

**WHITEWATER TOWNSHIP BOARD**  
**AGENDA FOR REGULAR MEETING – APRIL 13, 2021**  
**9:00 a.m. at the Whitewater Township Hall**  
**5777 Vinton Road, Williamsburg, MI 49690**  
**Phone 231-267-5141/Fax 231-267-9020**

Zoom access has been implemented for the public due to Michigan Department of Health and Human Services limitations on indoor public gatherings.

**Join Zoom Meeting**

<https://zoom.us/j/96985363979?pwd=SHo2bUFRKakJoWlBBWWIvbXRwR0p5UT09>

Enter Meeting ID: 969 8536 3979

Enter Passcode: 916773

**To join by phone, call +1 646 558 8656 US**

Enter Meeting ID: 969 8536 3979

Enter Passcode: 916773

Find your local number: <https://zoom.us/u/a1vHbbRit>

**Contact Information for Board Members:**

Supervisor Ron Popp – 231-267-5141 x23 [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

Clerk Cheryl Goss – 231-267-5141 x24 [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)

Treasurer Ardella Benak – 231-267-5141 x22 [treasurer@whitewatertownship.org](mailto:treasurer@whitewatertownship.org)

Trustee Paul Hubbell – 231-267-5141 [trustee02@whitewatertownship.org](mailto:trustee02@whitewatertownship.org)

Trustee Heidi Vollmuth - 231-633-9468 [heidivyourtrustee@gmail.com](mailto:heidivyourtrustee@gmail.com)

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the township clerk at 231-267-5141 or the TDD at 800-649-3777 at least 5 days in advance of the meeting.

A. Call to Order/Pledge of Allegiance

B. Roll Call of Board Members

C. Set/Adjust Meeting Agenda

D. Declaration of Conflict of Interest

E. Public Comment

Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.
4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board members' questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.

5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

#### F. Public Hearing

#### G. Reports/Presentations/Announcements/Comments

1. County Commissioner Report
2. Fire Department Report
3. Planning Commission Report
4. Parks & Recreation Advisory Committee Report
5. Mike Jantz – Facility Study Presentation

#### H. Consent Calendar

##### Receive and File

1. Supervisor's Report for March 2021
2. Clerk/Parks & Recreation Administrator's Report for March 2021
3. Zoning Administrator Staff Report April 2021
4. Mobile Medical Response March 2021 Activity Reports
5. Fire Department March 2021 Report
6. Historical Society Report for March 2021
7. Treasurer Bank Account and Interest Reports
8. Approved 01/11/2021 Parks & Recreation Advisory Committee Minutes
9. Approved 02/03/2021 Planning Commission Minutes
10. Approved 02/08/2021 Parks & Recreation Advisory Committee Minutes

##### Correspondence

1. Grand Traverse County Sheriff Department Statistics for March 2021 (not available)
2. Letter 03/22/2021 Northwest Education Services re: Name Change
3. E-mail 03/25/2021 Michele Mueller re: Marijuana
4. EGLE Public Notice re: Boat Ramp Project
5. Skymint Request
6. EGLE Recycle Grants
7. Grand Traverse County Recycle Smart Newsletter
8. EGLE Classroom Newsletter
9. Networks Northwest Newsletter
10. MTA All Members Community Distribution of Marijuana Funds
11. Trustee Vollmuth E-mail 2021.03.31
12. Habitat for Humanity Home Repairs Information
13. Mask Mandate E-mail from Gregg Bird 2021.03.31

##### Minutes

1. Recommend approval of 03/09/2021 regular meeting minutes, 03/02/2021, 03/16/2021, and 03/23/2021 special meeting minutes, and 03/09/2021 closed session minutes

##### Bills for Approval

1. Approval of Alden State Bank vouchers # 46417 through 46490

Budget Amendments (none)

Revenue & Expenditure Report (none)

I. Unfinished Business (none)

J. New Business

1. Fire Department Snowmobile Purchase
2. Let the People Direct – A Ballot Question
3. Elk Rapids Youth Baseball Request to Advertise
4. Meeting Configuration – Continue Zoom
5. Park Ranger Wage Approval
6. Brine Agreement Preapproval
7. Whitewater Township Park Playground Project
8. 2021 Lawn Maintenance Specifications
9. Board Discussion Preliminary Engineering/Facility Study

K. Tabled Items (none)

L. Board Comments/Discussion

M. Announcements

1. Regular township board meeting May 11, 2021 @ 9:00 a.m.

N. Public Comment

O. Adjournment

# # #

To: Township Board Members

From: Cheryl A. Goss, Township Clerk

Date: 04/06/2021

Re: Consent Calendar for 04/13/2021 Township Board Meeting

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Receive and File

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8. EGLE Classroom Newsletter
9. Networks Northwest Newsletter
10. MTA All Members Community Distribution of Marihuana Funds
11. Trustee Vollmuth E-mail 2021.03.31
12. Habitat for Humanity Home Repairs Information
13. Mask Mandate E-mail from Gregg bird 2021.03.31

Minutes

1. Recommend approval of 03/09/2021 regular meeting minutes, 03/02/2021, 03/16/2021, and 03/23/2021 special meeting minutes, and 03/09/2021 closed session minutes

Bills for Approval

1. Approval of Alden State Bank vouchers # 46417 through 46490

Budget Amendments (none)

Revenue & Expenditure Report (none)

An appropriate motion would be: **Motion to approve Consent Calendar items as presented.**

Roll call vote required.



# Whitewater Township Supervisor's Report

## March 2021

### 1) Investigate citizen observations:

- A. Carl Oatley – Noted traffic on Lossie Road is up and is concerned about the brine application beginning soon.

### 2) Office duties:

#### A. Meetings:

- 1) Representative John Roth visited with Clerk Goss and myself at the Township Hall. John explained what the first few months have been like in Lansing and highlighted the duties of his two staff members, Adam and Mindy. Clerk Goss shared election matters and I spoke of concerns regarding bills undermining local control such as, short term rentals, mining (gravel pits) and speed limits. I also asked him to support funding and legislative measures for Michigan Department of Environment, Great Lakes and Energy (EGLE) MI Clean Water Programs.
- 2) As the Michigan Department of Health and Human Services COVID-19 guidelines relax, I expect the Supervisor's meetings will commence in April.
- 3) The monthly Michigan Township Association (MTA) meeting was held virtually for March 2021, with speaker, Mike Jantz of C2AE, a Gaylord/Grand Rapids based architecture and engineering, firm presenting the Michigan Intermodal Transportation and Tourism Infrastructure Network (MITTIN) project. The Local MTA Chapter is drafting a letter of support for the project's 2021 resubmittal.
- 4) Joined the Tip of the Mitt and the Elk River Chain of Lakes Watershed Plan Implementation Team (ERCOL-WPIT) Government Event to introduce the new Watershed Protection Plan. The event highlighted many interesting results from various surveys that have been recently completed by residents living in the watershed, shoreline property owners and even a few local government officials. Please visit Tip of the Mitt Watershed Council's web page at <https://www.watershedcouncil.org/>
- 5) Performed Recording Secretary duties for the three Board of Review Meetings this month. The organizational meeting was first, where the group took care of housekeeping items. The next two six (6) hour long meetings were to hear tax payer petitions regarding various exemptions and complaints how parcels are assessed. A special thank you to Board of Review Members, Eric Sanborn and Brenda Baker for their investment into the community!

- 6) While it is difficult to see any positive with COVID and the pandemic, one such bright spot is the increasing number of communication webinars designed to keep folks better informed about happenings in their government. Aided by remote attendance, we can now attend some of these venues that were off limits due to travel time alone. For example; the webinar series hosted by James Ostrowski Supervisor, Training and Outreach Unit, Michigan Department of Environment, Great Lakes, and Energy. This series has a significant number of video segments relative to our region. Most if not all, are offered at no fee to the participant and they are recorded for viewing when you want! Drop by EGLE's page at [Michigan.gov/EGLE](https://Michigan.gov/EGLE) and click on a few of the webinars. Better yet, review the list of upcoming offerings, register as a participant and join in the question-and-answer session that normally follows. I would be very interested in hearing your feedback on the experience.

Some of the webinars attended in March:

- 1) **Helping Communities Access Water Infrastructure Funding.** The production called on local government officials to seek House of Representative and Senate support for first round funding and legislation for the [Mi Clean Water Plan. SB 319](#), introduced by Senator Rick Outman, and [SB 320](#), introduced by Senator Paul Wojno, if passed, would provide the structure and authority for \$290 million of eligible funding towards wastewater infrastructure projects through grants and loans to communities, municipalities, and homeowners. Funding falls into three categories:
  - a) Addressing sewer overflows and increasing green infrastructure - \$235 million
  - b) Removing sewage discharge to surface water and ground water - \$20 million
  - c) Elimination of failing septic systems - \$35 million
- 2) **Not MI Species - The spotted Lantern Fly.** While not currently in Michigan, remains of the fly have been found at various landscaping and similar businesses in the State. The invasive species has taken up residency in parts of the East Coast especially in grape vineyards. Concerns that a live specimen will be transported into Michigan is a concern.
- 3) **American Rescue Plan** (not part of the EGLE Series) – Information presented in this webinar detailed how COVID relief funds can be used to help families struggling because of COVID related shutdowns.
- 7) A few days after the EGLE's webinar, "Helping Communities Access Water Infrastructure Funding" Mike Jantz of C2AE, hosted a zoom meeting with two associates Larry Fox, PE. and Bill Kimble, Government Leader for the firm, to breakdown information covered in the webinar. The trio recommended a preliminary engineering/facility as one possible next step, which is in-line with previous Board discussion. The high-level study is covered elsewhere in the presentation on tonight's agenda, and is designed to position the Township to react quickly to future funding opportunities. Additionally, creating a Request for Qualifications (RFQ) as recommended, will help the Township choose a consultant

from multiple design/engineering firms based on their qualifications in various types of community projects ranging from utility infrastructure to village centers. Selecting a consultant that can perform the facility study (buildings, services, utilities, parks, trails), design, engineering, and apply for funding will be a valuable asset.

### 3. Other Items of Interest:

- 1) Guidelines regarding municipalities and public meetings have been updated and now allow up to 25 persons in a building provided social distancing can be maintained and folks wear a mask if possible. Temporary amendments to the Open Meeting Act will expire March 30, 2021. Several bills and discussion are underway in Lansing that will continue the wave of change headed our direction.
- 2) Brine agreements with the Grand Traverse County Road Commission are expected to hit our mailboxes the first week of April. I have asked for Board approval to execute those documents when they are received holding our place in the application schedule.

Final touches are being applied to a new opinion of probable cost for repairs to Skegemog Point Road and are expected to be ready for our May Board Meeting.

- 3) Save the date, the Township's Annual Clean Up day is scheduled for June 12, 2021 beginning at 8:00 am and Noon.
- 4) The 2021/2022 Budget Public Hearing was held March 23, 2021 where a new budget was adopted as proposed. Proposed expenditures reflect a significant spend down of fund balances but, will help keep pace with needed facility updates, fire department vehicles, road funding, and community improvements. Thank you to everyone who had a hand in generating the document.
- 5) Due to the March workload, additional research on motorized used of the Lossie Road Nature Trail was postponed. Efforts will continue in Early April as planned.
- 6) The Township has a great need for board and commission members. Please contact me at [Supervisor@whitewatertownship.org](mailto:Supervisor@whitewatertownship.org) to discuss the possibilities.
- 7) The intergovernmental agreement between Manistee Township, of Manistee County and the Little River Band of Ottawa Indians for utility services has been received and distributed to The Grand Traverse Band, and C2AE for review.

Respectfully Submitted,



Ron Popp  
Whitewater Township Supervisor.

## **Clerk/Parks & Recreation Administrator's Report for March/April 2021**

To: Whitewater Township Board and Community

From: Cheryl A. Goss, Township Clerk

Date: 04/03/2021

This report details activity in the Clerk's office since my last report dated 03/01/2021.

### **Meetings Attended (in addition to Township Board meetings):**

1. 03/29/2021 Honorable John Roth, Michigan House of Representatives 104th District

**Elections:** The Whitewater Citizens Action Group filed petitions on 01/13/2021 seeking to place the prohibition of recreational marijuana on the ballot. Township attorney review of the petition revealed several deficiencies. Linda Slopsema, the group's representative, has been notified in writing of those deficiencies. The deadline for filing a corrected petition is April 27 if the group seeks to have the issue on the August ballot.

We have been notified, and it has been publicized in local media, that the Grand Traverse County Board of Commissioners will be asked to place a millage request for Animal Control on the November ballot.

**Recodification of General/Zoning Ordinances:** Municode has supplied the first unedited rough draft of the township's ordinances. A conference call is set for April 15th with the representative of Municode, Attorney Chris Patterson, and myself to discuss the rough draft.

**Article 11, Recreational RC-1:** The board is awaiting the planning commission's list of pros and cons regarding the 5-acre minimum lot size issue.

**Whitewater Township Park:** The volume of calls requesting sites for Free Camping Weekend was higher than ever, approximately 100 calls, so the campground filled up very quickly. The reservation site activates on April 5th at 9:00 a.m. for regular reservations. All indications are that this will be another busy camping season. An EGLE public notice for the boat ramp project is also in this packet.

### **Hi Pray Park/Battle Creek Natural Area/Lossie Road Nature Trail/Petobago Natural Area:**

On 4/2, I received an e-mail from Perfect Fence with a revised price for the Hi Pray Park dugouts. Perfect Fence has claimed inability to source a particular size end rail clamp, even locally fabricated. That has resulted in changes to the engineered drawing. Perfect Fence's revised price is 319% higher than what was approved by the board in July 2020. I will speak to the Parks & Recreation Advisory Committee about the revised quote at their next meeting on 4/12. Meanwhile, there are no dugouts at the main field as this project was supposed to be completed last fall, and baseball season is about to start.

On Sunday, March 21, two park rangers and myself walked Lossie Road Nature Trail from Cook Road to Skegemog Point Road. There was no evidence of recent motorized vehicle traffic. There were two or three very small areas, 10' or less in length, where the trail was wet enough to be concerned about where you stepped, so the alleged 220' "wet area" was not readily apparent,

04/03/2021

likely due to minimal snowfall and rain. The trail was in pretty decent shape except for a couple trees across it which need to be removed. The first step in addressing any improvements to LRNT will be to have the problem area identified and marked.

**Request for Road Repairs on Skegemog Point Road**

At the 2/9/2021 township board meeting, a revised Request to Initiate a Local Road Improvement Project was approved. As of this date, I have not seen a revised Opinion of Probable Cost.

**FOIA Requests:** None in March.

**Appraisal of 6400 Elk Lake Road:** Appraiser Tom Bergklint has been selected to perform the appraisal of this township property. His fee is \$500. The appraisal will be completed in time for the May 11th board packet.

**Township Hall Painting/Flooring:** A Home Depot employee measured the township hall for flooring on April 1. A new quote came in at \$12,993.53 for LifeProof Sterling Oak installed throughout the township hall. The quote will be followed up with an inspection to determine what can be done about some areas that are not level. Because of the age of the existing flooring, the presence of asbestos was questioned. The flooring was sampled and analyzed for the presence of asbestos two years ago; no asbestos fibers were detected. The report will be provided to Home Depot. Furniture moving costs still need to be investigated.

**Other News:** None

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## Whitewater Township Zoning – Staff Report

### APRIL - 2021

#### Planning and Zoning

The Planning Commission will be receiving a complimentary presentation (audit) focusing on the existing Whitewater Township Master Plan at their regularly scheduled April 7<sup>th</sup>, 2021 meeting.

#### Short Term Rentals

The Zoning Administrator would like to make a two-part series of articles available for your review [all PC and Board members]. These articles were featured for two consecutive months in July and August of 2018 in the Planning & Zoning News magazine – they are being reprinted and distributed with permission of the author.

The Zoning Administrator continues to field calls on a regular basis from land owners, potential investors, real estate agents, and others making specific inquiry as to whether **Short Term Rentals** are permitted in Whitewater Township.

#### Land Use Permit Activity

Here's a 'snip' of the most recent Land Use Permit activity: [January, February, and March – 2021]

Permit No.	Form No.	TAX ID #	Zoning	Owner Name	Project Description	Date
2021-01	000747	28-13-008-003-01	RC	Evina, Robert	SLUP-SPR	2/4/2021
2021-03	000749	28-13-109-010-00	A1	Hubbell, Paul and Susan	SLUP-SPR	2/4/2021
LD-2021-01	N/A	28-15-127-026-00	A1	Galligan, David	Land Division	2/11/2021
2021-02	000748	28-13-010-004-22	RC	Bontrager, Kevin	Solar Array	2/11/2021
2021-04	000750	28-13-001-014-11	A1	Brugger, Mike	New Dwelling*	2/18/2021
2021-05	000751	28-13-010-006-20	RC	Sailor, Nate	Residential Add.	2/18/2021
2021-06	000752	28-13-031-005-09	RC	Mitch Harris - Builder	New Dwelling*	2/18/2021
2021-07	000753	28-13-031-005-11	RC	Scherrer / Leelanau Const.	New Dwelling*	2/25/2021
LD-2021-02	N/A	28-13-003-010-01	C1 / A1	Ginnop, Larry - Sales	L/L Adjustment	2/25/2021
LD-2021-03	N/A	28-13-017-003-00	RC	Wells, Randy	Land Division	3/4/2021
2021-08	000754	28-13-010-004-22	RC	Bontrager / Ainsley	Accessory Building	3/11/2021
2021-09	000755	28-13-124-007-00	R1	Klein / Northwestern Bldr.	Accessory Building	3/11/2021
2021-10	000756	28-13-031-005-18	RC	Ray, Randy and Sarah	New Dwelling*	3/18/2021

#### Zoning Board of Appeals

There have been no variance requests, interpretation requests, or appeals to any administrative decisions recently. Any Land Use Permit application that fails to meet the required standards is discussed with the contractor / applicant. So far – all issues have been resolved to bring site plans into compliance so that permits may be issued.

Respectfully submitted,

Robert (Bob) Hall

# Fractile Response Time

Company IS MOBILE MEDICAL RESPONSE INC; AND Trip Date IS BETWEEN 03/01/2021 AND 03/31/2021; AND Initial Priority IS P-1 Life Threatening Emergency OR P-2 Emergency No Lights OR P-3 Downgrade (No Lts/Sirens); AND Dispatch Zones IS GT-Whitewater; AND Dispatch Status IS Complete; AND the time 'Save' was clicked

## MOBILE MEDICAL RESPONSE INC

	Call Count	Cumulative Call Count	Percent of Total Calls	Cumulative Percent of Total Calls
00:00 - 01:59	2	2	11%	11%
02:00 - 02:59	2	4	11%	22%
03:00 - 03:59	2	6	11%	33%
04:00 - 04:59	3	9	17%	50%
05:00 - 05:59	2	11	11%	61%
06:00 - 06:59	2	13	11%	72%
07:00 - 07:59	2	15	11%	83%
08:00 - 08:59	1	16	6%	89%
09:00 - 09:59	1	17	6%	94%
11:00 - 11:59	1	18	6%	100%

Total Calls for MOBILE MEDICAL RESPONSE INC: 18

## Requests by Nature of Call in Whitewater Twp

From 03/01/2021 to 03/31/2021

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	Total
Abdominal Pain/Problems	1
Breathing Problems	2
Diabetic Problems	2
Eye Problems/Injuries	1
Falls	2
Sick Person (Specific Diagnosis)	4
Traffic/Transportation/Accidents	3
Traumatic Injuries (Specific)	1
Unconscious/Fainting (Near)	2
Total	18

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# Demand Analysis by Day of Week for Whitewater Twp

From 03/01/2021 to 03/31/2021

*Time  
of Day*

	1.SUN	2.MON	3.TUE	4.WED	5.THU	7.SAT	Total
00:00 - 00:59	0	1	0	0	1	0	2
07:00 - 07:59	0	1	0	0	0	0	1
10:00 - 10:59	0	0	0	1	0	0	1
12:00 - 12:59	0	0	1	1	0	1	3
13:00 - 13:59	0	3	0	0	0	0	3
14:00 - 14:59	0	1	0	0	0	0	1
15:00 - 15:59	0	0	0	1	0	0	1
16:00 - 16:59	0	0	0	0	1	0	1
17:00 - 17:59	1	0	1	0	0	0	2
19:00 - 19:59	0	1	0	0	0	0	1
20:00 - 20:59	0	1	0	0	0	0	1
21:00 - 21:59	0	0	0	0	1	0	1
Total	1	8	2	3	3	1	18

## Transport Count by Month

	3/2020	4/2020	5/2020	6/2020	7/2020	8/2020	9/2020	10/2020	11/2020	12/2020	1/2021	2/2021	3/2021	Total
Village of Elk Rapids	13	10	12	16	14	17	19	10	4	10	16	14	10	165
Elk Rapids Twp	5	5	2	5	6	5	8	9	4	6	7	8	8	78
Milton Twp	9	9	14	10	16	9	16	20	12	10	8	5	2	140
Whitewater Twp	14	6	8	19	17	26	18	16	18	7	18	16	18	201
Torch Lk Twp	0	0	0	1	0	0	1	2	1	1	0	1	0	7
Helena Twp	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Kalkaska County	0	0	1	0	1	1	1	0	1	1	0	1	1	8
<b>Total</b>	41	30	37	51	54	59	63	57	40	35	49	45	39	600



# WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

## March 2021 Monthly Report Fire Chief Brandon Flynn

**Alarms:** The fire department responded to 2 emergency calls in March.

- Smoke investigation
- Motor vehicle accident

**Training:** 4 training sessions were held in March.

- Vehicle maintenance, SCBA check
- Ice Rescue Training
- Target Solutions, Wildfire Fire Behavior
- Wildfire Equipment overview

### Meetings/Other:

- Region 7 Health Care Coalition, remote, March 3.
- Regional Training Center, remote, March 4.
- Regional Medical Control, remote, March 9.
- MiDEAL orientation meeting, remote, March 10.
- County Fire Chief's, remote, March 17.
- LEPC, remote, March 18.
- 911 BOD, remote, March 18.
- Wednesday Wrap-Up with State Fire Marshal, remote, March 10 & 24.

### General:

An update from February, the Fire Department received a 2% Grant from the 2020 Fall Allocation cycle on February 11, 2021. The grant was for the replacement of a snowmobile in the amount of \$14,700.00.

West Shore Fire completed maintenance on the fire departments Holmatro extrication equipment on March 2.

Chief Flynn submitted a AAA Highway Safety Grant for 2021 on March 12.

Chief Flynn and Assistant Chief Carpenter met with a representative of Fire Programs to participate in a training session on the Fire Programs features on March 19.



Committed to proudly serving the community with professionalism and integrity.

## **Historical Society Report for March 2021**

To: Whitewater Township Board Members

From: Luann Snider, Historical Society Director

Date: April 3, 2021

**Meetings:** There was no Historical Society Meeting in March because of not having a Quorum.

**Public Inquiries:** No Public inquiries at this time.

**Scan/Catalog Documents:** No hours were spent in March, because of taking care of my mother.

**New Documents/Items Received:** No new items were received in March.

**Williamsburg School Reunion:** No news to report at this time.

**Other News:** No other news to report at this time.

**Whitewater Township**

*Bank Accounts*

*March 31, 2021*

	Balance
<b>General Fund Checking - ASB</b>	
General Fund-ASB - 101	682,145.33
Road Fund-ASB- 203	19,137.94
Road Repair/Rep-ASB - 204	315,991.47
Fire Fund-ASB- 206	394,049.15
Park Fund-ASB - 208	266,613.06
Recreation Fund-ASB - 209	68,020.10
Ambulance Fund-ASB- 210	525,070.21
Public Imprvmt Fund-ASB - 401	100,393.18
Fire Cap Imprvmt Fund-ASB- 406	50,600.21
Payroll Clearing-Gen Fund-750	3,033.08
	<hr/>
<b>Total General Fund Checking</b>	<b>2,425,053.73</b>
 <b>General Fund MM - ASB</b>	 <b>153,305.59</b>
 <b>General Fund Savings - FCB</b>	 <b>11,026.09</b>
 <b>Miami Beach Sewer Fund - FCB</b>	
 <b>Property Tax Fund - FCB</b>	
Property Tax Fund FCB - 703	1,570.48
 <b>WMDLS Funds - FCB</b>	

**INTEREST FOR FISCAL YEAR 2020 / 2021**  
**ALL ACCOUNTS - YTD**

<b>Fund</b>	<b>ASB Checking Account</b>	<b>ASB Money Market</b>		<b>FCB Checking</b>	<b>FCB Savings</b>	<b>Total</b>
General Fund- - 101	1254.98	185.40				1440.38
						0.00
Tower Removal					16.66	16.66
Road Fund-- 203	45.20					45.20
Road Repair Fund-- 204	506.40					506.40
Fire Fund-- 206	563.93	46.31				610.24
Park Fund- - 208	447.19	33.34				480.53
Recreation Fund- - 209	111.55					111.55
Ambulance Fund-- 210	566.90					566.90
Public Imprvmt Fund- - 401	107.54					107.54
Fire Cap Imprvmt Fund-- 406	86.27	12.94			109.22	208.43
<b>Total</b>						4093.83
<b>Property Tax Ckg -FCB -- 703</b>				504.60		504.60
<b>Miami Beach Fund- - 590</b>				5.37		5.37
<b>WMDLS Road Assmt Ckg -- 811</b>				1.13		1.13
						0.00
<b>GRAND TOTAL ALL INTEREST</b>	<b>3689.96</b>	<b>277.99</b>		<b>511.10</b>	<b>125.88</b>	<b>4604.93</b>

Whitewater Township  
ASB Interest Investment Report  
April 2020 - March 2021

	April '20	May '20	June '20	July '20	Aug '20	Sept '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	March '21	GR TOTAL
General Fund-- 101	113.59	126.40	112.01	109.92	113.75	120.06	133.71	120.09	123.77	89.47	92.21		1,254.98
Road Fund-- 203	3.64	4.49	4.33	4.62	3.33	3.34	3.79	2.50	2.34	10.33	2.49		45.20
Road Rep-- 204	43.10	49.81	44.89	48.12	44.37	44.77	51.07	45.66	42.99	50.79	40.83		506.40
Fire Fund-- 206	57.39	59.80	52.37	52.04	47.01	46.41	52.74	45.22	44.01	54.85	52.09		563.93
Park Fund-- 208	40.13	45.37	42.94	46.42	425.59	41.48	45.38	39.56	37.08	36.76	29.48		830.19
Recreation Fund-- 209	10.62	12.22	10.76	11.01	9.87	9.34	10.14	8.87	8.23	11.28	9.00		111.34
Ambulance Fund-- 210	78.09	63.08	56.81	61.06	56.47	50.41	25.06	24.55	28.96	58.33	64.08		566.90
Public Imprvmt Fund-- 401	8.14	9.41	8.48	9.09	8.41	8.49	9.68	8.63	8.13	16.11	12.97		107.54
Fire Cap Imprvmt Fund-- 406	18.13	20.95	18.89	0.00	9.01	4.45	0.98	3.02	2.84	4.43	3.57		86.27
Total	372.83	391.53	351.48	342.28	717.81	328.75	332.55	298.10	298.35	332.35	306.72	0.00	4,072.75

Whitewater Township  
ASB Money Market Interest Report  
April 2020 - March 2021

	April '20	May '20	June '20	July '20	Aug '20	Sept '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	March '21	GR TOTAL
General Fund-- 101	16.78	17.34	16.78	17.35	17.35	16.79	17.35	16.79	17.36	17.36	14.15		185.40
Fire Fund-- 206	4.19	4.33	4.19	4.33	4.33	4.19	4.34	4.20	4.34	4.34	3.53		46.31
Park Fund-- 208	3.02	3.12	3.02	3.12	3.12	3.02	3.12	3.02	3.12	3.12	2.54		33.34
Fire Cap Imprvmt Fund-- 406	1.17	1.21	1.17	1.21	1.21	1.17	1.21	1.18	1.21	1.21	0.99		12.94
Road Fund-- 203													0.00
													0.00
Total	25.16	26.00	25.16	26.01	26.01	25.17	26.02	25.19	26.03	26.03	21.21	0.00	277.99



Whitewater Township  
FCB Interest Report  
April 2020 - March 2021

	April '20	May '20	June '20	July '20	Aug '20	Sept '20	Oct '20	Nov '20	Dec '20	Jan '21	Feb '21	March '21	GR TOTAL
Tower Removal			6.84			5.66			4.16				16.66
													0.00
Fire Cap Imprvmt Fund-- 406			75.86			33.36	CLOSED	ACCT	AUGUST				109.22
Property Tax Ckg-- 703	2	0.18	0.18	31.39	51.90	181.83	124.27	7.91	15.11	53.00	36.83		504.60
													0.00
Miami Beach Fund-- 590	0.68	0.83	0.66	0.74	0.87	0.82	0.77	CLOSED	ACCT	OCTOBER			5.37
WMDLS Road Assmt Ckg-- 811	0.19	0.19	0.19	0.19	0.19	0.19	0.16	CLOSED	ACCT	OCTOBER			1.30
													0.00
Total	2.87	1.20	83.73	32.32	52.96	221.86	125.20	7.91	19.27	53.00	36.83	0.00	637.15

**Whitewater Township  
Parks and Recreation Advisory Committee  
VIA ZOOM  
Minutes for Regular Meeting  
January 11, 2021**

**Call to order 7:02 p.m.**

**Roll Call:** Butler, Cosgrove, Hubbell, Melton, Slopsema,  
Also in attendance Clerk Goss

**Set / Approve Agenda:** New business before Old business

**Declaration of Conflict of Interest:** None

**Public Comment:** None

**Approval of minutes:**

**Motion** by Hubbell, second by Melton to approve December 14, 2020, meeting minutes. Roll call: Hubbell-yes; Cosgrove-yes; Butler-yes; Slopsema-yes; Melton-yes. All in favor. Motion carried.

**Reports/Presentations/Announcements/Comments/Correspondence:** None

**Unfinished Business:**

1. Updates on current projects:

Dug-outs: Perfect Fence has decided they will get the necessary clamps fabricated. Will request they schedule as soon as possible in the spring.

Kiosks: Will get the quote from Steve Jahr for the spring.

2. Survey Results: Discussion of the numbers and graph. 210 surveys were tabulated. The survey results are one basis for determining projects to be addressed. We also have to keep in mind the cost, risks and ease of execution.

Additional information as requested 2/8/2021:

Questions are grouped and have been graphed as such. Lossie Trail and BCNA had the highest interested and lowest not interested. Whitewater Twp. Park is similar, surprisingly Hi Pray had more not interested and the disc golf had the most not interested. Maybe people are interested in the undeveloped areas vs. developed areas.

Top six by the numbers:

1-BCNA loop; 2- Lossie Trail board walk; 3- BCNA/Lossie Trail link; 4-Lossie Bridge; 5-Pit toilets; 6-Lossie Trail east parking; 7-BCNA trail to lake; 8-Paving Park Road

Clerk will compile the additional comments for review and will include with the survey results.

Thank you, Linda, for tabulating the results.

3. Parks and Rec Plan: Discussion: Appendix 2, map from Equalization. Clerk will get the updated appendixes 6, 7, 10, 15 (survey and results) and 16 of the meeting minutes when PRAC approves the plan to send to the Board for approval; 17-20 leave the titles and update the information. Discussion of Post Completion Self Certification Reports, update with future development goals. Changes to BCNA and Whitewater Township Park and leave Petobego Self Certification Reports. Include getting the Self Certification Reports signed as part of the Rec Plan approval.

NEW to be included in the Plan: Roles of commissions or advisory boards. Status of Grant assisted parks (BCNA, Petobego and Whitewater Township Park) will be added as a paragraph in each of the three areas.

DNR check list comparison to the Rec Plan, use the DNR headings.

Capital Improvements Schedule discussion: 1-7 and Melissa will put numbers to the rest of them, update the plan and bring back next month.

**New Business:**

1. Resolution #PRAC21-01, Meeting Schedule 2021/2022 Postpone to February

2. Election of Officers:

Butler nominated Melton for Chair. Melton accepted nomination.

**Motion** by Hubbell, second by Butler to elect Melton as Chair.

Roll Call: Melton-yes; Hubbell-yes; Cosgrove-yes; Butler-yes; Slopsema-yes. Motion carried.

Cosgrove nominated Hubbell for Vice Chair. Hubbell accepted nomination.

**Motion** by Melton, second by Slopsema to elect Hubbell as Vice Chair.

Roll call: Hubbell-yes; Cosgrove-yes; Butler-yes; Slopsema-yes; Melton-yes. Motion carried.

Slopsema nominated Butler for Secretary. Butler accepted nomination.

**Motion** by Cosgrove, second by Slopsema to elect Butler as Secretary.

Cosgrove-yes; Butler-yes; Slopsema-yes; Melton-yes; Hubbell-yes. Motion carried.

**Next regular meeting:** February 8, 2021.

Agenda: Rec Plan review; Resolution for meeting minutes; PRAC 2021/2022 budget

**Public Comment:** None

**Adjournment:** 9:17 p.m.

Respectfully submitted,  
Lois MacLean  
Recording Secretary

WHITEWATER TOWNSHIP PLANNING COMMISSION  
MINUTES FOR REGULAR MEETING via ZOOM  
February 3, 2021

Call to Order at 7:00 p.m.

Roll Call: Via Zoom: Dean in Williamsburg; Mangus in Traverse City; Wroubel in Williamsburg  
In person: Jacobson

Also in attendance: Recording Secretary MacLean

Set / Adjust Agenda: Set

Declaration of Conflict of Interest: None.

Public Comment: Linda Slopsema 9693 Miami Beach Rd., draft zoning ordinance for marihuana facilities, specifically the overlay district. Would this overlay district be fair and objective? Would this appear to be spot zoning? Surprised there is a particular parcel noted.

Public Hearing: Amendment #78 regarding Article 28, Condominium Regulations and Article 3, Definitions. Public Hearing notice was published in the Traverse City Record Eagle January 17, 2021.

Open public hearing at 7:10 p.m.

Presentations / Notes: Same public hearing as was scheduled in December.

Public Speaking regarding Amendment #78: None.

Close public hearing at 7:13 p.m.

Discussion: Spelling and typographical errors.

Decision – Rationale: Including Master Plan goals will be included.

MOTION by Jacobson, second by Wroubel to approve to forward Amendment #78 regarding Article 28, Condominium Regulations and Article 3, Definitions, as adjusted, including the rationale to the Township Board for approval.

Discussion: Include the adjustments and rationale.

Roll call: Dean-yes; Jacobson-yes; Mangus-yes; Wroubel-yes. All in favor. Motion carried.

Approval of Minutes:

MOTION by Dean, second by Jacobson to approve January 6, 2021, Meeting Minutes as amended.

Roll call: Jacobson-yes; Mangus-yes; Wroubel-yes; Dean-yes. All in favor. Motion carried.

Correspondence: None

Reports:

*Zoning Administrator Report, Hall:* Via Mangus: Expect a couple of site plan reviews and special use permits next month. Potential campsite on Moore Road and one major home occupation review.

Sought out information on who could go over the Master Plan. Mangus will forward it to all commissioners. One offered to run through free of charge. One offered to go through and then go through it with the PC for \$850.

The Board has not come to a consensus on a Township Board Rep. for the PC.

