

Clerk/Parks & Recreation Administrator's Report for 09/06/2022

To: Whitewater Township Board and Community

From: Cheryl A. Goss, Township Clerk

Date: 09/06/2022

Meetings Attended (in addition to Township Board meetings):

None in August.

Elections: The 8/2 election went very smoothly, thanks to well-trained election inspectors, some of whom were brand new. The only oddities were an attempt to cast an absentee ballot on behalf of a dead voter, as well as voter intimidation by a resident of the house immediately south of the township hall. The ballot for the dead voter showed up in the drop box outside the township hall at 9:30 a.m. on the exact same date the voter passed away, per county death records. No one called to notify us that the voter had passed away before election day. Obviously, the law is that voters have to be alive on election day in order to cast a ballot. The ballot was rejected and so recorded in QVF. The voter intimidation incident involved a resident of the house south of the township chaining a voters' truck to one of their front-yard trees. They reportedly told the voters that they could not park in front of the house. I witnessed the vehicle parked in front of the house but in the road ROW. The sheriff's department was summoned by the truck occupants. Both incidents will be reported to the Bureau of Elections in case further action is warranted by other agencies.

Parks

The last meeting of PRAC took place on 8/16 and was a special meeting to make up for the lack of quorum on their regular meeting date. Four members were present. Minutes of 6/13 and 7/11 were approved. I reported that the construction permit for the HPP dugouts had been applied for and the plan review fee paid. I reported that the signs for the WTP playground will be ordered and tree shopping has begun. Melton reported, per Largent, that the BCNA trail cleanup was finished, LRNT cleanup should be finished that day, and final trail cleanup should start the following Monday. Largent reported to Melton that the private landowner on whose property some township trees feel does not want those trees removed. Tree of Heaven, an invasive species, was found in BCNA, and GTCD will treat it at no additional cost. Regarding Lossie Trail wetland improvements, Largent will evaluate this section and provide a proposal, also indicated it is still extremely wet. A new parking area for the east end of LRNT was discussed, as well as mowing of the open meadow east of the bridge. A new HPP playground inspection report was ordered which, in contrast to the first report, will detail exactly what items are out of compliance and what steps need to be taken to bring them into compliance. Regarding Lossie/BCNA trail signage, Melton reported that Largent suggested to wait until their work is done. The live recap on the board meeting agenda item had to do with inferences at the last township board meeting that PRAC members are idiots and maybe PRAC should be disbanded. The concerning audio was not played. Regarding response from the board on projects for future budget/grant consideration, Melton wants to look at applying for grants; PRAC wants to know what the township board wants them to do. I agreed to add this topic to the township board's 9/13 agenda. Next meeting is 9/12.

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DRAFT MINUTES**Whitewater Township Board
Minutes of Regular Meeting held August 9, 2022****Call to Order/Pledge of Allegiance**

Supervisor Popp called the meeting to order at 9:01 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call of Board Members

Board Members present in person: Popp, Goss, Benak, Glenn, Vollmuth

Board Members absent: None

Others present in person: 9

Others present via Zoom: 5

Set/Adjust Meeting Agenda

Goss requested to add Boat Launch/Entryway Improvement Project as Unfinished Business #5 and Baird Engagement Letter as New Business #10.

Popp requested to add Town Hall Meeting as Unfinished Business #6, remove PRAC draft minutes, remove New Business #3 PRAC appointment, add Review of Proposed Ordinance #61 as New Business #11.

Motion by Popp to approve the agenda as adjusted, second by Glenn.

Roll call: Vollmuth-yes; Benak-yes; Popp-yes; Glenn-yes; Goss-yes. Motion carried.

Declaration of Conflict of Interest

None

Public Comment

Public comment began at 9:10 a.m.

Rod Rebant commented on public input and budget.

Brian Kelly, Acme Township resident, commented on marihuana vote, public input.

No name given commented on meeting time, planning commission training, conflict of interest, attorney, Baggs Road site condos, Hi Pray Park sign and public input.

Linda Slopsema commented on marihuana vote and survey.

Connie Hymore read a statement from Frank Hymore of 6761 Baggs Road regarding Baggs Road project and zoning administrator.

Karin Boyd commented on misinformation, marihuana odor, Hi Pray Park sign, Planning Commission and township board meeting time.

Public comment ended at 9:32 a.m.

DRAFT MINUTES**Public Hearing**

None

Reports/Presentations/Announcements/Comments**County Commissioner Report**

Darryl Nelson is not present.

Fire Department Report

Brandon Flynn is not present.

Planning Commission Report

The township board representative to the planning commission position is currently vacant.

Mangus noted amendments 82 and 83 have been forwarded to the board.

Parks & Recreation Advisory Committee Report

Cheryl Goss reported that the committee did not meet last night due to lack of quorum.

Consent Calendar

Receive and File

1. Supervisor's Report for July 2022
2. Clerk's Report for July 2022 (none this month)
3. Treasurer Report (none this month)
4. Trustee Vollmuth's July 2022 Report
5. Trustee Glenn's July 2022 Report
6. Zoning Administrator's Report for July 2022
7. Mobile Medical Response's June 2022 Activity Report
8. Fire Department July 2022 Report
9. Planning Commission July 2022 Report
10. Historical Society July 2022 Report

Correspondence

1. Beam – MSU Link – Difference Between Zoning and Master Plan
2. Mielnik – Meeting Hall TV
3. Beam – Traverse City Ticker Article – Used with Permission
4. Nelson – Grand Traverse County – ARPA
5. Supervisor – Agenda Items
6. Vollmuth – American Rescue Plan – RFI
7. Vollmuth – Timely Packet Materials
8. Grand Traverse County Sheriff's Report

Minutes

1. Review/approve Whitewater Township Board 7.12.2022 draft Regular Meeting Minutes
2. Review/approve –Whitewater Township Board 7.19.2022 9:00 a.m. draft Special Meeting Minutes

DRAFT MINUTES

3. Review/approve Whitewater Township Board 7.19.2022 6:00 p.m. draft Special Meeting Minutes
4. ~~Review May 9, 2022, Park & Recreation Advisory Committee Minutes. Note: The minutes are still water marked as draft. They have been that way now for two months. Possible recommendation to review their document status.~~
5. Note: Minutes were not posted on the website as of 4:20 PM 7.29.2022

Bills for Approval

1. Note – No bills for approval provided by the Clerk’s office as of 8.3.2022, 10:15 a.m.

Budget Amendments (none this month)

Revenue & Expenditure Report Overdue no report provided by the Clerk’s Office as of 8.3.2022, 10:15 a.m.

Motion by Popp to approve Consent Calendar items as presented; second by Vollmuth.

Discussion ensued.

Popp withdrew his motion. Vollmuth withdrew her second.

Motion by Goss to approve Consent Calendar items as presented; second by Benak.

Roll call vote: Goss-yes; Vollmuth- no; Glenn- no; Popp- no; Benak-yes. Motion failed.

Unfinished Business**HI PRAY PARK – PROPOSED CLOSURE OF PLAYGROUND DUE TO SAFETY CONCERNS**

Motion by Popp authorizing the supervisor to purchase do not enter tape and signs as presented (below) and to do so using the township’s Amazon account and credit card information on file using purchase order 5525 or any number the board chooses. Charges to be assigned to account number 209.757.740 and are not to exceed \$100.00; second by Vollmuth.

Popp noted the work at the park has been completed so there is no need for the motion.

Discussion ensued.

Popp withdrew his motion; Vollmuth withdrew her second.

TOWNSHIP BOARD RECORDING SECRETARY

Motion by Popp to make Clerk Goss responsible to take the township board minutes; second by Vollmuth.

Discussion ensued. Popp will bring this back at another meeting.

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Popp withdrew his motion; Vollmuth withdrew her second.

ELECTRONIC MEETING ACCOMMODATION POLICY REVIEW/ADOPTION

Motion by Popp to send the proposed electronic meeting accommodation policy back to legal; second by Vollmuth.

Discussion ensued including verbiage change suggestions.

Popp withdrew his motion; Vollmuth withdrew her second.

Motion by Glenn to approve the proposed electronic meeting accommodation policy as amended; second by Vollmuth.

Roll call vote: Benak-yes; Glenn-yes; Goss-yes; Vollmuth-yes; Popp-yes. Motion carried.

Motion by Goss to approve the medical accommodation request form; second by Glenn.

Roll call vote: Popp-yes; Goss-yes; Vollmuth-yes; Benak-yes; Glenn-yes. Motion carried.

Motion by Popp to approve the military duty accommodation request form; second by Goss.

Roll call vote: Glenn-yes; Popp-yes; Benak-yes; Goss-yes; Vollmuth-yes. Motion carried.

DEPUTY PARK & RECREATION ADMINISTRATOR JOB DESCRIPTION – NEWSPAPER AD

Motion by Popp to place advertisement for Deputy Park and Recreation Administrator job description in two local newspapers, over two consecutive weekends with a beginning date as determined by the supervisor; second by Vollmuth.

