

WHITEWATER TOWNSHIP BOARD
AGENDA REGULAR MEETING – SEPTEMBER 13, 2022
9:00 a.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

At this time, the Board invites everyone to silence their electronic devices.

Whitewater Zoom is inviting you to a scheduled Zoom meeting.

Topic: Township Board Meeting

Time: Sep 13, 2022 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86596775433?pwd=Ym5nTkxMUU40eG4vcE5mSXhuNUY0UT09>

Meeting ID: 865 9677 5433, Passcode: 504210

One tap mobile +13126266799,,86596775433#,,,,*504210# US (Chicago)

+16465588656,,86596775433#,,,,*504210# US (New York)

Dial by your location +1 312 626 6799 US (Chicago), +1 646 558 8656 US (New York)

Meeting ID: 865 9677 5433 Passcode: 504210

Find your local number: <https://us06web.zoom.us/j/86596775433?pwd=Ym5nTkxMUU40eG4vcE5mSXhuNUY0UT09>

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the Township Clerk at 231.267.5141 Ext. 24 at least 5 days in advance of the meeting.

- A. Call to Order
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest
- E. Public Comment. Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
 - 1. Comments shall be directed to the board, with questions directed to the chair.
 - 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 - 3. Persons may address the board on matters that are relevant to township government issues.
 - 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
 - 5. In order to avoid unscheduled debates, the board generally will not comment or respond to public comment. Silence or non-response from the board should not be interpreted and disinterest by the board.
- F. Public Hearing –

G. Reports/Presentations/Announcements/Comments

1. County Board of Commissioners
2. Fire Department Report
3. Planning Commission Report –
4. Parks & Recreation Advisory Committee Report

Note: The consent calendar for August 2022 was not approved. Therefore we will have two calendars for approval this month.

H. Consent Calendar

Receive and File

1. Supervisor's Report for September 2022
2. Clerk's Report for September 2022 (none this month)
3. Treasurer Report (none this month)
4. Trustee Vollmuth's September 2022 Report
5. Trustee Glenn's September 2022 Report
6. Zoning Administrator's Report for September 2022
7. Mobile Medical Response's August 2022 Activity Report
8. Fire Department August 2022 Report
9. Planning Commission August 2022 Report
10. Historical Society August 2022 Report

Correspondence

1. Vollmuth – Completed Request for Information ARPA
2. Van Solkema – Moratorium – Popp Response.
3. Van Solkema – Moratorium – Goss Response
4. Marihuana Sub-Committee Recommendations
5. Hymore Meeting Audio Issues
6. Par Grant Rejection
7. Slopesma – Marihuana Comments
8. Lehnert – September Agenda Item

Minutes

1. Review May 9, 2022 Park & Recreation Advisory Committee Minutes.

Bills for Approval

1. Note: – The August 8, 2022 consent calendar was not approved and therefore none of the bills for approval were approved. No bills for approval provided by the Clerk's Office as of 9.2.2022 11:00 AM

Budget Amendments None provided as of 11:00 AM 09.02.2022

Revenue & Expenditure Report (none this month)

I. Unfinished Business

1. Township Board Recording Secretary
2. Section 2 Whitewater Township Administration Policy & Procedure Manual Update.
3. Review/approve Modified 08.09.02022 Consent Calendar

J. New Business –

1. Review/Approve North Place Planning LLC Agreement
2. Planning Commission Recommendation
3. Park & Recreation Advisory Committee – Appointment
4. Proposed Ordinance No. 62 – An Ordinance to prohibit Medical Marihuana Establishments
5. Proposed Zoning Ordinance Amendments 83, 84, & 85
6. Lapel Microphone purchase
7. Upload Whitewater Township General Ordinance to the website.
8. Lossie Road BCNA Cleanup
9. Fire Department Gear – Expenditure
10. Proposed Packet Deadline Section 2 Whitewater Township Administration Policy & Procedure Manual Update.
11. Proposed 7:00 pm Township Board of Trustee meeting start time.
12. Update regarding WWT Park Playground Repairs.
13. Lossie Road Nature Trail – Letter to Oosterhouse

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K. Tabled Items

1. None

L. Board Comments/Discussion

M. Announcements

1. Townhall Meeting Mill Creek Elementary School September 22, 2022 7:00 PM
2. Next Regular Whitewater Township Board Meeting October 11, 2022

N. Public Comment

O. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141.

To: Whitewater Township Board

From: Ron Popp, Township Supervisor

Date: 09.02.2022

Re: Consent Calendar September 13, 2022 Whitewater Township Board Meeting

Receive & File –

1. Supervisor's Report for August 2022
2. Clerk's Report for August 2022 (none this month)
3. Treasurer Report (none this month)
4. Trustee Vollmuth's August 2022 Report
5. Trustee Glenn's August 2022 Report
6. Zoning Administrator's Report for August 2022
7. Mobile Medical Response's August 2022 Activity Reports
8. Fire Department August 2022 Report
9. Planning Commission August 2022 Report – None this month
10. Historical Society August 2022 Report

Correspondence

1. Vollmuth – Completed Request for Information ARPA
2. Van Solkema – Moritorium – Popp Response.
3. Van Solkema – Moritorium – Goss Response
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5. Hymore Meeting Audio Issues
6. Par Grant Rejection
7. Slopesma – Marihuana Comments
8. Lehnert – September Agenda Item

Minutes –

1. May 9, 2022 Park & Recreation meeting minutes

Bills for Approval – Not Available at Time of Posting

Budget Amendments (none this month)

Revenue & Expenditure Report – None this month

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Whitewater Township Supervisor's Report

August 2022

1) Investigate citizen observations:

- A. Phone call from a citizen regarding windshield flyers at the boat launch. Reports that Park Rangers have been distributing flyers about how three Board Members are going to close the camping park share similar language to signs posted at Hi Pray Park Playground. The statements being shared are not from the Whitewater Township Board and should be treated in the same fashion as MALICIOUS SPAM EMAILS, nothing more. Anyone following recent Board meetings related to Park & Recreation events understands the Board is developing a succession plan that allows the department to grow and flourish. Any business person understands the importance of a succession plan and likely has one or wishes they did. Simply put, elected officials change, creating a way of passing on the reigns is a financially responsible action especially when tax dollars are at work.

2) Office duties:

A. Meetings:

- 1) Work continues with monthly packet deliveries 10 days in advance of the Board meeting. Final steps to make this happen are elsewhere in the September Agenda. Thank you to Brandon Flynn, Luann Snider, Bob Hall, Steve Myers, Heidi Vollmuth, and Don Glenn for their efforts in attaining this goal.

Please email me at supervisorwhitewater@gmail.com if you would like an electronic packet delivered to you.

- 2) Seven new Freedom of Information Act (FOIA) request were received this month representing more than 12 additional hours of work for the Supervisor's Office. Slow responses from the Clerk's Office continue to cause a no response transmittal letter to be generated and sent as the official Whitewater Township Response to some requests. Requests that are refused have specific remedies available to them by the FOIA Statute. See Public [Act 442 of 1976](#). For more information. Visit the Supervisor's webpage at [Supervisor | Whitewater Township - Whitewater Township](#) to download FOIA forms.
- 3) Training was provided on public address system in the Township Hall. During the event several user errors were noted and corrected that should help alleviate some of the recent complaints. The addition of lapel microphones for some Board members are elsewhere in the September agenda. Work is continuing on a hearing aid compatible loop found in many other public gathering spaces.
- 4) Meeting with Steve Largent and Mike Jacobson on site regarding the Lossie Road Nature Trail Cleanup process. A detailed agenda item is elsewhere in the September Packet.

- 5) No time was devoted to research easement questions on the Lossie Road Nature Trail. Instead, details of a site plan depicting Lossie Road Nature Trail as a driveway were further investigated. A detailed agenda item is elsewhere in the September agenda.
- 6) The monthly MTA meeting for September was postponed due to lack of venue.
- 7) Board Members gathered for one special meeting in the month of August. The two topics addressed were the upcoming September 22, 2022 7:00 PM Townhall meeting taking place at the Mill Creek Elementary school. Please look for an invitation in your U.S. Mail Box.

The second business item was about the proposed Boat Launch Expansion project. Costs of the project have ballooned significantly and cost saving measures are being considered. Design flaws with the proposed location of the boat wash station have also been pointed out by the public. During public comment a Park Ranger provided testimony about the ramp plans being too focused on one element of the park "boaters" and wanted the board to be mindful other attributes of the park are being ignored.

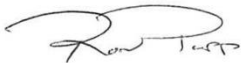
- 8) Attended the monthly Supervisor's meeting. Ordinance enforcement with a focus on nuisance junk complaints were our topics. Actions to enforce cleanups of these sites create significant animosities between local governments and the public. Care should always be exercised when dealing with social issues of this kind.
- 9) Two webinars were schedule for August, due to last minute scheduling issues no events were attended.

3. Other Items of Interest:

- 1) The Township currently has openings on the Board of Review. If you have any desire to serve the community in this way, please contact the Supervisor's Office at 231.267.5141 ext. 23 for more information.
- 2) Follow up, the Zoning Administrator Bob Hall is working to complete his recommendations for ongoing ordinance enforcement issues in the Township. We are hopeful is recommendations are ready for the October Packet.
- 3) Follow up on Hi Pray Park playground closure due to safety concerns. The park recently underwent a second safety inspection. The report has not been forwarded to Board of Trustees as of this writing however, it appears five out of the six pieces of equipment failed inspection.

- 4) Preparing portions of the Policy and Procedure Manual for the updates in the September packet was very difficult. Tracking meeting minutes back to 2020 was required and is very time consuming. Access to complete and up to date public documents continues to be an issue in the Township affecting multiple departments. An agenda item addressing these ongoing concerns will be developed.
- 5) Thank you to Mill Creek Elementary School Principal Brett Graham and National Honor Society Advisor Holly Zatkovic for helping with the September 22, 2022 Townhall meeting production! A Very Special Thanks to Trustee Heidi Vollmuth and Don Glenn for their work in making this meeting happen too! The meeting would not happen without their dedication.
- 6) No time was allotted to verify the legal description of the N- Industrial Zoning District.
- 7) The Lossie Road Natural Trail and Battle Creek Natural Area cleanups are complete. Thank you to Steve Largent and the Grand Traverse Conservancy District for their help. Steve offered a tour of both trails during an onsite meeting at Lossie Road Trail. I could not take advantage of the offer, so I am looking forward to your observations. Please share your comments by phone or email.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'Ron Popp', with a stylized, flowing script.

Ron Popp
Whitewater Township Supervisor.

Happy Fall Folks,

Last months election is now in the books, we the people have spoken loud and clear and their voice was truly heard. Our community can now return to simple and humble. If you have not returned your ARPA survey please do so at your earliest convenience. A new inspection on Hi-Pray Park should be completed soon and hopefully our PRAC is coming up with a plan to make some awesome upgrades, I will forward any ideas to the appropriate party. Several residents have decided to form a garden club to fix up our assets. More news to follow contact me for more information.

This month I met with the historical lady and presented her with a quilt made by several ladies in the early 1900s from all over Grand Traverse County. We hope to find it a happy home.

Town Hall Meeting will be September 22, at 7pm Come one Come all!! Watch for the upcoming mailer.

The marijuana subcommittee completed its task and thank you to all who participated and offered assistance completing this task.

This month was spent placing a RIP (right for information) on a grant for funds to replace our aging fire engine thank you everyone who aided and assisted in this beginning process.

Please keep paying attention, even on zoom when not able to attend our meetings. Our Community face is changing quickly and your input is very valuable at this time.

Email or phone line is always open.

heidivourtrustee@gmail.com
#231-633-9468

August 2022

Whitewater Township Trustee report – Don Glenn

Citizen communications and/or observations

- Spoke with concerned citizens regarding the disrepair of the township paved roads and the lack of a plan/funding by Grand Traverse County to handle the multiple miles that are in immediate need of replacement.
- Spoke with concerned citizens regarding the proliferation of short-term rentals and they were asking what, if anything, the township is doing to address this matter before it gets out of hand.
- Spoke with a concerned citizen regarding the progress (or lack of) regarding the accuracy, speed, and expenses the township is going thru to revise / amend zoning ordinances and articles. Questions also were raised on the townships progress to update the Master Plan.

Educational opportunities

1. Attended the evening **Precinct Delegate Training** session on Wednesday, August 3rd as a newly elected delegate with a term of 2-years.
2. **Webinars:**
 - A. Participated in the August 10th Foster Swift Collins & Smith 2nd Wednesday webinar **What To Know If You Are Being Sued Part II** / this session was the second of a three-part series on litigation and covered items that should be considered & what to do if you are served a lawsuit notice. This webinar included the step-by-step process that will begin and an explanation of those steps and as what to expect along the way.
 - B. Participated in Part 1 on August 24th in reviewing the **Federal Grants process** webinar sponsored by the National Association of Towns and Townships (“NATaT”) to gain a basic understanding of the federal grants process and how to prepare for the grant solicitations—particularly now that we are in the first of five years of grant programs funded through the Infrastructure Investment and Jobs Act. The session provided grants basics and identification, an overview of the federal grants landscape, required registrations, and how to search for federal grants and strategically position projects ahead of a solicitation.
 - C. Participated in Part 2 on August 25th in reviewing the **Federal Grants process** webinar sponsored by the NATaT reviewed an overview of common grant narrative elements with tips and tricks for writing and submitting a competitive grant application.
 - D. Participated in the August 25th MI Dept. of Treasury webinar **Chart Chat and Resources for Local Governments** / topics covered were the Numbered Letter Revisions and Updates Project, Auditing Procedures Reports & Resulting Requests for Corrective Action Plans and Deficit Elimination Plans, Budget Planning for Multiple Years (Forecasting), and Preventable Accounting Issues in Small Local Governments.
 - E. Participated in the August 31st Michigan Township Association (“MTA”) webinar **Hot Topics in Planning & Zoning** / this session identified emerging issues in planning and zoning. Reviewed recommendations for how to handle topics and conflict of interest to avoid confusion, contention and ensure everyone knows their part in the process. Some of the “hot-button” issues covered were land use zoning issues, short-term rental regulation, and zoning provisions for solar energy.

AUGUST 2022 REPORT

To: Whitewater Township Board

While Land Use (zoning) Permit activity (*see page #2*) is steady (see below), general inquiries continue to be presented on a regular basis. My last couple of reports have emphasized the numerous inquiries related to short-term rentals. While no action was requested – it is important to take note of the possible impacts that these activities may have in Whitewater Township communities.

It appears that my previous reports (or comments) have been misinterpreted – let me take this opportunity to clarify that I (the zoning administrator) am ***NOT the sole authority regarding the zoning ordinance***; we have a Township Board of Trustees, Planning Commission, Zoning Administrator, and a Zoning Board of Appeals that provide for internal checks and balances. However, each of these bodies have different responsibilities [Legislative, Administrative, and Quasi-Judicial]. I serve as an independent contractor at the will of the ‘board’ and will continue to so to the best of my ability.

Planning Commission

Working with the Planning Commission, we are attempting to address any issues that the Township Board may have that directly effects the enactment of the current moratorium. If there is anything that I can do personally – please do not hesitate to ask.

Short-Term Rentals – (new)

Because I experience many calls on this topic in other communities, please allow me share some of ***their*** thoughts:

- Is this 3 bedroom home really safe for 27 occupants as advertised on VRBO?
- Should we license (or otherwise) regulate the number of STR’s?
- Should we require some type of occupancy inspection?
- Where are that many occupants parking their cars, trailers, boats, and other ‘toys’?
- What impact is this going to have on the lake and the neighborhood / community?
- What impact will STR’s have on the immediate neighbor if his neighborhood is infiltrated with unregulated STR’s?

Again – these are NOT my comments / thoughts – these are paraphrased comments and question that I hear being asked where short-term rentals are a ‘hot-topic’.

It was a privilege to be asked to serve on the Whitewater Township Marihuana subcommittee for several month at the request of the Township Board. Thank you for the opportunity and experience.

Recommendations for the subcommittee are attached and made a part of this report.

Respectfully submitted,



Robert (Bob) Hall
Whitewater Township Zoning Administrator

Land Use (zoning) Permit Activity (year to date)¹

PERMIT #	TAX ID #	ZONE	Owner Name	Project Description	Date
2022-01	28-13-133-018-31	V	Soper, Dan	Conversion to Dwelling	1/20/2022
SLUP-2022-01	28-13-004-001-20	C1	Send Bro's Feed - Mark Send	SLUP-Change of Use to Vet	1/20/2022
LD-2022-01	28-13-134-008-00	R1	Whiteford, Timothy	LAND DIVISION(S)	1/27/2022
2022-02	28-13-134-003-10	A1	Hooper, Theodore	Accessory Structure	1/27/2022
2022-03	28-13-150-008-60	R1	Knop, Stephen	Accessory Structure	2/3/2022
2022-04	28-13-001-014-05	A1	Rajala, Jon and Desi	New Dwelling	2/3/2022
2022-05-SPR-02	28-13-136-001-03	A1	Cianciolo, Vince and Eileen	AG Barn	2/17/2022
			VanSolkema	Site Condo	44602
2022-06	28-13-230-007-00	R1	Wolf, Brian	Accessory Structure	2/17/2022
LD-2022-02	28-13-136-002-00	A1	Foster, Jacob	LAND DIVISION(S)	2/17/2022
2022-07	28-13-017-004-31	RC	Weaver, Andrew	Interior Remodel-Structural	3/3/2022
SLUP-22-02	28-13-005-008-20	C1	Johnson-Classic Equine	SLUP-New Vet Clinic	2/17/2022
2022-08	28-13-630-029-00	R1	Gulick, Peter and Charlotte	New Deck	3/3/2022
2022-09	28-13-110-010-00	R1	Rettig, Maximilian and Kristine	Attached Garage	3/10/2022
LD-2022-03	28-13-128-011-00	A1	Stites, Randal and Jeanne	LAND DIVISION(S)	3/10/2022
2022-10	28-13-134-008-02	R1	Whiteford, Timothy and Dave	New Dwelling*	3/11/2022
2022-11	28-13-134-008-03	R1	Whiteford, Timothy and Dave	New Dwelling*	3/11/2022
2022-12	28-13-134-008-04	R1	Whiteford, Timothy and Dave	New Dwelling*	3/11/2022
SPR-2022-01	28-13-136-001-03	A1	Cianciolo, Vince and Eileen	Riding Stable-10.10.D	3/24/2022
2022-13	28-13-104-008-02	A1	Bratschi, Jennifer	New Dwelling*	4/7/2022
2022-14	28-13-104-001-04	R1	Peterman, Deanna and Ken	New Dwelling*	4/7/2022
LD-2022-04	28-13-125-025-00	A1	Korson, Leonard and Doris	LAND DIVISION(S)	04/07/2022
LD-2022-05	28-13-128-003-00	A1	Nowak, Joseph	LAND DIVISION(S)	4/7/2022
2022-15	28-13-05-018-30	A1	Hellman Family Trust / Draper	Basement Finish / Interior	4/7/2022
2022-16	28-13-009-015-01	RC	Patzer, Joshua	Accessory Structure	4/7/2022
2022-17	28-13-003-016-00	A1	Davey, Randy and Sara	Residential Addition	4/14/2022
2022-18	N/A	N/A	Williamsburg UMC	TEMPORARY SIGNS-EVENT	4/14/2022
2022-19	28-13-017-004-10	RC	Sperry, James	Accessory Structure	4/14/2022
2022-20	28-13-126-012-20	A1	Oosterhouse, Roland	AG - Accessory	4/14/2022
2022-21	28-13-128-003-01	A1	Nowak, Joseph	New Dwelling*	4/21/2022
2022-22	28-13-124-018-20	A1	Fries, Mark - Mapleridge Con.	Accessory Addition	4/21/2022
2022-23	28-13-109-017-30	A1	Hogarth, Ken	Residential Addition	4/21/2022
2022-24	28-13-109-017-30	A1	Hogarth, Holly	POOL	4/21/2022
2022-25	28-13-128-001-10	PUD	Pray, Steve	DECK	5/5/2022
2022-26	28-13-010-005-00	A1	Peters/Bidwell, Duncan/Lori	Accessory Building	5/12/2022
2022-27	28-13-016-008-03	RC	Salenski, Tony and Jennifer	New Dwelling* / Accessory	5/12/2022
2022-28	28-13-350-007-00	R1	Bank, Dave and Kathy	Residential Addition	5/12/2022
2022-29	28-13-023-002-01	RC	Sommerville, Stepen and Marc	New Dwelling + Garage	5/19/2022
2022-30	28-13-103-002-00	R1	Cole, Andrew and Christina	DEMOLITION-DWELLING	5/19/2022
2022-31	28-13-125-009-29	A1	Spencer, Douglas	In-Ground Pool Installation	5/19/2022
2022-32	28-13-031-005-02	RC	Altwood, Kyle	New Dwelling*	5/19/2022
2022-33	28-13-332-004-00	R1	Turnbull/Sauer, James and Rac	New Dwelling	5/19/2022
2022-34	28-13-004-063-10	A1	Melton, Joshua and Melissa	Front Porch Addition	5/19/2022
2022-35	28-13-340-042-00	R1	Farmer, Thomas and Christine	New Dwelling*	5/26/2022
2022-36	28-13-113-003-00	R1	Ellens, Don and Linda	2 Deck Additions	5/26/2022
2022-37	28-13-800-028-00	R1	Hayworth, Roger - LLC	New Dwelling	6/2/2022
2022-38	28-13-125-009-18	A1/R1	Archambo, Duane	New Dwelling*	6/2/2022
2022-39	28-13-003-024-20	A1	Zimmerman, John and Sharon	Accessory Building	6/9/2022
2022-40	28-13-116-010-00	A1	Gualtiere, Bruce	Accessory Building	6/16/2022
2022-41	28-13-103-015-02	R1	Mishler, Ron and Shelly	New Dwelling and Accessory	6/16/2022
2022-42	28-13-136-011-21	A1	Titus, Matt and Heather	Residential Addition	6/16/2022
2022-43	28-13-121-002-06	A1	Kenny, David	New Dwelling*	6/30/2022
COMB-22-01	28-43-032-008-01	R1	Ferguson, Kerry and Karen	COMBINATION	6/30/2022
2022-44	28-13-003-010-21	C1	Savage, Renee - Quilts	TEMP ACT EVENT TENT	7/14/2022
ZBA-2022-01	28-13-122-019-00	R1	Compere (family)	NonConforming	44756
LLA-2022-01	28-13-136-008-00		Zeldes	Lot Line Adjustment	7/14/2022
LD-2022-06	28-13-109-013-00		Dean, Barbara and Dennis	LAND DIVISION(S)	7/14/2022
ZBA-2022-02	28-13-122-003-00	R1	Stover, Bernie	NonConforming	7/28/2022
2022-45	18-113-150-009-00	R1	Hayden, Donald	Accessory Building	7/28/2022
COMB-22-02	28-13-136-018-02	A-1	Morris, Greg and Joann	COMBINATION	7/28/2022
2022-46	28-13-136-008-02	A1	Makinson, Anthony	Accessory Building	8/4/2022
2022-47	28-13-005-012-11	A1	Scott, Linda and Albert	AG BUILDING	8/4/2022
2022-48	28-13-133-029-00	V	Hatcher / Martinez, Caroline	FENCE	8/4/2022

¹ The hi-lighted cells have no 'specific' meaning; it used internally to recognize activity that is NOT associated with the typical Land Use Permit for more rapid identification

WHITEWATER TOWNSHIP MARIHUANA SUBCOMMITTEE

FINAL RECOMMENDATIONS

08/18/2022

TASKS: The Marihuana Subcommittee was formed by the Whitewater Township Board in order to develop the interview process and an administrative checklist related to applications for medical and/or recreational marihuana, as well as to create a flow chart showing how marihuana applications would be handled.

RECOMMENDATIONS: After 7 months of meetings, the Marihuana Subcommittee makes the following final recommendations to the Whitewater Township Board:

1. Utilize the MMFLA and MRTMA applications, as modified by the subcommittee, as the administrative checklist.
2. There not be a preapplication interview process.
3. The township utilizes the flow chart developed by the subcommittee to facilitate the process for applicants and the board.
4. The township board determine who will review the applications for accuracy and completeness.

ATTACHMENTS:

1. MMFLA Application with Subcommittee Recommendations in Red
2. MRTMA Application with Subcommittee Recommendations in Red
3. Cannabis Flow Chart – Final 07/28/2022, as amended 08/18/2022

###

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE _____

PERMIT NO. _____

APPLICATION FOR PERMIT COMMERCIAL MEDICAL MARIHUANA FACILITY

Submit three (3) physical copies and one (1) electronic copy of completed application and all required materials to the Township.

Application for (check one):

- ☐ New permit for Commercial Medical Marihuana Facility ("Facility")
- ☐ Renewal permit for Facility
- ☐ Transfer of permit for Facility

Applicant(s) Information

(In addition to the information below, the names, home addresses, and personal phone numbers for all owners, directors, officers, and managers of the proposed Facility are required and must be attached to this application.)

Name _____
Address _____
Phone _____ Email _____
Legal Interest in Subject Property _____

Subject Property Owner

Name _____
Address _____
Phone _____ Email _____

Address of Subject Property: _____

Parcel Identification Number: _____

Type of Facility (check one):

- ☐ MMFLA Grower Class A
- ☐ MMFLA Grower Class B
- ☐ MMFLA Grower Class C
- ☐ MMFLA Processor

Number of Permits: _____

Number of Permits: _____

Number of Permits: _____

Have you received prequalification from the State of Michigan for the uses selected above?

No _____ Yes _____ (If yes, please provide a copy of your prequalification document(s).)

Proposed Facility will operate within (check one):

- ☐ A structure or structures pre-existing on the Subject Property.
- ☐ A structure or structures to be erected pending issuance of a Permit.
- ☐ A combination of structures pre-existing on the Subject Property and structures to be erected pending issuance of a Permit.

Before the Township will consider the Application for a Facility Permit, the Applicant(s) must complete this application form, pay all fees and attach ALL of the following documentation. **All**

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE. _____

PERMIT NO. _____

documents ~~should~~ shall be clearly identified and submitted in the same order as they are listed in this application.

Applicant Zon Admin

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | A. All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Facility. |
| <input type="checkbox"/> | <input type="checkbox"/> | B. If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, attach all of the following:
1. Documentation indicating its legal status.
2. Copy of all company formation documents (including bylaws & amendments).
3. Identify all owners and their percentage of ownership in the entity.
4. Proof of registration with the State of Michigan.
5. Certificate of good standing.
6. (Transfers Only) Any purchase order or sale of stock in the existing Permit Holder.
7. (Transfers Only) Certified copy of the minutes of a meeting of the board of directors or members authorizing the sale of stock or membership interest. |
| <input type="checkbox"/> | <input type="checkbox"/> | C. Copies of a valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility. |
| <input type="checkbox"/> | <input type="checkbox"/> | D. Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations. |
| <input type="checkbox"/> | <input type="checkbox"/> | E. Application for a Sign Permit if any sign is proposed. |
| <input type="checkbox"/> | <input type="checkbox"/> | F. Non-refundable Application fee. |
| <input type="checkbox"/> | <input type="checkbox"/> | G. Business and Operations Plan, showing in detail the Facility's proposed plan of operation, including without limitation, the following: |

Applicant Zon Admin

1. A description of the type of Facility or Facilities proposed and the anticipated or actual number of employees.
2. A security plan meeting the requirements of the Township Ordinance.
3. A description by category of all products to be grown, processed, or sold.
4. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Facility.
5. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the **property lines of the** Permitted Premises.
6. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.

☐☐

H. Site plan and interior floor plan of the Permitted Premises and Property lawfully signed and sealed by a Michigan registered architect, surveyor or professional engineer.

☐☐

I. An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.

☐☐

J. A statement indicating whether the Applicant or any owner, partner, or officer or any entity owned or controlled by them has ever applied for or been granted, denied, restricted, suspended, revoked, or not renewed any commercial license, permit, or certificate issued by a licensing authority in Michigan or any other jurisdiction. If yes, include a statement describing the facts and circumstances, including the licensing authority, the date each action was taken, and the reason for each action.

☐☐

K. A complete list of all marihuana Permits and Licenses held by the Applicant (including permits or licenses from other states or countries), or any owner, partner, director, officer, or manager of the Applicant or any entity owned by them whether Commercial Medical Marihuana Facilities or Marihuana Establishments, including complete copies of the issued Permits and Licenses.

- ☐ ☐ L. A statement regarding **their involvement in** any other Marihuana Establishment, Commercial Medical Marihuana Facility, similar Permit or License, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by them is authorized to operate in any other jurisdiction within the State or another State, ~~and their involvement in each.~~

All fees collected by the Township in connection with an Application are non-refundable, regardless of whether the Applicant receives a Permit, License, or other similar document required by another governmental or regulatory authority.

Background & Self Disclosure:

Applicant and all related persons acknowledge and consent to a background check and investigation by the Township as a condition of the Township processing and reviewing the application for approval or denial of a permit.

1. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested, charged, indicted, or imprisoned for a felony involving controlled substances as defined under Michigan law, MCL 333.7104, federal law, or the law of any other state? Yes ☐ No ☐
2. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested, charged, indicted, or imprisoned for any other felony under Michigan law, federal law, or the law of any other state? Yes ☐ No ☐

If any applicant or related person answered Yes to either or both of the above questions, complete the following form for each offense. Attach additional pages if necessary.

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court		Case Caption	Case/Docket Number	

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition

Name & Location of Court	Case Caption	Case/Docket Number

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court	Case Caption		Case/Docket Number	

Applicant(s) and Owner(s) Certification:

Applicant(s) and Owner(s) certify that the information submitted in and attached to this application is true and correct to the best of their knowledge. Applicant(s) and Owner(s) acknowledge and agree that: (1) they are required to supplement the information submitted in and attached to this application when required, and within (10) days, under the Whitewater Township Ordinance No 59; (2) it is their sole responsibility to comply with the requirements of any applicable Whitewater Township Ordinance, notwithstanding the signature or approval of any Township employee(s) or official(s); (3) Whitewater Township is not bound to recognize the approval or other action of any employees(s) or official(s) that is not in strict compliance with the applicable Whitewater Township Ordinance; and (4) the resulting permit does not give the Applicant(s) or Owner(s) any vested rights to any permit, transfer of a permit, or to any renewal.

Signature (Applicant) Print name: _____

Date

Signature (Applicant) Print name: _____

Date

Signature (Owner) Print name: _____

Date

Signature (Owner) Print name: _____

Date

COMMERCIAL MEDICAL MARIHUANA FACILITY
(THIS SECTION TO BE COMPLETED AFTER REVIEW BY WHITEWATER TOWNSHIP)

On _____, 20____, the Whitewater Township Board:

[] Approved the application for the following reason(s): _____

[] Approved the application subject to the following conditions: _____

[] Denied the application for the following reason(s): _____

Township Supervisor

Date

Township Clerk

Date

Township Clerk has retained the completed Permit Application. If issued, copy of the Permit was provided to:

☐ Applicant

☐ Property Owner

☐ Township Clerk

Permit contingent upon special use permit issued under the Township Zoning Ordinance.

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE _____

PERMIT NO. _____

APPLICATION FOR PERMIT ADULT-USE MARIHUANA ESTABLISHMENT

Submit three (3) physical copies and one (1) electronic copy of completed application and all required materials to the Township

Application for (check one):

- ☐ New permit for Marihuana Establishment ("Establishment")
- ☐ Renewal permit for Establishment
- ☐ Transfer of permit for Establishment

Applicant(s) Information

(In addition to the information below, the names, home addresses, and personal phone numbers for all owners, directors, officers, and managers of the proposed Establishment are required to be attached to this application)

Name _____
Address _____
Phone _____ Email _____
Legal Interest in Subject Property _____

Subject Property Owner

Name _____
Address _____
Phone _____ Email _____

Address of Subject Property: _____

Parcel Identification Number: _____

Type of Establishment (check one):

- ☐ Marihuana Grower Class A
- ☐ Marihuana Grower Class B
- ☐ Marihuana Grower Class C
- ☐ Marihuana Processor

Number of Permits: _____

Number of Permits: _____

Number of Permits: _____

Have you received prequalification from the State of Michigan for the uses selected above?

No _____ Yes _____ (If yes, please provide a copy of your prequalification document(s).)

Proposed Establishment will operate within (check one):

- ☐ A structure or structures pre-existing on the Subject Property.
- ☐ A structure or structures to be erected pending issuance of a Permit.
- ☐ A combination of structures pre-existing on the Subject Property and structures to be erected pending issuance of a Permit.

Before the Township will consider the Application for an Establishment Permit, the Applicant(s) must complete this application form, pay all fees and attach ALL of the following documentation.

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE. _____

PERMIT NO. _____

All documents ~~should~~ shall be clearly identified and submitted in the same order as listed in this application.

Applicant Zon Admin

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | A. All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for an Establishment. |
| <input type="checkbox"/> | <input type="checkbox"/> | B. If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, attach all of the following:
1. Documentation indicating its legal status.
2. Copy of all company formation documents (including bylaws & amendments).
3. Identify all owners and their percentage of ownership in the entity.
4. Proof of registration with the State of Michigan.
5. Certificate of good standing.
6. (Transfers Only) Any purchase order or sale of stock in the existing Permit Holder.
7. (Transfers Only) Certified copy of the minutes of a meeting of the board of directors or members authorizing the sale of stock or membership interest. |
| <input type="checkbox"/> | <input type="checkbox"/> | C. Copies of a valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Establishment. |
| <input type="checkbox"/> | <input type="checkbox"/> | D. Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations. |
| <input type="checkbox"/> | <input type="checkbox"/> | E. Application for a Sign Permit if any sign is proposed. |
| <input type="checkbox"/> | <input type="checkbox"/> | F. Non-refundable Application fee. |

☐☐

G. Business and Operations Plan, showing in detail the Establishment's proposed plan of operation, including without limitation, the following:

Applicant Zon Admin

1. A description of the type of Establishment(s) proposed and the anticipated or actual number of employees.
2. A security plan meeting the requirements of the Township Ordinance.
3. A description by category of all products to be grown, processed, or sold.
4. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Establishment.
5. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
6. A plan for the disposal of Marihuana and related byproducts that will be used at the Establishment.

☐☐

H. Site plan and interior floor plan of the Permitted Premises and the Permitted Property lawfully signed and sealed by a Michigan registered architect, surveyor or professional engineer.

☐☐

I. An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Establishment.

☐☐

J. A statement indicating whether the Applicant or any owner, partner, or officer or any entity owned or controlled by them has ever applied for or been granted, denied, restricted, suspended, revoked, or not renewed any commercial license, permit, or certificate issued by a licensing authority in Michigan or any other jurisdiction. If yes, include a statement describing the facts and circumstances, including the licensing authority, the date each action was taken, and the reason for each action.

☐☐

K. A complete list of all marihuana Permits and Licenses held by the Applicant (including permits or licenses from other states or countries), or any owner, partner, director, officer, or

manager of the Applicant or any entity owned by them whether Commercial Medical Marihuana Facilities or Marihuana Establishments, including complete copies of the issued Permits and Licenses.

Applicant Zon Admin

- ☐ ☐ **L.** A statement regarding **their involvement in** any other Marihuana Establishment, Commercial Medical Marihuana Facility, similar Permit or License, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by them is authorized to operate in any other jurisdiction within the State or another State. ~~and their involvement in each.~~
- ☐ ☐ **M.** An explanation of any review factors the Township should consider when evaluating the Application against other Applications, including, but not limited to, those factors listed in the Whitewater Township Michigan Regulation and Taxation of Marihuana Ordinance.

All fees collected by the Township in connection with an Application are non-refundable, regardless of whether the Applicant receives a Permit, License, or other similar document required by another governmental or regulatory authority.

Background & Self Disclosure:

Applicant and all related persons acknowledge and consent to a background check and investigation by the Township as a condition of the Township processing and reviewing the application for approval or denial of a permit.

1. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested, charged, indicted, or imprisoned for a felony involving controlled substances as defined under Michigan law, MCL 333.7104, federal law, or the law of any other state? Yes ☐ No ☐
2. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested charged, indicted, or imprisoned for any other felony under Michigan law, federal law, or the law of any other state? Yes ☐ No ☐

If any applicant or related person answered Yes to either or both of the above questions, complete the following form for each offense. Attach additional pages if necessary.

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition

Name & Location of Court	Case Caption	Case/Docket Number

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court	Case Caption		Case/Docket Number	

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court	Case Caption		Case/Docket Number	

Applicant(s) and Owner(s) Certification:

Applicant(s) and Owner(s) certify that the information submitted in and attached to this application is true and correct to the best of their knowledge. Applicant(s) and Owner(s) acknowledge and agree that: (1) they are required to supplement the information submitted in and attached to this application when required, and within (10) days, under the Whitewater Township Ordinance No 60; (2) it is their sole responsibility to comply with the requirements of any applicable Whitewater Township Ordinance, notwithstanding the signature or approval of any Township employee(s) or official(s); (3) Whitewater Township is not bound to recognize the approval or other action of any employees(s) or official(s) that is not in strict compliance with the applicable Whitewater Township Ordinance; and (4) the resulting permit does not give the Applicant(s) or Owner(s) any vested rights to any permit, transfer of a permit, or to any renewal.

Signature (Applicant) Print name: _____

Date

Signature (Applicant) Print name: _____

Date

Signature (Owner) Print name: _____

Date

Signature (Owner) Print name: _____

Date

MARIHUANA ESTABLISHMENT

(THIS SECTION TO BE COMPLETED AFTER REVIEW BY WHITEWATER TOWNSHIP)

On _____, 20____, the Whitewater Township Board:

[] Approved the application for the following reason(s): _____

[] Approved the application subject to the following conditions: _____

[] Denied the application for the following reason(s): _____

Township Supervisor

Date

Township Clerk

Date

Township Clerk has retained the completed Permit Application. If issued, copy of the Permit was provided to:

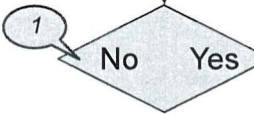
☐ Applicant

☐ Property Owner

☐ Township Clerk

Permit contingent upon special use permit issued under the Township Zoning Ordinance.

State of Michigan Licensing Pre-Approval Notice for Cannabis business required



Whitewater Township Cannabis business permit process.

Medical Adult-Use

CMMF

AUME

Submit Business Permit application \$

Reviewed for completeness and accuracy.

No Yes

Ready for Township Board Approval

2

Optional Site-Plan pre-application conference

3

Submit application for Special Use with required Site-Plan \$

Review of application by Zoning Administrator for completeness.

4

Yes No

revise

5

Schedule Site-Plan/Special Use Review (preliminary or final) for public hearing with the Planning Commission.

\$

Approval

Approval with conditions

Decision

Denial of Site-Plan

Denial of Special Request

Denial of both

revise

revise

revise

Ready for Township Board Approval

Application approved by Township Board?

No Yes

7

Appeal

6

Approval of Permit



Whitewater Township Cannabis business permit process.

Footnotes

- ① *State approval required before township approval.*
- ② *Optional pre-application conference: In order to facilitate processing of a site plan in a timely manner, the applicant may request a pre-application conference with the Zoning Administrator, up to three (3) members of the Planning Commission, and such other Township representatives as appropriate.*

The purpose of such a conference is to provide information and guidance to the applicant that will assist in preparation of the site plan. The applicant is encouraged to provide rough conceptual drawings or site plans indicating the location and boundaries of the subject property. No formal action shall be taken on a site plan at a pre-application conference. There is no fee to the applicant for the pre-application conference.
- ③ *Application for Special Use with required Site-Plan must be submitted in compliance with zoning ordinance requirements and standards*
- ④ *Special Use with required Site-Plan will be reviewed for compliance with zoning ordinance requirements and standards.*
- ⑤ *See Article XXV-Whitewater Township Zoning ordinance.*
- ⑥ *Approval in coordination with Township Board to confirm Board issuance of permit.*
- ⑦ *Denial will/must be in written form. Appeal is done through the court system.*



White Water RT August, 2022

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00:00 - 00:00:59	0	0	0.00%	0.00%
00:02:00 - 00:02:59	1	1	6.25%	6.25%
00:06:00 - 00:06:59	1	2	6.25%	12.50%
00:07:00 - 00:07:59	1	3	6.25%	18.75%
00:08:00 - 00:08:59	1	4	6.25%	25.00%
00:10:00 - 00:10:59	2	6	12.50%	37.50%
00:11:00 - 00:11:59	3	9	18.75%	56.25%
00:12:00 - 00:12:59	4	13	25.00%	81.25%
00:14:00 - 00:14:59	1	14	6.25%	87.50%
00:17:00 - 00:17:59	1	15	6.25%	93.75%
00:26:00 - 00:26:59	1	16	6.25%	100.00%

Whitewater Twp Responses

August 2022

Nature of Call	WW	Total
12-Convulsions/Seizures	1	1
17-Falls	3	3
21-Hemorrhage/Lacerations	1	1
26-Sick Person (Specific Diagnosis)	5	5
28-Stroke (CVA)	2	2
29-Traffic/Transportation/Accidents	1	1
30-Traumatic Injuries (Specific)	1	1
31-Unconscious/Fainting (Near)	1	1
9-Cardiac or Respiratory Arrest/Death	1	1
Total	16	16

Call Disposition	WW	Total
Transport	12	12
Refusal	4	4
Total	16	16

Response Priority	WW	Total
P-1 Emergency ALS	4	4
P-2 Emergency BLS	10	10
P-3 Non-Emergent	2	2
Total	16	16

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
100,421	08/01/2022	P-2	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	10:11:17	10:23:23	00:12:06
102,603	08/05/2022	P-2	17-Falls	Whitewater	10 GTA3	Transport	14:07:47	14:15:52	00:08:05
103,701	08/07/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	20:08:05	20:19:16	00:11:11
104,040	08/08/2022	P-1	9-Cardiac or Respiratory Arrest/I	Whitewater	10 GTA3	Refusal	15:04:24	15:16:36	00:12:12
104,394	08/09/2022	P-2	17-Falls	Whitewater	10 55A1	Transport	11:34:23	11:46:13	00:11:50
106,251	08/12/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Refusal	15:08:41	15:22:56	00:14:15
106,408	08/12/2022	P-1	17-Falls	Whitewater	10 GTA3	Transport	22:24:33	22:27:00	00:02:27
106,639	08/13/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	12:40:23	12:51:26	00:11:03
106,705	08/13/2022	P-2	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	16:00:44	16:11:32	00:10:48
107,540	08/15/2022	P-2	29-Traffic/Transportation/Accider	Whitewater	10 GTA3	Transport	17:25:57	17:33:05	00:07:08
107,828	08/16/2022	P-2	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	12:24:57	12:31:52	00:06:55
108,398	08/17/2022	P-2	30-Traumatic Injuries (Specific)	Whitewater	10 GTA3	Transport	9:06:43	9:24:42	00:17:59
108,752	08/17/2022	P-3	12-Convulsions/Seizures	Whitewater	10 GTA3	Transport	23:00:38	23:10:51	00:10:13
109,089	08/18/2022	P-3	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Refusal	13:51:47	14:03:47	00:12:00
110,024	08/20/2022	P-1	26-Sick Person (Specific Diagno	Whitewater	10 GTA11	Transport	10:12:35	10:38:36	00:26:01
111,483	08/23/2022	P-1	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	19:00:12	19:12:17	00:12:05

GT-A3 Activity (August 2022)

Call Disposition	Acme	WW	Elk Rapids	Milton	East Bay	GT-Traverse	Total
Transport	39	10	1	2	1	1	54
Refusal	11	4	2	0	0	0	17
Cancelled	16	0	1	1	0	0	18
Total	66	14	4	3	1	1	89

Response Priority	Acme	WW	Elk Rapids	Milton	East Bay	GT-Traverse	Total
P-1 Emergency ALS	12	3	2	0	0	0	17
P-2 Emergency BLS	47	9	2	2	1	1	62
P-3 Non-Emergent	6	2	0	1	0	0	9
P-18 Stage	1	0	0	0	0	0	1
Total	66	14	4	3	1	1	89

Nature of Call	Acme	WW	Elk Rapids	Milton	East Bay	GT-Traverse	Total
10-Chest Pain (Non-Traumatic)	6	0	0	0	0	0	6
11-Choking	1	0	0	0	0	0	1
12-Convulsions/Seizures	1	1	0	0	0	0	2
13-Diabetic Problems	1	0	0	0	0	0	1
14-Drowning (near)/Diving/ Scuba Accid	1	0	0	0	0	0	1
17-Falls	22	2	0	1	0	1	26
18-Headache	1	0	0	0	0	0	1
1-Abdominal Pain/Problems	1	0	0	0	0	0	1
21-Hemorrhage/Lacerations	2	1	1	0	0	0	4
23-Overdose / Poisoning (Ingestion)	1	0	0	0	0	0	1
25-Psychiatric/ Abnormal Behavior/Suici	1	0	0	0	0	0	1
26-Sick Person (Specific Diagnosis)	10	4	1	1	0	0	16

	Acme	WW	Elk Rapids	Milton	East Bay	GT-Traverse	Total
28-Stroke (CVA)	2	2	1	0	0	0	5
29-Traffic/Transportation/Accidents	1	1	0	1	1	0	4
2-Allergies (Reactions)/Envenomations (2	0	0	0	0	0	2
30-Traumatic Injuries (Specific)	1	1	0	0	0	0	2
31-Unconscious/Fainting (Near)	3	1	1	0	0	0	5
32-Unknown Problem (Man Down)	3	0	0	0	0	0	3
5-Back Pain (Non-traumatic or Non Rece	1	0	0	0	0	0	1
6-Breathing Problems	3	0	0	0	0	0	3
8-Carbon Monoxide/Inhalation/HazMat	1	0	0	0	0	0	1
9-Cardiac or Respiratory Arrest/Death	1	1	0	0	0	0	2
Total	66	14	4	3	1	1	89

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
100,421	08/01/2022	P-2 E	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	10:11:17	10:23:23	00:12:06
100,586	08/01/2022	P-2 E	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	15:58:28	16:02:18	00:03:50
100,630	08/01/2022	P-2 E	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	18:07:21	18:09:28	00:02:07
100,749	08/02/2022	P-2 E	17-Falls	Acme	10 GTA3	Canceled	2:22:17		
100,822	08/02/2022	P-2 E	17-Falls	Acme	10 GTA3	Transport	8:50:14	8:57:29	00:07:15
100,874	08/02/2022	P-2 E	5-Back Pain (Non-traumatic or Non	Acme	10 GTA3	Transport	10:33:55	10:46:20	00:12:25
101,077	08/02/2022	P-2 E	17-Falls	Acme	10 GTA3	Canceled	16:56:04		
101,120	08/02/2022	P-2 E	12-Convulsions/Seizures	Acme	10 GTA3	Transport	18:59:52	19:13:58	00:14:06
101,327	08/03/2022	P-2 E	17-Falls	Acme	10 GTA3	Refusal	9:31:49	9:34:09	00:02:20
101,355	08/03/2022	P-2 E	14-Drowning (near)/Diving/ Sub	Acme	10 GTA3	Canceled	10:56:40	11:06:24	00:09:44
101,576	08/03/2022	P-2 E	17-Falls	Acme	10 GTA3	Canceled	18:43:00	18:50:12	00:07:12
101,658	08/03/2022	P-2 E	17-Falls	Acme	10 GTA3	Canceled	22:43:01		
101,699	08/04/2022	P-2 E	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	1:17:14	1:25:55	00:08:41
102,019	08/04/2022	P-2 E	17-Falls	Milton	10 GTA3	Transport	10:22:57	10:45:14	00:22:17
102,073	08/04/2022	P-2 E	26-Sick Person (Specific Diag	Acme	10 GTA3	Canceled	12:39:37		
102,603	08/05/2022	P-2 E	17-Falls	Whitewater	10 GTA3	Transport	14:07:47	14:15:52	00:08:05
102,681	08/05/2022	P-2 E	17-Falls	Acme	10 GTA3	Refusal	16:26:22	16:38:35	00:12:13
102,761	08/05/2022	P-2 E	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Canceled	20:07:43		
102,857	08/06/2022	P-1 L	2-Allergies (Reactions)/Envenom	Acme	10 GTA3	Refusal	1:54:44	2:11:06	00:16:22
102,879	08/06/2022	P-2 E	23-Overdose / Poisoning (Ingest	Acme	10 GTA3	Canceled	4:05:48	4:18:18	00:12:30