Hooper has resigned from the PC so he is no longer the ZBA representative either. The PC can present a name for the PC Representative to the ZBA to the supervisor for board approval. Wait until the PC has a full commission.

Discussion of Hooper's decision to resign immediately after requesting to remain on the PC and then not being brought forward for reappointment by the Supervisor.

*Chair's Report, Mangus:* For the annual report. Run through a list of items the PC discussed and did in 2020.

Consensus to forward to ZA, Hall.

*Township Board Rep.,* Not Available

*ZBA Representative,:* Not Available

*Committee Reports:* None.

*Additional Items:* None.

Unfinished Business

1. Master Plan Review:

Discussion of outside input: Wade Trim will offer a written report and a zoom meeting for a flat fee of \$850. Grobel is another that is willing to go through it and discuss with the PC for free. Consensus to go with the free offer.

Discussion of organization structure/Table of Contents: Get input first

2. Marihuana Zoning Ordinance: The draft ordinance was requested by the board. What came from the attorney is not something that needs to be rubber stamped by the PC. This is a starting point. The Board approved grow and process. It is the PC's job is to place it appropriately get it in the zoning ordinance. The PC needs to add specific criteria for special use permit. The attorney indicates making changes to the care giver rules. Attorney Fahey has sent an article regarding the rule changes regarding care giver rules.

Discussion on adding care giver law to the zoning ordinance: Re: home occupation, leave it the way it is. We do not need to create problems where there have been no problems. Unenforceable. We do not need to regulate it.

List it as a home based business.

Consensus to add as a home based business.

Grow and Process: Approval for the industrial district, medical is specifically legal.

Recreational could be an overlay district. Take out specifics of any individual properties. The attorney put forward the minimum that would need to be put in place without any criteria / standards / guidelines. The PC needs to come up with criteria / standards / guidelines. The township has an option for recreational to open up other districts like Ag, village, commercial, etc.

Kalkaska has a good ordinance that we can look at.

Consensus to NOT rubber stamp the attorney proposal.

Consensus to allow in the industrial district.

No farmer should be not allowed to grow their ag crop.

An overlay district with specific guidelines such as distances from residences, schools, etc.

Does anyone want to add commercial?

Does anyone want Rec, village, residential? Consensus – no, at least for now. Maybe in commercial.

An overlay district, the way it is presented, appears to be very close to spot zoning.

Consensus to allow in Ag with criteria as a special use. Everyone gets to play by the same rules.

Come up with a list of criteria for the special use process.

Introductory discussion and educational options. Maybe Bob can find someone who is willing to come in and speak with / discuss with the PC.

Tentatively drop the overlay district. Place in industrial-permitted use, potentially commercial and Ag with guidelines. Come up with criteria and see if it fits with commercial.

Different standards for recreational and medical? Different standards for grow vs process?

Kim can bring in some other zoning ordinances from other/local townships and will forward the info from the attorney regarding care giver information.

New Business:

1. Election of officers:

**MOTION** by Jacobson second by Dean to keep the slate of officers the same: Mangus as Chair, Dean as Vice Chair and the Jacobson as Secretary.

Roll call vote: Mangus-yes; Wroubel-yes; Dean-yes; Jacobson-yes. All in favor. Motion carried.

Next Regular Meeting is scheduled for March 3, 2021.

Agenda: Master Plan Review; Marijuana facilities / ordinances

Tabled items: RC District review and Event Barns review;

Public Comment: Linda Slopsema: Thank you to the PC members. Thoughtful comments.

Commission Discussion/Comments: Carl does not understand why the person presented for the PC was not approved, seemed qualified.

Dean: Bring the ZA up to speed with what was discussed tonight. Get any more insight from him.

Continuing Education: None

Adjournment: 8:45 p.m.

Respectfully Submitted

Lois MacLean,

Recording Secretary

**Whitewater Township  
Parks and Recreation Advisory Committee  
VIA ZOOM  
Minutes for Regular Meeting  
February 8, 2021**

**Call to order 7:03 p.m.**

**Roll Call:** Butler, Cosgrove, Melton, Slopsema

Absent: Hubbell

Also in attendance Clerk Goss

**Set / Approve Agenda:**

**Declaration of Conflict of Interest:** None

**Public Comment:** None

**Approval of minutes:**

**Motion** by Slopsema, second by Butler to approve January 11, 2021, meeting minutes. MacLean will review the recording and include more information regarding the survey results. Postpone to the March meeting.

**Reports/Presentations/Announcements/Comments/Correspondence:** None

**Unfinished Business:**

1. Updates on current projects:

Dug-outs: No updates from Perfect Fence. Clerk will verify the getting on the spring schedule (April).

Benches in the dugouts are included in the budgeted price. Two aluminum benches with back rests approx. \$3000.

Clerk will send the quotes out to the committee, including the lead time.

Benches for the trails previously discussed. Clerk will check into the pricing. They will be fastened / chained. Six benches at \$200 each are in the budget. Leelanau TART Trail, on the way to Sutton's Bay and Boardman Lake, has benches – can investigate what they have. Melissa will check with TART. The GTBand is communicating with TART regarding continuing the bike trail this way at / through the Meijer property. Will get new numbers for budgeting.

Kiosks: Quote came in, included in the budget. \$225 for each kiosk install, one at BCNA, two on Lossie Trail. Installation of the cap is included in the price. Locations to be marked when the snow is gone.

Trail Signage: Melissa will send mileage info to the Clerk for the trail signs.

2. Survey Results: Need an intro of the Survey for the Rec Plan explaining public input so it can be posted on the website.

Melissa found it interesting that there were a lot of comments about playground equipment. Beach location was mentioned several times in the comments.

The Very Interested/Interested showed a lot of people want the trails maintained, mowed and cleared.

The road improvement was noted quite a bit, something to let the Township Board know.

The comments regarding Hi Pray were more positive than the answers to the questions seemed to indicate.

3. Parks and Rec Plan: Discussion: Melissa recommends waiting until after the 2020 Census data comes out since it should be available at the end of April for finalization of the Rec Plan.

Capital Improvements Schedule:

New bleachers do not seem to be a high priority – move from 1 to 18. Possibly the users of the bleachers could fund raise to get the bleachers replaced. The Youth Baseball organization may be able to donate funds to the township that could be used for new bleachers.

Run through the list:

Boat launch is already in the works. Permits are the next step. 2% Grant approved for \$20,000 for the boat launch.

#3&4: Request \$25,000 in the budget for professional input on the board walk and the bridge.

#5, #6 & #7: Request \$15,000 for the budget for evaluation and upgrades. Possibly work with the conservancy.

**New Business:**

1. Resolution #PRAC21-01, Meeting Schedule 2021/2022: Motion by Butler, second by Slopsema to approve Resolution PRAC #21-01. Roll call: Butler-yes; Cosgrove-yes; Slopsema-yes; Melton-yes; Hubbell-NA.

2. Budget: Discussed in the Capital Improvement Schedule discussion. General maintenance smaller projects.

Melissa and Linda will look into bench options for the trails.

Clerk will get info to Linda regarding the dugout benches.

**Next regular meeting:** March 8, 2021.

Agenda: Rec Plan review; finalize budget

**Public Comment:** None

**Adjournment:** 9:19 p.m.

Respectfully submitted,  
Lois MacLean  
Recording Secretary





## Northwest Education Services

*Formerly Traverse Bay Area  
Intermediate School District*

1101 Red Drive  
Traverse City  
Michigan 49684

231.922.6200 TEL  
231.922.6270 FAX  
tbaisd.org

March 22, 2021

TO: County Clerk, Township Clerk and Supervisors

This letter is intended to give you official notification that the Traverse Bay Area Intermediate School District has changed its name to Northwest Education Services. At the November 3, 2020 Board Meeting, the Traverse Bay Area Intermediate School District adopted the enclosed resolution changing to the new name. This change was approved at the December 8, 2020 State Board of Education meeting.

For purposes of tax notices and recognizing there is a 16-digit field for the levy, we would propose using the following:

2021 levy: TBAISD(North Ed)

2022 levy: North Ed(TBAISD)

All mailing addresses and telephone numbers remain the same. If you have any questions, please contact my office at (231) 922-6211.

Sincerely,

Linda Bielecki

Chief Financial Officer

[lbielecki@tbaisd.org](mailto:lbielecki@tbaisd.org)

## **RESOLUTION TO CHANGE SCHOOL DISTRICT LEGAL NAME**

A regular meeting of the Board of Education of Traverse Bay Area Intermediate School District ("Board"), serving Antrim, Benzie, Grand Traverse, Kalkaska, and Leelanau Counties, Michigan, was held on the 3 \_ day of \_\_November\_, 2020, at \_\_5:30 o'clock in the \_p.m.

The meeting was called to order by \_Joseph Fisher\_, President

Members Present: Fisher, Carpenter, Birgy, Brown, Scherrer, McKellar, Tank

Members Absent:

The following preamble and resolution were offered by Member \_\_\_\_Birgy\_\_\_\_ and supported by Member \_\_Scherrer\_\_:

**WHEREAS**, the legal name of the intermediate school district operated by the Board is currently "Traverse Bay Area Intermediate School District, Michigan";

**WHEREAS**, the Board has determined that it would be in the best interests of the intermediate school district to change the intermediate school district's legal name from "Traverse Bay Area Intermediate School District, Michigan" to "\_Northwest Education Services\_";

**WHEREAS**, the Board desires to authorize and direct Superintendent Dr. Nicholas Ceglarek, or his designee, to provide written notice to the following entities of the school district's new legal name and to provide those entities with a copy of this resolution: (1) the constituent school districts, public school academies, and nonpublic schools serviced by the intermediate school district; (2) the Center for Educational Performance and Information; (3) the applicable County Clerk(s); (4) the applicable County Treasurer(s); (5) the Internal Revenue Service; (6) the intermediate school district's vendors or contractors; (7) the intermediate school district's retained law firm(s); and (8) any other entity requesting a copy of this resolution.

### **NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Board hereby changes the legal name of the intermediate school district operated by the Board from "Traverse Bay Area Intermediate School District, Michigan" to "\_Northwest Education Services\_";
2. The Board authorizes and directs Superintendent Ceglarek, or his designee, to provide written notice to the entities identified above.
3. The Board authorizes and directs Superintendent Ceglarek, or his designee, to take any other actions necessary and reasonable to effectuate the school district's legal name change.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Fisher, Carpenter, Birgy, Brown, Scherrer, McKellar, Tank

Nays: Members

Motion declared adopted.

Rachael Birgy

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Secretary, Board of Education

The undersigned duly qualified and acting Secretary of \_Traverse Bay Area Intermediate School District\_, serving Antrim, Benzie, Grand Traverse, Kalkaska, and Leelanau Counties, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on \_\_November 3, 2020, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Rachael Birgy

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Secretary, Board of Education

Signature:   
Rachael Birgy (Nov 4, 2020 10:38 EST)

Email: [rbirgy@eupschools.org](mailto:rbirgy@eupschools.org)

**S and K** <skmangus@ymail.com>

**To:** Michele Mueller

Thu, Mar 25 at 4:34 PM

**Ms. Mueller,**

Thank you for taking the time to reach out on this matter. I will share your comments and concerns with the PC in our next meeting packet as correspondence. I appreciate your willingness to participate in this process. You are correct it is not a simple matter. I cannot answer all of your questions by email but you are more than welcome to give me a call and I will do what I can. You can also call our ZA Bob Hall. He is in the office every Thursday. Please stay in touch. We need all the help we can get on this ordinance.

Kim Mangus

2312-631-2326

On Thursday, March 25, 2021, 01:50:48 PM PDT, Michele Mueller <punchneedleinfo@charter.net> wrote:

To: Kim Mangus

CC: please forward to other board members as necessary

My name is Michele Mueller. My address is 7482 Cook Rd., Williamsburg, MI

I attended the Planning Commission Board meeting, in person, on Wednesday March 24. My purpose was to observe the interaction between board members as they work their way through adopting a zoning ordinance in regard to medical and recreational marijuana in Whitewater Township.

As a taxpayer and a concerned citizen, I wanted to find some assurance that the Board members were committed to representing ALL the residents of Whitewater Township.

I left the meeting without much confidence that the "process" will be equal nor fair to the residents of the community.

Kim, I applaud the fact that you gathered as much documented information as possible to gain a balanced approach to zoning and the marijuana business. However, what I didn't hear or see were actual facts, figures, or first hand experience pertaining to the effects of introducing the marijuana business to our community. Such as:

How many grow facilities will be allowed?

Is it possible to create just one processing facility for the growers? Much like the hops farm?

How far apart will growers be allowed?

What does a "processing facility" actual do? How does it operate and how does it impact the surrounding property?

What criteria will a person need to present to the Township that they are able to comply with EPA standards?

Who will inspect these facilities in an ongoing effort for compliance?

Will there be recreational "pot shops" in the community?

Who, on the Board, is willing to do their due diligence to personally educate each other on research and first hand visits to neighboring communities to gain insight on what is working and what is not?

What are the answers to disposal of chemical and biomass waste? Will the local landfills accept their waste?

Do you want to open the door to a “pot farm” on every corner?

Is anyone aware of the proven statistics relating to rising crime, deflated property values, quality of life, our kids impression of the drug culture?

Overall, my impression from the back and forth conversation among all of you is that a “one size fits all” approach is the easiest way to get the task done. It was stated more than once to keep all regulations similar as it applies to ag, commercial, and industrial with no care how it affects residential.

Please let me clear. I don't have issues with anyone making a living. We all have bills to pay. Marijuana is just a crop to the farmer. Farmers grow crops. However, aside from my moral opinions about marijuana, I don't believe the average person gets the same reaction he gets when he looks at a cherry farm as when he looks at a pot farm.

We all understand this business is here to stay. It's on our door step. The opportunity to deal with this issue and do it well is on the table.

Mr. Hubbell expresses his right to do what he wants with his property. As he should. He wants to be treated fairly. Well so do I.

I am asking the Board, and all decision making officials, to be ABSOLUTELY SURE that the zoning laws have correct measures to assure ALL of us that our property rights, our quality of life, and our safety will be protected. Make the zoning strict, make it fair, and make it equal. Hold people who apply for permits to a high standard. Do these people want to create a good business or do they want a quick buck and move on when it gets too hard. What damage to our community will they leave behind? Think about it.

A public hearing was mentioned. I ask that the Board make a public announcement when that will occur.

Our “village” was mentioned. I assume its basically OldM72. Can we really be proud of the “village”? To me it underscores the fact that no one wants to deal with the obvious abuse that is clearly on display. Is this the same approach the township board will take toward “pot farms” when things get difficult?

My final request is...do the work! I know you are busy with day to day demands. We all are. But you chose to be in these positions and you have the RESPONSIBILITY to shape our community. Do the right thing and shape our community in a positive manner.

Thank you.  
Michele Mueller

## Cheryl A. Goss

---

**From:** Hudson, Sonya (EGLE) <HudsonS@michigan.gov>  
**Sent:** Wednesday, March 31, 2021 8:47 AM  
**To:** Cheryl A. Goss  
**Cc:** Schock, Neil (EGLE); Griffith, Stephen (DNR); Hettinger, Heather (DNR);  
afiller@fveng.com; rstout@fveng.com; trichter@fveng.com; gtcclerk@co.grand-traverse.mi.us; Steve Largent; eh@grandtraverse.org; elkskegemoglakes@gmail.com  
**Subject:** Public Notice Posting - Michigan Department of Environment, Great Lakes, and Energy  
**Attachments:** Goss Public Notice.pdf

Michigan Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD) **Public Notice for File Number: HP5-JBAV-KC8KS**

**PLEASE DO NOT SEND COMMENTS ON PUBLIC NOTICES DIRECTLY TO THIS E-MAIL.**

EGLE, WRD has posted the following notice to [MiWaters](#). To make comments and view documents, please click on the following [MiWaters - Public Notice - Details \(state.mi.us\)](#)

Once the link is open, click the "Documents" button to view the **Public Notice Announcement**. To leave a comment, please click the "Add Comment" button. Please note, additional information related to this file *may* be available and can be located within the MiWaters file number listed above. To access any/all files, please follow these instructions:

**Step 1.** Go to [MiWaters](#) (or click on this link  
<https://miwaters.deq.state.mi.us/miwaters/#/external/home>)

**Step 2.** Click on the Site Map Explorer

**Step 3.** Type the **file number** into the search bar, hit enter. Then select the appropriate option from the search result list relevant to the file you are looking for

**Step 4.** Click on the Documents tab to view/download the documents of your choosing

The link will expire 20 days from today's date. In order to make comments after the expiration of the link, please e-mail your comments directly to the WRD contact listed below or mail your comments directly to Cadillac District Office, Water Resources Division, 120 West Chapin Street, Cadillac, Michigan 49601.

**District Office:** Cadillac District Office

**WRD Contact:** Neil Schock [Schockn@michigan.gov](mailto:Schockn@michigan.gov)

**County:** Grand Traverse County

**Public Notice Start Date:** 3/31/2021

**Public Notice End Date:** 04/20/2021

**Application Number:** HP5-JBAV-KC8KS

**Applicant:** Cheryl Goss

**Project Location:** T28N, R09W, Section 22, Whitewater Township, Grand Traverse County

**Regulatory Authority under NREPA:** Part 301, Inland Lakes and Streams

**The applicant proposes:** to expand the footprint of the currently existing public access boat ramp feature. The project includes the excavation and recontouring of the boat ramp area along with the placement of gravel bedding material in order to prepare the area for the placement of concrete slabs. Seasonal skid piers are proposed to be used in order to provide watercraft access to the waterway.

**State of Michigan  
Department of Environment, Great Lakes, and Energy**

Water Resources Division  
Cadillac District Office  
120 West Chapin Street  
Cadillac, Michigan 49601-2158  
231-775-3960

Site Name: 28-9500 Park Road-Williamsburg  
Submission Number: HP5-JBAV-KC8KS  
Date: March 31, 2021

**PUBLIC NOTICE**

Cheryl Goss, P.O. Box 159, Williamsburg, Michigan 49690, has applied to this office for a permit under authority of Part 301, Inland Lakes and Streams, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). The applicant proposes to expand the footprint of the currently existing public access boat ramp feature. The project includes the excavation and recontouring of the boat ramp area along with the placement of gravel bedding material in order to prepare the area for the placement of concrete slabs. Seasonal skid piers are proposed to be used in order to provide watercraft access to the waterway. The project is located in T28N, R09W, Section 22, Whitewater Township, Grand Traverse County, Michigan, in accordance with plans attached to this notice.

**THIS NOTICE IS NOT A PERMIT**

The proposed project may also be regulated by one or more additional parts of the NREPA that are administered by the Michigan Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD). The requirements of all applicable parts are considered in determining if a permit can be issued. When a permit application is received requesting authorization to work in or over the inland waters of the State of Michigan, pursuant to Part 301 of the NREPA, the NREPA provides that EGLE submit copies for review to the department of public health; the city, village, or township and county where the project is to be located; the local soil conservation district; and any local watershed council organized under Part 311, Local River Management, of the NREPA. Additional notification is provided to certain persons as required by statute or determined by EGLE.

Those persons wanting to make comments on the proposed project shall furnish this office with their written comments no later than 20 days from the date of this notice. Written comments will be made part of the record and should reference the above application number. Objections must be factual, specific, and fully describe the reasons upon which any objection is founded. Unless a written request is filed with EGLE within the 20-day public comment period, EGLE may make a decision on the application without a public hearing. The determination as to whether a permit will be issued or a public hearing held will be based on an evaluation of all relevant factors, including the public comments received and the effect of the proposed work on the public trust or interest, including navigation, fish, wildlife, and pollution. The specific permit decision criteria can be found in the parts of the NREPA applicable to this application and listed above. Copies of these parts of the NREPA are available on the public notice Web site. Public comments received will also be considered.

The entire copy of the public notice package may be viewed at the WRD's district office listed on the top of this public notice or online at:

<https://miwaters.deq.state.mi.us/miwaters/#!/external/publicnotice/search>. To access the public notice page online, search for the public notice by location or applicant name, and view by clicking on the "Documents" tab. Comments may be sent electronically by clicking on the "Add Comment" tab. A hard copy of the public notice may be requested by calling the above number.

cc: Cheryl Goss, Applicant  
DNR, Wildlife Division, Stephen Griffith  
DNR, Fisheries Division, Heather Hettinger  
Grand Traverse County Clerk  
Grand Traverse County Drain Commissioner  
Grand Traverse County Health Department  
Grand Traverse County Conservation District  
Grand Traverse CEA  
Elk Skegemog Lakes Association, Watershed Council  
Andrew Filler, Agent  
Rick Stout, Agent  
Todd Richter, Agent  
Gregory and Angela Mead, Adjoining Property Owner  
Euchre Bluffs, LLC., Adjoining Property Owner  
Dennis Green, Adjoining Property Owner  
Stanley and Ellen Solokis, Adjoining Property Owner  
SA SHER, LLC., Adjoining Property Owner  
Aaron Colby, Adjoining Property Owner  
Lundquist Family Partners, Adjoining Property Owner  
Local Postmaster



# Digital EGLE/USACE Joint Permit Application (JPA) for Inland Lakes and Streams, Great Lakes, Wetlands, Floodplains, Dams, Environmental Areas, High Risk Erosion Areas and Critical Dune Areas

version 1.22

(Submission #: HP5-JBAV-KC8KS, version 1)

## Details

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**Submission ID** HP5-JBAV-KC8KS

**Submission Reason** New

**Status** Submitted

## Fees

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**Fee** \$100.00

**Payments/Adjustments** (\$100.00)

**Balance Due** \$0.00 (Paid)

## Form Input

---

## Instructions

[To download a copy or print these instructions. Please click this link \(recommended\).](#)

## Contact Information

---

### Applicant Information (Usually the property owner)

**First Name** Cheryl  
**Last Name** Goss

**Organization Name**  
Whitewater Township

**Phone Type** Business  
**Number** 231-267-5141  
**Extension** 24

**Email**  
clerk@whitewatertownship.org

**Address**  
PO BOX 159  
WILLIAMSBURG, MI 49690

**Is the Property Owner different from the Applicant?**

No

Has the applicant hired an agent or cooperating agency (agency or firm assisting applicant) to complete the application process?

Yes

**Upload Attachment for Authorization from Agent**

AGENT\_AUTHORIZATION\_FORM.pdf - 01/18/2021 02:28 PM

**Comment**

NONE PROVIDED

**Agent Contact**

**First Name      Last Name**

Andrew      *Filler*

**Organization Name**

*Fleis & Vandenbrink Inc.*

**Phone Type      Number      Extension**

Business      616-942-3627      1924

**Email**

*afiller@fveng.com*

**Address**

2960 LUCERNE DR SE

GRAND RAPIDS, MI 49546

Are there additional property owners or other contacts you would like to add to the application?

Yes

**Additional Contact Information (1 of 2)**

**Contact Role(s)**

Consultant

**Contact Information**

**Prefix**

*NONE PROVIDED*

**First Name      Last Name**

Rick      *Stout*

**Title**

*Project Manager*

**Organization Name**

*Fleis & Vandenbrink Inc.*

**Phone Type      Number      Extension**

Business      616-942-3606      1153

**Email**

*rstout@fveng.com*

**Address**

2960 LUCERNE DR SE

GRAND RAPIDS, MI 49546

**Additional Contact Information (2 of 2)**

**Contact Role(s)**

Consultant

## Contact Information

### Prefix

NONE PROVIDED

### First Name Last Name

Todd Richter

### Title

Project Engineer

### Organization Name

Fleis & Vandenbrink Inc.

### Phone Type Number Extension

Business 616-942-3605 1124

### Email

trichter@fveng.com

### Address

2960 LUCERNE DR SE  
GRAND RAPIDS, MI 49546

## Project Location

### DEQ Site Reference Number (Pre-Populated)

-1426315538857397728

### Project Location

44.81597478118738,-85.38474638985299

### Project Location Address

9500 PARK RD  
WILLIAMSBURG, MI 49690

### County

Grand Traverse

### Is there a Property Tax ID Number(s) for the project area?

Yes

### Please enter the Tax ID Number(s) for the project location

13-115-001-00

### Is there Subdivision/Plat and Lot Number(s)?

No

### Is this project within Indian Lands?

No

### Local Unit of Government (LUG)

White Water Township

### Directions to Project Site

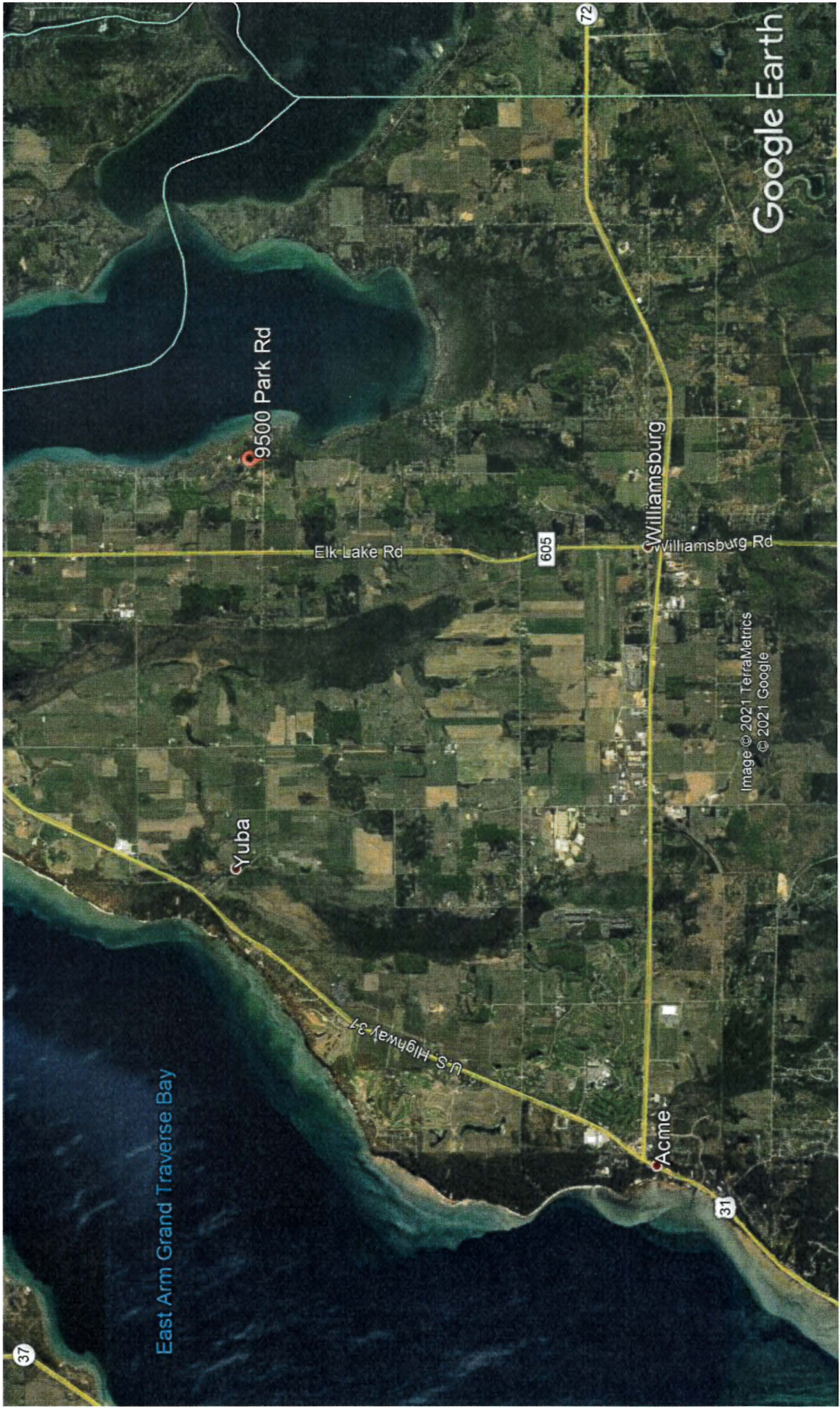
Take US 131 N toward Cadillac for 103 miles from Grand Rapids Take a left onto Fife Lake Road 4.9 miles Take a left onto Supply Road 3.8 miles Take a right onto Williamsburg Road 5.9 miles Continue to Elk Lake Road 3 miles Turn right onto Park Road follow this into the park and the boat launch is at the end of the drive on Elk Lake

## Background Information

### Has the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and/or United States Army Corps of Engineers (USACE) conducted a pre-application meeting/inspection for this project?

No

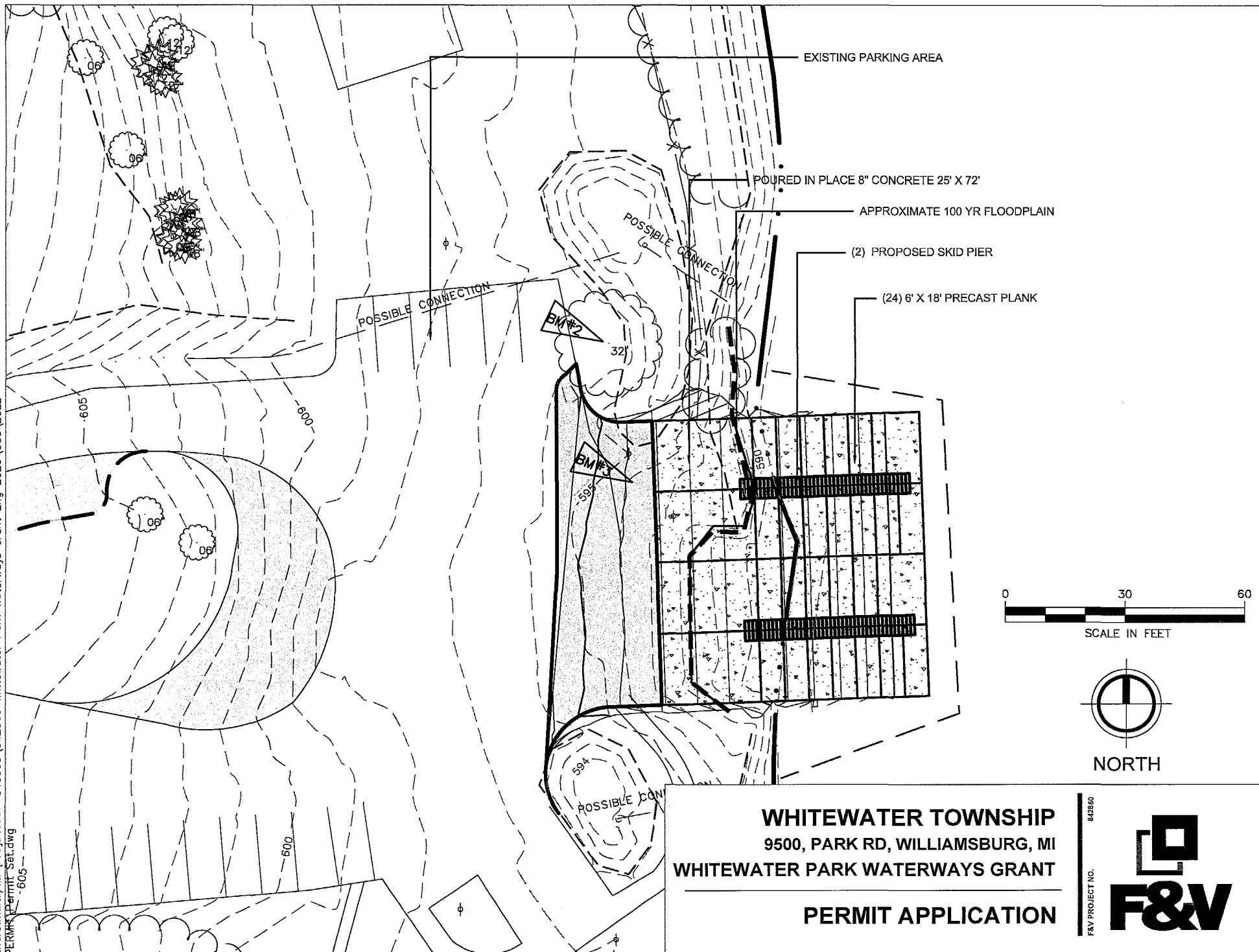




Google Earth

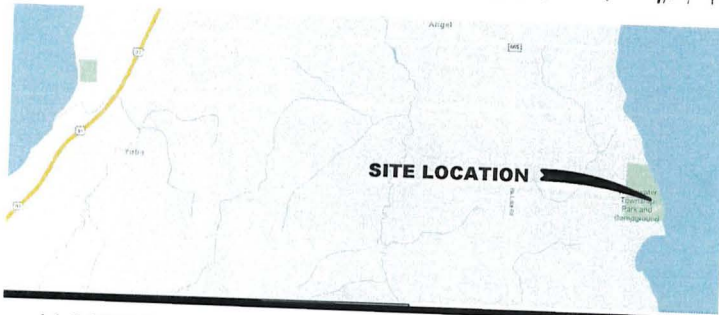
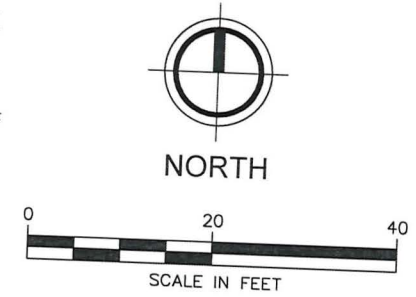
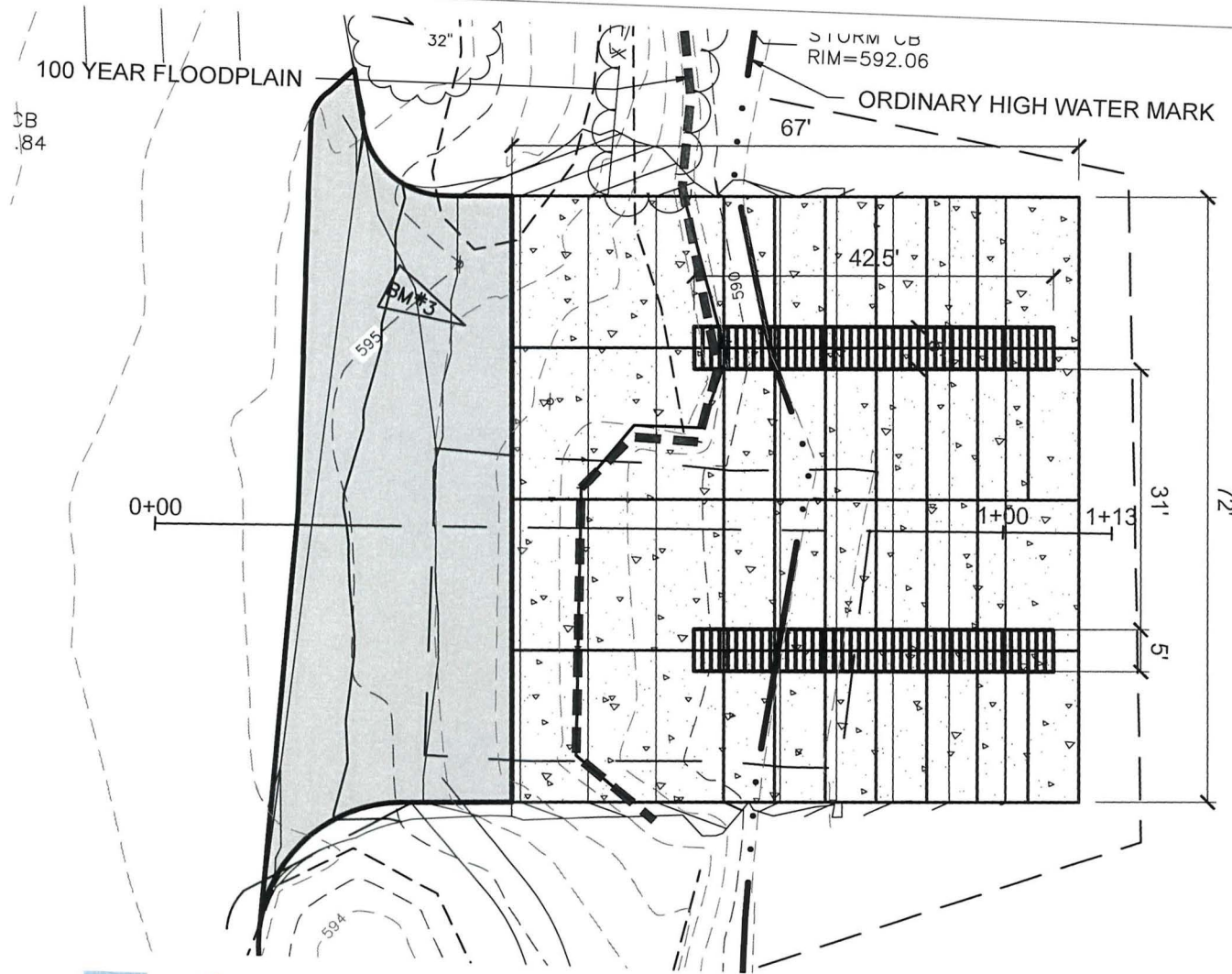
Image © 2021 TerraMetrics  
© 2021 Google

andrew.filler/M:/ProJ841001-843000/842850 Whitewater Park Waterways Grant Eng 2020/Cad/EGL  
PERMIT Set.dwg  
-605-