Discussion ensued.

Roll call vote: Benak-yes; Vollmuth-yes; Popp-yes; Glenn-yes; Goss-yes. Motion carried.

BOAT LAUNCH/ENTRYWAY IMPROVEMENT PROJECT (added)

Motion by Vollmuth to schedule a date for a special meeting to discuss the boat launch project in the next 14 days; second by Glenn.

Discussion ensued.

There was consensus to schedule a special meeting for August 18, 2022 at 9:00 a.m.

Roll call vote: Popp-yes; Benak-yes; Vollmuth-yes; Goss-yes; Glenn-yes. Motion carried.

TOWN HALL MEETING – MASTER PLAN/ARPA FUNDS (added)

Details of the proposed meeting were discussed.

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There was consensus to include the meeting at Mill Creek Elementary School, if available, on September 22, 2022, at 7:00 p.m. The public will be notified via postcard and e-mail.

There was consensus to add town hall meeting details as an agenda item for the August 18 special meeting.

Popp to request Sundberg combine and de-dupe the voter and election lists for mailing labels for \$750.

Goss will issue a PO.

New Business (11:37)**CODE ENFORCEMENT DISCUSSION**

Motion by Popp to have Whitewater Township's Code Enforcement Policy and Procedures Manual, as amended, reviewed and commented on by the legal team; second by Vollmuth.

Discussion ensued.

Benak and Popp will bring forward proposals for data storage.

Popp will send his questions to the attorney.

Roll call vote: Vollmuth-yes; Goss-yes; Glenn-yes; Benak-yes; Popp-yes. Motion carried.

DEVELOPING GRANT OPPORTUNITIES DISCUSSION

Discussion ensued concerning local grant opportunities and grant writer services.

Vollmuth volunteered to come back next month with a grant writing process.

PARK & REC ADVISORY COMMITTEE APPOINTMENT

Removed at Popp's request.

Meeting recessed at 12:13 p.m.

Meeting reconvened at 12:30 p.m.

PLANNING COMMISSION PROPOSED ZONING ORDINANCE AMENDMENT PROCESS

Motion by Popp to reject the undated, proposed Whitewater Township process for zoning ordinance amendment adoption as written; second by Goss.

Discussion ensued.

Popp withdrew the motion. Goss withdrew the second.

Motion by Popp to send board member notes of the proposed zoning ordinance

DRAFT MINUTES

amendment process, dated 8/9/2022, to the PC chair and have them work them into their process; second by Vollmuth.

Discussion ensued.

Roll call vote: Goss-yes; Glenn-yes; Benak-yes; Popp-yes; Vollmuth-yes. Motion carried.

PARKING ORDINANCE

Motion by Popp to authorize Chris Patterson of Fahey Schultz to create a draft parking ordinance for Whitewater Township Board to review; second by Vollmuth.

Discussion ensued.

Goss would like to include parking at the boat launch.

Roll call vote: Glenn-yes; Popp-yes; Goss-yes; Vollmuth-yes; Benak-yes. Motion carried.

WEBSITE ACCESS

Motion by Popp authorizing Brickhouse Interactive to create a website page level permissions protocol protecting each elected official's page from unauthorized changes while granting access to all other pages of the website. Administration level access shall be reserved to Brickhouse Interactive use only ensuring the board has ultimate control over the communication method; second by Vollmuth.

Roll call vote: Vollmuth-yes; Benak-yes; Popp-yes; Glenn-yes; Goss-yes. Motion carried.

PARK & RECREATION ADMINISTRATOR – WRITTEN REPORT

Motion by Popp to modify the Whitewater Township Board of Trustees' Regular Meeting Agenda to incorporate a written monthly report from the Park and Recreation Administrator and place such report in the consent calendar under receive and file below the Historical Society Report at item number 11; second by Glenn.

Discussion.

Roll call vote: Goss-yes; Vollmuth-yes; Glenn-yes; Popp-yes; Benak-no. Motion carried.

Motion by Popp making the Park and Recreation Administrator responsible to supply a monthly written report of each Parks and Recreation Advisory Committee meeting and to submit such report to the board for inclusion in its next Regular Meeting Agenda; second by Vollmuth.

Roll call vote: Benak-yes; Glenn-yes; Goss-yes; Vollmuth-yes; Popp-yes. Motion carried.

Motion by Popp to modify the Park and Recreation Administrator Job Description Duties Section to include a monthly written report of each Park and Recreation Advisory Meeting for inclusion in its next Regular Meeting Agenda and requested modifications from July 12, 2022, discussion as written; second by Vollmuth.

DRAFT MINUTES

Roll call vote: Popp-yes; Goss-yes; Vollmuth-yes; Benak-yes; Glenn-yes. Motion carried.

TABULATION OF ARPA FUND SURVEYS

Motion by Vollmuth to discuss ARPA survey tabulations; second by Popp.

Roll call vote: Glenn-yes; Popp-yes; Benak-yes; Goss-yes; Vollmuth-yes. Motion carried.

Motion by Vollmuth to have one private citizen and one board member present to tally and recommend the end results of the ARPA survey in written form by October 31. Modify motion to September 21, and change to at least one survey team member and at least one board member. Modify motion to change to any ARPA survey team member and board member may work together in township hall to generate a written report and tally to submit to the board no later than September 21, and tabulate in coordination with the treasurer's office.

Discussion ensued without a second.

Motion by Vollmuth authorizing any member of the ARPA Fund Survey Writing Team to begin tabulation of the returned surveys at any convenient time coinciding with the Treasurer's weekly office hours; no survey forms are to leave the Township Hall; all tabulated survey forms are to be clearly marked as such and by who, to minimize errors; tabulation to be submitted to the board no later than September 21; second by Glenn.

Roll call vote: Benak-yes; Vollmuth-yes; Popp-yes; Glenn-yes; Goss-yes. Motion carried.

RESOLUTION #22-16 REPEAL OF RESOLUTION #21-14 ARPA FUNDING FOR BROADBAND

Motion by Popp to adopt Resolution #22-16; second by Vollmuth.

Roll call vote: Popp-yes; Benak-no; Vollmuth-yes; Goss-no; Glenn-yes. Motion carried.

BAIRD ENGAGEMENT LETTER (added)

Motion by Goss to authorize the Clerk to sign the Baird, Cotter and Bishop engagement letter; second by Popp.

Roll call vote: Vollmuth-yes; Goss-yes; Glenn-yes; Benak-no; Popp-yes. Motion carried.

ORDINANCE #61 TO PROHIBIT ADULT USE MARIHUANA ESTABLISHMENTS (added)

Motion by Glenn to waive the township's self-imposed public hearing requirement on all non-zoning ordinance and ordinance amendments in the case of proposed Ordinance #61, an ordinance to prohibit adult use marihuana establishments within the boundaries of Whitewater Township; second by Popp.

Typos pointed out by Glenn, two corrections by Goss.

DRAFT MINUTES

Roll call vote: Goss-yes; Glenn-yes; Benak-yes; Popp-yes; Vollmuth-yes. Motion carried.

Motion by Glenn to adopt proposed Ordinance #61, an ordinance to prohibit adult use marihuana establishments within the boundaries of Whitewater Township, as amended; second by Vollmuth.

Roll call vote: Glenn-yes; Popp-yes; Goss-no; Vollmuth-yes; Benak-yes. Motion carried.

Tabled Items

None

Board Comments/Discussion

None

Announcements

Special meeting on August 18, 2022, at 9:00 a.m.

Next regular meeting September 13, 2022, at 9:00 a.m.

Public Comment

Public comment began at 1:56 p.m.

Vern Gutknecht commented on electronic accommodation.

Vicki Beam commented on being prepared, getting along, grants, Baggs Road boat ramp and park closure.

No name given commented on being prepared, meeting length, be polite, grant writing, county ARPA funds.

Connie Hymore commented on boat ramp on Baggs Road, site condo and PUD approvals, Grobbel statement, moratorium, volunteer to tidy up the township hall grounds.

Heidi Vollmuth, private citizen, commented on responses to emails and fire truck grant submitted.

Linda Slopsema commented on Ordinance #61.

Public comment ended at 2:14 p.m.

Adjournment

Motion by Vollmuth to adjourn; second by Popp.

Roll call vote: Vollmuth-yes; Benak-yes; Popp-yes; Glenn-yes; Goss-yes. Motion carried.

Meeting adjourned at 2:15 p.m.

Respectfully submitted,
Lois MacLean
Recording Secretary

DRAFT MINUTES**Whitewater Township Board
Minutes of Special Meeting held August 18, 2022****Call to Order**

Supervisor Popp called the meeting to order at 9:00 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members

Board Members present in person: Popp, Goss, Benak, Glenn, Vollmuth

Board Members absent: None

Others present in person: 10, plus 2 Fleis & VandenBrink representatives

Others present via Zoom: 6

Set/Adjust Meeting Agenda

Set

Declaration of Conflict of Interest

None declared

Public Comment

Public comment began at 9:01

Popp read a comment from Bob Campbell, president of the Elk-Skegemog Lake Association (ESLA) regarding the boat launch project, boat wash station and suggested to reject proposal with no boat wash station.