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
103,087	08/06/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	13:20:11	13:26:15	00:06:04
103,112	08/06/2022	P-2 F	17-Falls	GT-Traverse City	10 GTA3	Transport	14:10:18	14:15:46	00:05:28
103,215	08/06/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	18:07:33	18:15:35	00:08:02
103,314	08/06/2022	P-1 L	21-Hemorrhage/Lacerations	Elk Rapids	10 GTA3	Canceled	21:51:27		
103,394	08/07/2022	P-2 F	29-Traffic/Transportation/Accidents	East Bay	10 GTA3	Transport	2:50:44	3:09:56	00:19:12
103,473	08/07/2022	P-2 F	30-Traumatic Injuries (Specific Diagnosis)	Acme	10 GTA3	Transport	9:12:17	9:20:36	00:08:19
103,701	08/07/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Whitewater	10 GTA3	Transport	20:08:05	20:19:16	00:11:11
103,818	08/08/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	5:21:23	5:41:06	00:19:43
104,040	08/08/2022	P-1 L	9-Cardiac or Respiratory Arrest	Whitewater	10 GTA3	Refusal	15:04:24	15:16:36	00:12:12
104,103	08/08/2022	P-2 F	2-Allergies (Reactions)/Envenomations	Acme	10 GTA3	Transport	17:33:39	17:38:07	00:04:28
104,385	08/09/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	11:19:16	11:19:32	00:00:16
104,661	08/09/2022	P-1 L	11-Choking	Acme	10 GTA3	Canceled	21:00:14		
105,356	08/10/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	21:26:24		
105,545	08/11/2022	P-3 I	17-Falls	Acme	10 GTA3	Refusal	7:57:33	8:03:55	00:06:22
105,925	08/12/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	1:35:22	1:47:24	00:12:02
106,073	08/12/2022	P-3 I	26-Sick Person (Specific Diagnosis)	Milton	10 GTA3	Transport	9:57:13	10:20:05	00:22:52
106,127	08/12/2022	P-2 F	32-Unknown Problem (Man Down)	Acme	10 GTA3	Canceled	11:47:31		
106,143	08/12/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	12:05:52	12:12:49	00:06:57
106,251	08/12/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Whitewater	10 GTA3	Refusal	15:08:41	15:22:56	00:14:15
106,408	08/12/2022	P-1 L	17-Falls	Whitewater	10 GTA3	Transport	22:24:33	22:27:00	00:02:27
106,530	08/13/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Elk Rapids	10 GTA3	Refusal	6:22:02	6:33:06	00:11:04
106,639	08/13/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Whitewater	10 GTA3	Transport	12:40:23	12:51:26	00:11:03
106,705	08/13/2022	P-2 F	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	16:00:44	16:11:32	00:10:48
106,797	08/13/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Refusal	21:08:04	21:20:00	00:11:56
106,818	08/13/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	22:27:16	22:37:31	00:10:15
107,078	08/14/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	17:01:20	17:11:27	00:10:07
107,364	08/15/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	11:37:30	11:41:20	00:03:50
107,540	08/15/2022	P-2 F	29-Traffic/Transportation/Accidents	Whitewater	10 GTA3	Transport	17:25:57	17:33:05	00:07:08
107,828	08/16/2022	P-2 F	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	12:24:57	12:31:52	00:06:55
108,057	08/16/2022	P-2 F	28-Stroke (CVA)	Elk Rapids	10 GTA3	Transport	21:17:25	21:36:43	00:19:18
108,398	08/17/2022	P-2 F	30-Traumatic Injuries (Specific Diagnosis)	Whitewater	10 GTA3	Transport	9:06:43	9:24:42	00:17:59
108,752	08/17/2022	P-3 I	12-Convulsions/Seizures	Whitewater	10 GTA3	Transport	23:00:38	23:10:51	00:10:13
109,048	08/18/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	12:13:52	12:18:55	00:05:03
109,089	08/18/2022	P-3 I	26-Sick Person (Specific Diagnosis)	Whitewater	10 GTA3	Refusal	13:51:47	14:03:47	00:12:00
109,103	08/18/2022	P-1 L	31-Unconscious/Fainting (Near Arrest)	Acme	10 GTA3	Transport	14:10:23	14:13:44	00:03:21
109,588	08/19/2022	P-1 L	31-Unconscious/Fainting (Near Arrest)	Elk Rapids	10 GTA3	Refusal	12:54:16	13:02:53	00:08:37
109,951	08/20/2022	P-1 L	8-Carbon Monoxide/Inhalation	Acme	10 GTA3	Canceled	3:59:41		
109,963	08/20/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Transport	5:36:06	5:42:42	00:06:36

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
110,136	08/20/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	15:59:38	16:11:00	00:11:22
110,306	08/21/2022	P-3 I	1-Abdominal Pain/Problems	Acme	10 GTA3	Transport	1:08:47	1:23:08	00:14:21
110,588	08/21/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	19:46:33	19:58:11	00:11:38
110,662	08/21/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	23:12:48	23:22:28	00:09:40
110,893	08/22/2022	P-2 F	32-Unknown Problem (Man Down)	Acme	10 GTA3	Canceled	13:20:14		
110,920	08/22/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	14:04:01	14:07:59	00:03:58
111,340	08/23/2022	P-1 L	9-Cardiac or Respiratory Arrest	Acme	10 GTA3	Transport	13:40:27	13:42:41	00:02:14
111,483	08/23/2022	P-1 L	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	19:00:12	19:12:17	00:12:05
111,583	08/23/2022	P-3 I	17-Falls	Acme	10 GTA3	Transport	23:41:22	23:55:23	00:14:01
111,899	08/24/2022	P-1 L	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	10:16:20	10:24:00	00:07:40
112,145	08/24/2022	P-1 L	28-Stroke (CVA)	Acme	10 GTA3	Transport	20:18:57	20:26:56	00:07:59
112,186	08/24/2022	P-1 L	28-Stroke (CVA)	Acme	10 GTA3	Refusal	22:51:59	23:04:21	00:12:22
112,204	08/25/2022	P-18	25-Psychiatric/ Abnormal Behavior	Acme	10 GTA3	Canceled	0:16:48		
112,233	08/25/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Transport	4:41:57	4:54:07	00:12:10
112,543	08/25/2022	P-3 I	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	17:12:03	17:15:58	00:03:55
112,852	08/26/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	6:05:16	6:18:40	00:13:24
112,890	08/26/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	8:48:15	8:55:20	00:07:05
112,963	08/26/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Refusal	11:53:25	11:56:46	00:03:21
113,406	08/27/2022	P-2 F	17-Falls	Acme	10 GTA3	Refusal	12:26:55	12:31:02	00:04:07
113,467	08/27/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	15:23:02	15:30:04	00:07:02
113,641	08/28/2022	P-2 F	21-Hemorrhage/Lacerations	Acme	10 GTA3	Transport	0:06:46	0:15:38	00:08:52
113,808	08/28/2022	P-2 F	18-Headache	Acme	10 GTA3	Transport	12:28:38	12:33:22	00:04:44
113,934	08/28/2022	P-2 F	29-Traffic/Transportation/Accidents	Delton	10 GTA3	Canceled	18:59:58		
114,139	08/29/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	9:54:52	9:58:00	00:03:08
114,304	08/29/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	16:13:35	16:15:25	00:01:50
114,570	08/30/2022	P-3 I	17-Falls	Acme	10 GTA3	Refusal	9:55:06	10:21:29	00:26:23
114,717	08/30/2022	P-2 F	13-Diabetic Problems	Acme	10 GTA3	Transport	15:37:02	15:39:53	00:02:51
115,295	08/31/2022	P-1 L	29-Traffic/Transportation/Accidents	Acme	10 GTA3	Refusal	6:45:23	6:51:43	00:06:20
115,334	08/31/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	9:03:54	9:08:04	00:04:10
115,463	08/31/2022	P-2 F	32-Unknown Problem (Man Down)	Acme	10 GTA3	Refusal	13:21:52	13:26:50	00:04:58
115,615	08/31/2022	P-3 I	21-Hemorrhage/Lacerations	Acme	10 GTA3	Transport	18:38:00	18:44:44	00:06:44

A-3 Transports By Month (Billable Calls)

Dispatch Zone	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Total
Antrim-City of Elk Rapids	0	2	0	1	1	0	0	1	0	1	3	9
Antrim-Elk Rapids	0	0	1	0	0	0	0	0	0	3	0	4
Antrim-Milton	0	1	0	0	1	1	0	0	1	0	2	6
GT-Acme	1	9	31	26	26	22	26	33	41	50	50	315
GT-Blair	0	0	1	0	0	0	0	0	0	0	0	1
GT-East Bay	0	0	1	1	1	1	0	1	2	2	1	10
GT-Garfield	0	1	0	0	0	0	0	0	0	0	0	1
GT-Traverse City	0	0	0	0	1	0	0	1	0	1	1	4
GT-Whitewater	17	23	16	14	16	18	12	16	12	23	14	181
Kalkaska-Clearwater	1	0	0	0	0	1	0	0	0	0	0	2
Kalkaska-Excelsior	0	1	0	0	0	0	0	0	0	0	0	1
Total	19	37	50	42	46	43	38	52	56	80	71	534



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO BOX 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

August 2022 Monthly Report Fire Chief Brandon Flynn

Alarms: The fire department responded to 6 emergency calls in August.

- 2 – Residential Fire Alarm
- Commercial Fire Alarm
- Vehicle Crash
- EMS Assist
- CO Alarm

Training: 5 training sessions were held in August.

- Vehicle Maintenance & SCBA check
- Target Solutions, Personal Protective Equipment (PPE)
- Annual PPE/Gear Inspection
- Driver Training classroom
- Driver Training course, Saturday session

Meetings/Other:

- Regional Training Center, Aug, 4
- Emergency Management Planning Team (EMPT), Aug. 15
 - Formerly known as Local Planning Team (LPT)
- County Fire Chiefs, Aug, 16
- LEPC, Aug. 18
- 911 BOD, Aug. 18

General:

One fire inspection was completed this month.

The fire department's Air/Light truck was taken to South Haven to have the SCBA air compressor installed. The vehicle had to be returned to Whitewater without the project completed due to an issue with the compressor which was returned to the manufacturer for repair. It is unknown when the truck will go back to Spencer for completion.

Chief Flynn attended a 4-day Advanced Fire Investigation class in Lansing hosted by the Michigan State Police.



Committed to proudly serving the community with professionalism and integrity.

Chief Flynn, along with a Fire Inspector from Grand Traverse Metro Fire Department, completed a sprinkler system certification test at Grand Traverse Plastics. Their addition is nearing completion and they will soon be manufacturing EV parts bringing many new jobs to the township.

Two more employment applications were received by the Fire Department bringing our roster to 13 total. These two individuals live in Whitewater Township and are currently trained. We have two other recent applicants that will attend the Fire Academy this fall.

Sadly, the Fire Department does not have extra turnout gear (PPE) so we must order new gear for three of our new applicants. We have seen a price increase of 28% on firefighter turnout gear this past year and orders take 6 months to receive. Chief Flynn budgeted for two sets of turnout gear so I believe a budget amendment will be on the docket.

All of our firefighters completed a driver's training classroom and competency course refresher this month.

Plans have begun for the annual Halloween Party scheduled for Saturday, October 1 from 4:00 pm to 8:00 pm at Whitewater Township Park.

The 2022 DNR Volunteer Fire Assistance Grant Program (VFA) closeout documents were submitted on August 26, 2022. The 2022 grant was written earlier this spring to purchase two new wildland firefighter hose reels with hose and nozzles. Only the two hose reels and nozzles were received as the hose is currently on back order which did not make the grant process.

Chief Flynn is still working on ordering a new wildland truck.

Historical Society Report for August 2022

To: Whitewater Township Board Members

From: Luann Snider, Historical Society Director

Date: August 31, 2022

Meetings: Because of not having a Quorum no meetings were in August 2022.

Public Inquiries: I have received a few texts from people asking for information.

Scan/Catalog Documents: A few hours were spent typing and sorting out information.

New Documents/Items Received: No new items were received.

Williamsburg School Reunion: No new information regarding the School reunions.

Other News: Nothing new to report at this time.



Ron Popp <supervisorwhitewater@gmail.com>

Fwd: Request for Information: American Rescue Plan Act Funding for Grand Traverse County

1 message

Heidi Vollmuth <heidivourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Wed, Aug 3, 2022 at 3:12 PM

Let's go team

----- Forwarded message -----

From: **Public Sector Consultants** <psc@publicsectorconsultants.com>

Date: Wed, Aug 3, 2022 at 12:04 PM

Subject: Request for Information: American Rescue Plan Act Funding for Grand Traverse County

To: <heidivourtrustee@gmail.com>

Thank you for submitting information about this project. We appreciate you supporting the region's efforts to take advantage of this once in a generation opportunity. By working together, we can secure the resources we need to achieve our region's economic, community, and environmental goals. A copy of your submission is included in this email.

Contact Information**Organization name:**

Whitewater Township

Contact person:

Heidi Vollmuth

Contact email:heidivourtrustee@gmail.com**Contact phone:**

(231) 633-9468

Project/Program Information**Project/program name:**

New Fire Truck

Project/program location:

Whitewater Township

Project description:**PROJECT DESCRIPTION:**

Funding is being requested to purchase a new fire engine for the Whitewater Township Fire Department. Whitewater Township Fire Department covers an area of 54 square miles with five apparatus and a chief's vehicle that are housed in one station. The most important vehicle in the fleet is a 2002 HME custom pumper that responds to the majority of the calls. Unfortunately, this fire engine is 20 years old and is nearing the end of its useful life.

With inflation and supply chain issues, presumably caused by COVID-19, the cost of a new fire engine has skyrocketed to an average of \$750,000 becoming nearly unattainable for a small jurisdiction like Whitewater Township. The township has begun saving money for the purchase of a new fire engine but it has become difficult to keep up with the current economic trends.

ARPA funds directed to Whitewater Township would make the goal of a new fire engine realistic and once again attainable. A new fire engine would bolster the townships public safety infrastructure with a tangible item that will benefit the entire community as well as our mutual aid partners for the next 20 years.

Estimated start date:

01/01/2023

Estimated completion date:

01/01/2025

Budget Information

Total project cost:

\$750,000.00

Committed funding:

\$250,000.00

Committed funding source(s):

- Fire Capital Fund
- Township General Fund

ARPA funding requested:

\$500,000.00

Additional budget info:

This project is financially sustainable through a Fire Department Special Assessment District that provides funding for fire department operations and a full time Fire Chief that administers these funds. Whitewater Township Fire Department receives on average \$15,000 annually from various grant opportunities to augment it's operations budget.

Are you ready to submit?

Yes

Where should we send an email confirmation of your submission?

Heidivyourtrustee@gmail.com



Ron Popp <supervisorwhitewater@gmail.com>

Re: Whitewater Township Moratorium

1 message

Ron Popp <supervisorwhitewater@gmail.com>

Fri, Aug 19, 2022 at 9:03 AM

To: Zoning Administrator <zoning@whitewatertownship.org>, derek.vansolkema@gmail.com

Bcc: cpatterson@fsbrlaw.com

Thank you Derek for your questions -

Let me start by stating the Zoning Administrator is fully aware and capable of answering your questions. As you may know several articles of our zoning ordinance have been under review recently and the moratorium has been installed to minimize any confusion as to what version should be used in any future applications.

Please join the planning commission or whitewater township board on zoom to stay in touch with recent happenings within the township.

Regards,

Ron Popp
Whitewater Township Supervisor
231.267.5141 Ext. 23
supervisorwhitewater@gmail.com

On Thu, Aug 18, 2022 at 2:44 PM Zoning Administrator <zoning@whitewatertownship.org> wrote:

Derek –

As Zoning Administrator I am unable to answer this inquiry.

By way of this email I am copying your questions to the Whitewater Township Supervisor and Clerk.

Let me know if I can be of further assistance.

Bob

From: Derek Van Solkema <derek.vansolkema@gmail.com>

Sent: Thursday, August 18, 2022 2:15 PM

To: Zoning Administrator <zoning@whitewatertownship.org>; Debra Van Solkema <vansolkema@gmail.com>; Ryan Sheffer <Sheffer82@gmail.com>

Subject: Whitewater Township Moratorium

Hi Bob,

As owners of Baggs Partners LLC owning the land at 6631 Baggs Rd, we feel as taxpayers of Whitewater Township that we have the right to know why the moratorium was put in place and when it will be lifted as the township has had no communication for the reason of the moratorium.

Respectfully, we would like an answer immediately within the next two (2) days as to what the township is doing to rectify the problem(s) that have caused the moratorium?

In addition, as taxpayers of Whitewater Township, we want to know if this moratorium was put in place to stop us from moving forward with our proposed Site-Condo plan we proposed?

Sincerely,

Derek Van Solkema

616.914.3629



Ron Popp <supervisorwhitewater@gmail.com>

RE: Whitewater Township Moratorium

1 message

Cheryl A. Goss <clerk@whitewatertownship.org>

Wed, Aug 31, 2022 at 1:04 PM

To: Zoning Administrator <zoning@whitewatertownship.org>, Derek Van Solkema <derek.vansolkema@gmail.com>

Hello Derek –

Your questions are all valid, but unfortunately, I cannot answer them for you. I voted NO on 7/12 to put a moratorium in place until 01/01/2023 on all major development in the township. I also voted NO to the same issue on two previous occasions that it was brought to the board by supervisor Ron Popp. It was not until Don Glenn was seated on the board after the May election that Popp had the votes to push through this ill-advised piece of legislation.

Perhaps your questions can be answered by Ron Popp and trustees Don Glenn and Heidi Vollmuth as they all voted YES to the moratorium. Treasurer Ardella Benak was not present at the 7/12 meeting.

I have attached the draft minutes of the 7/12 township board meeting. You will find the moratorium topic addressed on page 8 of the attached PDF document. Minutes are not verbatim, of course, but audio/video files are kept of all township board, commission, and committee meetings should you wish to avail yourself of the entire dialogue.

If you go to the township website, www.whitewatertownship.org, under Agendas and Minutes, you will find other meeting minutes showing that several of your “neighbors” on Baggs Road, notably Vicki Beam, Connie Hymore, Karin Boyd, have been very vocal in their opposition to your site condominium project, claiming it destroys the rural character, doesn’t meet the master plan or the zoning ordinance, they “don’t want to look at a subdivision,” and even going so far as to mock our very experienced and knowledgeable zoning administrator’s interpretation that the Baggs Road site condominium project meets the provisions of the ordinance.

Perhaps these three board members can provide an answer to you as to EXACTLY what has to be accomplished in order to get this moratorium lifted. Perhaps they can explain to you exactly what direction has been given to the planning commission in order for them to address the issues that purportedly warranted this far-reaching moratorium. So far, it appears as though this is all being done behind the scenes, likely between Popp and the PC chair Kim Mangus.

According to Zoning Administrator Hall, once a moratorium is put into place, the planning commission’s highest priority is to address the issues that purportedly warranted a moratorium on all major development in the township. I would suggest keeping an eye on the planning commission’s agendas, meetings, and minutes to see whether they are giving this issue the priority it commands.

It is a complete abomination that your Baggs Road “neighbors” have been successful, through their lobbying of three township board members, in calling a halt to the Baggs Road site condominium project and that the project has been so interfered with in advance of its submittal to the planning commission for proper site plan review. All sorts of outrageous claims of harm to them and the community have been hyped, by people who have no technical expertise whatsoever in the investigatory and permitting processes that a project of this type is subject to.

It's just another example of the all-too-common attitude of people who have recently moved here ("recent" being the last 20 years) who want to slam the door on everyone else's hopes and dreams.

I believe it is absolutely an insult for these members of the township board to have put this moratorium in place, because they know full well that the demands of this group of "neighbors" will take years to resolve. But so what? They'll just keep extending the moratorium, and meanwhile, you and anyone like you will be deprived of your constitutional property rights and due process.

bcc: Township Board

Cheryl A. Goss, MiPMC

Whitewater Township Clerk

[5777 Vinton Road](#), P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 X 24

Fax: 231.267.9020

clerk@whitewatertownship.org

Office Hours: Mon/Tue/Wed/Thurs 9:00 am to 5:00 pm

I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, one Nation, under God, Indivisible, with Liberty and Justice for All.

From: Zoning Administrator <zoning@whitewatertownship.org>

Sent: Thursday, August 18, 2022 2:45 PM

To: 'Derek Van Solkema' <derek.vansolkema@gmail.com>

Cc: 'Ron Popp' <supervisorwhitewater@gmail.com>; 'Ron Popp' <supervisor@whitewatertownship.org>; 'Cheryl A. Goss' <clerk@whitewatertownship.org>

Subject: RE: Whitewater Township Moratorium

Derek –

As Zoning Administrator I am unable to answer this inquiry.

By way of this email I am copying your questions to the Whitewater Township Supervisor and Clerk.

Let me know if I can be of further assistance.

Bob

From: Derek Van Solkema <derek.vansolkema@gmail.com>

Sent: Thursday, August 18, 2022 2:15 PM

To: Zoning Administrator <zoning@whitewatertownship.org>; Debra Van Solkema <vansolkema@gmail.com>; Ryan

Sheffer <Sheffer82@gmail.com>

Subject: Whitewater Township Moratorium

Hi Bob,

As owners of Baggs Partners LLC owning the land at [6631 Baggs Rd](#), we feel as taxpayers of Whitewater Township that we have the right to know why the moratorium was put in place and when it will be lifted as the township has had no communication for the reason of the moratorium.

Respectfully, we would like an answer immediately within the next two (2) days as to what the township is doing to rectify the problem(s) that have caused the moratorium?

In addition, as taxpayers of Whitewater Township, we want to know if this moratorium was put in place to stop us from moving forward with our proposed Site-Condo plan we proposed?

Sincerely,

Derek Van Solkema

616.914.3629



DRAFT 20220712 Township Board Minutes - Regular Meeting.pdf

251K



Ron Popp <supervisorwhitewater@gmail.com>

Transmittal of Marihuana Subcommittee Final Recommendations 08/18/2022

1 message

Cheryl A. Goss <clerk@whitewatertownship.org>

Tue, Aug 23, 2022 at 5:42 PM

To: Ardella Benak <treasurer@whitewatertownship.org>, "Cheryl A. Goss" <clerk@whitewatertownship.org>, Don Glenn Yahoo <dglenn6542@yahoo.com>, Donald Glenn <trustee02@whitewatertownship.org>, Heidi Vollmuth <trustee01@whitewatertownship.org>, Heidi Vollmuth Gmail <heidivourtrustee@gmail.com>, Ron Popp <supervisor@whitewatertownship.org>, Ron Popp Gmail <supervisorwhitewater@gmail.com>
Cc: David Mellor <dmellor4@gmail.com>, Lois MacLean <loismaclean@sbcglobal.net>, Mike Jacobson <pc3@whitewatertownship.org>, Robert Hall ZA <zoning@whitewatertownship.org>

Township Board –

The following motion and vote took place at the 08/18/2022 meeting of the Whitewater Township Marihuana Subcommittee:

Motion by Hall, second by Jacobson, to send the Whitewater Township Marihuana Subcommittee Final Recommendations dated 08/18/2022, with attachments as listed, to the Whitewater Township Board, noting that attachment number three amends the flow chart to change “denial of special request” to “denial of special use request.”

Roll call vote: Vollmuth-yes; Goss-yes; Jacobson-yes; Hall-yes; Mellor-n/a. Motion carried.

See attachment.

Cheryl A. Goss, MiPMC

Whitewater Township Clerk

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

Telephone: 231.267.5141 X 24

Fax: 231.267.9020

clerk@whitewatertownship.org

Office Hours: Mon/Tue/Wed/Thurs 9:00 am to 5:00 pm

I Pledge Allegiance to the Flag of the United States of America, and to the REPUBLIC for which it stands, one Nation, under God, Indivisible, with Liberty and Justice for All.



Whitewater Township Marihuana Committee Final Recommendations 08.18.2022.pdf
4273K

WHITEWATER TOWNSHIP MARIHUANA SUBCOMMITTEE

FINAL RECOMMENDATIONS

08/18/2022

TASKS: The Marihuana Subcommittee was formed by the Whitewater Township Board in order to develop the interview process and an administrative checklist related to applications for medical and/or recreational marihuana, as well as to create a flow chart showing how marihuana applications would be handled.

RECOMMENDATIONS: After 7 months of meetings, the Marihuana Subcommittee makes the following final recommendations to the Whitewater Township Board:

1. Utilize the MMFLA and MRTMA applications, as modified by the subcommittee, as the administrative checklist.
2. There not be a preapplication interview process.
3. The township utilizes the flow chart developed by the subcommittee to facilitate the process for applicants and the board.
4. The township board determine who will review the applications for accuracy and completeness.

ATTACHMENTS:

1. MMFLA Application with Subcommittee Recommendations in Red
2. MRTMA Application with Subcommittee Recommendations in Red
3. Cannabis Flow Chart – Final 07/28/2022, as amended 08/18/2022

###

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE _____

PERMIT NO. _____

APPLICATION FOR PERMIT COMMERCIAL MEDICAL MARIHUANA FACILITY

Submit three (3) physical copies and one (1) electronic copy of completed application and all required materials to the Township.

Application for (check one):

- ☐ New permit for Commercial Medical Marihuana Facility ("Facility")
- ☐ Renewal permit for Facility
- ☐ Transfer of permit for Facility

Applicant(s) Information

(In addition to the information below, the names, home addresses, and personal phone numbers for all owners, directors, officers, and managers of the proposed Facility are required and must be attached to this application.)

Name _____
Address _____
Phone _____ Email _____
Legal Interest in Subject Property _____

Subject Property Owner

Name _____
Address _____
Phone _____ Email _____

Address of Subject Property: _____

Parcel Identification Number: _____

Type of Facility (check one):

- ☐ MMFLA Grower Class A
- ☐ MMFLA Grower Class B
- ☐ MMFLA Grower Class C
- ☐ MMFLA Processor

Number of Permits: _____

Number of Permits: _____

Number of Permits: _____

Have you received prequalification from the State of Michigan for the uses selected above?

No _____ Yes _____ (If yes, please provide a copy of your prequalification document(s).)

Proposed Facility will operate within (check one):

- ☐ A structure or structures pre-existing on the Subject Property.
- ☐ A structure or structures to be erected pending issuance of a Permit.
- ☐ A combination of structures pre-existing on the Subject Property and structures to be erected pending issuance of a Permit.

Before the Township will consider the Application for a Facility Permit, the Applicant(s) must complete this application form, pay all fees and attach ALL of the following documentation. **All**

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE. _____

PERMIT NO. _____

documents ~~should~~ shall be clearly identified and submitted in the same order as they are listed in this application.

Applicant Zon Admin

- | | | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | A. All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for a Facility. |
| <input type="checkbox"/> | <input type="checkbox"/> | B. If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, attach all of the following:
1. Documentation indicating its legal status.
2. Copy of all company formation documents (including bylaws & amendments).
3. Identify all owners and their percentage of ownership in the entity.
4. Proof of registration with the State of Michigan.
5. Certificate of good standing.
6. (Transfers Only) Any purchase order or sale of stock in the existing Permit Holder.
7. (Transfers Only) Certified copy of the minutes of a meeting of the board of directors or members authorizing the sale of stock or membership interest. |
| <input type="checkbox"/> | <input type="checkbox"/> | C. Copies of a valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Facility. |
| <input type="checkbox"/> | <input type="checkbox"/> | D. Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations. |
| <input type="checkbox"/> | <input type="checkbox"/> | E. Application for a Sign Permit if any sign is proposed. |
| <input type="checkbox"/> | <input type="checkbox"/> | F. Non-refundable Application fee. |
| <input type="checkbox"/> | <input type="checkbox"/> | G. Business and Operations Plan, showing in detail the Facility's proposed plan of operation, including without limitation, the following: |

Applicant Zon Admin

1. A description of the type of Facility or Facilities proposed and the anticipated or actual number of employees.
2. A security plan meeting the requirements of the Township Ordinance.
3. A description by category of all products to be grown, processed, or sold.
4. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Facility.
5. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the **property lines of the** Permitted Premises.
6. A plan for the disposal of Marihuana and related byproducts that will be used at the Facility.

☐☐

H. Site plan and interior floor plan of the Permitted Premises and Property lawfully signed and sealed by a Michigan registered architect, surveyor or professional engineer.

☐☐

I. An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Facility.

☐☐

J. A statement indicating whether the Applicant or any owner, partner, or officer or any entity owned or controlled by them has ever applied for or been granted, denied, restricted, suspended, revoked, or not renewed any commercial license, permit, or certificate issued by a licensing authority in Michigan or any other jurisdiction. If yes, include a statement describing the facts and circumstances, including the licensing authority, the date each action was taken, and the reason for each action.

☐☐

K. A complete list of all marihuana Permits and Licenses held by the Applicant (including permits or licenses from other states or countries), or any owner, partner, director, officer, or manager of the Applicant or any entity owned by them whether Commercial Medical Marihuana Facilities or Marihuana Establishments, including complete copies of the issued Permits and Licenses.

- ☐ ☐ L. A statement regarding **their involvement in** any other Marihuana Establishment, Commercial Medical Marihuana Facility, similar Permit or License, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by them is authorized to operate in any other jurisdiction within the State or another State, ~~and their involvement in each.~~

All fees collected by the Township in connection with an Application are non-refundable, regardless of whether the Applicant receives a Permit, License, or other similar document required by another governmental or regulatory authority.

Background & Self Disclosure:

Applicant and all related persons acknowledge and consent to a background check and investigation by the Township as a condition of the Township processing and reviewing the application for approval or denial of a permit.

1. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested, charged, indicted, or imprisoned for a felony involving controlled substances as defined under Michigan law, MCL 333.7104, federal law, or the law of any other state? Yes ☐ No ☐
2. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested, charged, indicted, or imprisoned for any other felony under Michigan law, federal law, or the law of any other state? Yes ☐ No ☐

If any applicant or related person answered Yes to either or both of the above questions, complete the following form for each offense. Attach additional pages if necessary.

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court		Case Caption	Case/Docket Number	

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition

Name & Location of Court	Case Caption	Case/Docket Number

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court	Case Caption		Case/Docket Number	

Applicant(s) and Owner(s) Certification:

Applicant(s) and Owner(s) certify that the information submitted in and attached to this application is true and correct to the best of their knowledge. Applicant(s) and Owner(s) acknowledge and agree that: (1) they are required to supplement the information submitted in and attached to this application when required, and within (10) days, under the Whitewater Township Ordinance No 59; (2) it is their sole responsibility to comply with the requirements of any applicable Whitewater Township Ordinance, notwithstanding the signature or approval of any Township employee(s) or official(s); (3) Whitewater Township is not bound to recognize the approval or other action of any employees(s) or official(s) that is not in strict compliance with the applicable Whitewater Township Ordinance; and (4) the resulting permit does not give the Applicant(s) or Owner(s) any vested rights to any permit, transfer of a permit, or to any renewal.

Signature (Applicant) Print name: _____

Date

Signature (Applicant) Print name: _____

Date

Signature (Owner) Print name: _____

Date

Signature (Owner) Print name: _____

Date

COMMERCIAL MEDICAL MARIHUANA FACILITY
(THIS SECTION TO BE COMPLETED AFTER REVIEW BY WHITEWATER TOWNSHIP)

On _____, 20____, the Whitewater Township Board:

[] Approved the application for the following reason(s): _____

[] Approved the application subject to the following conditions: _____

[] Denied the application for the following reason(s): _____

Township Supervisor

Date

Township Clerk

Date

Township Clerk has retained the completed Permit Application. If issued, copy of the Permit was provided to:

☐ Applicant

☐ Property Owner

☐ Township Clerk

Permit contingent upon special use permit issued under the Township Zoning Ordinance.

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE _____

PERMIT NO. _____

APPLICATION FOR PERMIT ADULT-USE MARIHUANA ESTABLISHMENT

Submit three (3) physical copies and one (1) electronic copy of completed application and all required materials to the Township

Application for (check one):

- ☐ New permit for Marihuana Establishment ("Establishment")
- ☐ Renewal permit for Establishment
- ☐ Transfer of permit for Establishment

Applicant(s) Information

(In addition to the information below, the names, home addresses, and personal phone numbers for all owners, directors, officers, and managers of the proposed Establishment are required to be attached to this application)

Name _____
Address _____
Phone _____ Email _____
Legal Interest in Subject Property _____

Subject Property Owner

Name _____
Address _____
Phone _____ Email _____

Address of Subject Property: _____

Parcel Identification Number: _____

Type of Establishment (check one):

- ☐ Marihuana Grower Class A
- ☐ Marihuana Grower Class B
- ☐ Marihuana Grower Class C
- ☐ Marihuana Processor

Number of Permits: _____

Number of Permits: _____

Number of Permits: _____

Have you received prequalification from the State of Michigan for the uses selected above?

No _____ Yes _____ (If yes, please provide a copy of your prequalification document(s).)

Proposed Establishment will operate within (check one):

- ☐ A structure or structures pre-existing on the Subject Property.
- ☐ A structure or structures to be erected pending issuance of a Permit.
- ☐ A combination of structures pre-existing on the Subject Property and structures to be erected pending issuance of a Permit.

Before the Township will consider the Application for an Establishment Permit, the Applicant(s) must complete this application form, pay all fees and attach ALL of the following documentation.

WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY,
MICHIGAN

APPLICATION DATE. _____

PERMIT NO. _____

All documents ~~should~~ shall be clearly identified and submitted in the same order as listed in this application.

Applicant Zon Admin

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | A. All documentation showing the proposed Permit Holder's valid tenancy, ownership or other legal interest in the proposed Permitted Property and Permitted Premises. If the Applicant is not the owner of the proposed Permitted Property and Permitted Premises, a notarized statement from the owner of such property authorizing the use of the property for an Establishment. |
| <input type="checkbox"/> | <input type="checkbox"/> | B. If the proposed Permit Holder is a corporation, non-profit organization, limited liability company or any other entity other than a natural person, attach all of the following:
1. Documentation indicating its legal status.
2. Copy of all company formation documents (including bylaws & amendments).
3. Identify all owners and their percentage of ownership in the entity.
4. Proof of registration with the State of Michigan.
5. Certificate of good standing.
6. (Transfers Only) Any purchase order or sale of stock in the existing Permit Holder.
7. (Transfers Only) Certified copy of the minutes of a meeting of the board of directors or members authorizing the sale of stock or membership interest. |
| <input type="checkbox"/> | <input type="checkbox"/> | C. Copies of a valid, unexpired driver's license or state issued ID for all owners, directors, officers and managers of the proposed Establishment. |
| <input type="checkbox"/> | <input type="checkbox"/> | D. Evidence of a valid sales tax license for the business if such a license is required by state law or local regulations. |
| <input type="checkbox"/> | <input type="checkbox"/> | E. Application for a Sign Permit if any sign is proposed. |
| <input type="checkbox"/> | <input type="checkbox"/> | F. Non-refundable Application fee. |

☐☐

G. Business and Operations Plan, showing in detail the Establishment's proposed plan of operation, including without limitation, the following:

Applicant

Zon Admin

1. A description of the type of Establishment(s) proposed and the anticipated or actual number of employees.
2. A security plan meeting the requirements of the Township Ordinance.
3. A description by category of all products to be grown, processed, or sold.
4. A list of Material Safety Data Sheets for all nutrients, pesticides, and other chemicals proposed for use in the Establishment.
5. A description and plan of all equipment and methods that will be employed to stop any impact to adjacent uses, including enforceable assurances that no odor will be detectable from outside of the Permitted Premises.
6. A plan for the disposal of Marihuana and related byproducts that will be used at the Establishment.

☐☐

H. Site plan and interior floor plan of the Permitted Premises and the Permitted Property lawfully signed and sealed by a Michigan registered architect, surveyor or professional engineer.

☐☐

I. An identification of any business that is directly or indirectly involved in the growing, processing, testing, transporting or sale of Marihuana for the Establishment.

☐☐

J. A statement indicating whether the Applicant or any owner, partner, or officer or any entity owned or controlled by them has ever applied for or been granted, denied, restricted, suspended, revoked, or not renewed any commercial license, permit, or certificate issued by a licensing authority in Michigan or any other jurisdiction. If yes, include a statement describing the facts and circumstances, including the licensing authority, the date each action was taken, and the reason for each action.

☐☐

K. A complete list of all marihuana Permits and Licenses held by the Applicant (including permits or licenses from other states or countries), or any owner, partner, director, officer, or

manager of the Applicant or any entity owned by them whether Commercial Medical Marihuana Facilities or Marihuana Establishments, including complete copies of the issued Permits and Licenses.

Applicant Zon Admin

- ☐ ☐ **L.** A statement regarding ~~their involvement in~~ any other Marihuana Establishment, Commercial Medical Marihuana Facility, similar Permit or License, or any other marihuana business or venture that the Applicant, or any owner, partner, director, officer, or manager of the Applicant or any entity owned or controlled in whole or part by them is authorized to operate in any other jurisdiction within the State or another State. ~~and their involvement in each.~~
- ☐ ☐ **M.** An explanation of any review factors the Township should consider when evaluating the Application against other Applications, including, but not limited to, those factors listed in the Whitewater Township Michigan Regulation and Taxation of Marihuana Ordinance.

All fees collected by the Township in connection with an Application are non-refundable, regardless of whether the Applicant receives a Permit, License, or other similar document required by another governmental or regulatory authority.

Background & Self Disclosure:

Applicant and all related persons acknowledge and consent to a background check and investigation by the Township as a condition of the Township processing and reviewing the application for approval or denial of a permit.

1. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested, charged, indicted, or imprisoned for a felony involving controlled substances as defined under Michigan law, MCL 333.7104, federal law, or the law of any other state? Yes ☐ No ☐
2. Has the Applicant or any owner, member, or partner of the Applicant ever been arrested charged, indicted, or imprisoned for any other felony under Michigan law, federal law, or the law of any other state? Yes ☐ No ☐

If any applicant or related person answered Yes to either or both of the above questions, complete the following form for each offense. Attach additional pages if necessary.

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition

Name & Location of Court	Case Caption	Case/Docket Number

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court	Case Caption		Case/Docket Number	

Date	State	Offense Charge/Indictment	Arresting Agency	Disposition
Name & Location of Court	Case Caption		Case/Docket Number	

Applicant(s) and Owner(s) Certification:

Applicant(s) and Owner(s) certify that the information submitted in and attached to this application is true and correct to the best of their knowledge. Applicant(s) and Owner(s) acknowledge and agree that: (1) they are required to supplement the information submitted in and attached to this application when required, and within (10) days, under the Whitewater Township Ordinance No 60; (2) it is their sole responsibility to comply with the requirements of any applicable Whitewater Township Ordinance, notwithstanding the signature or approval of any Township employee(s) or official(s); (3) Whitewater Township is not bound to recognize the approval or other action of any employees(s) or official(s) that is not in strict compliance with the applicable Whitewater Township Ordinance; and (4) the resulting permit does not give the Applicant(s) or Owner(s) any vested rights to any permit, transfer of a permit, or to any renewal.

Signature (Applicant) Print name: _____

Date

Signature (Applicant) Print name: _____

Date

Signature (Owner) Print name: _____

Date

Signature (Owner) Print name: _____

Date

MARIHUANA ESTABLISHMENT

(THIS SECTION TO BE COMPLETED AFTER REVIEW BY WHITEWATER TOWNSHIP)

On _____, 20____, the Whitewater Township Board:

[] Approved the application for the following reason(s): _____

[] Approved the application subject to the following conditions: _____

[] Denied the application for the following reason(s): _____

Township Supervisor

Date

Township Clerk

Date

Township Clerk has retained the completed Permit Application. If issued, copy of the Permit was provided to:

☐ Applicant

☐ Property Owner

☐ Township Clerk

Permit contingent upon special use permit issued under the Township Zoning Ordinance.

State of Michigan Licensing Pre-Approval Notice for Cannabis business required



Whitewater Township Cannabis business permit process.

Medical Adult-Use

CMMF

AUME

Submit Business Permit application \$

Reviewed for completeness and accuracy.

No Yes

Ready for Township Board Approval

2

Optional Site-Plan pre-application conference

3

Submit application for Special Use with required Site-Plan \$

Review of application by Zoning Administrator for completeness.

4

Yes No

revise

5

Schedule Site-Plan/Special Use Review (preliminary or final) for public hearing with the Planning Commission.

\$

Approval

Approval with conditions

Decision

Denial of Site-Plan

Denial of Special Request

Denial of both

revise

revise

revise

Ready for Township Board Approval

Application approved by Township Board?

No Yes

7

Appeal

6

Approval of Permit



Whitewater Township Cannabis business permit process.

Footnotes

- ① *State approval required before township approval.*
- ② *Optional pre-application conference: In order to facilitate processing of a site plan in a timely manner, the applicant may request a pre-application conference with the Zoning Administrator, up to three (3) members of the Planning Commission, and such other Township representatives as appropriate.*

The purpose of such a conference is to provide information and guidance to the applicant that will assist in preparation of the site plan. The applicant is encouraged to provide rough conceptual drawings or site plans indicating the location and boundaries of the subject property. No formal action shall be taken on a site plan at a pre-application conference. There is no fee to the applicant for the pre-application conference.
- ③ *Application for Special Use with required Site-Plan must be submitted in compliance with zoning ordinance requirements and standards*
- ④ *Special Use with required Site-Plan will be reviewed for compliance with zoning ordinance requirements and standards.*
- ⑤ *See Article XXV-Whitewater Township Zoning ordinance.*
- ⑥ *Approval in coordination with Township Board to confirm Board issuance of permit.*
- ⑦ *Denial will/must be in written form. Appeal is done through the court system.*





Ron Popp <supervisorwhitewater@gmail.com>

ZBA 08/25/2022

1 message

connie hymore <chymore@hotmail.com>

Fri, Aug 26, 2022 at 1:18 PM

To: Lois Maclean <loismaclean@sbcglobal.net>

Cc: Ron Popp <supervisorwhitewater@gmail.com>, "Cheryl A. Goss" <clerk@whitewatertownship.org>, Ardella M Benak <treasurer@whitewatertownship.org>, Heidi Vollmuth <heidivourtrustee@gmail.com>, Don Glenn <trustee02@whitewatertownship.org>

Hi Lois

I'm requesting the Zoom recording of the ZBA Meeting from 08/25/2022.

I appreciate you informing members of the ZBA, at the beginning of the meeting, that they must speak into their microphones. I must say, I found it very difficult to hear with everyone sitting back in their chairs. Attending any type of meeting on Zoom (Board, PC, PRAC and ZBA) seems to have the same problem. I know that Members and Citizens can hear each other when they are in Town Hall (with the exception of Mr Wroubel) because I've been in those seats. I also know that you are at these meetings in person so you may not know how hard it is to hear when attending on Zoom. Several times I (and others) have typed in "Zoom comments" that we can't hear but that info is not always passed on to the speakers. How can we remedy this issue? The mics seem to work when they are used properly. If the Members are not going to speak into the microphones, are there other options? Is there a clip-on microphone option available in Town Hall? This is not an isolated incidence. I appreciate any assistance that you and/or the Board can give the public in resolving this.

Thank you,
Connie Hymore



MICHIGAN TOWNSHIP

PARTICIPATING PLAN

July 28, 2022

Ron Popp, Supervisor
Whitewater Township
PO Box 159 5777 Vinton Road
Williamsburg, MI 49690

Re: MTPP Cycle 22 Grant Application

Dear Ron,

Thank you for submitting your risk reduction grant application. On behalf of the Michigan Township Participating Plan Grant Committee, we regret to inform you that that after thorough consideration, your grant application has been denied due to the following:

Per the grant guidelines, the grant request must present a solution to assist the member in their efforts of applying effective risk management and loss control techniques to exposures covered by the Par Plan program. This request did not present a solution to an exposure that is covered under the Par Plan program.

Grant specifications and details about upcoming grant cycles can be found on the Michigan Township Participating Plan website at theparplan.com. We appreciate your interest in the Risk Reduction Grant Program and encourage you to apply again in the future.

Sincerely,

Linda Preston, Chairperson
Michigan Township Participating Plan



Ron Popp <supervisorwhitewater@gmail.com>

Medical Marijuana Plans for Whitewater

1 message

Linda Slopsema <lindaslopsema@gmail.com>

Tue, Aug 30, 2022 at 8:52 AM

To: Ron Popp <supervisorwhitewater@gmail.com>, Cheryl Goss <clerk@whitewatertownship.org>, Ardella Benak <treasurerwhitewater@gmail.com>, Heidi Vollmuth <heidivourtrustee@gmail.com>, Don Glenn <DGLENN6542@yahoo.com>

Cc: Linda Slopsema <lindaslopsema@gmail.com>

Date: 08/29/2022

To: WW Township Board

From: Linda Slopsema

SUBJECT: COMMERCIAL MEDICAL MARIJUANA IN WHITEWATER TOWNSHIP

-

After 22 months of focused effort to implement medical and recreational marijuana and **spending OVER \$116,000 of taxpayer money**, we now have the clear and indisputable voting results of the people of Whitewater from the 8/2/2022 election:

64% voted to prohibit all forms of recreational marijuana businesses in the township.

As a result, the township board rescinded Ordinance 60 and issued Ordinance 61 to completely prohibit adult use (recreational) marijuana in Whitewater Township. We thank you for that quick action.

Now we must take up the subject of medical marijuana. Per WWT Ordinance 59 Commercial Medical Marijuana Facilities Ordinance and resolution 21-15, Whitewater will allow 50 grow permits and 5 processor permits.

The township survey data from August 2017 indicates 64% do not want medical marijuana businesses in the township. It is quite clear that the people of Whitewater do not want any marijuana businesses operating in their community. **That fact has not changed over the past 5 years.**

You are here to represent the people and the people have spoken very clearly twice. It is time to abide by the will of the people regardless of your personal view.

Marijuana is legal for Michigan residents to personally grow, possess and utilize within the limits specified by Michigan law. **This fact is totally different from authorizing COMMERCIAL MARIJUANA businesses within our community.**

In addition to the voice of the people, we have learned over the past 2 years many things about the impacts when a small community engages in the marijuana business:

1. Distraction from the Primary Business of the Township

Marijuana has dominated your time – Whitewater has gotten little else done in the past 2 years. Other big issues have been delayed until marijuana can be “handled”. Look at the backlog of issues at the PC including the zoning ordinance and the master plan.

2. Financial and Administrative Burden

Unrecovered marijuana expenses to our township are at more than \$116,000 as of 8/9/2022 and increasing monthly due to legal fees. Marijuana is a costly litigious business to engage with. Neighboring communities have experienced similar issues (Traverse City, Acme, and many others – read the news).

There is also the looming administrative burden which will require funding. Most communities have had to hire new staff to manage their marijuana program. Your own zoning administrator is on record in marijuana meetings saying he does not want to serve in that function.

3. Environmental Risks

Environmental requirements for handling marijuana waste products are totally different from typical agricultural crops. Read the Michigan EGLE SOLID AND HAZARDOUS WASTE REGULATIONS FOR GROWING AND PROCESSING MARIJUANA. The fact that we do not have municipal water and sewer should immediately concern you. Furthermore, the fact that we are situated in very close proximity to Lake Michigan, Elk Lake, and several protected wet lands and rivers should also raise your concern. We are all well familiar with our high water table and how industrial pollution can cause real issues for people's wells and for the lake water quality.

Smell problems are all over the news with commercial grow and process factories. The smell is the 1st major complaint with all marijuana factories. This will be a significant problem for any neighboring residences and will impact their property value – you will likely get into more litigation on this.

4. Police Support Plan and Cost

This issue has been raised many times. The police will require more funding for the increased work load. The board voted against funding community policing in early 2021. The Grand Traverse Sheriff's department plans to refer marijuana business complaints to the State Police. This will cause further dissatisfaction with community residents and a demand for action from the township.

5. Fire Support Plan and Cost

Our fire personnel and equipment resources are already stretched. Take the time to read NFPA (National Fire Protection Association) publication on Safety Issues for Cannabis – Related Facilities. This will not be without problems.

6. Business Case / Cost Benefit Analysis / Risks vs Benefits

Considering all of the above items, the township needs to weigh the specific measurable benefits (typically revenue) of medical marijuana versus the risks (financial, safety, property values, environmental problems). So, do the numbers balance add up to a benefit?

- FACT: There is no excise tax that comes back to local municipalities from medical marijuana.
- FACT: Permit money collected by the township can only be spent on marijuana administration.
 - What is the guaranteed benefit to the community of having medical marijuana businesses???
 - How do you justify the enormous risk of 55 permits???


Listening to the people is fundamental in your job.

- **64% of the people did not want marijuana businesses in 2017**
- **64% of the people still do not want it in 2022**

Rescind the Medical Marijuana Ordinance #59.

Thank you in advance for your consideration of these FACTS.

Linda Slopsema
lindaslopsema@gmail.com
517-614-4887 (cell)

 545K



Ron Popp <supervisorwhitewater@gmail.com>

Fwd: September, 2022 board agenda item

1 message

M Lehnert <lquarters@gmail.com>

Wed, Aug 31, 2022 at 8:32 PM

To: Ron Popp <supervisorwhitewater@gmail.com>

Ron,
Corrected date of prior email sent. Please use this copy.
Denise

Begin forwarded message:

From: M Lehnert <lquarters@gmail.com>
Date: August 31, 2022 at 8:29:51 PM EDT
To: Ron Popp <supervisorwhitewater@gmail.com>
Subject: September, 2022 board agenda item

Ron,

For the September regular township board meeting agenda please.

Township board members:

Reflecting upon the past 2 years of the township being dominated by the topic of marijuana, it is clear that major changes to the township should be decided by a vote of the people. The remaining township 2020 board members—Cheryl Goss, clerk and Ardella Benak, treasurer—clearly did not follow the views of the majority of the township residents when they voted for over 300 marijuana permits in 2020.

The board should immediately repeal ordinance 59 which authorizes medical marijuana growing and processing in the township because there is a lack of documented support for this major change to develop our community.

The pro-medical marijuana people have the right to collect the necessary signatures for a referendum vote to allow medical marijuana as did the the citizens who opposed adult recreational sales. The residents of Whitewater township need to vote on the medical marijuana issue as well.

If this approach had been used at the beginning of the marijuana discussion in 2020 it would have prevented wasted tax dollars on legal fees and the township would have been working on other key issues that the people of the community need done such as zoning and the outdated master plan.

Thank you for your consideration.

Sincerely,
Denise Peltonen

**Whitewater Township
Parks and Recreation Advisory Committee
Minutes for Regular Meeting
May 9, 2022**

Call to order 7:00 p.m.