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PERMIT\Permit Set.dwg

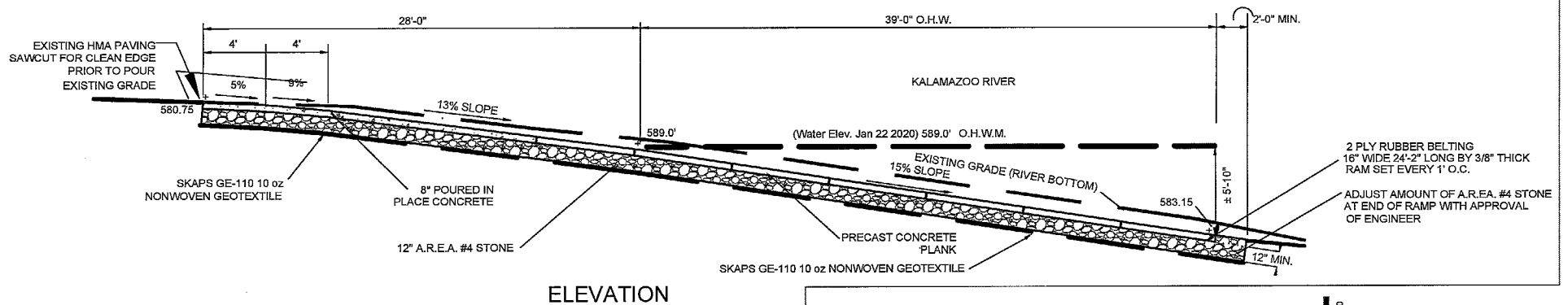
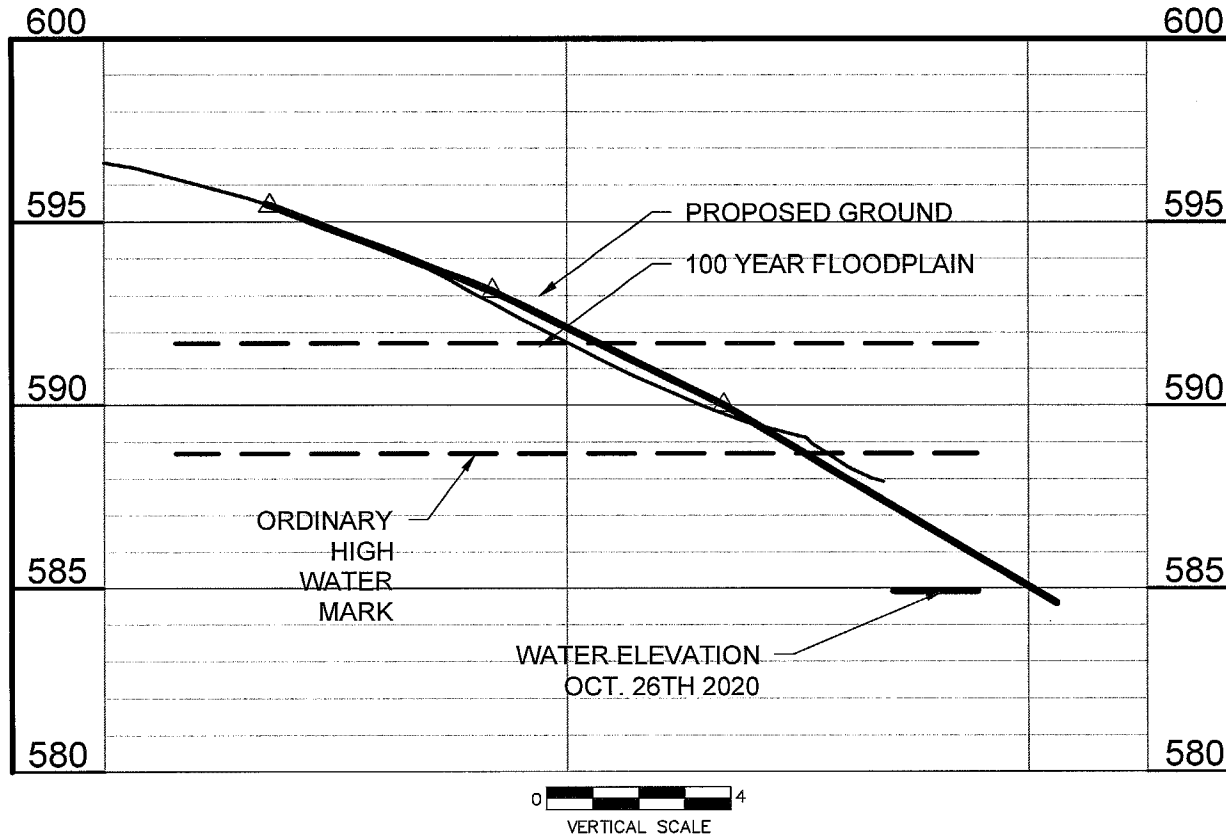


44.81593333333334  
-85.38485277777778

**WHITEWATER TOWNSHIP**  
9500, PARK RD, WILLIAMSBURG, MI  
**WHITEWATER PARK WATERWAYS GRANT**  
**PERMIT APPLICATION**

F&V PROJECT NO. 842850

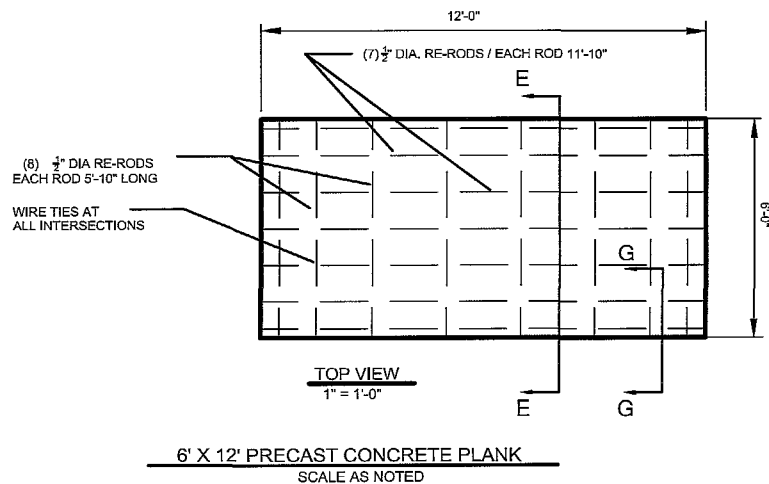
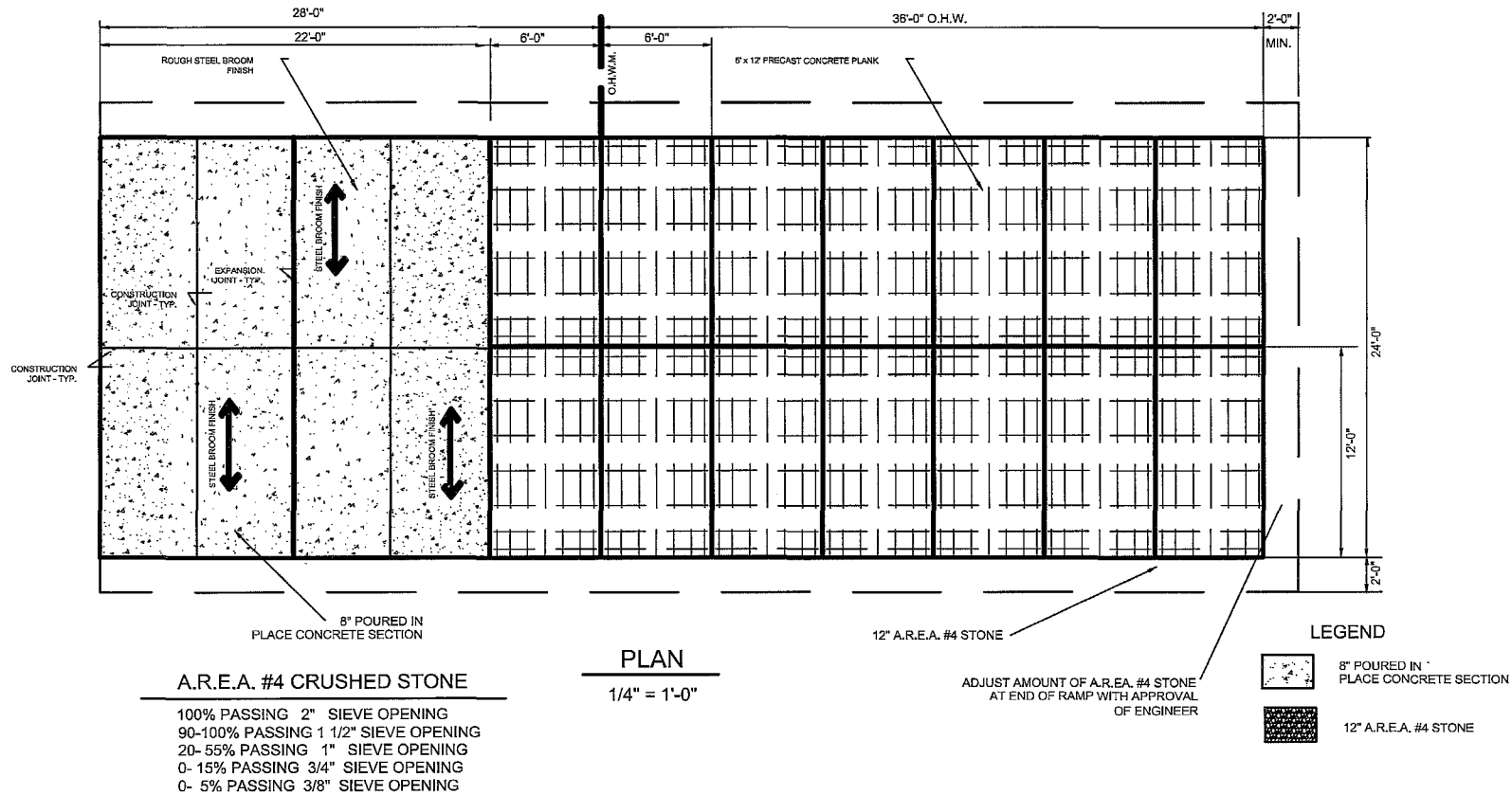




**WHITEWATER TOWNSHIP**  
 9500, PARK RD, WILLIAMSBURG, MI  
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**PERMIT APPLICATION**

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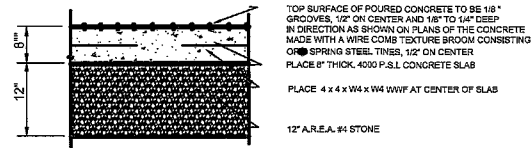
**WHITEWATER TOWNSHIP**  
9500, PARK RD, WILLIAMSBURG, MI  
**WHITEWATER PARK WATERWAYS GRANT**

**PERMIT APPLICATION**

842850  
F&V PROJECT NO.



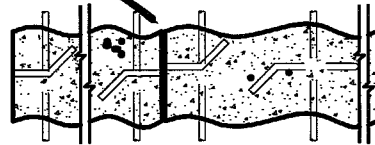




**8" POURED IN PLACE CONCRETE SECTION**

1" = 1'-0"

BUTT PLANKS TOGETHER



**SECTION D-D (4X)**

72" WIDE PLANK

1" = 1'-0"

NOTES:  
1.) MATERIAL: AIR ENTRAINED PRECAST CONCRETE  
REMOVED IN FIELD - 1/2" DIA. ROLLED STEEL



**SECTION E-E (4X)**

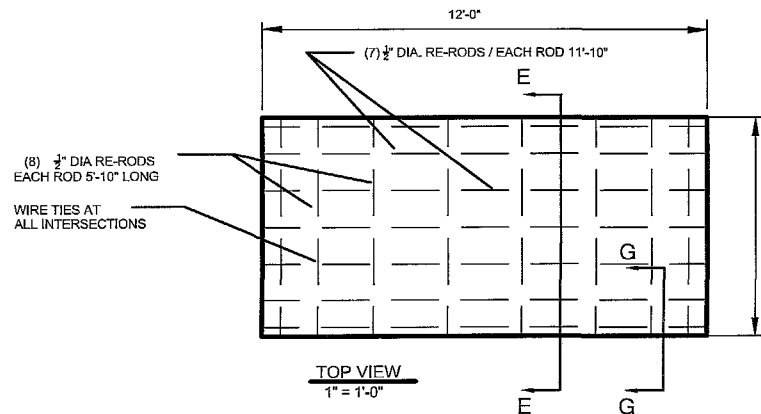
1" = 1'-0"

**SECTION G-G (4X)**

1" = 1'-0"

**SIDE VIEW**

1" = 1'-0"



**TOP VIEW**

1" = 1'-0"

**6' X 12' PRECAST CONCRETE PLANK**

SCALE AS NOTED

## CUT FILL CALCULATIONS

\*Note not all cut and fill are above Ordinary High Water Mark

## PROJECT TOTALS

Total Gross Fill = 235 cu yds below OHWM

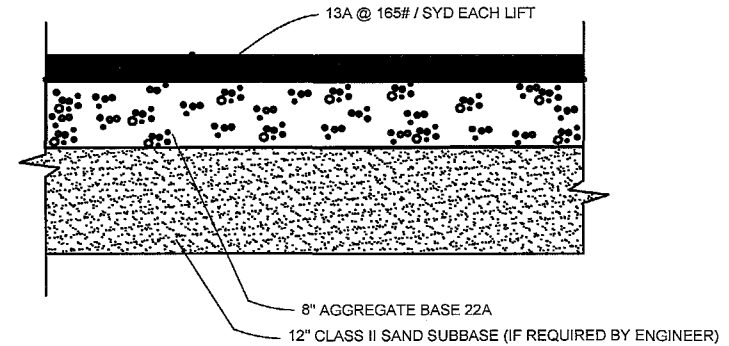
Total Gross Cut = 235 cu yds below OHWM

Total Net Fill = 0

**HMA APPLICATION TABLE**

COURSE	TYPE	ITEM	EST. YIELD	PERFORMANCE GRADE	
①	LEVELING	13A	165#/SYD	PG 58-28	
②	SURFACE	13A	165#/SYD	PG 58-28	

NOTES:  
BOND COAT SHALL BE APPLIED BETWEEN SUCCESSIVE COURSES OF BITUMINOUS (INCLUDED IN BIT. MIX).  
APPLICATION RATE 0.10 GAL/SYD SS-IH.



**HMA PAVEMENT SECTION (PARKING)**

NOT TO SCALE

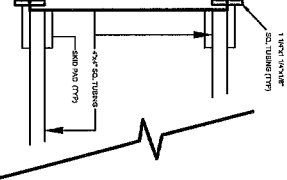
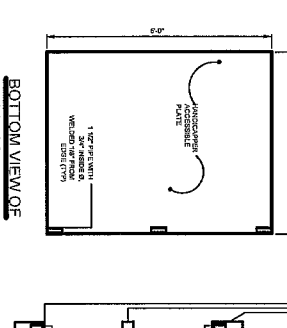
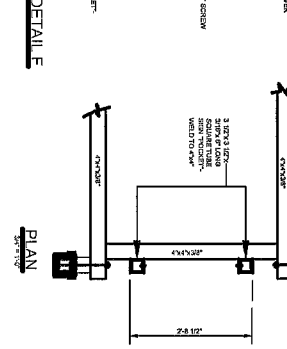
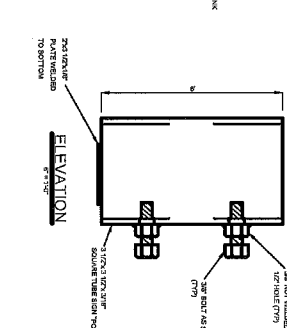
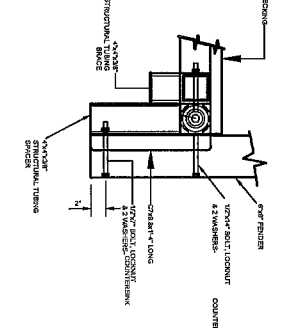
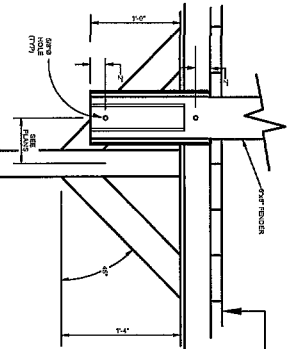
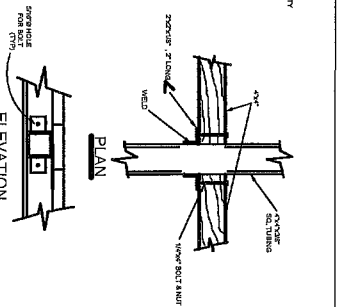
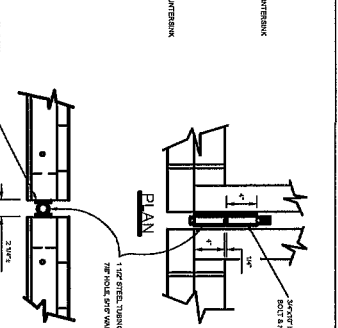
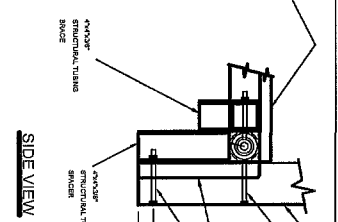
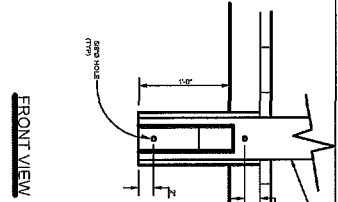
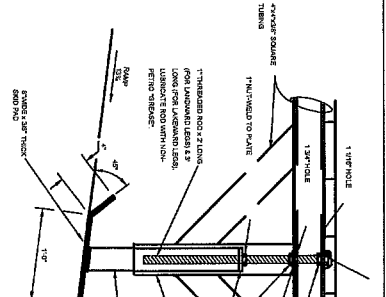
**WHITEWATER TOWNSHIP**  
9500, PARK RD, WILLIAMSBURG, MI  
**WHITEWATER PARK WATERWAYS GRANT**

**PERMIT APPLICATION**

842850  
F&V PROJECT NO.







FRONT VIEW

DETAIL E

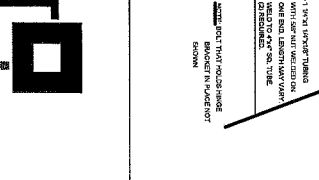
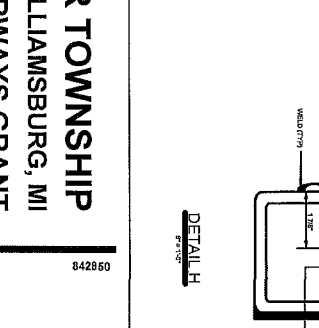
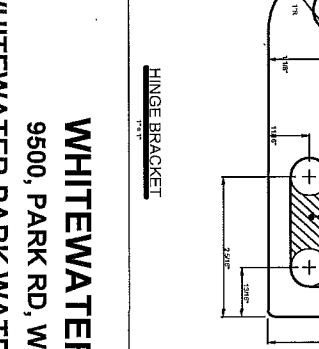
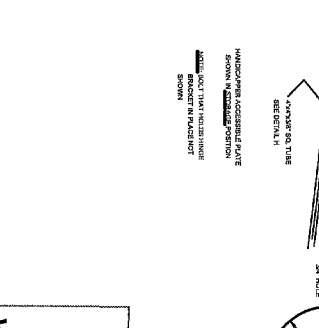
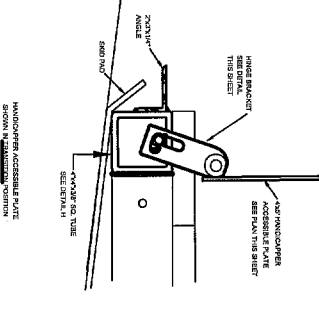
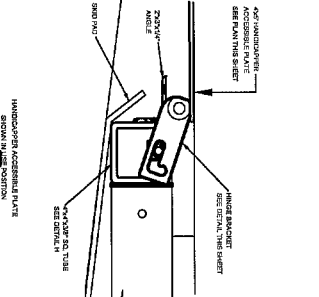
SIDE VIEW

ELEVATION

PLAN

BOTTOM VIEW OF ACCESS PLATE

PLAN OF 2x3\"/>



FRONT VIEW

DETAIL E

SIDE VIEW

ELEVATION

PLAN

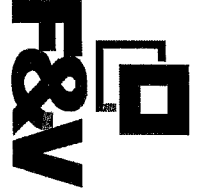
BOTTOM VIEW OF ACCESS PLATE

PLAN OF 2x3\"/>

WHITEWATER TOWNSHIP  
9500, PARK RD, WILLAMSBURG, MI  
WHITWATER PARK WATERWAYS GRANT

PERMIT APPLICATION

F&V PROJECT NO. 842850



**From:** Anthony Denha <adenha9@yahoo.com>  
**Sent:** Monday, March 8, 2021 3:02 PM  
**To:** 'Robert Hall'; supervisor@whitewatertownship.org  
**Cc:** 'Cheryl A. Goss'; 'Summer Ransom-Cleveland'; 'Eric M. Finnigan'; 'Jeff Senske Senske'; 'robert denha'  
**Subject:** Re: Zoning question

Hi Mr. Popp,

I wanted to follow up in regards to the below email relating to Skymint and our interest in opening an adult use retail store in your community. Can you offer some feedback relating to the information I shared and if and when the township will opt in an ordinance for retail dispensaries.

Thank you,

Anthony Denha  
(M) 989.737.5125  
(E) [adenha9@yahoo.com](mailto:adenha9@yahoo.com)

On Tuesday, January 26, 2021, 12:44:04 PM EST, <[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)> wrote:

Mr. Denha –

Let me include your information in our next packet for the 2.09.2021 meeting as correspondence for the Board to see. Then near the end of the agenda, under Board comments and discussion, I can ask how/when they wish to proceed to the next step.

Best wishes,

Ron Popp

Whitewater Township Supervisor

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

231.267.5141 X 23

[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

---

**From:** Anthony Denha <adenha9@yahoo.com>  
**Sent:** Monday, January 25, 2021 8:19 PM  
**To:** 'Robert Hall' <zoning@whitewatertownship.org>; supervisor@whitewatertownship.org  
**Cc:** 'Cheryl A. Goss' <clerk@whitewatertownship.org>; Summer Ransom-Cleveland <sransom@skymintbrands.com>; Eric M. Finnigan <efinnigan@wirtrivettegroup.com>; Jeff Senske Senske <jsenske@skymintbrands.com>; robert denha <rdenha@hotmail.com>  
**Subject:** Re: Zoning question

Hi Mr. Popp,

Thank you for getting back to me on this.

I have no problem with you sharing the information I have attached. We are very proud of the Skymint brand as we are the premier cannabis brand in the State of Michigan. If you feel that it would be beneficial I would have a representative from our company speaking to your board to assist them in understanding our business model so they can be comfortable with allowing us a a retail store in your wonderful community.

Skymint is the largest vertically integrated cannabis company in the state and also one of the leaders in retail store growth with 14 stores currently open with another 5-10 stores opening in 2021. Our concept is a high end retail concept that offers an aesthetically pleasing store front that is well staffed with trained professionals. We offer quality products back by an amazing team of cannabis industry leaders.

I feel the more your board and decision makers are informed the earlier they would be to seeing that adult use cannabis is not what it is made out to be. Our stores are being compared to stores such as Apple stores, our branding and marketing is high-end and done with a very classy approach.

Let me know if it would be beneficial to be apart of that board meeting. My hope would be for Whitewater to consider our brand to be apart of the community.

Best regards,

Anthony Denha  
(M) 989.737.5125  
(E) [adenha9@yahoo.com](mailto:adenha9@yahoo.com)

On Monday, January 25, 2021, 05:35:25 PM EST, [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)  
<[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)> wrote:

Thank you Mr. Hall and Mr. Denha –

The Whitewater Township Board of Trustees did recently adopt General Ordinance number 59 and number 60 allowing certain MMFLA facilities and MRTMA establishments specifically, grow and processing locations to operate within the boundaries of the Township. In time, the Trustees may also be interested in provisioning centers. I recommend you track our progress with the grow and processing permits and once operational, contact us again for a possible presentation of the new proposed use. In the meantime, with your permission, I will include the information contained in this email as correspondence in our 2.09.2021 Board Packet.

Looking forward to hearing from you.

Ron Popp

Whitewater Township Supervisor

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

231.267.5141 X 23

[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

---

**From:** Robert Hall <[zoning@whitewatertownship.org](mailto:zoning@whitewatertownship.org)>  
**Sent:** Monday, January 25, 2021 1:09 PM  
**To:** Anthony Denha <[adenha9@yahoo.com](mailto:adenha9@yahoo.com)>  
**Cc:** Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>; Ron Popp <[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)>  
**Subject:** Re: Zoning question

Anthony -

As I am sure you are aware, the 'opt-in' ordinances that delineates the types / categories of the uses permitted is purely a legislative process at the discretion of the Whitewater Township Board. For this reason I am forwarding your communication to the Clerk and Supervisor.

My position will be to assist the planning commission in developing any zoning ordinances pertinent to the uses described in the 'opt-in' ordinances.

Hope this information helps.

Bob

---

**From:** Anthony Denha <[adenha9@yahoo.com](mailto:adenha9@yahoo.com)>  
**Sent:** Friday, January 22, 2021 7:14 PM  
**To:** Robert Hall  
**Cc:** Eric M. Finnigan; robert denha  
**Subject:** Re: Zoning question

Hi Bob,

Thank you for providing. The current ordinance as it stands today allows for zero provisioning centers. I wanted to show you some of the projects we recently completed. I think many cities and townships are not aware of the professional and aesthetically pleasing these retail dispensaries look like.

If its possible we would welcome a conversation to discuss a development opportunity like this in Whitewater along M-72 near Turtle Creek Casino for an adult use recreational retail dispensary. I am

hoping you can review and see if we could work together on amending the ordinance to allow for a retail dispensary.

Please find links to our recently completed SKYMINT store in Lansing.

Photo:

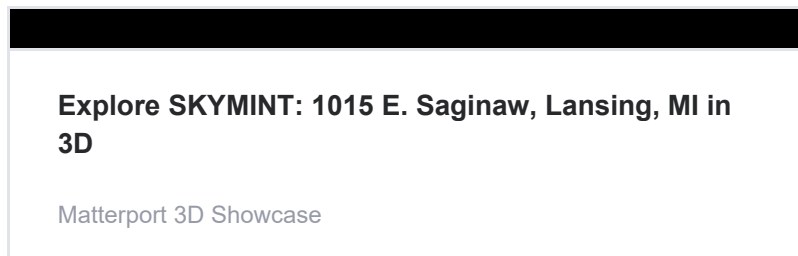
[https://www.dropbox.com/sh/xje2yr0hfg2jm22/AADAX60nYX40pIO\\_ipJ-4uvBa?dl=0](https://www.dropbox.com/sh/xje2yr0hfg2jm22/AADAX60nYX40pIO_ipJ-4uvBa?dl=0)

Video:

[https://www.dropbox.com/sh/0h1bqdwbpbn3ux4w/AAD20WiwdAN164\\_PXb2wkukca?dl=0&preview=Finigan+Stabilized+Lansing.mp4](https://www.dropbox.com/sh/0h1bqdwbpbn3ux4w/AAD20WiwdAN164_PXb2wkukca?dl=0&preview=Finigan+Stabilized+Lansing.mp4)

3D Tour:

[Explore SKYMINT: 1015 E. Saginaw, Lansing, MI in 3D](#)



As you can see, the building is designed more for heavy traffic retail.

Thank you,



Anthony Denha  
(M) 989.737.5125  
(E) [adenha9@yahoo.com](mailto:adenha9@yahoo.com)

On Thursday, January 21, 2021, 04:06:21 PM EST, Zoning Administrator <[zoning@whitewatertownship.org](mailto:zoning@whitewatertownship.org)> wrote:

Anthony –

As a follow-up to you call this past Tuesday, please see the attached.

Hope this helps.

Bob

**Robert (Bob) Hall**

**Zoning Administrator – Whitewater Township**

5777 Vinton Road – P.O. Box 159

Williamsburg, Michigan 49690

Phone: 231-267-5141x21

Fax: 231-267-9020

[zoning@whitewatertownship.org](mailto:zoning@whitewatertownship.org)

---

**From:** Anthony Denha [<mailto:adenha9@yahoo.com>]

**Sent:** Monday, January 18, 2021 12:45 PM

**To:** [zoning@whitewatertownship.org](mailto:zoning@whitewatertownship.org)

**Subject:** Zoning question

Hi Robert Hall and Zoning team,

I was looking to a get a copy of your marihuana ordinance. Is it possible for you to email me. Furthermore, there is a property located directly west of the Marathon Gas Station located on 7600 M-72 Williamsburg, MI directly across from Turtle Creek Casino . Its raw land about 3.4 acres in size. Is this property zoned appropriately for a retail dispensary? If not, can you provide information on properties that have been approved for retail dispensaries?

Thank you,

Anthony Denha  
(M) 989.737.5125  
(E) [adenha9@yahoo.com](mailto:adenha9@yahoo.com)

**From:** MI Dept. of Environment, Great Lakes, and Energy <EGLE@govsubscriptions.michigan.gov>  
**Sent:** Monday, March 8, 2021 12:16 PM  
**To:** supervisor@whitewatertownship.org  
**Subject:** News release: EGLE announces \$1.2M in Renew Michigan grants to West Michigan community, business and nonprofit recipients

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**FOR IMMEDIATE RELEASE**

March 8, 2021

Jill A. Greenberg, EGLE spokesperson, GreenbergJ@Michigan.gov, 517-897-4965

**EGLE announces \$1.2M in Renew Michigan grants to West Michigan community, business and nonprofit recipients**

***Funding marks the largest push in region's history to promote recycling activities***

Grand Rapids Mayor Rosalynn Bliss, state Sen. Winnie Brinks, D-Grand Rapids, and state Rep. Bradley Slagh, R-Zeeland, joined a virtual news conference today with leaders of the Michigan Dept. of Environment, Great Lakes, and Energy (EGLE) and the national nonprofit The Recycling Partnership to announce \$1.2 million in Renew Michigan grants that will support the largest push in West Michigan history to promote recycling activities.

In addition, Mayor Bliss, EGLE and The Recycling Partnership released results from a new report that shows the City of Grand Rapids successfully reduced curbside recycling contamination by 40% during the city's "Feet On The Street" (FOTS) campaign last fall – the best performance in the state among the seven communities that participated in the new 2020 pilot program launch.

The City is using the FOTS data – which shows the most common mistake Grand Rapids residents commit while recycling is inadvertently putting their materials in plastic bags before it goes into bins, as recyclables should be left loose in the curbside bin – to roll out a 2021 "hyper-local" education campaign with EGLE's support. It will inform the city's roughly

55,000 households on best recycling practices and emphasize avoiding the use of plastic bags and plastic wrap in recycling bins.

“Grand Rapids and communities across West Michigan are excited to continue partnering with EGLE in 2021 to create and expand recycling efforts,” said Mayor Bliss during the press event that was held online to mitigate the spread of COVID-19. “These efforts are aligned with our sustainability goals in that they divert materials from landfills and help grow our local economy by supporting businesses committed to using recovered materials.”

The Renew Michigan fund was created with widespread bipartisan approval by the Legislature in 2019 to bolster the state’s recycling efforts. In West Michigan, the 2021 Renew Michigan grant recipients announced today by Sen. Brinks and Rep. Slagh include:

- Innovakote West Michigan (\$273,000), which specializes in recycling manufacturing powder coating. As much as 400 million pounds of powder coating waste ends up in U.S. landfills every year without an adequate solution, no less than 5 million pounds of which comes from Michigan. Innovakote is using its Renew Michigan grant to help address this problem by keeping that material out of landfills. They will be using state-of-the-art new technology that will recycle this material and place it back into the market as a fully recycled “virgin” project. Because of this grant, Innovakote expects that by 2023 the company will begin hiring new employees and importing, recycling and selling a significant portion of the 2 billion pounds of powder coating that goes to landfills worldwide each year from its facility in West Michigan.
- City of Holland (\$267,000) to support the city’s transition from an ineffective recycling bag system to a new program where all single-family homes will receive curbside recycling carts. Currently only 12.6% of recyclables entering the stream are captured via yellow bags; the rest are mixed in with general waste and ultimately landfilled.
- Goodwill Industries of West Michigan and Padnos Recycling and Scrap Management (\$200,000), with the EGLE grant serving as a catalyst to those two organizations receiving more than \$820,000 in funding from a \$4.5 million grant by the U.S. Department of Labor Employment and Training Administration to support the Ignite Reentry Program, which offers manufacturing/recycling certification training for individuals with criminal backgrounds or other barriers.
- The Kent County Department of Public Works (\$199,000) to improve the quality and quantity of recycled glass and recycled polypropylene (#5) plastic. This is the kind of plastic used in yogurt and cottage cheese containers and the like. Number 5 plastics can be recycled though some curbside programs in West Michigan into such new products as signal lights, battery cables, brooms, brushes, auto battery cases, ice scrapers, landscape borders, bicycle racks, lawn rakes as well as bins, pallets, trays, and more.
- Public Thread (\$133,000) in Grand Rapids. Public Thread is a community-based upcycling company working to divert scrap and surplus textiles from our landfills, create living wage jobs, and support a growing creative economy. By creating something new out of materials that already exist, Public Thread is keeping thousands of pounds of textiles from the landfill, including grain bags, specialty fabrics, traditional textiles, banners, signs, and billboards. And then Public Thread designers transform these rescued materials into a diverse collection of exceptional, expertly-crafted products for the mindful consumer.