Rod Rebant commented on including a boat wash station, significant traffic change and community engagement.

Vicki Beam commented that she agrees with the previous commenters.

Dana, camper and boat launch user, commented on increasing the boat launch dock and boat wash station.

Jan Garvey, ESLA board member, commented on project cost and funding, boat wash station, increased traffic and historical data of launch use.

Linda Slopsema, riparian owner and ESLA board member, commented on invasive species, hot water boat wash station, boat launch data and counts, costs, repair known problems and create an advisory team.

Carl Wroubel commented on extending dock length and boat wash station.

Public comment ended at 9:19 a.m.

DRAFT MINUTES**Agenda Items as Listed in Special Meeting Notice****TOWN HALL MEETING DETAILS**

Proposed date is 9/22 at 7:00 p.m.

The school is available for \$250 and has been reserved.

Benak and Goss will provide Sundberg with mailing lists.

Vollmuth and Glenn will help test and set up sound system.

Popp will set up a dedicated Gmail account for comments.

Postcard invite to include ARPA information, where, time, address and Gmail account.

Glenn and Vollmuth will work on language for the postcard.

Glenn will work with Mitchell Graphics to print and mail.

Clerk will issue a PO for printing and mailing.

Have note cards, pencils and a drop box available at the town hall meeting for written comments.

Popp and Glenn will do all setup at the school.

BOAT LAUNCH / ENTRYWAY IMPROVEMENT PROJECT

Goss gave a brief history and status update on the project:

There is a boat wash station included in the project plans as presented.

Project has been in the works since 2019.

There was public input received prior to and during the public hearing held in January 2021.

The entire board voted in favor of the improvement plan.

Second boat wash station has been discussed.

Clerk wrote a GTB 2% grant request and was awarded \$20,000 for a boat wash station.

Goss compiled and shared boat launch use data.

There have been no boat launch improvements since 1998.

There has been a 20% cost increase and a 20% contingency added.

New grant opportunities are available and we have shovel ready projects.

No taxpayer monies are to be used, only park and launch user fees.

The boat launch is a huge asset to the township.

The Park Fund account balance was approximately \$327,000 as of the end of March 2022. At the end of July, there is over \$400,000 in the Park Fund. There is enough park money available for this project.

The township has a contract with the state for this project and was awarded \$200,000 of matching funds. Funds have already been spent, with \$33,365 eligible for 50% reimbursement from the state.

The parking area can be worked on ahead of the boat launch.

Fleis and VandenBrink (F&V) representatives are available for questions and noted the length of the launch will be an additional 10 feet, bringing it to 45 feet. The additional depth will allow for bigger boats to launch.

Discussion ensued including:

Scaling down of the project and still meet Waterways Grant compliance

Inbound boat wash

Additional grant opportunities

Boat launch numbers

The need to get bids for accurate costs

DRAFT MINUTES

Safety and efficiency in entering the park, launching boats, parking and retrieving boats
 Staging dock vs. launch dock
 Do the project in phases
 Launch length, water depth and dock length
 Available park funds
 The board, as a whole, is in charge of the project

Motion by Goss to have Fleis & VandenBrink revise the plan to accommodate an inbound boat wash station at the current additional parking area and to provide those plans for the 9/13/2022 township board regular meeting; second by Benak.

Roll call: Vollmuth-no; Benak-yes; Popp-no; Glenn-no; Goss-yes. Motion failed.

F&V recommended they review the scalability and changes of the launch with Waterways and come back and make a report to the board at the September or October meeting.

A special meeting will need to be called.

Motion by Goss to allow Fleis & VandenBrink to come up with the plan for the inbound boat wash, to review scalability of the launch with Waterways and any other changes to scalability of the project and come back and make a report at a special meeting of the township board; second by Popp.

Discussion ensued including:
 Total cost of the project
 Grant funds and timing of use

Re-read of motion.

Popp requested specifics on what “scalability” board members are looking for. Goss noted F&V scalability notation.

Glenn recommended rebuild existing, repair, inbound boat wash and additional parking.

Vollmuth said rebuild, remodel, scale down.

Benak noted that this project has been to this board since 2019 and has been unanimously supported in several stages. Benak would like to see F&V bring back options as stated by Popp and Glenn for parking, boat launch and boat wash station.

Re-read the motion.

Roll Call: Goss-yes; Vollmuth-yes; Glenn-yes; Popp-no; Benak-yes. Motion carried.

F&V indicated that the docks are movable and can be used as a staging dock if preferred.
 F&V noted that they will take scaling information to update the plans and requested.

Board Comments/Discussion 11:56 a.m.

Vollmuth would like information ahead when dealing with projects.

DRAFT MINUTES**Public Comment**

Public comment began at 11:57 a.m.

Dan Belanger commented that funding is from park user fees and is not a taxpayer funded project. He also commented on the pavilion, bathroom facilities, beach, free to the taxpayers because the township runs a campground, upgrade the public part of the park, township is not a bank to hold funds, park money is not taxpayer money, take care of what we have, spend the money on the park, be good stewards of the money.

Linda Slopsema commented on inbound boat wash, agree with much of what Belanger said, implementation of “lot full” status, doesn’t feel the Parks and Recreation Advisory Committee had input on the project.

Heidi Vollmuth, private citizen, commented on bringing the plans back, eliminating port-a-johns, park money is not “free money”, safety, planks, trailer and paving the road.

Shelly Rybarsyk commented on Middle School National Honor Society helping with setup of the town hall meeting.

Popp noted there are many things that need to be fixed at the park.

Lois MacLean commented on Park and Recreation Advisory Committee input, grant monies, park user fees and addressing toilet problems.

Connie Hymore commented on funding, safety, repair and boat ramp use.

Scott Smith, seasonal resident, commented on additional park upgrades, restrooms, Hi Pray Park, addressing maintenance type items, people come to this area for the waterways, the township change and board members are elected to do what your constituents want you to do.

Denise Peltonen commented on not being part of the initial upgrade plans, widen entrance and noted that a boat wash takes about 2 minutes.

Vicki Beam posed a question regarding the money, camping rate fees, needs and wants of the campground – show us the money.

Vicky commented on previous public comments, non-boaters and non-campers use the park, additional parking, traffic and plan for road maintenance.

Public comment ended at 12:22 p.m.

Adjournment

Motion by Vollmuth to adjourn; second by Glenn.

Roll call vote: Benak-yes; Glenn-yes; Goss-yes; Vollmuth-yes; Popp-yes. Motion carried.

DRAFT MINUTES

Meeting adjourned at 12:22 p.m.

Respectfully submitted,

Lois MacLean
Recording Secretary

**Bills for Approval
September 13, 2022**

ALDEN STATE BANK

PAYROLL 8/12
8/2 ELECTION PAYROLL
ACCTS PAYABLE 8/10
ACCTS PAYABLE 8/17
ACCTS PAYABLE 8/17
PAYROLL 8/26
ACCTS PAYABLE 8/23
ACCTS PAYABLE 9/1

48144 - 48275

48144 - 48174
48175 - 48189
48190
48191 - 48216
48217
48218 - 48245
48246 - 48247
48248 - 48275

Gross Payroll \$18,033.09
Gross Payroll \$4,518.00
Grand Total \$724.00
Grand Total \$22,588.44
Grand Total \$2,400.00
Gross Payroll \$18,418.08
Grand Total \$3,626.00
Grand Total \$33,115.92