Roll Call: Butler, Cosgrove, Hubbell, Slopsema

Absent: Melton available via Zoom

Set / Approve Agenda: Set

Declaration of Conflict of Interest: None

Public Comment:

Approval of minutes:

Motion by Cosgrove, second by Butler to approve March 14, 2022, meeting minutes. All in favor. Motion carried.

Motion by Butler, second by Cosgrove to approve April 11, 2022, meeting minutes. All in favor. Motion carried.

Reports/Presentations/Announcements/Comments/Correspondence:

AmericanTrails fund application has been submitted for the 2022 award cycle – the inaugural year – of the [Trail Fund](#). They will be making their determination on the 15th. They received a total of 292 applications requesting \$3 million of funds with \$50,000 available.

Have we gotten any confirmation on funding of what seems to be “use it or lose it”? That is what happened this year. Clerk will supply a reference regarding the statement that Park funds can only be used at the Whitewater Township Park based on accounting rules and regulations. Possible deed restrictions were discussed.

Unfinished Business:

1. Hi Pray Park dug-outs: The Board packet for their meeting has the proposal for the wood dugouts as proposed by Lynn Bartosik. \$8542 for parts, fencing \$1000, plus labor and diamond dust, amounts to \$18,672. Shoreline Power services is donating materials and labor for the lights repair at the ball fields. That \$3000+ is being used toward the dugouts.

2. Park Playground: Approved at the Board meeting in April to get the equipment in and to get the concrete poured by the bathhouse. Dirt moving and grating has been done. The monkey bars are getting reinforced and reset. Merry-go-round will be put back in. Swing set is being moved.

May want to plant some trees.

3. BCNA & Lossie Trail tree removal RFP: The Board approved a hazardous tree removal agreement. 18 or 19 bid packages are being sent out.

4. Lossie Trail wetland, bridge improvements, Largent email: Culvert for the wet area. Hoping that not all of the funds for the tree removal will be used. That would leave some funds left for Rec. Discussion ensued.

Foot bridge updates.

The beach is going to continue to be a problem, utilize a dock/platform with stairs, control erosion measures. To help mediate, small pebbles would help slow down wave action. Ultimately, there is too much wave action in the other area. Incorporate an upper beach area and have a platform to a dock station.

Steve has no price for anything at this time.

Their group is a good value for the money. There is no charge for equipment use. They only charge for labor and materials and the labor is at a major cost savings. Looking to when we can get funds to use. Develop a game plan. If we can get the plan approved by the board we can get a DNR grant in. Have to have a project ready to go because they do matching funds.

5. Park beach site visit with Largent recommendations, in previous discussion. Water is still lapping up to the fabric. Pea gravel would be used to slow down the wave action. There is a plan to put more sand at the top of the hill. There has been caution tape. Some kind of sign, fence or barrier could be put up.
6. Appointment of new PRAC member The Supervisor is not bringing Amber Voice up for appointment.

New Business:

1. Hi Pray playground sand and general clean up on May 14, 9 a.m. to noon Sand has been ordered. South fence line is all falling off the posts. Must be reattached to posts. Brandon will pick up fasteners for the fence and zip ties for the batting cage net.

The removal of the burn pile has been approved. Gravel will be added and spread throughout the whole drive and parking area.

Tennis nets are going up next weekend.

Electronic locks will be done this spring / summer.

Tennis courts were cleaned a couple years ago. Needs to be done this year or next.

A lot of trees and brush on the back ballfield that need to be addressed.

Can the mower get right up close to the fence, especially on the back ballfield? Clear everything a mower width away from the fence and the mower could get up close.

A local Gleaner Arbor is donating and delivering sand for the Hi Pray Park playground area. This project worked nicely with their project and bringing lunch for all of the workers Young marines are volunteering hours. Perfect size project for them.

Get name and address to Cheryl on this person for a thank you.

Lynn is checking the two quotes on the dugout material bids.

Next regular meeting: Tuesday, June 13, 2022

Public Comment: None

Adjournment: 8:09 p.m.

Respectfully submitted,
Lois MacLean, Recording Secretary

Memo

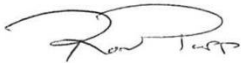
To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 8.23.2022
Re: Township Board Recording Secretary

Board Members -

This business item was moved from the August agenda because Clerk Cheryl Goss stated she did not receive the attorney correspondence referenced in the business item. The email containing the privileged information was resent on August 11, 2022 to all Board Members. Trustee Heidi Vollmuth has stated motions will be made pending the discussion. To get this item on the table for discussion the following motion is provided:

Motion to discuss "who will record the minutes and how it will be paid for."

Respectfully submitted,



Ron Popp

Supervisor, Whitewater Township



Ron Popp <supervisorwhitewater@gmail.com>

Fwd: payment/minutes

1 message

Heidi Vollmuth <heidivourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Thu, Jul 28, 2022 at 12:34 PM

----- Forwarded message -----

From: **Heidi Vollmuth** <heidivourtrustee@gmail.com>
Date: Thu, Jul 28, 2022 at 12:26 PM
Subject: Fwd: payment/minutes
To: Ron Popp <supervisorwhitewater@gmail.com>

Please add the following:

Motions will be bought to the table at time of discussion.

----- Forwarded message -----

From: **Heidi Vollmuth** <heidivourtrustee@gmail.com>
Date: Thu, Jul 28, 2022 at 12:23 PM
Subject: payment/minutes
To: Heidi Vollmuth <heidivourtrustee@gmail.com>

Team,

Regarding the issue of minute taking discussed in the past two meetings, our attorney has given this team the guidelines that need to be followed. It is the duty of the Clerk to handle the minutes. Moving forward, there are some housekeeping tasks that need to happen. Since I have not received the proper financials from the Clerk at this time, I will place a FOIA on the 31st of this month. The monies paid out for minute taking were not budgeted and now these expenses need to be properly looked at and handled appropriately. We would not be in this predicament if the board had voted on the decision of minute taking. The Clerk has options and tools that can be purchased to aid in minute taking. FireFlies comes to mind, however, I am sure there are better products out there and I urge the Clerk to immediately find a solution. The monies paid out for minutes needs to be adjusted and returned to proper line items or repaid to the people. There is a reason the state dictates a five party board, no one member person team should be able to spend the people's money.

**NB 6 - Who is the Recording Sec (1).pdf**
182K

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 6.03.2022
Re: Township Board Recording Secretary

Board Members -

Trustee Heidi Vollmuth submitted the following, I did not see a motion included in her writing so one is made on her behalf to facilitate Board Discussion on her topic.

Motion to discuss “who will record the minutes and how it will be paid for.”

Respectfully submitted,



Ron Popp

Supervisor, Whitewater Township



Ron Popp <supervisorwhitewater@gmail.com>

Budget issues*how is Lois being paid to take the minutes

1 message

Heidi Vollmuth <heidivourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Thu, Jun 2, 2022 at 11:53 AM

Team,

The minutes and ordinance book are listed as the township clerk's statutory duties as well as maintaining the general ledger. The tax payers are still awaiting the posting (due in March) of the year end financial summary for 2121. The tax payers also await a quarterly summary that they would like to see posted on the website.

If this team is going to move line items for paying our employees properly, **we must** amend the budget by board action. If the Clerk no longer wants to take the minutes, **that is fine, but we need to approve other arrangements appropriately**. Lois does not work for the Clerk, therefore how are we paying for something that was not budgeted as an expense? One cannot decide this on their own **unless it is budgeted and in their department**. Tax payers could consider this padding someone's pay or **unfair favoritism as the position was not posted**. At this time Lois can not be paid under the Clerk without some budget amendments and a policy?? Paying an employee monies for something that is not approved by the board is inappropriate.

The clerk asked for extra hours for her staff, was it for elections?..In the past few weeks the clerk has moved her job functions to other people in the township, leaving lots of questions that need answers.

We as a team need to fix this now. The clerk has a deputy and it's not Lois. A discussion needs to take place on who will record the minutes and how it will be paid for. Maybe manpower would be cheaper or perhaps we should post the position as per policy? I have attached the clerks budget to see where the team needs to amend or adjust.

Thanks in advance

Heidi V your trustee



Clerks Budget 2022 2023.pdf

87K

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 8-26-2022
Re: Administration Policy Manual Update

Board Members -

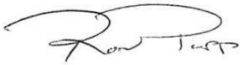
While adding Section 2.n - Electronic Meeting Accommodations Policy to the Administrative Policy and Procedure Manual I noticed the document did not include the Whitewater Township Electronic and Telephonic Meetings Rules (RULES) which were adopted as amended May 12, 2020. and as the two policies are closely related, we may want to consider both of their additions. Looking back to our April and May 2020 Township Board Meetings, it would appear the intent was to make that change, especially as electronic meetings could be around for a longtime. The document that adopted May 12, 2020 has been modified to reflect our duties under ADA as well as any future executive order or declaration that may come our way. Please look towards the yellow highlights in the proposed document. These areas were changed at the May 12, 2020 meeting however, the changes do not make sense to have a facilitator call for public comment. By statue, the supervisor runs the meetings not a moderator, so refence to a moderator running a meeting instead of the supervisor was not made.

Additionally, the Section 2 still referenced the County Road Commissioner Report in section G. Reports/Presentations/Announcements/Comments. This section was removed by board action 3.17.2020. This change is part of this business item.

Agenda business item NB –1, from April 14, 2020 and UB-2 from May 15, 2020 are identical. To reduce agenda congestion only one image of the business item was provided. Minutes from each meeting are of course different and therefore pages from each meeting are contained below. From a readability point of view, the RULES may fit best at 2.4 n which would make the Electronic Meeting Accommodations Policy 2.4o. The Board may also want to consider amending the RULES to more accurately reflect the hybrid meetings we currently hold.

Motion to amend the policy and procedure manual adding Section 2.4n Whitewater Township Electronic and Telephonic Meeting Rules as amended and Section 2.4o Electronic Meeting Accommodations Policy as approved August 9, 2022 to the Administrative Policy and Procedure manual.

Respectfully submitted

A handwritten signature in black ink, appearing to read "R. J. [unclear]", written in a cursive style.

Supervisor, Whitewater Township

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 4-03-2020
Re: Electronic Meeting Rules.

Board Members,

The following pages reflect the progression thus far on a new policy for electronic meetings. The original idea was to create a roadmap that would integrate with our current Administration Policy and Procedure Manual allowing for remote Board Member participation. Executive Order 2020-21 of course changed our focus temporarily to a broader scope that recognizes ALL Board Members may operate remotely.

The March 24, 2020 memo and motion was a starting point for what Mr. Patterson returned as the "Whitewater Township Electronic and Telephonic Meeting Rules" you see on page 3. Page 7, Mr. Patterson clears up rumors that townships need to have policy in place before conducting electronic meetings.

These proposed rules will ensure any future electronic meetings held under Executive Order 2020-15 and 2020-21 are conducted in the same manner as each other.

An appropriate motion may look like: Motion to adopt Whitewater Township Electronic and Telephonic Meeting Rules as presented.

Respectfully submitted,



Ron Popp

Supervisor, Whitewater Township

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 3-24-2020
Re: Electronic Meeting Authorization.

All,

A lot has changed since our last Board Meeting March 17, 2020 where the Board authorized development of Policy and Procedure for remote meeting attendance. Specifically, in the last 12 hours, issuance of Executive order 2020-21 "Temporary requirement to suspend activities that are not necessary to sustain or protect life" (EO2020-21) in a further effort to mitigation the spread of the COVID -19 virus.

There are also a plethora of opinions on what policy and infrastructure needs to in place, and when it needs to be in place, to preserve the public's right to participate in public meetings. For example, if we do not permit remote public participation to an open meeting, is the meeting valid?

Resources from the Michigan Township Association, Michigan Municipal League, and other Local Units of Governments (LUG) have all been drawn from to create the following announcement, which I ask for Board approval before First Public Comment on tonight's agenda.

The announcement is not meant to be a substitute for properly vetted policy which needs more than 12 hours to develop, merely a time limited (duration of EO2020-21) agreement of the Board to allow for electronic participation of a public meeting.

An appropriate motion may look like: Motion to adopt the Whitewater Township Electronic and Telephonic Meetings Rules, which may be subsequently amended by future resolution, to support public participation to all Whitewater Township Meetings as presented in compliance with Public Act 267 of 1976, MCL 15.261 thru 15.275, the Open Meetings Act, as amended or suspended by Executive Order from the Governor of Michigan.

Roll Call Vote:

YEAS:

NAYS:

WHITEWATER TOWNSHIP ELECTRONIC AND TELEPHONIC MEETINGS RULES

Rules adopted by the Whitewater Township Board to protect the public health, safety, and welfare by establishing meeting procedures for Township public bodies in compliance with Executive Order 2020-15 and Executive Order 2020-21 issued by the Governor of Michigan on March 18, 2020 and March 23, 2020, respectively, and the Michigan Open Meetings Act.

WHITEWATER TOWNSHIP DECLARES AS FOLLOWS:

Section 1. Title. These Rules may be cited as the Whitewater Township Electronic and Telephonic Meetings Rules.

Section 2. Purpose. Times of crisis are often complemented with many public questions and high anxiety. Protecting the health, safety, welfare, and the ability to communicate effectively with the public in compliance with the Open Meeting Act, as amended or suspended, is of the highest order for Whitewater Township Board Members. To assist with public participation during this period of EXECUTIVE ORDER No. 2020-21 and EXECUTIVE ORDER No. 2020-15, the Whitewater Township Board immediately authorizes its members and members of the public to attend all future meetings of the Township Board electronically until April 15, 2020 at 11:59 p.m., unless otherwise extended by the Governor of Michigan or the Township.

Section 3. Electronic and Telephonic Meetings Authorization.

A. Authorization to hold remote electronic and telephonic meetings. Executive Order 2020-15, Section 1(a) provides that, until April 15, 2020 at 11:59 p.m., or as may be amended, a meeting of a public body may be held electronically, including by electronic and telephonic or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means. The Michigan Open Meetings Act similarly provides such authority.

B. Participation Requirement. Section 2(b) of Executive Order 2020-15 requires that a meeting of a public body held electronically must be conducted in a manner that permits two-way communication so that members of the public body can hear and be heard by other members of the public body and so that general public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. The public body also may use technology to facilitate typed public comments that may be read to or shared with members of the public body and other participants.

C. Township Authorization. It is the policy of Whitewater Township that, for meetings deemed necessary by the Board, public bodies of the Township will hold meetings via electronic and telephonic means while Executive Order 2020-15 and Executive Order 2020-21, and any subsequent actions extending the provisions of these Executive Orders, are in effect.

Section 4. Electronic and Telephonic Meeting Procedures and Rules.

A. The Township shall conduct electronic and telephonic meetings consistent with the requirements of the OMA, Executive Order 2020-15 and Executive Order 2020-21.

B. It is intended all notices shall comply with the Open Meetings Act, Executive Order 2020-15 and Executive Order 2020-21.

C. The contact information for every Township Board Member is on the Township Website unchanged.

D. To the extent possible, agenda and meeting packet materials will be available on the Township's Website.

E. All public body members should ensure that they have the necessary technology installed on the device from which they will participate in the meeting (computer, smartphone, tablet, etc.) prior to the scheduled meeting.

F. Notices of any electronic and telephonic meeting shall be posted on the Township's website at least 18 hours before the meeting. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for non-regularly scheduled public meetings or electronic meetings and accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of non-regularly scheduled or electronic public meetings. The public notice shall contain the following information:

1. An explanation of the reason why the public body is meeting electronically.
2. Detailed procedures by which the public may participate in the meeting electronically, including a telephone number, internet address, or both.
3. Procedures by which persons may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.
4. Procedures by which persons with disabilities may participate in the meeting.

G. Consistent with the authority to establish reasonable rules under the OMA and Executive Order 2020-15, electronic and telephonic meetings shall be conducted in accordance with the following rules or such other rules established by the public body:

1. All persons attending the meeting may participate in the meeting via a telephone connection or other electronic connection. Members of the public body and of the general public participating via telephone or other electronic means will be considered present and in attendance at the meeting and may participate in the meeting as if physically present at the meeting.
2. Electronic and telephonic meetings must allow for members of the public body and public participants to participate in two-way communication so that members of the public body can hear and be heard by other members of the public body and public participants can hear members of the public body and can be heard by members of the public body and other public participants during the public comment period.
3. The Township Supervisor, or his or her designee, is responsible for running the meeting. If requested, a designated host of the meeting will assist the Supervisor in the operation of the virtual meeting and will follow the direction of the Supervisor in operating the technological components.

4. All public body members must indicate whether they wish to be heard on a matter when the Supervisor requests whether any public body members wish to be heard. The Supervisor will then designate an opportunity for each public body member to be heard.
5. All electronic and telephonic participants in the meeting will keep their telephones “muted” except as otherwise provided herein. During the public comment period or at any other time allowed by the public body, persons of the general public attending the meeting electronically shall be allowed to communicate, in a professional manner, with the public body.
 - i. The Supervisor will call on members of the public to be heard during the allotted time for public comment and will then designate an opportunity for each person to be heard. Individuals may “unmute” their telephones only when it is their turn to speak.
 - ii. Persons wishing to make public comment shall also follow the guidelines under agenda item E – Public Comment.
 - iii. Persons attending the meeting electronically not wanting public comment time will be asked by the Supervisor to decline the offer, for the record.
 - iv. Persons attending the meeting electronically may post type written comments which will be displayed for all board members and meeting attendees to see. All written comments received during the meeting time shall be read into the record. Private messaging is prohibited.
6. Members of the public body must avoid using email, texting, instant messaging, and other such electronic forms of communication to make a decision or deliberate toward a decision.
7. During the electronic and telephonic meeting, members of the public body will vote by roll call to avoid any questions about how each member of the public body votes. Each member of the public body must be asked how they vote, and their name and vote must be recorded in the minutes.
8. The public body may not require a person participating in an electronic and telephonic meeting to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms necessary to permit the person to participate in the public comment period of the meeting.
9. A person must be permitted to address the public body during an electronic and telephonic meeting under these rules, provided that no technical issues arise during the meeting. A person must not be excluded from an electronic and telephonic meeting otherwise open to the public except for a breach of the peace committed during the meeting.
10. Members of the general public participating in an electronic and telephonic meeting may be excluded from participation in an electronic and telephonic closed session of the public body if the closed session is convened and held in compliance with the requirements of the OMA applicable to a closed session.

11. The public body's electronic and telephonic meeting will effectuate as fully as possible the purposes of the OMA, which include promoting government accountability and fostering openness in government to enhance responsible decision-making. The full discussions and deliberations of the public body, not just the voting, must still be done with public access. Discussions or deliberations at an electronic and telephonic meeting that cannot at a minimum be heard by the general public participating in the meeting are contrary to the OMA's purposes.
12. The Supervisor, or his or her designee, has the authority to ensure that electronic and telephonic meetings are conducted in an orderly manner and ensure that the provisions of the OMA and Executive Order 2020-15 are followed. This includes the ability to institute additional rules and procedures reasonably necessary to further the requirements of the OMA and Executive Order 2020-15.

Section 5. Review of Electronic and telephonic Meetings Rules. These Rules shall continue to be in effect while Executive Order 2020-15 and Executive Order 2020-21, and any extensions these Executive Orders, are in effect. The Township Board shall review the Rules if any substantive changes are made to the current provisions of Executive Order 2020-15 or Executive Order 2020-21, and subsequent extensions.

Section 6. Validity and Severability. If any part of these Rules is declared by any court of competent jurisdiction to be invalid, that declaration does not affect the validity of the remainder of these Rules.

Section 7. Repealer. While in effect, these Rules supersede all policies (or parts of policies) of the Township that conflict with these Rules.

Section 8. Effective Date. These Rules are effective immediately.

Adopted by the Whitewater Township Board
April 6, 2020

Ron Popp

From: Kendall O'Connor <koconnor@fsbirlaw.com>
Sent: Tuesday, March 24, 2020 4:30 PM
To: Ron Popp
Cc: Christopher Patterson
Subject: RE: Urgent - E Meeting tonight

Ron:

Following up on your conversation with Chris, EO 2020-15 does not require the Township have a policy in place concerning electronic meetings prior to holding such meetings. So long as the Township provides procedures in which the public may participate and contact the members of the public body to provide input or ask questions, EO 2020-15 is satisfied.

The OMA does allow the Township to adopt reasonable rules and regulations, however. While it is not necessary to adopt the policy prior to tonight's meeting, we highly recommend the Township adopt policy for electronic meetings going forward to ensure compliance with the executive orders.

Please feel free to reach out if you need anything further!

All the best,
Kendall



Kendall O'Connor

Associate • Fahey Schultz Burzych Rhodes

Direct: 517.381.3196 • Cell: 517.927.6918

Office: 517.381.0100 • Fax: 517.381.5051

fsbirlaw.com • koconnor@fsbirlaw.com

4151 Okemos Road, Okemos, MI 48864 USA

▼ U.S. News & World Report Ranked Best Law Firm

From: Ron Popp <supervisor@whitewatertownship.org>
Sent: Tuesday, March 24, 2020 3:43 PM
To: Christopher Patterson <cpatterson@fsbirlaw.com>
Cc: Kendall O'Connor <koconnor@fsbirlaw.com>
Subject: RE: Urgent - E Meeting tonight

[Cell 231-409-5059](tel:231-409-5059)

From: Christopher Patterson [<mailto:cpatterson@fsbirlaw.com>]
Sent: Tuesday, March 24, 2020 3:42 PM
To: Ron Popp <supervisor@whitewatertownship.org>
Cc: Kendall O'Connor <koconnor@fsbirlaw.com>
Subject: Re: Urgent - E Meeting tonight

Are you at the office or can I reach you on your cell?

From: Ron Popp <supervisor@whitewatertownship.org>
Sent: Tuesday, March 24, 2020 3:41 PM
To: Christopher Patterson <cpatterson@fsbirlaw.com>
Cc: Kendall O'Connor <koconnor@fsbirlaw.com>
Subject: RE: Urgent - E Meeting tonight

Thank you for the Prompt review Chris, these are much more complex than I was hoping for.

If we do not adopt them, can we hold the meeting tonight in compliance with the EO's?

Ron Popp
Whitewater Township Supervisor
5777 Vinton Road, P.O. Box 159
Williamsburg, Michigan 49690
231.267.5141 X 23
supervisor@whitewatertownship.org

From: Christopher Patterson [<mailto:cpatterson@fsbirlaw.com>]
Sent: Tuesday, March 24, 2020 3:32 PM
To: Ron Popp <supervisor@whitewatertownship.org>
Cc: Kendall O'Connor <koconnor@fsbirlaw.com>
Subject: Re: Urgent - E Meeting tonight

Ron:

See the attached incorporating your guidelines with the policy we created earlier this week. IF you would like, we also can work on provide a public meeting notice and additional guidelines for the type of electronic meeting you intend to hold.

Sincerely,

Chris

From: Ron Popp <supervisor@whitewatertownship.org>
Sent: Tuesday, March 24, 2020 2:42 PM
To: Christopher Patterson <cpatterson@fsbirlaw.com>
Cc: Kendall O'Connor <koconnor@fsbirlaw.com>
Subject: RE: Urgent - E Meeting tonight

Good!

Ron Popp
Whitewater Township Supervisor
5777 Vinton Road, P.O. Box 159
Williamsburg, Michigan 49690
231.267.5141 X 23

supervisor@whitewatertownship.org

From: Christopher Patterson [<mailto:cpatterson@fsbirlaw.com>]

Sent: Tuesday, March 24, 2020 2:38 PM

To: Ron Popp <supervisor@whitewatertownship.org>

Cc: Kendall O'Connor <koconnor@fsbirlaw.com>

Subject: Re: Urgent - E Meeting tonight

Ron:

That is what i assumed. We have a draft template we have prepared that we will send over.

Chris

From: Ron Popp <supervisor@whitewatertownship.org>

Sent: Tuesday, March 24, 2020 2:34 PM

To: Christopher Patterson <cpatterson@fsbirlaw.com>

Subject: RE: Urgent - E Meeting tonight

It is my understanding a Local Unit must approve to have remote participation member or public. This is just for the duration of EO 2020-21.

Policy moving forward will require greater thought and advice from your firm.

Ron Popp

Whitewater Township Supervisor

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

231.267.5141 X 23

supervisor@whitewatertownship.org

From: Christopher Patterson [<mailto:cpatterson@fsbirlaw.com>]

Sent: Tuesday, March 24, 2020 2:28 PM

To: Ron Popp <supervisor@whitewatertownship.org>; Jacob Witte <jwitte@fsbirlaw.com>; Kendall O'Connor <koconnor@fsbirlaw.com>

Subject: Re: Urgent - E Meeting tonight

Ron:

Are you attempting to adopt a general policy and make sure that the Board authorizes electronic meetings going forward?

Chris

From: Ron Popp <supervisor@whitewatertownship.org>

Sent: Tuesday, March 24, 2020 2:04 PM

To: Christopher Patterson <cpatterson@fsbirlaw.com>; Jacob Witte <jwitte@fsbirlaw.com>

Cc: supervisor@whitewatertownship.org <supervisor@whitewatertownship.org>

Subject: Urgent - E Meeting tonight

Gentlemen –

Are we having fun yet? Many sources indicate some type Board approval is needed before Electronic meetings can take place. Tonight is our Budget Public Hearing. The attached is a statement, and motion which I believe will cover the minimum requirements for the Township to hold tonight's meeting. I hope you agree?

Ron Popp

Whitewater Township Supervisor

5777 Vinton Road, P.O. Box 159

Williamsburg, Michigan 49690

231.267.5141 X 23

supervisor@whitewatertownship.org

4. Email 03/12/2020 Eric Render re: Not Seeking Reappointment to Planning Commission

Minutes

1. Recommend approval of 03/17/2020 regular meeting minutes and 03/24/2020 special meeting minutes

Bills for Approval

1. Approval of Alden State Bank vouchers # 45083 through 45189
2. Approval of First Community Bank Miami Beach voucher # 1266
3. Approval of First Community Bank WMDLS voucher # (none)

Budget Amendments (none)

Revenue & Expenditure Report (none)

Motion by Hubbell to approve the Consent Calendar as presented; second by Lawson. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, no. Motion carried.

Unfinished Business (32:40)

Update re: Miami Beach Sewer System Transfer/Sale

John Nolan and Tom Slopsema are present electronically.

Nolan advised that shortly after the 3/17 township meeting, the governor's order came down and the Grand Traverse County office was closed to the public and the April BPW meeting was cancelled, which has delayed the review for termination of the township's sewer services agreement and the transition to Miami Beach. He has had conversations with Divozzo, who has assured them that service of the system through the transition period will go on uninterrupted. They are waiting to see where this may go. The earliest it would be picked back up is May.

There were no questions from the board.

New Business (35:55)

Proposed Electronic Meeting Rules

Motion by Popp to adopt the Whitewater Township Electronic and Telephonic Meeting Rules as presented; second by Goss.

Discussion points included:

- Standardized language in the proposed meeting notices regarding the public's ability to contact township board members prior to a meeting to provide questions or input on any business to be addressed at the meeting, and what the rules are going to be.
- The fact that Executive Order 2020-15 expires soon; it is not required that the rules be in place. However, they will provide consistency and uniformity for various bodies holding meetings.
- The requirement that "all written comments received during the meeting time shall be read into the record" is for ADA purposes.

(1:07:54) Popp stated Randy Mielnik joined the meeting.

- There was board consensus that the meeting keeps moving when others join after the start of the meeting.
- Lawson noted this type of meeting is not going to completely go away and we probably will be making permanent process and procedures on how to do this. He suggested to table it until the next meeting.
- It was suggested that someone else should run the technical part of the meeting, i.e., an operator.

Goss reread the motion: **Motion by Popp to adopt Whitewater Township Electronic and Telephonic Meeting Rules as presented; second by Goss.**

Roll call vote: Goss, no; Hubbell, no; Lawson, no; Popp, no; Benak, no. Motion failed.

Proposed Electronic Meeting Notice Format (1:16:09)

Motion by Hubbell to table this item; second by Lawson. Roll call vote: Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes; Goss, yes. Motion carried.

Netlink Business Solutions - New Copier Lease (1:17:09)

Motion by Lawson to authorize the clerk to execute all documents related to leasing the Sharp MX-2651 Digital Color Copier MFP; second by Hubbell.

There was discussion of the number of copies and scanning options on the current copier that are not working.

Roll call vote: Lawson, yes; Popp, yes; Benak, yes; Goss, yes; Hubbell, yes. Motion carried.

Extension of Lawn Maintenance Contract (1:25:07)

Motion by Popp to authorize the clerk to enter into a township attorney-approved 1-year Independent Contractor Agreement with Lawn-N-Order for 2020 mowing and cleanup services at the 2019 rates; second by Benak. Roll call vote: Popp, yes; Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes. Motion carried.

Proposed New Street Light at M-72/Skegemog Point Road (1:26:06)

Motion by Benak to authorize the supervisor to execute all necessary documents with Cherryland Electric Cooperative for the installation of a new 70-watt LED luminary with pole, increasing the township's financial responsibility at the rate of \$11.83 per month; second by Popp. Roll call vote: Benak, yes; Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes. Motion carried.

2020 Park Rangers (1:27:40)

Motion by Lawson to approve Dan Belanger, Peggy Quast, Robert Daniels, Trenton Kooistra, and Trevor Castillo as park rangers for the 2020 season at the hourly rates

week. The plan is for the new service agreement to be presented at the BPW finance committee and the county director's June meeting. Hopefully, they will be able to get it all resolved in the month of June.

Popp indicated the township is keeping up their end of the bargain regarding maintenance, with about \$6,000 left in the fund for maintenance.

Proposed Electronic Meeting Rules (tabled 04/14/2020) (55:37)

Motion by Popp to adopt the Whitewater Township Electronic and Telephonic Meetings Rules as presented with subsequent amendments for the replacement executive orders; second by Benak.

After discussion, the following changes were made:

- Packet page 57, paragraph 3 will say, "A facilitator appointed by the township board is responsible for running the electronic or telephonic portion of the meetings."
- Page 58, paragraph 4, "supervisor" will be changed to "facilitator."
- Page 58, paragraph 5-i, "supervisor" will be changed to "moderator."
- Page 57, paragraph 5-iii, "supervisor" will be changed to "moderator."
- Page 59, paragraph 12, "supervisor" will be changed to "moderator."
- Page 59, paragraph 12, "as agreed to by the board" will be added to the end of the last sentence.

There was general discussion of electronic meetings.

The motion was re-read: **Motion to adopt the Whitewater Township Electronic and Telephonic Meetings Rules as presented with subsequent amendments for the replacement executive orders.**

Popp indicated the motion should say "as amended" instead of "as presented."

Benak affirmed her second of the motion.

Roll call vote: Goss, yes; Hubbell, yes; Lawson, yes; Popp, yes; Benak, yes. Motion carried.

Review Proposed Fire Ordinance; Set Public Hearing (1:18:05)

Popp proposed that the board review the ordinance and that it be scheduled for public hearing at the 06/09/2020 meeting.

Discussion ensued, with the following issues raised:

- The ordinance prescribes a civil infraction penalty, but a stand-alone municipal civil infraction ordinance was not adopted previously due to opposition. The township attorney has advised that there is some ambiguity whether a civil infraction penalty can be enforced without a stand-alone civil infraction ordinance. Some townships issue civil infraction tickets without a stand-alone MCI ordinance.

**Office of the
Whitewater Township
Supervisor**

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 3-24-2020
Re: Electronic Meeting Authorization.

All,

A lot has changed since our last Board Meeting March 17, 2020 where the Board authorized development of Policy and Procedure for remote meeting attendance. Specifically, in the last 12 hours, issuance of Executive order 2020-21 "Temporary requirement to suspend activities that are not necessary to sustain or protect life" (EO2020-21) in a further effort to mitigation the spread of the COVID -19 virus.

There are also a plethora of opinions on what policy and infrastructure needs to in place, and when it needs to be in place, to preserve the public's right to participate in public meetings. For example, if we do not permit remote public participation to an open meeting, is the meeting valid?

Resources from the Michigan Township Association, Michigan Municipal League, and other Local Units of Governments (LUG) have all been drawn from to create the following announcement, which I ask for Board approval before First Public Comment on tonight's agenda.

The announcement is not meant to be a substitute for properly vetted policy which needs more than 12 hours to develop, merely a time limited (duration of EO2020-21) agreement of the Board to allow for electronic participation of a public meeting.

An appropriate motion may look like: Motion to adopt the Whitewater Township Electronic and Telephonic Meetings Rules, which may be subsequently amended by future resolution, to support public participation to all Whitewater Township Meetings as presented in compliance with Public Act 267 of 1976, MCL 15.261 thru 15.275, the Open Meetings Act, as amended or suspended by Executive Order from the Governor of Michigan.

Roll Call Vote:

YEAS:
NAYS:

2.4(n) WHITEWATER TOWNSHIP ELECTRONIC AND TELEPHONIC MEETINGS

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RULES

Rules adopted by the Whitewater Township Board to protect the public health, safety, and welfare by establishing electronic meeting procedures for Township public bodies in compliance with the Americans with Disabilities Act ADA with Executive Order 2020-15 and Executive Order 2020-21 issued by the Governor of Michigan on March 18, 2020 and March 23, 2020, respectively; and the Michigan Open Meetings Act.

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WHITEWATER TOWNSHIP DECLARES AS FOLLOWS:

2.4(n)Section 1. **Title.** These Rules may be cited as the Whitewater Township Electronic and Telephonic Meetings Rules.

2.4(n)Section 2. **Purpose.** Times of crisis are often complemented with many public questions and high anxiety. Protecting the health, safety, welfare, and the ability to communicate effectively with the public in compliance with the Open Meeting Act, as amended or suspended, is of the highest order for Whitewater Township Board Members. To assist with public participation during these times this period of EXECUTIVE ORDER No. 2020-21 and EXECUTIVE ORDER No. 2020-15, the Whitewater Township Board has developed these rules immediately authorizes its members and members of the public to attend all future meetings of the Township Board electronically until April 15, 2020 at 11:59 p.m., unless otherwise extended by the Governor of Michigan or the Township.

2.4(n)Section 3. **Electronic and Telephonic Meetings Authorization.**

A. Authorization to participate in held remote electronic and telephonic meetings are here by established in one of three ways;

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A.B. Future —Executive Order declaring a public health hazard from the Governor, a local health official, or Township Board. Such meeting -2020-15, Section 1(a) provides that, until April 15, 2020 at 11:59 p.m., or as may be amended, a meeting of a public body may be held electronically, including by electronic and telephonic or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means. The Michigan Open Meetings Act similarly provides such authority.

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B.C. Participation Requirement. Section 2(b) of Executive Order 2020-15 requires that Aa meeting of a public body held electronically must be conducted in a manner that permits two-way communication so that members of the public body can hear and be heard by other members of the public body and so that general public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. The public body also may use technology to facilitate typed public comments that may be read to or shared with members of the public body and other participants.

C.D. Township Authorization. It is the policy of Whitewater Township that, for meetings deemed necessary by the Board, public bodies

of the Township ~~Can will~~ hold meetings via electronic and telephonic means while ~~an~~ Executive Order ~~2020-15 and Executive Order 2020-21, and or~~ any subsequent actions extending the provisions of these Executive Orders, are in effect.

2.4(n)Section 4. Electronic and Telephonic Meeting Procedures and Rules.

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- A. The Township shall conduct electronic and telephonic meetings consistent with the requirements of the ADA, OMA, and Executive Orders ~~2020-15 and Executive Order 2020-21.~~
- B. It is intended all notices shall comply with the Open Meetings Act, and contain a link to the electronic meeting ~~Executive Order 2020-15 and Executive Order 2020-21.~~
- C. The contact information for every Township Board Member is on the Township Website unchanged.
- D. To the extent possible, agenda and meeting packet materials will be available on the Township's Website in accordance with Township Policy.
- E. All public body members should ensure that they have the necessary technology installed on the device from which they will participate in the meeting (computer, smartphone, tablet, etc.) prior to the scheduled meeting.
- F. Notices of any electronic and telephonic meeting shall be posted on the Township's website at least 18 hours before the meeting. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for non-regularly scheduled public meetings or electronic meetings and accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of non-regularly scheduled or electronic public meetings. The public notice shall contain the following information:
 - 1. An explanation of the reason why the public body is meeting electronically.
 - 2. Detailed procedures by which the public may participate in the meeting electronically, including a telephone number, internet address, or both.
 - 3. Procedures by which persons may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.
 - 4. Procedures by which persons with disabilities may participate in the meeting.

G. Consistent with the authority to establish reasonable rules under the OMA and ~~ADA Executive Order 2020-15~~, electronic and telephonic meetings shall be conducted in accordance with the following rules or such other rules established by the public body:

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1. All persons attending the meeting may participate in the meeting via a telephone connection or other electronic connection. Members of the public body and of the general public participating via telephone or other electronic means will be considered present and in attendance at the meeting and may participate in the meeting as if physically present at the meeting.
2. Electronic and telephonic meetings must allow for members of the public body and public participants to participate in two-way communication so that members of the public body can hear and be heard by other members of the public body and public participants can hear members of the public body and can be heard by members of the public body and other public participants during the public comment period.
3. ~~A facilitator appointed by the township board The Township Supervisor, or his or her designee, is responsible for running the electronic or telephonic portion of the meeting. If requested, a designated host of the meeting will assist the Supervisor in the operation of the virtual meeting and will follow the direction of the Supervisor in operating the technological components.~~
4. All public body members must indicate whether they wish to be heard on a matter when **the Supervisor** requests whether any public body members wish to be heard. The Supervisor will then designate an opportunity for each public body member to be heard.
5. All electronic and telephonic participants in the meeting will keep their telephones "muted" except as otherwise provided herein. During the public comment period or at any other time allowed by the public body, persons of the general public attending the meeting electronically shall be allowed to communicate, in a professional manner, with the public body.
 - i. ~~The Supervisor will call on members of the public to be heard during the allotted time for public comment and will then designate an opportunity for each person to be heard. Provided they have signed such intention by way electronically raising their hands or other visual clues.~~ Individuals may "unmute" their telephones only when it is their turn to speak.
 - ii. Persons wishing to make public comment shall also follow the guidelines under agenda item E – Public Comment.

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iii. ~~Persons attending the meeting electronically not wanting public comment time will be asked by the Supervisor to decline the offer, for the record.~~

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iv. Persons attending the meeting electronically may post type written comments which will be displayed for all board members and meeting attendees to see. ~~(we do not do this)~~ All written comments received during the meeting time shall be read into the record. Private messaging is prohibited.

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6. Members of the public body must avoid using email, texting, instant messaging, and other such electronic forms of communication to make a decision or deliberate toward a decision.

7. During the electronic and telephonic meeting, members of the public body will vote by roll call to avoid any questions about how each member of the public body votes. Each member of the public body must be asked how they vote, and their name and vote must be recorded in the minutes.

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8. The public body may not require a person participating in an electronic and telephonic meeting to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms necessary to permit the person to participate in the public comment period of the meeting. IS this section in conflict with 2.4(o)5H?

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9. A person must be permitted to address the public body during an electronic and telephonic meeting under these rules, provided that no technical issues arise during the meeting. A person must not be excluded from an electronic and telephonic meeting otherwise open to the public except for a breach of the peace committed during the meeting.

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10. Members of the general public participating in an electronic and telephonic meeting may be excluded from participation in an electronic and telephonic closed session of the public body if the closed session is convened and held in compliance with the requirements of the OMA applicable to a closed session.

11. The public body's electronic and telephonic meeting will effectuate as fully as possible the purposes of the ADA and OMA, which include promoting government accountability and fostering openness in government to enhance responsible decision-making. The full discussions and deliberations of the public body, not just the voting, must still be done with public access. Discussions or deliberations at an electronic and telephonic meeting that cannot at a minimum be heard by the general public participating in the meeting are contrary to the OMA's purposes.

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12. The Supervisor, or his or her designee, has the authority to ensure that electronic and telephonic meetings are conducted in an orderly manner and ensure that the provisions of the ADA and OMA ~~and Executive Order 2020-15~~ are followed. This includes the ability to institute additional rules and procedures reasonably necessary to further the requirements of the ADA and OMA ~~as agreed to by the board, and Executive Order 2020-15.~~

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2.4(n)Section 5. **Review of Electronic and telephonic Meetings Rules.** These Rules shall continue to be in effect while any Executive Order ~~2020-15 and Executive Order 2020-21, and any extensions these Executive Orders,~~ are in effect. The Township Board shall review the Rules from time to time if any substantive changes are made to the current provisions of Executive Order 2020-15 or Executive Order 2020-21, and subsequent extensions.

2.4(n)Section 6. **Validity and Severability.** If any part of these Rules is declared by any court of competent jurisdiction to be invalid, that declaration does not affect the validity of the remainder of these Rules.

2.4(n)Section 7. **Repealer.** While in effect, these Rules supersede all policies (or parts of policies) of the Township that conflict with these Rules. Because these rules are very similar to the medical and military accommodation policy, great care should be taken to promote unison of the two policies.

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2.4(n)Section 8. **Effective Date.** These Rules are effective immediately.

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Adopted by the Whitewater Township Board
August 25, 2022, September 13, 2022

2.4 (on) ELECTRONIC MEETING ACCOMMODATIONS POLICY

Whitewater Township extends its policy of nondiscrimination by providing equal access to public goods and services to all of its residents, board, commission, and committee members alike. As such, Whitewater Township will not discriminate on the basis of race, color, religion, national origin, sex, age, height, weight, marital status, handicap, or any other reason prohibited by applicable laws. In support of the American with Disabilities Act and this policy, Whitewater Township recognizes the importance of remote participation in a public meeting ensuring equal rights to all. Any board, commission, or committee member seeking reasonable auxiliary aids including remote meeting participation under ADA guidelines shall follow this policy adopted by the Township Board of Whitewater Township to protect public health, safety, and welfare by establishing electronic meeting accommodation procedures in compliance with the Michigan Open Meetings Act and the Americans with Disabilities Act.

2.4(on)1 Title. These rules and procedures may be cited as the Whitewater Township Electronic Meetings Accommodations Policy.

2.4(on)2 Purpose. It is the policy of Whitewater Township to establish these reasonable rules and procedures in compliance with Sections 3 and 3a of the Michigan Open Meetings Act. (“OMA”), the Americans with Disabilities Act (“ADA”), and Attorney General Opinion 7318, to provide reasonable accommodations for remote electronic meeting participation for members of the Township public bodies, and the general public.

2.4(on)3 Electronic Meetings Authorization.

- A. Authorization to hold remote electronic meetings. Sections 3 and 3a of the OMA and Michigan Attorney General Opinion 7318 provides that a meeting may be held electronically to the extent necessary to:
 - 1. Accommodate public body member absent due to military duty; and
 - 2. Accommodate any public body member or member of the public with an ADA Title II qualifying disability that prevents or inhibits their in-person attendance at the meeting.
- B. Physical Presence. At a meeting that accommodates persons pursuant to ADA or Section 3(A), all members of the public may attend the public body remotely, as established in these rules and procedures. Only those public body members eligible for accommodation under ADA or Section 3(A) may participate remotely. Any other member of the public body must be physically present at the meeting.
- C. Notice of Needed Accommodation. To receive an accommodation, an eligible person must submit a Notice of Needed Accommodation (Military Duty) or Accommodation Request (Disability) to the Township Supervisor. Copies of the Notice of Needed Accommodation (Military Duty) or Accommodation Request (Disability) will be available through the Township’s Website. A Notice of Needed Accommodation for a public body member absent due to military duty or an Accommodation Request (Disability) should be submitted not less than twenty-four (24) hours in advance of the first meeting the person is requesting accommodation to attend.

A person's medical condition will be analyzed on a case-by-case basis in a fact-dependent inquiry as required by ADA Title II to determine a "qualifying disability" exists that entitles them to full remote participation in a public body. **Information submitted to substantiate a request for accommodation under ADA will be safeguarded by the Township as confidential medical information to the extent provided by law and placed in the requestor's file by the Township Clerk.** The Township Supervisor will determine whether an individual's attending physician report authenticates accommodation under ADA.

If an accommodation request is denied by the Township Supervisor, the requestor may appeal the initial determination to a Township Trustee nominated by the Township Board. If a conflict of interest prevents the Township Supervisor from hearing an accommodation request, the appeal will be heard by a Township Trustee selected by the Township Board or an individual otherwise designated by the Township Board.

Once granted, accommodation will remain in effect until it is withdrawn by the accommodated person or until the Township can no longer accommodate the member's electronic participation under the ADA. It is an accommodated person's sole responsibility to inform the Township if they cease to have a qualifying disability or no longer have military duty obligations that authorize their electronic participation.

- D. Attendance at Meetings Held Electronically In-Part. Members of a Township public body participating electronically in a meeting held pursuant to these rules and procedures are to be considered present and in attendance at the meeting for all purposes.
- E. Participation Requirement. A meeting of a public body held electronically in part must be conducted in a manner that permits two-way communication so that members of the public and the public body can hear and be heard by other members of the public and the public body, whether they are present in person or electronically. Comments by members of the public may be limited to a public comment period during the meeting. The public body may use technology to facilitate typed public comments that may be read to or shared with members of the public body and other participants.

2.4(4) Notice Requirements.

- A. Notice Requirements. Notices of any meeting to be held in part electronically shall be posted on the Township's website at least 18 hours before the meeting. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for non- regularly scheduled or electronic meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of non- regularly scheduled or electronic public meetings. The public notice shall contain the following information:
 - B. Why the public body is meeting electronically;

- C. Which member(s) of the public body will be participating in the meeting electronically;
- D. How members of the public may participate in the meeting electronically, including a telephone number, internet address, or both;
- E. How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting; and
- F. How persons with disabilities may participate in the meeting.
- G. If an agenda exists for a meeting held pursuant to these rules and procedures, the Township shall make the agenda available to the general public through the Township's website at least two (2) hours before the meeting begins.

2.4(5) Electronic Meeting Procedures and Rules. Consistent with the authority to establish reasonable rules under the OMA and the Township's obligation to provide accommodation at meetings authorized by the ADA, such meetings shall be conducted in accordance with the following rules and procedures:

- A. Use of Electronic Service. Public body members and the public may participate in electronic meetings through a Township provided software or interface using electronic conferencing and telephone.
- B. Muting. During the meeting, each participant shall be permitted to mute or unmute themselves to the extent it does not create any distractions or disruptions of the meeting. To the extent necessary, a meeting host may mute or unmute participants to facilitate effective two-way communication.
- C. Public Comment. Members of the public shall speak only when called upon. The public body will designate an opportunity for each member of the public to be heard. Members of the public not speaking should remain muted unless and until called upon to provide comment or shall not otherwise cause disruptions. Public comments shall be limited to five (5) minutes.
- D. Public Announcement. For any member of the public body attending remotely, the member must make a public announcement at the outset of the meeting, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending remotely for any other purpose other than for military duty, they shall identify their location by stating the city, township or village, county and state from which they are attending.
- E. Contacting Remote Public Body Members. The public may contact public body members prior to the meeting to provide input on any business that will come before the public body by emailing or calling them directly. Contact information for each public body member shall be contained within the notice for the meeting.
- F. Roll Call. During a meeting held in-part with electronic accommodation, any accommodated members of the public body participating remotely will vote by roll call to avoid any questions about how a remote member of the public

body votes.

- G. Right to Record. The right of a person to participate in an electronic meeting includes the right to tape-record, videotape, broadcast live on radio, and telecast live on television the proceedings of the meeting. The exercise of this right does not depend on the prior approval of the public body. However, the chairperson of the public body may designate a location and/or how such rights can be exercised as not to impede meeting function.
- H. Registration. The public body may only require a person participating in an electronic meeting to register or otherwise provide their name or other information to provide an accommodation under these rules or as necessary to permit the person to participate in the public comment period of the meeting.
- I. Breach of Peace. A person must be permitted to address the public body during an electronic meeting under these rules, provided that no specific rules by order of the public body are needed to address specific circumstances or technical issues that arise during the meeting. A person must not be excluded from an electronic meeting otherwise open to the public except for a breach of the peace committed during the meeting.
- J. Closed Session. Members of the general public participating in an electronic meeting may be excluded from participation in an electronic closed session of the public body if the closed session is convened and held in compliance with the requirements of the OMA applicable to a closed session. A member of the public body may only participate remotely in an electronic closed session under an accommodation granted under this Policy.
- K. Discussion, Deliberation, and Voting. A public body's electronic meeting in-part will effectuate as fully as possible the purposes of the OMA, which include promoting government accountability and fostering openness in government to enhance responsible decision-making. Except as it relates to closed sessions, the full discussions and deliberations of the public body, not just the voting, must still be done with public access.
- L. Additional Rules. The chairperson of an electronic meeting has the authority to ensure that the meeting is conducted in an orderly manner. This includes the ability to institute additional rules and procedures reasonably necessary to further the requirements of the OMA.

2.4(6) Review of Electronic Meetings Accommodations Policy. The Township Board shall review these rules and procedures if any substantive changes are made to the current provisions of the OMA or the ADA.

2.4(7) Validity and Severability. If any part of these rules or procedures are declared by any court of competent jurisdiction to be invalid, that declaration does not affect the validity of the remainder of the rules or procedures.

2.4(8) Repealer. Former electronic and telephonic meeting procedures adopted by the Township are hereby repealed. While in effect, these rules and procedures supersede all policies (or parts of policies) of the Township that conflict with these Rules.

| **2.4(9) Effective Date.** These rules and procedures are effective immediately.

