46756	06/14/2021	06/22/2021	62.02

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	FICK & SONS DIESEL GARAGE	12533	FUEL TRANSFER PUMP	46713	05/24/2021	06/08/2021	949.60
	REDMOND AUTOMOTIVE, INC	0085887	BRUSH 3 DOT INSPECTION, R	46775	06/11/2021	06/22/2021	336.83
	REDMOND AUTOMOTIVE, INC	0085978	OIL CHG & TIRE ROTATION, TF	46775	06/16/2021	06/22/2021	158.76
	THIRLBY AUTOMOTIVE	187155	EXCHANGE FENDER TURN	46833	04/16/2021	07/06/2021	-0.11
	VISA		PARK/FIRE/TWP BRD	46724	05/28/2021	06/08/2021	296.46
							<b>1,803.56</b>
206-336-964	Refunds						
	NORTHWOODS RESORTS L		PARTIAL REFUND FIRE DEPT.	46772	06/14/2021	06/22/2021	125.00
							<b>125.00</b>
						<b>Total Dept. Fire Dept:</b>	<b>5,010.00</b>
						<b>Total Fund FIRE FUND:</b>	<b>5,010.00</b>
<b>Fund: 208 PARK FUND</b>							
<b>Dept: 756 Township Park</b>							
208-756-727	Office Supplies & Exp						
	STAPLES CREDIT PLAN		MISC SUPPLIES	46777	06/08/2021	06/22/2021	131.95
							<b>131.95</b>
208-756-740	Operating Expense &						
	ACE HARDWARE	121904	POLE SAW, BATTERY & CHAR	46702	06/04/2021	06/08/2021	546.90
	ACE HARDWARE	121981	2-100ft HOSES	46808	06/08/2021	07/06/2021	35.98
	GILL-ROY'S HARDWARE 673	2107-621056	6 NUTWASHERS	46819	07/05/2021	07/06/2021	-18.34
	GILL-ROY'S HARDWARE 673	2107-621218	DRAIN CONNECTOR &	46819	07/05/2021	07/06/2021	7.88
	GILL-ROY'S HARDWARE 673	2107-620479	MISC SUPPLIES	46819	07/05/2021	07/06/2021	44.31
	GILL-ROY'S HARDWARE 673	2106-982784	WASP SPRAY	46819	06/29/2021	07/06/2021	26.97
	KSS ENTERPRISES	1301275	MISC SUPPLIES	46717	05/25/2021	06/08/2021	331.04
	KSS ENTERPRISES	1303840	MISC SUPPLIES	46769	06/08/2021	06/22/2021	220.73
	KSS ENTERPRISES	1305764	LIQUID SOAP DISPENSERS	46769	06/15/2021	06/22/2021	12.00
	KSS ENTERPRISES	1307346	RETURN FOAMING HAIR & BC	46824	06/22/2021	07/06/2021	-63.25
	KSS ENTERPRISES	1309065	MISC SUPPLIES	46824	07/02/2021	07/06/2021	229.78
	KSS ENTERPRISES	1303840-1	1 CASE GLASS CLEANER	46824	06/29/2021	07/06/2021	59.10
	RICKY ZEESTRATEN		257 FIRESTARTERS	46830	06/30/2021	07/06/2021	128.50
	THE COPY SHOP	21357588	AFTER HOURS BOAT PASSES	46722	05/07/2021	06/08/2021	140.02
	VISA		PARK/FIRE/TWP BRD	46724	05/28/2021	06/08/2021	415.05
	VISA		PARK/ELECTIONS/TWP BRD	46835	06/27/2021	07/06/2021	42.38
							<b>2,159.05</b>
208-756-741	Ice						
	HOME CITY ICE COMPANY	5399212179	130 BAGS OF ICE	46716	06/08/2021	06/08/2021	151.90
	HOME CITY ICE COMPANY	5181210955	70 BAGS	46766	06/11/2021	06/22/2021	84.10
	HOME CITY ICE COMPANY	5217212789	60 BAGS	46766	06/14/2021	06/22/2021	72.80
	HOME CITY ICE COMPANY	5534212102	95 BAGS	46822	06/30/2021	07/06/2021	112.35
	HOME CITY ICE COMPANY	5150211057	150 BAGS	46822	07/04/2021	07/06/2021	174.50
	HOME CITY ICE COMPANY	5181211025	110 BAGS	46822	06/21/2021	07/06/2021	129.30
							<b>724.95</b>
208-756-743	Wood						
	DON WAY		240 BUNDLES	46759	06/13/2021	06/22/2021	960.00
	DON WAY		240 BUNDLES	46759	06/13/2021	06/22/2021	960.00
	DON WAY		80 BUNDLES	46759	06/13/2021	06/22/2021	320.00
	DON WAY		240 BUNDLES	46816	07/04/2021	07/06/2021	960.00
	DON WAY		240 BUNDLES	46816	07/04/2021	07/06/2021	960.00
							<b>4,160.00</b>
208-756-748	Sales Tax						
	STATE OF MICHIGAN	SMIBUS004779458	MAY SALES TAX	46778	06/21/2021	06/22/2021	141.79
							<b>141.79</b>
208-756-809	Lawn Maintenance S						