- The Materials Group plastic fabrications company (\$100,000) in Rockford distributes and manufactures a wide range of engineered thermoplastic resins for automotive OEMs such as Ford, General Motors and Chrysler, suppliers such as Mitsubishi, as well as other industries.
- West Michigan Sustainable Business Forum (\$57,000), and
- Calhoun County (\$37,900)

“The West Michigan community, business and nonprofit recipients that are receiving a combined record-setting total of \$1.2 million in Renew Michigan grants are part of EGLE’s strategy to support recycling infrastructure, improve the quality of recyclable materials and promote market development using the Renew Michigan Fund,” said EGLE Director of Materials Management Division Elizabeth Browne.

Some of the funding will be used by grant recipients to upgrade equipment to integrate robotics or introduce other cutting-edge processing technologies as part of a long-term strategy to create cleaner streams of recyclables that could be more attractive to domestic buyers of recycled materials.

“There is no dispute recycling has important environmental benefits, such as limiting the need to extract new resources and reducing greenhouse gas emissions,” Brinks said. “Equally important, recycling improves local economies and creates jobs through the transformation of recycled materials into new products.”

Gov. Gretchen Whitmer and state legislators want to double Michigan’s recycling rate to 30% by 2025 and ultimately reach 45% annually. Michigan’s current 15% recycling rate is the lowest in the Great Lakes region and ranks among the nation’s lowest.

Recycling across Michigan is receiving a major boost as state legislators have increased EGLE’s funding for recycling projects from \$2 million annually to \$15 million per year moving forward. The additional funds are being used to support development of recycling markets, increase access to recycling opportunities and support planning efforts to grow recycling at the local level.

Now, more than ever, Michigan residents view recycling as an essential public service. And during a time of social distancing when many nonessential employees are working remotely and commercial recycling is near an all-time low due to the coronavirus pandemic, producers see residential recycling programs as a critical part in the manufacturing supply chain so they can make their products from recycled content instead of new materials.

“Today’s EGLE grants provide a tremendous boost toward reaching West Michigan’s environmental and recycling goals,” Slagh said. “These strategic investments reflect West Michigan’s commitment to finding modern and scalable solutions across our entire recycling ecosystem.”

Estimates show 75% of the approximately 2.1 million cubic yards of trash that Kent County annually discards in landfills – a volume that would fill the University of Michigan’s “Big House” football stadium twice over – could be diverted and repurposed through improved recycling, composting and waste conversion, said West Michigan Sustainable Business Forum Executive Director Daniel Schoonmaker.

The Renew Michigan grants to his organization and Calhoun County will be used to promote activities aimed at increasing participation in curbside recycling, expanding

recycling opportunities and investing in new technology that can separate and divert waste from landfills, he asserted.

“It is critical that we work together with EGLE to ensure we achieve our region’s goals for sustainable operations, particularly in light of the COVID-19 pandemic, shifting government requirements, material availability and the need to improve consumer behavior toward recycling through education,” Schoonmaker said.

The Recycling Partnership’s collaboration with the City of Grand Rapids last year sets the stage for continued recycling success in 2021, said Jill Martin, director of community programs at The Recycling Partnership.

Approximately 65-75% of Grand Rapids households were inspected four times in September-October as part of a pre- and post-campaign analysis, which resulted in a 40% decline in recycling contamination after households received advice on how to improve.

Recipients of the Feet on the Street informational fliers were encouraged to recycle paper and cartons, cardboard, metal items such as cans, plastic bottles, jars and jugs, as well as glass bottles and jars. Residents also were urged to not bag their recyclables and to not recycle such items as plastic bags or plastic wrap, “tanglers” such as cords, hoses or chains, yard waste, and food or liquids.

Beyond the hyper-local education campaign Grand Rapids will introduce this year to combat plastic bags from entering the recycling stream, data captured from the FOTS effort last fall that will be used in developing recycling activities this year includes:

- Grand Rapids households that have recycling carts, but were not participating in the recycling program, will be encouraged to start participating.
- Households that repeatedly put out carts with high levels of contamination and/or using their recycling carts as trash carts will receive rejection tags and be offered the opportunity to participate in an educational program (in partnership with Kent County) before they could get their cart back into service.
- The campaign also provided the City with data on specific routes with high amounts of contamination as well as specific types of contamination by households, all of which will be beneficial to strengthening future educational efforts.

“These examples show the FOTS data can be used to continually improve Grand Rapids’ recycling program by increasing participation and decreasing contamination,” Martin said. “The Grand Rapids FOTS campaign proves that clear education, direct engagement with residents, working with stakeholders and collecting data can all lead to a positive impact on the quality of the recycling stream.”

The Renew Michigan grants the FOTS program align with EGLE’s national award-winning “Know It Before You Throw It” recycling education campaign featuring the [Recycling Raccoon Squad](#). The campaign is promoting best practices and emphasizes that recycling materials saves energy, reduces water use, decreases greenhouse gases, conserves resources and translates into local jobs.

###

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### **EGLE COVID-19 RESPONSE:**

For details on EGLE's work during the pandemic, [visit our COVID-19 response webpage](#). Follow state actions and guidelines at [Michigan.gov/Coronavirus](https://Michigan.gov/Coronavirus).

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**From:** Grand Traverse County Recyclesmart <recyclesmart@gtcountymi.gov>  
**Sent:** Monday, March 15, 2021 4:05 PM  
**To:** supervisor@whitewatertownship.org  
**Subject:** Recycling Champions Wanted!



February 2021

## Adopt A Recycling Site

RecycleSmart is looking for **Recycling Champions** to help keep the 24/7 Single Stream Recycling Sites clean. Individuals, groups, businesses or other entities are encouraged to contact the RecycleSmart office at 231-995-6075 to learn more about how you can help keep these valuable resources, in their place, in our community.



**The April 15th HHW Collection Event is now open for sign up.**

Click on the link below to sign up online.

[April 15th HHW Sign Up](#)



(Household Hazardous Waste)  
HHW Event Dates in 2021



([Sign up](#) will be available online approximately one month before each event.) Appointments are required

Thursday, April 15th (open for sign up)

Thursday, May 13th

Thursday, June 17th

Thursday, August 12th

Saturday, September 18th

Thursday, October 14th

What Can I Bring to a Household Hazardous Waste Event?

[Click Here.](#)

\*\*\*Appointments will not be accepted until approximately one month before each event.\*\*\*

#### RESIDENTS

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

#### Businesses, Organizations, Schools, etc.

1. Download the [VSQG Registration and Certification form](#).
2. Download the [VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

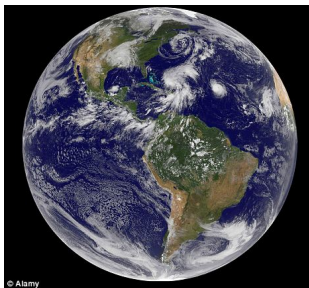
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## The Keystone Brush Site is opening on Tuesday, April 6.

The Brush Site is now accepting Credit Cards as a form of payment.

Please note that the site is closed on all major holidays and for severe weather conditions.

Brush Site information and hours of operation can be found by clicking [here](#).



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## Earth Celebration Cancellation

The Grand Traverse County Resource Recovery (RecycleSmart) department has come to the decision that it is in the best interest of our community's health and wellness to cancel the 2021 Earth Celebration event. We are committed to continue our planning efforts to ensure that the 2022 event will be extra special. Thank you for your understanding

---



# Grand Traverse County RecycleSmart

*Play Now!*

*About*

Have questions about  
where to recycle an  
item?

Click on the Take it  
Back Logo and you  
will be magically  
transported to the  
Take it Back  
Directory!

If you are unable to find a  
solution on the directory, please  
contact the Resource Recovery  
Department and we'll be sure to  
help you out!





## Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

## Recycle right or lose it

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. Violators will be prosecuted.

Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community.

To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED MATERIALS](#)





**Looking for the latest episodes of the  
very popular 9&10 News TV series  
"Talking Trash"?  
Look no further.  
Click on the picture above and you will  
be whisked away to the glorious land  
of responsible recycling!**

---

### **Drop Off Battery Recycling**

**Some sites may be closed or have altered hours at this time.  
Thank you for understanding**

**BE SURE TO TAPE ALL YOUR BATTERY TERMINALS  
(CLEAR MASKING TAPE PLEASE)**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

#### **Building / Location Address**

**Acme Township Hall**  
[6042 Acme Road](#)  
[Williamsburg, MI 49690](#)

**Blair Township Hall**  
[2121 County Road 633 Grawn, MI 49637](#)

**City of Traverse City / Grand Traverse County Building**  
[400 Boardman Avenue](#)  
[Traverse City, MI 49684](#)

**Civic Center**  
[1213 W Civic Center Drive](#)  
[Traverse City, MI 49686](#)

**Fife Lake True Value**  
[119 East Lake Street Fife Lake, Mi. 49633](#)

**Grand Traverse County Public Service Building**  
[2650 LaFranier Road](#)  
[Traverse City, MI 49686](#)

**Metro Emergency Services Building**  
[897 Parson Road](#)  
[Traverse City, MI 49686](#)

**Traverse City Fire Department**  
[500 W Front Street](#)  
[Traverse City, MI 49684](#)

**Whitewater Township Hall**  
[5777 Vinton Road](#)  
[Williamsburg, MI 49690](#)





# KNOW IT BEFORE YOU THROW IT!



**RecyclingRaccoons.org**  **EGLE**

Grand Traverse County RecycleSmart | 231-941-5555 | 2650 Lafrainer Rd. Traverse City, Mi. |  
[www.RecycleSmart.info](http://www.RecycleSmart.info)



Grand Traverse County Recyclesmart | 2650 Lafranier Rd, Traverse City, MI 49686

[Unsubscribe supervisor@whitewatertownship.org](mailto:unsubscribe_supervisor@whitewatertownship.org)

[Update Profile](#) | [Customer Contact Data Notice](#)

Sent by [recyclesmart@gtcountymi.gov](mailto:recyclesmart@gtcountymi.gov) powered by



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**From:** MI Dept. of Environment, Great Lakes, and Energy <EGLE@govsubscriptions.michigan.gov>  
**Sent:** Thursday, March 25, 2021 1:31 PM  
**To:** [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)  
**Subject:** EGLE Classroom Newsletter - March, 2021

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# EGLE Classroom

## EGLE Classroom Newsletter March, 2021

Welcome to the third edition of our monthly newsletter! Whether at home or in the classroom, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) is providing a variety of online videos and resources through its [EGLE Classroom initiative](#) that teachers and parents can use to supplement school lessons all year long.

We would like to hear from you! Take our [EGLE Classroom Newsletter Survey](#).

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### Important dates



Please join us for the [Michigan Earth Day 2021 Webinar – Protecting and Restoring Our Environment](#). The live webinar will take place on **April 22, 2021** at 1:00 PM EDT. [Sign up today](#).

Winners from both Earth Day competitions will be announced on the [Earth Day web page](#) by **March 26, 2021**.





SAVE THE DATES!  
[Great Lakes and Fresh Water Week](#)  
is **June 5-13, 2021!**

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## Highlighted #EGLEclassroom videos

### [EGLE Explains Oil, Gas & Minerals](#)

Do you want to know more about Michigan's oil and gas wells? Do you know what they look like? Well, watch the first EGLE Explains video, developed by our Oil, Gas, and Minerals Division, explaining oil and gas wells in Michigan and how EGLE regulates them.

[Michigan.gov/EGLEOilGasMinerals](https://Michigan.gov/EGLEOilGasMinerals)



### [Groundwater Awareness Week](#)

Groundwater is a part of the natural water cycle. Precipitation (rain, snow, hail) that lands on the ground surface infiltrates beneath the surface. The water that continues downward through the soil until it reaches rock material that is saturated is called groundwater recharge. Water in the saturated groundwater system moves slowly and may eventually end up in streams, lakes, and oceans.



### [Recycling Raccoons – Nyla P. Lastic](#)

No one knows more about trash and recycling in Michigan than our raccoons. The Recycling Raccoon Squad is a team of experts, each with a specialty and a personality that reflects that focus – plastic, cardboard, metal, paper, glass and everything else. Today we introduce you to Nyla P. Lastic. Nyla is strong, resilient, and a natural teacher. The youngest member of the squad – wise beyond her years. Prefers polymers. Loves yogurt.



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**Questions? Concerns?**

Send an email to [EGLE-Classroom@michigan.gov](mailto:EGLE-Classroom@michigan.gov).

Visit [Michigan.gov/EGLEclassroom](https://Michigan.gov/EGLEclassroom) for more information.

Follow [@MichiganEGLE](https://twitter.com/MichiganEGLE) and the [#EGLEclassroom](https://twitter.com/EGLEclassroom) conversation on Twitter.



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**From:** Networks Northwest <dan.boss.networksnorthwest.org@delivery6.emailcontact.com> on behalf of Networks Northwest <dan.boss@networksnorthwest.org>  
**Sent:** Monday, March 29, 2021 9:20 AM  
**To:** supervisor@whitewatertownship.org  
**Subject:** Networks Northwest eNews



**Networks  
Northwest**  
Talent / Business / Community

**Networks Northwest**

PO Box 506  
Traverse City, MI 49685-0506  
(231) 929-5000

[dan.boss@networksnorthwest.org](mailto:dan.boss@networksnorthwest.org)  
[www.networksnorthwest.org](http://www.networksnorthwest.org)

March 2021

## Business and Economic Development

### Northwest Michigan Virtual Business Summit April 28

Registration is now open for this online event that will feature a keynote presentation by New York Times Best-Selling author, Angie Morgan, who will talk about how leaders leverage risk to win. The Summit will also include sessions on a wide range of key subjects to help businesses lead, grow, hire and advance in our changing economy.

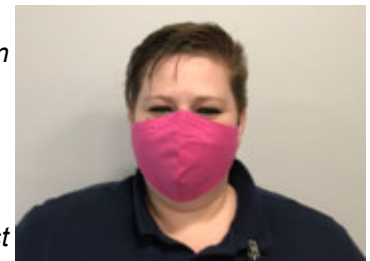


[Business Summit Information & Registration](#)

**Get Found on Google, Search and Maps Webinar**

## Results!

*"After being a stay at home mom of 3 children for several years and having to return to the workplace I was nervous. I got the job skills and assistance I needed (from Northwest Michigan Works!) to help me get my confidence to reengage with the workplace and get a job I really enjoy!"*



Alanna Lawrence  
Northwest Michigan Works! Customer

## Did you know?

In February of 2021  
Northwest Michigan



The Northwest Michigan Small Business Development Center is facilitating this April 14 webinar to teach local professionals how to get their business on Google Search and Maps and how to control the information that appears on your business profile across Google Search and Maps.



[Google Webinar Information & Registration](#)

### PTAC Webinars for Businesses

Topics for upcoming training webinars offered by the Northwest Michigan PTAC include *Cyber Security Maturity Model Certification* on April 13 and the *Virtual Boeing Industry Day* on May 12.



[PTAC Webinar Information & Registration](#)

### Community Development

#### Networks Northwest Board Elects New Officers



The Networks Northwest Board has elected a new Chair and Vice-Chair and re-elected its Chief Elected Official. The new officers were selected at the Board's February meeting.

[Board Officers Story](#)

#### Effective Board Meetings and Good Governance Webinars

Works! posted 469 jobs for local employers.

[Northwest Michigan Works!](#)

### Michigan WORKS! and Talent Development

#### Virtual Hiring Event April 21

This online event hosted by Northwest Michigan Works! will feature nearly 30 employers with hundreds of jobs in a variety of industries.



[Virtual Hiring Event Information & Registration](#)

### Twin Brothers and JMG Youth Start Careers in Welding

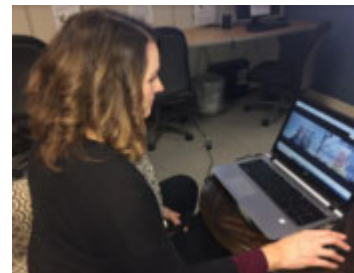
Twin brothers Paul and Mike Tietjen from Jobs for Michigan's Graduates and the Char-Em ISD welding program have started their careers together as welders.



[JMG Welders Story](#)

### New Videos for Job Seekers

Northwest Michigan Works!, in partnership with the Traverse Area District Library, is offering new videos online to help job seekers with virtual interviews.



MSU Extension is offering a series of webinars April 12, 19, and 26 that will cover topics including best practices between boards and within boards, practices for leading meetings effectively, and Parliamentary Procedure.



[Webinar Information & Registration](#)

## About Networks Northwest

Networks Northwest delivers programs and services for the 10 counties of northwest Michigan. Our primary service categories are: workforce development; business & economic development; and community development.



The highlights in this eNewsletter are just a sampling of Networks Northwest's programs and initiatives. For more comprehensive information about Networks Northwest programs, follow us on [Facebook](#), [Twitter](#), [YouTube](#), and visit our website at: [networksnorthwest.org](http://networksnorthwest.org)

[Job Seeker Videos](#)

## COVID-19 Resources Include Information About Vaccines

The COVID-19 Resources section of the Northwest Michigan Works! website has been updated to include answers to some of the most commonly asked questions about vaccines.



[COVID-19 Resources](#)

## Still time to Register for Virtual Mexico Trade Mission

The virtual format for this June 21 - July 2 trade mission allows companies to extend their geographic reach in Mexico as meetings will not be limited to specific cities. The registration deadline is April 23.



[Mexico Trade Mission Information & Registration](#)

**Networks Northwest** | PO Box 506 | Traverse City, MI 49685-0506



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**From:** Michigan Townships Association <DoNotReply@ConnectedCommunity.org>  
**Sent:** Thursday, March 4, 2021 1:12 AM  
**To:** supervisor@whitewatertownship.org  
**Subject:** MTA All Members Community Digest for Wednesday March 3, 2021



## **MTA All Members Community**

[Post New Message](#)

**Mar 3, 2021**

### **Discussions**

started yesterday, [Tony Farhat](#) (2 replies)

#### **Marijuana/ Marihuana Tax Revenues**



1. [I just received this information if it answers...](#) Kathy VanderKolk
2. [Department of Treasury released today list of...](#) Catherine Kaufman

started 2 days ago, [Bonnie Robbins](#) (6 replies)

#### **Food Trucks**



3. [food trucks are regulated by health department...](#) Robert Smith
4. [In my experience as a Fire Inspector, the Health...](#) Marty Tilma
5. [Lots of communities have or are dealing with...](#) Shirley Kautman-Jones
6. [yes put they provide to those of us working...](#) Robert Smith

started 4 days ago, [Lani Millsap](#) (3 replies)

#### **Marijuana Funds**



7. [You definitely want to keep them separated. Then...](#) Brandon Barefield

[top](#)

[next](#)

1. [Re: Marijuana/ Marihuana Tax Revenues](#)

[Reply to Group](#)

[Reply to Sender](#)



Mar 3, 2021 10:37 AM  
[Kathy VanderKolk](#)

I just received this information if it answers the question; it does not specifically mention excise taxes:

## Recreational Marijuana Payments

On March 4, the Michigan Department of Treasury will begin distributing more than \$45.7 million collected from taxes and fees under the [Michigan Regulation and Taxation of Marihuana Act \(Initiated Law 1 of 2018\)](#).

As [part of the Act](#), after funding statutorily defined distributions, disbursements will be as follows:

1. 15% to municipalities in which a marijuana retail store or a marijuana microbusiness is located, allocated in proportion to the number of marijuana retail stores and marijuana microbusinesses within the municipality.
2. 15% to counties in which a marijuana retail store or a marijuana microbusiness is located, allocated in proportion to the number of marijuana retail stores and marijuana microbusinesses within the county.
3. 35% to the School Aid Fund to be used for K-12 education.
4. 35% to the Michigan Transportation Fund to be used for the repair and maintenance of roads and bridges.

### Distributions to Local Units of Government

Cities, villages, townships and counties will be receiving nearly \$10 million under the Act. The distribution rate for FY 2020 Recreational Marijuana payments is slightly over \$28,000 per licensed marijuana retail store and microbusiness.

Each city, village, and township will receive a payment based on the number of licensed marijuana retail stores and microbusinesses located within its jurisdiction. In addition, counties will receive a payment based on the number of licensed marijuana retail stores and microbusinesses located within its jurisdiction.

A listing of Recreational Marijuana payments can be found in the following document:

- [FY 2020 Recreational Marijuana Payments \(by municipality and county\)](#)

### Questions? Comments?

For more information about distributions under the Michigan Regulation and Taxation of Marihuana Act, go to [www.michigan.gov/revenuesharing](http://www.michigan.gov/revenuesharing). Questions regarding Recreational Marijuana payments can be emailed to [TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov) or call 517-335-7484.

-----  
Kathy VanderKolk  
Treasurer  
Chippewa Twp.  
Mt Pleasant MI



+1 (989) 773-3600

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[Reply to Group Online](#) [View Thread](#) [Post New Message Online](#)

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Original Message:

Sent: 03-02-2021 11:25

From: Tony Farhat

Subject: Marijuana/ Marihuana Tax Revenues

In any communities that have opted into Recreational/ Adult use Marijuana Provisioning (Sales), have any of you received your Excise Tax share? If so, can you share how many sites you have an approx revenue? Some members of my board feel that this will be a great benefit to growing our revenue and I haven't seen a post or heard from any communities on how much revenue per store they are getting from the State. This is not the Sales Tax sharing, it is the Excise tax (10%) that the State said would be kicked backed to any community that sells the Recreational Marijuana/ Marihuana.  
Thanks for any advice.

---

Tony Farhat

Trustee

Lake Twp.

Houghton Lake MI

+1 (989) 202-4684

---

[top](#)

[previous](#) [next](#)

2. [Re: Marijuana/ Marihuana Tax Revenues](#)

[Reply to Group](#)

[Reply to Sender](#)



Mar 3, 2021 2:19 PM

[Catherine Kaufman](#)

Department of Treasury released today list of municipalities that are getting money (and how much) from MRTMA excise fund. Amount is approximately \$28,000 for each licensed adult use retailer or microbusiness. Keep in mind a municipality only gets a share of excise funds if there are adult use retailers or microbusinesses in the municipality.

---

Catherine Kaufman

Bauckham Sparks

Kalamazoo MI

(269) 382-4500

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-----  
Original Message:  
Sent: 03-02-2021 11:25  
From: Tony Farhat  
Subject: Marijuana/ Marihuana Tax Revenues

In any communities that have opted into Recreational/ Adult use Marijuana Provisioning (Sales), have any of you received your Excise Tax share? If so, can you share how many sites you have an approx revenue? Some members of my board feel that this will be a great benefit to growing our revenue and I haven't seen a post or heard from any communities on how much revenue per store they are getting from the State. This is not the Sales Tax sharing, it is the Excise tax (10%) that the State said would be kicked backed to any community that sells the Recreational Marijuana/ Marihuana.  
Thanks for any advice.

-----  
Tony Farhat  
Trustee  
Lake Twp.  
Houghton Lake MI  
+1 (989) 202-4684  
-----

[top](#) [previous](#) [next](#)

3. [Re: Food Trucks](#)

[Reply to Group](#)

[Reply to Sender](#)



Mar 3, 2021 9:10 AM  
[Robert Smith](#)

food trucks are regulated by health department why do you need to make double the rules on some one doing a job to make money and pay taxes

-----  
Robert Smith  
Supervisor  
Chippewa Twp.  
Mt Pleasant MI  
+1 (989) 621-6053  
-----

[Reply to Group Online](#) [View Thread](#) [Post New Message Online](#)

-----  
Original Message:  
Sent: 03-02-2021 07:45  
From: Marty Tilma  
Subject: Food Trucks

Do you have an adopted Fire Code? We use the 2018 IFC and there is language in there that covers food

trucks.

-----  
Marty Tilma  
Trustee  
Byron Twp.  
Byron Center MI  
+1 (616) 878-9174

[top](#)

[previous](#) [next](#)

4. [Re: Food Trucks](#)

[Reply to Group](#)

[Reply to Sender](#)



Mar 3, 2021 9:55 AM

[Marty Tilma](#)

In my experience as a Fire Inspector, the Health Dept doesn't usually regulate or inspect anything that is Fire Protection related (automatic sprinklers). Some of these trucks have commercial hoods that require fire suppression.

-----  
Marty Tilma  
Trustee  
Byron Twp.  
Byron Center MI  
+1 (616) 878-9174  
-----

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-----  
Original Message:  
Sent: 03-03-2021 09:10  
From: Robert Smith  
Subject: Food Trucks

food trucks are regulated by health department why do you need to make double the rules on some one doing a job to make money and pay taxes

-----  
Robert Smith  
Supervisor  
Chippewa Twp.  
Mt Pleasant MI  
+1 (989) 621-6053

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## 5. [Re: Food Trucks](#)

[Reply to Group](#)[Reply to Sender](#)

Mar 3, 2021 10:54 AM

[Shirley Kautman-Jones](#)

Lots of communities have or are dealing with this. The biggest complaint I am aware of is that the existing brick & mortar food establishments (restaurants) become upset because of the infringement the food trucks might cause to their sales. The argument is they (brick & mortar locations) pay taxes, support the community (donations), have to be fully licensed and insured, inspected, etc. Possibly consider a temporary permit fee and food truck provides proof of valid food license and insurance, etc.

[Reply to Group Online](#) [View Thread](#) [Post New Message Online](#)

-----  
Original Message:

Sent: 3/1/2021 11:18:00 AM

From: Bonnie Robbins

Subject: Food Trucks

Does anyone have some language regulating food trucks? We are a very small community considering this option for bringing more food options for visitors and community members.

Thank you for any help.

Bonnie Robbins,

Deputy Clerk for Helena Township

-----  
Bonnie Robbins

Trustee

Helena Twp.

Alden MI

+1 (231) 331-4643  
-----

[top](#)[previous](#) [next](#)

## 6. [Re: Food Trucks](#)

[Reply to Group](#)[Reply to Sender](#)

Mar 3, 2021 11:18 AM

[Robert Smith](#)

yes put they provide to those of us working construction heating contractors like i am we will grab food from them to eat on the go but take family to eat in for supper they all help each other. if product is not good they will not last long anyway thank you for your service rob

[Reply to Group Online](#) [View Thread](#) [Post New Message Online](#)

-----  
Original Message:

Sent: 3/3/2021 10:54:00 AM

From: Shirley Kautman-Jones

Subject: RE: Food Trucks

Lots of communities have or are dealing with this. The biggest complaint I am aware of is that the existing brick & mortar food establishments (restaurants) become upset because of the infringement the food trucks might cause to their sales. The argument is they (brick & mortar locations) pay taxes, support the community (donations), have to be fully licensed and insured, inspected, etc. Possibly consider a temporary permit fee and food truck provides proof of valid food license and insurance, etc.

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7. [Re: Marijuana Funds](#)

[Reply to Group](#)

[Reply to Sender](#)



Mar 3, 2021 8:42 AM

[Brandon Barefield](#)

You definitely want to keep them separated. Then should something come up those funds are not comingled with your general funds.

-----  
Brandon Barefield  
Board of Review  
Putnam Twp.  
Pinckney MI  
+1 (734) 878-3131  
-----

[Reply to Group Online](#) [View Thread](#) [Post New Message Online](#)

-----  
Original Message:

Sent: 03-01-2021 18:29

From: Anedra Lewis

Subject: Marijuana Funds

Try credit unions they are usually more friendly, and less afraid of the

government saying they are laundering money. I know that Elga Credit Union is friendly. Maybe Michigan can give you some advice about banks since they require you to use one.

--

Anedra Lewis  
Edenville Township Clerk  
office 989-689-3655  
fax 989-689-6151  
647 Moore St  
PO Box 24  
Edenville, Mi 48620

Original Message:  
Sent: 2/27/2021 8:39:00 AM  
From: Lani Millsap  
Subject: Marijuana Funds

Marijuana license fees are restricted funds. Our township has tried to open a separate bank account for this money and was turned away by two banks due to marijuana not being legal at federal level. We have been advised to keep this money out of general fund. Any other townships running into this problem and if not - what are you doing with the licensing fees? What banks/credit unions do you use?

-----  
Lani Millsap  
Treasurer  
Brown Twp.  
Manistee MI  
+1 (231) 889-5785  
-----

You are subscribed to "MTA All Members Community" as supervisor@whitewatertownship.org. To change your subscriptions, go to [My Subscriptions](#). To unsubscribe from this community discussion, go to [Unsubscribe](#).

**From:** Heidi Vollmuth <heidivourtrustee@gmail.com>  
**Sent:** Wednesday, March 31, 2021 11:26 AM  
**To:** supervisor@whitewatertownship.org  
**Subject:** Please add this to the agenda as you see fit

Dear Team,

It is our responsibility to make sure our neighborhoods and residents feel safe, our business climates remain strong and we provide our citizens with outstanding services.

I ask you all to look in a mirror and reflect the following:

Will it hurt those who have placed their trust in me?

Are the consequences really worth the chances we are taking?

Am I moving forward with my emotions instead of hard facts?

Victory, business, success, politics and actions all have risk, some more than others. "Is the risk worth the reward?"

Politics has no loyalty, no permanent friends and no permanent enemies.  
The decisions we make as a board might become permanent for the greater good.  
We as a team must decide will it be life changing for better or worse?

Ponder these thoughts and concerns without personal choices and agendas,  
be true to the people and yourself. Let the people speak and vote!

Let's not fail the people we represent, but offer solutions and find common ground.

The people asked nicely to be heard we need to hear them not shut them out.

Just keeping it simple and humble

Heidi Vollmuth

[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

---

**From:** Kathleen English <kenglish@habitatgtr.org> on behalf of Kathleen English  
<kenglish@habitatgtr.org>  
**Sent:** Thursday, April 1, 2021 8:30 AM  
**To:** Ron Popp  
**Subject:** Join us to Learn about Home Repair help from Habitat



## Home Repairs you can Afford

**Is your home safe and healthy?**

April 1, 2021

Dear Ron,



You don't need to live in unsafe, unhealthy conditions. Habitat for Humanity - Grand Traverse Region has a program to assist low to moderate income homeowners with important repairs. If your household income is 60% or less of the **Area Median Income** for your county you may qualify. Veterans may qualify up to 80% of AMI.

In addition to financial assistance to make the repairs affordable, Habitat will use our experience and contacts to facilitate the work your home needs.

Join me for one of our free, virtual Priority Home Repair information sessions. You will learn more about these home repair opportunities. You will learn eligibility requirements for the program, the application process, what it is like to work with Habitat - Grand Traverse Region, and the types of repairs that may be eligible.

The free session lasts about one hour. Register below to participate in one of these meetings.

**Tuesday, April 6 - 11:00am**

**Monday, April 19 - 2:00pm**

I look forward to meeting you via zoom,



Kathleen English, Homeowner Services Manager  
Habitat for Humanity Grand Traverse Region

Habitat for Humanity - Grand Traverse Region  
PO Box 5412, Traverse City, MI 49696  
231-941-4663 | [www.habitatgtr.org](http://www.habitatgtr.org)

 Forward

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**Homeownership  
is a crucial  
foundation  
for helping  
low-income  
families find a  
path out of poverty.**



## Home Repair

Tuesday, **April 6 - 11:00am**

Monday, **April 19 - 2:00pm**

## Home Ownership

Thursday, **April 8 - 5:00pm**

Wednesday, **April 14 - 10:00am**

Tuesday, **April 20 - 12:00 noon**

Monday, **April 26 - 3:00pm**

*All Sessions Via Zoom*

## Home Ownership and Home Repair

People who live or work in **Grand Traverse, Kalkaska, and Leelanau Counties** who earn below the area AMI (**Average Median Income**) may be eligible for Habitat home ownership. Existing homeowners in these counties earning below the AMI may be eligible for help with critical home repairs through Habitat. Do You Qualify? It costs nothing to find out. Learn more at one of our information sessions.

Register for the Virtual Information Sessions

[HabitatGTR.org/info-sessions](https://HabitatGTR.org/info-sessions)

**Contact Kathleen English**

Homeowner Services Manager

[kenglish@habitatgtr.org](mailto:kenglish@habitatgtr.org)

**231-492-0191**

We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.



**Habitat for Humanity®**

Grand Traverse Region

# Low Income? Home Needs Repair?

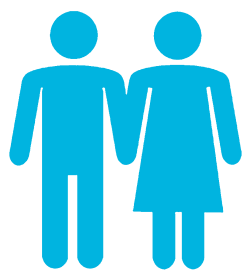


## Habitat Can Help

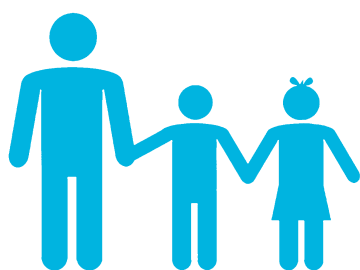
Habitat Grand Traverse Region can help make your home safe and healthy. Our Priority Home Repair program will work with you for critical repairs. Habitat will help you afford the repairs with low payments and partial financial assistance.

**Roofs • Windows • Heating and Hot Water • Siding • Accessibility**

### Examples of Grand Traverse County homeowners who might qualify for Habitat Home Repair



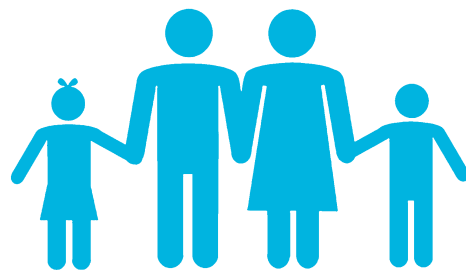
**Adult Couple**  
Annual income  
up to \$38,880



**Single adult  
Two children**  
Earning up to  
\$21 an hour



**Single adult**  
Annual income  
up to \$34,000



**Two adults  
Two children**  
Annual income  
up to \$48,600

### Requirements for the Habitat Priority Home Repair Program:

- Income up to 60% of AMI - see chart  
(Up to 80% of AMI for US Veterans)
- Willingness and ability to make an affordable  
payback based on income level.
- Cooperation with Habitat for Humanity  
Grand Traverse Region.

2020-2021 60% of Area Median Income			
FAMILY SIZE	GRAND TRAVERSE	LEELANAU	KALKASKA
1	\$34,020	\$33,060	\$26,880
2	\$38,880	\$37,740	\$30,720
3	\$43,740	\$42,480	\$34,560
4	\$48,600	\$47,160	\$38,340
5	\$52,500	\$50,940	\$41,460
6	\$56,400	\$54,720	\$44,520
7	\$60,300	\$58,500	\$47,580
8	\$64,200	\$62,280	\$50,640

#### Contact Kathleen English

Homeowner Services Manager

[kenglish@habitatgtr.org](mailto:kenglish@habitatgtr.org) / 231-492-0191

[www.HabitatGTR.org](http://www.HabitatGTR.org)



**Habitat  
for Humanity®**  
Grand Traverse Region



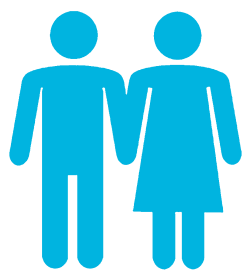
# Steady Income? Good Credit?