ALDEN STATE BANK - MONEY MARKET

FIRST COMMUNITY BANK - FEDERAL FUND

Check Register Report

Bills for Approval 09/13/2022

Date: 09/06/2022

Time: 10:50 am

Page: 1

Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
48190	08/10/22	Printed			WEST SHORE	WEST SHORE FIRE, INC	BUBBLE CUP W/GRIP (2)	724.00
48191	08/17/22	Printed			CHARTER	CHARTER COMMUNICATIONS	07/30-08/29/2022	359.95
48192	08/17/22	Printed			CHEMICAL	CHEMICAL CONTROL CO INC	2nd APPLICATION	101.25
48193	08/17/22	Printed			CHERRY PRC	CHERRY PROPANE	361.2 GAL @ \$2.099	773.16
48194	08/17/22	Printed			CONSUMERS	CONSUMERS ENERGY	07/01-07/31/2022	3,238.89
48195	08/17/22	Printed			EFTPS	EFTPS	7/29/2022 PAYROLL	4,788.72
48196	08/17/22	Printed			FAHEY	FAHEY SCHULTZ BURZYCH	STATUTORY DUTIES	4,508.50
48197	08/17/22	Printed			FUELMAN	FUELMAN	FUEL FOR JULY	666.36
48198	08/17/22	Printed			GFL ENVIR	GFL ENVIRONMENTAL	AUGUST 2022	40.50
48199	08/17/22	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	MISC ITEMS	103.45
48200	08/17/22	Printed			GMOSER	GMOSER'S SEPTIC SERVICE, INC	3 TOILET RENTALS PLUS 15 EXTRA CLEANINGS	890.00
48201	08/17/22	Printed			GTC CONSTR	GRAND TRAVERSE COUNTY	PERMIT NO B22-2611 HPP PLAN REVIEW FEE	55.00
48202	08/17/22	Printed			HOME CITY	HOME CITY ICE COMPANY	88 BAGS	440.42
48203	08/17/22	Printed			KSS ENTER	KSS ENTERPRISES	MISC SUPPLIES	589.75
48204	08/17/22	Printed			LAWN-N	LAWN-N-ORDER	08/08-08/15/2022 PO 5497 BATHHOUSE	2,412.75
48205	08/17/22	Printed			LOIS MAC	LOIS MACLEAN	05/04-06/23/2022	93.60
48206	08/17/22	Printed			MICHIGAN T	MICHIGAN TOWNSHIPS ASSOCIATION	SUPRV/ZBA/TRUSTEES PUBLICATIONS	468.50
48207	08/17/22	Printed			MUNSON OH	MUNSON OCCUPATIONAL HEALTH	PHYSICAL JOSEPH PERKOVICH	312.04
48208	08/17/22	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	DUAL EPOLLBOOK COMM. ISSUE	60.00
48209	08/17/22	Printed			SCI NET	SCI NETWORKS	08/14-09/13/2022	180.45
48210	08/17/22	Printed			SPECTRUM P	SPECTRUM PRINTERS, INC	MASTER CARDS/VOTER ID CARDS AND CANCELLATION NOTICES	145.49
48211	08/17/22	Printed			SPENCER L	SPENCER LANCE	07/26-08/04/2022	48.75
48212	08/17/22	Printed			STAPLES	STAPLES CREDIT PLAN	PC/ZBA/TWPBRD/FIRE/PARK ELECTIONS/TWP HALL	782.39
48213	08/17/22	Printed			TC RECORD	TC RECORD-EAGLE, INC.	LGL NTC PUBLIC ACCURACY TEST	92.60
48214	08/17/22	Printed			THE COPY	THE COPY SHOP	1000 DAILY BOAT PASSES 1000 CAMPER BOAT PASSES	435.80
48215	08/17/22	Printed			VISA	VISA	PARK/FIRE/TWPHALL/TWPBRD/ REC	916.52
48216	08/17/22	Printed			WELLS F	WELLS FARGO FINANCIAL	07/29-08/28/2022 COLOR COPIER LEASE	83.60
48217	08/17/22	Printed			DON WAY	DON WAY	120 BUNDLES	2,400.00
48246	08/23/22	Printed			KATHRYN B	KATHRYN BERRY	HPP Playground Inspection	376.00
48247	08/23/22	Printed			PETERSON B	PETERSON BUILT SERVICES	Labor Down Payment (1/2)	3,250.00
48248	09/01/22	Printed			AD ASSESS	AD ASSESSING INC	Sep 2022	2,300.00
48249	09/01/22	Printed			AFLAC	AFLAC	Aug 2022	191.04
48250	09/01/22	Printed			ANAVON	ANAVON TECHNOLOGY GROUP	Bal Due - HPP Electronic Locks	1,637.50
48251	09/01/22	Printed			APOLLO	APOLLO FIRE APPARATUS	30 Gals Fire Suppression Agent	948.00
48252	09/01/22	Printed			BRANDON F	BRANDON FLYNN	Sep 2022 Stipend	40.00
48253	09/01/22	Printed			CHARTER	CHARTER COMMUNICATIONS	08/30/22 - 09/29/22	169.98
48254	09/01/22	Printed			CHERRYLAND	CHERRYLAND ELECTRIC COOP	M72 & Cook Rd	62.88
48255	09/01/22	Printed			CONSUMERS	CONSUMERS ENERGY	07/22/22 - 08/21/22	107.46
48256	09/01/22	Printed			DTE ENERGY	DTE ENERGY	07/21/22 - 08/19/22	44.64
48257	09/01/22	Printed			EFTPS	EFTPS	8/26 Payroll	9,114.22
48258	09/01/22	Printed			FLEIS	FLEIS & VANDENBRINK	Prof Svcs thru 07/30/22	2,800.00
48259	09/01/22	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	Labor to Cut 4x4s	153.33
48260	09/01/22	Printed			GTC TREAS	GRAND TRAVERSE CO TREASURER	8/2 Election Coding, Test Deck Proposals, Notices	620.50
48261	09/01/22	Printed			HOME CITY	HOME CITY ICE COMPANY	84 Bags/Delivery	155.98
48262	09/01/22	Printed			HURST	HURST MECHANICAL	7/9 Emerg Repairs Mixing Valve 8/23 Replace Thermostat	2,020.54
48263	09/01/22	Printed			KIM FINCH	KIM FINCH	July & August	225.00
48264	09/01/22	Printed			KOOVS	KOOVS PHOTOGRAPHY	750 Campground Brochures	374.00
48265	09/01/22	Printed			KSS ENTER	KSS ENTERPRISES	Janitorial Supplies	282.48

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BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
48266	09/01/22	Printed			LAWN-N	LAWN-N-ORDER	8/22 - 8/29 Mowing & POs 5387/ 5497	2,304.50
48267	09/01/22	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	Tech Support - Zoning PC and Treas Laptop	360.00
48268	09/01/22	Printed			NORTHSHOR	NORTHSHORE DOCK LLC	Buoy Installation	150.00
48269	09/01/22	Printed			NW REGION	NORTHWEST REGIONAL FIRE	Pediatric ALS Class - Flynn	140.00
48270	09/01/22	Printed			PARSHALL	PARSHALL TREE SERVICE LLC	Stump Grinding @ Wmbg Cemetery	1,260.00
48271	09/01/22	Printed			PREMIER S	PREMIER SAFETY	4-Gas Monitor	1,920.79
48272	09/01/22	Printed			QUAD FINAN	QUADIENT FINANCE USA, INC	Postage Added to Meter	1,000.00
48273	09/01/22	Printed			ROBERT HA	ROBERT A. HALL-CZS	Aug 2022	1,789.33
48274	09/01/22	Printed			PAYR/SALES	STATE OF MICHIGAN - TREASURY	July Sales Tax	2,693.75
48275	09/01/22	Printed			TRUGREEN	TRUGREEN	Application #3	250.00
					Total Checks: 58		Checks Total (excluding void checks):	62,454.36
					Total Payments: 58		Bank Total (excluding void checks):	62,454.36
					Total Payments: 58		Grand Total (excluding void checks):	62,454.36

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund: 101 GENERAL FUND							
Dept: 000							
101-000-015	Prepaid Postage						
	QUADIENT FINANCE USA, LLC	WAMSBU0000011465695	Postage Added to Meter	48272	08/25/2022	09/01/2022	1,000.00
							1,000.00
						Total Dept. 000:	1,000.00
Dept: 101 Township Board							
101-101-703	Wages						
	ROBERT A. HALL-CZS	AUG 2022	Aug 2022	48273	08/25/2022	09/01/2022	80.00
							80.00
101-101-727	Office Supplies & Exp						
	STAPLES CREDIT PLAN		PC/ZBA/TWPBRD/FIRE/PARK	48212	08/09/2022	08/16/2022	333.07
	VISA		PARK/FIRE/TWPHALL/TWPBRI	48215	07/28/2022	08/16/2022	14.99
							348.06
101-101-880	Education & Training						
	MICHIGAN TOWNSHIPS ASS	123001	SUPRV/ZBA/TRUSTEES	48206	08/02/2022	08/16/2022	289.50
							289.50
101-101-940	Equipment Rental						
	WELLS FARGO FINANCIAL	5021245095	07/29-08/28/2022	48216	08/03/2022	08/16/2022	83.60
							83.60
						Total Dept. Township Board:	801.16
Dept: 171 Supervisor							
101-171-880	Education & Training						
	MICHIGAN TOWNSHIPS ASS	123001	SUPRV/ZBA/TRUSTEES	48206	08/02/2022	08/16/2022	89.50
							89.50
						Total Dept. Supervisor:	89.50
Dept: 195 Elections							
101-195-727	Office Supplies & Exp						
	GRAND TRAVERSE CO TRE/	100731	8/2 Election Coding, Test Deck	48260	08/22/2022	09/01/2022	620.50
	NETLINK BUSINESS SOLUTI	144949	DUAL EPOLLBOOK COMM. ISS	48208	08/04/2022	08/16/2022	60.00
	SPECTRUM PRINTERS, INC	71529	MASTER CARDS/VOTER ID CA	48210	07/31/2022	08/16/2022	145.49
	STAPLES CREDIT PLAN		PC/ZBA/TWPBRD/FIRE/PARK	48212	08/09/2022	08/16/2022	33.99
	VISA		PARK/FIRE/TWPHALL/TWPBRI	48215	07/28/2022	08/16/2022	261.22
							1,121.20
101-195-901	Publishing						
	TC RECORD-EAGLE, INC.	07222055	LGL NTC PUBLIC ACCURACY	48213	07/31/2022	08/16/2022	92.60
							92.60
						Total Dept. Elections:	1,213.80
Dept: 209 Assessor							
101-209-807	Assessing Services						
	AD ASSESSING INC		Sep 2022	48248	09/01/2022	09/01/2022	2,300.00
							2,300.00
						Total Dept. Assessor:	2,300.00
Dept: 210 Attorney							
101-210-801	Legal Services						
	FAHEY SCHULTZ BURZYCH	4971	MARIHUANA MATTERS	48196	08/01/2022	08/16/2022	1,332.50
	FAHEY SCHULTZ BURZYCH	4972	ZONING ORDINANCE	48196	08/01/2022	08/16/2022	415.00
	FAHEY SCHULTZ BURZYCH	4973	NORTHPOINT FARMS V WHITE	48196	08/01/2022	08/16/2022	974.50
	FAHEY SCHULTZ BURZYCH	4970	ELECTRONIC MTG POLICY	48196	08/16/2022	08/16/2022	1,510.00
	FAHEY SCHULTZ BURZYCH	4970	STATUTORY DUTIES	48196	08/01/2022	08/16/2022	276.50