Forms can be found in Appendix A

Adopted by the Township Board of Whitewater Township on [INSERT ADOPTION DATE]

WHITEWATER TOWNSHIP
ADMINISTRATIVE POLICIES AND PROCEDURES
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Whitewater Township Personnel Policies Manual

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Public Meeting Subject to Michigan Open Meetings Act

WHITEWATER TOWNSHIP

ORDINANCE NUMBER 22

PENSION PLAN ORDINANCE

Effective: January 30, 1996

ORDINANCE AMENDMENTS

Ordinance Number 22 Whitewater Township Pension Plan Ordinance

Amendment Number	Effective Date	Section (s) Amended
1	October 5, 2001	3, 4.B
2	October 10, 2002	3, 4.B
3	January 1, 2003	4.B
4	August 8, 2004	3, 4.B

**WHITEWATER TOWNSHIP
ORDINANCE NUMBER 22
WHITEWATER TOWNSHIP PENSION PLAN ORDINANCE**

An ordinance to create and establish an annuity or pension plan for the officers and employees of Whitewater Township and to authorize the Township Supervisor and the Township Clerk to contract, in the name of the Township, for such plan; to define those classes of officers and employees who shall be covered by such annuity or pension plan; to set for the respective per centum shares which Whitewater Township and the officers and employees shall contribute to the premiums or charges arising under such annuity or pension plan contract and to further provide for the deduction of contributions from officers' and employees' compensation; to establish the time at which existing and future officers and employees shall become eligible for such plan and to further establish the normal retirement date for all officers and employees; to provide a method for non-coverage of an officer or employee of the annuity or pension plan; to set for the a date wherein each person covered under the annuity or pension plan shall have a vested right or interest in such plan; to ratify and confirm the validity of any annuity or pension plan in existence on the effective date of this ordinance; and to repeal all ordinances or parts of ordinances in conflict herewith.

THE TOWNSHIP OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

Section 1

This ordinance shall be known and cited as the "Whitewater Township Pension Plan Ordinance."

Section 2

Pursuant to Public Act 27 of 1960, as amended, the Township of Whitewater hereby creates and establishes an annuity or pension plan and program for the pensioning of its officers and employees, and for such purposes, also hereby authorizes the township supervisor and the township clerk to contract, in the name of the township board, with any company authorized to transact such business within the State of Michigan for annuities or pension plans.

Section 3

The annuity or pension plan created, established and contracted for under this ordinance shall cover each person within the following classes of officers and employees:

Class 1, Elected officials.

Class 2, All employees working 35 hours per week or more; except seasonal employees.

Section 4

- A. The Township of Whitewater shall annually contribute one hundred per centum (100%) of such annuity or pension contract for each person within the class of officers and employees enumerated in Section 3 hereof. Such contributions shall be secured from the general fund of the township. Each person within such class of officers and employees shall be responsible for the remainder of the premium or charges and the township clerk is hereby authorized to deduct the

same from each person's pay, salary, or compensation and to apply the same to such person's responsibility.

- B. Each employee who is employed on the effective date of the annuity or pension plan shall be eligible for coverage on that day provided his or her age (nearest birthday) is at least 18 years.

Every Class 1, Elected Official, who becomes subsequently employed, shall be eligible immediately, provided his or her age (nearest birthday) is at least 18 years.

Every Class 2, Employee working 35 hours per week or more, except seasonal employees, shall be eligible after a -month entry period, provided his or her age (nearest birthday) is at least 18 years.

Any employee's normal retirement date shall be the policy anniversary of the annuity or pension nearest his or her birthday.

- C. Any person desiring not to be so covered shall give written notice to the township clerk that he or she desires not to be covered, and if the notice is received before the person has become covered under the contract, he or she shall not be covered there under. If the notice is received after the individual has become covered, his coverage under the contract shall cease as provided for in the contract.

Section 5

Each person so covered under the annuity or pension plan shall have a vested right or interest in such plan immediately from the date the plan becomes effective for such person.

Section 6

The Township of Whitewater hereby ratifies and confirms the validity of any annuity or pension plan in existence on the effective date of this ordinance.

Section 7

This ordinance shall take effect on the date of its publication. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted: January 16, 1996

Published: January 30, 1996

Effective: January 30, 1996

NOTICE OF NEEDED ACCOMMODATION
(PUBLIC BODY MEMBER OPEN MEETINGS ACT)

Dear Township Supervisor,

I am a member of Whitewater Township's _____,
Print Name of Public Body

a public body subject to Michigan's Open Meetings Act (OMA). Due to my military duty, I request the Township accommodate me by allowing my electronic participation in public meetings of the public body I serve as a member. I attest that I have the requisite equipment to allow for my electronic participation in public meetings and will abide by all OMA procedures established by the Township. I intend this notice of needed accommodation for military duty to be in effect and allow my electronic participation in such public meetings until I withdraw it or until the Township can no longer accommodate my electronic participation under the OMA. I acknowledge it is my sole responsibility to withdraw this notice if I cease to have military duty obligations that enable my electronic participation under the OMA.

Name (Print)

Signature

Date

**WHITEWATER TOWNSHIP
ACCOMMODATION REQUEST (DISABILITY)
PUBLIC MEETING SUBJECT TO MICHIGAN OPEN MEETINGS ACT**

Whitewater (“Township”) is a public entity subject to the Michigan Open Meetings Act (“OMA”) and is also subject to Title II of the Americans with Disabilities Act (“ADA”), with an obligation to provide reasonable accommodations to qualified individuals with a disability. The ADA duty to accommodate extends to how the Township holds meetings subject to the OMA. *OAG*, 2022, No. 7318 (February 4, 2022).

This form must be completed in accordance with the Township’s Electronic Meeting Accommodation Policy (“Policy”) to show a person is a qualified individual with a disability entitled to a reasonable accommodation while attending Township public meetings.

Approval Process for Accommodation Request

An Accommodation Request (Disability) should be submitted twenty-four (24) hours in advance of the first meeting the person is requesting accommodation to attend.

Whether a person’s medical condition is an ADA Title II qualifying disability that entitles them to meet remotely is a fact-dependent inquiry and will be analyzed on a case-by-case basis. **Information submitted to substantiate a request for accommodation under the ADA of the Policy will be safeguarded by the Township as confidential medical information to the extent provided by law and filed in the requestor’s file by the Township Clerk.** The Township Supervisor will determine whether an individual’s attending physicians report is complete and authorizes accommodation.

If an accommodation request is denied by the Township Supervisor, the requestor may appeal the initial determination to an individual designated by the Township Board, which may include the Township Trustee or other designee. If a conflict of interest prevents the Township Supervisor from hearing an accommodation request, the appeal will be heard by a Township Trustee selected by the Township Board.

Once granted an accommodation will remain in effect until it is withdrawn by the accommodated person or the ADA certification expires or until the Township can no longer accommodate the member’s electronic participation under the Open Meetings Act. It is an accommodated person’s sole responsibility to inform the Township if they cease to have a qualifying disability that enable their electronic participation.

Note: Applicants for accommodation are not entitled to their accommodation of choice, but an accommodation that will allow them to fully participate in the electronic meeting.

Completed Accommodation Request (Disability) Form shall be submitted to:

Township Supervisor
Whitewater Township
PO Box 159
Williamsburg, MI 49690

Health Care Provider Role

Township decision makers need your professional judgement concerning whether this applicant is entitled a reasonable accommodation under Title II of the Americans with Disabilities Act (“ADA”) to participate in public meetings remotely. Please consider the applicant’s unique medical profile, the latest information on vaccine efficacy, and other safety practices available to the applicant for accommodation.

Applicant for Accommodation Information:

Name:	Email Address:		
Address:			
City:	State:	Zip:	Telephone No.:

Americans with Disability Act of 1990 (ADA) [42 USC 12120]: Definition of Disability in effect April 26, 2022

12102. Definition of disability as used in this chapter:

(1) Disability

The term "disability" means, with respect to an individual-

- (A) a physical or mental impairment that substantially limits one or more major life activities of such individual;
- (B) a record of such an impairment; or
- (C) being regarded as having such an impairment (as described in paragraph (3)).

(2) Major life activities

- (A) In general, for purposes of paragraph (1), major life activities include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.
- (B) Major bodily functions, for purposes of paragraph (1), a major life activity also includes the operation of a major bodily function, including but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

(3) Regarded as having such an impairment

For purposes of paragraph (1)(C):

- (A) An individual meets the requirement of "being regarded as having such an impairment" if the individual establishes that he or she has been subjected to an action prohibited under this chapter because of an actual or perceived physical or mental impairment whether or not the impairment limits or is perceived to limit a major life activity.
- (B) Paragraph (1)(C) shall not apply to impairments that are transitory and minor. A transitory impairment is an impairment with an actual or expected duration of 6 months or less.

(4) Rules of construction regarding the definition of disability

The definition of "disability" in paragraph (1) shall be construed in accordance with the following:

- (A) The definition of disability in this chapter shall be construed in favor of broad coverage of individuals under this chapter, to the maximum extent permitted by the terms of this chapter.
- (B) The term "substantially limits" shall be interpreted consistently with the findings and purposes of the ADA Amendments Act of 2008.
- (C) An impairment that substantially limits one major life activity need not limit other major life activities in order to be considered a disability.
- (D) An impairment that is episodic or in remission is a disability if it would substantially limit a major life activity when active.
- (E)(i) The determination of whether an impairment substantially limits a major life activity shall be made without regard to the ameliorative effects of mitigating measures such as-
 - (I) medication, medical supplies, equipment, or appliances, low-vision devices (which do not include ordinary eyeglasses or contact lenses), prosthetics including limbs and devices, hearing aids and cochlear implants or other implantable hearing devices, mobility devices, or oxygen therapy equipment and supplies;
 - (II) use of assistive technology;
 - (III) reasonable accommodations or auxiliary aids or services; or
 - (IV) learned behavioral or adaptive neurological modifications.
- (ii) The ameliorative effects of the mitigating measures of ordinary eyeglasses or contact lenses shall be considered in determining whether an impairment substantially limits a major life activity.
- (iii) As used in this subparagraph-
 - (I) the term "ordinary eyeglasses or contact lenses" means lenses that are intended to fully correct visual acuity or eliminate refractive error; and
 - (II) the term "low-vision devices" means devices that magnify, enhance, or otherwise augment a visual image. (Pub. L. 101-336, §3, July 26, 1990, 104 Stat. 329; Pub. L. 110-325, §4(a), Sept. 25, 2008, 122 Stat. 3555.)

Certifying Professional

I certify the above-named person has for the purpose of remote participation in a public meeting a qualifying disability under the ADA [42 USC 12102]. Expiring on: _____

Credentials/Specialization: _____

License #: _____ State: _____ Exp. Date: _____

Certifying Professional's Printed Name

Certifying Professional's Signature

Date

Please print this documentation, sign, and date above. An original hard copy shall be provided to the Township Clerk by mail or in person.

2.0 Township Board Administration

2.1 Township Board Powers

The township board of Whitewater Township retains the power to determine the administrative policies and procedures for Whitewater Township, except where the laws of the state of Michigan have assigned such power to a specific elected township official. The authority to adopt any administrative policy or determine appropriate procedures not provided for in this manual or provided for by state law shall be retained by the township board. The township board also reserves the right to alter, modify, amend, or repeal any or all provisions of this administrative policies and procedures manual.

2.2 Authority Delegated from the Board

In the interest of promoting the efficient operation of the township and pursuant to MCLA 41.96, as well as implied powers of the township board, the Whitewater Township board assigns to various township elected and appointed officials the authority to exercise the following non-statutory administrative responsibilities, in accordance with the specific policies and procedures contained herein.

2.3 Authority to Interpret the Provisions of this Manual

The township supervisor shall provide to department heads and employees interpretations to implement the provisions of the administrative policies and procedures manual. These interpretations shall be considered authoritative and binding unless the interpretation is appealed to the township board. Any such appeal shall be made at the next regular meeting of the township board. The township board may uphold, overturn or alter all or a part of any interpretations made pursuant to this section.

2.4 Board Meeting Administration (effective 04/01/2019)

2.4 (a) Meeting Schedule

The township board shall meet on the second Tuesday of each month in regular session. Regularly scheduled meetings shall begin at 7:00 p.m. and shall be held at the township hall.

The dates, time, and location of regular meetings for the fiscal year shall be approved by a resolution of the township board for posting by April 1.

Changes in regular schedule shall not be made except upon the approval of a majority of the board members in session.

2.4 (b) Quorum

Three members shall constitute a quorum for the transaction of business at all meetings of the township board.

2.4 (c) Posting Meetings

The township clerk shall be responsible for posting all regular, special and rescheduled meetings of the township board in conformance with the Michigan Open Meetings Act and other state laws.

The board requires that all public bodies, including sub-committees, advisory committees and liaison committees comply with the posting requirements of the Open Meetings Act unless otherwise stated at the time the committee is appointed.

2.4 (d) Meeting Agenda

The township supervisor shall prepare the agenda and finalize it with the township clerk at least eight (8) business days prior to every regular township board meeting. Any board member or department head who desires to have a business item placed on the agenda shall notify the supervisor and provide supporting documentation at least nine (9) business days prior to the meeting. All non-zoning ordinance adoption or amendment actions shall be preceded by public hearing. When a need to place an item on the agenda arises after this deadline, the business item may be added to the agenda by general consent of the board.

The township clerk shall deliver or make available to every board member a copy of the proposed agenda, along with all supporting documentation and correspondence addressed to the township board, at least five (5) business days prior to the board meeting.

Efficiencies in Agenda and Packet Production (adopted by the Whitewater Township Board on 02/12/2019)

- For every item of Unfinished Business or New Business, a memo from the person who placed the item on the agenda stating why the item is on the agenda and what action the board is being requested to take, along with a proposed motion. Action items should be listed first under Unfinished Business or New Business in order to ensure that they are addressed.
- For items placed on the agenda simply for the board's review of documents, a memo from the person who placed the item on the agenda stating why the item is on the agenda and further stating that no specific action is requested at that time. Items which do not require specific action should be placed after action items under Unfinished Business or New Business. If non-action items are not addressed due to lateness of the hour, they will be added to the next regular meeting agenda, again, after action items.
- Agendas finalized and provided to the clerk no later than 8 business days before a regular meeting, i.e., two Thursdays prior to the meeting.
- Packets distributed by the clerk no later than 5 business days before a regular meeting, i.e., the Tuesday prior to the meeting.

The proposed agenda shall be set as written or adjusted as discussed by general consent of the board. The agenda shall conform to the following format:

- A. Call to Order/Pledge of Allegiance
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest
- E. Public Comment. Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
 - 1. Comments shall be directed to the board, with questions directed to the chair.
 - 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 - 3. Persons may address the board on matters that are relevant to township government issues.
 - 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.
 - 5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.
- F. Public Hearing
- G. Reports/Presentations/Announcements/Comments Note: County Road Commissioner Report #2 was removed 2020.03.17
 - 1. County Commissioner Report
 - 2. Mobile Medical Response Report
 - 3. Fire Department Report
 - 4. Planning Commission Report
 - 5. Parks & Recreation Advisory Committee Report
- H. Consent Calendar
- I. Unfinished Business
- J. New Business
- K. Tabled Items
- L. Board Comments/Discussion
- M. Announcements
- N. Public Comment
- O. Adjournment

2.4 (e) Public Participation

Members of the public shall have an opportunity to address the board as outlined under public comment section 2.4(d).

The chair may, at his/her discretion, extend the amount of time any person is allowed to speak. Whenever a group wishes to address the board, the chair may require that the group designate a

spokesperson; the chair shall control the amount of time the spokesperson shall be allowed to speak, which shall not exceed fifteen (15) minutes.

The chair may, at his/her discretion, allow members of the public to address a specific agenda item at the time that the item is taken up by the board. When all persons who wish to address that agenda item have been heard, the chair shall announce that public comment on the agenda item is concluded. Board members shall then discuss the agenda item and no further public comment shall be entertained.

The board reserves the right to limit the time for public

comment. 2.4(f) Public Hearings

The chair shall follow the following format for public hearings:

1. Open public hearing/state time.
2. Request those attending sign attendance sheet.
3. State dates(s) of public hearing notice publication and newspaper published in.
4. State purpose of public hearing.
5. Introduce any presentations to be given.
6. Read any written comments received.
7. Receive public comment.
8. Close public hearing/state time.

Questions may be addressed during the public hearing. However, township board discussion and/or action shall take place following the public hearing.

2.4(g) Special Presentations at Meetings

Every effort should be made to plan for no more than one (1) special presentation per meeting, with a time limit of fifteen (15) minutes.

2.4(h) Board Correspondence

Each board member shall receive with the board meeting agenda a copy of written correspondence addressed to the board requesting board action. This correspondence will be received and filed unless a motion is made and approved to consider the request.

Informational written correspondence that does not require board action shall be summarized on the agenda and copies shall be available to board members at the board meeting.

2.4(i) Conduct of Meetings

The township supervisor shall moderate and chair all meetings of the township board. In the absence of the supervisor, the deputy supervisor, if one is appointed, shall assume the duties of the chair. If the supervisor and deputy supervisor are both absent, the clerk shall call the meeting to order and entertain a motion to appoint a chair for the meeting.

The chair shall state each agenda item and present a brief overview of each business item to come before the board.

Board members wishing to speak shall first obtain the approval of the chair and each person who speaks shall address the chair. Other persons at the meeting shall not speak unless recognized by the chair.

A motion made and seconded shall be stated by the chair before discussion or voting.

Whenever a question is put by the chair, every member present shall vote on all questions decided by the township board. No member present shall abstain from voting *yes* or *no* unless excused by majority consent of the other members present because he/she has disclosed a conflict of interest. A member shall state prior to an issue being discussed of his/her conflict of interest and shall not participate in the discussion.

While certain questions shall be by roll call vote as required by state law, any township board member may request a record roll call vote whenever a question is put by the chair. The chair shall direct the clerk to call the roll.

2.4(j) Record of Meetings

All public bodies shall keep minutes of each meeting showing the date, time, place, members present, members absent, any decisions made at a meeting open to the public.

The clerk or recording secretary shall not be responsible for maintaining a written record or summary written record of discussion or comments of the board members nor of comments made by members of the public. The clerk or recording secretary, however, shall be responsible for making an electronic tape recording of each entire meeting of the board, commission or committee; and each such recording shall be maintained in the office of the clerk until board approval of the written minutes of the meeting.

Any member of the board, commission or committee may request to have his or her comments printed as part of the record. If there are no objections by any member of the board, commission or committee the comments may be included. If there is an objection to such printing of the comments, the board, commission or committee shall decide the matter by majority vote. Such comments to be included as part of the official record, shall be transcribed exactly by the clerk or recording secretary from the electronic tape recording.

2.4(k) Length of Meetings

Meetings shall not exceed three (3) hours in length unless a motion is approved to extend the time. Matters on the agenda not yet acted upon at the time of adjournment will be placed on the agenda of the next regular meeting or special meeting if one is to be called.

2.4(l) Study/Work Sessions

From time to time, as needed, the township board may schedule study/work sessions for the purpose of strategic planning or to consider an item that requires a lengthy review.

2.4(m) Parliamentary Authority

Robert's Rules of Order shall govern all questions that are not otherwise provided for by these policies and procedures or by state law.

2.4(n) Whitewater Township Electronic and Telephonic Meetings Rules

Rules adopted by the Whitewater Township Board to protect the public health, safety, and welfare by establishing electronic meeting procedures for Township public bodies in compliance with the Americans with Disabilities Act ADA and the Michigan Open Meetings Act.

2.4(n)1. Title. These Rules may be cited as the Whitewater Township Electronic and Telephonic Meetings Rules.

2.4(n) 2. Purpose. Times of crisis are often complemented with many public questions and high anxiety. Protecting the health, safety, welfare, and the ability to communicate effectively with the public in compliance with the Open Meeting Act, as amended or suspended, is of the highest order for Whitewater Township Board Members. To assist with public participation during these times the Whitewater Township Board has developed these rules.

2.4(n) 3. Electronic and Telephonic Meetings Authorization.

A. Authorization to participate in remote electronic and telephonic meetings are here by established in one of three ways:

B. Future Executive Order declaring a public health hazard from the Governor, a local health official, or Township Board. Such meeting of a public body may be held electronically, including by electronic and telephonic or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means.

C. Participation Requirement. A meeting of a public body held electronically must be conducted in a manner that permits two-way communication so that members of the public body can hear and be heard by other members of the public body and so that general public participants can hear members of the public body and can be heard by members of the public body and other participants during a public comment period. The public body also may use technology to facilitate

typed public comments that may be read to or shared with members of the public body and other participants.

D. Township Authorization. It is the policy of Whitewater Township that, for meetings deemed necessary by the Board, public bodies of the Township Can hold meetings via electronic and telephonic means while an Executive Order or any subsequent actions extending the provisions of these Executive Orders, are in effect.

2.4(n) 4. Electronic and Telephonic Meeting Procedures and Rules.

A. The Township shall conduct electronic and telephonic meetings consistent with the requirements of the ADA, OMA, and Executive Orders.

B. It is intended all notices shall comply with the Open Meetings Act, and contain a link to the electronic meeting

C. The contact information for every Township Board Member is on the Township Website unchanged.

D. To the extent possible, agenda and meeting packet materials will be available on the Township's Website in accordance with Township Policy..

E. All public body members should ensure that they have the necessary technology installed on the device from which they will participate in the meeting (computer, smartphone, tablet, etc.) prior to the scheduled meeting.

F. Notices of any electronic and telephonic meeting shall be posted on the Township's website at least 18 hours before the meeting. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for non-regularly scheduled public meetings or electronic meetings and accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of non-regularly scheduled or electronic public meetings. The public notice shall contain the following information:

1. An explanation of the reason why the public body is meeting electronically.
2. Detailed procedures by which the public may participate in the meeting electronically, including a telephone number, internet address, or both.
3. Procedures by which persons may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting.

4.Procedures by which persons with disabilities may participate in the meeting.

G. Consistent with the authority to establish reasonable rules under the OMA and ADA, electronic and telephonic meetings shall be conducted in accordance with the following rules or such other rules established by the public body:

1. All persons attending the meeting may participate in the meeting via a telephone connection or other electronic connection. Members of the public body and of the general public participating via telephone or other electronic means will be considered present and in attendance at the meeting and may participate in the meeting as if physically present at the meeting.
2. Electronic and telephonic meetings must allow for members of the public body and public participants to participate in two-way communication so that members of the public body can hear and be heard by other members of the public body and public participants can hear members of the public body and can be heard by members of the public body and other public participants during the public comment period.
3. A facilitator appointed by the township board is responsible for running the electronic or telephonic portion of the meeting.
4. All public body members must indicate whether they wish to be heard on a matter when **the Supervisor requests** whether any public body members wish to be heard. The Supervisor will then designate an opportunity for each public body member to be heard.
5. All electronic and telephonic participants in the meeting will keep their telephones “muted” except as otherwise provided herein. During the public comment period or at any other time allowed by the public body, persons of the general public attending the meeting electronically shall be allowed to communicate, in a professional manner, with the public body.
 - i. **The Supervisor will** call on members of the public to be heard during the allotted time for public comment and will then designate an opportunity for each person to be heard. Provided they have signed such intention by way electronically raising their hands or other visual clues. Individuals may “unmute” their telephones only when it is their turn to speak.

Commented [RP1]: Not Changed in accordance with minutes from 5.12.2022

Commented [RP2]: Not changed in accordance with 5.12.2020

- ii. Persons wishing to make public comment shall also follow the guidelines under agenda item E – Public Comment.
 - iii. Persons attending the meeting electronically may post type written comments which will be displayed for all board members and meeting attendees to see. (we do not do this) All written comments received during the meeting time shall be read into the record. Private messaging is prohibited.
6. Members of the public body must avoid using email, texting, instant messaging, and other such electronic forms of communication to make a decision or deliberate toward a decision.
7. During the electronic and telephonic meeting, members of the public body will vote by roll call to avoid any questions about how each member of the public body votes. Each member of the public body must be asked how they vote, and their name and vote must be recorded in the minutes.
8. The public body may not require a person participating in an electronic and telephonic meeting to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance, other than mechanisms necessary to permit the person to participate in the public comment period of the meeting. IS this section in conflict with 2.4(o)5H?
9. A person must be permitted to address the public body during an electronic and telephonic meeting under these rules, provided that no technical issues arise during the meeting. A person must not be excluded from an electronic and telephonic meeting otherwise open to the public except for a breach of the peace committed during the meeting.
10. Members of the general public participating in an electronic and telephonic meeting may be excluded from participation in an electronic and telephonic closed session of the public body if the closed session is convened and held in compliance with the requirements of the OMA applicable to a closed session.
11. The public body's electronic and telephonic meeting will effectuate as fully as possible the purposes of the ADA and OMA, which include promoting government accountability and fostering openness in government to enhance responsible decision-making. The full discussions and deliberations of the public body, not just the voting, must still be done with public access. Discussions or deliberations at an electronic and telephonic meeting that cannot at a minimum be heard by

the general public participating in the meeting are contrary to the OMA's purposes.

12. The Supervisor, or his or her designee, has the authority to ensure that electronic and telephonic meetings are conducted in an orderly manner and ensure that the provisions of the ADA and OMA are followed. This includes the ability to institute additional rules and procedures reasonably necessary to further the requirements of the ADA and OMA as agreed to by the board.

Commented [RP3]: Not changed in accordance with 5.12.2020

2.4(n) 5. Review of Electronic and telephonic Meetings Rules. These Rules shall continue to be in effect while any Executive Order are in effect. The Township Board shall review the Rules from time to time.

2.4(n) 6. Validity and Severability. If any part of these Rules is declared by any court of competent jurisdiction to be invalid, that declaration does not affect the validity of the remainder of these Rules.

2.4(n) 7. Repealer. While in effect, these Rules supersede all policies (or parts of policies) of the Township that conflict with these Rules. Because these rules are very similar to the medical and military accommodation policy, great care should be taken to promote unison of the two policies.

2.4(n) 8. Effective Date. These Rules are effective immediately.

Adopted by the Whitewater Township Board
September 13, 2022

2.4 (o) ELECTRONIC MEETING ACCOMMODATIONS POLICY

Whitewater Township extends its policy of nondiscrimination by providing equal access to public goods and services to all of its residents, board, commission, and committee members alike. As such, Whitewater Township will not discriminate on the basis of race, color, religion, national origin, sex, age, height, weight, marital status, handicap, or any other reason prohibited by applicable laws. In support of the American with Disabilities Act and this policy, Whitewater Township recognizes the importance of remote participation in a public meeting ensuring equal rights to all. Any board, commission, or committee member seeking reasonable auxiliary aids including remote meeting participation under ADA guidelines shall follow this policy adopted by the Township Board of Whitewater Township to protect public health, safety, and welfare by establishing electronic meeting accommodation procedures in compliance with the Michigan Open Meetings Act and the Americans with Disabilities Act.

2.4(o)1 Title. These rules and procedures may be cited as the Whitewater Township Electronic Meetings Accommodations Policy.

2.4(o)2 Purpose. It is the policy of Whitewater Township to establish these reasonable rules and procedures in compliance with Sections 3 and 3a of the Michigan Open Meetings Act. (“OMA”), the Americans with Disabilities Act (“ADA”), and Attorney General Opinion 7318, to provide reasonable accommodations for remote electronic meeting participation for members of the Township public bodies, and the general public.

2.4(o)3 Electronic Meetings Authorization.

- A. Authorization to hold remote electronic meetings. Sections 3 and 3a of the OMA and Michigan Attorney General Opinion 7318 provides that a meeting may be held electronically to the extent necessary to:
 - 1. Accommodate public body member absent due to military duty; and
 - 2. Accommodate any public body member or member of the public with an ADA Title II qualifying disability that prevents or inhibits their in-person attendance at the meeting.
- B. Physical Presence. At a meeting that accommodates persons pursuant to ADA or Section 3(A), all members of the public may attend the public body remotely, as established in these rules and procedures. Only those public body members eligible for accommodation under ADA or Section 3(A) may participate remotely. Any other member of the public body must be physically present at the meeting.
- C. Notice of Needed Accommodation. To receive an accommodation, an eligible person must submit a Notice of Needed Accommodation (Military Duty) or Accommodation Request (Disability) to the Township Supervisor. Copies of the Notice of Needed Accommodation (Military Duty) or Accommodation Request (Disability) will be available through the Township’s Website. A Notice of Needed Accommodation for a public body member absent due to military duty or an Accommodation Request (Disability) should be submitted not less than twenty-four (24) hours in advance of the first meeting the person is requesting accommodation to attend.

A person’s medical condition will be analyzed on a case-by-case basis in a fact-dependent inquiry as required by ADA Title II to determine a “qualifying disability” exists that entitles them to full remote participation in a public body. **Information submitted to substantiate a request for accommodation under ADA will be safeguarded by the Township as confidential medical information to the extent provided by law and placed in the requestor’s file by the Township Clerk.** The Township Supervisor will determine whether an individual’s attending physician report authenticates accommodation under ADA.

If an accommodation request is denied by the Township Supervisor, the requestor may appeal the initial determination to a Township Trustee nominated by the Township Board. If a conflict of interest prevents the Township Supervisor from hearing an accommodation request, the appeal will be heard by a Township Trustee selected by the Township Board or an individual otherwise designated by the Township Board.

Once granted, accommodation will remain in effect until it is withdrawn by the

accommodated person or until the Township can no longer accommodate the member's electronic participation under the ADA. It is an accommodated person's sole responsibility to inform the Township if they cease to have a qualifying disability or no longer have military duty obligations that authorize their electronic participation.

- D. Attendance at Meetings Held Electronically In-Part. Members of a Township public body participating electronically in a meeting held pursuant to these rules and procedures are to be considered present and in attendance at the meeting for all purposes.
- E. Participation Requirement. A meeting of a public body held electronically in part must be conducted in a manner that permits two-way communication so that members of the public and the public body can hear and be heard by other members of the public and the public body, whether they are present in person or electronically. Comments by members of the public may be limited to a public comment period during the meeting. The public body may use technology to facilitate typed public comments that may be read to or shared with members of the public body and other participants.

2.4(o)4 Notice Requirements.

- A. Notice Requirements. Notices of any meeting to be held in part electronically shall be posted on the Township's website at least 18 hours before the meeting. The public notice on the website must be included on either the homepage or on a separate webpage dedicated to public notices for non- regularly scheduled or electronic meetings that is accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of non- regularly scheduled or electronic public meetings. The public notice shall contain the following information:
 - B. Why the public body is meeting electronically;
 - C. Which member(s) of the public body will be participating in the meeting electronically;
 - D. How members of the public may participate in the meeting electronically, including a telephone number, internet address, or both;
 - E. How members of the public may contact members of the public body to provide input or ask questions on any business that will come before the public body at the meeting; and
 - F. How persons with disabilities may participate in the meeting.
- G. If an agenda exists for a meeting held pursuant to these rules and procedures, the Township shall make the agenda available to the general public through the Township's website at least two (2) hours before the meeting begins.

2.4(o)5 Electronic Meeting Procedures and Rules. Consistent with the authority to establish reasonable rules under the OMA and the Township's obligation to provide accommodation at meetings authorized by the ADA, such meetings shall be conducted in accordance with the following rules and procedures:

- A. Use of Electronic Service. Public body members and the public may participate in electronic meetings through a Township provided software or interface using electronic conferencing and telephone.
- B. Muting. During the meeting, each participant shall be permitted to mute or unmute themselves to the extent it does not create any distractions or disruptions of the meeting. To the extent necessary, a meeting host may mute or unmute participants to facilitate effective two-way communication.
- C. Public Comment. Members of the public shall speak only when called upon. The public body will designate an opportunity for each member of the public to be heard. Members of the public not speaking should remain muted unless and until called upon to provide comment or shall not otherwise cause disruptions. Public comments shall be limited to five (5) minutes.
- D. Public Announcement. For any member of the public body attending remotely, the member must make a public announcement at the outset of the meeting, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending remotely for any other purpose other than for military duty, they shall identify their location by stating the city, township or village, county and state from which they are attending.
- E. Contacting Remote Public Body Members. The public may contact public body members prior to the meeting to provide input on any business that will come before the public body by emailing or calling them directly. Contact information for each public body member shall be contained within the notice for the meeting.
- F. Roll Call. During a meeting held in-part with electronic accommodation, any accommodated members of the public body participating remotely will vote by roll call to avoid any questions about how a remote member of the public body votes.
- G. Right to Record. The right of a person to participate in an electronic meeting includes the right to tape-record, videotape, broadcast live on radio, and telecast live on television the proceedings of the meeting. The exercise of this right does not depend on the prior approval of the public body. However, the chairperson of the public body may designate a location and/or how such rights can be exercised as not to impede meeting function.
- H. Registration. The public body may only require a person participating in an electronic meeting to register or otherwise provide their name or other information to provide an accommodation under these rules or as necessary to permit the person to participate in the public comment period of the meeting.

- I. Breach of Peace. A person must be permitted to address the public body during an electronic meeting under these rules, provided that no specific rules by order of the public body are needed to address specific circumstances or technical issues that arise during the meeting. A person must not be excluded from an electronic meeting otherwise open to the public except for a breach of the peace committed during the meeting.
- J. Closed Session. Members of the general public participating in an electronic meeting may be excluded from participation in an electronic closed session of the public body if the closed session is convened and held in compliance with the requirements of the OMA applicable to a closed session. A member of the public body may only participate remotely in an electronic closed session under an accommodation granted under this Policy.
- K. Discussion, Deliberation, and Voting. A public body's electronic meeting in-part will effectuate as fully as possible the purposes of the OMA, which include promoting government accountability and fostering openness in government to enhance responsible decision-making. Except as it relates to closed sessions, the full discussions and deliberations of the public body, not just the voting, must still be done with public access.
- L. Additional Rules. The chairperson of an electronic meeting has the authority to ensure that the meeting is conducted in an orderly manner. This includes the ability to institute additional rules and procedures reasonably necessary to further the requirements of the OMA.

2.4(o)6 Review of Electronic Meetings Accommodations Policy. The Township Board shall review these rules and procedures if any substantive changes are made to the current provisions of the OMA or the ADA.

2.4(o)7 Validity and Severability. If any part of these rules or procedures are declared by any court of competent jurisdiction to be invalid, that declaration does not affect the validity of the remainder of the rules or procedures.

2.4(o)8 Repealer. Former electronic and telephonic meeting procedures adopted by the Township are hereby repealed. While in effect, these rules and procedures supersede all policies (or parts of policies) of the Township that conflict with these Rules.

2.4(o)9 Effective Date. These rules and procedures are effective immediately.

Forms can be found in Appendix A

Adopted by the Township Board of Whitewater Township on August 9, 2022

2.5 Board Consultants

The township board reserves to itself the authority to appoint consultants such as attorney, auditor, engineer, planner, risk manager, and to execute an agreement between the board and the consultant for their services.

2.6 Contractual Services (effective 01/14/2020)

2.6 (a) The township board reserves to itself the authority to receive bids for contractual services such as assessing, cemetery sexton, lawn maintenance, snowplowing and janitorial services, and to execute a contract for such services.

2.6 (b) The township recognizes that from time to time it is necessary to engage contract labor services on an independent contractor basis. The following Independent Contractor Agreement is a starting point. All independent contractor agreements shall be reviewed by the township attorney prior to finalization.

INSTRUCTIONS FOR USE Multi-Use Independent Contractor Agreement Template

This template requires advance planning and careful consideration before deciding to use it for a particular township service or project involving a worker. Please follow the direction below when completing the template.

1. Use the template only as needed and in the proper situations. Any questions regarding the actual nature of a service arrangement between the township and a worker should be discussed in advance with an attorney.
2. The business relationship must be a non-employee relationship. Know the difference between temporary or seasonal employees and independent contractors.
3. Before entering into an independent contractor relationship with a business or individual worker, evaluate the appearance of the intended relationship.
 - a. Does the potential independent contractor have a license or professional degree or certification?
 - b. Does the business (or person) retained to do the work for the township hire its own employees to perform the work to be completed?
 - c. Does the business (or person) work for other entities also?

- d. How will the independent contractor bill the township? Does the independent contractor use its own invoices or billing forms?
 - e. How often and in what form will the agreement payments be made?
 - f. Avoid arrangements that involve payments to the independent contractor based on “hours worked” by its personnel to perform the services, because that billing basis suggests an “employee-employer” relationship.
4. The services must be carefully described and should not duplicate any duties a township employee would perform, unless counsel is consulted first.
 5. Contractual relationships are being formed even if for limited duration. Such relationships should not be created without properly evaluating the township’s needs in advance.
 6. Complete every section of the agreement; do not leave any blank empty.
 7. Ensure that when completing the template, the written provisions match the practical needs and goals of the township.
 8. Carefully consider how long the service will be needed. Avoid maintaining any specific agreement with an independent contractor for an extended period of time, unless there is a clear, unavoidable reason for doing so.
 9. Avoid repeating the same language when completing agreements for different purposes and with different workers.
 10. Draft each independent contractor agreement using the template, and then consult with counsel before offering it to the potential independent contractor for review and signature.
 11. Properly document and maintain records of all payments made pursuant to such agreements (e.g., tax-related W-9 and 1099 forms) provided to independent contractors.

Independent Contractor Agreement

Multiple Use template

Note: Material in brackets and italics is optional or must be completed depending on the contract or use involved.

INDEPENDENT CONTRACTOR AGREEMENT

Whitewater Township (“Township”) intends to contract with _____, an independent contractor (the “IC”), whose address is _____, for the performance of certain tasks or services.

The Township and the IC both agree to the following terms:

1. **SERVICES TO BE PERFORMED.** The TOWNSHIP engages IC to perform the following tasks or services:

*[A list of services may be attached instead and referred to as “Attachment A.”]
 [If desired, the following language may be included: “The services provided by IC pursuant to this Agreement must not exceed _____ total hours of work without the prior written consent from the (choose one: Whitewater Township Supervisor or the Township Board).”]*

2. **PERMITS AND LICENSES.** IC is engaged in an independent business and has complied with all federal, state and local laws regarding business permits and licenses of any kind that may

be required to carry out the business, the tasks to be performed under this Agreement, and will provide confirming documentation promptly at the Township's request.

3. **TERMS OF PAYMENT.** IC will invoice Township on a *[choose one: weekly, bi-weekly or monthly]* basis for each service performed. Township will pay IC according to the following terms and conditions: *[set forth here the fee arrangement, the time for payment, and any other desired payment details, which may include verification by the Supervisor, Clerk or Treasurer prior to payment]*

4. **INSTRUMENTALITIES.** IC will supply all equipment, tools, materials and supplies necessary to accomplish the designated tasks, services and/or projects, except:

5. **EXPENSES.** IC is responsible for all expenses incurred while performing services under this Agreement. This includes but is not limited to license fees, memberships and dues; automobile and other travel expenses; meals and entertainment; insurance premiums; telephone service cost; and all salary, expenses, and other compensation paid to employees or contract personnel that IC hires to complete the work under this Agreement.

6. **GENERAL SUPERVISION.** IC retains the sole right to control or direct the way the tasks or services described herein are to be performed, so long as IC does so in a lawful manner that is consistent with industry standards. Subject to the foregoing, Township retains the right to inspect at intervals of its own choosing, to stop work, to prescribe alterations, and generally to approve the work to ensure its conformity with the terms specified in this Agreement.

7. **INDEPENDENT CONTRACTOR STATUS.** IC agrees to and represents the following:

- IC fully intends to perform services for third parties during the term of this Agreement.
- *[If desired and applicable to task or project: "The services required by this Agreement will be performed by IC, or IC's employees or contract personnel, and Township will not hire, supervise, or pay any assistants to help IC."]*
- Neither IC nor IC's employees or contract personnel (if any) will receive any training from Township in the professional skills necessary to perform the services required by this Agreement.
- Neither IC nor IC's employees or contract personnel (if any) is required to devote full time to the performance of the services required by this Agreement.
- IC does not receive the majority of its annual compensation from Township.

8. **NO PAYROLL TAXES, EMPLOYMENT TAXES, WORKERS' COMPENSATION or UNEMPLOYMENT COMPENSATION.** The Township will not withhold or pay payroll or employment taxes of any kind for or on behalf of IC. The payroll or employment taxes that are

the subject of this paragraph include but are not limited to FICA, federal personal income tax, state personal income tax, state disability insurance tax, and state unemployment insurance tax. The Township has not and will not obtain workers' compensation insurance on account of IC or IC's employees or contract personnel. The Township will not make state or federal unemployment compensation payments on behalf of IC or IC's employees or contract personnel. IC will not be entitled to these benefits in connection with work performed under this Agreement.

9. **LIABILITY INSURANCE.** During the term of this Agreement, IC shall maintain comprehensive general liability, auto and professional insurance, as is appropriate to furnish comprehensive coverage for all work to be performed under this Agreement by IC, and providing for minimum amounts of Five Hundred Thousand Dollars (\$500,000) per occurrence and One Million Dollars (\$1,000,000) annual aggregate limits. Such insurance obtained by IC shall name Township as an additional insured by means of an appropriate certificate and/or endorsement in a form acceptable to Township. IC will supply Township with evidence of such insurance for verification from time to time as Township may request.

10. *[If desired and applicable to task or project: "NO UNLAWFUL DISCRIMINATION: IC shall comply with Title VII of the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and any other applicable laws regarding unlawful discrimination based on protected classifications."*

11. **COMMENCEMENT.** This Agreement will become effective when signed by both parties.

12. _____ T
TERMINATION. This Agreement shall end on _____ [or immediately upon completion of the services/project] and may not be terminated earlier (except for breach of this Agreement) without ____ days' prior written notice from one party to the other. This Agreement may be extended or renewed by written agreement signed by both parties. All provisions of this Agreement shall apply to all services and all periods of time during which IC provides services to the Township.

13. **APPLICABLE LAW and WAIVER.** This Agreement will be governed by the laws of the State of Michigan. The waiver of a breach or violation of any provision of this Agreement will not operate as or be construed to be a waiver of any subsequent breach.

14. **NOTICES.** All notices or other communications required or permitted to be given by IC or Township under this Agreement shall be in writing and shall be (a) personally delivered; (b) sent by registered or certified mail, postage prepaid, return receipt requested; or (c) sent by an overnight express courier service that provides written confirmation of delivery to Township at _____ and to IC at the address shown below IC's signature. Notice of any change of address by IC must be promptly given to Township.

AGREED to this _____ day of _____, 20__, at _____, State of
TOWNSHIP: INDEPENDENT CONTRACTOR:

Michigan.

By: _____ By: _____
Name and Title Name and Title

Address

Approved and authorized by the Whitewater
Township Board on _____, 20__.

2.7 Litigation

The initiation of any lawsuit, litigation, claim for injunctive relief, or writ of mandamus shall require a majority vote of the township board.

2.8 Direction and Control of Day-to-Day Administration

To promote efficient administration, the township board authorizes the supervisor to provide day-to-day direction and control over all township activities that are not assigned by state law to another official, and to serve as a liaison between the board and the various township departments.

Memo

To: Whitewater Township Board of Trustees

CC: None

Date: 8-30-2022

Re: August 9, 2022 Consent Calendar

Board Members –

Reviewing the video recording of the August 9, 2022 Whitewater Township Board meeting revealed the Consent Calendar did not receive enough votes for approval during the meeting. One reason surrounding the lack of support for the calendar is based on who takes the Township Board's minutes. According to most accounts, minutes for the Township Board are the statutory duty of the township clerk. Earlier this year the current clerk autocratically decided to subcontract the work to the deputy treasurer. This not an authority the clerk has. The Board was never asked to consider such a request, or the accompanying additional expense. A business item to resolve this misstep is elsewhere on the September 13, 2022 agenda.

To help resolve the Consent Calendar circumstance and get the bills paid, the August 9, 2022 Consent Calendar without the controversial minutes is placed on this agenda under unfinished business.

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

To: Whitewater Township Board

From: Ron Popp, Township Supervisor

Date: 08.30.2022

Re: Modified Consent Calendar August 9, 2022 Whitewater Township Board Meeting

Receive & File –

1. Supervisor's Report for July 2022
2. Clerk's Report for June 2022 (none this month)
3. Treasurer Report (none this month)
4. Trustee Vollmuth's July 2022 Report
5. Trustee Glenn's July 2022 Report
6. Zoning Administrator's Report for July 2022
7. Mobile Medical Response's June and July 2022 Activity Reports
8. Fire Department July 2022 Report
9. Planning Commission July 2022 Report
10. Historical Society July 2022 Report

Correspondence

1. Beam – TMSU Link – Difference Between Zoning and Master Plan
2. Mielnik – Meeting Hall TV
3. Beam – Traverse City Ticker Article – Used with Permission
4. Nelson – Grand Traverse County ARPA
5. Supervisor Popp – Agenda Items
6. Vollmuth – American Rescue Plan - RFI
7. Vollmuth – Timely Packet Materials
8. Grand Traverse County Sheriff's July 2022 Report

Minutes

1. ~~Review/approve Whitewater Township Board 7.12.2022 draft Regular Meeting Minutes.~~ Removed as controversial
2. ~~Review/approve Whitewater Township Board 7.19.2022 9:00 am draft Special Meeting Minutes.~~ Removed as controversial
3. ~~Review/approve Whitewater Township Board 7.19.2022 6:00 pm draft Special Meeting Minutes.~~ Removed as controversial.
4. ~~Approved May 9, 2022 Park & Recreation Advisory Committee Minutes.~~ Removed as defective.

Bills for Approval

1. Alden Bank Voucher 4799 to 48113

Budget Amendments (none this month)

Revenue & Expenditure Report 4.01.2022 thru 6.30.2022

£££

Whitewater Township Supervisor's Report

July 2022

1) Investigate citizen observations:

- A. Phone call from a citizen about the early morning hour in which the Saturday recycle collection is made. Thank you to Mark Bevelhymer of GFL for assisting with the matter. Changing the collection time will require the rework of the entire route and will take some time. We ask forgiveness from our neighbors in the short term while a resolution is found. The alternative is to look at cancelling the additional collection.
- B. Heard from a citizen regarding current meeting minutes not on the website. A closer look as of Friday July 29, 2022, none of the three July Township Board minutes are posted to the website. Statute requires these documents to be available to the public within 8 days of the meeting. The website updates have been the responsibility of the Clerk's Office. The pending election is likely one of the reasons for the delay. As with the Freedom of Information Act Coordinator and distributor of the Board Packet, website updates may have to be assigned to a different Board Member thus providing a better sharing of the various duties within the Township.

2) Office duties:

A. Meetings:

- 1) The July packet will not meet the 10-day goal. The Clerk has not provided the bills for approval information and as noted above minutes have not been posted to the website. In Election time the Clerk's Office is very busy. Please contact the Supervisor's Office if you would like an electronic packet delivered to you by emailing the Supervisor's Office at supervisorwhitewater@gmail.com
- 2) One new Freedom of Information Act (FOIA) request was received this month. The request is from the Planning Commission seeking access to public records. A regular interoffice request had gone unrealized for more than a month. The FOIA response was due by Friday July 29, 2022 from the Clerk's Office which was not provided. The matter has been turned over to legal for further follow up. Visit the Supervisor's webpage at [Supervisor | Whitewater Township - Whitewater Township](#) to download FOIA forms.
- 3) Training was provided on Microsoft word product. Specifically, the tools under the Review Tab section of the software were practiced. As the Township continues its review of policies and ordinance knowledge of these tools and their function will help us all.
- 4) Meeting with Bob Hall regarding the Zoning Ordinance and elements of the 9:00 AM Special Board Meeting July 19, 2022. We discussed several items of concern noted during the special meeting with a heavy focus on Zoning Ordinance Article 25, 28, and 31. The meeting uncovered many needed clarifications of the existing ordinance. Some of those updates are currently being discussed at the Planning Commission level.

- 5) No time was devoted to research easement questions on the Lossie Road Nature Trail. Instead, details of a site plan depicting Lossie Road Nature Trail as a driveway were investigated. This matter too has been turned over to legal to be addressed.
- 6) The monthly MTA meetings are on summer recess.
- 7) Last minute law changes signed by Governor Whitmer significantly impacted the scope of the July Board of Review (JBOR). The new law removed Principal Residence Exemptions from the group's to do list. This duty will now be handled directly by the assessor in an attempt to streamline the Principal Residence Exemption process. Overall, this move by the Governor is seen as a positive step for the taxpayers.
- 8) Board Members gathered for one regular and two special meeting in the month of July. The first special meeting was held July 19, 2022 at 9:00 AM to discuss various sections of the Zoning Ordinance. Recommendations of that meeting lead to a follow up meeting with Zoning Administrator Bob Hall discussed elsewhere in this report. The second special meeting was also held on July 19, 2022 beginning at 6:00PM. The purpose of this meeting was to hold a closed session with attorneys representing the Township in its marihuana legal battle. Because of an ongoing court case no further particulars can be released.
- 9) Attended the monthly Supervisor's meeting. Moratoriums, ordinance enforcement, road commission performance, and the recent broadband meeting were the topics. In the last year Long Lake Township has approved two moratoriums which allowed their planning commission to conduct additional studies and most recently implement a shoreline subcommittee to make refinements to its shoreline regulations. While not as lengthy as Whitewater Township's moratorium it does indicate the process can be used successfully. Personnel changes in ordinance enforcement officers (OEO) have been almost common place in the last few weeks in other local units. Like zoning administration, some facets of ordinance enforcement are developing into an independent contractor business model attractive to smaller local units. Marvin Radtke, Jr., Green Lake Township, Supervisor has opened up just such a service called MR Consulting and is working with our neighbor Clearwater Township to the east. Road Commission policy and its lack of realistic support to the local units continues to warrant conversation. It will be interesting see if public support for a road millage renewal in a couple of years will be approved. The recent Broadband seminar held in Traverse City in late June hosted by the Connect Michigan highlighted the amount of money and the importance of local units understanding what they are buying. Service maps of area are paramount in understanding what additional services will be purchased. The area service maps for Grand Traverse County should be ready later this year.