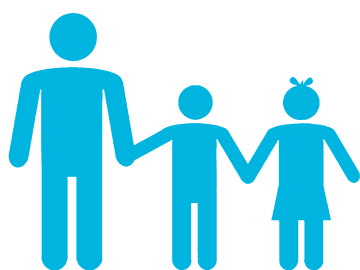
## You Could Own a Home *with Habitat Grand Traverse Region*

Habitat homeownership is NOT a gift. Habitat homes are for middle income people or families who would otherwise be unable to buy a home. We help you work to buy your own home with a mortgage of 30% or less of your gross income, probably less than you pay in rent.

### Examples of people who would qualify for a Habitat Home in Maple City



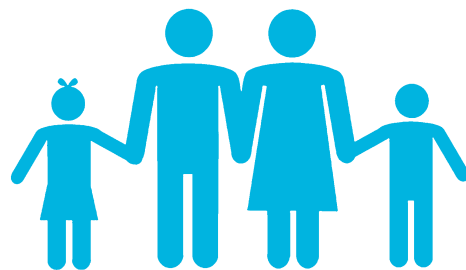
**Adult Couple**  
Income up to  
\$50,000 a year



**Single adult  
Two children**  
Earning up to  
\$27 an hour



**Single adult**  
Earning up to  
\$21 an hour



**Two adults  
Two children**  
Income up to  
\$63,000 a year

### Requirements for the Habitat Homeownership Program:

- Steady income for at least 1 year.
- Income 30-80% of AMI - see chart→
- Good Credit (no more than one late payment in a year / no unpaid collections).
- Monthly debts less than 11% of income (car loans, credit cards, student debt).
- 275 hours of Sweat Equity per adult.

#### 2020-2021 30-80% Area Median Income

FAMILY SIZE	GRAND TRAVERSE	LEELANAU	KALKASKA
1	\$17,010 - \$45,360	\$16,530 - \$44,080	\$13,440 - \$35,840
2	\$19,440 - \$51,840	\$18,120 - \$50,320	\$15,360 - \$40,960
3	\$21,870 - \$58,320	\$21,240 - \$56,640	\$17,280 - \$46,080
4	\$24,300 - \$64,800	\$23,580 - \$62,880	\$19,170 - \$51,120
5	\$26,250 - \$70,000	\$25,470 - \$67,920	\$20,730 - \$55,280
6	\$28,200 - \$75,200	\$27,360 - \$72,960	\$22,260 - \$59,360
7	\$30,150 - \$80,400	\$29,250 - \$78,000	\$23,790 - \$63,440
8	\$32,100 - \$85,600	\$31,140 - \$83,040	\$25,320 - \$67,520

#### Contact Kathleen English

Homeowner Services Manager

[kenglish@habitatgtr.org](mailto:kenglish@habitatgtr.org) / 231-492-0191

[www.HabitatGTR.org](http://www.HabitatGTR.org)



**Habitat  
for Humanity**  
Grand Traverse Region

**From:** Gregg Bird <gbird@gtcountymi.gov>  
**Sent:** Wednesday, March 31, 2021 11:21 PM  
**To:** undisclosed-recipients:  
**Subject:** MDHHS modifies attendance limits; counties should review OMA requirements  
**Attachments:** FINAL\_Masks\_and\_Gatherings\_order\_-\_3-31-21\_-\_OMA\_amendment\_1235pm\_721001\_7.pdf

**MDHHS modifies attendance limits; counties should review OMA requirements**

Changes to how county and other public boards hold public meetings will result now that the Michigan Department of Health and Human Services has modified attendance restrictions in its COVID-19 health orders.

The revisions, made Thursday afternoon and carrying immediate effect, would have the following effects on meetings governed by the state's Open Meetings Act:

- Remove restrictions that would limit the number of people to 25 at a public meeting being held under the OMA
- Now that the blanket exemption for holding meetings remotely is expiring, meetings of public bodies can be held remotely only in certain circumstances, including where a state of emergency or state of disaster is declared
- Public bodies that have NOT declared a state of emergency, meeting in-person may now be required to conduct public business in accordance with the OMA
- Participants at in-person public meetings are required to comply with other provisions in the order, including wearing masks and limiting the number of people at the meeting based on the venue size

Regards,  
**Gregg**

Gregg Bird PEM, NEMP  
Emergency Management Coordinator

Office: (231) 995-6059  
Cell: (231) 590-2373  
Email: [gbird@gtcountymi.gov](mailto:gbird@gtcountymi.gov)

[www.grandtraverse.org/EM](http://www.grandtraverse.org/EM)  
[www.Fb.com/GTCemergency](https://www.Fb.com/GTCemergency)



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STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ELIZABETH HERTEL  
DIRECTOR

**March 31, 2021**

**Emergency Order under MCL 333.2253 – Gatherings and Face Mask Order Amendment**

On December 22, 2020, Governor Whitmer signed into law Public Act 254, which amended the Open Meetings Act to, among other things, permit meetings of public bodies to be held electronically by telephonic or video conferencing for any reason through March 31, 2021. Beginning on that date, meetings of public bodies can be held remotely only in certain circumstances, including where a state of emergency or state of disaster is declared. In recognition of the ongoing COVID-19 pandemic, many counties and other local units of government have declared a local state of emergency. Nevertheless, some local units of government have not done so. For units of government that have not declared a disaster or state of emergency, meeting in-person may now be the only lawful option to conduct the public's business in accordance with the Open Meetings Act.

On March 19, 2021, I issued an order entitled Emergency Order under MCL 333.2253 – Gatherings and Face Mask Order. The order limits the size of gatherings, including meetings under the Open Meetings Act. If the March 19, 2021, order is not amended to accommodate in-person meetings of public bodies, the public's ability to participate in meetings of public bodies may be curtailed.

The order issued on March 19, 2021, entitled Emergency Order under MCL 333.2253 – Gatherings and Face Mask Order, is amended to add subsection (15) to section 2(c):

- (15) Gatherings of public bodies and attendees of meetings held by public bodies in compliance with the Open Meetings Act, MCL 15.261 *et seq.*

This amendment takes effect immediately.

Date: March 31, 2021

Elizabeth Hertel, Director

Michigan Department of Health and Human Services

*DRAFT MINUTES***Whitewater Township Board  
Minutes of Special Meeting held March 2, 2021****Call to Order**

Supervisor Popp called the meeting to order at 6:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

**Roll Call of Board Members**

Board members present in person: Treasurer Benak, Clerk Goss,

Board members present via Zoom: Trustee Hubbell (Whitewater Township), Popp (Charlotte County, FL), Trustee Vollmuth (Whitewater Township)

Board members absent: None

Others present in person: None

Others present via Zoom: Fire Chief Brandon Flynn

**Set/Adjust Meeting Agenda**

There were no adjustments.

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Agenda Items as Listed in Special Meeting Notice****Budget Work Session (All Funds)**

Discussion picked up with the Road Fund. Goss pointed out that a third brine is 100% at the township's expense. The brine allocation was adjusted to \$22,000.

Road Repair/Replacement Fund was next discussed. No revisions were made. The Skegemog Point Road Opinion of Probable Cost was discussed.

Ambulance Fund was discussed. Ambulance Fund will not receive a transfer from the General Fund. An updated figure for taxable value will be supplied after March board of review to calculate 402 Property Taxes. Several expenditure line items were adjusted.

The Public Improvement Fund was discussed. This fund will receive a \$50,000 transfer from the General Fund. \$20,000 will be put in Professional Services toward an evaluation of facility needs in the township.

Fire Capital Improvement Fund was discussed. A budgeted transfer and budget amendment is in the works to cover outright purchase of a replacement vehicle for the fire chief in the current fiscal year. Another \$100,000 has been requested for a replacement brush truck.

Popp recommended an annual \$45,000 contribution from the General Fund for capital expenses.

*DRAFT MINUTES*

Discussion followed.

There was agreement to transfer \$100,000 from the Fire Fund to the Fire Capital Improvement Fund for purposes of brush truck replacement in the 2021/2022 fiscal year.

There was agreement to transfer \$45,000 from the General Fund to the Fire Capital Improvement Fund to be put toward eventual fire engine replacement.

Popp proposed a Marihuana Fund to handle revenue and expenditures related to marijuana permits.

Discussion followed.

Goss will investigate the issue and hopes to have something by the 3/16 budget work session.

**Board Comments/Discussion**

Benak detailed her efforts in planning for Cleanup Day and will provide a memo for the March meeting.

Goss explained the Fire Fund, Park Fund, and Recreation Fund changes per her memo in the packet.

**Public Comment**

None

**Adjournment**

**Motion by Hubbell to adjourn; second by Vollmuth. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Meeting adjourned at 7:21 p.m.**

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk



*DRAFT MINUTES***Whitewater Township Board  
Minutes of Regular Meeting held March 9, 2021****Call to Order/Pledge of Allegiance**

Supervisor Popp called the meeting to order at 7:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

**Roll Call of Board Members**

Board members present in person: Treasurer Benak, Clerk Goss, Popp, Trustee Vollmuth

Board members present via Zoom: Trustee Hubbell (Whitewater Township), Popp

Board members absent: None

Others present in person: 4

Others present via Zoom: County Commissioner Darryl Nelson, Fire Chief Brandon Flynn, and 10 others

**Set/Adjust Meeting Agenda**

There were no adjustments.

**Declaration of Conflict of Interest**

None

**Public Comment (3:18)**

Renee Savage, 9833 Pineneedle Lane, commented on the marijuana issue and said it needs to go before a public vote.

Linda Slopsema, 9693 Miami Beach Road, stated petitions were submitted on 01/13/2021 with 138 signatures, there are many opinions regarding recreational marijuana in the township, and urged the board to allow the people to vote what they feel is appropriate for their community.

Rod Rebant, 648 Island View Drive, said he feels very strongly that the marijuana vote should be by the people.

John Mater, 464 Island View Drive, noted this definitely needs to be put to a vote so people can make a decision and not two or three members of the board.

Glenn Savage, 9833 Pineneedle Lane, said he is opposed to the marijuana issue, in February the attorneys were paid \$3,826 on the marijuana issue, questioned how much they will be paid other months, and said fees would be less if it was taken before the people.

Chris Hubbell, 8055 Angell Road, questioned why do we have a board if a few people who do not like it can put it up for a vote. He disagrees with the vote and does not want anyone telling him what to do with his property; just because they do not like it should not block him from doing what he wants to do.

**Public Hearing (15:20)**

None

*DRAFT MINUTES***Reports/Presentations/Announcements/Comments (15:20)****County Commissioner Report**

District 6 Commissioner Darryl Nelson gave the following report:

- Introduced himself and provided a summary of his history in the area.
- Gave permission for his cell phone number to be shared and gave his e-mail address, [dnelson@gtcountymi.gov](mailto:dnelson@gtcountymi.gov).
- He reported on the county's immunization scheduling, the statistics for vaccinations given, and offered to answer COVID-related questions.
- He sits on the criminal justice committee board and notes that defense attorneys, judges, and prosecutors are working toward a plan to address the huge backlog of cases.

**Fire Department Report (24:10)**

Fire Chief Brandon Flynn gave the following report:

- Uneventful month in February. Meetings are firing up again.
- They were successful in receiving a 2% grant, \$14,700, to replace one of the two ailing snowmobiles.
- They are anxious for spring.

**Planning Commission Report (25:08)**

None

**Parks & Recreation Advisory Committee Report (25:20)**

Parks & Recreation Administrator Cheryl Goss gave the following report:

- The committee met last night; all five members were present.
- Minutes of 01/11/2021 and 02/08/2021 meetings were approved.
- Regarding the Hi Pray Park dugouts, it has been difficult to get a response from Perfect Fence over the winter. Former supervisor Larry Lake recently was asked to assist due to his relationship with the owners. Perfect Fence has been notified that the building permit expires 4/21 and the practice season starts in early May. The committee has selected the bench style that they want for the dugouts and those will be ordered.
- The committee would like to have a grand opening for the batting cage and Melton will contact the head of the youth baseball organization to coordinate a date.
- The style of trail benches for Whitewater Township Park and Battle Creek Natural Area has been decided on and those will be ordered.
- The committee discussed a few items on the proposed Recreation Fund budget and added some funds for new tennis nets.
- Installation of the Battle Creek Natural Area and Lossie Road Nature Trail kiosks will be scheduled.
- The committee will return to working on the Recreation Plan at their next meeting, with hopes that it will come to the board in June.

**Paddle Antrim - Update by Deana Jerdee (26:51)**

Deana Jerdee, Executive Director of Paddle Antrim, provided some slides and an update on the Chain of Lakes Water Trail, including:

***DRAFT MINUTES***

- The trail now covers 99 miles throughout the Chain of Lakes, in four counties, and 84 approved access sites.
- Whitewater Township Park and Battle Creek Natural Area are on the trail. Grand Traverse County Road Commission approved putting Angell Road and Carns Road on the water trail.
- They have installed signs at all 84 access sites, with kiosks installed at larger sites.
- 911 dispatch offices in all four counties have the access sites located in their databases.
- They have developed a website for the water trail, a 30-page waterproof flipbook map for paddlers out on the water, as well as a digital map app through Avenza.
- She expressed their commitment to continue to work with partners to maintain and improve the trail. They have developed a water trail champions program with opportunities for individuals and businesses to sponsor a sign, and they are looking for volunteers to adopt a water trail access site to keep an eye on the site.
- They will be doing a ribbon cutting in May and will send an invitation to the township. She thanked the township for their support.

**Consent Calendar (35:20)****Receive and File**

1. Supervisor's Report for February 2021
2. Clerk/Parks & Recreation Administrator's Report for February 2021
3. Whitewater Township Planning and Zoning 2020 Annual Report
4. Mobile Medical Response February 2021 Activity Reports
5. Fire Department February 2021 Report
6. Historical Society February 2021 Report
7. Approved 06/25/2020 Zoning Board of Appeals Minutes
8. Approved 10/07/2020 Planning Commission Minutes
9. Approved 01/06/2021 Planning Commission Minutes

**Correspondence**

1. Grand Traverse County Sheriff Department Statistics for February 2021
2. Foster Swift MDHHS 2021.02.11 Orders
3. Foster Swift COVID-19 Occupational Disease or Personal Injury
4. Greg Sova – Grand Traverse County Road Millage Sharing
5. Networks Northwest Newsletter
6. The Community Survey – Grand Traverse County

**Minutes**

1. Recommend approval of 02/09/2021 regular meeting minutes and 02/04/2021, 02/16/2021, and 02/23/2021 special meeting minutes

**Bills for Approval**

1. Approval of Alden State Bank vouchers # 46334 through 46416

**Budget Amendments – 03/09/2021 Consent Calendar****Revenue & Expenditure Report (none)**

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**Motion by Benak to approve Consent Calendar items as presented; second by Vollmuth.**

Referring to e-page 68, Popp disagreed with a statement regarding the addition of a line item in the Assessor department for labor to scan documents in parcel files, claiming the assessing files are the supervisor's responsibility, there was not a consensus, and also claiming an incompatible office issue.

Discussion followed.

The minutes will be corrected as follows, "A Professional Services line item ~~will be added~~ **is recommended** under department 209 Assessor to pay for labor to scan documents in parcel files."

Benak and Vollmuth agreed to amend their motion and second to "approve Consent Calendar items as amended."

**Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Motion carried.**

**Unfinished Business (39:58)**

**Discussion of Cell Tower Lease Proposals**

**Motion by Popp to decline any cell tower lease modifications options at this time; second by Benak. Roll call vote: Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes; Benak, yes. Motion carried.**

**COVID-19 Preparedness and Response Plan Update (40:42)**

**Motion by Goss to adopt the Whitewater Township COVID-19 Preparedness and Response Plan as amended 03/09/2021; second by Benak.**

Popp said all future changes need to be reviewed and approved by the board.

Goss noted that is a different motion and asked if Popp is saying he does not agree with the revision in this packet.

Popp stated he agrees with the revisions of the document.

There were no questions on the plan.

**Roll call vote: Hubbell, yes; Popp, yes; Vollmuth, yes; Benak, yes; Goss, yes. Motion carried.**

**Motion by Goss for permission for all future modifications to be made by the workplace coordinator and the board notified of changes via e-mail and board packets; second by Hubbell.**

Benak stated she does not see the point of coming to the board for things directed by the CDC or MDHHS, but notifying the board of plan changes has to happen. She offered to e-mail everyone

***DRAFT MINUTES***

with proposed changes, and if there are questions, it can be addressed before it is changed. If there is a big change, she will bring it to the board.

Discussion followed.

Popp reiterated that all policy should come before the board.

**Roll call vote: Popp, no; Benak, yes; Goss, yes; Hubbell, yes; Vollmuth, no. Motion carried.**

**New Business (47:18)****Proposed Zoning Ordinance Amendment No. 78**

**Motion by Benak to adopt Zoning Ordinance Amendment No. 78 as presented; second by Popp. Roll call vote: Vollmuth, yes; Benak, yes; Goss, yes; Hubbell, yes; Popp, yes. Motion carried.**

**Resolution #21-04 Elk Rapids Schools 2021 Summer Tax Collection (48:28)**

**Motion by Goss to adopt Resolution #21-04 for collection of Elk Rapids Schools taxes for the 2021 tax year; second by Benak. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Motion carried.**

**Resolution #21-05 Traverse City Area Public Schools 2021 and 2022 Summer Tax Collection (49:17)**

**Motion by Benak to adopt Resolution #21-05 for collection of TCAPS and TBAISD taxes for 2021 and 2022; second by Hubbell. Roll call vote: Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes; Benak, yes. Motion carried.**

**Proposed Sale of Township Property at 6400 Elk Lake Road (50:38)**

**Motion by Benak to authorize Clerk to obtain an appraisal of the parcel located at 6400 Elk Lake Road; second by Goss.**

Discussion followed.

**Roll call vote: Hubbell, yes; Popp, no; Vollmuth, no; Benak, yes; Goss, yes. Motion carried.**

**Budgeted Transfer - Fire Fund to Fire Capital Improvement Fund (56:53)**

**Motion by Goss to transfer \$23,000 from the Fire Fund to the Fire Capital Improvement Fund; second by Popp. Roll call vote: Popp, yes; Vollmuth, yes; Benak, yes; Goss, yes; Hubbell, yes. Motion carried.**

**Fire Department Purchase of Chief's Vehicle (57:37)**

**Motion by Benak to approve Fire Capital Improvement Fund expenditures of up to \$50,000 for a replacement fire chief vehicle and related expenses; second by Hubbell.**

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In response to Popp's question as to whether the dollar amount is still acceptable, Chief Flynn replied yes.

**Roll call vote: Vollmuth, yes; Benak, yes; Goss, yes; Hubbell, yes; Popp, yes. Motion carried.**

**Cleanup Day 2021 (58:52)**

**Motion by Benak to contract with American Waste for 2021 annual cleanup day services at \$47 per compacted yard; second by Vollmuth.**

Popp inquired if there is any discussion with respect to the dollar per compacted cubic yard.

There was no discussion.

**Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Motion carried.**

**Motion by Benak to set cleanup day for 2021 as June 12, 2021, from 8:00 a.m. to 12:00 p.m.; second by Goss. Roll call vote: Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes; Benak, yes. Motion carried.**

**Initiative Petition to Prohibit Adult-Use Marihuana Establishments (Closed Session) (1:00:30)**

**Motion by Goss to go into closed session to discuss a written confidential legal opinion from the township attorney concerning a recreational marihuana petition; second by Benak.**

Popp proposed not going into closed session and either vote to follow the recommendations or vote to not follow the recommendations.

Goss indicated that Attorney Kuschel is waiting and there may be more to talk about.

**Roll call vote: Hubbell, yes; Popp, no; Vollmuth, no; Benak, yes; Goss, yes. Motion carried.**

At 8:02 p.m., the board went into closed session in the treasurer/zoning office.

At 8:37 p.m., the board reconvened in open session in the meeting room.

**Motion by Popp to accept attorney Matt Kuschel's March 3, 2021 recommendation to reject the duly received petition and notify petitioner of deficiencies with explanation and resubmittal deadline of Friday, April 23, 2021; second by Benak.**

Goss noted it is not the attorney's office recommendation. It is their legal opinion that the petition does not meet the law.

Discussion followed.

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**Roll call vote: Popp, yes; Vollmuth, yes; Benak, yes; Goss, no; Hubbell (did not respond).**

Hubbell indicated he did not unmute and did not hear the discussion or motion and asked that it be repeated.

Goss repeated the motion.

**Hubbell, yes. Motion carried.**

**Tabled Items (1:44:24)**

None

**Board Comments/Discussion (1:44:28)**

Goss noted Popp has not brought a recommendation to appoint a township board representative to the planning commission and advised Popp that it is of concern to the risk control people for the township and they have advised that Popp's failure to fill that position should be reported to the attorney. Goss further noted there is a liability issue for the township regarding the planning commission being in a tenuous position with the limited number of members.

Discussion followed, with Popp claiming it is not a legal requirement.

Popp brought up a request from Anthony Denha to make a pitch regarding the sale of marijuana in the township, and asked the board if they wished to see or hear additional marijuana questions at this time.

Benak, Goss, Vollmuth, and Hubbell declined.

**Announcements (1:51:42)**

1. Budget work session on 03/16/2021 at 6:00 p.m.
2. Budget public hearing on 03/23/2021 at 6:00 p.m.
3. Regular meeting on 04/13/2021 at 9:00 a.m.

**Public Comment (1:51:56)**

Linda Slopsema said the board had the opportunity to let the people vote on the marijuana issue; the easy way out is to let the people vote; we will see where this goes.

Rebant asked if the dates could be restated regarding resubmittal of the petition.

Goss replied that a letter will be sent to Linda Slopsema with the information.

Vern Gutknecht said he sent correspondence to the board and that Goss made a childish, derogatory comment at the January board meeting and he is waiting for an apology.

John Mater said it would be better if he did not add anything at this time.

*DRAFT MINUTES***Adjournment (1:57:45)**

**Motion by Hubbell to adjourn; second by Popp. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Meeting adjourned at 8:57 p.m.**

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk



***DRAFT MINUTES*****Whitewater Township Board  
Minutes of Special Meeting held March 16, 2021****Call to Order**

Supervisor Popp called the meeting to order at 6:10 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

**Roll Call of Board Members**

Board members present in person: Treasurer Benak, Clerk Goss

Board members present via Zoom: Trustee Hubbell (Whitewater Township), Popp (Whitewater Township), Trustee Vollmuth (Whitewater Township)

Board members absent: None

Others present in person: None

Others present via Zoom: None

**Set/Adjust Meeting Agenda**

There were no adjustments.

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Agenda Items as Listed in Special Meeting Notice****Budget Work Session**

Final review of the proposed 2021/2022 fiscal year budget was undertaken, with revisions as follows.

402 Property Tax revenue figure for General Fund is \$136,710.

402 Property Tax revenue figure for Ambulance Fund is \$340,757.

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Zoning Administrator 804 Professional Services will remain the same at \$22,000.

402 Property Tax revenue figure for Fire Fund is \$231,241. Other Fire Fund revenues were discussed and estimated. Total projected revenue is \$242,741.

The Fire Capital Improvement Fund 970 Capital Expenditure line item will be \$150,000, which includes \$100,000 for replacement brush truck and \$50,000 for replacement chief vehicle.

The fund balance and overall expenditures of Ambulance Fund were discussed, as well as the fact that the contract with Mobile Medical Response is up for renewal in November.

*DRAFT MINUTES*

Popp raised the issue of a potential sewer project on Williamsburg, Vinton and Church streets and the commercial area, and said Whitewater Township is projected to get about \$240,000 from the COVID-19 relief fund.

Goss provided a memo detailing research and recommendations with respect to tracking marijuana revenue and expenditures.

Discussion followed.

The attorney fee line item, 101-210-801, will go from \$35,000 to \$40,000.

101-000-480 Marihuana Application Fees will be added as a new line item, with estimated revenue of \$5,000, to track fees authorized by the general ordinances.

Expenditures related to marijuana will be tracked through existing line item numbers but with additional language in the invoice description to identify those expenditures as being related to marijuana and/or a specific applicant. Copies of expenses will be maintained in a separate file folder. The zoning administrator will be asked to keep track of the time he spends on marijuana issues.

101-000-479 Marihuana Zoning Fees will also be established to account for fees for land use permits, site plan review fees, special use permit fees, and special meeting fees, with estimated revenue of \$1,500.

Regarding the Graded Wage Scale, starting wage for Park Ranger will be increased to \$13 per hour, with 3% annual increases.

The verbiage on the Graded Wage Scale denoting Lead Park Ranger, Medical First Responder, and all EMT lines will be stricken. Grades III, IV, VI, VII, and VIII will remain on the scale but without descriptions.

Historical Society Director falls under Grade II and will also start at \$13 per hour.

The revised Salary/Wage Schedule was reviewed. No further revisions were made.

Benak suggested additional funds be included in Capital Expenditure for township hall bathroom renovations to comply with ADA and south entrance door replacement.

After discussion, it was agreed that an additional \$10,000 will be added to General Fund Capital Expenditure for bathroom renovations.

Various types of heating/cooling systems for the township hall were briefly discussed. An additional \$20,000 will be added to the funds already set aside, for a total of \$40,000, bringing the Capital Expenditure line item to \$75,000.

Phone service was mentioned, with no desire to change expressed.

*DRAFT MINUTES***Board Comments/Discussion**

None

**Public Comment**

None

**Adjournment**

**Motion by Hubbell to adjourn; second by Vollmuth. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Meeting adjourned at 8:27 p.m.**

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk

*DRAFT MINUTES*

**Whitewater Township Board  
Minutes of Special Meeting held March 23, 2021**

**Call to Order**

Supervisor Popp called the meeting to order at 6:00 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

**Roll Call of Board Members**

Board members present in person: Treasurer Benak, Clerk Goss

Board members present via Zoom: Benak, Trustee Hubbell (traveling), Popp (Whitewater Township), Vollmuth (Whitewater Township)

Board members absent: None

Others present in person: None

Others present via Zoom: 1

**Set/Adjust Meeting Agenda**

None

**Declaration of Conflict of Interest**

None

**Public Comment**

None

**Agenda Items as Listed in Revised Special Meeting Notice****Budget Public Hearing - 2021/2022 Fire Special Assessment District Budget**

The public hearing was opened at 6:02 p.m.

Legal notice of the budget public hearing was published in the Traverse City Record-Eagle on March 14, 2021, and in the Elk Rapids News on March 11, 2021.

The property tax millage rate proposed to be levied to support the proposed Fire Special Assessment District budget is 1.0000 mills.

Proposed revenues are \$242,741. Proposed expenditures are \$354,873.

No written comments were received.

There was no public comment.

The public hearing on the 2021/2022 Fire Special Assessment District Budget was closed at 6:04 p.m.

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**Budget Public Hearing - 2021/2022 Ambulance Millage Budget**

The public hearing was opened at 6:05 p.m.

Legal notice of the budget public hearing was published in the Traverse City Record-Eagle on March 14, 2021, and in the Elk Rapids News on March 11, 2021.

The property tax millage rate proposed to be levied to support the proposed Ambulance Millage Budget is 1.5000 mills, as reduced by Headlee.

Proposed revenues are \$348,357. Proposed expenditures are \$316,225.

No written comments were received.

There was no public comment.

The public hearing on the 2021/2022 Ambulance Millage Budget was closed at 6:07 p.m.

**Budget Public Hearing - 2021/2022 General Fund Budget and All Other Township Budgets**

The public hearing was opened at 6:08 p.m.

Legal notice of the budget public hearing was published in the Traverse City Record-Eagle on March 14, 2021, and in the Elk Rapids News on March 11, 2021.

The property tax millage rate proposed to be levied to support the proposed General Fund Budget and all other Township Budgets is 1.0000 mills, as reduced by Headlee.

General Fund proposed revenues are \$555,545; proposed expenditures are \$749,362.

No written comments were received.

There was no public comment.

Road Fund proposed revenues are \$14,030; proposed expenditures are \$24,000.

No written comments were received.

There was no public comment.

Road Repair/Replacement Fund proposed revenues are \$100,400; proposed expenditures are \$161,000.

No written comments were received.

There was no public comment.

*DRAFT MINUTES*

Park Fund proposed revenues are \$193,100; proposed expenditures are \$398,412.

No written comments were received.

There was no public comment.

Recreation Fund proposed revenues are \$20,325; proposed expenditures are \$100,030.

No written comments were received.

There was no public comment.

Ambulance Replacement Fund proposed revenues are \$0; proposed expenditures are \$0.

No written comments were received.

There was no public comment.

Public Improvement Fund proposed revenues are \$50,150; proposed expenditures are \$20,000.

No written comments were received.

There was no public comment.

Fire Capital Improvement Fund proposed revenues are \$145,200; proposed expenditures are \$150,000.

No written comments were received.

There was no public comment.

The public hearing on the 2021/2022 General Fund Budget and All Other Township Budgets was closed at 6:16 p.m.

**Resolution #21-06 Salary for Supervisor 2021/2022**

**Motion by Benak to adopt Resolution #21-06 Salary for Supervisor 2021/2022; second by Vollmuth.**

Zoom connection was lost with Hubbell; he reconnected via cell phone. The motion was re-read.

**Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Motion carried.**

*DRAFT MINUTES***Resolution #21-07 Salary for Clerk 2021/2022**

**Motion by Benak to adopt Resolution #21-07 Salary for Clerk 2021/2022; second by Vollmuth. Roll call vote: Goss, yes; Vollmuth, yes; Popp, yes; Hubbell, yes; Benak, yes. Motion carried.**

**Resolution #21-08 Salary for Treasurer 2021/2022**

**Motion by Goss to adopt Resolution #21-08 Salary for Treasurer 2021/2022; second by Popp. Roll call vote: Hubbell, yes; Popp, yes; Vollmuth, yes; Benak, yes; Goss, yes. Motion carried.**

**Resolution #21-09 Salary for Trustees 2021/2022**

**Motion by Popp to adopt Resolution #21-09 Salary for Trustees 2021/2022; second by Goss.**

Hubbell reconnected via Zoom.

**Roll call vote: Popp, yes; Hubbell, yes; Benak, yes; Vollmuth, yes; Goss, yes. Motion carried.**

**Resolution #21-10 General Appropriations Act 2021/2022**

**Motion by Benak to adopt Resolution #21-10 General Appropriations Act 2021/2022; second by Vollmuth. Roll call vote: Vollmuth, yes; Benak, yes; Goss, yes; Hubbell, yes; Popp, yes. Motion carried.**

**Graded Wage Scale 2021/2022**

**Motion by Hubbell to adopt the Graded/Wage Scale 2021/2022; second by Popp. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Motion carried.**

**Salary/Wage Schedule 2021/2022**

**Motion by Goss to adopt the Salary/Wage Schedule 2021/2022; second by Vollmuth. Roll call vote: Goss, yes; Vollmuth, yes; Popp, yes; Hubbell, yes; Benak, yes. Motion carried.**

**2020/2021 Fiscal Year Budget Amendments**

**Motion by Benak to adopt 2020/2021 Fiscal Year Budget Amendments as recommended by the Clerk; second by Vollmuth. Roll call vote: Popp, yes; Hubbell, yes; Benak, yes; Vollmuth, yes; Goss, yes. Motion carried.**

**Appointment of 2021/2022 Parks & Recreation Administrator**

**Motion by Benak to appoint Cheryl Goss to the position of Parks & Recreation Administrator for fiscal year 2021/2022 at an annual salary of \$7,215; second by Hubbell. Roll call vote: Hubbell, yes; Popp, no; Vollmuth, no; Benak, yes; Goss, yes. Motion carried.**

**Board Comments/Discussion**

Goss advised the board of an issue with the planning commission chair not getting agenda/packet information to Lois MacLean in a timely fashion for the 3/24 special meeting, resulting in

*DRAFT MINUTES*

planning commissioners, the zoning administrator, and the public not having access to the packet until today. Goss proposed deadlines for documents to be submitted to MacLean and for the packet to be distributed and posted.

Discussion followed.

There was consensus that Goss will send an e-mail to Mangus explaining the deadlines, with a copy to all board members.

**Public Comment**

Kim Mangus joined the meeting via Zoom at 6:35 p.m. and noted the discussion concerning the planning commission is not on the agenda, preferred it be taken up with her in private, and stated there was a misunderstanding and she will try to negotiate with MacLean a date that will work.