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	LAWN-N-ORDER		05/17-05/30/2021	46718	06/01/2021	06/08/2021	500.00
	LAWN-N-ORDER		06/02-06/07/2021	46718	06/07/2021	06/08/2021	325.00
	LAWN-N-ORDER		06/14-06/21/2021	46770	06/22/2021	06/22/2021	725.00
	LAWN-N-ORDER		06/28-07/05/2021	46825	07/06/2021	07/06/2021	650.00
							<b>2,200.00</b>
208-756-811	Waste Removal Servi						
	AMERICAN WASTE	4405867	06/01-06/30/2021	46755	06/01/2021	06/22/2021	270.00
							<b>270.00</b>
208-756-812	Septic Services						
	GMOSEY'S SEPTIC SERVICE	40650	RENT FOR ADA & 2 REG TOILE	46820	06/30/2021	07/06/2021	428.88
							<b>428.88</b>
208-756-902	Printing						
	KOOVS PHOTOGRAPHY	003	750 WTP BROCHURES	46768	06/10/2021	06/22/2021	420.00
							<b>420.00</b>
208-756-922	Electricity						
	CONSUMERS ENERGY	206435090309	05/12-06/10/2021	46758	06/10/2021	06/22/2021	949.27
	CONSUMERS ENERGY	206435090308	05/12-06/10/2021	46758	06/10/2021	06/22/2021	169.13
							<b>1,118.40</b>
208-756-924	Telephone						
	SCI NETWORKS	2073949	06/14-07/13/2021	46776	06/14/2021	06/22/2021	35.40
	SCI NETWORKS	2040883	05/14-06/13/2021	46776	06/13/2021	06/22/2021	35.40
							<b>70.80</b>
208-756-925	Cellular Phone						
	VISA		PARK/FIRE/TWP BRD	46724	05/28/2021	06/08/2021	14.00
	VISA		PARK/ELECTIONS/TWP BRD	46835	06/27/2021	07/06/2021	14.00
							<b>28.00</b>
208-756-930	Facility Repairs/Maint						
	GILL-ROY'S HARDWARE 673	2106-916681	CONCRETE FOR BOAT RAMP	46763	06/17/2021	06/22/2021	32.88
	GREAT LAKES WATER QUAL	6624	WATER QUALITY TESTING FO	46765	06/15/2021	06/22/2021	175.00
	JAMES LEGATO		REPAIR STUCK SHOWER HEA	46767	06/11/2021	06/22/2021	224.10
	NORTHSHORE DOCK LLC	13065	INSTALL BUOYS	46771	06/14/2021	06/22/2021	250.00
	VISA		PARK/FIRE/TWP BRD	46724	05/28/2021	06/08/2021	30.00
	VISA		PARK/ELECTIONS/TWP BRD	46835	06/27/2021	07/06/2021	117.24
							<b>829.22</b>
<b>Total Dept. Township Park:</b>							<b>12,683.04</b>
<b>Total Fund PARK FUND:</b>							<b>12,683.04</b>
<b>Fund: 209 RECREATION FUND</b>							
<b>Dept: 757 Recreation</b>							
209-757-740	Operating Expense &						
	GILL-ROY'S HARDWARE 673	2106-841080	SHEET ACRYLIC FOR HPP KIK	46714	06/04/2021	06/08/2021	93.99
							<b>93.99</b>
209-757-809	Lawn Maintenance Sr						
	LAWN-N-ORDER		05/17-05/30/2021	46718	06/01/2021	06/08/2021	575.00
	LAWN-N-ORDER		06/02-06/07/2021	46718	06/07/2021	06/08/2021	670.00
	LAWN-N-ORDER		06/14-06/21/2021	46770	06/22/2021	06/22/2021	850.00
	LAWN-N-ORDER		06/28-07/05/2021	46825	07/06/2021	07/06/2021	850.00
							<b>2,945.00</b>
209-757-922	Electricity						
	CONSUMERS ENERGY	206346120919	04/23-05/23/2021	46709	05/23/2021	06/08/2021	69.19
	CONSUMERS ENERGY	206702010783	05/11-06/09/2021	46758	06/09/2021	06/22/2021	29.13
	CONSUMERS ENERGY	206435106785	05/24-06/22/2021	46815	06/22/2021	07/06/2021	78.47