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							4,508.50
Total Dept. Attorney:							4,508.50
Dept: 253 Treasurer							
101-253-860	Mileage Reimbursemen						
	LOIS MACLEAN	05/04-06/23/2022		48205	08/04/2022	08/16/2022	93.60
							93.60
Total Dept. Treasurer:							93.60
Dept: 265 Township Hall & Groun							
101-265-740	Operating Expense &						
	STAPLES CREDIT PLAN	PC/ZBA/TWPBRD/FIRE/PARK		48212	08/09/2022	08/16/2022	37.02
							37.02
101-265-809	Lawn Maintenance Sr						
	LAWN-N-ORDER	08/08-08/15/2022		48204	08/16/2022	08/16/2022	73.79
	LAWN-N-ORDER	8/22 - 8/29 Mowing & POs 5387/		48266	08/30/2022	09/01/2022	74.90
							148.69
101-265-810	Janitorial Services						
	KIM FINCH	July & August		48263	08/30/2022	09/01/2022	225.00
							225.00
101-265-811	Waste Removal Servi						
	GFL ENVIRONMENTAL	0056615118 AUGUST 2022		48198	07/31/2022	08/16/2022	20.25
							20.25
101-265-851	Internet/Website						
	CHARTER COMMUNICATION	0018737073022 07/30-08/29/2022		48191	07/30/2022	08/16/2022	119.99
	CHARTER COMMUNICATION	0018737083022 08/30/22 - 09/29/22		48253	08/30/2022	09/01/2022	119.99
							239.98
101-265-922	Electricity						
	CONSUMERS ENERGY	203232317219 07/11-08/08/2022		48194	08/08/2022	08/16/2022	259.05
							259.05
101-265-923	Electric Heat						
	CONSUMERS ENERGY	203232317220 07/11-08/08/2022		48194	08/08/2022	08/16/2022	157.94
							157.94
101-265-924	Telephone						
	CHARTER COMMUNICATION	0018737073022 07/30-08/29/2022		48191	07/30/2022	08/16/2022	49.99
	CHARTER COMMUNICATION	0018737083022 08/30/22 - 09/29/22		48253	08/30/2022	09/01/2022	49.99
	SCI NETWORKS	2559008 08/14-09/13/2022		48209	08/14/2022	08/16/2022	150.37
							250.35
101-265-930	Facility Repairs/Maint						
	VISA	PARK/FIRE/TWPHALL/TWPBRI		48215	07/28/2022	08/16/2022	159.00
							159.00
101-265-931	Office Equipment Rep						
	NETLINK BUSINESS SOLUTI	144993 Tech Support - Zoning PC and		48267	08/17/2022	09/01/2022	360.00
							360.00
Total Dept. Township Hall & Grounds:							1,857.28
Dept: 276 Cemetery							
101-276-809	Lawn Maintenance Sr						
	LAWN-N-ORDER	08/08-08/15/2022		48204	08/16/2022	08/16/2022	368.79
	LAWN-N-ORDER	8/22 - 8/29 Mowing & POs 5387/		48266	08/30/2022	09/01/2022	199.90
							568.69
101-276-922	Electricity						

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	CONSUMERS ENERGY	204923121967	07/11-08/08/2022	48194	08/08/2022	08/16/2022	29.66
							29.66
101-276-930	Facility Repairs/Maint PARSHALL TREE SERVICE L	19560	Stump Grinding @ Wmbg Ceme	48270	07/28/2022	09/01/2022	1,260.00
							1,260.00
						Total Dept. Cemetery:	1,858.35
Dept: 400 Planning Commission							
101-400-727	Office Supplies & Exp STAPLES CREDIT PLAN		PC/ZBA/TWPBRD/FIRE/PARK	48212	08/09/2022	08/16/2022	151.56
							151.56
						Total Dept. Planning Commission:	151.56
Dept: 405 Zoning Administrator/F							
101-405-702	Salaries ROBERT A. HALL-CZS	AUG 2022	Aug 2022	48273	08/25/2022	09/01/2022	1,675.77
							1,675.77
101-405-860	Mileage Reimbursemen ROBERT A. HALL-CZS	AUG 2022	Aug 2022	48273	08/25/2022	09/01/2022	33.56
							33.56
						Dept. Zoning Administrator/Planning:	1,709.33
Dept: 410 Zoning Board of Appea							
101-410-880	Education & Training MICHIGAN TOWNSHIPS ASS STAPLES CREDIT PLAN	123001	SUPRV/ZBA/TRUSTEES PC/ZBA/TWPBRD/FIRE/PARK	48206 48212	08/02/2022 08/09/2022	08/16/2022 08/16/2022	89.50 101.04
							190.54
						Total Dept. Zoning Board of Appeals:	190.54
						tal Fund GENERAL FUND:	15,773.62
Fund: 203 ROAD FUND							
Dept: 446 Road Right of Way							
203-446-921	Street Lights CHERRYLAND ELECTRIC CO		M72 & Moore Rd	48254	08/20/2022	09/01/2022	23.86
	CHERRYLAND ELECTRIC CO		M72 & Skegemog Pt Rd	48254	08/20/2022	09/01/2022	23.86
	CHERRYLAND ELECTRIC CO		M72 & Cook Rd	48254	08/20/2022	09/01/2022	15.16
	CONSUMERS ENERGY	207146761378	07/01-07/31/2022	48194	07/31/2022	08/16/2022	58.16
							121.04
						Total Dept. Road Right of Way:	121.04
						Total Fund ROAD FUND:	121.04
Fund: 206 FIRE FUND							
Dept: 336 Fire Dept							
206-336-713	Other Benefits AFLAC	700383	Aug 2022	48249	08/26/2022	09/01/2022	191.04
							191.04
206-336-727	Office Supplies & Exp STAPLES CREDIT PLAN		PC/ZBA/TWPBRD/FIRE/PARK	48212	08/09/2022	08/16/2022	118.13
							118.13
206-336-739	Fuel & Oil FUELMAN	62649863995401	FUEL FOR JULY	48197	08/01/2022	08/16/2022	666.36
							666.36

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206-336-740	Operating Expense & APOLLO FIRE APPARATUS VISA	109877	30 Gals Fire Suppression Agent PARK/FIRE/TWPHALL/TWPBRI	48251 48215	08/22/2022 07/28/2022	09/01/2022 08/16/2022	948.00 80.97 1,028.97
206-336-803	Medical Professional MUNSON OCCUPATIONAL H	00201111-00	PHYSICAL JOSEPH PERKOVIC	48207	07/29/2022	08/16/2022	312.04 312.04
206-336-809	Lawn Maintenance S LAWN-N-ORDER LAWN-N-ORDER		08/08-08/15/2022 8/22 - 8/29 Mowing & POs 5387/	48204 48266	08/16/2022 08/30/2022	08/16/2022 09/01/2022	38.79 29.95 68.74
206-336-811	Waste Removal Servi GFL ENVIRONMENTAL	0056614270	AUGUST 2022	48198	07/31/2022	08/16/2022	10.12 10.12
206-336-851	Internet/Website CHARTER COMMUNICATION	0010619080122	08/01-08/31/2022	48191	08/01/2022	08/16/2022	89.99 89.99
206-336-880	Education & Training NORTHWEST REGIONAL FIF VISA	9265736	Pediatric ALS Class - Flynn PARK/FIRE/TWPHALL/TWPBRI	48269 48215	08/28/2022 07/28/2022	09/01/2022 08/16/2022	140.00 210.00 350.00
206-336-920	Natural Gas DTE ENERGY		07/21/22 - 08/19/22	48256	08/22/2022	09/01/2022	22.32 22.32
206-336-922	Electricity CONSUMERS ENERGY	204923121966	07/11-08/08/2022	48194	08/08/2022	08/16/2022	190.34 190.34
206-336-924	Telephone CHARTER COMMUNICATION	0010619080122	08/01-08/31/2022	48191	08/01/2022	08/16/2022	99.98 99.98
206-336-925	Cellular Phone BRANDON FLYNN		Sep 2022 Stipend	48252	09/01/2022	09/01/2022	40.00 40.00
206-336-970	Capital Expenditure PREMIER SAFETY	04219407	4-Gas Monitor	48271	08/26/2022	09/01/2022	1,920.79 1,920.79
Total Dept. Fire Dept:							5,108.82
Total Fund FIRE FUND:							5,108.82
Fund: 208 PARK FUND							
Dept: 756 Township Park							
208-756-727	Office Supplies & Exp STAPLES CREDIT PLAN VISA		PC/ZBA/TWPBRD/FIRE/PARK PARK/FIRE/TWPHALL/TWPBRI	48212 48215	08/09/2022 07/28/2022	08/16/2022 08/16/2022	7.58 153.90 161.48
208-756-740	Operating Expense & CHEMICAL CONTROL CO INC	8641	2nd APPLICATION	48192	08/09/2022	08/16/2022	101.25
	GILL-ROY'S HARDWARE 673	2208-648067	MISC ITEMS	48199	08/12/2022	08/16/2022	103.45
	GILL-ROY'S HARDWARE 673	2208-674489	Materials for Picnic Table	48259	08/17/2022	09/01/2022	148.33
	GILL-ROY'S HARDWARE 673	2208-689678	Labor to Cut 4x4s	48259	08/20/2022	09/01/2022	5.00

