

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR REGULAR MEETING, January 2, 2013

Call to Order: 7:00 pm

Roll Call: Miller, Lyons, Dean, Lawson, Mangus, Bowerman

Set/Adjust Agenda: Add the Calendar as #3 under New Business; #4 Discussion of By-Laws; Direction of Master Plan planning to (c) under Old Business

Approval of December 2012 Regular Meeting Minutes: Table until February

Declaration of Conflict of Interest

Public Comment: None

Any person shall be permitted to address the Planning Commission. Public comment shall conform to the following rules and procedures:

1. Comments shall be directed to the Planning Commission with questions directed to the Chair.
2. Any person addressing the Planning Commission shall speak from the lectern and state his/her name and address.
3. Comments and questions shall be relevant to the Planning Commission.
4. No person shall be allowed to speak more than once on the same matter. The Chair shall control the amount of time each person shall be allowed to speak which shall not exceed three (3) minutes, excluding time needed to answer Planning Commission questions.

Public Hearing: None

Reports:

Correspondence: None

Zoning Administrator: Activities. A cell tower is on the east end of our township that is used by several providers and another company is looking to add to that. There is nothing that addresses the generator issue that is being proposed for that cell tower. Don't know if or how many of the providers uses generators. Will be addressed via ZBA.

TC-TALUS: None

Township Board Representative: Lawson: Discussion of the ZA responsibilities and a standardized report from the Board.

Chair: None

Old Business:

1. Master Plan

- a. Part 6, Transportation: Changed verbiage to come across in a positive manner. Miller: the addition of the maintenance verbiage is good. Put Round in parenthesis at Skegemog Lake. CONSENSUS.
Editable Master Plan Draft files are available now. Electronic copies will be available.
- b. Part 7, Natural Areas and Natural Resources: Popp: add "our" between of and wild, take out "at our disposal" of the first sentence. The rest is okay as presented in the Draft.
Dean: Discussion about the Parks and Rec. Committee. Lossie Park is under question and has been turned back over from the Township Board to the Parks and Rec. Committee.
Miller: Keep this in the Master Plan. Popp: Yes Mangus: Keep it in here with the idea that it may be necessary in order to get grants in the future. CONSENSUS
Dean to incorporate as presented with changes, seconded by Lyons. All in favor.
- c. Direction of Master Plan planning: Discussion:
Mangus: Planning a meeting ahead. Since we do have access to the MP drafts we will be able to get digital copies to each. Mangus to send Lawson a digital Draft from June 2012.
Bike paths to be reviewed in transportation.
Address Land Use Map, discussion then create the map rather than creating map and then discussion.
*Next month complete Transportation section: 1. Bike path, 2. Acceptance of county road plans,
3. Regional road plan which was pending the MDOT meeting. It is worded such that it appears (page 26, after Tart Trail Map) that we agree. M72 and bike paths have not been reviewed. Read through. That will finalize the draft on Transportation. Acknowledge the existence of their setbacks without giving approval; the

setbacks were of great concern. We are looking for a more accurate map from the county. (page 23 in the draft is a regional, unlabeled map) Possible a GIS presentation which would give an “eagle eye view”, showing current and proposed information. The map would be used for funding. We cannot change their plan but we can put in a notation. Popp: Who has jurisdiction? Prior to '68 it is land owner. Miller: If they are going to upgrade a road they will take the trees that are in the right of way. Dean: Do we want to put language in that indicates the disconnect between what they want and what we want? Is it in the Road Commissions future use plan? It is in the county plan by default. If we are going to reference it we need to reference in a light that says we do not want it. A statement that it exists but we are not in favor of. Dean to come up with verbiage. Popp: Simple language. Reference to the plan belongs in Section 12 of the zoning ordinance. Mangus: It should be in both the zoning ordinance and in the Master Plan, based on Acme's example. It gives people the information as to what could happen in the future. Lawson: Use the verbiage to reference it.

Next month:

Read through of Transportation

Page 23 and pedestrian bike path.

Fresh copy of part 6 after incorporating this new verbiage as presented in “a”.