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							176.79
209-757-930	Facility Repairs/Maint						
	GREAT LAKES WATER QUAL	6624	WATER QUALITY TESTING FO	46765	06/15/2021	06/22/2021	86.00
	LAWN-N-ORDER		06/02-06/07/2021	46718	06/07/2021	06/08/2021	50.00
	VISA		PARK/FIRE/TWP BRD	46724	05/28/2021	06/08/2021	455.96
							591.96
Total Dept. Recreation:							3,807.74
Fund RECREATION FUND:							3,807.74
Fund: 210 AMBULANCE FUND							
Dept: 651 Ambulance							
210-651-811	Waste Removal Servi						
	AMERICAN WASTE	4404571	06/01-06/30/2021	46755	06/01/2021	06/22/2021	8.50
							8.50
210-651-920	Natural Gas						
	DTE ENERGY		04/23-05/21/2021	46710	05/24/2021	06/08/2021	39.58
	DTE ENERGY		05/22-06/22/2021	46817	06/23/2021	07/06/2021	19.18
							58.76
210-651-922	Electricity						
	CONSUMERS ENERGY	203231675670	05/11-06/09/2021	46758	06/09/2021	06/22/2021	221.92
							221.92
210-651-928	Water						
	GT BAND OTTAWA & CHIPPE		04/01-06/30/2021	46821	06/30/2021	07/06/2021	115.33
							115.33
Total Dept. Ambulance:							404.51
Fund AMBULANCE FUND:							404.51
Fund: 750 PAYROLL CLEARING F							
Dept: 000							
750-000-238	Pension Withheld						
	VOYA INSTITUTIONAL TRUS		APR./MAY/JUNE 2021	46836	06/30/2021	07/06/2021	125.00
							125.00
750-000-258	Accrued Payroll Taxe:						
	EFTPS	270154571493565	PAYROLL 05/21/2021	46711	05/25/2021	06/08/2021	2,977.38
	EFTPS	270156065425041	PAYROLL 06/04/2021	46760	06/09/2021	06/22/2021	2,297.43
	EFTPS	270158790183345	7/02/2021 PAYROLL	46818	07/06/2021	07/06/2021	3,754.90
	EFTPS	270157404785541	6/18/2021 PAYROLL	46818	06/23/2021	07/06/2021	3,260.17
	STATE OF MICHIGAN	SMIBUS004739411	PAYROLLS 05/07/2021 &	46778	06/10/2021	06/22/2021	827.40
							13,117.28
Total Dept. 000:							13,242.28
YROLL CLEARING FUND:							13,242.28
Grand Total:							55,785.39

# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:** None  
**Date:** 6-28-2021  
**Re:** Whitewater Township Planning Commission Professional Services

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Board Members,

For a number of months now Zoning Administrator Hall has been informing the Board of the Master Plans deficiencies and the importance of getting the update of it underway promptly. To facilitate the review process, the Planning Commission invited various consulting type firms to review and comment on the current Master Plan. According to Zoning Administrator Hall one company, Grobbel Environmental & Planning Associates (GEPA) responded to the invite, met with Planning Commission Members at one of their regular meetings to discuss his firm's services. Zoning Administrator Hall, verbally proposed the plan to the Board at our June 8, 2021 meeting and we provided a list of questions to resolve before approving the expense item. Following up on the Boards June 8, 2021 request, Zoning Administrator Bob Hall has provided a detailed price list for Master Plan Consulting from Grobbel Environmental & Planning Associates for your review and final approvals. Regarding the Township's Financial Administration Policy, the Board has sometimes sought bids via the sealed bid process and other times have selected a vendor merely on personal recommendations. Given the Master Plan review is a time sensitive process and undertaking a formal bid activity would unduly delay the necessary work, the Board may choose to approve this expenditure without three formal bids for this professional service.

A possible motion may look like: Motion to approve Grobbel Environmental & Planning Associates proposal for Master Plan Update dated June 21. 2021 in the amount of \$9,950.00.

Respectfully submitted



Ron Popp  
Supervisor, Whitewater Township



**From:** Bob Hall <planningandzoning@wexfordjpc.org>  
**Sent:** Wednesday, June 23, 2021 9:10 AM  
**To:** supervisor@whitewatertownship.org; skmangus@ymail.com  
**Subject:** FW: Whitewater Master Plan Update  
**Attachments:** Whitewater Township Master Planning Proposal - Grobbel 6\_21\_21.pdf

FYI

I am working on support documents to accompany this proposal.

Bob

Robert (Bob) Hall - Planning and Zoning Director  
Dr. Ben Townsend – Assistant Zoning Administrator

**Wexford Joint Planning Commission**

c/o Cherry Grove Township

4830 E. M-55

Cadillac, Michigan 49601

Email: [planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org)

Phone: 231-775-1138 Extension #6

Fax: 231-775-0037 Attn: WJPC

<http://www.wexfordjpc.org>

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**From:** Chris Grobbel <cgrobbel@grobbelenvironmental.com>  
**Sent:** Monday, June 21, 2021 8:48 AM  
**To:** Robert Hall <zoning@whitewatertownship.org>; Bob Hall <planningandzoning@wexfordjpc.org>  
**Subject:** Whitewater Master Plan Update

Hi Bob,

Per your request attached is a not to exceed cost proposal for Whitewater Township Master Plan update.

Thank you for this request for proposal, and we look forward to assisting Whitewater Township in this matter.

Christopher P Grobbel, PhD  
GROBBEL ENVIRONMENTAL & PLANNING ASSOCIATES  
PO BOX 58  
Lake Leelanau, MI 49653  
231-499-7165



## WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690 (231)  
267-5141 • FAX (231) 267-9020

July 1, 2021

Re: Planning Consultant services / Outreach

Dear Township Board members –

The following contact(s) were made as outlined below via email and phone communication at the request of the Whitewater Township Planning Commission.