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	HURST MECHANICAL	12464878	Repair South Urinal	48262	08/18/2022	09/01/2022	365.47
	HURST MECHANICAL	12465099	7/9 Emerg Repairs Mixing Valve	48262	08/25/2022	09/01/2022	1,655.07
	KSS ENTERPRISES	1406017	MISC SUPPLIES	48203	08/11/2022	08/16/2022	305.49
	KSS ENTERPRISES	1403346	MISC SUPPLIES	48203	08/03/2022	08/16/2022	284.26
	KSS ENTERPRISES	1409482	Janitorial Supplies	48265	08/23/2022	09/01/2022	175.01
	KSS ENTERPRISES	1409482-1	Janitorial Supplies	48265	08/30/2022	09/01/2022	107.47
	NORTHSHORE DOCK LLC	20280	Buoy Installation	48268	08/16/2022	09/01/2022	150.00
	THE COPY SHOP	21363025	1000 DAILY BOAT PASSES	48214	08/03/2022	08/16/2022	435.80
	VISA		PARK/FIRE/TWPHALL/TWPBRI	48215	07/28/2022	08/16/2022	7.42
							3,844.02
208-756-741	Ice						
	HOME CITY ICE COMPANY	6382220240	48 BAGS	48202	08/15/2022	08/16/2022	94.06
	HOME CITY ICE COMPANY	5637223769	100 BAGS	48202	08/13/2022	08/16/2022	183.50
	HOME CITY ICE COMPANY	4797221396	88 BAGS	48202	08/06/2022	08/16/2022	162.86
	HOME CITY ICE COMPANY	6360220231	84 Bags/Delivery	48261	08/24/2022	09/01/2022	155.98
							596.40
208-756-743	Wood						
	DON WAY		180 BUNDLES	48217	08/09/2022	08/17/2022	900.00
	DON WAY		180 BUNDLES	48217	08/10/2022	08/17/2022	900.00
	DON WAY		120 BUNDLES	48217	08/11/2022	08/17/2022	600.00
							2,400.00
208-756-748	Sales Tax						
	STATE OF MICHIGAN - TREA	SMIBUS009031307	July Sales Tax	48274	08/22/2022	09/01/2022	395.43
							395.43
208-756-809	Lawn Maintenance S						
	LAWN-N-ORDER		08/08-08/15/2022	48204	08/16/2022	08/16/2022	953.80
	LAWN-N-ORDER		8/22 - 8/29 Mowing & POs 5387/	48266	08/30/2022	09/01/2022	250.00
	LAWN-N-ORDER		8/22 - 8/29 Mowing & POs 5387/	48266	08/30/2022	09/01/2022	90.00
	LAWN-N-ORDER		8/22 - 8/29 Mowing & POs 5387/	48266	08/30/2022	09/01/2022	689.90
							1,983.70
208-756-812	Septic Services						
	GMOSER'S SEPTIC SERVICE	403639	3 TOILET RENTALS PLUS	48200	07/31/2022	08/16/2022	890.00
							890.00
208-756-860	Mileage Reimbursemen						
	SPENCER LANCE		07/26-08/04/2022	48211	08/04/2022	08/16/2022	28.75
							28.75
208-756-902	Printing						
	KOOVS PHOTOGRAPHY	905159	750 Campground Brochures	48264	06/25/2022	09/01/2022	374.00
							374.00
208-756-922	Electricity						
	CONSUMERS ENERGY	204478153555	07/12-08/09/2022	48194	08/09/2022	08/16/2022	219.73
	CONSUMERS ENERGY	204478153556	07/12-08/09/2022	48194	08/09/2022	08/16/2022	2,104.42
							2,324.15
208-756-924	Telephone						
	SCI NETWORKS	2559008	08/14-09/13/2022	48209	08/14/2022	08/16/2022	30.08
							30.08
208-756-925	Cellular Phone						
	VISA		PARK/FIRE/TWPHALL/TWPBRI	48215	07/28/2022	08/16/2022	14.00
							14.00
208-756-929	Propane						
	CHERRY PROPANE	11296	361.2 GAL @ \$2.099	48193	08/10/2022	08/16/2022	773.16
							773.16
208-756-970	Capital Expenditure						

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	FLEIS & VANDENBRINK	63244	Prof Svcs thru 07/30/22	48258	08/19/2022	09/01/2022	2,800.00
							2,800.00
						Total Dept. Township Park:	16,615.17
						Total Fund PARK FUND:	16,615.17
Fund: 209 RECREATION FUND							
Dept: 757 Recreation							
209-757-740	Operating Expense & KATHRYN BERRY VISA	8-272022	HPP Playground Inspection PARK/FIRE/TWPHALL/TWPBRI	48246 48215	08/23/2022 07/28/2022	08/23/2022 08/16/2022	376.00 15.02
							391.02
209-757-809	Lawn Maintenance S LAWN-N-ORDER LAWN-N-ORDER		08/08-08/15/2022 8/22 - 8/29 Mowing & POs 5387/	48204 48266	08/16/2022 08/30/2022	08/16/2022 09/01/2022	938.79 939.90
							1,878.69
209-757-860	Mileage Reimburseme SPENCER LANCE		07/26-08/04/2022	48211	08/04/2022	08/16/2022	20.00
							20.00
209-757-922	Electricity CONSUMERS ENERGY CONSUMERS ENERGY	203232317218	07/11-08/08/2022 07/22/22 - 08/21/22	48194 48255	08/08/2022 08/21/2022	08/16/2022 09/01/2022	29.24 107.46
							136.70
209-757-930	Facility Repairs/Maint TRUGREEN	164154546	Application #3	48275	08/18/2022	09/01/2022	250.00
							250.00
209-757-970	Capital Expenditure ANAVON TECHNOLOGY GR GRAND TRAVERSE COUNTY PETERSON BUILT SERVICE	11125 INV-018105-2022	Bal Due - HPP Electronic Locks PERMIT NO B22-2611 HPP PLA Labor Down Payment (1/2)	48250 48201 48247	08/23/2022 08/08/2022 08/23/2022	09/01/2022 08/16/2022 08/23/2022	1,637.50 55.00 3,250.00
							4,942.50
						Total Dept. Recreation:	7,618.91
						Fund RECREATION FUND:	7,618.91
Fund: 210 AMBULANCE FUND							
Dept: 651 Ambulance							
210-651-809	Lawn Maintenance S LAWN-N-ORDER LAWN-N-ORDER		08/08-08/15/2022 8/22 - 8/29 Mowing & POs 5387/	48204 48266	08/16/2022 08/30/2022	08/16/2022 09/01/2022	38.79 29.95
							68.74
210-651-811	Waste Removal Servi GFL ENVIRONMENTAL	0056614270	AUGUST 2022	48198	07/31/2022	08/16/2022	10.13
							10.13
210-651-920	Natural Gas DTE ENERGY		07/21/22 - 08/19/22	48256	08/22/2022	09/01/2022	22.32
							22.32
210-651-922	Electricity CONSUMERS ENERGY	204923121966	07/11-08/08/2022	48194	08/08/2022	08/16/2022	190.35
							190.35
						Total Dept. Ambulance:	291.54

Bills for Approval 09/13/2022

Page: 7

Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
Fund AMBULANCE FUND:							291.54
Fund: 406 FIRE CAPITAL IMPROV							
Dept: 000							
406-000-970	Capital Expenditure						
	WEST SHORE FIRE, INC	27668	BUBBLE CUP W/GRIP (2)	48190	06/15/2022	08/10/2022	724.00
							724.00
Total Dept. 000:							724.00
AL IMPROVEMENT FUND:							724.00
Fund: 750 PAYROLL CLEARING F							
Dept: 000							
750-000-258	Accrued Payroll Tax:						
	EFTPS	270261692228837	7/29/2022 PAYROLL	48195	08/04/2022	08/16/2022	4,788.72
	EFTPS	270262972847562	8/2 & 8/12 Payroll	48257	08/17/2022	09/01/2022	4,521.74
	EFTPS	270264284494698	8/26 Payroll	48257	08/30/2022	09/01/2022	4,592.48
	STATE OF MICHIGAN - TREA	SMIBUS009017698	7/1, 7/15, 7/29 Payroll	48274	08/18/2022	09/01/2022	2,298.32
							16,201.26
Total Dept. 000:							16,201.26
PAYROLL CLEARING FUND:							16,201.26
Grand Total:							62,454.36

MEMO

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 09/06/2021
Re: **Budgeted Transfers 2022/2023**

The following budgeted transfers were planned for in the 2022/2023 budget and are recommended for board approval at this time, as budgeted.