10) Webinar highlights for June include:

Michigan State University – Current Issues Affecting Michigan Local Units of Government Series - Hosted the webinar with Tom Stephenson of Connected Nation – Michigan and Ruth Ann Largent of Presque Isle Electric & Gas (PIE&G) serving up the information detailing the regional efforts expanding Broadband in our area. When talking about grant monies the presenters are normally very focused on completing the delivery of information rather than delivering it manner that can be understood by occasional participants. This offering was no exception. Four big takeaways from this educational presentation are that Connected Nation will be applying for the grants available in Michigan. How that money will be distributed to local providers and installation contractors is far less clear. The second round of the Rural Digital Opportunity Fund (RDOF), a federal effort, has 11B dollars in it. Third, about 250M dollars will be invested in Michigan's expansion plans with 150M set aside for last mile, to the home, installations. Lastly, is the concern highlighted, that people don't know how to use the technology. If this last point is true, I question the return on investment of this entire project.

3. Other Items of Interest:

- 1) The Township currently has openings on the Board of Review and Park and Recreation Advisory Committee. If you have any desire to serve the community in this way, please contact the Supervisor's Office at 231.267.5141 ext. 23 for more information.
- 2) The Board did vote to immediately close the Hi Pray Park playground due to safety concerns at its July 12, 2022 meeting. As of this writing July 29, 2022 that task has not been completed by the Park & Recreation Administrator. This item is elsewhere in the July agenda.
- 3) Getting public documents from the Clerk's Office remains to be difficult for the Board, Planning Commission, and the FOIA Coordinator.
- 4) In response to public comment, a fillable PDF version of the ARPA survey was created complete with link to a collection email address. The process was rather lengthy overcoming several first-time issues. This method of survey collection was not reviewed or approved by the Board for this offering however, future surveys may take advantage of this response type.
- 5) No time was allotted to verify the legal description of the N- Industrial Zoning District.
- 6) The final amendments to the Lossie Road Natural Trail and Battle Creek Natural Area cleanup are underway. This agreement should be in place by month's end.

- 7) Generating township board packet documents for the public's use at meetings takes more time than first realized. As the process transitions into the Supervisor's Office, additional efficiencies will be sought. June 2022's township board packet was the first packet produced and posted to the website by the Supervisor's Office. Generating a printed version of the township board packet and arranging it for the public's use is part of this process. Additional efficiencies in this process will be sought.
- 8) Various boat wash designs and installations are being looked at. While there are many different designs, those that come out of the mining industry are the most interesting. In fact, portable washdown stations of some type are used in many different industry sectors. Those using a pressured water supply with a containment system appear to provide the ultimate protection for Elk Lake. They are the most expensive too.
- 9) Thank you to Trustee Don Glenn and Citizen Denise Peltonen for attending the June 28, 2022 Infrastructure Investment and Jobs Act Seminar detailing the finer points of investing in Broadband infrastructure. Denise was invited as my guest to the event which I missed due to a last-minute schedule conflict. Her synopsis of the event was very helpful.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'Ron Popp', with a stylized flourish at the end.

Ron Popp
Whitewater Township Supervisor.



Ron Popp <supervisorwhitewater@gmail.com>

monthly trustee report

1 message

Heidi Vollmuth <heidivourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Thu, Jul 28, 2022 at 11:25 AM

Happy Summer to all of you and I hope everyone is enjoying the sunshine. This month has been a busy one as I am once able to walk again with a cane and continue to heal. Driving around our community this past few weeks has been very interesting to say the least. The cherry trees were a shakin and the deer and their young continued to roam the open fields. It appears Whitewater has a lot of new buildings going up and welcome to our new businesses. Visiting with several residents this past month, I hear you loud and clear, simple, humble, rural. It is very interesting that we the people do want growth but growth that enhances the characteristics we already have. Now is the time to let your voice be heard, please get involved and help us help you. Please watch for upcoming news on a Town Hall event. If anyone out there is having issues reading a board packet online please let me know. Hey, Whitewater I want to hear from you, should we go back to two meetings a month? A simple business meeting at 9am and a more relaxed town hall style meeting at 7pm on the first and third Tuesdays? Please reach out and voice your concerns either by email, phone or in person. Changes are daily and this team needs to hear your needs and wants as we update the Master PPlan. More information to follow next month. Remember to vote on Tuesday Aug 2.

Cheers
Help me Help you.
heidivourtrustee@gmail.com

July 2022

Whitewater Township Trustee report – Don Glenn

Citizen communications and/or observations

- Received a call from a citizen wanting to share their idea on submitting an ARPA funds request for Whitewater Township to Grand Traverse County by the August 8th deadline.

Educational opportunities

1. Webinars:

- A. Participated in the Introduction to Wetlands webinar. The agenda for this webinar included an overview of the importance of wetlands, a summary of the existing state and federal regulatory framework, and how local protection efforts can complement the state and federal framework.
 - B. Participated in the Foster Swift Collins & Smith 2nd Wednesday webinar What To Know If You Are Planning To Sue / this session is the first of a three-part series on litigation and will cover things that should be considered before you sue somebody, including the different perspectives and considerations before filing a lawsuit such as the differences in suing in a federal vs. state court and possible alternatives to filing a lawsuit.
 - C. In partnership with the Michigan Municipal League, Michigan Townships Association, Michigan Association of Counties and the Michigan County Road Association, the Michigan Department of Treasury webinar Updates and Resources for Local Governments / this session focused on Marihuana Regulation and Planning– State and Local Requirements as well as Strategic Planning.
 - D. Participated in the Public Sector Consultants (PSC”) webinar Grand Traverse Project Funding / this session focused on state and federal funding opportunities as well as strategies for developing grant capacity and available resources for securing funds.
-

2. Continuing education: completed reading “The Township Planning & Zoning Decision-making” MTA publication.

“Other” items of interest

- a. Meeting with Eric Sanborn on Monday, August 1st to further discuss the Park Road idea discussed at the July 12th Board meeting.

Certified Zoning Services

On behalf of: **Whitewater Township**



8/2/2022

Re: **JULY 2022 REPORT**

Dear Board members –

The last few reports have mentioned several items of interest where no specific action has been requested, and that was intentional. Many concerns that aren't usually or typically associated with 'zoning' are communicated to me.

While **Short-Term Rentals** may not have had an adverse effect on the quality of life of man than just a few residents of Whitewater Township, that doesn't mean that the potential doesn't exist. To reiterate, our 'zoning' ordinance is permissive by nature – if a specific use isn't listed, then it is prohibited. Many communities are seeing a need to regulate Short-Term Rentals through police power ordinances that focus on the health, safety, and welfare of not only the resident of the community – but the occupants of the dwellings as well.

General Inquiries – often, I have mentioned that I receive calls from realtors, property owners, and potential property owners asking how a particular parcel of land may be used. These inquiries are generally centered on the Commercial zoning district.

While no specific action of the board is being requested – please be advised that Whitewater Township will continue to develop exactly as the zoning ordinance permits. The recent moratorium can be an effective tool only if immediate and intentional actions are taken to address the concerns that prompted the moratorium in the first place. Please find additional information and considerations related to zoning moratoriums here:

https://www.canr.msu.edu/news/zoning_moratoriums_should_only_be_done_with_caution

The Zoning Administrator will make every effort to communicate with those who may continue to inquire as to the status of our zoning moratorium. My specific recommendation (based upon my professional experience) is to direct the Planning Commission to begin work on whatever

Certified Zoning Services

tasks need to be presented to the Township Board for action that would allow the moratorium to be lifted in the most expedient manner possible.

Lastly – the need for regular communication with a planner qualified to assist Whitewater Township would be an invaluable benefit to the community. The ‘planner’ can be those unbiased eyes and ears – sights and sounds (and voices) that a community needs to see and hear. Whitewater Township (for the most part) has an outdated Master Plan and Zoning Ordinance that are not particularly suited to guide future development pressures.

The Zoning Administrator spent important time reviewing several of the ordinances being worked on by the planning commission with Supervisor Popp. It is my opinion that we share many of the same concerns related to the ‘processes’. Sometimes it’s the order of processes or the person or entity responsible. Conversation focused on whether it is a solid and measurable standard, or a discretionary decision – how is it to be applied and / or enforced.

Whitewater Township DOES have its own built-in checks and balances (it’s not made up) and it’s written directly in the text of the planning and zoning acts as well as incorporated into the zoning ordinance. We have a legislative body (the Township Board), the administrative body(ies) (the Planning Commission and Zoning Administrator) and the quasi-judicial body (the Zoning Board of Appeals).

Please let me know if there is any manner where I can assist.



Robert (Bob) Hall
Whitewater Township Zoning Administrator

White Water RT June 2022

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00:00 - 00:00:59	1	1	7.69%	7.69%
00:03:00 - 00:03:59	2	3	15.38%	23.08%
00:04:00 - 00:04:59	2	5	15.38%	38.46%
00:05:00 - 00:05:59	1	6	7.69%	46.15%
00:09:00 - 00:09:59	1	7	7.69%	53.85%
00:10:00 - 00:10:59	1	8	7.69%	61.54%
00:11:00 - 00:11:59	2	10	15.38%	76.92%
00:12:00 - 00:12:59	2	12	15.38%	92.31%
00:14:00 - 00:14:59	1	13	7.69%	100.00%

Whitewater Twp Responses

June 2022

Nature of Call	WW	Total
10-Chest Pain (Non-Traumatic)	2	2
11-Choking	1	1
17-Falls	2	2
19-Heart Problems / A.I.C.D.	1	1
1-Abdominal Pain/Problems	1	1
21-Hemorrhage/Lacerations	1	1
26-Sick Person (Specific Diagnosis)	4	4
29-Traffic/Transportation/Accidents	1	1
4-Assault/Sexual Assault	1	1
Total	14	14

Call Disposition	WW	Total
Transport	9	9
Refusal	4	4
Cancelled	1	1
Total	14	14

Response Priority	WW	Total
P-1 Emergency ALS	2	2
P-2 Emergency BLS	10	10
P-3 Non-Emergent	1	1
P-18 Stage	1	1
Total	14	14

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
71,044	06/03/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	6:11:19	6:23:48	00:12:29
71,758	06/03/2022	P-1	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Refusal	20:07:21	20:07:40	00:00:19
72,866	06/06/2022	P-2	29-Traffic/Transportation/Accider	Whitewater	10 55A1	Refusal	16:15:30	16:29:33	00:14:03
75,642	06/12/2022	P-1	4-Assault/Sexual Assault	Whitewater	10 GTA3	Canceled	4:22:39	4:52:18	00:29:39
76,371	06/13/2022	P-2	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Transport	19:41:06	19:44:43	00:03:37
76,618	06/14/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	11:18:43	11:29:48	00:11:05
77,180	06/15/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	8:56:16	9:09:13	00:12:57
77,493	06/15/2022	P-2	17-Falls	Whitewater	10 GTA3	Refusal	20:08:12	20:11:53	00:03:41
78,118	06/17/2022	P-2	19-Heart Problems / A.I.C.D.	Whitewater	10 GTA3	Transport	2:38:52	2:49:58	00:11:06
79,875	06/20/2022	P-2	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	23:43:00	23:48:20	00:05:20
82,095	06/24/2022	P-3	1-Abdominal Pain/Problems	Whitewater	10 GTA3	Transport	22:08:05	22:12:39	00:04:34
82,544	06/25/2022	P-1	11-Choking	Whitewater	10 GTA3	Transport	18:44:41	18:54:54	00:10:13
83,887	06/28/2022	P-2	17-Falls	Whitewater	10 GTA3	Transport	22:48:51	22:57:56	00:09:05
84,039	06/29/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	7:26:57	7:31:53	00:04:56

GT-A3 Activity (June 2022)

Call Disposition	Acme	WW	Milton	East Bay	Total
Transport	28	9	1	1	39
Refusal	13	3	0	1	17
Cancelled	9	1	0	1	11
Total	50	13	1	3	67

Response Priority	Acme	WW	Milton	East Bay	Total
P-1 Emergency ALS	5	2	0	0	7
P-2 Emergency BLS	44	9	1	3	57
P-3 Non-Emergent	1	1	0	0	2
P-18 Stage	0	1	0	0	1
Total	50	13	1	3	67

Nature of Call	Acme	WW	Milton	East Bay	Total
10-Chest Pain (Non-Traumatic)	2	2	0	0	4
11-Choking	0	1	0	0	1
12-Convulsions/Seizures	2	0	0	0	2
13-Diabetic Problems	2	0	0	0	2
17-Falls	10	2	0	0	12
18-Headache	1	0	0	0	1
19-Heart Problems / A.I.C.D.	2	1	0	0	3
1-Abdominal Pain/Problems	2	1	0	0	3
21-Hemorrhage/Lacerations	0	1	0	0	1
23-Overdose / Poisoning (Ingestion)	1	0	0	0	1
26-Sick Person (Specific Diagnosis)	7	4	1	2	14
28-Stroke (CVA)	2	0	0	0	2
29-Traffic/Transportation/Accidents	2	0	0	0	2
30-Traumatic Injuries (Specific)	1	0	0	1	2
31-Unconscious/Fainting (Near)	9	0	0	0	9
32-Unknown Problem (Man Down)	1	0	0	0	1
4-Assault/Sexual Assault	0	1	0	0	1
5-Back Pain (Non-traumatic or Non Rece	1	0	0	0	1

	Acme	WW	Milton	East Bay	Total
6-Breathing Problems	4	0	0	0	4
9-Cardiac or Respiratory Arrest/Death	1	0	0	0	1
Total	50	13	1	3	67

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
70,090	06/01/2022	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	8:20:03	8:24:44	00:04:41
70,287	06/01/2022	P-2 F	18-Headache	Acme	10 GTA3	Refusal	14:40:32	14:42:59	00:02:27
70,655	06/02/2022	P-2 F	12-Convulsions/Seizures	Acme	10 GTA3	Transport	11:00:29	11:05:31	00:05:02
71,044	06/03/2022	P-2 F	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	6:11:19	6:23:48	00:12:29
71,611	06/03/2022	P-2 F	29-Traffic/Transportation/Accider	Acme	10 GTA3	Transport	14:16:33	14:17:47	00:01:14
71,758	06/03/2022	P-1 L	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Refusal	20:07:21	20:07:40	00:00:19
72,391	06/05/2022	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	13:37:30	13:43:11	00:05:41
72,840	06/06/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Transport	15:11:52	15:18:34	00:06:42
73,214	06/07/2022	P-1 L	9-Cardiac or Respiratory Arrest/I	Acme	10 GTA3	Refusal	13:48:49	13:56:25	00:07:36
73,470	06/08/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Transport	2:42:53	2:55:38	00:12:45
73,515	06/08/2022	P-2 F	5-Back Pain (Non-traumatic or N	Acme	10 GTA3	Transport	7:47:21	7:52:54	00:05:33
73,553	06/08/2022	P-2 F	19-Heart Problems / A.I.C.D.	Acme	10 GTA3	Transport	9:30:46	9:36:51	00:06:05
73,644	06/08/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	12:27:30	12:38:43	00:11:13
73,913	06/09/2022	P-2 F	13-Diabetic Problems	Acme	10 GTA3	Transport	1:33:17	1:42:14	00:08:57
74,992	06/10/2022	P-2 F	30-Traumatic Injuries (Specific)	East Bay	10 GTA3	Transport	15:16:36	15:20:29	00:03:53
75,051	06/10/2022	P-2 F	29-Traffic/Transportation/Accider	Acme	10 GTA3	Transport	17:22:48	17:25:51	00:03:03
75,629	06/12/2022	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Refusal	2:51:41	3:05:01	00:13:20
75,642	06/12/2022	P-18	4-Assault/Sexual Assault	Whitewater	10 GTA3	Canceled	4:22:39	4:52:18	00:29:39
75,739	06/12/2022	P-2 F	12-Convulsions/Seizures	Acme	10 GTA3	Refusal	11:13:43	11:18:17	00:04:34
75,892	06/12/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	18:45:05	18:52:09	00:07:04
76,371	06/13/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Transport	19:41:06	19:44:43	00:03:37
76,519	06/14/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	6:30:08	6:41:49	00:11:41
76,618	06/14/2022	P-2 F	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	11:18:43	11:29:48	00:11:05
76,838	06/14/2022	P-2 F	26-Sick Person (Specific Diagno	Milton	10 GTA3	Transport	19:58:39	20:16:41	00:18:02
76,937	06/15/2022	P-2 F	13-Diabetic Problems	Acme	10 GTA3	Transport	1:09:47	1:16:10	00:06:23
77,180	06/15/2022	P-2 F	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	8:56:16	9:09:13	00:12:57
77,365	06/15/2022	P-2 F	28-Stroke (CVA)	Acme	10 GTA3	Transport	15:41:38	15:45:57	00:04:19
77,493	06/15/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Refusal	20:08:12	20:11:53	00:03:41
77,573	06/15/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Canceled	23:42:43	23:54:45	00:12:02
78,118	06/17/2022	P-2 F	19-Heart Problems / A.I.C.D.	Whitewater	10 GTA3	Transport	2:38:52	2:49:58	00:11:06
78,281	06/17/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	12:27:48	12:44:28	00:16:40
78,314	06/17/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Canceled	13:39:45		

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
78,418	06/17/2022	P-2 F	17-Falls	Acme	10 GTA3	Refusal	16:46:42	16:50:32	00:03:50
78,971	06/18/2022	P-2 F	32-Unknown Problem (Man Dow	Acme	10 GTA3	Canceled	18:18:29		
79,046	06/18/2022	P-2 F	26-Sick Person (Specific Diagno	East Bay	10 GTA3	Canceled	22:17:22		
79,078	06/19/2022	P-2 F	1-Abdominal Pain/Problems	Acme	10 GTA3	Canceled	0:15:37		
79,093	06/19/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Refusal	1:20:08	1:29:46	00:09:38
79,258	06/19/2022	P-3 L	30-Traumatic Injuries (Specific)	Acme	10 GTA3	Transport	13:10:40	13:14:21	00:03:41
79,314	06/19/2022	P-2 F	28-Stroke (CVA)	Acme	10 GTA3	Transport	16:12:21	16:19:02	00:06:41
79,493	06/20/2022	P-2 F	23-Overdose / Poisoning (Ingest	Acme	10 GTA3	Refusal	3:42:17	3:58:22	00:16:05
79,769	06/20/2022	P-2 F	19-Heart Problems / A.I.C.D.	Acme	10 GTA3	Refusal	17:41:02	17:48:25	00:07:23
79,780	06/20/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	18:17:46	18:21:55	00:04:09
79,875	06/20/2022	P-2 F	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	23:43:00	23:48:20	00:05:20
79,942	06/21/2022	P-2 F	17-Falls	Acme	10 GTA3	Refusal	6:22:03	6:34:08	00:12:05
79,974	06/21/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	8:10:52		
80,157	06/21/2022	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Canceled	14:30:22		
80,165	06/21/2022	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	15:06:09	15:20:00	00:13:51
80,206	06/21/2022	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Transport	16:28:31	16:32:24	00:03:53
80,320	06/21/2022	P-2 F	17-Falls	Acme	10 GTA3	Refusal	20:59:55	21:08:23	00:08:28
80,436	06/22/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	3:39:46	3:50:02	00:10:16
80,629	06/22/2022	P-2 F	26-Sick Person (Specific Diagno	East Bay	10 GTA3	Refusal	12:39:46	12:44:38	00:04:52
80,640	06/22/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	13:06:43	13:10:00	00:03:17
80,713	06/22/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	15:27:18		
80,765	06/22/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Refusal	17:26:35	17:29:29	00:02:54
80,913	06/23/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Refusal	2:00:13	2:10:32	00:10:19
81,360	06/23/2022	P-2 F	1-Abdominal Pain/Problems	Acme	10 GTA3	Transport	12:24:16	12:30:32	00:06:16
81,872	06/24/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	14:13:07	14:18:57	00:05:50
82,095	06/24/2022	P-3 L	1-Abdominal Pain/Problems	Whitewater	10 GTA3	Transport	22:08:05	22:12:39	00:04:34
82,206	06/25/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Transport	5:55:13	6:06:44	00:11:31
82,544	06/25/2022	P-1 L	11-Choking	Whitewater	10 GTA3	Transport	18:44:41	18:54:54	00:10:13
83,580	06/28/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	8:39:02		
83,887	06/28/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Transport	22:48:51	22:57:56	00:09:05
84,039	06/29/2022	P-2 F	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	7:26:57	7:31:53	00:04:56
84,354	06/29/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	20:02:59	20:07:28	00:04:29
84,670	06/30/2022	P-2 F	26-Sick Person (Specific Diagno	Acme	10 GTA3	Refusal	7:45:24	7:50:13	00:04:49
84,711	06/30/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	9:12:44	9:17:00	00:04:16
84,756	06/30/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	10:41:49	10:49:10	00:07:21

A-3 Transports By Month (Billable Calls)

Dispatch Zone	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Total
Antrim-City of Elk Rapids	0	2	0	1	1	0	0	1	0	5
Antrim-Elk Rapids	0	0	1	0	0	0	0	0	0	1
Antrim-Milton	0	1	0	0	1	1	0	0	1	4
GT-Acme	1	9	31	26	26	22	26	33	41	215
GT-Blair	0	0	1	0	0	0	0	0	0	1
GT-East Bay	0	0	1	1	1	1	0	1	2	7
GT-Garfield	0	1	0	0	0	0	0	0	0	1
GT-Traverse City	0	0	0	0	1	0	0	1	0	2
GT-Whitewater	17	23	16	14	17	18	12	16	12	145
Kalkaska-Clearwater	1	0	0	0	0	1	0	0	0	2
Kalkaska-Excelsior	0	1	0	0	0	0	0	0	0	1
Total	19	37	50	42	47	43	38	52	56	384

White Water RT July 2022

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00:00 - 00:00:59	0	0	0.00%	0.00%
00:04:00 - 00:04:59	4	4	16.67%	16.67%
00:05:00 - 00:05:59	2	6	8.33%	25.00%
00:06:00 - 00:06:59	4	10	16.67%	41.67%
00:07:00 - 00:07:59	4	14	16.67%	58.33%
00:08:00 - 00:08:59	4	18	16.67%	75.00%
00:09:00 - 00:09:59	2	20	8.33%	83.33%
00:10:00 - 00:10:59	2	22	8.33%	91.67%
00:11:00 - 00:11:59	1	23	4.17%	95.83%
00:14:00 - 00:14:59	1	24	4.17%	100.00%

Whitewater Twp Responses

July 2022

Nature of Call	WW	Total
10-Chest Pain (Non-Traumatic)	2	2
17-Falls	6	6
18-Headache	1	1
19-Heart Problems / A.I.C.D.	1	1
1-Abdominal Pain/Problems	1	1
21-Hemorrhage/Lacerations	1	1
25-Psychiatric/ Abnormal Behavior/Suici	1	1
26-Sick Person (Specific Diagnosis)	2	2
28-Stroke (CVA)	3	3
29-Traffic/Transportation/Accidents	1	1
31-Unconscious/Fainting (Near)	3	3
6-Breathing Problems	1	1
9-Cardiac or Respiratory Arrest/Death	1	1
Total	24	24

Call Disposition	WW	Total
Transport	19	19
Refusal	5	5
Total	24	24

Response Priority	WW	Total
P-1 Emergency ALS	5	5
P-2 Emergency BLS	19	19
Total	24	24

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
85,762	07/02/2022	P-2	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Refusal	8:10:38	8:19:07	00:08:29
86,791	07/04/2022	P-1	9-Cardiac or Respiratory Arrest/I	Whitewater	10 GTA3	Refusal	19:50:33	19:56:05	00:05:32
86,966	07/05/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	8:16:18	8:23:50	00:07:32
87,221	07/05/2022	P-2	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	16:13:34	16:22:14	00:08:40
87,357	07/05/2022	P-2	17-Falls	Whitewater	10 GTA3	Refusal	22:17:34	22:21:35	00:04:01
88,123	07/07/2022	P-2	17-Falls	Whitewater	10 GTA3	Refusal	7:45:20	7:56:45	00:11:25
88,813	07/08/2022	P-2	17-Falls	Whitewater	10 GTA3	Transport	7:49:59	7:55:53	00:05:54
89,189	07/08/2022	P-1	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Transport	22:21:25	22:25:42	00:04:17
89,747	07/10/2022	P-2	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	10:35:14	10:41:23	00:06:09
89,839	07/10/2022	P-2	29-Traffic/Transportation/Accider	Whitewater	10 GTA3	Transport	15:41:12	15:48:38	00:07:26
89,894	07/10/2022	P-2	19-Heart Problems / A.I.C.D.	Whitewater	10 GTA3	Transport	17:50:58	17:58:45	00:07:47
91,222	07/13/2022	P-2	31-Unconscious/Fainting (Near)	Whitewater	10 55A1	Transport	16:15:57	16:20:51	00:04:54
91,527	07/14/2022	P-1	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	10:45:28	10:54:56	00:09:28
92,682	07/16/2022	P-2	25-Psychiatric/ Abnormal Behavi	Whitewater	10 GTA3	Transport	23:16:26	23:26:48	00:10:22
92,970	07/17/2022	P-2	1-Abdominal Pain/Problems	Whitewater	10 GTA3	Transport	17:26:30	17:35:14	00:08:44
94,350	07/20/2022	P-2	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	10:48:00	10:57:00	00:09:00
94,834	07/21/2022	P-2	26-Sick Person (Specific Diagno	Whitewater	10 GTA3	Transport	7:34:43	7:43:37	00:08:54
95,102	07/21/2022	P-2	17-Falls	Whitewater	10 GTA3	Transport	16:29:23	16:44:02	00:14:39
95,764	07/22/2022	P-2	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	15:50:28	15:57:09	00:06:41
95,986	07/23/2022	P-2	18-Headache	Whitewater	10 GTA3	Transport	1:29:39	1:39:55	00:10:16
97,305	07/25/2022	P-2	17-Falls	Whitewater	10 GTA3	Transport	22:57:19	23:05:00	00:07:41
97,499	07/26/2022	P-1	6-Breathing Problems	Whitewater	10 GTA3	Transport	4:57:29	5:03:56	00:06:27
98,437	07/28/2022	P-2	17-Falls	Whitewater	10 GTA3	Transport	0:15:14	0:20:13	00:04:59
98,829	07/28/2022	P-1	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	19:52:08	19:58:28	00:06:20

GT-A3 Activity (July 2022)

Call Disposition	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	Antrim-Torch	GT-Traverse	Total
Transport	30	18	1	2	0	1	0	0	52
Refusal	20	5	0	1	0	1	0	1	28
Cancelled	9	0	0	1	1	0	1	0	12
Total	59	23	1	4	1	2	1	1	92

Response Priority	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	Antrim-Torch	GT-Traverse	Total
P-1 Emergency ALS	4	5	0	1	0	1	0	0	11
P-2 Emergency BLS	53	18	1	3	1	1	1	1	79
P-3 Non-Emergent	2	0	0	0	0	0	0	0	2
Total	59	23	1	4	1	2	1	1	92

Nature of Call	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	Antrim-Torch	GT-Traverse	Total
10-Chest Pain (Non-Traumatic)	2	2	0	2	0	0	0	0	6
12-Convulsions/Seizures	3	0	0	0	0	0	0	0	3
13-Diabetic Problems	4	0	0	0	0	2	0	0	6
17-Falls	5	6	0	0	0	0	0	1	12
18-Headache	1	1	0	0	0	0	0	0	2
19-Heart Problems / A.I.C.D.	1	1	0	0	0	0	0	0	2
1-Abdominal Pain/Problems	0	1	0	0	0	0	0	0	1
21-Hemorrhage/Lacerations	1	1	0	0	0	0	0	0	2
23-Overdose / Poisoning (Ingestion)	1	0	0	0	0	0	0	0	1
25-Psychiatric/ Abnormal Behavior/Suici	0	1	0	1	0	0	0	0	2
26-Sick Person (Specific Diagnosis)	16	2	1	1	1	0	0	0	21
28-Stroke (CVA)	1	3	0	0	0	0	1	0	5

	Acme	WW	Elk Rapids	Elk Rapids	Milton	East Bay	Antrim-Torch	GT-Traverse	Total
29-Traffic/Transportation/Accidents	7	1	0	0	0	0	0	0	8
30-Traumatic Injuries (Specific)	6	0	0	0	0	0	0	0	6
31-Unconscious/Fainting (Near)	4	2	0	0	0	0	0	0	6
32-Unknown Problem (Man Down)	4	0	0	0	0	0	0	0	4
6-Breathing Problems	2	1	0	0	0	0	0	0	3
7-Burns (Scalds) /Explosion	1	0	0	0	0	0	0	0	1
9-Cardiac or Respiratory Arrest/Death	0	1	0	0	0	0	0	0	1
Total	59	23	1	4	1	2	1	1	92

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
85,238	07/01/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	8:39:10	8:47:51	00:08:41
85,382	07/01/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	14:11:06	14:14:48	00:03:42
85,762	07/02/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Refusal	8:10:38	8:19:07	00:08:29
85,963	07/02/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Canceled	19:33:39		
86,109	07/03/2022	P-2 F	12-Convulsions/Seizures	Acme	10 GTA3	Transport	4:49:00	5:02:38	00:13:38
86,192	07/03/2022	P-1 L	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Refusal	10:34:48	10:35:50	00:01:02
86,263	07/03/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Elk Rapids Twp	10 GTA3	Transport	14:43:23	14:59:17	00:15:54
86,308	07/03/2022	P-2 F	17-Falls	Acme	10 GTA3	Canceled	16:28:33		
86,585	07/04/2022	P-2 F	13-Diabetic Problems	Acme	10 GTA3	Refusal	9:33:21	9:35:50	00:02:29
86,619	07/04/2022	P-2 F	30-Traumatic Injuries (Specific)	Acme	10 GTA3	Transport	11:18:52	11:24:14	00:05:22
86,680	07/04/2022	P-2 F	32-Unknown Problem (Man Down)	Acme	10 GTA3	Canceled	14:12:00	14:19:15	00:07:15
86,712	07/04/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	15:29:09	15:33:35	00:04:26
86,791	07/04/2022	P-1 L	9-Cardiac or Respiratory Arrest	Whitewater	10 GTA3	Refusal	19:50:33	19:56:05	00:05:32
86,966	07/05/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Whitewater	10 GTA3	Transport	8:16:18	8:23:50	00:07:32
87,056	07/05/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Refusal	11:05:11	11:09:55	00:04:44
87,173	07/05/2022	P-2 F	31-Unconscious/Fainting (Near)	Acme	10 GTA3	Transport	14:16:15	14:21:57	00:05:42
87,221	07/05/2022	P-2 F	31-Unconscious/Fainting (Near)	Whitewater	10 GTA3	Transport	16:13:34	16:22:14	00:08:40
87,243	07/05/2022	P-2 F	17-Falls	GT-Traverse City	10 GTA3	Refusal	17:28:06	17:31:33	00:03:27
87,357	07/05/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Refusal	22:17:34	22:21:35	00:04:01
87,425	07/06/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Transport	2:55:04	3:04:16	00:09:12
87,893	07/06/2022	P-1 L	10-Chest Pain (Non-Traumatic)	Elk Rapids Twp	10 GTA3	Transport	16:50:51	17:11:20	00:20:29
88,123	07/07/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Refusal	7:45:20	7:56:45	00:11:25
88,321	07/07/2022	P-2 F	13-Diabetic Problems	East Bay	10 GTA3	Transport	14:35:44	14:36:19	00:00:35
88,547	07/08/2022	P-2 F	13-Diabetic Problems	Acme	10 GTA3	Refusal	0:50:13	0:59:01	00:08:48
88,813	07/08/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Transport	7:49:59	7:55:53	00:05:54

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
88,901	07/08/2022	P-2 F	26-Sick Person (Specific Diag	Acme	10 GTA3	Refusal	11:32:44	11:35:45	00:03:01
88,992	07/08/2022	P-2 F	26-Sick Person (Specific Diag	Acme	10 GTA3	Canceled	14:20:52		
89,189	07/08/2022	P-1 L	10-Chest Pain (Non-Traumatic)	Whitewater	10 GTA3	Transport	22:21:25	22:25:42	00:04:17
89,747	07/10/2022	P-2 F	31-Unconscious/Fainting (Near	Whitewater	10 GTA3	Transport	10:35:14	10:41:23	00:06:09
89,839	07/10/2022	P-2 F	29-Traffic/Transportation/Accid	Whitewater	10 GTA3	Transport	15:41:12	15:48:38	00:07:26
89,869	07/10/2022	P-2 F	28-Stroke (CVA)	Antrim-Torch Lake	10 GTA3	Canceled	16:51:08		
89,894	07/10/2022	P-2 F	19-Heart Problems / A.I.C.D.	Whitewater	10 GTA3	Transport	17:50:58	17:58:45	00:07:47
90,068	07/11/2022	P-2 F	13-Diabetic Problems	Acme	10 GTA3	Transport	6:09:55	6:15:13	00:05:18
90,181	07/11/2022	P-3 L	26-Sick Person (Specific Diag	Acme	10 GTA3	Refusal	11:19:00	11:28:59	00:09:59
90,607	07/12/2022	P-2 F	30-Traumatic Injuries (Specific	Acme	10 GTA3	Transport	11:05:10	11:14:07	00:08:57
90,654	07/12/2022	P-2 F	31-Unconscious/Fainting (Near	Acme	10 GTA3	Transport	12:44:13	12:52:01	00:07:48
91,139	07/13/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	13:35:55	13:41:31	00:05:36
91,186	07/13/2022	P-2 F	30-Traumatic Injuries (Specific	Acme	10 GTA3	Transport	15:08:14	15:15:06	00:06:52
91,282	07/13/2022	P-2 F	29-Traffic/Transportation/Accid	Acme	10 GTA3	Canceled	18:24:55		
91,399	07/14/2022	P-2 F	29-Traffic/Transportation/Accid	Acme	10 GTA3	Refusal	0:54:35	1:01:56	00:07:21
91,401	07/14/2022	P-2 F	26-Sick Person (Specific Diag	Acme	10 GTA3	Transport	1:30:30	1:33:16	00:02:46
91,527	07/14/2022	P-1 L	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	10:45:28	10:54:56	00:09:28
91,880	07/15/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	3:00:03	3:09:58	00:09:55
91,895	07/15/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Acme	10 GTA3	Transport	4:01:23	4:06:34	00:05:11
92,429	07/16/2022	P-2 F	32-Unknown Problem (Man De	Acme	10 GTA3	Canceled	9:51:30		
92,682	07/16/2022	P-2 F	25-Psychiatric/ Abnormal Beha	Whitewater	10 GTA3	Transport	23:16:26	23:26:48	00:10:22
92,792	07/17/2022	P-2 F	13-Diabetic Problems	Acme	10 GTA3	Refusal	7:40:02	7:43:28	00:03:26
92,861	07/17/2022	P-2 F	26-Sick Person (Specific Diag	Acme	10 GTA3	Refusal	12:13:28	12:17:03	00:03:35
92,910	07/17/2022	P-2 F	30-Traumatic Injuries (Specific	Acme	10 GTA3	Refusal	14:31:10	14:38:41	00:07:31
92,918	07/17/2022	P-2 F	30-Traumatic Injuries (Specific	Acme	10 GTA3	Transport	14:55:27	15:02:27	00:07:00
92,970	07/17/2022	P-2 F	1-Abdominal Pain/Problems	Whitewater	10 GTA3	Transport	17:26:30	17:35:14	00:08:44
93,184	07/18/2022	P-2 F	23-Overdose / Poisoning (Inge	Acme	10 GTA3	Transport	8:21:56	8:27:38	00:05:42
93,628	07/19/2022	P-2 F	26-Sick Person (Specific Diag	Acme	10 GTA3	Refusal	8:16:05	8:22:40	00:06:35
93,868	07/19/2022	P-2 F	21-Hemorrhage/Lacerations	Acme	10 GTA3	Transport	16:47:55	16:56:01	00:08:06
93,946	07/19/2022	P-1 L	13-Diabetic Problems	East Bay	10 GTA3	Refusal	20:06:08	20:15:31	00:09:23
94,016	07/20/2022	P-3 L	26-Sick Person (Specific Diag	Acme	10 GTA3	Refusal	0:36:31	0:51:24	00:14:53
94,279	07/20/2022	P-2 F	28-Stroke (CVA)	Acme	10 GTA3	Transport	7:46:07	7:53:35	00:07:28
94,350	07/20/2022	P-2 F	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	10:48:00	10:57:00	00:09:00
94,399	07/20/2022	P-2 F	29-Traffic/Transportation/Accid	Acme	10 GTA3	Canceled	12:34:58		
94,502	07/20/2022	P-2 F	18-Headache	Acme	10 GTA3	Transport	16:05:52	16:12:54	00:07:02
94,834	07/21/2022	P-2 F	26-Sick Person (Specific Diag	Whitewater	10 GTA3	Transport	7:34:43	7:43:37	00:08:54
94,878	07/21/2022	P-2 F	26-Sick Person (Specific Diag	Acme	10 GTA3	Transport	9:06:32	9:18:39	00:12:07
94,976	07/21/2022	P-2 F	30-Traumatic Injuries (Specific	Acme	10 GTA3	Transport	12:16:39	12:20:29	00:03:50

Run#	Date	Priority	Nature of Call	Dispatch Zone	Unit	Disposition	Dispatch Time	Scene Time	Response Time
95,102	07/21/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Transport	16:29:23	16:44:02	00:14:39
95,644	07/22/2022	P-2 F	29-Traffic/Transportation/Accidents	Acme	10 GTA3	Transport	12:37:02	12:39:14	00:02:12
95,764	07/22/2022	P-2 F	21-Hemorrhage/Lacerations	Whitewater	10 GTA3	Refusal	15:50:28	15:57:09	00:06:41
95,855	07/22/2022	P-2 F	17-Falls	Acme	10 GTA3	Refusal	19:24:26	19:31:42	00:07:16
95,928	07/22/2022	P-1 L	12-Convulsions/Seizures	Acme	10 GTA3	Refusal	21:56:00	22:09:09	00:13:09
95,986	07/23/2022	P-2 F	18-Headache	Whitewater	10 GTA3	Transport	1:29:39	1:39:55	00:10:16
96,014	07/23/2022	P-2 F	17-Falls	Acme	10 GTA3	Refusal	3:33:21	3:43:01	00:09:40
96,685	07/24/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	14:31:04	14:35:13	00:04:09
96,780	07/24/2022	P-2 F	17-Falls	Acme	10 GTA3	Transport	19:40:59	19:56:39	00:15:40
97,305	07/25/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Transport	22:57:19	23:05:00	00:07:41
97,499	07/26/2022	P-1 L	6-Breathing Problems	Whitewater	10 GTA3	Transport	4:57:29	5:03:56	00:06:27
97,707	07/26/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Milton	10 GTA3	Canceled	14:53:43		
97,860	07/26/2022	P-2 F	10-Chest Pain (Non-Traumatic)	Elk Rapids Twp	10 GTA3	Refusal	22:08:35	22:19:39	00:11:04
97,878	07/26/2022	P-2 F	32-Unknown Problem (Man Down)	Acme	10 GTA3	Refusal	23:16:04	23:26:55	00:10:51
98,152	07/27/2022	P-2 F	29-Traffic/Transportation/Accidents	Acme	10 GTA3	Refusal	12:10:21	12:16:01	00:05:40
98,163	07/27/2022	P-2 F	29-Traffic/Transportation/Accidents	Acme	10 GTA3	Refusal	12:10:21	12:16:01	00:05:40
98,280	07/27/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	16:00:58	16:05:20	00:04:22
98,326	07/27/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	17:59:36	18:03:10	00:03:34
98,437	07/28/2022	P-2 F	17-Falls	Whitewater	10 GTA3	Transport	0:15:14	0:20:13	00:04:59
98,759	07/28/2022	P-2 F	29-Traffic/Transportation/Accidents	Acme	10 GTA3	Canceled	16:11:59		
98,829	07/28/2022	P-1 L	28-Stroke (CVA)	Whitewater	10 GTA3	Transport	19:52:08	19:58:28	00:06:20
98,886	07/28/2022	P-2 F	25-Psychiatric/ Abnormal Behavior	Elk Rapids Twp	10 GTA3	Canceled	22:53:41	23:09:42	00:16:01
99,188	07/29/2022	P-2 F	32-Unknown Problem (Man Down)	Acme	10 GTA3	Refusal	12:47:40	12:55:54	00:08:14
99,326	07/29/2022	P-1 L	6-Breathing Problems	Acme	10 GTA3	Transport	18:02:30	18:09:20	00:06:50
99,698	07/30/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Elk Rapids	10 GTA3	Transport	14:31:29	14:43:22	00:11:53
99,742	07/30/2022	P-2 F	19-Heart Problems / A.I.C.D.	Acme	10 GTA3	Canceled	16:02:04		
100,045	07/31/2022	P-2 F	12-Convulsions/Seizures	Acme	10 GTA3	Refusal	11:10:58	11:19:18	00:08:20
100,138	07/31/2022	P-2 F	7-Burns (Scalds) /Explosion	Acme	10 GTA3	Transport	15:24:47	15:28:28	00:03:41
100,244	07/31/2022	P-2 F	26-Sick Person (Specific Diagnosis)	Acme	10 GTA3	Transport	21:00:22	21:09:23	00:09:01

A-3 Transports By Month (Billable Calls)

Dispatch Zone	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Total
Antrim-City of Elk Rapids	0	2	0	1	1	0	0	1	0	1	6
Antrim-Elk Rapids	0	0	1	0	0	0	0	0	0	3	4
Antrim-Milton	0	1	0	0	1	1	0	0	1	0	4
GT-Acme	1	9	31	26	26	22	26	33	41	50	265
GT-Blair	0	0	1	0	0	0	0	0	0	0	1
GT-East Bay	0	0	1	1	1	1	0	1	2	2	9
GT-Garfield	0	1	0	0	0	0	0	0	0	0	1
GT-Traverse City	0	0	0	0	1	0	0	1	0	1	3
GT-Whitewater	17	23	16	14	17	18	12	16	12	23	168
Kalkaska-Clearwater	1	0	0	0	0	1	0	0	0	0	2
Kalkaska-Excelsior	0	1	0	0	0	0	0	0	0	0	1
Total	19	37	50	42	47	43	38	52	56	80	464



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO BOX 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

July 2022 Monthly Report Fire Chief Brandon Flynn

Alarms: The fire department responded to 10 emergency calls in July.

- 2 – Wildfires, one assist to Paradise Twp.
- Outdoor smoke investigation
- 4 – EMS assists
- 2 – Natural gas/propane leaks
- Vehicle crash

Training: 3 training sessions were held in July.

- Target Solutions, Lock-Out/Tag-Out
- Boat/Marine rescue with Elk Rapids Fire Dept.
- Fireground Operations with Elk Rapids Fire Department

Meetings/Other:

- Regional Training Center, July 7
- County Fire Chiefs, July 13
- LEPC, Cancelled
- 911 BOD, Cancelled

General:

Two fire inspections were completed this month.

The fire department's Air/Light truck was taken to South Haven to have the SCBA air compressor installed. As of August 1, 2022, the truck remains at Spencer Manufacturing.

Chief Flynn attended a two-day learning symposium hosted by the Northern Michigan Fire Chiefs Association located at the Great Wolf Lodge on July 28 & 29.



Committed to proudly serving the community with professionalism and integrity.

July 6th, 2022 PC Update

This July 6th the PC held three public hearing on proposed ZO amendments. Progress is as follows:

We completed deliberation on Article 1 Preamble, 12 Building Sizes and Yard Requirements, and 14 Waterfront Property and will have final text and a recommendation ready for your August meeting.

We will complete review of Article 25, Site Plan Review and Special Land Uses at our August meeting.

Article 25, Medical Marihuana returned from the attorney with significant alterations due to several changes in State Law. We will begin review of public hearing input and begin deliberation but it is impossible to determine how far we will get with this text.

We have begun a comparative review of the current online copy of the ZO and an uncertified copy in "Word" format. The online copy of our ordinance is a PDF scan of a paper document and is not usable due to the DRAFT watermark across the page. This has been a significant obstacle in reviewing and amending various text within the ordinance. Once all text has been reviewed, it will be readopted as needed. The PC is still waiting for a "Word" copy of several of the most current ZO amendments that were amended significantly over the last 5 years. Multiple written requests have been unsuccessful and a FOIA request for these files has been filed by the Chair on behalf of the PC.

Respectfully Submitted,

Kim Mangus
PC Chair

Historical Society Report for July 2022

To: Whitewater Township Board Members

From: Luann Snider, Historical Society Director

Date: July 30, 2022

Meetings: Because of not having Quorum no meetings were in July 2022

Public Inquiries: Mary Lou Baggs was inquiring information about a relative of hers.

Scan/Catalog Documents: A few hours were spent looking up information, and typing out papers.

New Documents/Items Received: The society received some advertisement fan paddles that were used for the Ice Cream Shop in Williamsburg around 1910, the name of the shop was called: The Rest Station.

Williamsburg School Reunion: No new information at this time regarding the reunion.

Other News: No other news at this time.