***Whitewater Township is in need of a brief one-time presentation that at a minimum would include:***

***“A brief review of the Whitewater Township Master Plan to divulge any statutory deficiencies, recommendations for amendments, and to provide ‘best-practice’ guidance to accomplish needed tasks in house (as much as is feasible). The presentation would also be focused on when / where/ how to engage the public successfully. [step-by-step guidance – start to finish]***

01/07/2021: Claire Karner @ east Bay Charter Township no longer engages in private practice. She referred me to:

01/11/2021: (231-313-7116) Elise Crafts of StateCraft, a private planning consultant – Elise referred me to:

Sarah Lucas – Forethought Community Planning

Offered virtual assistance and / or recommended Networks Northwest

Arthur Mullen – Wade Trim

Arthur Mullen made further inquiry and responded with an email quote on

01/18/2021 of **\$850.00** to review the Master Plan and present a written document

Chris Grobbel / Grobbel Environmental and Planning Associates responded via email on 01/12/2021 with the following –

***“Per our discussion, I am pleased to review the existing Whitewater Township Master Plan, provide an analysis and summary of legal deficiencies (if any) and recommended updates/additions and amendments; and present such to the Township Planning Commission, Board and the public via Zoom.***

***There will not be a charge for these activities. Thank you and I look forward to our discussion.”***

Respectfully,

Robert (Bob) Hall



# Grobbel Environmental & Planning Associates

PO Box 58

Lake Leelanau

Michigan

49653

June 21, 2021

Whitewater Township  
c/o Ron Popp, Supervisor  
5777 Vinton Rd.  
P.O. Box 159  
Williamsburg, MI 49690

**RE: Proposal for Whitewater Township Master Plan Update, Grand Traverse County, Michigan.**

Dear Whitewater Township,

Please find this proposal for professional planning services for the Whitewater Township Master Plan Update in accordance with the Michigan Planning Enabling Act, P.A. 33 of 2008, as amended.

This proposal is based on the standard rates for the professional services of Christopher Grobbel, PhD of Grobbel Environmental & Planning Associates as outlined in Attachment A. This project is anticipated to comprise a total of 12 months, and shall **not exceed the amount of \$9,950.00**.

If you have any questions regarding this options summary, please do not hesitate contact me at 231-499-7165 or [grobbeenvironmental@gmail.com](mailto:grobbeenvironmental@gmail.com). Thank you.

Sincerely,

**Grobbel Environmental & Planning Associates**

Christopher P. Grobbel, Ph.D.  
Sr. Community Planner/Project Manager

enclosure

## ATTACHMENT A

### PROPOSAL FOR

**Whitewater Township  
Master Plan Update  
(assumes an 12 month project timeframe)**

**Master Plan Update:**

- 1) **Master Plan Required Updates** - develop and adopt zoning plan, multi-modal/complete streets transportation plan, economic development plan and blighted properties section.  

Senior Community Planner @\$75/hr\$2,500.00
  - 2) **Resident Opinion Survey and Analysis** - web-based resident and visitor opinion survey, press releases/public notices report of findings (includes power point-based report and web hosting fees).  

Senior Community Planner @\$75/hr\$1,950.00
  - 3) **Facilitated Resident Input Sessions** (2 sessions) - community goals/development options  

Senior Community Planner @\$75/hr\$1,500.00
  - 4) **Demographics** - Updated with 2020 U.S. census data for Whitewater Township & Grand Traverse County  

Senior Community Planner @\$75/hr\$2,500.00
  - 5) **Update Vision/Goals and Future Land Use Section and Map**  

Senior Community Planner @\$75/hr\$1,500.00
- GRAND TOTAL (not to exceed)** **\$9,950.00**

**supervisor@whitewatertownship.org**

---

**From:** supervisor@whitewatertownship.org  
**Sent:** Thursday, May 13, 2021 10:17 AM  
**To:** 'Rob Bacigalupi'; Zoning Administrator; S and K  
**Cc:** Ron Popp supervisor@whitewatertownship.org  
**Subject:** RE: Assisting with Master Plan Discussion

Thank you Rob, I will pass along this information!

Ron Popp  
Whitewater Township Supervisor  
5777 Vinton Road, P.O. Box 159  
Williamsburg, Michigan 49690  
231.267.5141 X 23  
[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

---

**From:** Rob Bacigalupi <rob@missionnorthmi.com>  
**Sent:** Wednesday, May 12, 2021 3:30 PM  
**To:** supervisor@whitewatertownship.org  
**Subject:** Assisting with Master Plan Discussion

Ron:

Great talking to you. As I said, I'd be happy to chat with anyone regarding what you might need to get your master plan started.