**Adjournment**

**Motion by Hubbell to adjourn; second by Vollmuth. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Popp, yes; Vollmuth, yes. Meeting adjourned at 6:44 p.m.**

Respectfully submitted,

Cheryl A. Goss  
Whitewater Township Clerk



**Bills for Approval**  
**April 13, 2021**

**ALDEN STATE BANK**

	<b>46417 - 46490</b>	
Payroll 3/12	46417 - 46441	Gross Payroll \$9,691.02
Accts Payable 3/12	46442	Grand Total \$22,856.54
Accts Payable 3/16	46443 - 46463	Grand Total \$14,756.51
Payroll 3/26	46464 - 46479	Gross Payroll \$8,612.36
Accts Payable 3/30	46480 - 46489	Grand Total \$4,884.99
Payroll - Reissue of Check 46438	46490	Gross Payroll \$100.00

**ALDEN STATE BANK - MONEY MARKET**

# Check Register Report

Bills for Approval 04/13/2021

Date: 04/03/2021

Time: 4:38 pm

Page: 1

Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>ALDEN STATE BANK Checks</b>								
46442	03/12/21	Printed			WHITEWATER	WHITEWATER TOWNSHIP	Deposit to Tax Acct - PILT Pmt Treas Rcts 23548 & 23690	22,856.54
46443	03/16/21	Printed			AMERICAN	AMERICAN WASTE	03/01-03/31/2021	34.00
46444	03/16/21	Printed			ARDELLA	ARDELLA BENAK	12/18/20-03/05/21	160.16
46445	03/16/21	Printed			AT&T-CELL	AT&T MOBILITY	02/23-03/22/2021	47.42
46446	03/16/21	Printed			CHARTER	CHARTER COMMUNICATIONS	03/01-03/29/2021	339.95
46447	03/16/21	Printed			CHERRYLAND	CHERRYLAND ELECTRIC COOP	M72 & MOORE RD	49.90
46448	03/16/21	Printed			CONSUMERS	CONSUMERS ENERGY	02/10-03/10/2021	1,627.31
46449	03/16/21	Printed			CSI EMERG	CSI EMERGENCY APPARATUS, LLC	ENG 3 PUMP TEST	250.00
46450	03/16/21	Printed			EFTPS	EFTPS	03/12/2021 PAYROLL	2,365.41
46451	03/16/21	Printed			FAHEY	FAHEY SCHULTZ BURZYCH RHODES	MARIHUANA FOIA	6,875.00
46452	03/16/21	Printed			FUELMAN	FUELMAN	FEB. FUEL FOR FIRE EQUIP	112.33
46453	03/16/21	Printed			GTC TREAS	GRAND TRAVERSE CO TREASURER	PUBLICATION OF MARCH BOR DATES	59.56
46454	03/16/21	Printed			NW REGION	NORTHWEST REGIONAL FIRE	BLUE CARD-INCIDENT COMMAND CLASS-BRANDON FYLNN	450.00
46455	03/16/21	Printed			PRECIS	PRECISION LANDSCAPES	DUGOUT REMOVAL	1,000.00
46456	03/16/21	Printed			SCI NET	SCI NETWORKS	03/14-04/13/2021	211.15
46457	03/16/21	Printed			STAPLES	STAPLES CREDIT PLAN	TWP BRD/CLERK/BOR	75.17
46458	03/16/21	Printed			TC RECORD	TC RECORD-EAGLE, INC.	LEGAL NTC. OF PUBLIC HRG. A1 MAJOR HOME OCCUPATION	224.30
46459	03/16/21	Printed			THE COPY	THE COPY SHOP	1000 CHECKS-GENERAL FUND ACCT.	174.35
46460	03/16/21	Printed			VERIZON	VERIZON WIRELESS	01/24-02/23/2021	40.01
46461	03/16/21	Printed			VISA	VISA	FEB. CHGS FOR ZOOM	15.89
46462	03/16/21	Printed			WELLS F	WELLS FARGO FINANCIAL	02/28-03/28/2021 SHARP COPIER LEASE	83.60
46463	03/16/21	Printed			WEST SHORE	WEST SHORE FIRE, INC	2021 ANNUAL PREVENT. MAINT. EXTRICATION EQUIP.	561.00
46480	03/30/21	Printed			CARTRIDGE	CARTRIDGE WORLD	TONER CARTRIDGES FOR CLERK AND DEP CLERK	317.78
46481	03/30/21	Printed			CHERRYLAND	CHERRYLAND ELECTRIC COOP	M72 & COOK RD.	62.16
46482	03/30/21	Printed			GOSS	CHERYLA GOSS, PETTY CASHIER	PARK/TWP HALL/ELECTIONS	209.88
46483	03/30/21	Printed			CONSUMERS	CONSUMERS ENERGY	02/11-03/11/2021	146.94
46484	03/30/21	Printed			DTE ENERGY	DTE ENERGY	02/19-03/23/2021	186.32
46485	03/30/21	Printed			EFTPS	EFTPS	3/26/2021 PAYROLL	1,773.03
46486	03/30/21	Printed			LOIS MAC	LOIS MACLEAN	02/08-03/26/2021	44.80
46487	03/30/21	Printed			ROBERT HA	ROBERT A. HALL-CZS	03/01-03/31/2021	1,415.85
46488	03/30/21	Printed			POPP	RON POPP	03/11/2021 BOR MEALS	42.36
46489	03/30/21	Printed			STATE TAX	STATE OF MICHIGAN - TREASURY	02/12/21 & 02/26/21 PAYROLLS	685.87
<b>Total Checks: 32</b>					<b>Checks Total (excluding void checks):</b>			<b>42,498.04</b>
<b>Total Payments: 32</b>					<b>Bank Total (excluding void checks):</b>			<b>42,498.04</b>
<b>Total Payments: 32</b>					<b>Grand Total (excluding void checks):</b>			<b>42,498.04</b>

## INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 04/13/2021

Date: 04/03/2021

Time: 4:40 pm

Page: 1

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
<b>Fund: 101 GENERAL FUND</b>							
<b>Dept: 000</b>							
101-000-574	State-Shared Revenue WHITEWATER TOWNSHIP		PILT Deposit to Tax Acct - PILT Pmt	46442	03/12/2021	03/12/2021	22,856.54
							<b>22,856.54</b>
<b>Total Dept. 000:</b>							<b>22,856.54</b>
<b>Dept: 101 Township Board</b>							
101-101-727	Office Supplies & Exp STAPLES CREDIT PLAN VISA		TWP BRD/CLERK/BOR	46457	03/09/2021	03/16/2021	49.60
			FEB. CHGS FOR ZOOM	46461	02/25/2021	03/16/2021	15.89
							<b>65.49</b>
101-101-940	Equipment Rental WELLS FARGO FINANCIAL	5014099074	02/28-03/28/2021 SHARP COPII	46462	03/03/2021	03/16/2021	83.60
							<b>83.60</b>
<b>Total Dept. Township Board:</b>							<b>149.09</b>
<b>Dept: 195 Elections</b>							
101-195-727	Office Supplies & Exp CHERYLA GOSS, PETTY CA		PARK/TWP HALL/ELECTIONS	46482	03/30/2021	03/30/2021	50.89
							<b>50.89</b>
101-195-865	Meal/Lodging Expens CHERYLA GOSS, PETTY CA		PARK/TWP HALL/ELECTIONS	46482	03/30/2021	03/30/2021	11.00
							<b>11.00</b>
<b>Total Dept. Elections:</b>							<b>61.89</b>
<b>Dept: 210 Attorney</b>							
101-210-801	Legal Services						
	FAHEY SCHULTZ BURZYCH	57735	ZO. ORD. RE: SPECIAL USES	46451	03/03/2021	03/16/2021	67.50
	FAHEY SCHULTZ BURZYCH	57734	MARIHUANA GENERAL	46451	03/03/2021	03/16/2021	789.50
	FAHEY SCHULTZ BURZYCH	57734	MARIHUANA FOIA	46451	03/03/2021	03/16/2021	1,939.00
	FAHEY SCHULTZ BURZYCH	57734	MARIHUANA PETITION	46451	03/03/2021	03/16/2021	3,328.50
	FAHEY SCHULTZ BURZYCH	57733	LOSSIE ROAD NATURE TRAIL	46451	03/03/2021	03/16/2021	543.00
	FAHEY SCHULTZ BURZYCH	57733	CODE OF ORDINANCES	46451	03/03/2021	03/16/2021	22.50
	FAHEY SCHULTZ BURZYCH	57733	MARIHUANA FOIA	46451	03/03/2021	03/16/2021	185.00
							<b>6,875.00</b>
<b>Total Dept. Attorney:</b>							<b>6,875.00</b>
<b>Dept: 215 Clerk</b>							
101-215-727	Office Supplies & Exp CARTRIDGE WORLD	415326	TONER CARTRIDGES FOR CLI	46480	03/18/2021	03/30/2021	317.78
	STAPLES CREDIT PLAN		TWP BRD/CLERK/BOR	46457	03/09/2021	03/16/2021	6.99
	THE COPY SHOP	21356829	1000 CHECKS-GENERAL FUNI	46459	02/18/2021	03/16/2021	174.35
							<b>499.12</b>
<b>Total Dept. Clerk:</b>							<b>499.12</b>
<b>Dept: 247 Board of Review</b>							
101-247-727	Office Supplies & Exp STAPLES CREDIT PLAN		TWP BRD/CLERK/BOR	46457	03/09/2021	03/16/2021	18.58
							<b>18.58</b>
101-247-865	Meal/Lodging Expens RON POPP		03/11/2021 BOR MEALS	46488	03/17/2021	03/30/2021	42.36
							<b>42.36</b>
101-247-901	Publishing GRAND TRAVERSE CO TRE/	98861	PUBLICATION OF MARCH BOF	46453	02/28/2021	03/16/2021	59.56

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							59.56
<b>Total Dept. Board of Review:</b>							<b>120.50</b>
<b>Dept: 253 Treasurer</b>							
101-253-860	Mileage Reimbursemen						
	ARDELLA BENAK		12/18/20-03/05/21	46444	03/08/2021	03/16/2021	160.16
	LOIS MACLEAN		02/08-03/26/2021	46486	03/26/2021	03/30/2021	44.80
							204.96
<b>Total Dept. Treasurer:</b>							<b>204.96</b>
<b>Dept: 265 Township Hall &amp; Groun</b>							
101-265-740	Operating Expense &						
	CHERYLA GOSS, PETTY CA		PARK/TWP HALL/ELECTIONS	46482	03/30/2021	03/30/2021	27.99
							27.99
101-265-811	Waste Removal Servi						
	AMERICAN WASTE	4240257	03/01-03/31/2021	46443	03/01/2021	03/16/2021	17.00
							17.00
101-265-851	Internet/Website						
	CHARTER COMMUNICATION		03/01-03/29/2021	46446	03/01/2021	03/16/2021	109.99
							109.99
101-265-922	Electricity						
	CONSUMERS ENERGY	206434965701	02/10-03/10/2021	46448	03/10/2021	03/16/2021	151.46
							151.46
101-265-923	Electric Heat						
	CONSUMERS ENERGY	206434965702	02/10-03/10/2021	46448	03/10/2021	03/16/2021	603.76
							603.76
101-265-924	Telephone						
	CHARTER COMMUNICATION		03/01-03/29/2021	46446	03/01/2021	03/16/2021	49.99
	SCI NETWORKS	1975268	03/14-04/13/2021	46456	03/14/2021	03/16/2021	175.96
							225.95
<b>Total Dept. Township Hall &amp; Grounds:</b>							<b>1,136.15</b>
<b>Dept: 276 Cemetery</b>							
101-276-922	Electricity						
	CONSUMERS ENERGY	202074639540	02/10-03/10/2021	46448	03/10/2021	03/16/2021	29.03
							29.03
<b>Total Dept. Cemetery:</b>							<b>29.03</b>
<b>Dept: 400 Planning Commission</b>							
101-400-901	Publishing						
	TC RECORD-EAGLE, INC.	02212055	LEGAL NTC OF PUB. HRG.-RC	46458	02/28/2021	03/16/2021	112.15
	TC RECORD-EAGLE, INC.	02212055	LEGAL NTC. OF PUBLIC HRG.	46458	02/28/2021	03/16/2021	112.15
							224.30
<b>Total Dept. Planning Commission:</b>							<b>224.30</b>
<b>Dept: 405 Zoning Administrator/F</b>							
101-405-804	Professional Services						
	ROBERT A. HALL-CZS	MAR 2021	03/01-03/31/2021	46487	03/25/2021	03/30/2021	1,400.23
							1,400.23
101-405-860	Mileage Reimbursemen						
	ROBERT A. HALL-CZS	MAR 2021	03/01-03/31/2021	46487	03/25/2021	03/30/2021	15.62
							15.62

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Dept. Zoning Administrator/Planning:							1,415.85
tal Fund GENERAL FUND:							33,572.43
<b>Fund: 203 ROAD FUND</b>							
<b>Dept: 446 Road Right of Way</b>							
<b>203-446-921 Street Lights</b>							
	CHERRYLAND ELECTRIC CO		M72 & COOK RD	46447	02/24/2021	03/16/2021	2.58
	CHERRYLAND ELECTRIC CO		M72 & SKEGEMOG PT RD	46447	02/24/2021	03/16/2021	23.66
	CHERRYLAND ELECTRIC CO		M72 & MOORE RD	46447	02/24/2021	03/16/2021	23.66
	CHERRYLAND ELECTRIC CO		M72 & SKEGEMOG PT. RD.	46481	03/24/2021	03/30/2021	23.66
	CHERRYLAND ELECTRIC CO		M72 & MOORE RD.	46481	03/24/2021	03/30/2021	23.66
	CHERRYLAND ELECTRIC CO		M72 & COOK RD.	46481	03/24/2021	03/30/2021	14.84
	CONSUMERS ENERGY	201718643788	02/01-02/28/2021	46448	02/28/2021	03/16/2021	48.54
	CONSUMERS ENERGY	206346004328	02/01-02/28/2021	46448	02/28/2021	03/16/2021	14.99
							<b>175.59</b>
Total Dept. Road Right of Way:							<b>175.59</b>
Total Fund ROAD FUND:							<b>175.59</b>
<b>Fund: 206 FIRE FUND</b>							
<b>Dept: 336 Fire Dept</b>							
<b>206-336-739 Fuel &amp; Oil</b>							
	FUELMAN	59713857995401	FEB. FUEL FOR FIRE EQUIP	46452	03/01/2021	03/16/2021	112.33
							<b>112.33</b>
<b>206-336-804 Professional Services</b>							
	VERIZON WIRELESS	9874064342	01/24-02/23/2021	46460	02/23/2021	03/16/2021	40.01
							<b>40.01</b>
<b>206-336-811 Waste Removal Servi</b>							
	AMERICAN WASTE	4239648	03/01-03/31/2021	46443	03/01/2021	03/16/2021	8.50
							<b>8.50</b>
<b>206-336-851 Internet/Website</b>							
	CHARTER COMMUNICATION		03/01-03/31/2021	46446	03/01/2021	03/16/2021	79.99
							<b>79.99</b>
<b>206-336-880 Education &amp; Training</b>							
	NORTHWEST REGIONAL FIRE	988719	BLUE CARD-INCIDENT COMM/	46454	03/14/2021	03/16/2021	450.00
							<b>450.00</b>
<b>206-336-920 Natural Gas</b>							
	DTE ENERGY		02/19-03/23/2021	46484	03/24/2021	03/30/2021	93.16
							<b>93.16</b>
<b>206-336-922 Electricity</b>							
	CONSUMERS ENERGY	202074639539	02/10-03/10/2021	46448	03/10/2021	03/16/2021	374.68
							<b>374.68</b>
<b>206-336-924 Telephone</b>							
	CHARTER COMMUNICATION		03/01-03/31/2021	46446	03/01/2021	03/16/2021	99.98
							<b>99.98</b>
<b>206-336-932 Equipment Repair &amp; Maint</b>							
	WEST SHORE FIRE, INC	24167	2021 ANNUAL PREVENT. MAINT	46463	03/08/2021	03/16/2021	561.00
							<b>561.00</b>
<b>206-336-933 Vehicle Repair &amp; Maint</b>							
	CSI EMERGENCY APPARATUS	65770	ENG 3 PUMP TEST	46449	02/10/2021	03/16/2021	250.00
							<b>250.00</b>

## INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 04/13/2021

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Total Dept. Fire Dept:							2,069.65
Total Fund FIRE FUND:							2,069.65
<b>Fund: 208 PARK FUND</b>							
<b>Dept: 756 Township Park</b>							
208-756-743	Wood						
	CHERYLA GOSS, PETTY CA		PARK/TWP HALL/ELECTIONS	46482	03/30/2021	03/30/2021	120.00
							120.00
208-756-922	Electricity						
	CONSUMERS ENERGY	204121440651	02/11-03/11/2021	46483	03/11/2021	03/30/2021	64.13
	CONSUMERS ENERGY	204121440650	02/11-03/11/2021	46483	03/11/2021	03/30/2021	29.03
							93.16
208-756-924	Telephone						
	SCI NETWORKS	1975268	03/14-04/13/2021	46456	03/14/2021	03/16/2021	35.19
							35.19
208-756-925	Cellular Phone						
	AT&T MOBILITY		02/23-03/22/2021	46445	02/22/2021	03/16/2021	47.42
							47.42
Total Dept. Township Park:							295.77
Total Fund PARK FUND:							295.77
<b>Fund: 209 RECREATION FUND</b>							
<b>Dept: 757 Recreation</b>							
209-757-922	Electricity						
	CONSUMERS ENERGY	206434965700	02/10-03/10/2021	46448	03/10/2021	03/16/2021	30.17
	CONSUMERS ENERGY	206346038896	02/23-03/23/2021	46483	03/23/2021	03/30/2021	53.78
							83.95
209-757-930	Facility Repairs/Maint						
	PRECISION LANDSCAPES	293	DUGOUT REMOVAL	46455	03/15/2021	03/16/2021	1,000.00
							1,000.00
Total Dept. Recreation:							1,083.95
Fund RECREATION FUND:							1,083.95
<b>Fund: 210 AMBULANCE FUND</b>							
<b>Dept: 651 Ambulance</b>							
210-651-811	Waste Removal Servi						
	AMERICAN WASTE	4239648	03/01-03/31/2021	46443	03/01/2021	03/16/2021	8.50
							8.50
210-651-920	Natural Gas						
	DTE ENERGY		02/19-03/23/2021	46484	03/24/2021	03/30/2021	93.16
							93.16
210-651-922	Electricity						
	CONSUMERS ENERGY	202074639539	02/10-03/10/2021	46448	03/10/2021	03/16/2021	374.68
							374.68
Total Dept. Ambulance:							476.34
Fund AMBULANCE FUND:							476.34

Fund: 750 PAYROLL CLEARING F

Dept: 000

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
750-000-258	Accrued Payroll Taxes:						
	EFTPS	270147545475297	03/12/2021 PAYROLL	46450	03/16/2021	03/16/2021	2,365.41
	EFTPS	270148960238817	3/26/2021 PAYROLL	46485	03/30/2021	03/30/2021	1,773.03
	STATE OF MICHIGAN - TREA	SMIBUS004523799	02/12/21 & 02/26/21 PAYROLLS	46489	03/17/2021	03/30/2021	685.87
							<b>4,824.31</b>
						<b>Total Dept. 000:</b>	<b>4,824.31</b>
						<b>PAYROLL CLEARING FUND:</b>	<b>4,824.31</b>
						<b>Grand Total:</b>	<b>42,498.04</b>



# WHITEWATER TOWNSHIP FIRE DEPARTMENT

---

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

## MEMO

**To:** Whitewater Township Board

**From:** Fire Chief Brandon Flynn

**Date:** March 31, 2021

**Subject:** Replacement of fire department snowmobiles request

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In February of 2021, the Whitewater Township Fire Department received 2% grant funding in the amount of \$14,700 to replace one of the two aging fire department snowmobiles.

Attached is pricing from two local snowmobile dealers, one from Classic Power Equipment for a Polaris Snowmobile and another from Long Lake Marina for an Arctic Cat snowmobile. Both are comparable in price; however, Classic Power Equipment has better pricing with a Government pricing program offered through Polaris Inc. and has more optional equipment giving the Polaris a better value over Arctic Cat.

Polaris 2022 800 Titan XC, \$11,796.00 plus fees and options. \$13,376.00

Options include: Front bumper with winch and rear hitch.

Arctic Cat 2022 Norseman X8000, \$12,538.00 plus fees and options. \$13,393.00

Options include: Front bumper and rear hitch only.

I would ask that the Township Board consider replacing both snowmobiles at this time to show good faith with our community partner GTB. I am recommending the purchase of two Polaris Snowmobiles as indicated on the attached quotation at a total cost of \$26,554.00. With the 2% grant funds of \$14,700, the total cost burden to the Township would be \$11,858.00.

An appropriate motion would be:

Motion to allow Chief Flynn to purchase two Polaris snowmobiles as outlined on the Classic Power Equipment quotation with funds from the Fire Capital account.



Committed to proudly serving the community with professionalism and integrity.



# Long Lake Marina

9685 US 31 South

Interlochen MI 49643

231-276-9910

## Purchase Agreement

03/16/2021

Order No.

Salesman Paul Leman

Whitewater Twsp. Fire Rescue  
Whitewater Twsp. Fire Rescue  
PO Box 159

Williamsburg MI 49690

810-217-2718 - Brandon Flynn

firechief@whitewatertownship.org 231-267-5969 - Fire Station

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to effect delivery.

### Unit Information

New/U	Year	Make	Model	VIN/Serial No.	Stock No.	Price
New	2022	Arctic Cat	NorsemanX8000		Norseman	\$12,538.00

(C)Customer Added Options (applied):

Subtract \$752.28 Sales Tax

Add \$500 for options

Total \$13,393

(C)Customer Added Options:

Retail Price	\$12,538.00
(C)Customer Added Options Total	\$0.00
Labor	\$0.00
Freight	\$0.00
Prep/Rigging	\$200.00
Title Fee	\$0.00
Filing Fee	\$0.00
Delivery	\$0.00
Trailer Plate Fee	\$0.00
Customer Rebates	\$0.00
Promotions	\$0.00
Service Contract	\$0.00
Property / Liability	\$0.00
Cash Price	\$12,738.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$12,738.00
Sales Tax	\$752.28
Title/License/Registration Fees	\$30.00
Document or Administration Fees	\$125.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00
Total Other Charges (Tax/Fees/Ins.)	\$907.28
Sub Total (Net Sale + Other Charges)	\$13,645.28
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$13,645.28

Trade Information:

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest (For qualified buyers)

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

\*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature \_\_\_\_\_

Dealer Signature \_\_\_\_\_

Thank You for Your Business!

# Long Lake Marina

9685 US 31 South  
Interlochen MI 49643  
231-276-9910

## Purchase Agreement

Whitewater Twsp. Fire Rescue  
Whitewater Twsp. Fire Rescue  
PO Box 159

Williamsburg MI 49690

810-217-2718 - Brandon Flynn

firechief@whitewatertownship.org 231-267-5969 - Fire Station

03/16/2021

Order No.

Salesman Paul Leman

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to effect delivery.

### Unit Information

New/U	Year	Make	Model	VIN/Serial No.	Stock No.	Price
New	2022	Arctic Cat	NorsemanX8000		Norseman	\$12,438.00
New	2022	Arctic Cat	NorsemanX8000		Norseman	\$12,438.00

(C)Customer Added Options (applied):

Retail Price	\$24,876.00
(C)Customer Added Options Total	\$1,000.00
Labor	\$0.00
Freight	\$0.00
Prep/Rigging	\$400.00
Title Fee	\$0.00
Filing Fee	\$0.00
Delivery	\$0.00
Trailer Plate Fee	\$0.00
Customer Rebates	\$0.00
Promotions	\$0.00
Service Contract	\$0.00
Property / Liability	\$0.00

(C)Customer Added Options:

Add: Tow Hitch and Bumper Both units

\$1,000.00D

Cash Price	\$26,276.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
<b>Net Sale</b> (Cash Price - Net Trade)	\$26,276.00
Sales Tax	\$0.00
Title/License/Registration Fees	\$30.00
Document or Administration Fees	\$125.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00
Total Other Charges (Tax/Fees/Ins.)	\$155.00
<b>Sub Total</b> (Net Sale + Other Charges)	\$26,431.00
Cash Down Payment	\$0.00
<b>Amount to Pay/Finance</b>	\$26,431.00

Trade Information:

**Monthly Payment of \$0.00 For 0 Months at 0.00% Interest (For qualified buyers)**

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

\*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature \_\_\_\_\_

Dealer Signature \_\_\_\_\_

Thank You for Your Business!



# CLASSIC POWER EQUIPMENT

5858 MOORE ROAD  
WILLIAMSBURG MI 49690  
231-267-9400

WHITEWATER TOWNSHIP FIRE DEPT

## Buyer's Order

03/22/2021

Order No.

Salesman ANDY ELMY

8380 OLD M 72  
WILLIAMSBURG MI

49690

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

### Unit Information

	Year	Make	Model	Serial No.	Stock No.	Dealer Retail Price
New	2022	POLARIS	800 TITAN XC		TEMP	\$14,699.00

#### Options:

Option Created From Sales Deal

\$1,152.00

Manufacturer Base Price	\$14,699.00
Manufacturer Options (M)	\$0.00
Manufacturer Sugg Ret Price	\$14,699.00
Dealer Retail Price	\$14,699.00
Customer Savings	(\$2,903.00)

Customer Price	\$11,796.00
Freight	\$0.00
Dealer Added Options (D)	\$1,152.00
Customer Added Options	\$0.00
Dealer Prep	\$200.00

<b>Unit Subtotal</b>	\$13,148.00
FILING FEES/UCC	\$0.00
TITLE FEES	\$30.00
TRANSFER FEES	\$0.00
REGISTRATION/PLATE	\$0.00
SERVICE CONTRACT	0 \$0.00
Theft Protection	0 \$0.00
	0 \$0.00
TAXABLE SALE P&A	\$0.00
INSURANCE SALE	0 \$0.00
Extras 17	0 \$0.00
License/Registration Fees	\$0.00
Processing Fee	\$198.00
Sales Tax	\$0.00

<b>Cash Price</b>	\$13,376.00
Trade Allowance	\$0.00
Payoff	\$0.00

Net Trade	\$0.00
<b>Net Sale</b> (Cash Price - Net Trade)	\$13,376.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00

<b>Sub Total</b> (Net Sale + Other Charges)	\$13,376.00
Cash Down Payment	\$0.00
<b>Amount to Pay/Finance</b>	\$13,376.00

#### Notes:

2882798, 2882784, 2883850, 2882812. INCLUDES FRONT BUMPER WITH INTEGRATED WINCH AND REAR HITCH

#### Trade Information

##### NOTICE TO PURCHASER:

THIS PURCHASE AGREEMENT IS A BINDING CONTRACT, AND UNLESS OTHERWISE NOTED, THE DEPOSIT IS NONREFUNDABLE TO THE PURCHASER. IF DEALER IS ARRANGING FINANCING FOR PURCHASER AND THE PURCHASER COMPLETES A CREDIT APPLICATION CONCURRENT WITH THE DEPOSIT, THE DEPOSIT WILL BE REFUNDED TO THE PURCHASER IF DEALER IS UNABLE TO OBTAIN SUCH FINANCING FOR THE PURCHASER. THE DEPOSIT IS ALSO REFUNDABLE IF DEALER IS UNABLE TO OBTAIN THE VEHICLE/EQUIPMENT INCLUDED IN THIS PURCHASE AGREEMENT. PURCHASER IS RESPONSIBLE FOR ALL COST INCURRED BY THE DEALER IN ENFORCING THIS CONTRACT, INCLUDING ALL COLLECTION AND LEGAL FEES. AT THE DEALER'S DISCRETION, PURCHASER AGREES TO SUBMIT TO BINDING AND FINAL ARBITRATION ALL CLAIMS, DISPUTES, DEMANDS, CAUSES OF ACTION OR CONTROVERSIES AGAINST DEALER RELATED TO THIS SALE, FINANCING OF THIS SALE, OR ANY AND ALL ASPECTS OF MERCHANTABILITY, WARRANTY OR PERFORMANCE OF THE VEHICLE/EQUIPMENT SUBJECT TO THIS SALE. THE ARBITRATION SHALL BE CONDUCTED BY ONE IMPARTIAL ARBITRATOR SELECTED FROM A LIST OF ARBITRATORS PROVIDED BY THE AMERICAN ARBITRATION ASSOCIATION, AND THE COST ASSOCIATED WITH ARBITRATION UNDER THIS AGREEMENT SHALL BE PAID FOR BY THE LOSING PARTY AS DETERMINED BY THE ARBITRATOR.

##### TRADE IN NOTICE:

CUSTOMER REPRESENTS THAT ALL TRADE IN UNITS DESCRIBED ABOVE ARE FREE OF ALL LIENS AND ENCUMBRANCES EXCEPT AS NOTED.

Customer Signature \_\_\_\_\_ Dealer Signature \_\_\_\_\_

Thank you from all of us at Classic Power Equipment!!

# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:** None  
**Date:** 03.25.2021  
**Re:** Let the People Direct

---

Board Members,

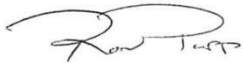
Resolving the growing debate over the decision to allow Adult Use Marihuana Establishments to operate within the Boundaries of Whitewater Township is of the highest order of business for the Township. The controversy is causing a disruption in orderly business operations, an unchecked financial burden to taxpayers, and may be hindering property sales in the jurisdiction. Additionally, there is a growing distrust in the governing body leadership due in part, to an about face on the topic from the Township's February 11, 2020 to September 8, 2020 Board Meetings.

Whitewater is not alone in this struggle; review of case law reveals a noteworthy number of municipalities have some type of marihuana question making it to the appellate court level, costing appreciable money and time. The expanding field of arguments are reaching farther every day pulling into question election law itself. Some of these cases are settled using a ballot instead of legal recourse as a solution, reducing costly litigation and speeding up the process. When thinking about a product that can generate north of \$2,000 per pound, time is very important and profitable.

This motion is put forth not to take sides of the issue or to support any pending actions or remedies but, to restore the people's right to direct their Local Unit of Government by the power to vote, especially on topics of significant community prominence. Having the issue settled by the will of the people, may serve as a demarcation point to what is seemingly an endless parade of legal actions that follow this topic.

For the reasons above: Motion to create and place on a ballot for the earliest possible election cycle, language prohibiting Adult Use Marihuana Establishments as allowed by Michigan Regulation and Taxation of Marihuana Act MCL 333.27 et seq. in Whitewater Township, Grand Traverse County, Michigan.

Respectfully submitted.

A handwritten signature in black ink, appearing to read "Ron Popp". The signature is stylized with a large, looping "R" and a cursive "Popp".

Ron Popp

Supervisor, Whitewater Township

# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:** None  
**Date:** 3-26-2021  
**Re:** Proposed Advertising Banners on Township Property – 2021 Style.

---

All –

In 2019 Amber Voice approached to the Township Board with an idea to sell advertising banners as a revenue stream for the Elk Rapids Youth Baseball Association (Association). The banners would be placed about Hi Pray Park for all attendees to see. The Board approved the idea for the 2020 Baseball Season which was significantly interrupted and therefore the idea was not exercised. Amber is back asking for similar permission, for the 2021 Baseball Season.

Some of the highlights of the 2019 request follow:

3'x5' promotional banners would be installed and removed on the outfield fence by Association Staff as season opens and closes.

Banners are made available to any business or interested entity.

The Township will receive a small stipend from the sales of the banners to offset ongoing maintenance of the ball diamonds.

Great example of collaboration between the public and private sectors.

Sponsorship programs are becoming more popular as funding source by various local groups like Paddle Antrim's Water Trail Champion and Ambassador Programs.

Concerns from 2019 were:

Some local schools, Thirlby Field for example, needed to follow local zoning ordinances when employing this fund-raising method.

Some residents could be challenged by late night activities and traffic issues.

How will the Township regulate sign content, and what type of business can or cannot advertise?

Will we accept advertisements from businesses currently prohibited in the Township?

Who makes the censorship decisions?


Is the Township setting a precedence that should be regulated by policy or ordinance?

As with the 2019 request, I again sought advice from Zoning Administrator, Bob Hall. His 2019 and current year response follow.

As for future policy, I would ask for Board consensus to have the Planning Commission discuss and offer any guidance on the creation of policy regulating advertising functions on Township Lands. This issue may relate to the Zoning Ordinance in several ways not clear to us today. The right to refuse any signage should be reserved if possible, onto the Township solely. As recommended in 2019, we want to regard any permissions granted as temporary for one year providing time to assess both success and concerns of advertising on public lands.

For the reasons stated above a motion may look like: **Motion to approve Elk Rapids Youth Baseball Association's request to install no more than 20 (twenty) 5' x 3' advertising banners at Hi Pray Park for the 2021 Baseball Season.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ron Popp', with a stylized flourish at the end.

Ron Popp

Supervisor, Whitewater Township

**From:** Voice, Amber <Amber.Voice@mclaren.org>  
**Sent:** Tuesday, March 30, 2021 10:09 PM  
**To:** supervisor@whitewatertownship.org; Cheryl A. Goss  
**Subject:** Elk Rapids Youth Baseball  
**Attachments:** Baseball Registration Form 2021.doc; Elk Rapids Youth Baseball Sponsor.docx; IMG\_4985.jpeg

Ron- Here are the forms for the league. I have attached a new sponsor form, updated registration form and a picture of the prices to play in TC as a comparison. Our goal is to have the kids have a great time, make friends and memories. We also want to make it affordable for families in these trying times and us finding local sponsors provides the league funds to keep prices low for registration. We are a non-profit organization and all coaches, assistant coaches and board members are all volunteers. Banner will cost the league \$50 each. They are 5x3 and have grommets for them to be hung. Our goal is to hang them during game time: Memorial Day to the week after 4th of July they would be hung. We will take them down and store them. Let me know what else I need to send you prior to the meeting and I can get it to you asap.

Thanks- Amber

McLaren confidentiality statement: "The information contained in this communication, including attachments, is confidential, may be privileged, and is intended only for the use of the named recipient(s). Unauthorized use, disclosure, forwarding or copying is strictly prohibited and may be unlawful. If you have received this communication in error, please notify me IMMEDIATELY at the phone number or pager listed above."





# WHITEWATER TOWNSHIP

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5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690 (231)  
267-5141 • FAX (231) 267-9020

September 26, 2019

To: Whitewater Township Supervisor  
From: Robert (Bob) Hall – Zoning Administrator

Re: Parcel #28-13-133-017-10  
a/k/a: 6075 Elk Lake Road

Dear Ron –

You asked for my opinion regarding the sale / placement of advertising banners on the above-captioned Whitewater Township property (the ballfields) by an outside entity (the baseball group).

In my opinion (from a zoning perspective), I have always learned through training that the Township is generally exempt from their own zoning ordinances. Perspective and public relations are separate issues of their own kind.

Questions that the Township should be asking itself might be:

1. How is the Township benefitting from the use and / or activity?
2. Is the Township serving a greater public purpose by allowing this use and / or activity?

Based upon the content of your inquiry it appears (to me) that the Township can answer both of the above questions in a very positive light. Essentially, you are asking of yourselves whether it is right and proper to place advertising on ‘your’ property for the benefit of yourself and others.

The relationship of the baseball group to the Township (financially) may have some effect on how this matter is perceived. I would suggest that a five minute phone call to the Township Attorney could quickly resolve any misconceptions to be had by any of the board members.

Article XXX, Section 30.18.B of the Whitewater Township zoning ordinances discusses the signage permitted on ‘institutional’ premises. While this Article is very specific – the

Township is left to decide what degree of variation would be found to be an acceptable 'temporary' public policy; and to what degree will the public benefit.

I hope that you find this information useful in your decision making process.

Again – as 'elected' government officials, you may consider that you have a greater responsibility than just that of administrators if your actions are publicly justified.

Respectfully,

*Robert (Bob) Hall*

Robert (Bob) Hall

**supervisor@whitewatertownship.org**

---

**From:** Robert Hall <zoning@whitewatertownship.org>  
**Sent:** Wednesday, March 17, 2021 3:10 PM  
**To:** Ron Popp  
**Subject:** Re: Elk rapids youth baseball banners

My memory is going fast ----- here is some support - looks like I missed a citation in my original letter: (not that you care to read until the end of time)

Bob

A municipality that adopts a zoning ordinance need not follow its own ordinance.<sup>45</sup> The court case establishing this preemption is specifically interpreting the City and Village Zoning Act, but the language the court used suggests this concept might also apply to a township or county. This preemption is only for a government's own zoning ordinance. A city, township, and village government must comply with another government's zoning ordinance.<sup>46</sup>

45 Morrison et al. v. City of East Lansing, 255 Mich. App. 505 (2003)

46 Michigan Attorney General Opinion No. 6982 (1998)

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**From:** supervisor@whitewatertownship.org <supervisor@whitewatertownship.org>  
**Sent:** Tuesday, March 16, 2021 11:32 AM  
**To:** Robert Hall  
**Subject:** RE: Elk rapids youth baseball banners

Thank you kind Sir!

Ron Popp  
Whitewater Township Supervisor  
5777 Vinton Road, P.O. Box 159  
Williamsburg, Michigan 49690  
231.267.5141 X 23  
[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

---

**From:** Robert Hall <zoning@whitewatertownship.org>  
**Sent:** Tuesday, March 16, 2021 11:00 AM  
**To:** Ron Popp <supervisor@whitewatertownship.org>  
**Subject:** Re: Elk rapids youth baseball banners

Ron -

I have reviewed my previous letter to the board that you have attached. Thank you for the refresher ----- I am inclined to continue to state that this is probably a matter of public policy (if all else has remained constant) to be made by Whitewater Township.

Hope you find this useful on belf of the board.

Bob

---

**From:** [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org) <[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)>  
**Sent:** Tuesday, March 16, 2021 9:42 AM  
**To:** 'Voice, Amber'; Cheryl A. Goss  
**Cc:** Robert Hall; S and K  
**Subject:** RE: Elk rapids youth baseball banners

Sure thing Amber, we are expecting you. Please call or email any information you would like in the packet, as I would like to generate a similar business item for the Board to Review as we did in 2019.

I think this is the second copy I sent you but, here is what the Board saw in 2019. The Zoning Administrator, Bob Hall and Planning Commission Chairwoman, Kim Mangus, have been asked to comment on the request as well.

Please let me know how to help best.