TRANSFER \$18,000 FROM GENERAL FUND TO ROAD FUND:

An appropriate motion would be: Motion to transfer \$18,000 from the General Fund to the Road Fund.

TRANSFER \$35,000 FROM GENERAL FUND TO FIRE FUND:

An appropriate motion would be: Motion to transfer \$35,000 from the General Fund to the Fire Fund.

TRANSFER \$57,200 FROM GENERAL FUND TO RECREATION FUND:

An appropriate motion would be: Motion to transfer \$57,200 from the General Fund to the Recreation Fund.

TRANSFER \$50,000 FROM GENERAL FUND TO FIRE CAPITAL IMPROVEMENT FUND:

An appropriate motion would be: Motion to transfer \$50,000 from the General Fund to the Fire Capital Improvement Fund.

###

MEMO

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 09/06/2022
Re: **Response from Board on Projects to Pursue for Future Budget/Grand Consideration (PRAC)**

At PRAC's 7/11 meeting, in an attempt to seek guidance from the township board as to what future projects they should work on, the following motion was passed.

Motion by Cosgrove that township board review page 27 of the Recreation Plan, the Capital Improvement Schedule, in relationship to page 40, the Parks and Recreation survey, and please give the committee their top five projects for the Parks & Recreation Advisory Committee to work on; second by Melton. Roll call vote: Cosgrove, yes; Melton, yes; Hubbell, absent; Butler, yes; Slopsema, absent. Motion carried.

At the 7/12 township board meeting, under Parks & Recreation Administrator Report, I informed the board of PRAC's 7/11 request.

The board agenda for 8/9 did not include this topic.

On 9/1, I requested that this outstanding request be added to the board's 9/13 agenda.

Melton indicated on 8/16 that she wants to look at applying for grant funds and suggested the Lossie Road Nature Trail wet area as a grant opportunity.

An appropriate motion would be: To have the township board, using the documents outlined in PRAC's 7/11 motion, identify and prioritize the top five projects they wish PRAC to develop for future grant opportunities.

###

MEMO

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 09/06/2022
Re: **Special Meeting Date for Boat Launch/Entryway Project**

At the 8/18 special meeting called to discuss the Whitewater Township Park Boat Launch/Entryway Improvement Project, a motion was passed to allow Fleis & VandenBrink to come up with the plan for the inbound boat wash, to review scalability of the launch with Waterways and any other changes to scalability of the project and come back and make a report at a special meeting of the township board.

No date was set for a special meeting.

With the town hall meeting scheduled for 9/22, any special meeting to address this topic would need to be after that.

An appropriate motion would be: To set the date of _____ as a special meeting date to discuss the report of F&V regarding the inbound boat wash plan and scalability changes.

###

MEMO

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 09/06/2022
Re: Hi Pray Park Playground Repairs

Kathryn Berry's playground inspection report is attached. Basically, the repairs consist of:

- Extend fall zone to 6 feet in all directions for both slides, as well as cut off bolts with too much thread showing. (This involves actual extension of 1' to 2" in some places, per the report, for all equipment.)
- Add a fall zone for the monkey bars and round brown climber.
- Add fall zone for the swings, replace axis point hooks, cut off bolt with too much thread showing
- Install signs indicating adult supervision required.
- Decals on each piece of equipment showing appropriate age is 5-12 years.
- Remove weeds in fall zones.

Currently, there are no funds allocated in the Recreation Fund to pay for Hi Pray Park playground upgrades. There was \$8,000 in the Recreation Fund budget as of 02/17/2022 for "enlarge playground area, remove/reinstall playground components that do not meet use zone requirements" and "purchase/install safety surfacing material." See attached budget detail for the 930 Facility Repairs/Maintenance and 970 Capital Expenditure line items. The bottom-line numbers for both of these accounts can be verified on the 3/21 proposed budget document or the revenue/expenditure report the board recently received.

Estimated cost of repairs:

- Melissa Melton, PRAC chair, is seeking a quote from a landscaper to remove the timbers and sod, install edging at the perimeter of the new fall zones, and add sand, but it is not available as of the time of this memo.
- A couple clevises for the swing axis points from Playset Parts will cost \$15.98, plus shipping.
- Cutting off of bolt threads will be done by a volunteer with a power tool.
- The required signs in aluminum will be \$100 from FastSigns.
- Decals will be approximately \$30.

The big question is how much will the landscaper charge. Until we receive that information, hopefully in advance of the 9/13 meeting, an appropriate motion would be:

To approve the amount of \$_____ to cover the cost of Hi Pray Park playground repairs.

###

PLAYGROUND INSPECTION CERTIFICATION SUMMARY
 State of Michigan – Department of Licensing and Regulatory Affairs
 Child Care Licensing Bureau

FACILITY

Facility Name "Hi" Pray Park		Facility Phone Number 231-267-5141	
Licensee Name Whitewater Township		License Number none Park	
Address 6075 Elk Lake Road		County Grand Traverse	
City Williamsburg		State MI	Zip Code 49690

APPROVALS – ALL pieces of equipment on the playground must be listed below. (Use page 2 if additional rows are needed.)

R 400.8170(11) requires playground equipment, use zones and surfacing in the outdoor play area to be inspected and approved by a certified playground safety inspector prior to issuance of an original provisional license or before using newly added equipment. If "Approved" is checked, the piece of equipment, including surfacing and use zones, has been approved under the Consumer Product Safety Commission's (CPSC) **2010 Edition** of the Handbook for Public Playground Safety. If "Not Approved" is checked, the piece of equipment, surfacing and/or use zones aren't approved under the CPSC's **2010 Edition** of the Handbook for Public Playground Safety. If "Not Applicable (NA)" is checked, the piece of equipment was not inspected. This includes equipment not required to be inspected such as residential climbing equipment for children under age 2 approved prior to January 2, 2014, non-climbing residential equipment, equipment the center is not using, or a natural playground area. If Not Approved or NA are checked, a comment must be included.

Approved	Not Approved	NA	Name of Piece of Equipment	Approved for Ages	Comments	Manufacturer (if known)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Slide Red Plastic	5-12 years	Fall zone needs to be extended to 6ft all directions Bolt need to be cut off	Burke
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Slide Metal yellow	5-12 years	Fall zone needs to be extended to 6ft all directions Bolts need to be cut off	Burke
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Yellow Spinner Ball	5-12 years	Good fall zone	Burke

Has additional documentation been provided to the licensee such as a narrative report, photos, diagrams, etc.?

☐ Yes ☐ No

PLAYGROUND INSPECTOR INFORMATION

Name of Playground Inspector Kathryn Berry		Date of Inspection 8/23/2022	
Name of Company Independent contractor		Phone Number 810-691-3718	Email Address kberry2036@comcast.net kberry2036@gmail.com
Certification Number NC130535	Certifying Organization NPPS	Certification Expiration Date April 2024	
Signature Needs final inspection			Date

LARA is an equal opportunity employer/program.

Approved	Not Approved	NA	Name of Piece of Equipment	Approved for Ages	Comments	Manufacturer (if known)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Horizon monkey bars	5-12 years	fall zone needs to be added	unknown
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Round Brown Climber	5-12 years	fall zone needs to be added	unknown
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Wings	5-12 years	fall zone needs to be added axis point hooks need to be replaced, bolt need to be cut	unknown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

"Hi" Pray Park
Whitewater Township
6075 Elk Lake Road
Williamsburg, MI 49690
August 27, 2022





Currently this park is closed due to the necessary updates needed to promote a safer playground. The following issues were found to be concerns while inspecting.