Best Regards,

**Rob Bacigalupi**, AICP  
Principal  
[Mission North, LLC](#)  
(231) 883-7266



**From:** Rob Bacigalupi <rob@missionnorthmi.com>  
**Sent:** Thursday, May 13, 2021 10:32 AM  
**To:** supervisor@whitewatertownship.org  
**Cc:** Zoning Administrator; S and K  
**Subject:** Re: Assisting with Master Plan Discussion  
**Attachments:** FCJPC Master Plan RFP - 2021.pdf; Untitled attachment 01064.html; Final Master Plan Update RFP.pdf; Untitled attachment 01067.html

Ron:

Appreciate it. Here are a couple of master plan RFP's I ran across. Hope this helps.

**Rob Bacigalupi**, AICP  
Principal  
[Mission North, LLC](#)  
(231) 883-7266

# Memo

**To:** Whitewater Township Board

**From:** Ron Popp, Supervisor

**CC:** None

**Date:** 6.29.2021

**Re:** Ambulance Services

---

Board Members,

Mobile Medical Response (MMR)'s proposal for 2021 ambulance service arrived a few days after our last Board meeting. The proposal identifies our current ambulance service based out of the 8380 Old M-72 fire station as no longer sustainable. The basis for this observation is low run numbers which equates to a funding issue. Ambulance funding can come from several sources, including special assessments and billing those who are transported by the ambulance. Low run numbers equals low revenue. The proposal indicates Whitewater Township must share an ambulance with Acme Township to maintain a high-quality sustainable EMS system in the two neighboring political jurisdictions. While not directly addressed in the proposal, one would expect it is contingent upon Acme accepting MMR's proposal too. Their 2021 proposal is provided in the packet for your review. You will notice the Acme Township MMR proposal looks very similar to ours. However, in contrast, the activity reports, provided by Grand Traverse Metro Emergency Services Authority, look and contain very different information than the ones supplied to Whitewater Township. These reports do a good job at highlighting a much larger picture of what is happening in Grand Traverse County regarding ambulance service. It is not pretty.

As contained in the June Board packet, a number of EMS changes have taken place in the greater Grand Traverse area which are now affecting residents in Whitewater Township. Most notable is MMR recent take over of the service territory of the former Northflight EMS Service. This increased their call volume and service area significantly. As with any service business, increased volume and service area requires more staff and the EMS industry has been struggling to come to grips with that for a long time. Finding qualified personnel to staff the ambulance was one of the reasons we sought to contract the ambulance service out in 2015. Now as a small part of a larger "ambulance system" we are faced with reducing the level of ambulance service we have enjoyed over the last few years.

A few local Townships operate their own ambulance services, Blair, Green Lake, East Bay, Long Lake, Peninsula, Paradise, Elmwood (Leelanau County), the City of Traverse City, and Kalkaska EMS to our east are a few. Some of these providers actually service neighboring townships thus helping both entities with a sustainable medical transport (ambulance) service. East Bay and Acme Townships have recently started discussions about what an ambulance service agreement between those two townships might look like.

Considering many factors and the importance of our ambulance service, I recommend we look at what alternate ambulance services, if any are available to us. As development pressures of the region increases, and navigation of the labor market gets harder, the lack of staffing discussion of emergency services (fire and ambulance) will continue. Getting the conversation going now is beneficial to everyone.

**MOTION:** Motion to contact Kalkaska EMS and East Bay Ambulance to determine availability of ambulance services to Whitewater Township, if any.

Thank you for reading!

A handwritten signature in black ink, appearing to read "Ron Popp". The signature is stylized with a large, looping "R" and a cursive "Popp".

Ron Popp

Supervisor, Whitewater Township

**From:** Jason MacDonald <jmacdonald@mobilemedical.org>  
**Sent:** Monday, June 14, 2021 12:51 PM  
**To:** supervisor@whitewatertownship.org  
**Subject:** Fwd: Whitewater Township/MMR  
**Attachments:** Whitewater Township-MMR.PDF

Supervisor Popp,

Please see below. I had a typographical error in the address on the original email.

My apologies for the error.

Thank you,

Jason

----- Forwarded message -----

From: **Jason MacDonald** <[jmacdonald@mobilemedical.org](mailto:jmacdonald@mobilemedical.org)>  
Date: Mon, Jun 14, 2021 at 12:48 PM  
Subject: Whitewater Township/MMR  
To: <[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)>  
Cc: <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>, <[treasurer@whitewatertownship.org](mailto:treasurer@whitewatertownship.org)>, <[trustee02@whitewatertownship.org](mailto:trustee02@whitewatertownship.org)>, <[heidivyourtrustee@gmail.com](mailto:heidivyourtrustee@gmail.com)>

Supervisor Popp,

Please see the attached correspondence.

We look forward to continuing to work with you and the board to continue a high quality and sustainable EMS system for you and your residents.