Ron Popp  
Whitewater Township Supervisor  
5777 Vinton Road, P.O. Box 159  
Williamsburg, Michigan 49690  
231.267.5141 X 23  
[supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org)

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**From:** Voice, Amber <[Amber.Voice@mclaren.org](mailto:Amber.Voice@mclaren.org)>  
**Sent:** Monday, March 15, 2021 6:33 PM  
**To:** [supervisor@whitewatertownship.org](mailto:supervisor@whitewatertownship.org); Cheryl A. Goss <[clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org)>  
**Subject:** Elk rapids youth baseball banners

Ron- Can I be put on the list for the meeting in April to present the baseball banners again. I can bring all the information about the banners and our thoughts about what we are hoping to do with them. Please let me know if this is possible

Thanks- Amber

McLaren confidentiality statement: "The information contained in this communication, including attachments, is confidential, may be privileged, and is intended only for the use of the named recipient(s). Unauthorized use, disclosure, forwarding or copying is strictly prohibited and may be unlawful. If you have received this communication in error, please notify me IMMEDIATELY at the phone number or pager listed above."

## **ARTICLE XXX**

### **SIGN REGULATIONS**

#### **30.10 General Provisions**

##### **30.11 Purpose and Intent**

**A. Safety.** Promote the safety of persons and property by providing that signs:

- 1.** Do not create traffic hazards by distracting or confusing motorists, impairing motorists' ability to see pedestrians, other vehicles, obstacles, or to read traffic signs.
- 2.** Do not create a hazard due to collapse, fire, collision, decay or abandonment.
- 3.** Do promote the aesthetics, safety, health, and general welfare and the assurance of protection of adequate light and air within said township by regulation of the posting, displaying, erection, use and maintenance of signs.

**B. Public welfare.** Protect the public welfare and enhance the overall appearance and economic value to the landscape and preserve the unique natural environment that distinguishes the township. It is also acknowledged that the township economic well being is heavily dependent upon the resort and tourism industry. This dependence makes the preservation of the environment from unreasonable signage a matter of critical importance to the township.

##### **30.12 Applicability**

This Article shall apply to all persons, firms, partnerships, associations, and corporations owning, occupying or having control or management of any premises located within the Township of Whitewater.

##### **30.13 Conflict With Other Laws**

In any case where a provision of this Article is found to be in conflict with a provision of any Zoning, Building, Housing, Fire, Safety or Health Article or Ordinance or Code of Whitewater Township existing on the effective date of this Article, the provision which establishes the higher standard for the promotion and protection of the health and safety of the people shall prevail. In any case where a provision of any other Article, Ordinance or Code of Whitewater Township existing on the effective date of this Article establishes a lower standard for the promotion and protection of the people, the provisions of this Article shall be deemed to prevail, and such other Articles, Ordinances or Codes are hereby declared to be repealed to the extent that they may be found in conflict with this Article.

##### **30.14 Definitions**

The following definitions will apply in the interpretation, administration and enforcement of this Article:

"Agricultural Premises" shall mean premises used or occupied for the cultivation of field crops, truck crops, nurseries, orchards, green houses, woodlots, pastures, husbandry of livestock, poultry or small animals, or any activities of a similar nature.

"Commercial Premises" shall mean premises used or occupied for transportation, retail sales or service businesses; wholesale sales facilities; apartment hotels, tourist homes or motels; or commercial recreation.

"Construction Sign" shall mean a sign erected at a construction site identifying the architects, engineers, contractors or other parties responsible for a project, or identifying the intended purposes or uses of the building.

"Development Entry Sign" shall mean a sign which identifies the name of a residential development or the developer or the type of residential structures included in the development, and which is harmonious in appearance with that of the vicinity.

"Directional Sign" shall mean a sign identifying the exit(s) and entrance(s) of premises, and containing only the name or logo of the premises or information directional thereto.

"Free Standing Sign" shall mean a sign the principal support of which is independent of any building.

"Height of Sign", except where otherwise defined in this Article, shall mean the maximum vertical distance from the uppermost extremity of a sign or sign support to the average ground level at the base of the sign.

"Indirectly Illuminated" shall mean illuminated from an exterior light source.

"Institutional Premises" shall be interpreted to include such premises or portions thereof upon which is situated a public utility or other publicly owned, operated, or administered facility, any public, private or commercial vocational school, a cultural facility, including a museum, art gallery, library or auditorium, or a religious or charitable facility.

"Major Street" shall mean Regional Arterial, Local Arterial, Principal Collectors, or Secondary Collectors Route.

"Multiple Family Residential Premises" shall mean premises used or occupied as residences for three or more families or as group housing.

"Off-premises Sign" shall mean a sign which directs attention to a use, business, commodity, service or activity not conducted, sold or offered upon the premises where the sign is located.

"On-premises Sign" shall mean a sign which identifies the occupant of the premises or relates solely to the use, business or profession conducted, or to a principal commodity, service or entertainment sold, offered, or provided upon the premises.

"Political Sign" shall mean a sign relating to the election of a person or persons to public office or relating to a political party or relating to a matter to be voted upon at an election called by a public body.

"Pole sign" shall mean a type of freestanding sign that is elevated above the ground on a pole.

"Portable Sign" shall mean any sign which by its description or nature may be or is intended to be moved from one location to another.

"Premises" shall mean a unit of contiguous real property under common ownership.

"Projecting Sign" shall mean any sign attached to a building which extends more than twelve (12) inches beyond any vertical surface of the building which supports it.

"Real Estate Sign" shall mean a sign advertising the sale, rental, or lease of the premises or part of the premises on which the sign is displayed.

"Recreational Premises" shall mean premises used or occupied for recreational purposes, including parks, play areas, indoor or outdoor swimming pools, bathing beaches, boating and fishing areas, winter recreational areas, nature study areas, community halls and fairgrounds.

"Roof Sign" shall mean any sign which is attached to a building and any part of which extends above either the top line of the building silhouette or any portion of the roof surface.

"Sign" shall mean any name, identification, description, display, illustration, surface or device which is affixed to, painted on, or otherwise represented directly or indirectly upon a building, structure, or land which bears any inscription, notice, motto or design, or which directs attention to an object, product, place, activity, person, institution, organization, or business and which is visible from a public street, right-of-way, sidewalk, alley, park or other area open to the public.

"Surface Display Area" of a sign shall mean the area expressed in square feet, within a single continuous rectilinear perimeter of straight lines enclosing the extreme limits of writing, representations, emblems or figures of a similar character together with all material or color forming an integral part of the display or used to differentiate the sign from the background against which it is placed, provided that:

1. In the case of a sign designed with more than one (1) exterior face, the area shall be computed as including only the maximum single displayed surface which is visible from any ground position.
2. The supports, uprights, or structure on which any sign is supported shall not be included in determining the surface display area unless such supports, uprights or structure is designed in such a manner as to form an integral background of the display.

3. The areas of lamps, neon tubing or artificial illumination on walls of any structure shall be counted as part of the total allowable sign area.

"Temporary Sign" shall mean a sign not constructed or intended for long term use. Examples of temporary signs include signs which announce a coming attraction, a sale or bargain, a community or civic project or other special events that occur for a limited period of time.

"Wall Sign" shall mean a sign which is attached directly to, or painted, or otherwise inscribed upon a building wall.

"Zoning Administrator" shall mean the officer or officers charged, pursuant to this chapter, with the administration and enforcement of this ordinance and/or his duly appointed deputies, agents, employees, and inspectors.

### **30.15 Signs Permitted - Single-Family and Two-Family Structures**

- A. On premises used or occupied as a single-family or two-family residence there shall be permitted one (1) indirectly illuminated wall sign not to exceed four (4) square foot in surface display area.
- B. On single-family or two-family development premises (subdivisions, condominiums, or apartment developments) there shall be permitted one (1) indirectly illuminated development entry wall sign or free standing sign at each entrance of a subdivision. Free standing signs shall be set back so that the face of the sign is not less than fifteen (15) feet from the nearest existing right of way and shall not exceed five (5) feet in height. The surface display area of such sign shall not exceed thirty-two (32) square feet.

### **30.16 Signs Permitted - Multiple-Family Residences**

On multiple-family residence premises there shall be permitted indirectly illuminated on-premise wall sign(s) or on-premise free standing development entry signs(s). The aggregate area of such sign(s) shall not exceed two (2) square feet of surface display area. Free standing signs shall not exceed five (5) feet in height and shall be set back at least fifteen (15) feet from the nearest existing right of way.

### **30.17 Signs Permitted - Commercial and Industrial**

#### **A. Individual Development Signs allowed:**

- 1. Wall signs. One or more on-premise wall sign(s) with an aggregate surface display area not to exceed one (1) square foot per two (2) foot of building frontage.
- 2. Free standing signs. One (1) on-premises free standing sign, directly or indirectly illuminated, shall be permitted. Corner premises shall be permitted one (1) free-standing on-premises sign on each major street frontage. Such signs may be multi-faced but shall not exceed forty-five (45) square feet in



surface display area per face and shall be set back fifteen (15) feet from the nearest existing right of way. Pole signs shall have a maximum height of twenty (20) feet.

3. Directional signs. Each premise shall be permitted one (1) directional sign located immediately adjacent to each exit, entrance or change of direction of vehicular or pedestrian travel. The sign shall not exceed five (5) feet in height and shall not exceed four (4) square feet per side. The sign may be directly or indirectly illuminated.

**B. Multi-Tenant Identification Signs**

1. One (1) on-premise free-standing sign. The sign may not exceed ten (10) feet in height measured from the grade at the property line or the predominant grade of the property area including berms, and must be set back fifteen (15) feet from the nearest existing right of way. Such signs may be multi-faced and may not exceed sixty (60) square feet in surface display area per face.

2. One (1) on-premise wall sign per each individual user with an aggregate surface display area not to exceed twenty (20) square feet of surface display area.

**30.18 Signs Permitted - Agricultural; Recreational; Institutional Premises:**

- A. Agricultural Premises: On agricultural premises there shall be permitted wall or free standing on-premises signs not to exceed sixty (60) square feet in surface display area in the aggregate and no one sign to exceed thirty-two (32) square feet of surface display area. Such signs shall not exceed ten (10) feet in height. The signs shall be located at the entranceway of a structure or facility on the premises and shall not be placed in the right of way. Temporary signs shall be removed immediately following the end of the appropriate season.
- B. Recreational and Institutional Premises: On recreational or institutional premises there shall be permitted a total of five (5) indirectly illuminated wall or free standing on-premises signs not to exceed fifty (50) square feet in surface display area in the aggregate and no one sign to exceed thirty-two (32) square feet of surface display area. Such signs shall not exceed ten (10) feet in height. The signs shall be located at the entranceway of a structure or facility on the premises and shall be set back at least twelve (12) feet from the nearest existing right of way.

**30.19 Temporary Signs.**

**The following temporary signs shall be permitted in accordance with the regulations herein.**

- A. Grand Opening Sign  
A new business, as part of its start-up phase, may use a temporary sign for up to forty-five (45) days, not to exceed thirty-two (32) square feet.
- B. Portable Sign/Banner Sign  
One (1) portable sign/banner sign is permitted in the C-1 district per premise at any given time, but in no case shall it remain in place for six (6) non-consecutive

fourteen (14) day periods per calendar year, not to exceed thirty-two (32) square feet.

C. Civic and Charity Signs

Permission for civic and charity events shall be permitted by the Planning/Zoning Administrator.

**30.20 Temporary Off-Site Sign(s) for Advertising the Sale of Agricultural Products including Agritourism.**

Up to four (4) temporary, off-premise, way-finding signs ~~may~~ shall be permitted that direct travelers to seasonal sales of agricultural products and related activities. Said signs shall conform with all state and county regulations and shall be placed on private property with permission from the property owner(s).

Signs shall not exceed thirty-two (32) square feet each. Signs shall be removed immediately following the end of the appropriate season.

Temporary Off-Premise Agricultural Signage shall not be counted against the hosting property owners.

All signs shall bear the name, address and telephone number of the sign owner.

**30.21 Signs Not Regulated.**

The following signs, except as in this Article expressly included, shall be excluded from the requirements of this Article except as otherwise noted and shall not require permits for construction.

**A.** One (1) wall sign or one (1) ground sign not exceeding four (4) square foot in surface display area to designate an assigned house number or building name. Such signs shall not be counted in the total sign area permitted on the premises. Such signs in excess of one (1) square foot in surface display area may be permitted as part of the total sign display area otherwise permitted under this Article.

**B.** Any sign, traffic signal or warning device erected or displayed by any public agency, such signs shall not be counted against the number of signs or against the total sign area permitted on the premises in which they are located.

**C.** Free standing signs or wall signs indicating "No Parking", "Fire Lane", "Entrance" and similar wording when such signs are required to be erected by a public agency. Such signs shall not be counted against the number of signs or against the total sign area permitted on such premises, provided they do not exceed three (3) square feet per sign. No license shall be required for such sign if approved by the Zoning Administrator.

**D.** Signs existing on the effective date of the adoption of this Article which are maintained by a church, school, community center or other public entity.

**E.** Vehicle mounted signs which are either painted or permanently attached and denote only the products, business or services offered by the owner of the vehicle.

**F.** Memorial signs or tablets denoting the name or date of erection of a building when cut into any masonry surface or when constructed of bronze or other incombustible material.

**G.** Flags bearing the official design of a unit of government, educational institution or civic league or organization, fraternal benefit societies, order or association or any organization operated exclusively for religious, charitable, scientific, literary or educational purposes.

**H.** Signs not exceeding two (2) square feet which contain only non-commercial messages including designation of restrooms, telephone location or direction of door openings.

**I.** Seasonal decorations and community event signs which advertise public entertainment or events of public interest, providing the placing of the signs shall be approved and the locations designated by the Zoning Administrator. These signs shall remain in place for not more than twenty-one (21) days before and seven (7) days after the event and may not exceed ten (10) square feet in area.

**J.** Parking information signs containing only directional information or pedestrian or vehicular warning and control material. Such signs shall have a surface display area not more than three (3) square feet and shall not exceed five (5) feet in height.

**K.** Parking reservation signs not exceeding one (1) square foot in surface display area and not exceeding three (3) feet in height.

**L.** One double-faced free standing or wall construction sign with a maximum limit of two (2) signs per premises subject to the height and clearance limitation applicable to said premises for a permanent sign and subject to the following restrictions:

- 1.** Construction signs in a residential district shall not exceed twelve (12) square feet in surface display area per face and shall be set back at least fifteen (15) feet from the nearest existing right of way.

- 2.** Construction signs in all other districts shall not exceed fifty (50) square feet in surface display area and shall be set back at least one (1) foot from the nearest property line.

- 3.** Construction signs shall not be permitted in any district for more than thirty (30) days after issuance of the occupancy permit.

**M.** Political signs not exceeding three (3) in number per premises and not exceeding six (6) square feet in surface display area or three and one-half (3 1/2) feet in height per sign if not displayed for a period in excess of thirty (30) days prior to, and if removed within two (2) days after the election for which they are erected. All signs shall bear the name, address and telephone number of the person(s) responsible for the sign(s).

**N.** One (1) wall or free standing real estate sign provided that such signs are removed ten (10) days after the sale, lease, or rental of the property upon which erected, subject to the following further conditions:

**1.** Real estate signs in residential areas shall not exceed six (6) square feet in surface display area per face and shall not exceed three and one-half (3 1/2) feet in height, and if free standing shall be set back at least fifteen (15) feet from the nearest property line.

**2.** Real estate signs in commercial areas shall not exceed fifteen (15) square feet in surface display area per face or exceed ten (10) feet in height and if they are free standing shall be set back at least fifteen (15) feet from the nearest existing right of way.

**O.** Signs maintained by a political subdivision of the State of Michigan.

**P.** Signs which do not contain any illustration or communicate any message other than time, temperature, barber poles or market quotations.

**Q.** Development entry signs identifying the name of single and two family residential developments and any development entry sign located adjacent to the public right of way which is located and maintained pursuant to a valid permit authorized by the Township Planning Commission.

**R.** One wall or free-standing sign identifying a home occupation where permitted which shall not exceed four (4) square feet in surface display area or five (5) feet in height and be of a character in keeping with the neighborhood.

### **30.22 Signs Prohibited**

Unless otherwise permitted by any other provision of this Article no sign shall be constructed, erected, or maintained:

**A.** Which purports to be, is an imitation of, resembles an official traffic sign or signal which bears the words "Stop", "Go Slow", "Caution", "Danger", "Warning", or similar words used in traffic control.

**B.** Which by reason of its size, location, context, coloring or manner of illumination may be confused with or construed as a traffic control sign which hides from view any approved traffic or street sign or signal, confuses or misleads traffic, obstructs vision necessary for traffic safety or distracts from visibility of traffic signs.

**C.** Which consists of posters, pennants, ribbons, streamers, strings of light bulbs, spinners, and elements creating sound except seasonal decorations and community event signs.

**D.** Which has any visible moving part, visible revolving parts, visible mechanical movement of any description or other apparent visible movement achieved by electrical, electronic or mechanical means, including intermittent electrical pulsations.

**E.** Signs, other than those described in 30.21(16), which incorporate in any manner any flashing or moving lights.

**F.** Which is structurally unsafe, constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation or abandonment, is not kept in good repair, and is capable of causing electrical shocks to persons likely to come in contact with it or vehicles colliding with it.

**G.** Which obstructs the ingress to or egress from a required door, window, fire escape or other required exit way.

**H.** Which is unlawfully installed, erected or maintained.

**I.** Which consists or is part of an outdoor merchandise display not screened from public streets or adjacent residential property.

**J.** Which is a projecting sign.

**K.** Which is a roof sign.

**L.** Which is not expressly permitted by this Article or which violates any provision thereof.

**M.** Which is mounted on a vehicle parked on private property or within a public right-of-way, when such vehicle is parked for the purpose of display.

**N.** Which is an off premise sign unless otherwise allowed within this Article.

### **30.23 Existing Signs**

Any existing sign on the effective date of this Article or any amendment thereto, which does not at that time comply with all of the provisions thereof including any amendment:

**A.** Shall not be changed to another type of sign which is not in compliance with this Article.

**B.** Shall not have any changes made in the words or symbols used or the message displayed on the sign unless the sign is designed for periodic change of message.

**C.** Shall not be structurally altered so as to prolong the life of the sign, change the shape, size, type or design of the sign.

**D.** Shall not have its face or faces changed unless the sign is brought into conformance with the requirements of this Article or unless the sign is an off-premises sign or billboard constructed to permit a change of face.

**E.** Shall not be re-established after the activity, business or usage to which it relates has been discontinued for a period of ninety (90) days or longer, unless the business is of a seasonal nature.

**F.** Shall not be re-established after damage or destruction if the estimated expense of reconstruction exceeds fifty percent (50%) of the appraised replacement cost as determined by the Zoning Administrator.

**G.** Shall not be placed, maintained or displayed by anyone other than the person who owned the premises on the date of adoption of this Article.

**H.** Shall not be placed, maintained or displayed by any person on or after December 31, 1999.

#### **Additional Signage By Special Use**

In order to permit creativity in development throughout the Township, the Planning Commission shall have the authority to permit additional signage, including additional square footage, and in general, alternatives to the standard sign permit requirements, by special use under Section 25.20 when an applicant and/or owner submits an application containing a complete sign scheme, addressing all signage proposed on the site and structure(s). Applications for special uses under this section shall also contain, at a minimum, the following information:

- A. A detailed color elevation or such images that show the proposed sign or signs.
- B. A written statement that describes how the sign or signs meets or exceeds the criteria for approval, specifically:
  - i. The sign or signs are consistent with the building and the surrounding uses in terms of architectural compatibility, mass, bulk, quality of materials and overall appearance, with an emphasis on maintaining or improving the existing fabric of the streets and/or neighborhood.
  - ii. Signs shall be constructed in such a manner as to ensure the longevity of the sign and the safety of the general public.

The Planning Commission shall decide applications under this section in accordance with the the following procedures and criteria:

- A. Signage shall be reviewed for consistency with the building and the surrounding uses in terms of architectural compatibility, mass, bulk, quality of materials and overall appearance, with an emphasis on maintaining or improving the existing fabric of the streets and/or neighborhood.
- B. Signs shall otherwise meet the requirements of this Ordinance.

- C. Signs shall be constructed in such a manner as to ensure the longevity of the sign and the safety of the general public.
- D. The Planning Commission shall have the ability to approve the sign or signs as presented, to deny the application in whole or in part, or to approve the application the conditions relative to the sign or signs.
- E. Owners or applicants who are aggrieved by the Planning Commission's decision on special uses under this section may appeal the decision to the Zoning Board of Appeals.

### **30.25 Conflicts**

There any provision of the statutes, codes or laws of the United States of America or the State of Michigan or the County of Grand Traverse conflict with any provision of this Article, the most restrictive shall apply unless otherwise required by law.

### **30.26 Violations and Enforcement**

- A. It shall be unlawful for any person to violate any of the provisions of this Article.
- B. Any person who shall violate any provision of this Article shall be subject to the penalties specified under Article XXI of this Ordinance.
- C. The Zoning Administrator or his agent is hereby empowered to enforce this Article.
- D. The Zoning Administrator or his agent shall notify each applicant for a Land Use Permit that compliance with the regulations of this Article is a condition of such Land Use Permit.
- E. The Zoning Administrator or his agent shall remove improperly placed signs, contact the listed owner, and store said sign(s) at Whitewater Township Hall for a period of 7 days, after which they will be disposed of.

### **30.27 Severability**

If any provision, clause, sentence, sub-sentence, paragraph, section or part of this Article be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the provision, clause, sentence, sub-sentence, paragraph, section or part thereof directly involved in the controversy in which said judgment shall have been rendered.



# Elk Rapids Youth Baseball Sponsor



## 2021 Team/League Sponsorship Receipt

### [] Team Sponsorship- \$225.00

Sponsorship logo on team jerseys

- Company name or logo on the front of a team jersey
- Team picture
- Community good-will and advertisement

### [] League Sponsorship- \$200.00

One banner with sponsor logo- In Williamsburg at Hi Pray fields hung during baseball season. (Banners are 5ftx3ft)

- Company name/logo on a 5x3 banner placed on the fence at Whitewater township baseball fields
- Community good-will and advertisement

### [] Combo Sponsorship- \$400.00

Sponsorship logo on team jerseys plus one banner with sponsor logo- In Williamsburg at Hi Pray fields hung during baseball season. (Banners are 5ftx3ft)

- Company name or logo on the front of a team jersey
- Team picture
- Community good-will and advertisement

**continued on back**



- Company name/logo on a 5x3 banner placed on the fence at Whitewater township baseball fields
- **[] Individual/Family Sponsor-**

Family/Individual can donate to the league any amount. Names will be placed on a banner for donations of \$50.00 and more.

Please attach copy of your company logo or email it to:  
[amber.voice@northernhealth.org](mailto:amber.voice@northernhealth.org)

Sponsor name:\_\_\_\_\_

Contact:\_\_\_\_\_

Telephone:\_\_\_\_\_Email:\_\_\_\_\_

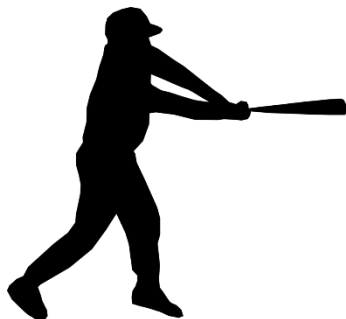
Adress:\_\_\_\_\_

City/State:\_\_\_\_\_

Preferred division T-Ball\_\_\_Rookie\_\_\_Peanut\_\_\_Minor B\_\_\_Minor A\_\_\_

Individual/Family sponsor\_\_\_

**We are a non-profit organization and your support for the Elk Rapids Youth Baseball is greatly appreciated. Thanks you!**



Tax ID:81-3506513

Please mail form to:

Elk Rapids Youth Baseball Association

5999 Baggs Road

Williamsburg, MI 49690



## REGISTRATION FORM FOR ELK RAPIDS YOUTH BASEBALL LEAGUE



Players should be at least four (4) years old and not more than fourteen (14) years old as of June 1, this year. Unless they are 15 years old and still in 8<sup>th</sup> grade.

Fees are as follows:

T-Ball (4-6 yrs)_____	\$25. <sup>00</sup>	Minor B (11-12 yrs)_____	\$50. <sup>00</sup>
Rookie (6-8 yrs)_____	\$50. <sup>00</sup>	Minor A (13-14 yrs)_____	\$50. <sup>00</sup>
Peanut A (9-10 yrs) _____	\$50. <sup>00</sup>	<i>Family Maximum Rate</i> _____	\$80. <sup>00</sup>

NOTE: If fees are not paid by the first practice, the ball player will not be allowed to participate. All Rookies must be a minimum of 6 years old.

Make checks payable to: **ELK RAPIDS YOUTH BASEBALL ASSOCIATION**

Mailing Address: **5999 Baggs, Williamsburg, MI 49690**

**Registration Deadline: April 10<sup>th</sup>, 2021**

Name of Player: \_\_\_\_\_ Shirt size \_\_\_\_\_

Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age (As of June 1, this year): \_\_\_\_\_

Phone #: \_\_\_\_\_ Secondary Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Secondary Email Address: \_\_\_\_\_

City: \_\_\_\_\_ School: \_\_\_\_\_

Parent(s) or guardian (s) names: \_\_\_\_\_

Does your child have any physical condition(s) or allergies that coaches or league officials should be aware of? NO \_\_\_ YES \_\_\_ If YES, please explain: \_\_\_\_\_

This league is run entirely on volunteers. I am willing to help with the following:

COACH \_\_\_ COACH BASES \_\_\_ UMPIRE \_\_\_ TRANSPORTATION \_\_\_

The undersigned parent/guardian of the player named above hereby consents to his/her son/daughter playing baseball in the Elk Rapids Youth Baseball Association. I further consent in the event of an injury to my child, that a representative of the Association may obtain immediate proper medical attention.

In the event of injury to my son/daughter, I further release and Elk Rapids Youth Baseball Association, coaches and acting representatives of all liability of any nature that may occur as a normal result of my son's/daughter's participation in the Elk Rapids Youth Baseball Association.

This release and waiver shall extend to all coaches, managers and other acting representatives of this league.

Signature of Parent/Guardian: \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Player: \_\_\_\_\_

**When do we play?**

The skill assessment (combine) and draft for **ages 9-14** will take place **April 10<sup>th</sup>** @ the Kewadin baseball fields. **Ages 9-10** will be from **11-12:30pm**, **ages 11-12** from **12:30-2pm** and **ages 13-14** from **2-3:30pm**.

The skill assessment for **ages 6-8** will be **April 17<sup>th</sup>** from **1-3pm**.

T-Ball players will NOT have a skills assessment.

Practice begins early spring. Coaches will determine practice schedule and contact players.

Most games are played mid-week evenings at the end of May and throughout June. Make-up games are usually scheduled in early July.

Playoffs occurring the week of July 5<sup>th</sup>.

### **What is provided?**

--Hat and team shirt.

--Rookie league and up will need to purchase **grey** baseball pants for game days.

### **Equipment:**

Players are required to have their own baseball glove and shoes. No steel cleats. Coaches have a variety of helmets and bats available if needed.

### **Where do we play?**

--T-ball games are played in Kewadin and Williamsburg.

--Rookie games are played in Williamsburg and Kewadin.

--Peanut A, Minor B and Minor A have home games in Kewadin and Williamsburg. Away games travel to Mancelona, Rapid City, Kalkaska, Bellaire, Central Lake, Ellsworth and Forest Area.

--Practices take place in Williamsburg and Kewadin or at location determined by Team Coach.

For more information contact Amy Barber at 231-564-0653 or

[barberfamily@torchlake.com](mailto:barberfamily@torchlake.com)









# Traverse City Little League

37m · 🌐

Important tentative dates for the season below also registration fees per division.

Saturday April 17th

Majors & Minors Practice Begins

Saturday April 24th

Coach Pitch & T-Ball Practice Begins

Monday May 03

Opening Day Majors/Minors

Monday May 10

Opening Day Coach Pitch/T-Ball

Saturday June 12

Last day of season for Minors/Majors

Wednesday July 30

Last day of season for Coach Pitch/T-Ball

All Stars - TBA after registration closes we will have more information on the All Star tournament.

TBALL - \$60.00

Coach Pitch - \$60.00

Minors - \$100.00

Majors - \$100

# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:** None  
**Date:** 3-29-2021  
**Re:** Hybrid Meeting Configuration -

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All,

A little more than a year ago Whitewater Township held its first Zoom Meeting to comply with Governor Whitmer's Executive Orders focused on slowing the spread of COVID-19. While many have come to see the Electronic meeting format as cumbersome and ineffective, others have found a new way to overcome personal obstacles, and health limitation which allow them to communicate and participate in meetings that otherwise would be prohibitive.

There has been much discussion about how temporary amendments to the Open Meetings Act, PA 267 of 1976, (OMA) could be used to facilitate the introduction of the new technology, such as remote meeting attendance. With some of those temporary amendments soon expiring, Board Members will be required to meet in person unless they qualify for certain exemptions. However, what about the public that has used electronic meeting platforms to remotely attend meetings? Earlier in the month, Zoning Administrator Bob Hall, reached out to the Michigan Township Association seeking their input on that very topic. Their response is below. Similarly, Grand Traverse County Emergency Manager, Gregg Bird has indicated there are no future County level plans that may amend the OMA as currently allowed. As an alternate he has provided some optional draft language that could be considered at the township level. See attached.

Considering many different factors, please agree continuing a Hybrid Electronic Meeting format is important. Providing this format with real-time two-way communication between the general public and the various Boards and Commissions that operate in the Township, is another tool for the Board to use in achieving its communication goals with the public it serves.

(Page 2 - Hybrid Meeting Configuration)

For the reasons stated above: Motion for the Township's continuance of the Zoom meeting format until 12.31.2021 as allowed by current State of Michigan Department of Health and Human Services (MDHHS) orders.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ron Popp", with a stylized flourish above the name.

Ron Popp

Supervisor, Whitewater Township

**From:** Bob Hall <planningandzoning@wexfordjpc.org>  
**Sent:** Wednesday, March 24, 2021 8:33 AM  
**To:** supervisor@whitewatertownship.org; clerk@whitewatertownship.org; skmangus@ymail.com; fltsupervisor@gmail.com  
**Cc:** czservices@hotmail.com  
**Subject:** FW: OMA - Virtual Meetings  
**Attachments:** REVISED\_USE\_March 23 2021\_MTA Township Meetings and Facilities after DHHS Order.pdf

FYI

Bob

Robert (Bob) Hall - Planning and Zoning Director  
Dr. Ben Townsend – Assistant Zoning Administrator  
**Wexford Joint Planning Commission**  
c/o Cherry Grove Township  
4830 E. M-55  
Cadillac, Michigan 49601

Email: [planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org)

Phone: 231-775-1138 Extension #6  
Fax: 231-775-0037 Attn: WJPC

<http://www.wexfordjpc.org>

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**From:** Catherine Mullhaupt <catherine@michigantownships.org>  
**Sent:** Tuesday, March 23, 2021 2:04 PM  
**To:** Bob Hall <planningandzoning@wexfordjpc.org>  
**Cc:** Cindy Dodge <cindy@michigantownships.org>; Michael Selden <michael@michigantownships.org>  
**Subject:** RE: OMA - Virtual Meetings

Bob:

My apologies for the delay in my response, but we were working with MTA Legal Counsel to prepare our answer to this issue. I can now provide it—specifically, see Page 3.

Catherine A. Mullhaupt, Staff Attorney  
Member Information Services  
Michigan Townships Association  
(517) 321-6467  
[catherine@michigantownships.org](mailto:catherine@michigantownships.org)

**MTA Member Information Services staff are regularly available Monday through Friday, 8 a.m. to 5 p.m., to answer your questions.**

**The information contained in this email is provided solely for a general informational purpose and should not be interpreted as legal advice. MTA encourages township officials to consult with their legal counsel on questions of law. MTA reserves the right to distribute this information.**



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**From:** Bob Hall <[planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org)>  
**Sent:** Wednesday, March 17, 2021 3:02 PM  
**To:** Catherine Mullhaupt <[catherine@michigantownships.org](mailto:catherine@michigantownships.org)>  
**Subject:** OMA - Virtual Meetings

Catherine -

We understand that as of March 31<sup>st</sup>, 2021 that virtual attendance is no longer permitted for a meeting. This year has taught us some valuable public / civic engagement lessons. Some of my communities want / desire to continue offering access to the meetings by broadcasting them via ZOOM or another type of outlet in order to continue to encourage ease of access.

**IF a Township elects to continue to do this as of April 1<sup>st</sup>, are the 'virtual' members of the public considered present for the purpose of public comment?**

I'm thinking not – as we're not required to conduct business like this any longer – however, public perception is another issue.

Have there been any inside discussions on this topic?

Thank-you for any insight that you can offer!

Bob

Robert (Bob) Hall - Planning and Zoning Director  
Dr. Ben Townsend – Assistant Zoning Administrator  
**Wexford Joint Planning Commission**  
c/o Cherry Grove Township  
4830 E. M-55  
Cadillac, Michigan 49601

Email: [planningandzoning@wexfordjpc.org](mailto:planningandzoning@wexfordjpc.org)

Phone: 231-775-1138 Extension #6  
Fax: 231-775-0037 Attn: WJPC

<http://www.wexfordjpc.org>



**REVISED March 23, 2021**

**Township Meetings and Facilities Under  
the Open Meetings Act and  
MDHHS Emergency Order March 22, 2021--  
“Gatherings and Face Mask Order”**

If holding meetings were not already complicated over the last year, they are now even more so, because there are different timelines in both the MDHHS Order and the Open Meetings Act for whether or how electronic meetings or in-person meeting may be held. This fact sheet is not intended as specific legal guidance and is provided to assist township boards in understanding what the Open Meetings Act and the MDHHS Order say at this time. Because those timelines are not coordinated, and could still change, it is important to understand that some questions of what can be done may be open to different legal interpretation. A township board should work with its attorney to determine the answers and recommendations for your specific questions.

Under the current [MDHHS Order](#) beginning March 22, and expiring April 19, 2021, some meetings may be held in-person if no more than 25 persons are present and the township can still meet the spacing/distancing requirements. ***Note you cannot turn a person away from an open meeting of public body per OMA, so if more than 25 persons attend, the meeting must be ended or moved outdoors.***

<b>MDHHS Order</b>	<b>March 5 to April 19:</b> No more than 25 persons at indoor meeting <i>(Assuming you can meet indoor spacing/distancing requirements in Order. Mask-wearing is required by all members of the public body, and those attending the meeting. Note you cannot turn a person away from open meeting of public body per OMA, so if more than 25 persons attend, meeting must be ended.)</i>		<b>April 20 ... UNKNOWN</b>
<b>OMA</b> <a href="#">MCL 15.263a</a>	<b>March 18, 2020, through March 30, 2021:</b> Allows electronic meetings for <b>any reason</b> (public body and public)	<b>March 31, 2021, through Dec. 31, 2021:</b> <b>Individual members of public body</b> may participate electronically in an in-person meeting if they are absent due to: <ul style="list-style-type: none"> <li>• Military duty</li> <li>• Medical condition</li> <li>• Declaration of state or local state of emergency <ul style="list-style-type: none"> <li>◦ A declaration of state of emergency could allow <b>all members</b> to participate electronically.</li> </ul> </li> </ul>	<b>Beginning Jan. 1, 2022,</b> the <b>ONLY</b> option for a <b>member</b> to participate electronically in a meeting of a public body is a <b>member of the public body absent due to military duty.</b>
<b>OMA</b> <a href="#">MCL 15.263</a>	<b>Before April 1, 2021,</b> in-person meetings must comply with Covid safeguards stated in OMA. <i>(MDHHS safeguards still apply during and after OMA provision expires.)</i>	<b>After April 1, 2021,</b> in-person meetings must comply with MDHHS Order(s). No specific end date, subject to Covid 19 pandemic emergency.	