Bills for Approval
August 9, 2022

ALDEN STATE BANK	47996 - 48113	
ACCTS PAYABLE 7/5	47996 - 48024	Grand Total \$36,141.35
PAYROLL 7/15	48025 - 48051	Gross Payroll \$19,526.92
ACCTS PAYABLE 7/19	48052 - 48078	Grand Total \$180,109.44
PAYROLL 7/29	48079 - 48111	Gross Payroll \$19,471.31
CHECK VOIDED (printer jam)	48099	
ACCTS PAYABLE 7/27	48112	Grand Total \$1,618.55
ACCTS PAYABLE 8/3	48113 - 48143	Grand Total \$32,205.41

ALDEN STATE BANK - MONEY MARKET

FIRST COMMUNITY BANK - FEDERAL FUND

Check Register Report

Bills for Approval 08/09/2022

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Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
47996	07/05/22	Printed			ACE	ACE HARDWARE	KEYS	8.97
47997	07/05/22	Printed			AD ASSESS	AD ASSESSING INC	JULY 2022	2,300.00
47998	07/05/22	Printed			AFLAC	AFLAC	JUNE 2022	191.04
47999	07/05/22	Printed			BRANDON F	BRANDON FLYNN	JULY 2022	40.00
48000	07/05/22	Printed			CHARTER	CHARTER COMMUNICATIONS	06/30-07/29/2022	169.98
48001	07/05/22	Printed			CHERRYLANI	CHERRYLAND ELECTRIC COOP	M72 & COOK RD	62.88
48002	07/05/22	Printed			C GOSS	CHERYL GOSS	05/19-07/01/2022	118.33
48003	07/05/22	Printed			CONSUMERS	CONSUMERS ENERGY	05/23-06/21/2022	102.46
48004	07/05/22	Printed			DAVID WA	DAVID WAGNER IIII	06/09-06/11/2022	7.02
48005	07/05/22	Printed			DON WAY	DON WAY	180 BUNDLES	2,400.00
48006	07/05/22	Printed			DTE ENERGY	DTE ENERGY	05/21-06/20/2022	49.22
48007	07/05/22	Printed			EFTPS	EFTPS	7/01/2022 PAYROLL	4,519.23
48008	07/05/22	Printed			ELMER'S C	ELMER'S CRANE AND DOZER, INC	GRAVEL/GRADE DRIVEWAY AND REMOVE BURN PILE AT HPP	5,500.00
48009	07/05/22	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	CREDIT	9.63
48010	07/05/22	Printed			GMOSER	GMOSER'S SEPTIC SERVICE, INC	06/01-06/30/2022	440.00
48011	07/05/22	Printed			GTC TREAS	GRAND TRAVERSE CO TREASURER	ANNUAL MAINTENANCE CREWFORCE 1/01-12/31/2022	100.00
48012	07/05/22	Printed			HOME CITY	HOME CITY ICE COMPANY	58 BAGS	297.30
48013	07/05/22	Printed			KATHRYN B	KATHRYN BERRY	PLAYGROUND INSPECTION AT WTP	355.00
48014	07/05/22	Printed			KIM FINCH	KIM FINCH	MAY/JUNE 2022	200.00
48015	07/05/22	Printed			NORTH A-1	NORTHERN A-1 KALKASKA	1 BUNDLE OIL PADS 6-5" BOOM/BUNDLES	1,050.00
48016	07/05/22	Printed			PARSHALL	PARSHALL TREE SERVICE LLC	TREE REMOVAL #14 & #35 & TREE PRUNING	9,825.00
48017	07/05/22	Printed			POSTMASTER	POSTMASTER	RENTAL PO BOX 159 FOR 2022	92.00
48018	07/05/22	Printed			QUAD FINAN	QUADIENT FINANCE USA, INC	POSTAGE ADDED TO METER	1,000.00
48019	07/05/22	Printed			REFUND - C	REFUND - CAMPING	BOOKING NO 29236991	2,112.00
48020	07/05/22	Printed			RICKY ZEE	RICKY ZEESTRATEN	200 FIRESTARTERS	100.00
48021	07/05/22	Printed			PAYR/SALES	STATE OF MICHIGAN - TREASURY	MAY SALES TAX	87.28
48022	07/05/22	Printed			STINSON	STINSON LANDSCAPING	MOVE/REPAIR FAUCET AT WILLIAMSBURG CEMETERY	966.00
48023	07/05/22	Printed			VERIZON	VERIZON WIRELESS	5/24-06/23/2022	40.01
48024	07/05/22	Printed			WEST SHORE	WEST SHORE FIRE, INC	TWO 1" HOSE REELS	3,998.00
48052	07/19/22	Printed			ACE	ACE HARDWARE	MISC SUPPLIES	20.98
48053	07/19/22	Printed			BS&A	BS&A SOFTWARE	ANNUAL SERV/SUPPORT FEE 8/1/22-8/1/23	1,475.00
48054	07/19/22	Printed			CHARTER	CHARTER COMMUNICATIONS	07/01-07/31/2022	189.97
48055	07/19/22	Printed			CONSUMERS	CONSUMERS ENERGY	06/10-07/11/2022	2,718.03
48056	07/19/22	Printed			DON WAY	DON WAY	180 BUNDLES	2,820.00
48057	07/19/22	Printed			EFTPS	EFTPS	PAYROLL 07/15/2022	4,874.35
48058	07/19/22	Printed			FAHEY	FAHEY SCHULTZ BURZYCH RHODES	NORTHPOINT V WHITEWATER	8,142.00
48059	07/19/22	Printed			FIRE PREV	FIRE PREVENTION & SAFETY	MAINT ON 24 FIRE EXTINGUISHERS RECHARGE 3 AND 6 YEAR MAINT.	209.00
48060	07/19/22	Printed			FUELMAN	FUELMAN	FUEL FOR JUNE	542.22
48061	07/19/22	Printed			GFL ENVIR	GFL ENVIRONMENTAL	JULY 2022	373.70
48062	07/19/22	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	BOLT CUTTER	59.47
48063	07/19/22	Printed			GREAT	GREAT LAKES WATER QUALITY LAB	BACTERIA TESTING AND WATER SAMPLES FOR WTP & HPP	235.00
48064	07/19/22	Printed			GT BAND	GT BAND OTTAWA & CHIPPEWA	04/01-06/30/2022	227.46
48065	07/19/22	Printed			HOME CITY	HOME CITY ICE COMPANY	188 BAGS	932.00
48066	07/19/22	Printed			JOHN HANCC	JOHN HANCOCK LIFE INS CO	APRIL/MAY/JUNE 2022 FLYNN/BENAK/VOLLMUTH	2,115.11
48067	07/19/22	Printed			KSS ENTER	KSS ENTERPRISES	MISC SUPPLIES	780.05
48068	07/19/22	Printed			LAWN-N	LAWN-N-ORDER	06/28-07/18/2022 PO 5387/5497	2,766.75
48069	07/19/22	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	INK CARTRIDGE	86.00

Check Register Report

Bills for Approval 08/09/2022

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Whitewater Township

BANK: ALDEN STATE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
ALDEN STATE BANK Checks								
48070	07/19/22	Printed			REFUND - C	REFUND - CAMPING	BOOKING NO 29865421	70.00
48071	07/19/22	Printed			SCI NET	SCI NETWORKS	07/14-08/13/2022	180.45
48072	07/19/22	Printed			STAPLES	STAPLES CREDIT PLAN	MISC SUPPLIES	306.47
48073	07/19/22	Printed			PAYR/SALES	STATE OF MICHIGAN - TREASURY	PAYROLLS 6/3/22-6/17/22	1,240.82
48074	07/19/22	Printed			TC RECORD	TC RECORD-EAGLE, INC.	LEGAL NTC PZOA #83/#84/#85	429.80
48075	07/19/22	Printed			TRUGREEN	TRUGREEN	APPLICATION #2	250.00
48076	07/19/22	Printed			VISA	VISA	FIRE/TWP BRD/REC/PARK	1,280.69
48077	07/19/22	Printed			WELLS F	WELLS FARGO FINANCIAL	LEASE ON SHARP COPIER 6/29-7/28/2022	83.60
48078	07/19/22	Printed			WHITEWATER	WHITEWATER TOWNSHIP	TRANSFER ARPA FUNDS TO FCB (2ND HALF)	147,700.52
48112	07/27/22	Printed			ROBERT HA	ROBERT A. HALL-CZS	JULY 2022	1,618.55
48113	08/03/22	Printed			AD ASSESS	AD ASSESSING INC	AUG. 2022	2,125.00
48114	08/03/22	Printed			AFLAC	AFLAC	JULY 2022	286.56
48115	08/03/22	Printed			BRANDON F	BRANDON FLYNN	AUG 2022	40.00
48116	08/03/22	Printed			C2AE	C2AE ARCHITECTURE-	FACILITY SURVEY	2,300.00
48117	08/03/22	Printed			CHEMICAL	CHEMICAL CONTROL CO INC	2ND APPLICATION	116.25
48118	08/03/22	Printed			CHERRYLAND	CHERRYLAND ELECTRIC COOP	M72 & COOK RD	62.88
48119	08/03/22	Printed			GOSS	CHERYLA GOSS, PETTY CASHIER	05/01-7/25/2022	285.60
48120	08/03/22	Printed			CONSUMERS	CONSUMERS ENERGY	06/22-07/21/2022	123.52
48121	08/03/22	Printed			DON WAY	DON WAY	180 BUNDLES	900.00
48122	08/03/22	Printed			DTE ENERGY	DTE ENERGY	06/21-07/20/2022	43.82
48123	08/03/22	Printed			ES&S	ELECTION SYSTEMS & SOFTWARE	TOUCH SCREEN CLEANING KIT	29.75
48124	08/03/22	Printed			ER NEWS	ELK RAPIDS NEWS LLC	DEPUTY PARK/REC ADMIN. AD.	43.00
48125	08/03/22	Printed			FAST SIGNS	FAST SIGNS TRAVERSE CITY	2 PLAYGROUND CLOSED SIGNS	36.70
48126	08/03/22	Printed			FLEIS	FLEIS & VANDENBRINK	HI PRAY PARK DUGOUTS	2,000.00
48127	08/03/22	Printed			G.J.'S	G.J.'S RENTALS, INC	BALANCE DUE ON TENTS FOR 8/03/22 ELECTION	720.00
48128	08/03/22	Printed			GILL-ROY	GILL-ROY'S HARDWARE 6737	BOTTLE JACK	45.98
48129	08/03/22	Printed			GRAND TRA	GRAND TRAVERSE CONSERVATION	DOWN PYMT ON BCNA-LRNT HAZARDOUS TREE REMOVAL	17,300.00
48130	08/03/22	Printed			HOME CITY	HOME CITY ICE COMPANY	144 BAGS	503.15
48131	08/03/22	Printed			HURST	HURST MECHANICAL	REPAIR AND UNPLUG URINAL AND SINK IN MENS ROOM	369.05
48132	08/03/22	Printed			INTERNTL C	INTERNATIONAL CODE COUNCIL INC	2022 DUES	145.00
48133	08/03/22	Printed			KSS ENTER	KSS ENTERPRISES	ROLL TOWELS	107.47
48134	08/03/22	Printed			LAWN-N	LAWN-N-ORDER	PO 5497 Addtl Mowing Bathhouse and PO 5515 Tree Removal	1,396.00
48135	08/03/22	Printed			CULLIGAN	MCCARDEL CULLIGAN WATER COND	RENTAL FOR AUG. 2022	19.75
48136	08/03/22	Printed			MR. ROOT	MR. ROOTER	REPAIR PLUGGED DUMP STATION	231.50
48137	08/03/22	Printed			NAKAI H	NAKAI HALPIN	06/24-07/16/2022	47.31
48138	08/03/22	Printed			NETLINK	NETLINK BUSINESS SOLUTIONS	MAINT AGRMT 07/29-10/28/2022 PLUS COLOR COPIES	1,455.86
48139	08/03/22	Printed			QUAD FINAN	QUADIENT FINANCE USA, INC	POSTAGE ADDED TO METER	1,000.00
48140	08/03/22	Printed			REFUND - C	REFUND - CAMPING	BOOKING NO 29864440	25.00
48141	08/03/22	Printed			STANLEY S	STANLEY STEEMER OF	CARPET CLEANING IN CLERKS OFFICE	159.00
48142	08/03/22	Printed			PAYR/SALES	STATE OF MICHIGAN - TREASURY	JUNE SALES TAX	247.25
48143	08/03/22	Printed			VERIZON	VERIZON WIRELESS	06/24-07/23/2022	40.01
					Total Checks: 88		Checks Total (excluding void checks):	250,074.75
					Total Payments: 88		Bank Total (excluding void checks):	250,074.75
					Total Payments: 88		Grand Total (excluding void checks):	250,074.75

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 08/09/2022

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
Fund: 101 GENERAL FUND							
Dept: 000							
101-000-015	Prepaid Postage						
	QUADIENT FINANCE USA, LLC	WAMSBU0000011465695	POSTAGE ADDED TO METER	48018	06/23/2022	07/05/2022	1,000.00
	QUADIENT FINANCE USA, LLC	WAMSBU0000011465695	POSTAGE ADDED TO METER	48139	07/24/2022	08/03/2022	1,000.00
							2,000.00
101-000-258	Accrued Payroll Tax:						
	WHITEWATER TOWNSHIP		TRANSFER ARPA FUNDS TO F	48078	07/17/2022	07/19/2022	147,700.52
							147,700.52
						Total Dept. 000:	149,700.52
Dept: 101 Township Board							
101-101-703	Wages						
	ROBERT A. HALL-CZS	JUL 2022	JULY 2022	48112	07/21/2022	07/27/2022	80.00
							80.00
101-101-727	Office Supplies & Exp						
	POSTMASTER		RENTAL PO BOX 159 FOR 2022	48017	07/05/2022	07/05/2022	92.00
	VISA		FIRE/TWP BRD/REC/PARK	48076	06/27/2022	07/19/2022	14.99
							106.99
101-101-830	Pension Plan						
	JOHN HANCOCK LIFE INS CO		APRIL/MAY/JUNE 2022	48066	06/30/2022	07/19/2022	676.58
							676.58
101-101-901	Publishing						
	ELK RAPIDS NEWS LLC		DEPUTY PARK/REC ADMIN. AC	48124	07/31/2022	08/03/2022	43.00
							43.00
101-101-940	Equipment Rental						
	WELLS FARGO FINANCIAL		LEASE ON SHARP COPIER	48077	07/19/2022	07/19/2022	83.60
							83.60
						Total Dept. Township Board:	990.17
Dept: 195 Elections							
101-195-727	Office Supplies & Exp						
	CHERYLA GOSS, PETTY CA		05/01-7/25/2022	48119	08/02/2022	08/03/2022	36.95
	ELECTION SYSTEMS & SOF	CD2036115	TOUCH SCREEN CLEANING KI	48123	07/26/2022	08/03/2022	29.75
	G.J.'S RENTALS, INC	36928	BALANCE DUE ON TENTS FOF	48127	08/02/2022	08/03/2022	720.00
							786.70
101-195-860	Mileage Reimbursemen						
	CHERYL GOSS		05/19-07/01/2022	48002	07/02/2022	07/05/2022	67.56
							67.56
						Total Dept. Elections:	854.26
Dept: 209 Assessor							
101-209-807	Assessing Services						
	AD ASSESSING INC		JULY 2022	47997	07/01/2022	07/05/2022	2,300.00
	AD ASSESSING INC		AUG. 2022	48113	08/01/2022	08/03/2022	2,125.00
							4,425.00
101-209-847	Software Support						
	BS&A SOFTWARE	142960	ANNUAL SERV/SUPPORT FEE	48053	07/19/2022	07/19/2022	676.00
							676.00
						Total Dept. Assessor:	5,101.00
Dept: 210 Attorney							
101-210-801	Legal Services						

INVOICE APPROVAL LIST BY FUND REPORT

Bills for Approval 08/09/2022

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Whitewater Township

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
	FAHEY SCHULTZ BURZYCH	4355	MARIHUANA MATTERS	48058	07/01/2022	07/19/2022	1,053.50
	FAHEY SCHULTZ BURZYCH	4356	ZONING ORDINANCE	48058	07/01/2022	07/19/2022	3,905.00
	FAHEY SCHULTZ BURZYCH	4357	NORTHPOINT V WHITEWATE	48058	07/01/2022	07/19/2022	3,183.50
							8,142.00
						Total Dept. Attorney:	8,142.00
Dept: 215 Clerk							
101-215-860	Mileage Reimbursemen						
	CHERYL GOSS	05/19-07/01/2022		48002	07/02/2022	07/05/2022	32.76
							32.76
						Total Dept. Clerk:	32.76
Dept: 253 Treasurer							
101-253-727	Office Supplies & Exp						
	CHERYL A GOSS, PETTY CA	05/01-7/25/2022		48119	08/02/2022	08/03/2022	47.68
	NETLINK BUSINESS SOLUTI	144759	INK CARTRIDGE	48069	07/11/2022	07/19/2022	86.00
							133.68
101-253-847	Software Support						
	BS&A SOFTWARE	142960	ANNUAL SERV/SUPPORT FEE	48053	07/19/2022	07/19/2022	799.00
							799.00
						Total Dept. Treasurer:	932.68
Dept: 265 Township Hall & Groun							
101-265-740	Operating Expense &						
	CHEMICAL CONTROL CO IN	8642	2ND APPLICATION	48117	08/01/2022	08/03/2022	116.25
	MCCARDEL CULLIGAN WATI		BOTTLED WATER AND RENTA	48135	07/01/2022	08/03/2022	8.75
	MCCARDEL CULLIGAN WATI		RENTAL FOR AUG. 2022	48135	08/01/2022	08/03/2022	11.00
							136.00
101-265-809	Lawn Maintenance Ser						
	LAWN-N-ORDER	06/28-07/18/2022		48068	07/19/2022	07/19/2022	131.95
							131.95
101-265-810	Janitorial Services						
	KIM FINCH	MAY/JUNE 2022		48014	07/01/2022	07/05/2022	200.00
							200.00
101-265-811	Waste Removal Servi						
	GFL ENVIRONMENTAL	0056277866	JULY 2022	48061	06/30/2022	07/19/2022	20.25
							20.25
101-265-851	Internet/Website						
	CHARTER COMMUNICATION	0018737063022	06/30-07/29/2022	48000	06/30/2022	07/05/2022	119.99
							119.99
101-265-922	Electricity						
	CONSUMERS ENERGY	203855188945	06/09-07/10/2022	48055	07/10/2022	07/19/2022	246.01
							246.01
101-265-923	Electric Heat						
	CONSUMERS ENERGY	203855188946	06/09-07/10/2022	48055	07/10/2022	07/19/2022	170.79
							170.79
101-265-924	Telephone						
	CHARTER COMMUNICATION	0018737063022	06/30-07/29/2022	48000	06/30/2022	07/05/2022	49.99
	SCI NETWORKS	2523850	07/14-08/13/2022	48071	07/14/2022	07/19/2022	150.37
							200.36
101-265-930	Facility Repairs/Maint						
	FIRE PREVENTION & SAFET	2594	MAINT FOR 3 FIRE EXTINGUIS	48059	05/31/2022	07/19/2022	9.00
	STANLEY STEEMER OF	267075	CARPET CLEANING IN CLERK	48141	07/20/2022	08/03/2022	159.00

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
							168.00
101-265-931	Office Equipment Rep NETLINK BUSINESS SOLUTI	144909	MAINT AGRMT 07/29-10/28/202	48138	07/28/2022	08/03/2022	1,455.86
							1,455.86
							Total Dept. Township Hall & Grounds: 2,849.21
Dept: 276 Cemetery							
101-276-809	Lawn Maintenance Se LAWN-N-ORDER		06/28-07/18/2022	48068	07/19/2022	07/19/2022	721.96
							721.96
101-276-922	Electricity CONSUMERS ENERGY	203588221662	06/09-07/10/2022	48055	07/10/2022	07/19/2022	29.38
							29.38
101-276-930	Facility Repairs/Maint PARSHALL TREE SERVICE L STINSON LANDSCAPING	19061 887260	TREE REMOVAL #14 & #35 & MOVE/REPAIR FAUCET AT	48016 48022	06/27/2022 06/27/2022	07/05/2022 07/05/2022	9,825.00 150.00
							9,975.00
							Total Dept. Cemetery: 10,726.34
Dept: 400 Planning Commission							
101-400-901	Publishing TC RECORD-EAGLE, INC.	06222055	LEGAL NTC PZOA #83/#84/#85	48074	06/30/2022	07/19/2022	429.80
							429.80
							Total Dept. Planning Commission: 429.80
Dept: 405 Zoning Administrator/F							
101-405-702	Salaries ROBERT A. HALL-CZS	JUL 2022	JULY 2022	48112	07/21/2022	07/27/2022	1,507.75
							1,507.75
101-405-728	Postage ROBERT A. HALL-CZS	JUL 2022	JULY 2022	48112	07/21/2022	07/27/2022	6.80
							6.80
101-405-860	Mileage Reimburseme ROBERT A. HALL-CZS	JUL 2022	JULY 2022	48112	07/21/2022	07/27/2022	24.00
							24.00
							Dept. Zoning Administrator/Planning: 1,538.55
							tal Fund GENERAL FUND: 181,297.29
Fund: 203 ROAD FUND							
Dept: 446 Road Right of Way							
203-446-921	Street Lights						
	CHERRYLAND ELECTRIC CC		M72 & MOORE RD	48001	06/29/2022	07/05/2022	23.86
	CHERRYLAND ELECTRIC CC		M72 & SKEGEMOG PT RD	48001	06/29/2022	07/05/2022	23.86
	CHERRYLAND ELECTRIC CC		M72 & COOK RD	48001	06/29/2022	07/05/2022	15.16
	CHERRYLAND ELECTRIC CC		M72 & MOORE RD	48118	07/27/2022	08/03/2022	23.86
	CHERRYLAND ELECTRIC CC		M72 & SKEGEMOG PT RD	48118	07/27/2022	08/03/2022	23.86
	CHERRYLAND ELECTRIC CC		M72 & COOK RD	48118	07/27/2022	08/03/2022	15.16
	CONSUMERS ENERGY	206346683287	06/01-06/30/2022	48055	06/30/2022	07/19/2022	12.57
	CONSUMERS ENERGY	202609312715	06/01-06/30/2022	48055	06/30/2022	07/19/2022	67.21
							205.54
							Total Dept. Road Right of Way: 205.54

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Total Fund ROAD FUND:							205.54
Fund: 206 FIRE FUND							
Dept: 336 Fire Dept							
206-336-713	Other Benefits						
	AFLAC	955695	JUNE 2022	47998	06/26/2022	07/05/2022	191.04
	AFLAC	328485	JULY 2022	48114	07/26/2022	08/03/2022	286.56
							477.60
206-336-739	Fuel & Oil						
	FUELMAN	62486260995401	FUEL FOR JUNE	48060	07/04/2022	07/19/2022	542.22
							542.22
206-336-740	Operating Expense &						
	NORTHERN A-1 KALKASKA	112047	1 BUNDLE OIL PADS	48015	06/20/2022	07/05/2022	1,050.00
	VISA		FIRE/TWP BRD/REC/PARK	48076	06/27/2022	07/19/2022	342.06
							1,392.06
206-336-804	Professional Services						
	GRAND TRAVERSE CO TRE/	100543	ANNUAL MAINTENANCE	48011	06/28/2022	07/05/2022	100.00
	VERIZON WIRELESS	9909576363	5/24-06/23/2022	48023	06/23/2022	07/05/2022	40.01
	VERIZON WIRELESS	9911897129	06/24-07/23/2022	48143	07/23/2022	08/03/2022	40.01
							180.02
206-336-809	Lawn Maintenance S						
	LAWN-N-ORDER		06/28-07/18/2022	48068	07/19/2022	07/19/2022	41.96
							41.96
206-336-811	Waste Removal Servi						
	GFL ENVIRONMENTAL	0056277015	JULY 2022	48061	06/30/2022	07/19/2022	10.12
							10.12
206-336-830	Pension Plan						
	JOHN HANCOCK LIFE INS C		APRIL/MAY/JUNE 2022	48066	06/30/2022	07/19/2022	1,438.53
							1,438.53
206-336-840	Dues and Membershi						
	INTERNATIONAL CODE COU	3338019	2022 DUES	48132	07/07/2022	08/03/2022	145.00
							145.00
206-336-851	Internet/Website						
	CHARTER COMMUNICATION	0010619070122	07/01-07/31/2022	48054	07/01/2022	07/19/2022	89.99
							89.99
206-336-920	Natural Gas						
	DTE ENERGY		05/21-06/20/2022	48006	06/22/2022	07/05/2022	24.61
	DTE ENERGY		06/21-07/20/2022	48122	07/22/2022	08/03/2022	21.91
							46.52
206-336-922	Electricity						
	CONSUMERS ENERGY	203588221661	06/09-07/10/2022	48055	07/10/2022	07/19/2022	180.35
							180.35
206-336-924	Telephone						
	CHARTER COMMUNICATION	0010619070122	07/01-07/31/2022	48054	07/01/2022	07/19/2022	99.98
							99.98
206-336-925	Cellular Phone						
	BRANDON FLYNN		JULY 2022	47999	07/01/2022	07/05/2022	40.00
	BRANDON FLYNN		AUG 2022	48115	08/01/2022	08/03/2022	40.00
							80.00
206-336-928	Water						
	GT BAND OTTAWA & CHIPPE		04/01-06/30/2022	48064	06/30/2022	07/19/2022	113.73

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							113.73
206-336-930	Facility Repairs/Maint						
	FIRE PREVENTION & SAFET	2597	MAINT ON 24 FIRE EXTINGUIS	48059	05/31/2022	07/19/2022	185.00
							185.00
						Total Dept. Fire Dept:	5,023.08
						Total Fund FIRE FUND:	5,023.08
Fund: 208 PARK FUND							
Dept: 000							
208-000-626	Fees Charged						
	REFUND - CAMPING		BOOKING NO 29236991	48019	06/09/2022	07/05/2022	2,112.00
	REFUND - CAMPING		BOOKING NO 29865421	48070	06/21/2022	07/19/2022	70.00
	REFUND - CAMPING		BOOKING NO 29864440	48140	07/15/2022	08/03/2022	25.00
							2,207.00
						Total Dept. 000:	2,207.00
Dept: 756 Township Park							
208-756-727	Office Supplies & Exp						
	CHERYLA GOSS, PETTY CA		05/01-7/25/2022	48119	08/02/2022	08/03/2022	8.99
	STAPLES CREDIT PLAN		MISC SUPPLIES	48072	07/08/2022	07/19/2022	306.47
	VISA		FIRE/TWP BRD/REC/PARK	48076	06/27/2022	07/19/2022	44.51
							359.97
208-756-728	Postage						
	CHERYLA GOSS, PETTY CA		05/01-7/25/2022	48119	08/02/2022	08/03/2022	26.00
							26.00
208-756-740	Operating Expense &						
	ACE HARDWARE	126560	CREDIT	47996	06/24/2022	07/05/2022	-17.94
	ACE HARDWARE	126557	KEYS	47996	06/24/2022	07/05/2022	26.91
	ACE HARDWARE	126711	MISC SUPPLIES	48052	07/06/2022	07/19/2022	20.98
	CHERYLA GOSS, PETTY CA		05/01-7/25/2022	48119	08/02/2022	08/03/2022	120.00
	CHERYLA GOSS, PETTY CA		05/01-7/25/2022	48119	08/02/2022	08/03/2022	40.00
	GILL-ROY'S HARDWARE 673	2207-834882	MISC SUPPLIES	48062	07/07/2022	07/19/2022	29.48
	GILL-ROY'S HARDWARE 673	2207-841889	BOLT CUTTER	48062	07/08/2022	07/19/2022	29.99
	GILL-ROY'S HARDWARE 673	2206-748878	2-100 FT HOSE	48128	06/24/2022	08/03/2022	73.98
	GILL-ROY'S HARDWARE 673	2207-892649	CREDIT 2-100 FT HOSE	48128	07/16/2022	08/03/2022	-73.98
	GILL-ROY'S HARDWARE 673	2207-892642	1 GAL CLEANER/WATERING C	48128	07/16/2022	08/03/2022	45.98
	GILL-ROY'S HARDWARE 673	2207-976398	CREDIT BOTTLE JACK	48128	07/30/2022	08/03/2022	-31.99
	GILL-ROY'S HARDWARE 673	2207-969621	BOTTLE JACK	48128	07/29/2022	08/03/2022	31.99
	KATHRYN BERRY	6-252022	PLAYGROUND INSPECTION	48013	06/25/2022	07/05/2022	355.00
	KSS ENTERPRISES	1397945	MISC SUPPLIES	48067	07/11/2022	07/19/2022	466.54
	KSS ENTERPRISES	1396741	MISC SUPPLIES	48067	07/05/2022	07/19/2022	313.51
	KSS ENTERPRISES	1397945-1	ROLL TOWELS	48133	07/19/2022	08/03/2022	107.47
	RICKY ZEESTRATEN		200 FIRESTARTERS	48020	06/29/2022	07/05/2022	100.00
	VISA		FIRE/TWP BRD/REC/PARK	48076	06/27/2022	07/19/2022	-24.99
							1,612.93
208-756-741	Ice						
	HOME CITY ICE COMPANY	6335220070	56 BAGS	48012	06/16/2022	07/05/2022	102.40
	HOME CITY ICE COMPANY	6281220034	48 BAGS	48012	06/10/2022	07/05/2022	89.20
	HOME CITY ICE COMPANY	6382220103	58 BAGS	48012	06/23/2022	07/05/2022	105.70
	HOME CITY ICE COMPANY	5217224149	89 BAGS	48065	07/16/2022	07/19/2022	158.35
	HOME CITY ICE COMPANY	6335220190	115 BAGS	48065	07/13/2022	07/19/2022	201.25
	HOME CITY ICE COMPANY	6335220122	120 BAGS	48065	06/30/2022	07/19/2022	209.50
	HOME CITY ICE COMPANY	6281220234	18 BAGS	48065	07/01/2022	07/19/2022	41.20
	HOME CITY ICE COMPANY	6281220291	188 BAGS	48065	07/07/2022	07/19/2022	321.70
	HOME CITY ICE COMPANY	5600223326	147 BAGS	48130	07/30/2022	08/03/2022	254.05
	HOME CITY ICE COMPANY	4801221618	144 BAGS	48130	07/24/2022	08/03/2022	249.10

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							1,732.45
208-756-743	Wood						
	DON WAY		120 BUNDLES	48005	06/25/2022	07/05/2022	600.00
	DON WAY		180 BUNDLES	48005	06/29/2022	07/05/2022	900.00
	DON WAY		180 BUNDLES	48005	06/29/2022	07/05/2022	900.00
	DON WAY		180 BUNDLES	48056	07/16/2022	07/19/2022	900.00
	DON WAY		180 BUNDLES	48121	07/30/2022	08/03/2022	900.00
							4,200.00
208-756-748	Sales Tax						
	STATE OF MICHIGAN - TREA	SMIBUS008845967	MAY SALES TAX	48021	06/22/2022	07/05/2022	87.28
	STATE OF MICHIGAN - TREA	SMIBUS008948844	JUNE SALES TAX	48142	07/20/2022	08/03/2022	247.25
							334.53
208-756-809	Lawn Maintenance Service						
	LAWN-N-ORDER		06/28-07/18/2022	48068	07/19/2022	07/19/2022	886.96
	LAWN-N-ORDER		PO 5497 Addtl Mowing Bathouse	48134	08/02/2022	08/03/2022	446.00
							1,332.96
208-756-811	Waste Removal Service						
	GFL ENVIRONMENTAL	0056278730	JULY 2022	48061	06/30/2022	07/19/2022	333.20
							333.20
208-756-812	Septic Services						
	GMOSER'S SEPTIC SERVICE	403209	06/01-06/30/2022	48010	06/30/2022	07/05/2022	440.00
							440.00
208-756-860	Mileage Reimbursement						
	CHERYL GOSS		05/19-07/01/2022	48002	07/02/2022	07/05/2022	18.01
	DAVID WAGNER III		06/09-06/11/2022	48004	06/11/2022	07/05/2022	7.02
	NAKAI HALPIN		06/24-07/16/2022	48137	07/16/2022	08/03/2022	47.31
							72.34
208-756-922	Electricity						
	CONSUMERS ENERGY	206880415165	06/10-07/11/2022	48055	07/11/2022	07/19/2022	242.00
	CONSUMERS ENERGY	206880415166	06/10-07/11/2022	48055	07/11/2022	07/19/2022	1,560.13
							1,802.13
208-756-924	Telephone						
	SCI NETWORKS	2523850	07/14-08/13/2022	48071	07/14/2022	07/19/2022	30.08
							30.08
208-756-925	Cellular Phone						
	VISA		FIRE/TWP BRD/REC/PARK	48076	06/27/2022	07/19/2022	14.00
							14.00
208-756-930	Facility Repairs/Maint						
	DON WAY		PRESSURE WASH 32 TABLES	48056	06/23/2022	07/19/2022	960.00
	DON WAY		PRESSURE WASH 32 TABLES	48056	06/23/2022	07/19/2022	960.00
	FIRE PREVENTION & SAFETY	2596	MAINT ON 4 FIRE EXTINGUISHERS	48059	05/31/2022	07/19/2022	12.00
	GILL-ROY'S HARDWARE 673	2206-748695	PVC PIPE TO REPLACE DOCK	48009	06/24/2022	07/05/2022	23.56
	GILL-ROY'S HARDWARE 673	2206-734446	CREDIT	48009	06/21/2022	07/05/2022	-13.93
	GREAT LAKES WATER QUALITY	7974	BACTERIA TESTING AND	48063	07/11/2022	07/19/2022	150.00
	HURST MECHANICAL	12463853	REPAIR AND UNPLUG URINAL	48131	07/19/2022	08/03/2022	369.05
	LAWN-N-ORDER		PO 5497 Addtl Mowing Bathouse	48134	08/02/2022	08/03/2022	950.00
	MR. ROOTER	44652805	REPAIR PLUGGED DUMP STATION	48136	08/01/2022	08/03/2022	231.50
	VISA		FIRE/TWP BRD/REC/PARK	48076	06/27/2022	07/19/2022	440.22
							4,082.40
Total Dept. Township Park:							16,372.99
Total Fund PARK FUND:							18,579.99

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Fund: 209 RECREATION FUND							
Dept: 757 Recreation							
209-757-727	Office Supplies & Exp CHERYLA GOSS, PETTY CA		05/01-7/25/2022	48119	08/02/2022	08/03/2022	5.98
							5.98
209-757-809	Lawn Maintenance Svc LAWN-N-ORDER		06/28-07/18/2022	48068	07/19/2022	07/19/2022	941.96
							941.96
209-757-922	Electricity						
	CONSUMERS ENERGY	205990869706	05/23-06/21/2022	48003	06/21/2022	07/05/2022	102.46
	CONSUMERS ENERGY	203855188944	06/09-07/10/2022	48055	07/10/2022	07/19/2022	29.24
	CONSUMERS ENERGY	206079907435	06/22-07/21/2022	48120	07/21/2022	08/03/2022	123.52
							255.22
209-757-930	Facility Repairs/Maint						
	ELMER'S CRANE AND DOZE	859485	GRAVEL/GRADE DRIVEWAY AI	48008	06/20/2022	07/05/2022	5,500.00
	FAST SIGNS TRAVERSE CIT	435-36320	2 PLAYGROUND CLOSED SIGI	48125	08/01/2022	08/03/2022	36.70
	FIRE PREVENTION & SAFET	2595	MAINT ON 1 FIRE EXTINGUISH	48059	05/31/2022	07/19/2022	3.00
	GREAT LAKES WATER QUAL	7974	BACTERIA TESTING AND	48063	07/11/2022	07/19/2022	85.00
	STINSON LANDSCAPING	887259	REPAIR IRRIGATION SYSTEM	48022	06/26/2022	07/05/2022	681.00
	STINSON LANDSCAPING	959647	TURN WATER/IRRIGATION/	48022	05/17/2022	07/05/2022	135.00
	TRUGREEN	161052777	APPLICATION #2	48075	06/29/2022	07/19/2022	250.00
	VISA		FIRE/TWP BRD/REC/PARK	48076	06/27/2022	07/19/2022	449.90
							7,140.60
209-757-960	Storm Damage Clean GRAND TRAVERSE CONSEF		DOWN PYMT ON BCNA-LRNT	48129	08/03/2022	08/03/2022	17,300.00
							17,300.00
209-757-970	Capital Expenditure FLEIS & VANDENBRINK	62928	HI PRAY PARK DUGOUTS	48126	07/18/2022	08/03/2022	2,000.00
							2,000.00
							Total Dept. Recreation: 27,643.76
							Fund RECREATION FUND: 27,643.76
Fund: 210 AMBULANCE FUND							
Dept: 651 Ambulance							
210-651-809	Lawn Maintenance Svc LAWN-N-ORDER		06/28-07/18/2022	48068	07/19/2022	07/19/2022	41.96
							41.96
210-651-811	Waste Removal Servi GFL ENVIRONMENTAL	0056277015	JULY 2022	48061	06/30/2022	07/19/2022	10.13
							10.13
210-651-920	Natural Gas						
	DTE ENERGY		05/21-06/20/2022	48006	06/22/2022	07/05/2022	24.61
	DTE ENERGY		06/21-07/20/2022	48122	07/22/2022	08/03/2022	21.91
							46.52
210-651-922	Electricity						
	CONSUMERS ENERGY	203588221661	06/09-07/10/2022	48055	07/10/2022	07/19/2022	180.35
							180.35
210-651-928	Water						
	GT BAND OTTAWA & CHIPPE		04/01-06/30/2022	48064	06/30/2022	07/19/2022	113.73
							113.73
							Total Dept. Ambulance: 392.69

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Grand Total: 250,074.75

REVENUE/EXPENDITURE REPORT
04/01/2022 through 06/30/2022

Whitewater Township
For the Period: 4/1/2022 to 6/30/2022

	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 001 - ACCOUNTS PAYABLE CLEARING						
Net Effect for ACCOUNTS PAYABLE CLEARING	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

REVENUE/EXPENDITURE REPORT

04/01/2022 through 06/30/2022

Whitewater Township
For the Period: 4/1/2022 to 6/30/2022

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND									
Revenues									
Dept: 000									
402 Property Taxes									
	Property Taxes			144,592.00	144,592.00	0.00	0.00	144,592.00	0.0
445 Penalties & Interest									
	Penalties & Interest			2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
447 Property Tax Admin Fees									
	Property Tax Admin Fees			65,000.00	65,000.00	0.00	0.00	65,000.00	0.0
448 Collection Fees									
	108777	06/08/2022	CR Elk Rapids Schools - 2021 Tax Collection	Fee		3,596.25		24892	
	108797	06/16/2022	CR TCAPS - 2021 Tax Collection Fee			32.50		24894	
	Collection Fees			4,500.00	4,500.00	3,628.75	0.00	871.25	80.6
451 Franchise Fees									
	108444	05/26/2022	CR ACH - Charter Communications	JanFebMar 2022		7,058.48		24883	
	Franchise Fees			32,400.00	32,400.00	7,058.48	0.00	25,341.52	21.8
476 Licenses & Permits									
	107852	04/11/2022	CR ZA - LUP #2022-13 - Bratschi	28-13-104-008-02		75.00		24459	
	107853	04/11/2022	CR ZA - LUP #2022-14 - Peterman	28-13-104-001-04		75.00		24460	
	107856	04/11/2022	CR ZA - LUP #2022-15 - Hellman	28-13-005-018-30		75.00		24463	
	107857	04/11/2022	CR ZA- LUP #2022-16 - Patzer	28-13-009-015-01		50.00		24464	
	107860	04/15/2022	CR ZA - LUP #2022-17 - Davey	28-13-003-016-00		50.00		24466	
	107862	04/15/2022	CR ZA - LUP #2022-19 - Sperry	28-13-017-004-10		50.00		24468	
	107873	04/25/2022	CR ZA - LUP #2022-24 - Hogarth	28-13-109-017-30 (pool)		50.00		24470	
	107874	04/25/2022	CR ZA - LUP #2022-23 - Hogarth	28-13-109-017-30		50.00		24471	
	107875	04/25/2022	CR ZA - LUP #2022-22 - Fries	28-13-124-018-20		50.00		24472	
	108394	05/05/2022	CR ZA - LUP #2022-25 - Pray	28-13-128-001-40		50.00		24483	
	108395	05/12/2022	CR ZA - LUP #2022-26 - Peters	28-13-010-005-00		50.00		24484	
	108403	05/12/2022	CR ZA - LUP #2022-27 - Salenski	28-13-016-008-03		75.00		24485	
	108404	05/12/2022	CR ZA - LUP #2022-28 - Bank	28-13-350-007-00		50.00		24486	
	108405	05/19/2022	CR ZA - LUP #2022-29 - Sommerville	28-13-023-002-01		75.00		24487	
	108414	05/19/2022	CR ZA - LUP #2022-30 - Cole	28-13-103-002-00		75.00		24488	
	108415	05/19/2022	CR ZA - LUP #2022-31 - Beehler	28-13-125-009-29		75.00		24489	
	108416	05/19/2022	CR ZA - LUP #2022-32 - Attwood	28-13-031-005-02		75.00		24490	
	108427	05/25/2022	CR ZA - LUP #2022-33 - Turnbull	28-13-332-004-00		100.00		24870	
	108429	05/25/2022	CR ZA - LUP #2022-34 - Melton	28-13-004-063-10		50.00		24872	
	108438	05/26/2022	CR ZA - LUP #2022-36 - Ellens	28-13-113-003-00		50.00		24877	
	108439	05/26/2022	CR ZA - LUP #2022-35 - Farmer	28-13-340-042-00		75.00		24878	
	108765	06/02/2022	CR ZA - LUP #2022-35 - Haworth	28-13-800-028-00		75.00		24889	
	108766	06/02/2022	CR ZA - LUP #2022-38 - Archambo	28-13-125-009-18		75.00		24890	
	108799	06/16/2022	CR ZA - LUP #2022-40 - Gualtiere	28-13-116-010-00		50.00		24896	
	108800	06/16/2022	CR ZA - LUP #2022-41 - Mishler	28-13-103-015-02		125.00		24897	
	108801	06/16/2022	CR ZA - LUP #2022-42 - Titus	28-13-136-011-21		75.00		24898	
	108811	06/21/2022	CR ZA - LUP #2022-39 - Zimmerman	28-13-003-024-20		50.00		24899	
	108838	06/30/2022	CR ZA - LUP #2022-43 - Kenny	28-13-121-002-06		75.00		24908	
	Licenses & Permits			2,500.00	2,500.00	1,850.00	0.00	650.00	74.0
479 Marihuana Zoning Fees									
	Marihuana Zoning Fees			0.00	0.00	0.00	0.00	0.00	0.0
480 Marihuana Application Fees									
	Marihuana Application Fees			0.00	0.00	0.00	0.00	0.00	0.0
528 Other Federal Grants									
	108839	06/30/2022	CR ACH - SOM - ARPA Funds			147,700.52		24913	
	Other Federal Grants			0.00	0.00	147,700.52	0.00	-147,700.52	0.0

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			Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND								
Revenues								
Dept: 000								
566 State Grants								
		State Grants	0.00	0.00	0.00	0.00	0.00	0.0
573 Local Community Stabilization								
		Local Community Stabilization	0.00	0.00	0.00	0.00	0.00	0.0
574 State-Shared Revenues								
107879	04/26/2022	CR SOM Revenue Sharing - Population Change	2020 Census Adjustment (+91)		3,771.00		24478	
107880	04/26/2022	CR SOM Revenue Sharing JanFeb 2022			44,318.00		24479	
107881	04/26/2022	CR SOM Revenue Sharing - Population Change	from 2,597 to 2,688 - Oct 2021		2,075.00		24480	
108840	06/30/2022	CR ACH - SOM Revenue Sharing			47,055.00		24914	
		State-Shared Revenues	250,000.00	250,000.00	97,219.00	0.00	152,781.00	38.9
575 Swamp Taxes/Comm Forest Distri								
		Swamp Taxes/Comm Forest Distri	29,000.00	29,000.00	0.00	0.00	29,000.00	0.0
590 Grants-Private Sources								
		Grants-Private Sources	0.00	0.00	0.00	0.00	0.00	0.0
607 Service Fees								
107854	04/11/2022	CR ZA - Land Division #2022-04 - Korson	28-13-125-???-00		50.00		24461	
107855	04/11/2022	CR ZA - Land Division #2022-05 - Nowak	28-13-128-003-00		50.00		24462	
107876	04/25/2022	CR ZA - LUP #2022-21 - Nowak	28-13-128-003-00		75.00		24473	
108837	06/30/2022	CR ZA - Land Combination - Ferguson	28-13-032-008-01 & 28-13-032-007-00		100.00		24907	
		Service Fees	2,000.00	2,000.00	275.00	0.00	1,725.00	13.8
608 Interment Fees								
108812	06/21/2022	CR Foundation & Interment Fee - H. Sanford			250.00		24900	
108813	06/21/2022	CR Interment of E. Dixon			450.00		24901	
		Interment Fees	2,000.00	2,000.00	700.00	0.00	1,300.00	35.0
633 Election Reimbursement								
		Election Reimbursement	0.00	0.00	0.00	0.00	0.00	0.0
642 Sale of Cemetery Lots								
		Sale of Cemetery Lots	750.00	750.00	0.00	0.00	750.00	0.0
643 Miscellaneous Sales								
107868	04/20/2022	CR Pezzetti Vermetten - FOIA 2022-04.08 S-1			27.96		24469	
108426	05/25/2022	CR Clerk Receipt 022806 - Copies			1.05		24869	
108443	05/26/2022	CR Hakim, Tomo & Yaldao - FOIA 2022-04			15.96		24882	
108836	06/30/2022	CR Voter Labels for Chris Hubbell			41.84		24906	
		Miscellaneous Sales	500.00	500.00	86.81	0.00	413.19	17.4
665 Interest Earned								
107890	04/30/2022	CR ASB General Checking Interest Apr 2022			90.57		24481	
107891	04/30/2022	CR ASB Money Market Interest Apr 2022			13.05		24482	
108455	05/31/2022	CR ASB General Checking Interest May 2022			92.24		24886	
108456	05/31/2022	CR ASB Money Market Interest May 2022			12.63		24887	
108842	06/30/2022	CR ASB General Checking Interest Jun 2022			82.23		24909	
108843	06/30/2022	CR ASB Money Market Interest Jun 2022			12.63		24910	
108845	06/30/2022	CR FCB Tower Removal Interest Jun 2022			0.83		24912	
		Interest Earned	1,000.00	1,000.00	304.18	0.00	695.82	30.4
668 Oil & Gas Lease								
		Oil & Gas Lease	0.00	0.00	0.00	0.00	0.00	0.0
670 Cell Tower Lease								
107878	04/25/2022	CR American Tower - Inv. Date 05/01/2022			3,739.10		24475	
108431	05/25/2022	CR American Tower - Inv. Date 06/01/2022			3,739.10		24874	

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Fund: 101 - GENERAL FUND									
Revenues									
Dept: 000									
108833	06/30/2022	CR American Tower - Inv. Date 07/01/2022			1,869.55			24903	
108833	06/30/2022	CR American Tower - Inv. Date 07/01/2022			1,869.55			24903	
		Cell Tower Lease	34,844.00	34,844.00	11,217.30		0.00	23,626.70	32.2
671 Other Revenues									
108812	06/21/2022	CR Foundation & Interment Fee - H. Sanford			100.00			24900	
108814	06/21/2022	CR Tire Collection Fees			186.00			24902	
		Other Revenues	1,000.00	1,000.00	286.00		0.00	714.00	28.6
673 Sale of Fixed Assets									
		Sale of Fixed Assets	0.00	0.00	0.00		0.00	0.00	0.0
678 Gypsy Moth Assessment									
		Gypsy Moth Assessment	0.00	0.00	0.00		0.00	0.00	0.0
687 Refunds									
		Refunds	0.00	0.00	0.00		0.00	0.00	0.0
698 Insurance Recovery									
107851	04/11/2022	CR U.S. Specialty Insurance - Payment for	Fence Repairs from 12/16/2021 Storm		1,177.00			24458	
108442	05/26/2022	CR U.S. Specialty Insurance Co.	12/16/21Storm - Recoverable Depreciation		323.50			24881	
		Insurance Recovery	0.00	0.00	1,500.50		0.00	-1,500.50	0.0
699 Transfers From Other Funds									
		Transfers From Other Funds	0.00	0.00	0.00		0.00	0.00	0.0
Dept: 000									
			572,086.00	572,086.00	271,826.54		0.00	300,259.46	47.5
Revenues									
			572,086.00	572,086.00	271,826.54		0.00	300,259.46	47.5
Expenditures									
Dept: 101 Township Board									
702 Salaries									
107895	04/08/2022	PA Gross Pay JE	Pay Date: 04/08/2022		200.00			PA-Wrapup	
108179	05/20/2022	PA Gross Pay JE	Pay Date: 05/20/2022		400.00			PA-Wrapup	
		Salaries	8,800.00	8,800.00	600.00		0.00	8,200.00	6.8
703 Wages									
107900	04/08/2022	PA Gross Pay JE	Pay Date: 04/08/2022		531.00			PA-Wrapup	
107980	04/22/2022	PA Gross Pay JE	Pay Date: 04/22/2022		292.00			PA-Wrapup	
107693	05/05/2022	AP ROBERT A. HALL-CZS	Apr 2022 & 4/21 Marih Subc Mtg		80.00	INV#: APR 2022		27869	
108066	05/06/2022	PA Gross Pay JE	Pay Date: 05/06/2022		956.00			PA-Wrapup	
108184	05/20/2022	PA Gross Pay JE	Pay Date: 05/20/2022		442.00			PA-Wrapup	
108485	05/24/2022	AP STAPLES CREDIT PLAN	CLERK/TWP BRD/TWP HALL/		34.61	INV#: MAY 2022		27968	
108516	06/02/2022	AP ROBERT A. HALL-CZS	May 2022 + 5/19 Marih Subc Mtg		80.00	INV#: JUN 2022		27971	
108292	06/03/2022	PA Gross Pay JE	Pay Date: 06/03/2022		271.00			PA-Wrapup	
108678	06/28/2022	AP ROBERT A. HALL-CZS	JUNE 2022		80.00			28052	
		Wages	3,000.00	3,000.00	2,766.61		0.00	233.39	92.2
715 Social Security (Employer)									
107898	04/08/2022	PA Social Security Cost	Pay Date: 04/08/2022		12.40			PA-Wrapup	
107903	04/08/2022	PA Social Security Cost	Pay Date: 04/08/2022		32.92			PA-Wrapup	
107983	04/22/2022	PA Social Security Cost	Pay Date: 04/22/2022		18.10			PA-Wrapup	
108069	05/06/2022	PA Social Security Cost	Pay Date: 05/06/2022		59.27			PA-Wrapup	
108182	05/20/2022	PA Social Security Cost	Pay Date: 05/20/2022		24.80			PA-Wrapup	
108187	05/20/2022	PA Social Security Cost	Pay Date: 05/20/2022		27.40			PA-Wrapup	
108295	06/03/2022	PA Social Security Cost	Pay Date: 06/03/2022		16.80			PA-Wrapup	
		Social Security (Employer)	732.00	732.00	191.69		0.00	540.31	26.2

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Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 101 Township Board										
716 Medicare (Employer)										
107896	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		2.90			PA-Wrapup	
107901	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		7.72			PA-Wrapup	
107981	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		4.23			PA-Wrapup	
108067	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		13.87			PA-Wrapup	
108180	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		5.80			PA-Wrapup	
108185	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		6.41			PA-Wrapup	
108293	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		3.94			PA-Wrapup	
			Medicare (Employer)		171.00	171.00	44.87	0.00	126.13	26.2
727 Office Supplies & Expense										
107658	04/26/2022	AP	QUADIENT, INC.	NEW INK CARTRIDGE FOR		194.91	INV#:	16661921	27858	
107660	04/26/2022	AP	STAPLES CREDIT PLAN	CLERK/TREAS/TWP BRD		205.22	INV#:		27860	
107731	05/11/2022	AP	VISA	PARK/FIRE/TREAS/TWP BRD/		14.99	INV#:		27905	
108476	05/24/2022	AP	MICHIGAN TOWNSHIPS ASSOCIATION	ASSORTED BOOKS		150.00	INV#:	112041	27959	
108485	05/24/2022	AP	STAPLES CREDIT PLAN	CLERK/TWP BRD/TWP HALL/		16.59	INV#:		27968	
109162	06/01/2022	GJ	Correction of Acct Posting for JE 107731	Change Supv to Twp Board		21.19				
108561	06/07/2022	AP	VISA	TREAS/PARK/TWP BRD/ELECTION/		14.99	INV#:		28015	
108637	06/21/2022	AP	STAPLES CREDIT PLAN	TWP BRD/ELECTIONS/PARK		265.28	INV#:		28047	
			Office Supplies & Expense		2,700.00	2,700.00	883.17	0.00	1,816.83	32.7
728 Postage										
107894	04/30/2022	GJ	Record Apr 2022 Postage Usage			38.16			Report	
108459	05/31/2022	GJ	May 2022 Postage Usage			61.02			Report	
108847	06/30/2022	GJ	Record Jun 2022 Postage Usage and Adjust	for ARPA Survey Extra Postage		49.29			Report	
			Postage		2,000.00	2,000.00	148.47	0.00	1,851.53	7.4
802 Audit & Accounting Services										
107745	05/11/2022	AP	LARRY G. WILSON, PC	ACCTG SERVICES		475.00	INV#:		27919	
			Audit & Accounting Services		7,500.00	7,500.00	475.00	0.00	7,025.00	6.3
804 Professional Services										
			Professional Services		4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
817 Clean Up Day Services										
			Clean Up Day Services		14,000.00	14,000.00	0.00	0.00	14,000.00	0.0
830 Pension Plan										
107654	04/26/2022	AP	JOHN HANCOCK LIFE INS CO	JAN/FEB/MAR/2022		876.58	INV#:		27854	
			Pension Plan		4,000.00	4,000.00	876.58	0.00	3,123.42	21.9
840 Dues and Memberships										
108633	06/21/2022	AP	MICHIGAN TOWNSHIPS ASSOCIATION	ANNUAL DUES JUL/01/2022-		4,097.93	INV#:		28043	
			Dues and Memberships		4,000.00	4,000.00	4,097.93	0.00	-97.93	102.4
852 Promotional Expenses										
107715	05/11/2022	AP	MILTON TOWNSHIP	ANNUAL SUPPORT 5/5-PARK		1,000.00	INV#:	1005	27889	
			Promotional Expenses		1,000.00	1,000.00	1,000.00	0.00	0.00	100.0
853 Finance Charges										
			Finance Charges		0.00	0.00	0.00	0.00	0.00	0.0
854 Late Fees										
			Late Fees		0.00	0.00	0.00	0.00	0.00	0.0
860 Mileage Reimbursement										
			Mileage Reimbursement		200.00	200.00	0.00	0.00	200.00	0.0
865 Meal/Lodging Expense										
			Meal/Lodging Expense		400.00	400.00	0.00	0.00	400.00	0.0