Thank you,

Jason MacDonald

**Jason MacDonald, EMT-P, EMSIC, MBA, DBA**

**Vice President of Operations/COO**

**Mobile Medical Response, Inc.**

Direct: 989.399.3694 | Cell: 989.445.0255 | Fax 989.779.8364

[www.mobilemedical.org](http://www.mobilemedical.org) | 834 S. Washington Ave. | Saginaw, MI 48601

**Providing our communities with unrivaled access to medical care.**





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--

**Jason MacDonald, EMT-P, EMSIC, MBA, DBA**

**Vice President of Operations/COO**

**Mobile Medical Response, Inc.**

Direct: 989.399.3694 | Cell: 989.445.0255 | Fax 989.779.8364

[www.mobilemedical.org](http://www.mobilemedical.org) | 834 S. Washington Ave. | Saginaw, MI 48601

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**MOBILE MEDICAL RESPONSE, INC.**

6/14/2021

Ron Popp-Supervisor  
Whitewater Township  
5777 Vinton Road, P.O. Box 159  
Williamsburg, MI 49690

Supervisor Popp,

Mobile Medical Response is grateful for the support you and your community have demonstrated during our time in Whitewater Township. We understand that changes in EMS systems can bring some level of uncertainty. This is particularly true when there are multiple entities and individuals involved. It is important to clarify what is being proposed and where the system stands today. MMR believes that there is a unique opportunity for Whitewater Township that is simply not available to many other local governmental units across the State. There is an opportunity for the development of a system that can deliver high quality, sustainable, and accountable EMS.

Mobile Medical Response proposes a system that services both Whitewater and Acme Townships. Our experience in markets that have limited call volume is that combining resources provides an avenue for dedicated 24/7 ALS ambulance coverage that is sustainable. The current system in Whitewater Township is no longer sustainable at the current subsidy rate and call volumes. As costs and pressures on EMS systems mount it will become more and more difficult to sustain a single Township ambulance service with low call volumes. The 24-hour coverage proposed would be dedicated to and shared by the Townships in 12-hour shares. This 24/7 ambulance would be assigned to Whitewater and Acme Townships and would not be moved out of the system. The shared annual cost to Whitewater Township would be \$295,000 and any revenues generated from the available call volume.

After much analysis and consideration, we are confident this provides the best option for you and your residents. Other proposals that could potentially be developed either lack the coverage levels you desire or become too expensive to support long term. If you would like to pursue this concept, please contact us so we can meet at your convenience to discuss the details. We would kindly ask for a response by June 21, 2021.

Thank you again for your time in this matter.

Sincerely,

Jason MacDonald, EMT-P, IC, MBA, DBA  
Vice President of Operations

CC: Cheryl Goss, Della Benak, Paul Hubbell, Heidi Vollmuth







**MOBILE MEDICAL RESPONSE, INC.**

6/14/2021

Doug White-Supervisor  
Acme Township  
6042 Acme Road  
Williamsburg, MI 49690

Supervisor White,

Mobile Medical Response is grateful for the support you and your community have demonstrated during our time in Acme Township. We understand that changes in EMS systems can bring some level of uncertainty. This is particularly true when there are multiple entities and individuals involved. It is important to clarify what is being proposed and where the system stands today. MMR believes that there is a unique opportunity for Acme Township that is simply not available to many other local governmental units across the State. There is an opportunity for the development of a system that can deliver high quality, sustainable, and accountable EMS.

Mobile Medical Response proposes a system that services both Acme and Whitewater Townships. Our experience in markets that have limited call volume is that combining resources provides an avenue for dedicated 24/7 ALS ambulance coverage. Today you only receive 16 hours of ambulance coverage, and that ambulance is part of a larger and busier urban EMS system. It is unlikely the current system will improve without a change. The 24-hour coverage proposed would be dedicated to and shared by the Townships in 12-hour shares. This 24/7 ambulance would be assigned to Acme and Whitewater Townships and would not be moved out of the system. The shared annual cost to Acme Township would be \$185,000 and any revenues generated from the available call volume.

After much analysis and consideration, we are confident this provides the best option for you and your residents. Other proposals that could potentially be developed either lack the coverage levels you desire or become too expensive to support long term. If you would like to pursue this concept, please contact us so we can meet at your convenience to discuss the details. We would kindly ask for a response by June 21, 2021.

Thank you again for your time in this matter.

Sincerely,

Jason MacDonald, EMT-P, IC, MBA, DBA  
Vice President of Operations

CC: Amy Jenema, Cathy Dye, Dale Stevens, Jean Aukerman, Dave Hoxsie, Paul Scott





# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

---

## MMR Times Report May 2021

Metro arrived on scene first in an EMS incident **63%** of the time.  
When we do arrive on scene first, we wait an average of **4:00** minutes for an ambulance.

Waited 46 times for longer than 5 minutes.  
Waited 15 times for longer than 10 minutes.  
Our highest wait time was 37 minutes.

Blair EMS has responded to Garfield township **6** times, due to no MMR rigs.  
East Bay 9A has responded to Garfield township **3** times, due to no MMR rig.  
Traverse City Fire has responded to Garfield township **2** times, due to no MMR rigs.

Whitewater has responded to Acme township **4** times, due to no Acme MMR rig.



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

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## MMR – Station 11 Report

May 2021

Rig still has the most consistent staffing in the system, it was logged on 5 long distant transfers/Wexford coverage.  
Due to staffing shortages, this is often the only rig available in GT County after 11pm.