### **Conducting electronic meetings (and meetings with members participating electronically):**

- **Note on declaring a “local state of emergency”:** MTA Legal Counsel do believe this could be done by a township board, however the township should talk to its own attorney for specific legal advice on this issue. If a county commission declares a local state of emergency for the county, it would allow each unit within the county to conduct meetings electronically, but it would not mandate that individual townships conduct meetings electronically.
- An electronic meeting must be conducted in a manner that permits two-way communication between members and participants (*at a minimum—everyone can hear everyone else*).
- Technology may be used to facilitate typed public comments during the meeting submitted by members of the public participating in the meeting that may be read to or shared with members of the public body and other participants to satisfy the requirement that members of the public be permitted to address the electronic meeting (*public comment period and public hearings*) and be heard by others during the electronic meeting.
- Members of a public body and the public participating electronically in a meeting are considered present and in attendance at the meeting for all purposes. (*Including voting for members of the public body participating electronically*)
- Each member of the public body attending a meeting remotely must announce at beginning of meeting they are participating remotely and, except for military absence, must identify the county, city, township, or village and state from which they are attending remotely.
- If a public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body must, in addition to other notices that may be required under the OMA, post advance notice of a meeting held electronically on a portion of the website that is fully accessible to the public—on either the homepage or a separate webpage dedicated to public notices for special meetings or electronic public meetings with a “prominent and conspicuous” link on the website’s homepage that clearly describes its purpose for public notification of special meetings or electronic public meetings.
  - Any scheduled meeting of a public body to be held as an electronic meeting must have notice posted at least 18 hours before the meeting begins.
  - Notice must clearly explain all of the following:
    - Why the public body is meeting electronically
    - How members of the public may participate in the meeting electronically. If a telephone number, internet address, or both are needed to participate, that information must be provided specifically
    - How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at a meeting
    - How persons with disabilities may participate in the meeting
- If an agenda exists for an electronic meeting and the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the public body must make the agenda available at least two hours before the electronic meeting begins on a portion of the website that is fully accessible to the public. This “publication” of the agenda does not prohibit subsequent amendment of the agenda at the meeting.
- A public body cannot require a person to register or provide his or her name or other information, or require a person to otherwise fulfill a “condition precedent,” as a condition of participating in an electronic meeting, other than mechanisms established and required by the public body necessary to permit the ***[continued]***

person to participate in a public comment period of the meeting. *(Log-in information may be required by the virtual meeting platform/software/service.)*

- Members of the public are excluded from participating in a closed session of a public body held electronically if that closed session complies with the act.

## Electronic Meeting Options After March 30, 2021

### Member Access to Meetings

After March 30, 2021, and through December 31, 2021 a **member of a public body** can participate electronically in a meeting **ONLY** if that member is (a) absent due to military duty, (b) absent due to a medical condition or (c) a state or local state of emergency is declared.

This is because the **participation of a member of a public body** (township board, planning commission, zoning board of appeals, board of review, election commission, etc.) is governed by the Open Meetings Act, which will once again require all members of a public body to be physically present at a meeting to be able to count toward a quorum, participate in discussion, or vote, unless they meet one of the exceptions.

Starting January 1, 2022, **ONLY a member of a public body absent due to military duty** will be able to participate electronically, including counting toward a quorum, participating in discussion and voting.

### Public Access to Meetings

The Open Meetings Act also provides that every meeting of public body must include one opportunity for public comment. And if a public body is holding a public hearing, that must be conducted as an agenda item within a properly scheduled and noticed regular or special meeting of that public body.

**The OMA prohibits turning any person away from an in-person meeting**, including turning them away to require them to use electronic access, so if the physical meeting room capacity is reached under an existing MDHHS Order, the options are to move the meeting outdoors or end the meeting. Note that all persons in a meeting room, including the members of the public body and the public are counted toward the gathering limit.

But there is no limit in the OMA on providing **electronic public access**. The OMA does **not** limit the ability of **the public to participate electronically**, during a public comment period or on the record during a public hearing **IF** the public body chooses to provide electronic meeting access to the public—even once the OMA returns to limiting the ability of members of a public body to participate electronically.

Under current MDHHS gathering limits, MTA believes that **providing electronic meeting access to the public**, including participating in public comment or on the record in a public hearing, is one way to provide public access, input and transparency. Note that no law, including the OMA, currently *requires* a township public body to provide electronic meeting access to the public.

**So, if a public body does choose to provide electronic meeting access for the public, that may encourage the public to attend electronically, reducing the chances that people might put a meeting over the gathering limit.** Note that all participants must be able to hear and be heard by a member of the public participating electronically, in both the in-person and the electronic meeting spaces, so some form of microphone and speaker system must be provided in the in-person meeting space.

# Michigan Department of Health and Human Services Order

## Requirements for Gatherings, including Meetings

### [MDHHS emergency order face mask and gathering limits](#)

Under [MCL 333.2253](#), if the MDHHS director determines that control of an epidemic is necessary to protect the public health, the director by emergency order may prohibit the gathering of people for any purpose and may establish procedures to be followed during the epidemic to insure continuation of essential public health services and enforcement of health laws.

Under the MDHHS order, and consistent with [MCL 333.2261](#), violations are punishable by a misdemeanor punishable by imprisonment for not more than six months or a fine of not more than \$200, or both, and under [MCL 333.2262](#), violations of the order are also punishable by a civil fine of up to \$1,000. The order can be enforced by state and/or local law enforcement. ***(Note that the Michigan State Police and MIOSHA do enforce these orders.)***

On March 19, 2021, the Michigan Department of Health and Human Services (MDHHS) issued MDHHS Emergency Order, "[March 19 - Gatherings and Face Mask Order](#)," effective at 12:01 a.m. on **March 22, 2021**, in effect through **April 19, 2021**, at 11:59 p.m.

- [Capacity Limits Fact Sheet](#)
- [Enhanced Outdoor Stadium and Arena Guidance](#)
- [Dining Guide](#)
- [Epidemic Order FAQs](#)

Because the order and the additional resources cover not only the specific mandates of the order, but also answer many common questions, this Fact Sheet is not including the extensive excerpts that it has previously.

**The following excerpted FAQs from the [March 22 Epidemic Order FAQs](#) link above may be helpful.**

**Q: What does "indoors" mean for the purposes of this Order?**

A: "Indoors" means a location that is fully or partially enclosed on the top and:

- fully or partially enclosed on two or more contiguous sides; or
- if fully or partially enclosed on two non-contiguous sides, any part of that space that is more than 8 feet from an open side is indoors.

Indoor spaces, therefore, include most buildings (such as barns and garages), vehicles (such as buses and trains), and temporary structures (including tents or canopies with side walls or coverings).

Tents with one side are not indoors. Tents with two opposite sides are indoors, except for the spaces within them that are within 8 feet of an open side. Tents with two adjacent sides, three sides, or four sides, are all indoors. The placement of a tent next to a wall, building, or other structure is equivalent to a side. Opening a doorway in the middle of a side does not make that side open. For more information about indoor spaces that are permitted for dining, see [Outdoor Seating Enclosures](#) guidance.

**Q: What workers are still allowed or required to work in person?**

**A:** Work should be completed remotely unless it is strictly necessary for an employee to be in person to complete their job duties. See [MDHHS's Guidance for Employers \(Nov. 6, 2020\)](#) and [MIOSHA's Emergency Rules \(Oct. 14, 2020\)](#). [Employer Guidance \(Michigan.gov\)](#)

**MTA Note: See the following on employee safety:**

The MDHHS issued its guidance for employers in [Keeping a Safe Workplace](#) on Nov. 6, 2020.

The Michigan Occupational Safety and Health Administration (MIOSHA) and the Workers' Disability Compensation Agency, both within the Michigan Department of Labor and Economic Opportunity have also promulgated emergency rules to clarify the safety requirements employers—including townships—must follow to protect their employees from COVID-19. Again, these are similar requirements to those previously required in EOs. Under the [MIOSHA rules](#), employers that resume in-person work must, among other things, have a written COVID-19 preparedness and response plan and provide thorough training to employees that covers, at a minimum, workplace infection-control practices, proper use of personal protection equipment, steps workers must take to notify the township of any COVID-19 symptoms or a suspected or confirmed diagnosis of COVID-19, and how to report unsafe working conditions. **A MIOSHA infographic (sign/brief fact sheet) on the rules is available [here](#).**

Under the [workers' compensation rules](#), first responders—including emergency medical services workers, law enforcement and fire safety personnel, among others—are presumed eligible for compensable personal injuries under the Workers' Disability Compensation Act if they are diagnosed with COVID-19, by a physician or a presumed positive test result. The rules are in effect for six months **[Starting March 20, 2021]**.

**Q: Are local government offices still permitted to be open to the public?**

**A:** Yes. **(MTA Note: The township board must have adopted a [Covid 19 Preparedness Plan](#) to open township facilities.)**

**Q: Are public meetings or board meetings permitted under this Order?**

**A:** Yes, up to 25 persons may gather for a meeting. Under [Public Act 254 of 2020](#), public meetings may be conducted virtually for any reason through March 30, 2021.

**(MTA Note: Under the OMA, a person cannot be refused entry to a meeting of a public body, so if more than 25 persons show up at an in-person meeting of a public body, the meeting must be ended. Because that is not a desirable outcome, boards should still consider using the electronic meeting options available through Dec. 31, 2021, or offer the public electronic meeting participation, even if board members do not or cannot participate electronically.)**

**From:** Gregg Bird <gbird@gtcountymi.gov>  
**Sent:** Monday, March 29, 2021 9:39 AM  
**To:** Ron Popp  
**Subject:** OMA info as discussed  
**Attachments:** sample virtual meeting declaration suggestion.docx; Emergency Declaration for Traverse City (4).pdf

Good to hear from you, Ron. A pleasure as always.

The attached examples are for your reference and here is the info on the three bills currently in committee at the state legislature.

There are three bills currently introduced that would OMA pertaining to virtual meetings. The most recently introduced bill, SB 207 – sponsored by Sen. Schmidt – would extendability to hold remote/virtual meetings for any reason through June 29, 2021 - [2021-SIB-0207.pdf \(mi.gov\)](#).

Two other bills have been introduced and are pending in the House:

HB 4286 - [2021-HIB-4286.pdf \(mi.gov\)](#) – would allow public bodies whose members are **not elected at a general election** and who is not compensated (other than travel costs) to continue to meet remotely.

HB 4371 - [2021-HIB-4371.pdf \(mi.gov\)](#) – would remove the March 30 deadline and allow local public bodies to continue to hold remote/virtual meetings; however, it is unlikely this bill will be taken up in the near future.

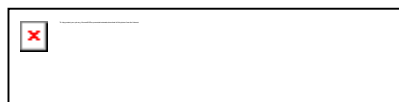
Regards,

**Gregg**

Gregg Bird PEM, NEMP  
Emergency Management Coordinator

Office: (231) 995-6059  
Cell: (231) 590-2373  
Email: [gbird@gtcountymi.gov](mailto:gbird@gtcountymi.gov)

[www.grandtraverse.org/EM](http://www.grandtraverse.org/EM)  
[www.Fb.com/GTCemergency](https://www.Fb.com/GTCemergency)



[Enroll for CodeRED here](#)

Sample declaration verbiage suggestion.

In recognition that the COVID-19 pandemic continues to adversely affect our region and includes a recent increase in positive cases and hospitalizations. In addition to understanding that *MCL 333.2253(l) provides that "[i]f the director determines that control of an epidemic is necessary to protect the public health the director by emergency order may prohibit the gathering of people for any purpose and may establish procedures to be followed during the epidemic to insure continuation of essential public health services and enforcement of health laws. Emergency procedures shall not be limited to this code."* See also */n re Certified Questions, Docket No. 161492 (Viviano, J., concurring in part and dissenting in part, at 20) ("[T]he 1919 law passed in the wake of the influenza epidemic and Governor Sleeper's actions is still the law, albeit in slightly modified form."*), *Id. (McCormack, C.J., dissenting, at 12). Enforcing Michigan's health laws, including preventing disease, prolonging life, and promoting public health, requires limitations on gatherings and the establishment of procedures to control the spread of COVID-19. This includes limiting the number, location, size, and type of gatherings, and requiring the use of mitigation measures at gatherings as a condition of hosting such gatherings.* (the preceeding part in italics copied from city of Traverse City's declaration from December 2020)

We acknowledge that not only must we take every precaution necessary to limit the spread of this virus, but also conduct government business effectively and in accordance with the Michigan Open Meetings Act.

Therefore, we re-affirm and continue to acknowledge that a Public Health Emergency still exists within Grand Traverse County and will continue to make provisions and follow the advice of local, state, and federal officials in respect to public access to governmental meetings and meeting virtually, if necessary, under this Declaration of Public Health Emergency due to the COVID-19 virus until \_\_\_\_\_ (date) or this Board rescinds this declaration.





Declaration by Traverse City Mayor Jim Carruthers

As the Mayor of Traverse City, Michigan, counties of Grand Traverse and Leelanau, I declare a state of emergency for the purpose of allowing public bodies of the City of Traverse City to convene remotely pursuant to law.

The Director of the Michigan Department of Health and Human Services has made the following findings:

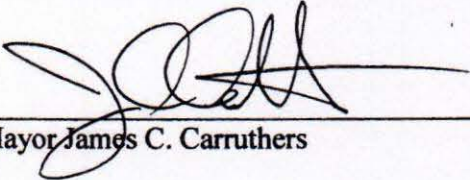
“The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. There is currently no approved vaccine for this disease. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.

In recognition of the severe, widespread harm caused by epidemics, the Legislature has granted MDHHS specific authority, dating back a century, to address threats to the public health like those posed by COVID-19. MCL 333.2253(1) provides that “[i]f the director determines that control of an epidemic is necessary to protect the public health, the director by emergency order may prohibit the gathering of people for any purpose and may establish procedures to be followed during the epidemic to insure continuation of essential public health services and enforcement of health laws. Emergency procedures shall not be limited to this code.” See also *In re Certified Questions*, Docket No. 161492 (Viviano, J., concurring in part and dissenting in part, at 20) (“[T]he 1919 law passed in the wake of the influenza epidemic and Governor Sleeper’s actions is still the law, albeit in slightly modified form.”); *id.* (McCormack, C.J., dissenting, at 12). Enforcing Michigan’s health laws, including preventing disease, prolonging life, and promoting public health, requires limitations on gatherings and the establishment of procedures to control the spread of COVID-19. This includes limiting the number, location, size, and type of gatherings, and requiring the use of mitigation measures at gatherings as a condition of hosting such gatherings.

On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of November 13, 2020, Michigan had seen 244,741 confirmed cases and 7,929 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to less than 200 confirmed cases in mid-June, greatly reducing the loss of life. Since October, Michigan has seen an exponential growth in cases. Daily new cases are now over 6,000 which is three times higher than what was seen in the spring.

Declaration by Traverse City Mayor Jim Carruthers

I declare this state of emergency as outlined in this declaration as of the date indicated next to my signature and request that the City Commission affirm it through April 30, 2021, and have asked the City Clerk to place consideration of such affirmation on the City Commission's December 7, 2020, meeting, which meeting is to be conducted remotely.

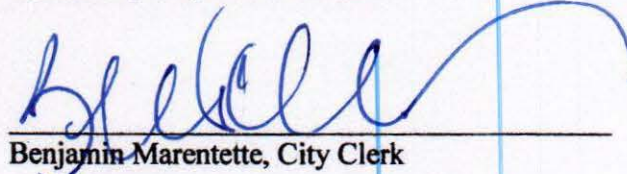
  
\_\_\_\_\_  
Mayor James C. Carruthers

12/2/20  
\_\_\_\_\_  
Date

As City Clerk for the City of Traverse City, I affirm that James Churchill Carruthers is the Mayor of Traverse City and was elected to the Office of Mayor by the electorate of Traverse City, on November 5, 2019, according to the procedures set forth in the City Charter of Traverse City as authorized according to the Home Rule Cities Act of Michigan.

  
\_\_\_\_\_  
Benjamin Marentette, City Clerk

I certify that the City Commission for the City of Traverse City consented to this emergency declaration at its regular meeting held December 7, 2020, and conducted remotely as authorized by Michigan Law, which consent was issued within seven days of this declaration's issuance by Mayor Carruthers.

  
\_\_\_\_\_  
Benjamin Marentette, City Clerk



**Covid 19: Declaring a Local State of Emergency  
under the Open Meetings Act,  
starting March 31, 2021, through December 31, 2021**

***Note: The information provided here by MTA Legal Counsel applies to holding the meetings of any township public body, but only a supervisor and township board can declare a local state of emergency.***

**Q. Can our township resume holding indoor in-person township board meetings?**

**A.** Under the current [Michigan Department of Health and Human Services Order](#), effective March 5, 2021 through April 19, 2021, you may resume indoor in person public meetings subject to certain limitations. Not more than 25 persons are allowed in the meeting room, including board members.

Additionally, this cap number may be further limited by spacing restrictions requiring that persons not of the same household maintain 6 feet of distance from one another to the extent possible. Seating should be arranged accordingly. At these indoor meetings masks must also be worn unless a personal exception applies as set forth in in the MDHHS Order.

It is also very important to be aware of the risk associated with holding an indoor public meeting with a number cap. The township cannot exclude members of the public from attending a public meeting, therefore, if more than the cap number (i.e., 25) attend the meeting in person, the meeting must be ended. Future changes to this MDHHS Order may alter the above restrictions so it is extremely important to keep watch for any such changes.

**Q. We think we will have more than 25 people attend our township board meeting. Can we instead have an electronic meeting of the board?**

**A.** Pursuant to the [Open Meetings Act, Public Act 267 of 1976, MCL 15.261 et seq.](#), on and after March 31, 2021, through December 31, 2021, public bodies are permitted to hold meetings electronically only for reasons set forth in [MCL 15.263](#), for accommodating absent members. Sec 3(2) of the OMA provides that procedures shall be established to accommodate board members who are absent because of: "military duty, a medical condition, or a statewide **or local state of emergency** or state of disaster declared pursuant to law or charter or local ordinance by the governor **or a local official**, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person." (*emphasis added*).

As such, if your township has validly declared a local state of emergency, then for the duration of the emergency, but not longer than December 31, 2021, the township is allowed to continue conducting its meetings electronically, subject to the requirements of [MCL 15.263a](#).

You should also be aware that there are ongoing proposals for amendments to the OMA that could impact these provisions therefore you need to keep watch for any such future amendments.

**Q. Does a township have the authority to declare a local state of emergency?**

**A.** Under the [Emergency Management Act, Public Act 390 of 1976, MCL 30.401 et seq.](#), any municipality that has first appointed an emergency management coordinator may: [d]eclare a local state of emergency if circumstances within the county or municipality indicate that the occurrence or threat of widespread or severe damage, injury, or loss of life or property from a natural or human-made cause exists and, under a declaration of a local state of emergency, issue directives as to travel restrictions on county or local roads. [MCL 30.410\(b\)](#).

While the language quoted above only allows a municipality to issue directives as to travel restrictions on county or local roads, it does not require any such directives be enacted in order to declare a local state of emergency. Thus, a municipality can declare a local state of emergency with COVID-19 being the cited reason because it is a “natural or human-made cause” that exists within the community and threatens widespread or severe injury or loss of life, if contracted.

The power to declare a local state of emergency is vested in the chief executive official of the township. The chief executive official is defined as the township supervisor. Additionally, the emergency declaration may not last more than seven (7) days, without the township board (the governing body of the municipality) voting in a meeting to extend, by resolution, the declaration for a set period of time. The declaration of emergency must be in writing, and promptly transmitted to the Department of State Police Emergency Division.

It should also be noted that some counties have already declared a local state of emergency and that pursuant to such declaration municipalities within such counties may hold electronic public meetings. Such authority to hold electronic meetings extends during the duration of the county emergency declaration but cannot extend beyond December 31, 2021.

Finally, the plain language of the OMA allows a township board to adopt an ordinance to declare a local state of emergency.

**Q. How does a township appoint an emergency management coordinator?**

**A.** The method for appointing an emergency management coordinator is set forth at [MCL 30.409\(2\)](#) to (4). The emergency coordinator is appointed by the township supervisor.

Under the statute, a township with a population of 25,000 people or more **shall** either: (1) appoint an emergency management coordinator; (2) appoint the coordinator of the county as its emergency management coordinator; or (3) make no appointment, in which case the township supervisor serves as the emergency management coordinator. [MCL 30.409\(2\)](#).

Townships with populations of 10,000 people or more **may** appoint an emergency management coordinator to serve at the direction of the township supervisor. [MCL 30.409\(3\)](#). Finally, townships with a population less than 10,000 **may** appoint an emergency services coordinator who serves at the direction of the county emergency management coordinator. [MCL 30.409\(4\)](#).

A public official is not barred from being appointed a municipality’s emergency management coordinator. [MCL 30.409\(6\)](#). Additionally, a county coordinator can be appointed a municipal coordinator for any municipality within the county and vice versa. [MCL 30.409\(7\)](#).

## MEMO

**To:** Whitewater Township Board  
**From:** Cheryl A. Goss, Clerk  
**Date:** 04/03/2021  
**Re:** **Park Ranger Wage Approval**

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The following park rangers intend to return to the park for the 2021 season. Their recommended hourly rates are as follows:

Dan Belanger	\$17.43/hour
Peggy Quast	\$17.43/hour
Robert Daniels	\$15.96/hour
Trenton Kooistra	\$13.79/hour
Kinzie Gallo	\$13.39/hour

**An appropriate motion would be: Motion to approve 2021 wages for Dan Belanger, Peggy Quast, Robert Daniels, Trenton Kooistra, and Kinzie Gallo as recommended by the clerk.**

###



# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:** None  
**Date:** 3-29-2021  
**Re:** Proposed Road Brine Agreement -

---

Board Members,

According to Grand Traverse County Road Commission Staff, the annual road brine agreements are expected in the first week of April. As of this writing, they have not been distributed to the townships. With the significantly diminished 2020/2021 snow fall totals, it is likely the current soil moisture level is also reduced in turn creating dusty road syndrome earlier than most years. In fact, during the week of March 22, 2021, the Township received the first inquiry as to when dust control measures would begin for the year.

The brine agreements may look a little different this year as we have been told the Road Commission will only cost share on the first two brine applications. In 2020 we actually used 3 for the first time in many years. The likely culprit a light snow fall winter and early spring too. Follow ups after each application are completed looking for application issues. The brine composition/concentration has also come in question in the past so, I am currently seeking information on application rates, specific gravity values and chemical content.

For the reasons above, the following Motion is submitted: Motion to authorize the Supervisor to execute the annual County Road Improvement Agreement (brine agreement) between Whitewater Township and the Grand Traverses County Road Commission for the 2021/2022 fiscal year capped at three (3) applications or \$22,000 total expenditure, which-ever is less.

Respectfully submitted,



Ron Popp

Supervisor, Whitewater Township

## MEMO

**To:** Whitewater Township Board  
**From:** Cheryl A. Goss, Clerk  
**Date:** 04/06/2021  
**Re:** Whitewater Township Park Playground Project

---

In June 2020, on request, Steve Jahr from Jahr Contractors LLC submitted a quote to renovate the playground area in the campground. When refurbished playground equipment was installed there a few years ago, the use zone requirements, i.e., the safety spacing around each component, were not met. The refurbished equipment needs more space around each component. Also, planned future additions to the playground area, such as a slide and 1-2 pedestal tables with benches, cannot be added without expansion of the area.

In an effort to solve these issues, we enlisted the aid of local contractor Steve Jahr and together we developed a plan to correct the use zone requirements for the existing components, as well as to enlarge the playground area for future components. Steve has provided two quotes and a map indicating what would be done to accomplish these goals (attached to memo).

The two quotes are:

1. Playground and road work, cost \$4,300.
2. Hill removal bathhouse/renovate playground, \$13,965.

The total cost of these improvements is \$18,265. This was budgeted in the current fiscal year.

Normally, we would seek other quotes for a project of this size (over \$5,000), unless there is a compelling reason not to. I am recommending we proceed to approve this expenditure without other quotes for the following reasons:

1. Everything we have contracted Steve Jahr and his company to do has been done to very high quality, including installing the new sidewalk on the west side of the bathhouse in the fall of 2019, and milling/grading/spreading 30 yards of Afton stone on the main road in the campground in 2020. A couple smaller projects included uninstalling the leaning monkey bars in the campground and installing the new trail posts at the park in the fall of 2020.
2. He has a lot of experience in the construction industry, dating back to 1975, and actually built a campground (roads and campsites) in Georgia many years ago.
3. He has the time to fit this project in BEFORE the campground opens on May 7th.

**An appropriate motion would be: Motion to approve an expenditure of \$18,265 to Jahr Contractors for the listed renovations to the campground playground area and adjacent road work.**

###

DATE \_\_\_\_\_





# JAHR CONTRACTOR'S LLC

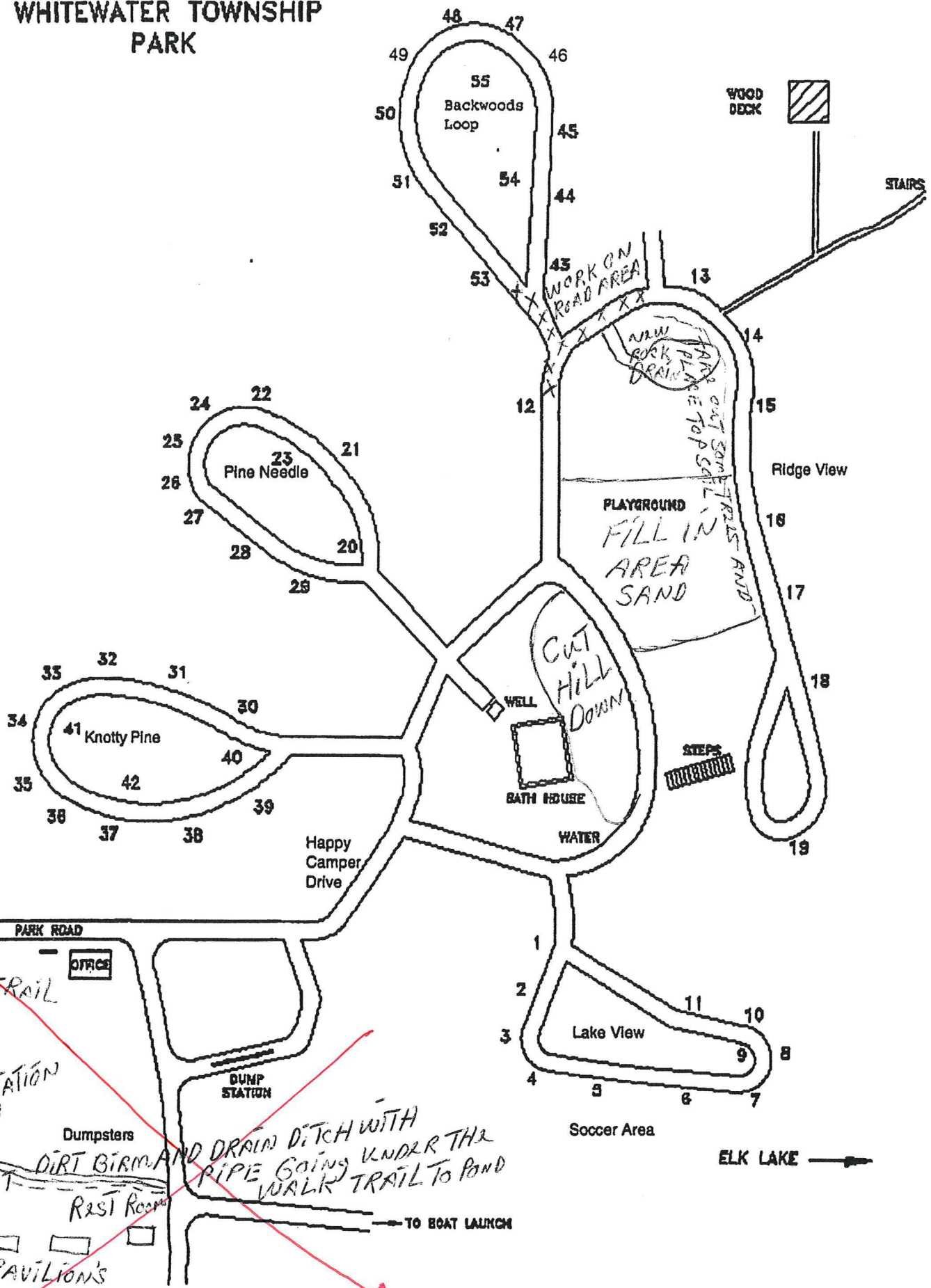
**231-384-5458 ~ 7150 Musico Drive • Alden, MI 49612**

NAME <i>WHITEWATER TOWNSHIP PARK</i>		DATE <i>06/04/2020</i>	
ADDRESS <i>9500 PARK ROAD</i>		CONTACT <i>STEVE</i>	
CITY, STATE, ZIP <i>WILLIAMSBURG, MI. 49690</i>		BILL <input type="checkbox"/> QUOTE <input type="checkbox"/>	
QUANTITY	DESCRIPTION	TOTAL	
<i>(3.)</i>	<i>HILL REMOVAL BATH HOUSE / RENEWAL PLAY GROUND</i>		
	<i>EXCAVATE HILL FROM BESIDE THE BATH</i>		
	<i>HOUSE, USING THE FILL DIRT TO ADD ON</i>		
	<i>TO THE EXISTING PLAY GROUND AREA, GRADE</i>		
	<i>BOTH AREAS, PLACE TOP SOIL ON THE EAST</i>		
	<i>SIDE BANK (SLOPE) AND AT THE SOUTH SLOPE</i>		
	<i>END OF THE PLAY GROUND. GRADE - RAKE -</i>		
	<i>FERTILIZE - SEED - STRAW COVER.</i>		
	<i>PLACE TOP SOIL ON THE AREA BESIDE THE</i>		
	<i>BATH HOUSE, GRADE - RAKE - FERTILIZE -</i>		
	<i>SEED - STRAW COVER.</i>		
	<i>TOP SOIL AND SEEDING MATERIALS INCLUDED</i>		
		<i>13,965.00</i>	

CUSTOMER SIGNATURE

DATE

# WHITEWATER TOWNSHIP PARK



## **MEMO**

**To:** Whitewater Township Board  
**From:** Cheryl A. Goss, Clerk  
**Date:** 04/06/2021  
**Re:** **2021 Lawn Maintenance Bids**

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The attached bid form has been revised for 2021. Upon approval, the clerk will post, distribute and publish in order to choose a mowing contractor at the May 11th meeting.

**An appropriate motion would be: Motion to approve the 2021 Specifications for Lawn Maintenance and Cleanups form.**

###



# WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690  
(231) 267-5141 • FAX (231) 267-9020

## 2021 Specifications for Lawn Maintenance and Cleanups

### **Circle Hill Cemetery — 5194 Vinton Road, Williamsburg 49690**

1. **Mow every two weeks or as needed. Must be done just before Memorial Day.**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_
2. **Spring and fall cleanups. (see requirements below)**  
Price per cleanup: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

### **Williamsburg Cedar Rapids Cemetery — Old M-72, just east of Fire Station**

1. **Mow every two weeks or as needed. Must be done just before Memorial Day.**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_
2. **Spring and fall cleanups. (see requirements below)**  
Price per cleanup: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

### **Township Hall — 5777 Vinton Road, Williamsburg 49690 (Irrigation present but not used)**

1. **Mow as needed.**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_
2. **Spring and fall cleanups. (see requirements below)**  
Price per cleanup: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

### **Hi Pray Park — 6075 Elk Lake Road, Williamsburg 49690**

1. **Front ballfield (irrigated) - Mow once a week.**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_
2. **Mow other areas as needed (small ballfield, tennis and basketball court areas, common areas)**  
Price per cleanup: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

### **Whitewater Township Park — 9500 Park Road, Williamsburg 49690**

1. **Mow common areas and nature trails — once a week at beginning of season; as needed throughout season**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_
2. **Mow grassy areas in campground interior at Parks & Recreation Administrator request.**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

### **Petobego Natural Area – South side of Angell Road, 1 mile west of Elk Lake Road**

1. **Mow parking lot on south side of Angell Road approximately once per month.**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_

### **Lossie Road Nature Trail – East side of Cook Road, 1.5 miles north of M-72**

1. **Mow entrance/small parking area off Cook Road.**  
Price per mow: Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_



**SPRING AND FALL CLEANUP REQUIREMENTS:** Spring and fall cleanups of the cemeteries and township hall property should include all of the following:

1. Gathering of all leaves, sticks, pine cones, pine needles, and other natural debris, including along fence lines and around headstones.
2. Trim low-hanging branches which interfere with mowing.
3. Remove all remnants of snowplow damage to mowed areas at township hall.
4. Gather trash and place in trash containers on site. If an item is too large for the container, leave it next to the container.
5. Advise Township Clerk of damage to headstones at cemeteries.

**OTHER REQUIREMENTS:**

1. As an independent contractor, you must carry liability insurance and workers' compensation for employees and provide proof of current insurance to Township Clerk.
2. Must bid all areas, with separate quotes for each area.
3. **It is the township's intent to award a 3-year contract. Please submit bid prices for year 1, year 2, and year 3. (If the price is the same for all 3 years, please so indicate.)**

**DEADLINE FOR BIDS IS MONDAY, MAY 3, 2021.**

**PROPOSALS SHOULD BE IN AN ENVELOPE WITH YOUR NAME ON IT AND MARKED "2021 LAWN MAINTENANCE BID."**

**SEND BIDS TO TOWNSHIP CLERK CHERYL GOSS VIA:**

1. E-mail to [clerk@whitewatertownship.org](mailto:clerk@whitewatertownship.org).  
OR
2. Fax to 231-267-9020, Attention Clerk Goss  
OR
3. Leave in outside drop box marked Clerk/Notary at south entrance of township hall, 5777 Vinton Road, Williamsburg.

**If you have questions, please call Clerk Goss at 231-267-5141, ext 24.**

###

*Form approved by Whitewater Township Board on \_\_\_\_\_*

# Memo

**To:** Whitewater Township Board  
**From:** Ron Popp, Supervisor  
**CC:** None  
**Date:** 4-01-2021  
**Re:** Preliminary Engineering/Facility Study

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Board Members,

During budget discussions this year the possible need for a facility study was introduced. The same need was identified while looking into future water and sewer want/needs of the Township. During the April 13, 2021 Township Board Meeting, Mr. Mike Jantz presented some information that may help us prepare for future needs and correctly position the Township in a place to take full advantage of future funding opportunities that seem to follow recovery plans like that of the COVID plan.

Considering state and federal grant applications are not normal day to day events in Whitewater Township, seeking professional advice on the topic is in order. Thinking about the presentation how would the Board like to continue?

Respectfully,



Ron Popp

Supervisor, Whitewater Township