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Fund: 101 - GENERAL FUND									
Expenditures									
Dept: 101 Township Board									
880 Education & Training									
107615	04/13/2022	AP	MICHIGAN TOWNSHIPS ASSOCIATION	TREAS/CLERK/PC/TRUSTEE	97.75	INV#:	112181	27838	
	Education & Training				97.75		0.00	402.25	19.6
901 Publishing									
	Publishing				0.00		0.00	2,000.00	0.0
902 Printing									
	Printing				0.00		0.00	1,500.00	0.0
903 Township Newsletter Expense									
107894	04/30/2022	GJ	Record Apr 2022 Postage Usage		778.04			Report	
108847	06/30/2022	GJ	Record Jun 2022 Postage Usage and Adjust	for ARPA Survey Extra Postage	316.00			Report	
	Township Newsletter Expense				1,094.04		0.00	1,905.96	36.5
940 Equipment Rental									
107621	04/13/2022	AP	WELLS FARGO FINANCIAL	SHARP COPIER LEASE	83.60	INV#:	5019590409	27844	
107722	05/10/2022	AP	WELLS FARGO FINANCIAL	04/29-05/28/2022 COLOR COPIER	83.60	INV#:	5020016589	27896	
108641	06/21/2022	AP	WELLS FARGO FINANCIAL	05/29-06/28/2022	83.60	INV#:	5020466934	28051	
	Equipment Rental				250.80		0.00	849.20	22.8
941 Postage Meter Rental/Fees									
108634	06/21/2022	AP	QUADIENT LEASING USA, INC	07/13-10/12/2022 POSTAGE	322.89	INV#:	N9450742	28044	
	Postage Meter Rental/Fees				322.89		0.00	977.11	24.8
955 Grand Vision									
	Grand Vision				0.00		0.00	0.00	0.0
956 Miscellaneous Expense									
	Miscellaneous Expense				0.00		0.00	500.00	0.0
957 Boardman River Project									
	Boardman River Project				0.00		0.00	0.00	0.0
958 Gypsy Moth Program									
	Gypsy Moth Program				0.00		0.00	0.00	0.0
959 Scrap Tire Expense									
	Scrap Tire Expense				0.00		0.00	500.00	0.0
964 Refunds									
	Refunds				0.00		0.00	400.00	0.0
Township Board									
					63,803.00		0.00	50,953.20	20.1
Dept: 171 Supervisor									
702 Salaries									
107905	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022	1,060.96			PA-Wrapup	
107985	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022	1,060.96			PA-Wrapup	
108071	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022	1,060.96			PA-Wrapup	
108189	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022	1,060.96			PA-Wrapup	
108297	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022	1,060.96			PA-Wrapup	
108848	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022	1,060.96			PA-Wrapup	
	Salaries				6,365.76		0.00	21,219.24	23.1
703 Wages									
	Wages				0.00		0.00	2,000.00	0.0
715 Social Security (Employer)									
107908	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022	65.78			PA-Wrapup	
107988	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022	65.78			PA-Wrapup	

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Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 171 Supervisor										
108074	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		65.78			PA-Wrapup	
108192	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		65.78			PA-Wrapup	
108300	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		65.78			PA-Wrapup	
108851	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		65.78			PA-Wrapup	
			Social Security (Employer)		1,834.00	1,834.00	394.68	0.00	1,439.32	21.5
716 Medicare (Employer)										
107906	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		15.38			PA-Wrapup	
107986	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		15.38			PA-Wrapup	
108072	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		15.38			PA-Wrapup	
108190	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		15.38			PA-Wrapup	
108298	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		15.38			PA-Wrapup	
108849	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		15.38			PA-Wrapup	
			Medicare (Employer)		429.00	429.00	92.28	0.00	336.72	21.5
727 Office Supplies & Expense										
107731	05/11/2022	AP	VISA	PARK/FIRE/TREAS/TWP BRD/		21.19	INV#:		27905	
109162	06/01/2022	GJ	Correction of Acct Posting for JE 107731	Change Supv to Twp Board		-21.19				
			Office Supplies & Expense		250.00	250.00	0.00	0.00	250.00	0.0
728 Postage										
			Postage		40.00	40.00	0.00	0.00	40.00	0.0
860 Mileage Reimbursement										
			Mileage Reimbursement		500.00	500.00	0.00	0.00	500.00	0.0
865 Meal/Lodging Expense										
			Meal/Lodging Expense		250.00	250.00	0.00	0.00	250.00	0.0
880 Education & Training										
107665	04/26/2022	AP	WEXFORD JOINT PLANNING COMM.	CLERK/TREAS/SUPERV/PC/ZBA		20.00	INV#:		27865	
			Education & Training		400.00	400.00	20.00	0.00	380.00	5.0
			Supervisor		33,288.00	33,288.00	6,872.72	0.00	26,415.28	20.6
Dept: 195 Elections										
703 Wages										
107910	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022		216.00			PA-Wrapup	
107990	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022		232.00			PA-Wrapup	
108161	05/12/2022	PA	Gross Pay JE	Pay Date: 05/12/2022		2,097.50			PA-Wrapup	
108853	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022		31.50			PA-Wrapup	
			Wages		10,000.00	10,000.00	2,577.00	0.00	7,423.00	25.8
715 Social Security (Employer)										
108164	05/12/2022	PA	Social Security Cost	Pay Date: 05/12/2022		25.55			PA-Wrapup	
108169	05/12/2022	PA	Social Security Cost	Pay Date: 05/12/2022		4.46			PA-Wrapup	
108856	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		1.95			PA-Wrapup	
			Social Security (Employer)		200.00	200.00	31.96	0.00	168.04	16.0
716 Medicare (Employer)										
108162	05/12/2022	PA	Medicare Cost	Pay Date: 05/12/2022		5.98			PA-Wrapup	
108167	05/12/2022	PA	Medicare Cost	Pay Date: 05/12/2022		1.04			PA-Wrapup	
108854	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		0.46			PA-Wrapup	
			Medicare (Employer)		100.00	100.00	7.48	0.00	92.52	7.5
727 Office Supplies & Expense										
108548	06/07/2022	AP	GRAND TRAVERSE CO TREASURER	5/03/22 BALLOTS/CODING/ ETC.		846.05	INV#:	100431	28002	
108556	06/07/2022	AP	SPECTRUM PRINTERS, INC	15 PK AV APPS-DUAL ELECTION		329.74	INV#:	70210	28010	
108561	06/07/2022	AP	VISA	TREAS/PARK/TWP BRD/ELECTION/		330.00	INV#:		28015	
108637	06/21/2022	AP	STAPLES CREDIT PLAN	TWP BRD/ELECTIONS/PARK		55.55	INV#:		28047	

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										Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND																
Expenditures																
Dept: 195 Elections																
Office Supplies & Expense										3,000.00	3,000.00	1,561.34		0.00	1,438.66	52.0
728	Postage															
107894 04/30/2022 GJ Record Apr 2022 Postage Usage												201.83				Report
108459 05/31/2022 GJ May 2022 Postage Usage												13.60				Report
108847 06/30/2022 GJ Record Jun 2022 Postage Usage and Adjust for ARPA Survey Extra Postage												796.09				Report
Postage										4,000.00	4,000.00	1,011.52		0.00	2,988.48	25.3
847	Software Support															
Software Support										0.00	0.00	0.00		0.00	0.00	0.0
860	Mileage Reimbursement															
107704 05/10/2022 AP CHERYL GOSS										05/03-05/05/2022		14.04	INV#:		27878	
Mileage Reimbursement										200.00	200.00	14.04		0.00	185.96	7.0
865	Meal/Lodging Expense															
108561 06/07/2022 AP VISA										TREAS/PARK/TWP BRD/ELECTION/		130.13	INV#:		28015	
Meal/Lodging Expense										300.00	300.00	130.13		0.00	169.87	43.4
880	Education & Training															
108166 05/12/2022 PA Gross Pay JE										Pay Date: 05/12/2022		244.00			PA-Wrapup	
Education & Training										1,000.00	1,000.00	244.00		0.00	756.00	24.4
901	Publishing															
107730 05/11/2022 AP TC RECORD-EAGLE, INC.										LEGAL NTC OF PUB ACCURACY		88.60	INV#:	04222055	27904	
108547 06/07/2022 AP GRAND TRAVERSE CO TREASURER										5/03/22 ELECTION NTCS.		598.00	INV#:	100431	28001	
Publishing										500.00	500.00	686.60		0.00	-186.60	137.3
970	Capital Expenditure															
Capital Expenditure										600.00	600.00	0.00		0.00	600.00	0.0
Elections										19,900.00	19,900.00	6,264.07		0.00	13,635.93	31.5
Dept: 209 Assessor																
702	Salaries															
107911 04/08/2022 PA Gross Pay JE										Pay Date: 04/08/2022		100.00			PA-Wrapup	
108076 05/06/2022 PA Gross Pay JE										Pay Date: 05/06/2022		100.00			PA-Wrapup	
108302 06/03/2022 PA Gross Pay JE										Pay Date: 06/03/2022		100.00			PA-Wrapup	
Salaries										1,200.00	1,200.00	300.00		0.00	900.00	25.0
715	Social Security (Employer)															
107914 04/08/2022 PA Social Security Cost										Pay Date: 04/08/2022		6.20			PA-Wrapup	
108079 05/06/2022 PA Social Security Cost										Pay Date: 05/06/2022		6.20			PA-Wrapup	
108305 06/03/2022 PA Social Security Cost										Pay Date: 06/03/2022		6.20			PA-Wrapup	
Social Security (Employer)										74.00	74.00	18.60		0.00	55.40	25.1
716	Medicare (Employer)															
107912 04/08/2022 PA Medicare Cost										Pay Date: 04/08/2022		1.45			PA-Wrapup	
108077 05/06/2022 PA Medicare Cost										Pay Date: 05/06/2022		1.45			PA-Wrapup	
108303 06/03/2022 PA Medicare Cost										Pay Date: 06/03/2022		1.45			PA-Wrapup	
Medicare (Employer)										17.00	17.00	4.35		0.00	12.65	25.6
727	Office Supplies & Expense															
108549 06/07/2022 AP GRAND TRAVERSE CO TREASURER										2022 TOWNSHIP TAX MAP		223.63	INV#:	100432	28003	
Office Supplies & Expense										200.00	200.00	223.63		0.00	-23.63	111.8
728	Postage															
Postage										1,300.00	1,300.00	0.00		0.00	1,300.00	0.0
807	Assessing Services															
107600 04/13/2022 AP AD ASSESSING INC										APRIL 2022		2,300.00	INV#:		27823	
107697 05/10/2022 AP AD ASSESSING INC										MAY 2022		2,300.00	INV#:		27871	

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Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 209 Assessor										
108518	06/07/2022	AP	AD ASSESSING INC	JUNE 2022		2,300.00	INV#:		27972	
Assessing Services					27,600.00	27,600.00	6,900.00	0.00	20,700.00	25.0
847	Software Support									
Software Support					700.00	700.00	0.00	0.00	700.00	0.0
880	Education & Training									
Education & Training					0.00	0.00	0.00	0.00	0.00	0.0
901	Publishing									
Publishing					50.00	50.00	0.00	0.00	50.00	0.0
Assessor					31,141.00	31,141.00	7,446.58	0.00	23,694.42	23.9
Dept: 210 Attorney										
801	Legal Services									
107725	05/11/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	MARIHUANA BALLOT PROPOSAL		269.50	INV#:	2942	27899	
107726	05/11/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	VARIOUS ZO ISSUES		1,721.50	INV#:	2943	27900	
107727	05/11/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	NORTHPOINT FARMS -V-		1,012.50	INV#:	2944	27901	
107738	05/11/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	FOIA		90.00	INV#:	2941	27912	
107739	05/11/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	AMBUL MILLAGE		332.50	INV#:	2941	27913	
107740	05/11/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	ADA ISSUE		157.50	INV#:	2941	27914	
107741	05/11/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	ZO ART 25/CONDO OPINION		157.50	INV#:	2941	27915	
108538	06/07/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	MARIHUANA MATTERS		1,195.00	INV#:	3595	27992	
108539	06/07/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	ZONING ORDINANCE		4,107.50	INV#:	3596	27993	
108540	06/07/2022	AP	FAHEY SCHULTZ BURZYCH RHODES	NORTHPOINT FARMS V WHITEWATER		2,815.00	INV#:	3597	27994	
Legal Services					100,000.00	100,000.00	11,858.50	0.00	88,141.50	11.9
Attorney					100,000.00	100,000.00	11,858.50	0.00	88,141.50	11.9
Dept: 215 Clerk										
702	Salaries									
107916	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022		1,081.35			PA-Wrapup	
107991	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022		1,081.35			PA-Wrapup	
108081	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022		1,081.35			PA-Wrapup	
108194	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022		1,081.35			PA-Wrapup	
108307	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022		1,081.35			PA-Wrapup	
108858	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022		1,081.35			PA-Wrapup	
Salaries					28,115.00	28,115.00	6,488.10	0.00	21,626.90	23.1
703	Wages									
107921	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022		634.44			PA-Wrapup	
107996	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022		634.44			PA-Wrapup	
108086	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022		634.44			PA-Wrapup	
108199	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022		592.46			PA-Wrapup	
108312	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022		471.17			PA-Wrapup	
108863	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022		531.81			PA-Wrapup	
Wages					18,660.00	18,660.00	3,498.76	0.00	15,161.24	18.8
715	Social Security (Employer)									
107919	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022		67.05			PA-Wrapup	
107924	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022		39.34			PA-Wrapup	
107994	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022		67.05			PA-Wrapup	
107999	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022		39.34			PA-Wrapup	
108084	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		67.05			PA-Wrapup	
108089	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		39.34			PA-Wrapup	
108197	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		67.05			PA-Wrapup	
108202	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		36.73			PA-Wrapup	
108310	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		67.05			PA-Wrapup	

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				Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 215 Clerk										
108315	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		29.21			PA-Wrapup	
108861	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		67.05			PA-Wrapup	
108866	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		32.97			PA-Wrapup	
			Social Security (Employer)		3,138.00	3,138.00	619.23	0.00	2,518.77	19.7
716 Medicare (Employer)										
107917	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		15.68			PA-Wrapup	
107922	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		9.20			PA-Wrapup	
107992	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		15.68			PA-Wrapup	
107997	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		9.20			PA-Wrapup	
108082	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		15.68			PA-Wrapup	
108087	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		9.20			PA-Wrapup	
108195	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		15.68			PA-Wrapup	
108200	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		8.59			PA-Wrapup	
108313	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		6.83			PA-Wrapup	
108308	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		15.68			PA-Wrapup	
108859	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		15.68			PA-Wrapup	
108864	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		7.71			PA-Wrapup	
			Medicare (Employer)		734.00	734.00	144.81	0.00	589.19	19.7
727 Office Supplies & Expense										
107660	04/26/2022	AP	STAPLES CREDIT PLAN	CLERK/TREAS/TWP BRD		98.06	INV#:		27860	
108485	05/24/2022	AP	STAPLES CREDIT PLAN	CLERK/TWP BRD/TWP HALL/		8.81	INV#:		27968	
108609	06/21/2022	AP	APPLIED IMAGING	6 QTS SHREDDER OIL		175.63	INV#:	716662-0	28019	
			Office Supplies & Expense		2,000.00	2,000.00	282.50	0.00	1,717.50	14.1
728 Postage										
107894	04/30/2022	GJ	Record Apr 2022 Postage Usage			8.21			Report	
108459	05/31/2022	GJ	May 2022 Postage Usage			6.43			Report	
108847	06/30/2022	GJ	Record Jun 2022 Postage Usage and Adjust	for ARPA Survey Extra Postage		4.77			Report	
			Postage		100.00	100.00	19.41	0.00	80.59	19.4
840 Dues and Memberships										
			Dues and Memberships		120.00	120.00	0.00	0.00	120.00	0.0
847 Software Support										
			Software Support		2,700.00	2,700.00	0.00	0.00	2,700.00	0.0
860 Mileage Reimbursement										
107648	04/26/2022	AP	CHERYL GOSS	04/20-04/21/2022		73.13	INV#:		27848	
107704	05/10/2022	AP	CHERYL GOSS	05/03-05/05/2022		25.74	INV#:		27878	
			Mileage Reimbursement		600.00	600.00	98.87	0.00	501.13	16.5
865 Meal/Lodging Expense										
			Meal/Lodging Expense		600.00	600.00	0.00	0.00	600.00	0.0
880 Education & Training										
107615	04/13/2022	AP	MICHIGAN TOWNSHIPS ASSOCIATION	TREAS/CLERK/PC/TRUSTEE		38.75	INV#:	112181	27838	
107665	04/26/2022	AP	WEXFORD JOINT PLANNING COMM.	CLERK/TREAS/SUPERV/PC/ZBA		20.00	INV#:		27865	
			Education & Training		1,000.00	1,000.00	58.75	0.00	941.25	5.9
901 Publishing										
			Publishing		1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
			Clerk		58,767.00	58,767.00	11,210.43	0.00	47,556.57	19.1
Dept: 247 Board of Review										
702 Salaries										
			Salaries		1,200.00	1,200.00	0.00	0.00	1,200.00	0.0

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										Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND																
Expenditures																
Dept: 247 Board of Review																
703 Wages																
Wages										450.00	450.00	0.00		0.00	450.00	0.0
715 Social Security (Employer)																
Social Security (Employer)										102.00	102.00	0.00		0.00	102.00	0.0
716 Medicare (Employer)																
Medicare (Employer)										24.00	24.00	0.00		0.00	24.00	0.0
727 Office Supplies & Expense																
Office Supplies & Expense										50.00	50.00	0.00		0.00	50.00	0.0
728 Postage																
Postage										50.00	50.00	0.00		0.00	50.00	0.0
860 Mileage Reimbursement																
Mileage Reimbursement										250.00	250.00	0.00		0.00	250.00	0.0
865 Meal/Lodging Expense																
Meal/Lodging Expense										200.00	200.00	0.00		0.00	200.00	0.0
880 Education & Training																
Education & Training										1,000.00	1,000.00	0.00		0.00	1,000.00	0.0
901 Publishing																
Publishing										100.00	100.00	0.00		0.00	100.00	0.0
Board of Review										3,426.00	3,426.00	0.00		0.00	3,426.00	0.0
Dept: 253 Treasurer																
702 Salaries																
107926	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022							1,060.96				PA-Wrapup	
108001	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022							1,060.96				PA-Wrapup	
108091	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022							1,060.96				PA-Wrapup	
108204	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022							1,060.96				PA-Wrapup	
108317	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022							1,060.96				PA-Wrapup	
108868	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022							1,060.96				PA-Wrapup	
Salaries										27,585.00	27,585.00	6,365.76		0.00	21,219.24	23.1
703 Wages																
107931	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022							194.25				PA-Wrapup	
108006	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022							498.75				PA-Wrapup	
108096	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022							566.25				PA-Wrapup	
108209	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022							73.50				PA-Wrapup	
108322	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022							252.00				PA-Wrapup	
108873	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022							603.75				PA-Wrapup	
Wages										15,288.00	15,288.00	2,188.50		0.00	13,099.50	14.3
715 Social Security (Employer)																
107929	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022							65.78				PA-Wrapup	
107934	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022							12.05				PA-Wrapup	
108004	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022							65.78				PA-Wrapup	
108009	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022							30.92				PA-Wrapup	
108094	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022							65.78				PA-Wrapup	
108099	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022							35.10				PA-Wrapup	
108207	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022							65.78				PA-Wrapup	
108212	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022							4.56				PA-Wrapup	
108320	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022							65.78				PA-Wrapup	
108325	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022							15.63				PA-Wrapup	

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				Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 253 Treasurer										
108871	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		65.78			PA-Wrapup	
108876	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		37.43			PA-Wrapup	
			Social Security (Employer)		2,658.00	2,658.00	530.37	0.00	2,127.63	20.0
716 Medicare (Employer)										
107927	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		15.38			PA-Wrapup	
107932	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		2.82			PA-Wrapup	
108002	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		15.38			PA-Wrapup	
108007	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		7.23			PA-Wrapup	
108092	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		15.38			PA-Wrapup	
108097	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		8.21			PA-Wrapup	
108205	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		15.38			PA-Wrapup	
108210	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		1.07			PA-Wrapup	
108318	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		15.38			PA-Wrapup	
108323	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		3.66			PA-Wrapup	
108869	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		15.38			PA-Wrapup	
108874	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		8.75			PA-Wrapup	
			Medicare (Employer)		622.00	622.00	124.02	0.00	497.98	19.9
727 Office Supplies & Expense										
107660	04/26/2022	AP	STAPLES CREDIT PLAN	CLERK/TREAS/TWP BRD		68.60	INV#:		27860	
107731	05/11/2022	AP	VISA	PARK/FIRE/TREAS/TWP BRD/		21.20	INV#:		27905	
			Office Supplies & Expense		1,800.00	1,800.00	89.80	0.00	1,710.20	5.0
728 Postage										
107894	04/30/2022	GJ	Record Apr 2022 Postage Usage			1.59			Report	
108459	05/31/2022	GJ	May 2022 Postage Usage			16.11			Report	
108847	06/30/2022	GJ	Record Jun 2022 Postage Usage and Adjust	for ARPA Survey Extra Postage		1,145.26			Report	
108847	06/30/2022	GJ	Record Jun 2022 Postage Usage and Adjust	for ARPA Survey Extra Postage		-316.00			Report	
			Postage		2,500.00	2,500.00	846.96	0.00	1,653.04	33.9
804 Professional Services										
			Professional Services		0.00	0.00	0.00	0.00	0.00	0.0
840 Dues and Memberships										
			Dues and Memberships		100.00	100.00	0.00	0.00	100.00	0.0
847 Software Support										
107647	04/26/2022	AP	BS&A SOFTWARE	DELINQ PERS PROP/SPECIAL		595.00	INV#:	141203	27847	
			Software Support		2,000.00	2,000.00	595.00	0.00	1,405.00	29.8
860 Mileage Reimbursement										
			Mileage Reimbursement		1,350.00	1,350.00	0.00	0.00	1,350.00	0.0
865 Meal/Lodging Expense										
107731	05/11/2022	AP	VISA	PARK/FIRE/TREAS/TWP BRD/		64.58	INV#:		27905	
108561	06/07/2022	AP	VISA	TREAS/PARK/TWP BRD/ELECTION/		524.48	INV#:		28015	
			Meal/Lodging Expense		600.00	600.00	589.06	0.00	10.94	98.2
880 Education & Training										
107615	04/13/2022	AP	MICHIGAN TOWNSHIPS ASSOCIATION	TREAS/CLERK/PC/TRUSTEE		148.75	INV#:	112181	27838	
107665	04/26/2022	AP	WEXFORD JOINT PLANNING COMM.	CLERK/TREAS/SUPERV/PC/ZBA		40.00	INV#:		27865	
107731	05/11/2022	AP	VISA	PARK/FIRE/TREAS/TWP BRD/		850.00	INV#:		27905	
108471	05/24/2022	AP	ARDELLA BENAK	04/12-05/19/2022		284.31	INV#:		27954	
			Education & Training		800.00	800.00	1,323.06	0.00	-523.06	165.4
901 Publishing										
			Publishing		100.00	100.00	0.00	0.00	100.00	0.0

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			Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND									
Expenditures									
	Treasurer		55,403.00	55,403.00	12,652.53		0.00	42,750.47	22.8
	Dept: 265 Township Hall & Grounds								
703	Wages								
	Wages		8,000.00	8,000.00	0.00		0.00	8,000.00	0.0
715	Social Security (Employer)								
	Social Security (Employer)		496.00	496.00	0.00		0.00	496.00	0.0
716	Medicare (Employer)								
	Medicare (Employer)		116.00	116.00	0.00		0.00	116.00	0.0
740	Operating Expense & Supplies								
107656	04/26/2022 AP MCCARDEL CULLIGAN WATER COND	2 BOTTLES WATER AND RENTAL			27.50	INV#:		27856	
107657	04/26/2022 AP MCCARDEL CULLIGAN WATER COND	1 BOTTLE WATER AND RENTAL			27.75	INV#:		27857	
107714	05/11/2022 AP MCCARDEL CULLIGAN WATER COND	COOLER RENTAL 05/01-05/31/2022			29.50	INV#:		27888	
107731	05/11/2022 AP VISA	PARK/FIRE/TREAS/TWP BRD/			143.01	INV#:		27905	
108485	05/24/2022 AP STAPLES CREDIT PLAN	CLERK/TWP BRD/TWP HALL/			63.35	INV#:		27968	
108528	06/07/2022 AP CHEMICAL CONTROL CO INC	1ST APPLICATION			155.00	INV#:	8642	27982	
108553	06/07/2022 AP MCCARDEL CULLIGAN WATER COND	COOLER RENTAL FOR JUNE 22			11.00	INV#:		28007	
	Operating Expense & Supplies		1,000.00	1,000.00	457.11		0.00	542.89	45.7
809	Lawn Maintenance Services								
108475	05/24/2022 AP LAWN-N-ORDER	05/16-05/24/2022			55.00	INV#:		27958	
108552	06/07/2022 AP LAWN-N-ORDER	5/28-6/07/22 Plus Addtional			55.00	INV#:		28006	
108632	06/21/2022 AP LAWN-N-ORDER	MOWING PLUS STUMP GRINDING			55.00	INV#:		28042	
	Lawn Maintenance Services		1,000.00	1,000.00	165.00		0.00	835.00	16.5
810	Janitorial Services								
107655	04/26/2022 AP KIM FINCH	MARCH & APRIL 2022			225.00	INV#:		27855	
	Janitorial Services		1,500.00	1,500.00	225.00		0.00	1,275.00	15.0
811	Waste Removal Services								
107614	04/13/2022 AP GFL ENVIRONMENTAL	APRIL 2022			20.25	INV#:	0054786447	27837	
107712	05/11/2022 AP GFL ENVIRONMENTAL	MAY 2022			20.25	INV#:	0055215217	27886	
108623	06/21/2022 AP GFL ENVIRONMENTAL	JUNE 2022			20.25	INV#:	0055826824	28033	
	Waste Removal Services		240.00	240.00	60.75		0.00	179.25	25.3
845	Snowplowing Services								
107599	04/13/2022 AP 365 OUTDOOR	03/07-04/01/2022			150.00	INV#:	107025	27822	
	Snowplowing Services		1,500.00	1,500.00	150.00		0.00	1,350.00	10.0
851	Internet/Website								
107604	04/13/2022 AP CHARTER COMMUNICATIONS	03/30-04/29/2022			119.99	INV#:	0018737033022	27827	
107700	05/10/2022 AP CHARTER COMMUNICATIONS	04/30-05/29/2022			119.99	INV#:	0018737043022	27874	
108525	06/07/2022 AP CHARTER COMMUNICATIONS	05/30-06/29/2022			119.99	INV#:	0018737053022	27979	
	Internet/Website		1,500.00	1,500.00	359.97		0.00	1,140.03	24.0
922	Electricity								
107607	04/13/2022 AP CONSUMERS ENERGY	03/10-04/07/2022			148.62	INV#:	206702419343	27830	
108467	05/24/2022 AP CONSUMERS ENERGY	04/08-05/09/2022			169.38	INV#:	20714669355	27950	
108615	06/21/2022 AP CONSUMERS ENERGY	05/10-06/08/2022			185.93	INV#:	206791468404	28025	
	Electricity		2,500.00	2,500.00	503.93		0.00	1,996.07	20.2
923	Electric Heat								
107608	04/13/2022 AP CONSUMERS ENERGY	03/10-04/07/2022			525.75	INV#:	206702419344	27831	
108466	05/24/2022 AP CONSUMERS ENERGY	04/08-05/09/2022			404.26	INV#:	20714669356	27949	
108616	06/21/2022 AP CONSUMERS ENERGY	05/10-06/08/2022			146.84	INV#:	206791468405	28026	
	Electric Heat		4,000.00	4,000.00	1,076.85		0.00	2,923.15	26.9
924	Telephone								
107604	04/13/2022 AP CHARTER COMMUNICATIONS	03/30-04/29/2022			49.99	INV#:	0018737033022	27827	

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			Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND									
Expenditures									
	Dept: 265 Township Hall & Grounds								
107659	04/26/2022	AP	SCI NETWORKS	04/14-05/13/2022	148.33	INV#:	2418517	27859	
107700	05/10/2022	AP	CHARTER COMMUNICATIONS	04/30-05/29/2022	49.99	INV#:	0018737043022	27874	
108484	05/24/2022	AP	SCI NETWORKS	05/14-06/13/2022	148.33	INV#:	2453751	27967	
108525	06/07/2022	AP	CHARTER COMMUNICATIONS	05/30-06/29/2022	49.99	INV#:	0018737053022	27979	
108635	06/21/2022	AP	SCI NETWORKS	06/14-07/13/2022	148.33	INV#:	2488769	28045	
	Telephone								
					2,750.00			2,155.04	21.6
930	Facility Repairs/Maintenance								
107731	05/11/2022	AP	VISA	PARK/FIRE/TREAS/TWP BRD/	179.17	INV#:		27905	
108523	06/07/2022	AP	BRANDON FLYNN	CK ELECTRICAL AT CAMPGROUND &	32.00	INV#:		27977	
108561	06/07/2022	AP	VISA	TREAS/PARK/TWP BRD/ELECTION/	73.98	INV#:		28015	
	Facility Repairs/Maintenance								
					10,000.00			9,714.85	2.9
931	Office Equipment Repairs/Maint								
107716	05/11/2022	AP	NETLINK BUSINESS SOLUTIONS	04/29-07/29/22 Copier Maint	1,192.22	INV#:	144390	27890	
107717	05/11/2022	AP	NETLINK BUSINESS SOLUTIONS	SCANNER ISSUES & TREASURER	210.00	INV#:	144380	27891	
	Office Equipment Repairs/Maint								
					7,500.00			6,097.78	18.7
	Township Hall & Grounds								
					42,102.00			36,821.06	12.5
	Dept: 276 Cemetery								
703	Wages								
	Wages								
					500.00			500.00	0.0
715	Social Security (Employer)								
	Social Security (Employer)								
					31.00			31.00	0.0
716	Medicare (Employer)								
	Medicare (Employer)								
					7.00			7.00	0.0
740	Operating Expense & Supplies								
107646	04/26/2022	AP	BAK SPECIALTY SALES	FLAGS FOR CEMETERIES AND	529.00	INV#:	200422	27846	
	Operating Expense & Supplies								
					1,000.00			471.00	52.9
808	Cemetery Sexton								
	Cemetery Sexton								
					4,000.00			4,000.00	0.0
809	Lawn Maintenance Services								
107733	05/11/2022	AP	LAWN-N-ORDER	CUT & CLEAR TREES WWT PARK	525.00	INV#:		27907	
108475	05/24/2022	AP	LAWN-N-ORDER	05/16-05/24/2022	180.00	INV#:		27958	
108552	06/07/2022	AP	LAWN-N-ORDER	5/28-6/07/22 Plus Additional	805.00	INV#:		28006	
	Lawn Maintenance Services								
					4,000.00			2,490.00	37.8
847	Software Support								
	Software Support								
					0.00			0.00	0.0
922	Electricity								
107610	04/13/2022	AP	CONSUMERS ENERGY	03/10-04/07/2022	29.24	INV#:	201719262309	27833	
108469	05/24/2022	AP	CONSUMERS ENERGY	04/08-05/09/2022	29.24	INV#:	203143164352	27952	
108613	06/21/2022	AP	CONSUMERS ENERGY	05/10-06/08/2021	29.51	INV#:	201274447419	28023	
	Electricity								
					1,000.00			912.01	8.8
930	Facility Repairs/Maintenance								
107734	05/11/2022	AP	PARSHALL TREE SERVICE LLC	STORM DAMAGE CLEANUP	250.00	INV#:	18158	27908	
108522	06/07/2022	AP	BRANDON FLYNN	CONCRETE & LABOR TO FIX	168.42	INV#:		27976	
108526	06/07/2022	AP	CHEMICAL CONTROL CO INC	TREAT LARGE ANT HILL AT	60.00	INV#:	8642	27980	
108541	06/07/2022	AP	FENCE CONSULTANTS OF	Cedar Rapids Cemetery	1,009.92	INV#:	53897	27995	
	Facility Repairs/Maintenance								
					25,000.00			23,511.66	6.0
	Cemetery								
					35,538.00			31,922.67	10.2

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				Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 400 Planning Commission										
702 Salaries										
108219	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022		760.00			PA-Wrapup	
108878	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022		380.00			PA-Wrapup	
Salaries				9,500.00	9,500.00	1,140.00		0.00	8,360.00	12.0
703 Wages										
108101	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022		180.00			PA-Wrapup	
108224	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022		213.00			PA-Wrapup	
108883	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022		263.00			PA-Wrapup	
Wages				4,000.00	4,000.00	656.00		0.00	3,344.00	16.4
715 Social Security (Employer)										
108104	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		11.17			PA-Wrapup	
108222	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		47.12			PA-Wrapup	
108227	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		13.21			PA-Wrapup	
108881	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		23.56			PA-Wrapup	
108886	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		16.31			PA-Wrapup	
Social Security (Employer)				837.00	837.00	111.37		0.00	725.63	13.3
716 Medicare (Employer)										
108102	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		2.62			PA-Wrapup	
108220	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		11.02			PA-Wrapup	
108225	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		3.08			PA-Wrapup	
108879	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		5.49			PA-Wrapup	
108884	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		3.81			PA-Wrapup	
Medicare (Employer)				196.00	196.00	26.02		0.00	169.98	13.3
727 Office Supplies & Expense										
Office Supplies & Expense				1,500.00	1,500.00	0.00		0.00	1,500.00	0.0
728 Postage										
Postage				2,000.00	2,000.00	0.00		0.00	2,000.00	0.0
804 Professional Services										
Professional Services				25,000.00	25,000.00	0.00		0.00	25,000.00	0.0
840 Dues and Memberships										
Dues and Memberships				250.00	250.00	0.00		0.00	250.00	0.0
860 Mileage Reimbursement										
Mileage Reimbursement				250.00	250.00	0.00		0.00	250.00	0.0
865 Meal/Lodging Expense										
Meal/Lodging Expense				0.00	0.00	0.00		0.00	0.00	0.0
880 Education & Training										
107615	04/13/2022	AP	MICHIGAN TOWNSHIPS ASSOCIATION	TREAS/CLERK/PC/TRUSTEE		213.75	INV#: 112181		27838	
107665	04/26/2022	AP	WEXFORD JOINT PLANNING COMM.	CLERK/TREAS/SUPERV/PC/ZBA		20.00	INV#:		27865	
Education & Training				2,000.00	2,000.00	233.75		0.00	1,766.25	11.7
901 Publishing										
107619	04/13/2022	AP	TC RECORD-EAGLE, INC.	LGL NTC/ PUB HRG 4/06/22		116.65	INV#: 03222055		27842	
107620	04/13/2022	AP	TC RECORD-EAGLE, INC.	LGL NTC- PUB HRG ON		116.90	INV#: 03222055		27843	
107729	05/11/2022	AP	TC RECORD-EAGLE, INC.	PUB HRG RE: ZOA #82 &		233.55	INV#: 04222055		27903	
Publishing				1,000.00	1,000.00	467.10		0.00	532.90	46.7
902 Printing										
Printing				500.00	500.00	0.00		0.00	500.00	0.0
Planning Commission										
				47,033.00	47,033.00	2,634.24		0.00	44,398.76	5.6

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				Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND										
Expenditures										
Dept: 405 Zoning Administrator/Planning										
702 Salaries										
108516	06/02/2022	AP	ROBERT A. HALL-CZS	May 2022 + 5/19 Marih Subc Mtg		1,343.05	INV#:	MAY 2022	27971	
108678	06/28/2022	AP	ROBERT A. HALL-CZS	JUNE 2022		1,507.75	INV#:	JUN 2022	28052	
			Salaries		0.00	0.00			2,850.80	0.0
703 Wages										
			Wages		0.00	0.00			0.00	0.0
715 Social Security (Employer)										
			Social Security (Employer)		0.00	0.00			0.00	0.0
716 Medicare (Employer)										
			Medicare (Employer)		0.00	0.00			0.00	0.0
727 Office Supplies & Expense										
			Office Supplies & Expense		350.00	350.00			0.00	0.0
728 Postage										
107894	04/30/2022	GJ	Record Apr 2022 Postage Usage			4.24				Report
108847	06/30/2022	GJ	Record Jun 2022 Postage Usage and Adjust	for ARPA Survey Extra Postage		0.53				Report
			Postage		100.00	100.00			0.00	95.23 4.8
803 Medical Professional Services										
			Medical Professional Services		0.00	0.00			0.00	0.0
804 Professional Services										
107693	05/05/2022	AP	ROBERT A. HALL-CZS	Apr 2022 & 4/21 Marih Subc Mtg		1,393.87	INV#:	APR 2022	27869	
			Professional Services		22,000.00	22,000.00			0.00	20,606.13 6.3
830 Pension Plan										
			Pension Plan		0.00	0.00			0.00	0.0
840 Dues and Memberships										
			Dues and Memberships		0.00	0.00			0.00	0.0
847 Software Support										
			Software Support		0.00	0.00			0.00	0.0
860 Mileage Reimbursement										
107693	05/05/2022	AP	ROBERT A. HALL-CZS	Apr 2022 & 4/21 Marih Subc Mtg		31.01	INV#:	APR 2022	27869	
108516	06/02/2022	AP	ROBERT A. HALL-CZS	May 2022 + 5/19 Marih Subc Mtg		37.50	INV#:	MAY 2022	27971	
108678	06/28/2022	AP	ROBERT A. HALL-CZS	JUNE 2022		31.01	INV#:	JUN 2022	28052	
			Mileage Reimbursement		500.00	500.00			0.00	400.48 19.9
865 Meal/Lodging Expense										
			Meal/Lodging Expense		0.00	0.00			0.00	0.0
880 Education & Training										
			Education & Training		0.00	0.00			0.00	0.0
Zoning Administrator/Planning										
					22,950.00	22,950.00			4,348.96	0.00 18,601.04 18.9
Dept: 410 Zoning Board of Appeals										
702 Salaries										
			Salaries		3,100.00	3,100.00			0.00	3,100.00 0.0
703 Wages										
108106	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022		99.00				PA-Wrapup
			Wages		1,600.00	1,600.00			0.00	1,501.00 6.2
715 Social Security (Employer)										
108109	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		6.14				PA-Wrapup

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND						
Expenditures						
Dept: 410 Zoning Board of Appeals						
Social Security (Employer)	291.00	291.00	6.14	0.00	284.86	2.1
716 Medicare (Employer)						
108107 05/06/2022 PA Medicare Cost	Pay Date: 05/06/2022		1.44		PA-Wrapup	
Medicare (Employer)	68.00	68.00	1.44	0.00	66.56	2.1
728 Postage						
107894 04/30/2022 GJ Record Apr 2022 Postage Usage			2.65		Report	
Postage	50.00	50.00	2.65	0.00	47.35	5.3
860 Mileage Reimbursement						
Mileage Reimbursement	250.00	250.00	0.00	0.00	250.00	0.0
865 Meal/Lodging Expense						
Meal/Lodging Expense	250.00	250.00	0.00	0.00	250.00	0.0
880 Education & Training						
107665 04/26/2022 AP WEXFORD JOINT PLANNING COMM.	CLERK/TREAS/SUPERV/PC/ZBA		20.00	INV#:	27865	
Education & Training	500.00	500.00	20.00	0.00	480.00	4.0
901 Publishing						
Publishing	600.00	600.00	0.00	0.00	600.00	0.0
Zoning Board of Appeals	6,709.00	6,709.00	129.23	0.00	6,579.77	1.9
Dept: 803 Historical Society						
702 Salaries						
Salaries	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
703 Wages						
Wages	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
715 Social Security (Employer)						
Social Security (Employer)	540.00	540.00	0.00	0.00	540.00	0.0
716 Medicare (Employer)						
Medicare (Employer)	126.00	126.00	0.00	0.00	126.00	0.0
727 Office Supplies & Expense						
Office Supplies & Expense	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
728 Postage						
Postage	25.00	25.00	0.00	0.00	25.00	0.0
803 Medical Professional Services						
Medical Professional Services	0.00	0.00	0.00	0.00	0.00	0.0
804 Professional Services						
Professional Services	500.00	500.00	0.00	0.00	500.00	0.0
840 Dues and Memberships						
Dues and Memberships	100.00	100.00	0.00	0.00	100.00	0.0
847 Software Support						
Software Support	0.00	0.00	0.00	0.00	0.00	0.0
860 Mileage Reimbursement						
Mileage Reimbursement	250.00	250.00	0.00	0.00	250.00	0.0
865 Meal/Lodging Expense						
Meal/Lodging Expense	250.00	250.00	0.00	0.00	250.00	0.0

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Fund: 101 - GENERAL FUND									
Expenditures									
Dept: 803 Historical Society									
880 Education & Training									
	Education & Training		250.00	250.00	0.00		0.00	250.00	0.0
	Historical Society		11,941.00	11,941.00	0.00		0.00	11,941.00	0.0
Dept: 852 Employee Health Insurance									
714 Health Insurance									
	Health Insurance		0.00	0.00	0.00		0.00	0.00	0.0
	Employee Health Insurance		0.00	0.00	0.00		0.00	0.00	0.0
Dept: 862 Soc Sec/Medicare (Employer)									
715 Social Security (Employer)									
	Social Security (Employer)		0.00	0.00	0.00		0.00	0.00	0.0
716 Medicare (Employer)									
	Medicare (Employer)		0.00	0.00	0.00		0.00	0.00	0.0
	Soc Sec/Medicare (Employer)		0.00	0.00	0.00		0.00	0.00	0.0
Dept: 865 Insurance									
820 Liability Insurance									
	107728 05/11/2022 AP MUNICIPAL UNDERWRITERS OF	2022-2023 MICH TWP PAR PLAN			10,593.00	INV#:	4219	27902	
	108432 05/25/2022 CR Michigan Township Participating Plan	04/25/2022 Dividend			-227.51			24875	
	Liability Insurance		10,000.00	10,000.00	10,365.49		0.00	-365.49	103.7
821 Workers Compensation									
	108519 06/07/2022 AP ACCIDENT FUND COMPANY	FIRE/GENERAL/PARK			3,004.00	INV#:	1000213065	27973	
	Workers Compensation		3,000.00	3,000.00	3,004.00		0.00	-4.00	100.1
	Insurance		13,000.00	13,000.00	13,369.49		0.00	-369.49	102.8
Dept: 890 Contingency									
890 Contingency									
	Contingency		20,000.00	20,000.00	0.00		0.00	20,000.00	0.0
	Contingency		20,000.00	20,000.00	0.00		0.00	20,000.00	0.0
Dept: 901 Capital Expenditure									
970 Capital Expenditure									
	Capital Expenditure		30,000.00	30,000.00	0.00		0.00	30,000.00	0.0
971 Land									
	Land		0.00	0.00	0.00		0.00	0.00	0.0
	Capital Expenditure		30,000.00	30,000.00	0.00		0.00	30,000.00	0.0
Dept: 966 Transfers Out									
999 Transfers To Other Funds									
	Transfers To Other Funds		160,200.00	160,200.00	0.00		0.00	160,200.00	0.0
	Transfers Out		160,200.00	160,200.00	0.00		0.00	160,200.00	0.0
Expenditures									
			755,201.00	755,201.00	98,532.82		0.00	656,668.18	13.0
Net Effect for GENERAL FUND									
	Change in Fund Balance:		-183,115.00	-183,115.00	173,293.72		0.00	-356,408.72	
					173,293.72				

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 203 - ROAD FUND									
Revenues									
Dept: 000									
452 METRO Act Fees									
108453	05/31/2022	CR	Local Community Stabilization Act Fees	(former METRO Act fees)		2,709.26		24884	
108454	05/31/2022	CR	Local Community Stabilization Act Fees	(former METRO Act fees)		7,480.01		24885	
			METRO Act Fees		9,500.00	9,500.00	10,189.27	0.00	-689.27 107.3
665 Interest Earned									
107890	04/30/2022	CR	ASB General Checking Interest Apr 2022			2.87		24481	
107891	04/30/2022	CR	ASB Money Market Interest Apr 2022			0.00		24482	
108455	05/31/2022	CR	ASB General Checking Interest May 2022			4.37		24886	
108842	06/30/2022	CR	ASB General Checking Interest Jun 2022			4.08		24909	
			Interest Earned		30.00	30.00	11.32	0.00	18.68 37.7
Dept: 000									
					9,530.00	9,530.00	10,200.59	0.00	-670.59 107.0
Dept: 931 Transfers IN									
699 Transfers From Other Funds									
			Transfers From Other Funds		18,000.00	18,000.00	0.00	0.00	18,000.00 0.0
			Transfers IN		18,000.00	18,000.00	0.00	0.00	18,000.00 0.0
Revenues									
					27,530.00	27,530.00	10,200.59	0.00	17,329.41 37.1
Expenditures									
Dept: 446 Road Right of Way									
846 Road Brining Service									
			Road Brining Service		35,000.00	35,000.00	0.00	0.00	35,000.00 0.0
921 Street Lights									
107701	05/10/2022	AP	CHERRYLAND ELECTRIC COOP	M72 & MOORE RD		23.86	INV#:	27875	
107702	05/10/2022	AP	CHERRYLAND ELECTRIC COOP	M72 & SKEGEMOG PT RD		23.86	INV#:	27876	
107703	05/10/2022	AP	CHERRYLAND ELECTRIC COOP	M72 & COOK RD		15.16	INV#:	27877	
107705	05/10/2022	AP	CONSUMERS ENERGY	04/01-04/30/2022		67.27	INV#:	203855087804	27879
107706	05/11/2022	AP	CONSUMERS ENERGY	04/01-04/30/2022		12.58	INV#:	206524511523	27880
108529	06/07/2022	AP	CHERRYLAND ELECTRIC COOP	M72 & COOK RD.		15.16	INV#:	27983	
108530	06/07/2022	AP	CHERRYLAND ELECTRIC COOP	M72 & SKEGEMOG PT RD		23.86	INV#:	27984	
108531	06/07/2022	AP	CHERRYLAND ELECTRIC COOP	M72 & MOORE RD		23.86	INV#:	27985	
108533	06/07/2022	AP	CONSUMERS ENERGY	05/01-05/31/2022		12.57	INV#:	205012002982	27987
108534	06/07/2022	AP	CONSUMERS ENERGY	05/01-05/31/2022		67.24	INV#:	207058117384	27988
			Street Lights		2,500.00	2,500.00	285.42	0.00	2,214.58 11.4
			Road Right of Way		37,500.00	37,500.00	285.42	0.00	37,214.58 0.8
Dept: 890 Contingency									
890 Contingency									
			Contingency		0.00	0.00	0.00	0.00	0.00 0.0
			Contingency		0.00	0.00	0.00	0.00	0.00 0.0
Expenditures									
					37,500.00	37,500.00	285.42	0.00	37,214.58 0.8
Net Effect for ROAD FUND									
			Change in Fund Balance:		-9,970.00	-9,970.00	9,915.17	0.00	-19,885.17
							9,915.17		

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 204 - ROAD REPAIR/REPLACEMENT FUND						
Revenues						
Dept: 000						
665 Interest Earned						
107890 04/30/2022 CR ASB General Checking Interest Apr 2022			52.04		24481	
108455 05/31/2022 CR ASB General Checking Interest May 2022			55.22		24886	
108842 06/30/2022 CR ASB General Checking Interest Jun 2022			51.78		24909	
Interest Earned	400.00	400.00	159.04	0.00	240.96	39.8
699 Transfers From Other Funds						
Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	400.00	400.00	159.04	0.00	240.96	39.8
Revenues	400.00	400.00	159.04	0.00	240.96	39.8
Expenditures						
Dept: 000						
935 Road Repair						
Road Repair	156,000.00	156,000.00	0.00	0.00	156,000.00	0.0
Dept: 000	156,000.00	156,000.00	0.00	0.00	156,000.00	0.0
Dept: 890 Contingency						
890 Contingency						
Contingency	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
Contingency	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
Expenditures	161,000.00	161,000.00	0.00	0.00	161,000.00	0.0
Net Effect for ROAD REPAIR/REPLACEMENT FUND	-160,600.00	-160,600.00	159.04	0.00	-160,759.04	
Change in Fund Balance:			159.04			