## MMR – Station 12 Report

May 2021

Station 12 still sees staffing shortages. It was only documented to be fully staffed 50% of May. If it is staffed, it will move outside Garfield Township for coverage or transfers.



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

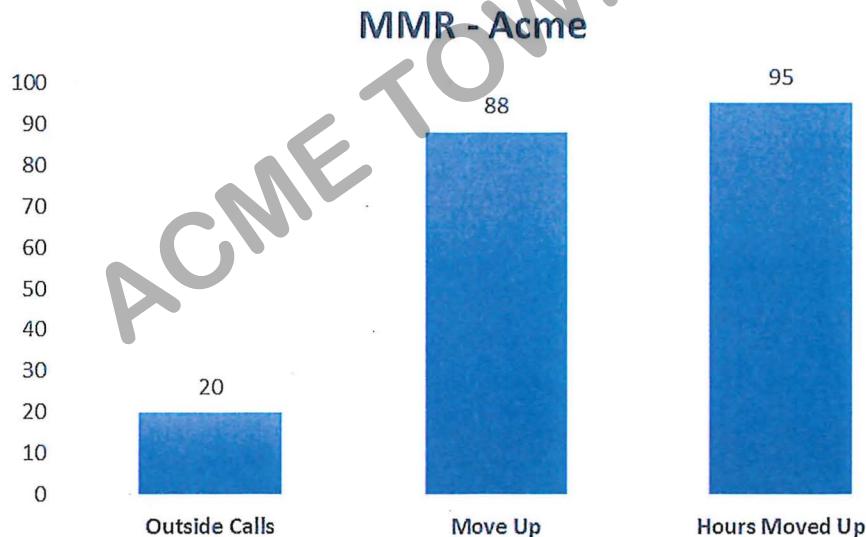
## MMR – Acme Report May 2021

Rig was not fully staffed 3 days in May.

Rig took 20, 911 incidents outside Metro's district.

Moved up to 897 Parsons road approximately 3.3x a day. Each move up is for approximately 1.1 hours.

MMR Whitewater continues to move into Acme township and run 911 incidents in Acme township, even during the day.



**WHITEWATER TOWNSHIP**  
**RESOLUTION TO ESTABLISH**  
**INDUSTRIAL DEVELOPMENT DISTRICT NO. 1**

**RESOLUTION NO. 2021-12**

At a regular meeting of the Township Board of the Whitewater Township, Grand Traverse County, Michigan, (“Township”), held at the Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan, on the 13th day of July, 2021, at 9:00 a.m. Eastern Daylight Time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, pursuant to the Plant Rehabilitation and Industrial Development Districts Act, PA 198 of 1974, MCL 207.551 *et seq.*, as amended, Whitewater Township has the authority to establish “Industrial Development Districts” within Whitewater Township; and

**WHEREAS**, pursuant to MCL 207.554(2), Whitewater Township on its own initiative has determined it is in the best interest of the community to establish the proposed Industrial Development District No. 1 to encourage and facilitate business and industrial growth in the Township; and

**WHEREAS**, the proposed Industrial Development District No. 1 will consist of the *current* properties identified within the boundaries of the N-Industrial District shown on the Whitewater Township Zoning Map attached as **Exhibit 1** (the “Subject Properties”); and

**WHEREAS**, Whitewater Township has given written notice by certified mail to all owners of real property located within the proposed Industrial Development District No. 1 as determined by



the tax records, and to the public by newspaper publication in the Traverse City Record-Eagle and public posting of the hearing on the establishment of the proposed district; and

**WHEREAS**, pursuant to MCL 207.554(9), Whitewater Township must hold a public hearing prior to establishing the proposed district; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Board of Whitewater Township, Grand Traverse County, Michigan, as follows:

1. The Township Board held a public hearing on establishing Industrial Development District No. 1 on July 13, 2021, at 9:00 a.m. during the regular Township Board meeting.

2. The Township Board establishes Industrial Development District No. 1 consisting of the Subject Properties located in the N-Industrial District as depicted by the Whitewater Township Zoning Map attached as **Exhibit 1**.

3. This Resolution shall take effect and be in force immediately upon its adoption.

4. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

**ROLL CALL VOTE**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent/Abstain: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

---

Ron Popp, Supervisor  
Whitewater Township



STATE OF MICHIGAN )  
 ) ss  
COUNTY OF GRAND TRAVERSE )

I, Cheryl Goss, the duly qualified and acting Clerk for Whitewater Township, Grand Traverse County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Whitewater Township Board at a meeting held on the 13th day of July, 2021, and further certify that the above Resolution was adopted at said meeting.

Cheryl Goss, Clerk  
Whitewater Township

Dated: \_\_\_\_\_, 2021

## **MEMO**

**To:** Whitewater Township Board  
**From:** Cheryl A. Goss, Clerk  
**Date:** 07/07/2021  
**Re:** 2021/2022 Budgeted Transfers

---

The following budgeted transfers were planned for in the 2021/2022 budget and are recommended for board approval at this time.