- 1) The fall zone needs to be extended out by 1 ft to 2 ft in some places.
- 2) There are bolt under the slide and at the top axis point of the swings that need to be cut so only 2 threads are showing.
- 3) The hangers at the top of the swing axes points are deteriorated and need to be replaced.
- 4) Signs need to be added to the playground in total advising usage with adult supervision required.
- 5) Signs need to be added for age appropriateness of 5-12 years of age.
- 6) Fall zone has weeds in place that need to be removed.

Other than the above noted concerns the playground appears to be in good shape with no chipping paint a few newer pieces equipment mixed with a few older pieces of equipment all to be rated for children 5-12 years of age. However none of the equipment would be considered ADA as with the fall zone being sand this is very hard for a wheel chair to gain access and also the equipment itself would be hard for a handicapped child to maneuver and master.

When making assessments of playground equipment I use the Public Playground Safety Handbook 2010 to determine risk of the equipment. Although this is a snap shot in time and cannot completely insure a child not getting hurt while using the playground and supervision is the number one safety measure, this report will help you and your community have a safer place for children to use.

1)

5.3.10 Fall height and use zones not specified elsewhere

Most playground equipment belongs in one of the categories listed above. If it does not, the following general recommendations should be applied:

- The fall height of a piece of playground equipment is the distance between the highest designated playing surface and the protective surface beneath it.
- The use zone should extend a minimum of 6 feet in all directions from the perimeter of the equipment.
- The use zones of two stationary pieces of playground equipment that are positioned adjacent to one another may overlap if the adjacent designated play surfaces of each structure are no more than 30 inches above the protective surface and the equipment is at least 6 feet apart.
- If adjacent designated play surfaces on either structure exceed a height of 30 inches, the minimum distance between the structures should be 9 feet.

- Use zones should be free of obstacles

5.3.8.3.3 Use zone for single-axis swings – belt and full bucket

The use zone in front of and behind the swing should be greater than to the sides of such a swing since children may deliberately attempt to exit from a single-axis swing while it is in motion.

- The use zone for a belt swing should extend to the front and rear of a single-axis swing a minimum distance of twice the vertical distance from the pivot point and the top of the protective surface beneath it.
- The use zone for a full bucket swing should extend to the front and rear a minimum of twice the vertical distance from the top of the occupant's sitting surface to the pivot point.
- The use zone in front of and behind swings should never overlap with any other use zone.
- The use zone to the sides of a single-axis swing should extend a minimum of 6 feet from the perimeter of the swing. This 6-foot zone may overlap that of an adjacent swing structure or other playground equipment structure

2)

3.2 Entanglement and Impalement

Projections on playground equipment should not be able to entangle children's clothing nor should they be large enough to impale. To avoid this risk:

- The diameter of a projection should not increase in the direction away from the surrounding surface toward the exposed end
- Bolts should not expose more than two threads beyond the end of the nut.
- All hooks, such as S-hooks and C-hooks, should be closed (see also §5.3.8.1).

A hook is considered closed if there is no gap or space greater than 0.04 inches, about the thickness of a dime

3)

2.5.4 Paints and finishes

- Metals not inherently corrosion resistant should be painted, galvanized, or otherwise treated to prevent rust.
- The manufacturer should ensure that the users cannot ingest, inhale, or absorb potentially hazardous amounts of preservative chemicals or other treatments applied to the equipment as a result of contact with playground equipment.
- All paints and other similar finishes must meet the current CPSC regulation for lead in paint.
- Painted surfaces should be maintained to prevent corrosion and deterioration.
- Paint and other finishes should be maintained to prevent rusting of exposed metals and to minimize children playing with peeling paint and paint flakes.

4)

2.2.7 Supervision

The quality of the supervision depends on the quality of the supervisor's knowledge of safe play behavior. Playground designers should be aware of the type of supervision most likely for their given playground. Depending on the location and nature of the playground, the supervisors may be paid professionals (e.g., childcare, elementary school or park and recreation personnel), paid seasonal workers (e.g., college or high school students), volunteers (e.g., PTA members), or unpaid caregivers (e.g., parents) of the children playing in the playground. Parents and playground supervisors should be aware that not all playground equipment is appropriate for all children who may use the playground. Supervisors should look for posted signs indicating the appropriate age of the users and direct children to equipment appropriate for their age. Supervisors may also use the information in Table 1 to determine the suitability of the equipment for the children they are supervising. Toddlers and preschool-age children require more attentive supervision than older children; however, one should not rely on supervision alone to prevent injuries. Supervisors should understand the basics of playground safety such as:

- Checking for broken equipment and making sure children don't play on it.
- Checking for and removing unsafe modifications, especially ropes tied to equipment, before letting children play
- Checking for properly maintained protective surfacing.
- Making sure children are wearing foot wear

5)

2.2.6 Signage and/or labeling

Although the intended user group should be obvious from the design and scale of equipment, signs and/or labels posted in the playground area or on the equipment should give some guidance to supervisors as to the age appropriateness of the equipment

6) Weeds and vegetation in the fall zone need to be removed as the roots hold the fall zone in place and makes it less resilient to absorb falls.

All the above issues are concerns however I would address the signage first, followed by the fixing the swing axes points and then the bolt cutting, finally doing the fall zone. The fall zone needs to be extended however the amount you have as long as children are being supervised this item will be ok for the time it will take to get fixed. however it is imperative all items are brought in compliant with the handbook.

	A	B
1	RECREATION FUND - DETAIL FOR 209-757-930 and 209-757-970	
2	(for 02/17/2022 Budget Work Session)	
3		
4	FACILITY REPAIRS/MAINTENANCE (209-757-930)	
5	HI PRAY PARK (HPP)	
6	Routine maintenance	
7	Startup/shutdown water/irrigation	550.00
8	Startup certification for water system	200.00
9	Water quality testing	200.00
10	Vegetation control (ball fields, tennis court, playground, batting cage/shed)	750.00
11	Fire extinguisher maintenance	20.00
12	Drag fields before games (parents/volunteers?)	0.00
13	Stripe fields before games (parents/volunteers?)	0.00
14		
15	Other maintenance	
16	Brush removal behind outfield fences	1,000.00
17	Repair ball field lights (6 lights out as of 2019) (\$515 per light)	3,090.00
18	Paint well shed (materials and labor)	300.00
19	Gravel/grade main drive and remove brush pile (Elmer's)	5,935.00
20		
21	Playground upgrades <i>(Project cancelled 02/17/22 BWS -</i>	
22	Enlarge playground area, remove/reinstall playground components	<i>Deduct</i>
23	that do not meet use zone requirements	<i>*8,000</i>
24	Purchase/install safety surfacing material	5,000.00
25		3,000.00
26		
27	BATTLE CREEK NATURAL AREA (BCNA)	
28	Signage for kiosk	150.00
29	Clear trail to width of 8' (added 2/25/2020 by township board)	3,000.00
30	<i>(Cancelled at 3/7/22 BWS - Deduct \$3,000)</i>	
31	(Note: \$3,500 in 2% funds received for signs/kiosks at BCNA and LRNT.)	
32	(Note: \$600 donated to the Recreation Fund by Pam Leach in memory of	
33	Dennis Leach and Ingrid Ashmore; to be used for installation of a bench at	
34	BCNA pond, remaining funds to be used for improvements at Hi Pray Park)	
35		
36	LOSSIE ROAD NATURE TRAIL (LRNT)	
37	Signage for kiosks	150.00
38	Clear trail to width of 8' (added 2/25/2020 by township board)	3,000.00
39	<i>(Cancelled at 3/7/22 BWS - Deduct \$3,000)</i>	
40		
41	PETOBEGO NATURAL AREA (PNA)	
42	Remove brush along road to improve visibility of park	1,000.00
43	Paint or replace kiosk (added 2/25/2020 by township board)	1,000.00
44		
45		
46	Total Facility Repairs/Maintenance	28,345.00
47		
48		
49	See next page for 209-757-970	
50		
51		

Total deducted 14,000
930 - Adopted 3/21/22 14,345
2/17/22 Board Packet Pg 8

	A	B
52	RECREATION FUND - DETAIL FOR 209-757-930 and 209-757-970	
53	(for 02/17/2022 Budget Work Session)	
54		
55		
56	CAPITAL EXPENDITURE (209-757-970)	
57	HI PRAY PARK (HPP)	
58	Wood dugouts at main field (2):	15,000.00
59	Reinstall/expand irrigation in monument area	1,200.00
60	Professional drag	500.00
61	Electronic restroom locks	3,275.00
62		
63		
64	LOSSIE ROAD NATURE TRAIL (LRNT) (Postponed 1 yr on 2/17/22 -	
65	Engineered plan/trail upgrades (including addressing the wet area) Deduct	25,000.00
66		\$25,000
67		
68	BATTLE CREEK NATURAL AREA (BCNA) (Postponed 1 yr on 2/17/22 -	
69	Trail evaluation/upgrades to address 3 trail improvement projects Deduct	
70	on the 2021/2025 Recreation Plan Capital Improvements List \$15,000	15,000.00
71		
72		
73		
74	Total Capital Expenditure	59,975.00

Total Deduction 40,000
 970 - Adopted 3/21/22 19,975

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