New Business:

1. Definition of officers' duties: Popp: Confusion. This is an advisory committee to the Board, we have bi-lateral communication. The previous ZA set the agenda. We want the ideas to come from this board, input from the members of this commission. Will do the “busy work” as necessary, will put it together but it needs to be with the commission's input. Miller: Likes the idea of putting things through Popp as a “clearing house” with input from all of us. Dean: I also feel that it isn't that much different than previous set up. Mangus: Put a section in before public comment for PC Discussion and input on next agenda. Popp: The Board Agenda does have a discussion section, we can incorporate it here. Before or after the public comment? Dean: Prefers after the second public comment so it can be addressed, put it on the next agenda if appropriate. Would like to see where we can have a list of things that we would like to look at. A running list of things that we need to do that have not necessarily been on the agenda previously a Future Topics List. Popp: An idea of putting a chronological time line on items. Lyons: Possibly a special meeting every 3 months, quarterly just to cover Tabled Items. Miller: The list will get smaller and smaller but it will be on going. Prioritize. Create a list as a separate document called a Future Topics List and include with the Minutes as the last page. List the topic and the date it was added. Chair will set the agenda as contributed by the commission. Vice Chair is there to help and conduct meetings. Secretary is third in command. Recording Secretary takes minutes.
2. Election of Officers: Miller does not wish to continue as Chair, time constraints.
Chair: Nominations: Lyons nominates Dean. Dean is concerned about time constraints also. Mangus is willing to do it. Dean accepts the nomination, seconded by Lawson. Roll call vote: All in favor. Motion Carries.
Vice Chair: Lawson nominates Mangus, seconded by Bowerman, Roll call vote: All in favor. Motion carries.
Secretary: Mangus nominates Lyons, seconded by Dean. Roll call vote: All in favor. Motion carries.
3. 2013 Calendar (added as adjustment to agenda: the first Wednesday of each month except July, making it July 10 and January 2014 on the 8th. Add extra meetings in January (16) February (20), March (20) and April (17). Add February 20, add March 20. Shooting for first public hearing in August. Community outreach, especially when it comes to the future land use map to get input from specific groups ie: 5 acre minimum. Miller: Let the first public hearing be the first “hit”. Dean: Public discussion of the items we think may be an issue. To address peoples' issues with an open format meeting. 1st meeting in May script the draft, first meeting in June, get it in the news letter. Possibly in the spring issue of the Township Newsletter. Popp: Commission members to contact individuals. Takes away the hostility factor, gives them input. 11th hour input, schedule with the school. Read through, give the reasons for coming up with what has been come up with. Spring Mailing of the newsletter goes to who? All addresses?. Mickey to talk to Della about the newsletter schedule. Possible separate mailing to lay out the timeline, etc.: June 5 regular meeting, possible June 12 special meeting, August 1 public hearing. The meeting will follow standard meeting rules / Robert's Rules of Order. Tentative calendar of approval, when we have a draft copy send it to the board for their informal input. Popp: Update 6 and 7 and supply everyone a

digital copy. Communicate April, for May draft, June 11th hour input, special meeting for covering what would be viewed as hot topics to set up for 1st public meeting in August.

All commissioners have to be prepared in meetings. Future land use topic only, extra meeting in January, 16, at 7 p.m. ER News is the official record of notification. Don't believe we have to post in the paper, 18 hour.

4. By-Laws: Get a copy of the by-laws, ZA computer, to be included in the February packet to be discussed at the regular meeting.

Public Comment:

Kim Halstead: 7923 Cook Rd., tabled items include permitted and special uses. Lyons/Mangus: These are items that we know need to be discussed after the MP is complete. Most are zoning issues. Halstead: which ones are the most emergent?

Arnell Boyd, Baggs Rd.: Tourist roads, could be put in order, of Township priority Park Rd, Broomhead and Baggs, just in case the county or someone would come through with money. Suggestion for advertising for the Master Plan, beat Sandy Rennie to the billboard and emphasize at the Spring clean-up in May. Signs.

John Mater: Island View Drive. Would love to see the future agenda items listed on the website. People would like to see the information ahead. Motions can include the information that something would need to be brought back in a certain time frame.

Continuing Education: None

Adjournment: 9:10 p.m.

TABLED ITEMS: Non-conformities; Permitted and Special Uses; Essential Services; Fences, Village District; TC-TALUS; Road Map with setbacks and boundaries;

Respectfully Submitted by Lois MacLean, Recording Secretary