**TRANSFER \$5,000 FROM GENERAL FUND TO ROAD FUND:**

An appropriate motion would be: Motion to transfer \$5,000 from the General Fund to the Road Fund.

**TRANSFER \$100,000 FROM GENERAL FUND TO ROAD REPAIR/REPLACEMENT FUND:**

An appropriate motion would be: Motion to transfer \$100,000 from the General Fund to the Road Repair/Replacement Fund.

**TRANSFER \$20,000 FROM GENERAL FUND TO RECREATION FUND:**

An appropriate motion would be: Motion to transfer \$20,000 from the General Fund to the Recreation Fund.

**TRANSFER \$50,000 FROM GENERAL FUND TO PUBLIC IMPROVEMENT FUND:**

An appropriate motion would be: Motion to transfer \$50,000 from the General Fund to the Public Improvement Fund.

**TRANSFER \$45,000 FROM GENERAL FUND TO FIRE CAPITAL IMPROVEMENT FUND:**

An appropriate motion would be: Motion to transfer \$45,000 from the General Fund to the Fire Capital Improvement Fund.

**TRANSFER \$100,000 FROM FIRE FUND TO FIRE CAPITAL IMPROVEMENT FUND:**

An appropriate motion would be: Motion to transfer \$100,000 from the Fire Fund to the Fire Capital Improvement Fund.

###

## MEMO

**To:** Whitewater Township Board  
**From:** Cheryl A. Goss, Clerk  
**Date:** 07/01/2021  
**Re:** **Park Ranger Wage Approval**

---

The following park rangers intend to return or are new to the park for the 2021 season. Their recommended hourly rates are as follows:

Alexandria DeVol	\$15.45 (returning)
Tyler Smith	\$15.00 (new)
Lauren DeVol	\$15.00 (new)

Tyler is a township resident who attends Northern Michigan University.

Lauren graduated this year from Kalkaska High School and will be attending MSU this fall.

**An appropriate motion would be: Motion to approve 2021 wages for Alexandria DeVol, Tyler Smith, and Lauren DeVol, as recommended by the clerk.**

###

**From:** Jay Saksewski <jSaksewski@gtcrc.org>  
**Sent:** Friday, July 2, 2021 11:47 AM  
**To:** supervisor@whitewatertownship.org  
**Subject:** Re: Brine Update

**Hi Ron -**

It's frustrating... we keep getting pushed out timing-wise. I get it from their side, though. D&J is giving preference to the counties which they formally bid and we're at the end of the line.

Please bear in mind that, for the road commission to participate financially, we are obligated to use vendors that were awarded the service during our open bid or vendors that have bid in the surrounding counties. We are essentially bound to using GLC (our bid award) or a vendor from one of the other counties (like D&J).

If Whitewater is inclined to go ahead with 100% funding on their behalf, that would be a new avenue that's not been evaluated previously. I would imagine that we would need to ensure certain i's were dotted and t's were crossed on the legal / liability side, ensure that certain specs. were adhered to, then it would be rather straight forward to coordinate a grading / blading with our field ops. team. Unfortunately, it's a bit of a damned-if-we-do / damned-if we don't scenario there as a new round of bidding, vetting, and the legal-side of that approach would likely go beyond the week of 7/12.

Let me know your thoughts on how you'd like to go forward.

Thanks!  
Jay

---

**From:** supervisor@whitewatertownship.org <supervisor@whitewatertownship.org>  
**Sent:** Friday, July 2, 2021 11:17 AM  
**To:** Jay Saksewski <jSaksewski@gtcrc.org>; dougm@centurytel.net <dougm@centurytel.net>; supervisor@longlaketownship.com <supervisor@longlaketownship.com>  
**Cc:** supervisor@whitewatertownship.org <supervisor@whitewatertownship.org>  
**Subject:** RE: Brine Update

Thank you Jay –

At this point, I don't see a need for their service, we need a different vendor. I believe I will place this issue on our next Board Meeting for input and approval. How will we correlate grading services with the Road Commission.

Thanks,

Ron Popp  
Whitewater Township Supervisor  
5777 Vinton Road, P.O. Box 159  
Williamsburg, Michigan 49690  
231.267.5141 X 23

**From:** Jay Saksewski <jSaksewski@gtcrc.org>

**Sent:** Friday, July 2, 2021 9:45 AM

**To:** supervisor@whitewatertownship.org; dougm@centurytel.net; supervisor@longlaketownship.com

**Subject:** Brine Update

Team -

Unfortunate news... D&J is behind schedule completing their work in the surrounding area and have pushed our application out until the week of 7/12.

According to Dave Bowen, the owner of D&J, they faced delays due to the drought and subsequent stretch of rain.

Our crews have been out to touch up the gravel roads ahead of the holiday weekend – please keep us informed of any issues that may crop up.

Have a safe and happy 4<sup>th</sup>!

**Jay Saksewski**

*Superintendent*

Grand Traverse County Road Commission

1881 LaFranier Road

Traverse City, MI 49696

231-922-4849 ext 217

231-929-1836 fax

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