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Fund: 206 - FIRE FUND								
Revenues								
Dept: 000								
402 Property Taxes								
	Property Taxes		247,802.00	247,802.00	0.00	0.00	247,802.00	0.0
445 Penalties & Interest								
	Penalties & Interest		0.00	0.00	0.00	0.00	0.00	0.0
590 Grants-Private Sources								
	108389 05/04/2022 CR Michigan Township Participating Plan	Grant for Fire Dept Vehicle Cameras			3,595.45		24476	
	Grants-Private Sources		10,000.00	10,000.00	3,595.45	0.00	6,404.55	36.0
630 Rural Fire Dept Rental Fee								
	Rural Fire Dept Rental Fee		0.00	0.00	0.00	0.00	0.00	0.0
635 Mutual Aid								
	Mutual Aid		0.00	0.00	0.00	0.00	0.00	0.0
637 Cost Recovery								
	Cost Recovery		0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned								
	107890 04/30/2022 CR ASB General Checking Interest Apr 2022				41.08		24481	
	107891 04/30/2022 CR ASB Money Market Interest Apr 2022				3.26		24482	
	108455 05/31/2022 CR ASB General Checking Interest May 2022				38.25		24886	
	108456 05/31/2022 CR ASB Money Market Interest May 2022				3.15		24887	
	108842 06/30/2022 CR ASB General Checking Interest Jun 2022				35.02		24909	
	108843 06/30/2022 CR ASB Money Market Interest Jun 2022				3.16		24910	
	Interest Earned		500.00	500.00	123.92	0.00	376.08	24.8
671 Other Revenues								
	107861 04/15/2022 CR ZA - Fire Inspection Fee	Baggs Rd Partners - Site Plan Review			125.00		24467	
	108390 05/04/2022 CR Building & Design Group Inc. - SPR Fee	28-13-004-001-20 (8976 M-72)			125.00		24477	
	Other Revenues		1,000.00	1,000.00	250.00	0.00	750.00	25.0
673 Sale of Fixed Assets								
	108440 05/26/2022 CR GovDeals - Sale of Siren, Howler, and	Light Bar			519.00		24879	
	108798 06/16/2022 CR GovDeals - Sale of 2009 Ford Expedition				7,100.00		24895	
	Sale of Fixed Assets		3,000.00	3,000.00	7,619.00	0.00	-4,619.00	254.0
674 Rural Fire Dissolution Funds								
	Rural Fire Dissolution Funds		0.00	0.00	0.00	0.00	0.00	0.0
675 Contributions								
	Contributions		0.00	0.00	0.00	0.00	0.00	0.0
679 GTB Inspection Services								
	GTB Inspection Services		0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds								
	Refunds		0.00	0.00	0.00	0.00	0.00	0.0
698 Insurance Recovery								
	108442 05/26/2022 CR U.S. Specialty Insurance Co.	12/16/21Storm - Recoverable Depreciation			323.50		24881	
	Insurance Recovery		0.00	0.00	323.50	0.00	-323.50	0.0
699 Transfers From Other Funds								
	Transfers From Other Funds		35,000.00	35,000.00	0.00	0.00	35,000.00	0.0
Dept: 000								
			297,302.00	297,302.00	11,911.87	0.00	285,390.13	4.0

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Fund: 206 - FIRE FUND												
Revenues						297,302.00	297,302.00	11,911.87		0.00	285,390.13	4.0
Expenditures												
Dept: 336 Fire Dept												
702 Salaries												
107936	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022				2,380.88			PA-Wrapup	
108011	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022				2,380.88			PA-Wrapup	
108111	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022				2,380.88			PA-Wrapup	
108229	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022				2,380.88			PA-Wrapup	
108327	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022				2,380.88			PA-Wrapup	
108888	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022				2,380.88			PA-Wrapup	
Salaries						61,903.00	61,903.00	14,285.28		0.00	47,617.72	23.1
703 Wages												
107941	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022				147.12			PA-Wrapup	
108016	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022				147.12			PA-Wrapup	
108116	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022				147.12			PA-Wrapup	
108234	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022				147.12			PA-Wrapup	
108332	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022				147.12			PA-Wrapup	
108893	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022				147.12			PA-Wrapup	
Wages						3,825.00	3,825.00	882.72		0.00	2,942.28	23.1
704 Wages (Officers)												
Wages (Officers)						0.00	0.00	0.00		0.00	0.00	0.0
705 Training Wages												
107946	04/08/2022	PA	Gross Pay JE	Pay Date: 04/08/2022				493.00			PA-Wrapup	
108021	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022				748.00			PA-Wrapup	
108121	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022				705.50			PA-Wrapup	
108239	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022				858.50			PA-Wrapup	
108337	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022				119.00			PA-Wrapup	
108898	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022				476.00			PA-Wrapup	
Training Wages						28,000.00	28,000.00	3,400.00		0.00	24,600.00	12.1
707 Run Wages												
108026	04/22/2022	PA	Gross Pay JE	Pay Date: 04/22/2022				120.00			PA-Wrapup	
108126	05/06/2022	PA	Gross Pay JE	Pay Date: 05/06/2022				420.00			PA-Wrapup	
108244	05/20/2022	PA	Gross Pay JE	Pay Date: 05/20/2022				660.00			PA-Wrapup	
108342	06/03/2022	PA	Gross Pay JE	Pay Date: 06/03/2022				720.00			PA-Wrapup	
108903	06/17/2022	PA	Gross Pay JE	Pay Date: 06/17/2022				1,270.00			PA-Wrapup	
Run Wages						14,000.00	14,000.00	3,190.00		0.00	10,810.00	22.8
709 On Call Wages												
On Call Wages						21,000.00	21,000.00	0.00		0.00	21,000.00	0.0
713 Other Benefits												
107723	05/11/2022	AP	AFLAC	APRIL 2022				191.04	INV#:	239959	27897	
108520	06/07/2022	AP	AFLAC	MAY 2022				191.04	INV#:	579916	27974	
Other Benefits						4,000.00	4,000.00	382.08		0.00	3,617.92	9.6
714 Health Insurance												
Health Insurance						0.00	0.00	0.00		0.00	0.00	0.0
715 Social Security (Employer)												
107939	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022				147.61			PA-Wrapup	
107944	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022				9.12			PA-Wrapup	
107949	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022				30.57			PA-Wrapup	
108014	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022				147.61			PA-Wrapup	
108019	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022				9.12			PA-Wrapup	
108024	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022				46.38			PA-Wrapup	

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Fund: 206 - FIRE FUND									
Expenditures									
Dept: 336 Fire Dept									
108029	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022		7.44		PA-Wrapup	
108114	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		147.61		PA-Wrapup	
108119	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		9.12		PA-Wrapup	
108124	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		42.68		PA-Wrapup	
108129	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		26.04		PA-Wrapup	
108232	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		147.61		PA-Wrapup	
108237	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		9.12		PA-Wrapup	
108242	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		53.25		PA-Wrapup	
108247	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		40.92		PA-Wrapup	
108330	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		147.61		PA-Wrapup	
108335	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		9.12		PA-Wrapup	
108340	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		7.35		PA-Wrapup	
108345	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		44.65		PA-Wrapup	
108891	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		147.61		PA-Wrapup	
108896	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		9.12		PA-Wrapup	
108901	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		29.52		PA-Wrapup	
108906	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		78.74		PA-Wrapup	
Social Security (Employer)				8,000.00	8,000.00	1,347.92	0.00	6,652.08	16.8
716 Medicare (Employer)									
107937	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		34.52		PA-Wrapup	
107942	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		2.14		PA-Wrapup	
107947	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		7.13		PA-Wrapup	
108012	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		34.52		PA-Wrapup	
108017	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		2.14		PA-Wrapup	
108022	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		10.84		PA-Wrapup	
108027	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		1.74		PA-Wrapup	
108112	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		34.52		PA-Wrapup	
108117	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		2.14		PA-Wrapup	
108122	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		10.24		PA-Wrapup	
108127	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		6.08		PA-Wrapup	
108230	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		34.52		PA-Wrapup	
108235	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		2.13		PA-Wrapup	
108240	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		12.45		PA-Wrapup	
108245	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		9.57		PA-Wrapup	
108328	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		34.52		PA-Wrapup	
108333	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		2.13		PA-Wrapup	
108338	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		1.75		PA-Wrapup	
108343	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		10.43		PA-Wrapup	
108889	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		34.52		PA-Wrapup	
108894	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		2.13		PA-Wrapup	
108899	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		6.88		PA-Wrapup	
108904	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		18.44		PA-Wrapup	
Medicare (Employer)				1,870.00	1,870.00	315.48	0.00	1,554.52	16.9
721 Loss of Wage									
Loss of Wage				0.00	0.00	0.00	0.00	0.00	0.0
727 Office Supplies & Expense									
107719	05/11/2022	AP	POSTMASTER	BOX #9 -12 MONTH RENTAL		92.00	INV#:	27893	
Office Supplies & Expense				1,200.00	1,200.00	92.00	0.00	1,108.00	7.7
728 Postage									
Postage				150.00	150.00	0.00	0.00	150.00	0.0
739 Fuel & Oil									
107651	04/26/2022	AP	FUELMAN	FUEL FOR MARCH 2022		391.16	INV#:	61931442995401	27851
108473	05/24/2022	AP	FUELMAN	APRIL 2022		433.49	INV#:	62093253995401	27956

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Fund: 206 - FIRE FUND									
Expenditures									
Dept: 336 Fire Dept									
108621	06/21/2022	AP FUELMAN	FIRE/PARK FUEL FOR MAY 2022		565.82	INV#:	62309508995401	28031	
		Fuel & Oil		5,000.00	1,390.47		0.00	3,609.53	27.8
740 Operating Expense & Supplies									
108463	05/24/2022	AP BOUND TREE MEDICAL LLC	MISC SUPPLIES		201.15	INV#:	84521204	27946	
108480	05/24/2022	AP MUNSON MEDICAL CENTER	MUNSON ER ACCESS KEY		15.00	INV#:		27963	
108606	06/21/2022	AP ACE HARDWARE	TOOL SET/SPARK PLUG WRENCH		209.98	INV#:	126318	28016	
108607	06/21/2022	AP ACE HARDWARE	TOOL SET CREDIT		-20.00	INV#:	126323	28017	
		Operating Expense & Supplies		7,000.00	406.13		0.00	6,593.87	5.8
745 Turnout Gear									
		Turnout Gear		7,000.00	0.00		0.00	7,000.00	0.0
747 Uniforms									
		Uniforms		3,000.00	0.00		0.00	3,000.00	0.0
801 Legal Services									
		Legal Services		0.00	0.00		0.00	0.00	0.0
803 Medical Professional Services									
		Medical Professional Services		3,000.00	0.00		0.00	3,000.00	0.0
804 Professional Services									
107721	05/10/2022	AP VERIZON WIRELESS	03/24-04/23/2022		40.01	INV#:	9904916811	27895	
108560	06/07/2022	AP VERIZON WIRELESS	04/24-05/23/2022		40.01	INV#:	9907261083	28014	
		Professional Services		1,000.00	80.02		0.00	919.98	8.0
809 Lawn Maintenance Services									
108475	05/24/2022	AP LAWN-N-ORDER	05/16-05/24/2022		40.00	INV#:		27958	
108552	06/07/2022	AP LAWN-N-ORDER	5/28-6/07/22 Plus Additional		20.00	INV#:		28006	
108632	06/21/2022	AP LAWN-N-ORDER	MOWING PLUS STUMP GRINDING		20.00	INV#:		28042	
		Lawn Maintenance Services		500.00	80.00		0.00	420.00	16.0
810 Janitorial Services									
		Janitorial Services		600.00	0.00		0.00	600.00	0.0
811 Waste Removal Services									
107613	04/13/2022	AP GFL ENVIRONMENTAL	APRIL 2022		10.12	INV#:	0054785592	27836	
107711	05/11/2022	AP GFL ENVIRONMENTAL	MAY 2022		10.12	INV#:	0055214368	27885	
108624	06/21/2022	AP GFL ENVIRONMENTAL	JUNE 2022		10.12	INV#:	0055825973	28034	
		Waste Removal Services		200.00	30.36		0.00	169.64	15.2
812 Septic Services									
		Septic Services		0.00	0.00		0.00	0.00	0.0
814 Mutual Aid									
		Mutual Aid		1,500.00	0.00		0.00	1,500.00	0.0
815 Contractual Services (hazmat)									
		Contractual Services (hazmat)		3,000.00	0.00		0.00	3,000.00	0.0
818 Rural Fire Dept Assessment									
		Rural Fire Dept Assessment		0.00	0.00		0.00	0.00	0.0
823 State Unemployment									
		State Unemployment		0.00	0.00		0.00	0.00	0.0
830 Pension Plan									
107654	04/26/2022	AP JOHN HANCOCK LIFE INS CO	JAN/FEB/MAR/2022		1,396.92	INV#:		27854	
		Pension Plan		6,191.00	1,396.92		0.00	4,794.08	22.6

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Fund: 206 - FIRE FUND									
Expenditures									
Dept: 336 Fire Dept									
840 Dues and Memberships									
108561	06/07/2022	AP VISA	TREAS/PARK/TWP BRD/ELECTION/		100.00	INV#:		28015	
		Dues and Memberships		1,200.00	1,200.00	100.00	0.00	1,100.00	8.3
845 Snowplowing Services									
107599	04/13/2022	AP 365 OUTDOOR	03/07-04/01/2022		87.50	INV#:	107025	27822	
		Snowplowing Services		1,500.00	1,500.00	87.50	0.00	1,412.50	5.8
851 Internet/Website									
107605	04/13/2022	AP CHARTER COMMUNICATIONS	04/01-04/30/2022		89.99	INV#:	0010619040122	27828	
107699	05/10/2022	AP CHARTER COMMUNICATIONS	05/01-05/31/2022		89.99	INV#:	0010619050122	27873	
108524	06/07/2022	AP CHARTER COMMUNICATIONS	06/01-06/30/2022		89.99	INV#:	0010619060122	27978	
		Internet/Website		1,200.00	1,200.00	269.97	0.00	930.03	22.5
854 Late Fees									
		Late Fees		0.00	0.00	0.00	0.00	0.00	0.0
855 Community Education									
		Community Education		500.00	500.00	0.00	0.00	500.00	0.0
860 Mileage Reimbursement									
		Mileage Reimbursement		250.00	250.00	0.00	0.00	250.00	0.0
865 Meal/Lodging Expense									
		Meal/Lodging Expense		1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
880 Education & Training									
107616	04/13/2022	AP NORTHWEST REGIONAL FIRE	ZACH STRINE-PHTLS CLASS		230.00	INV#:	9199955	27839	
107663	04/26/2022	AP TARGET SOLUTIONS LLC	MAINT FEE & 10 MEMBERSHIPS		1,367.50	INV#:	5365	27863	
107731	05/11/2022	AP VISA	PARK/FIRE/TREAS/TWP BRD/		150.00	INV#:		27905	
		Education & Training		5,000.00	5,000.00	1,747.50	0.00	3,252.50	35.0
901 Publishing									
		Publishing		500.00	500.00	0.00	0.00	500.00	0.0
920 Natural Gas									
107708	05/11/2022	AP DTE ENERGY	03/23-04/20/2022		104.68	INV#:		27882	
108536	06/07/2022	AP DTE ENERGY	04/21-05/20/2022		38.68	INV#:		27990	
		Natural Gas		1,000.00	1,000.00	143.36	0.00	856.64	14.3
922 Electricity									
107609	04/13/2022	AP CONSUMERS ENERGY	03/10-04/07/2022		365.08	INV#:	201719262308	27832	
108468	05/24/2022	AP CONSUMERS ENERGY	04/08-05/09/2022		276.99	INV#:	203143164351	27951	
108614	06/21/2022	AP CONSUMERS ENERGY	05/10-06/08/2022		183.88	INV#:	201274447418	28024	
		Electricity		4,000.00	4,000.00	825.95	0.00	3,174.05	20.6
924 Telephone									
107605	04/13/2022	AP CHARTER COMMUNICATIONS	04/01-04/30/2022		99.98	INV#:	0010619040122	27828	
107699	05/10/2022	AP CHARTER COMMUNICATIONS	05/01-05/31/2022		99.98	INV#:	0010619050122	27873	
108524	06/07/2022	AP CHARTER COMMUNICATIONS	06/01-06/30/2022		99.98	INV#:	0010619060122	27978	
		Telephone		1,250.00	1,250.00	299.94	0.00	950.06	24.0
925 Cellular Phone									
107601	04/13/2022	AP BRANDON FLYNN	APRIL 2022		40.00	INV#:		27824	
107698	05/10/2022	AP BRANDON FLYNN	MAY 2022		40.00	INV#:		27872	
108521	06/07/2022	AP BRANDON FLYNN	JUNE 2022		40.00	INV#:		27975	
		Cellular Phone		600.00	600.00	120.00	0.00	480.00	20.0
926 Propane Heat									
		Propane Heat		0.00	0.00	0.00	0.00	0.00	0.0

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Fund: 206 - FIRE FUND									
Expenditures									
Dept: 336 Fire Dept									
927 Pager									
	Pager		0.00	0.00	0.00		0.00	0.00	0.0
928 Water									
	Water		1,000.00	1,000.00	0.00		0.00	1,000.00	0.0
930 Facility Repairs/Maintenance									
	107662	04/26/2022 AP STORY ROOFING COMPANY, INC.	Remove/Replace Two Roof Panels		3,495.00	INV#:	8110	27862	
		Facility Repairs/Maintenance		7,000.00	7,000.00	3,495.00	0.00	3,505.00	49.9
932 Equipment Repair & Maintenance									
	108461	05/24/2022 AP APOLLO FIRE APPARATUS	HURST EXTRICATION TOOL		902.94	INV#:	60779	27944	
		Equipment Repair & Maintenance		5,500.00	5,500.00	902.94	0.00	4,597.06	16.4
933 Vehicle Repair & Maintenance									
	107618	04/13/2022 AP PRO IMAGE DESIGN	Design/Produce/Install		1,542.60	INV#:	220373	27841	
	107645	04/26/2022 AP ARTS AUTO & TRUCK PARTS	2 NEW BATTERIES /BRUSH 3-2		241.36	INV#:	01002022	27845	
	108639	06/21/2022 AP THIRLBY AUTOMOTIVE	PARTS FOR TANKER/AIR/CHIEF		188.79	INV#:	622162	28049	
		Vehicle Repair & Maintenance		20,000.00	20,000.00	1,972.75	0.00	18,027.25	9.9
942 Building Rental									
	Building Rental		0.00	0.00	0.00		0.00	0.00	0.0
956 Miscellaneous Expense									
	Miscellaneous Expense		0.00	0.00	0.00		0.00	0.00	0.0
964 Refunds									
	Refunds		0.00	0.00	0.00		0.00	0.00	0.0
970 Capital Expenditure									
	107666	04/26/2022 AP GRAND TRAVERSE METRO	Quantifit Respirator Fit Test		1,543.02	INV#:	1060	27866	
		Capital Expenditure		18,000.00	18,000.00	1,543.02	0.00	16,456.98	8.6
Fire Dept									
	Dept: 852	Employee Health Insurance		251,439.00	251,439.00	38,787.31	0.00	212,651.69	15.4
714 Health Insurance									
	Health Insurance		0.00	0.00	0.00		0.00	0.00	0.0
Employee Health Insurance									
	Dept: 862	Soc Sec/Medicare (Employer)		0.00	0.00	0.00	0.00	0.00	0.0
715 Social Security (Employer)									
	Social Security (Employer)		0.00	0.00	0.00		0.00	0.00	0.0
716 Medicare (Employer)									
	Medicare (Employer)		0.00	0.00	0.00		0.00	0.00	0.0
Soc Sec/Medicare (Employer)									
	Dept: 865	Insurance		0.00	0.00	0.00	0.00	0.00	0.0
820 Liability Insurance									
	107728	05/11/2022 AP MUNICIPAL UNDERWRITERS OF	2022-2023 MICH TWP PAR PLAN		19,394.00	INV#:	4219	27902	
	108432	05/25/2022 CR Michigan Township Participating Plan	04/25/2022 Dividend		-1,277.58			24875	
		Liability Insurance		18,500.00	18,500.00	18,116.42	0.00	383.58	97.9
821 Workers Compensation									
	108519	06/07/2022 AP ACCIDENT FUND COMPANY	FIRE/GENERAL/PARK		4,036.00	INV#:	1000213065	27973	
		Workers Compensation		7,400.00	7,400.00	4,036.00	0.00	3,364.00	54.5

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Fund: 206 - FIRE FUND						
Expenditures						
Insurance	25,900.00	25,900.00	22,152.42	0.00	3,747.58	85.5
Dept: 890 Contingency						
890 Contingency						
Contingency	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
Contingency	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
Dept: 966 Transfers Out						
999 Transfers To Other Funds						
Transfers To Other Funds	0.00	0.00	0.00	0.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	287,339.00	287,339.00	60,939.73	0.00	226,399.27	21.2
Net Effect for FIRE FUND	9,963.00	9,963.00	-49,027.86	0.00	58,990.86	
Change in Fund Balance:			-49,027.86			

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
590 Grants-Private Sources									
108441	05/26/2022	CR	Rich & Connie Walendowski			50.00		24880	
			Donation to WTP Playground						
			Grants-Private Sources	100,000.00	100,000.00	50.00	0.00	99,950.00	0.1
626 Fees Charged									
107842	04/01/2022	CR	Park Online Reservations 04/01/2022			575.00		24743	
			(Test Transactions)						
107841	04/01/2022	GJ	Move 12 Seasonal Site Payments to 626			25,728.00			
			and 632 Accounts						
107843	04/04/2022	CR	Park Online Reservations 04/04/2022			84,010.00		24744	
			and Refund Test Transactions						
107843	04/04/2022	CR	Park Online Reservations 04/04/2022			-575.00		24744	
			and Refund Test Transactions						
107844	04/05/2022	CR	Park Online Reservations 04/05/2022			2,220.00		24745	
107845	04/06/2022	CR	Park Online Reservations 04/06/2022			1,605.00		24746	
107846	04/07/2022	CR	Park Online Reservations 04/07/2022			1,145.00		24747	
107847	04/08/2022	CR	Park Online Reservations 04/08/2022			1,315.00		24748	
			and Refunds						
107847	04/08/2022	CR	Park Online Reservations 04/08/2022			-490.00		24748	
			and Refunds						
107848	04/09/2022	CR	Park Online Reservations 04/09/2022			1,300.00		24749	
107849	04/10/2022	CR	Park Online Reservations 04/10/2022			900.00		24750	
107850	04/11/2022	CR	Park Online Reservations 04/11/2022			580.00		24751	
107858	04/12/2022	CR	Park Online Reservations 04/12/2022			730.00		24752	
107859	04/13/2022	CR	Park Online Reservations 04/13/2022			375.00		24753	
107863	04/15/2022	CR	Park Online Reservations 04/15/2022			525.00		24755	
107864	04/16/2022	CR	Park Online Reservations 04/16/2022			760.00		24756	
107865	04/17/2022	CR	Park Online Reservations 04/17/2022			275.00		24757	
107866	04/18/2022	CR	Park Online Reservations 04/18/2022			610.00		24758	
107867	04/19/2022	CR	Park Online Reservations 04/19/2022			355.00		24759	
107869	04/20/2022	CR	Park Online Reservations 04/20/2022			315.00		24799	
107870	04/21/2022	CR	Park Online Reservations 04/21/2022			260.00		24764	
			and Refunds						
107870	04/21/2022	CR	Park Online Reservations 04/21/2022			-455.00		24764	
			and Refunds						
107871	04/22/2022	CR	Park Online Reservations 04/22/2022			420.00		24765	
107872	04/23/2022	CR	Park Online Reservations 04/23/2022			735.00		24766	
107882	04/25/2022	CR	Park Online Reservations 04/25/2022			605.00		24767	
			and Refunds						
107882	04/25/2022	CR	Park Online Reservations 04/25/2022			-1,610.00		24767	
			and Refunds						
107883	04/26/2022	CR	Park Online Reservations 04/26/2022			1,225.00		24768	
107884	04/27/2022	CR	Park Online Reservations 04/27/2022			285.00		24769	
107885	04/28/2022	CR	Park Online Reservations 04/28/2022			710.00		24770	
107886	04/29/2022	CR	Park Online Reservations 04/29/2022			265.00		24771	
107887	04/30/2022	CR	Park Online Reservations 04/30/2022			70.00		24772	
108386	05/01/2022	CR	Park Online Reservations 05/01/2022			3,560.00		24775	
108386	05/01/2022	CR	Park Online Reservations 05/01/2022			770.00		24775	
108759	05/01/2022	CR	Park Online Reservations 05/01/2022			3,560.00		24775	
108759	05/01/2022	CR	Park Online Reservations 05/01/2022			-770.00		24775	
108758	05/01/2022	RE	Park Online Reservations 05/01/2022			-3,560.00		24775	
108758	05/01/2022	RE	Park Online Reservations 05/01/2022			-770.00		24775	
108387	05/02/2022	CR	Park Online Reservations 05/02/2022			335.00		24776	
108388	05/03/2022	CR	Park Online Reservations 05/03/2022			385.00		24777	
108391	05/04/2022	CR	Park Online Reservations 05/04/2022			1,285.00		24779	
108391	05/04/2022	CR	Park Online Reservations 05/04/2022			-150.00		24779	
108392	05/05/2022	CR	Park Online Reservations 05/05/2022			945.00		24780	
108393	05/06/2022	CR	Park Online Reservations 05/06/2022			335.00		24781	
108396	05/07/2022	CR	Park Online Reservations 05/07/2022			595.00		24782	
108397	05/08/2022	CR	Park Online Reservations 05/08/2022			205.00		24783	
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			90.00		24761	
108398	05/09/2022	CR	Park Online Reservations 05/09/2022			875.00		24784	
108400	05/10/2022	CR	Park Online Reservations 05/10/2022			865.00		24785	
108401	05/11/2022	CR	Park Online Reservations 05/11/2022			875.00		24786	
108402	05/12/2022	CR	Park Online Reservations 05/12/2022			755.00		24787	
108406	05/13/2022	CR	Park Online Reservations 05/13/2022			755.00		24788	

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
108407	05/14/2022	CR	Park Online Reservations 05/14/2022			480.00		24789	
108407	05/14/2022	CR	Park Online Reservations 05/14/2022			-2,330.00		24789	
108408	05/15/2022	CR	Park Online Reservations 05/15/2022			255.00		24790	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			185.00		24760	
108410	05/16/2022	CR	Park Online Reservations 05/16/2022			605.00		24791	
108411	05/17/2022	CR	Park Online Reservations 05/17/2022			495.00		24792	
108412	05/18/2022	CR	Park Online Reservations 05/18/2022			590.00		24793	
108413	05/18/2022	CR	Credit Card Chargeback (camper did not recognize charge)			-140.00		24800	
108417	05/19/2022	CR	Park Online Reservations 05/19/2022			280.00		24794	
108418	05/20/2022	CR	Park Online Reservations 05/20/2022			365.00		24795	
108420	05/20/2022	CR	Park Staff Daily Report 5/16 thru 5/20			220.00		24762	
108419	05/21/2022	CR	Park Online Reservations 05/21/2022			285.00		24796	
108422	05/22/2022	CR	Park Online Reservations 05/22/2022			370.00		24797	
108422	05/22/2022	CR	Park Online Reservations 05/22/2022			-305.00		24797	
108423	05/23/2022	CR	Park Online Reservations 05/23/2022			190.00		24798	
108462	05/24/2022	AP	REFUND - CAMPING BOOKING NO 29863437			-350.00	INV#:	27945	
108424	05/24/2022	CR	Park Online Reservations 05/24/2022			440.00		24807	
108425	05/25/2022	CR	Park Online Reservations 05/25/2022			500.00		24808	
108433	05/26/2022	CR	Park Online Reservations 05/26/2022			345.00		24809	
108436	05/26/2022	CR	Park Staff Daily Report 5/23 thru 5/26			60.00		24801	
108434	05/27/2022	CR	Park Online Reservations 05/27/2022			230.00		24810	
108437	05/27/2022	CR	Park Staff Daily Report 05/27/2022			280.00		24802	
108435	05/28/2022	CR	Park Online Reservations 05/28/2022			340.00		24811	
108445	05/28/2022	CR	Park Staff Daily Report 05/28/2022			130.00		24803	
108446	05/29/2022	CR	Park Staff Daily Report 05/29/2022			20.00		24804	
108448	05/29/2022	CR	Park Online Reservations 05/29/2022			360.00		24812	
108449	05/30/2022	CR	Park Online Reservations 05/30/2022			325.00		24813	
108450	05/31/2022	CR	Park Staff Daily Report 05/31/2022			80.00		24806	
108451	05/31/2022	CR	Park Online Reservations 05/31/2022			375.00		24814	
108762	06/01/2022	CR	Park Online Reservations 06/01/2022			540.00		24821	
108763	06/02/2022	CR	Park Online Reservations 06/02/2022			615.00		24822	
108764	06/03/2022	CR	Park Online Reservations 06/03/2022			787.00		24823	
108764	06/03/2022	CR	Park Online Reservations 06/03/2022			-1,215.00		24823	
108768	06/03/2022	CR	Park Staff Daily Report 06/03/2022			65.00		24818	
108769	06/04/2022	CR	Park Staff Daily Report 06/04/2022			100.00		24819	
108771	06/04/2022	CR	Park Online Reservations 06/04/2022			400.00		24824	
108772	06/05/2022	CR	Park Online Reservations 06/05/2022			610.00		24825	
108773	06/06/2022	CR	Park Online Reservations 06/06/2022			830.00		24826	
108774	06/07/2022	CR	Park Online Reservations 06/07/2022			795.00		24827	
108804	06/08/2022	CR	Park Online Reservations 06/08/2022			350.00		24841	
108776	06/08/2022	CR	Park Staff Daily Report 06/08/2022			260.00		24829	
108778	06/09/2022	CR	Park Staff Daily Report 06/09/2022			95.00		24830	
108781	06/09/2022	CR	Park Online Reservations 06/09/2022			770.00		24842	
108779	06/10/2022	CR	Park Staff Daily Report 06/10/2022			425.00		24831	
108782	06/10/2022	CR	Park Online Reservations 06/10/2022			480.00		24843	
108780	06/11/2022	CR	Park Staff Daily Report 06/11/2022			100.00		24832	
108783	06/11/2022	CR	Park Online Reservations 06/11/2022			555.00		24844	
108784	06/12/2022	CR	Park Staff Daily Report 06/12/2022			30.00		24833	
108787	06/12/2022	CR	Park Online Reservations 06/12/2022			620.00		24845	
108785	06/13/2022	CR	Park Staff Daily Report 06/13/2022			60.00		24834	
108788	06/13/2022	CR	Park Online Reservations 06/13/2022			315.00		24846	
108786	06/14/2022	CR	Park Staff Daily Report 06/14/2022			35.00		24835	
108789	06/14/2022	CR	Park Online Reservations 06/14/2022			385.00		24847	
108793	06/15/2022	CR	Park Online Reservations 06/15/2022			665.00		24848	
108794	06/16/2022	CR	Park Online Reservations 06/16/2022			560.00		24849	
108792	06/17/2022	CR	Park Staff Daily Report 06/17/2022			95.00		24838	

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
108795	06/17/2022	CR	Park Online Reservations 06/17/2022			245.00		24850	
108802	06/18/2022	CR	Park Staff Daily Report 06/18/2022			90.00		24839	
108805	06/18/2022	CR	Park Online Reservations 06/18/2022			665.00		24851	
108803	06/19/2022	CR	Park Staff Daily Report 06/19/2022			55.00		24840	
108806	06/19/2022	CR	Park Online Reservations 06/19/2022			350.00		24852	
108807	06/20/2022	CR	Park Online Reservations 06/20/2022			805.00		24853	
108807	06/20/2022	CR	Park Online Reservations 06/20/2022			-2,178.00		24853	
108809	06/21/2022	CR	Park Staff Daily Report 06/21/2022			35.00		24856	
108810	06/21/2022	CR	Park Online Reservations 06/21/2022			420.00		24854	
108818	06/22/2022	CR	Park Online Reservations 06/22/2022			455.00		24866	
108816	06/23/2022	CR	Park Staff Daily Report 06/23/2022			105.00		24858	
108819	06/23/2022	CR	Park Online Reservations 06/23/2022			370.00		24867	
108817	06/24/2022	CR	Park Staff Daily Report 06/24/2022			160.00		24859	
108820	06/24/2022	CR	Park Online Reservations 06/24/2022			420.00		24868	
108821	06/25/2022	CR	Park Staff Daily Report 06/25/2022			40.00		24860	
108824	06/25/2022	CR	Park Online Reservations 06/25/2022			280.00		24995	
108824	06/25/2022	CR	Park Online Reservations 06/25/2022			-1,180.00		24995	
108822	06/26/2022	CR	Park Staff Daily Report 06/26/2022			20.00		24861	
108825	06/26/2022	CR	Park Online Reservations 06/26/2022			510.00		24996	
108826	06/27/2022	CR	Park Online Reservations 06/27/2022			455.00		24997	
108827	06/28/2022	CR	Park Staff Daily Report 06/28/2022			270.00		24863	
108830	06/28/2022	CR	Park Online Reservations 06/28/2022			470.00		24998	
108828	06/29/2022	CR	Park Staff Daily Report 06/29/2022			75.00		24864	
108831	06/29/2022	CR	Park Online Reservations 06/29/2022			350.00		24999	
108829	06/30/2022	CR	Park Staff Daily Report 06/30/2022			410.00		24865	
108832	06/30/2022	CR	Park Online Reservations 06/30/2022			265.00		25000	
Fees Charged				180,000.00	180,000.00	153,677.00	0.00	26,323.00	85.4
627 Pavilion Rental									
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			100.00		24761	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			200.00		24760	
108436	05/26/2022	CR	Park Staff Daily Report 5/23 thru 5/26			100.00		24801	
Pavilion Rental				500.00	500.00	400.00	0.00	100.00	80.0
628 Boat Ramp Fees									
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			130.00		24761	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			318.00		24760	
108420	05/20/2022	CR	Park Staff Daily Report 5/16 thru 5/20			106.00		24762	
108421	05/22/2022	CR	Park Staff Daily Report 5/21 thru 5/22			154.00		24763	
108436	05/26/2022	CR	Park Staff Daily Report 5/23 thru 5/26			126.00		24801	
108437	05/27/2022	CR	Park Staff Daily Report 05/27/2022			112.00		24802	
108445	05/28/2022	CR	Park Staff Daily Report 05/28/2022			304.00		24803	
108446	05/29/2022	CR	Park Staff Daily Report 05/29/2022			622.00		24804	
108447	05/30/2022	CR	Park Staff Daily Report 05/30/2022			384.00		24805	
108450	05/31/2022	CR	Park Staff Daily Report 05/31/2022			80.00		24806	
108760	06/01/2022	CR	Park Staff Daily Report 06/01/2022			54.00		24816	
108761	06/02/2022	CR	Park Staff Daily Report 06/02/2022			182.00		24817	
108768	06/03/2022	CR	Park Staff Daily Report 06/03/2022			60.00		24818	
108769	06/04/2022	CR	Park Staff Daily Report 06/04/2022			132.00		24819	
108770	06/05/2022	CR	Park Staff Daily Report 06/05/2022			62.00		24820	
108775	06/07/2022	CR	Park Staff Daily Report 6/6 & 6/7/2022			16.00		24828	
108776	06/08/2022	CR	Park Staff Daily Report 06/08/2022			16.00		24829	
108778	06/09/2022	CR	Park Staff Daily Report 06/09/2022			66.00		24830	
108779	06/10/2022	CR	Park Staff Daily Report 06/10/2022			118.00		24831	
108780	06/11/2022	CR	Park Staff Daily Report 06/11/2022			106.00		24832	
108784	06/12/2022	CR	Park Staff Daily Report 06/12/2022			132.00		24833	
108785	06/13/2022	CR	Park Staff Daily Report 06/13/2022			70.00		24834	

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Fund: 208 - PARK FUND											
Revenues											
Dept: 000											
108786	06/14/2022	CR	Park Staff Daily Report 06/14/2022					50.00		24835	
108790	06/15/2022	CR	Park Staff Daily Report 06/15/2022					194.00		24836	
108791	06/16/2022	CR	Park Staff Daily Report 06/16/2022					82.00		24837	
108792	06/17/2022	CR	Park Staff Daily Report 06/17/2022					138.00		24838	
108802	06/18/2022	CR	Park Staff Daily Report 06/18/2022					76.00		24839	
108803	06/19/2022	CR	Park Staff Daily Report 06/19/2022					150.00		24840	
108808	06/20/2022	CR	Park Staff Daily Report 06/20/2022					120.00		24855	
108809	06/21/2022	CR	Park Staff Daily Report 06/21/2022					222.00		24856	
108815	06/22/2022	CR	Park Staff Daily Report 06/22/2022					116.00		24857	
108816	06/23/2022	CR	Park Staff Daily Report 06/23/2022					162.00		24858	
108817	06/24/2022	CR	Park Staff Daily Report 06/24/2022					254.00		24859	
108821	06/25/2022	CR	Park Staff Daily Report 06/25/2022					428.00		24860	
108822	06/26/2022	CR	Park Staff Daily Report 06/26/2022					226.00		24861	
108823	06/27/2022	CR	Park Staff Daily Report 06/27/2022					114.00		24862	
108827	06/28/2022	CR	Park Staff Daily Report 06/28/2022					144.00		24863	
108828	06/29/2022	CR	Park Staff Daily Report 06/29/2022					210.00		24864	
108829	06/30/2022	CR	Park Staff Daily Report 06/30/2022					286.00		24865	
Boat Ramp Fees						22,500.00	22,500.00	6,322.00	0.00	16,178.00	28.1
631 Shirts Hats											
Shirts Hats						0.00	0.00	0.00	0.00	0.00	0.0
632 Reservation Fees											
107842	04/01/2022	CR	Park Online Reservations 04/01/2022	(Test Transactions)				48.00		24743	
107841	04/01/2022	GJ	Move 12 Seasonal Site Payments to 626	and 632 Accounts				96.00			
107843	04/04/2022	CR	Park Online Reservations 04/04/2022	and Refund Test Transactions				4,968.00		24744	
107843	04/04/2022	CR	Park Online Reservations 04/04/2022	and Refund Test Transactions				-48.00		24744	
107844	04/05/2022	CR	Park Online Reservations 04/05/2022					152.00		24745	
107845	04/06/2022	CR	Park Online Reservations 04/06/2022					128.00		24746	
107846	04/07/2022	CR	Park Online Reservations 04/07/2022					88.00		24747	
107847	04/08/2022	CR	Park Online Reservations 04/08/2022	and Refunds				80.00		24748	
107848	04/09/2022	CR	Park Online Reservations 04/09/2022					64.00		24749	
107849	04/10/2022	CR	Park Online Reservations 04/10/2022					80.00		24750	
107850	04/11/2022	CR	Park Online Reservations 04/11/2022					40.00		24751	
107858	04/12/2022	CR	Park Online Reservations 04/12/2022					40.00		24752	
107859	04/13/2022	CR	Park Online Reservations 04/13/2022					32.00		24753	
107863	04/15/2022	CR	Park Online Reservations 04/15/2022					48.00		24755	
107864	04/16/2022	CR	Park Online Reservations 04/16/2022					72.00		24756	
107865	04/17/2022	CR	Park Online Reservations 04/17/2022					24.00		24757	
107866	04/18/2022	CR	Park Online Reservations 04/18/2022					88.00		24758	
107867	04/19/2022	CR	Park Online Reservations 04/19/2022					32.00		24759	
107869	04/20/2022	CR	Park Online Reservations 04/20/2022					40.00		24799	
107870	04/21/2022	CR	Park Online Reservations 04/21/2022	and Refunds				24.00		24764	
107871	04/22/2022	CR	Park Online Reservations 04/22/2022					24.00		24765	
107872	04/23/2022	CR	Park Online Reservations 04/23/2022					40.00		24766	
107882	04/25/2022	CR	Park Online Reservations 04/25/2022	and Refunds				56.00		24767	
107883	04/26/2022	CR	Park Online Reservations 04/26/2022					88.00		24768	
107884	04/27/2022	CR	Park Online Reservations 04/27/2022					24.00		24769	
107885	04/28/2022	CR	Park Online Reservations 04/28/2022					32.00		24770	
107886	04/29/2022	CR	Park Online Reservations 04/29/2022					16.00		24771	
107887	04/30/2022	CR	Park Online Reservations 04/30/2022					8.00		24772	
108386	05/01/2022	CR	Park Online Reservations 05/01/2022					216.00		24775	
108759	05/01/2022	CR	Park Online Reservations 05/01/2022					216.00		24775	
108758	05/01/2022	RE	Park Online Reservations 05/01/2022					-216.00		24775	
108387	05/02/2022	CR	Park Online Reservations 05/02/2022					24.00		24776	
108388	05/03/2022	CR	Park Online Reservations 05/03/2022					40.00		24777	

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
108391	05/04/2022	CR	Park Online Reservations 05/04/2022			56.00		24779	
108392	05/05/2022	CR	Park Online Reservations 05/05/2022			72.00		24780	
108393	05/06/2022	CR	Park Online Reservations 05/06/2022			32.00		24781	
108396	05/07/2022	CR	Park Online Reservations 05/07/2022			64.00		24782	
108397	05/08/2022	CR	Park Online Reservations 05/08/2022			24.00		24783	
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			8.00		24761	
108398	05/09/2022	CR	Park Online Reservations 05/09/2022			64.00		24784	
108400	05/10/2022	CR	Park Online Reservations 05/10/2022			64.00		24785	
108401	05/11/2022	CR	Park Online Reservations 05/11/2022			64.00		24786	
108402	05/12/2022	CR	Park Online Reservations 05/12/2022			64.00		24787	
108406	05/13/2022	CR	Park Online Reservations 05/13/2022			48.00		24788	
108407	05/14/2022	CR	Park Online Reservations 05/14/2022			56.00		24789	
108408	05/15/2022	CR	Park Online Reservations 05/15/2022			24.00		24790	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			8.00		24760	
108410	05/16/2022	CR	Park Online Reservations 05/16/2022			32.00		24791	
108411	05/17/2022	CR	Park Online Reservations 05/17/2022			40.00		24792	
108412	05/18/2022	CR	Park Online Reservations 05/18/2022			64.00		24793	
108413	05/18/2022	CR	Credit Card Chargeback	(camper did not recognize charge)		-8.00		24800	
108417	05/19/2022	CR	Park Online Reservations 05/19/2022			32.00		24794	
108418	05/20/2022	CR	Park Online Reservations 05/20/2022			32.00		24795	
108420	05/20/2022	CR	Park Staff Daily Report 5/16 thru 5/20			8.00		24762	
108419	05/21/2022	CR	Park Online Reservations 05/21/2022			24.00		24796	
108422	05/22/2022	CR	Park Online Reservations 05/22/2022			32.00		24797	
108423	05/23/2022	CR	Park Online Reservations 05/23/2022			24.00		24798	
108424	05/24/2022	CR	Park Online Reservations 05/24/2022			32.00		24807	
108425	05/25/2022	CR	Park Online Reservations 05/25/2022			56.00		24808	
108433	05/26/2022	CR	Park Online Reservations 05/26/2022			32.00		24809	
108434	05/27/2022	CR	Park Online Reservations 05/27/2022			16.00		24810	
108435	05/28/2022	CR	Park Online Reservations 05/28/2022			40.00		24811	
108445	05/28/2022	CR	Park Staff Daily Report 05/28/2022			8.00		24803	
108448	05/29/2022	CR	Park Online Reservations 05/29/2022			40.00		24812	
108449	05/30/2022	CR	Park Online Reservations 05/30/2022			32.00		24813	
108451	05/31/2022	CR	Park Online Reservations 05/31/2022			24.00		24814	
108762	06/01/2022	CR	Park Online Reservations 06/01/2022			48.00		24821	
108763	06/02/2022	CR	Park Online Reservations 06/02/2022			48.00		24822	
108764	06/03/2022	CR	Park Online Reservations 06/03/2022			56.00		24823	
108768	06/03/2022	CR	Park Staff Daily Report 06/03/2022			8.00		24818	
108771	06/04/2022	CR	Park Online Reservations 06/04/2022			48.00		24824	
108772	06/05/2022	CR	Park Online Reservations 06/05/2022			80.00		24825	
108773	06/06/2022	CR	Park Online Reservations 06/06/2022			64.00		24826	
108774	06/07/2022	CR	Park Online Reservations 06/07/2022			64.00		24827	
108776	06/08/2022	CR	Park Staff Daily Report 06/08/2022			16.00		24829	
108804	06/08/2022	CR	Park Online Reservations 06/08/2022			40.00		24841	
108778	06/09/2022	CR	Park Staff Daily Report 06/09/2022			8.00		24830	
108781	06/09/2022	CR	Park Online Reservations 06/09/2022			88.00		24842	
108782	06/10/2022	CR	Park Online Reservations 06/10/2022			40.00		24843	
108783	06/11/2022	CR	Park Online Reservations 06/11/2022			40.00		24844	
108784	06/12/2022	CR	Park Staff Daily Report 06/12/2022			8.00		24833	
108787	06/12/2022	CR	Park Online Reservations 06/12/2022			72.00		24845	
108788	06/13/2022	CR	Park Online Reservations 06/13/2022			48.00		24846	
108789	06/14/2022	CR	Park Online Reservations 06/14/2022			32.00		24847	
108793	06/15/2022	CR	Park Online Reservations 06/15/2022			48.00		24848	
108794	06/16/2022	CR	Park Online Reservations 06/16/2022			64.00		24849	
108795	06/17/2022	CR	Park Online Reservations 06/17/2022			24.00		24850	
108802	06/18/2022	CR	Park Staff Daily Report 06/18/2022			8.00		24839	
108805	06/18/2022	CR	Park Online Reservations 06/18/2022			56.00		24851	

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
108806	06/19/2022	CR	Park Online Reservations 06/19/2022			56.00		24852	
108807	06/20/2022	CR	Park Online Reservations 06/20/2022			72.00		24853	
108809	06/21/2022	CR	Park Staff Daily Report 06/21/2022			16.00		24856	
108810	06/21/2022	CR	Park Online Reservations 06/21/2022			48.00		24854	
108818	06/22/2022	CR	Park Online Reservations 06/22/2022			32.00		24866	
108816	06/23/2022	CR	Park Staff Daily Report 06/23/2022			8.00		24858	
108819	06/23/2022	CR	Park Online Reservations 06/23/2022			40.00		24867	
108820	06/24/2022	CR	Park Online Reservations 06/24/2022			64.00		24868	
108824	06/25/2022	CR	Park Online Reservations 06/25/2022			32.00		24995	
108825	06/26/2022	CR	Park Online Reservations 06/26/2022			56.00		24996	
108826	06/27/2022	CR	Park Online Reservations 06/27/2022			48.00		24997	
108827	06/28/2022	CR	Park Staff Daily Report 06/28/2022			8.00		24863	
108830	06/28/2022	CR	Park Online Reservations 06/28/2022			48.00		24998	
108828	06/29/2022	CR	Park Staff Daily Report 06/29/2022			8.00		24864	
108831	06/29/2022	CR	Park Online Reservations 06/29/2022			32.00		24999	
108829	06/30/2022	CR	Park Staff Daily Report 06/30/2022			8.00		24865	
108832	06/30/2022	CR	Park Online Reservations 06/30/2022			32.00		25000	
Reservation Fees				14,000.00	14,000.00	9,488.00	0.00	4,512.00	67.8
644 Ice Sales									
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			12.00		24761	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			12.00		24760	
108420	05/20/2022	CR	Park Staff Daily Report 5/16 thru 5/20			4.00		24762	
108436	05/26/2022	CR	Park Staff Daily Report 5/23 thru 5/26			4.00		24801	
108437	05/27/2022	CR	Park Staff Daily Report 05/27/2022			8.00		24802	
108445	05/28/2022	CR	Park Staff Daily Report 05/28/2022			16.00		24803	
108446	05/29/2022	CR	Park Staff Daily Report 05/29/2022			36.00		24804	
108447	05/30/2022	CR	Park Staff Daily Report 05/30/2022			4.00		24805	
108450	05/31/2022	CR	Park Staff Daily Report 05/31/2022			24.00		24806	
108760	06/01/2022	CR	Park Staff Daily Report 06/01/2022			8.00		24816	
108761	06/02/2022	CR	Park Staff Daily Report 06/02/2022			24.00		24817	
108768	06/03/2022	CR	Park Staff Daily Report 06/03/2022			12.00		24818	
108769	06/04/2022	CR	Park Staff Daily Report 06/04/2022			20.00		24819	
108775	06/07/2022	CR	Park Staff Daily Report 6/6 & 6/7/2022			4.00		24828	
108779	06/10/2022	CR	Park Staff Daily Report 06/10/2022			28.00		24831	
108780	06/11/2022	CR	Park Staff Daily Report 06/11/2022			56.00		24832	
108784	06/12/2022	CR	Park Staff Daily Report 06/12/2022			8.00		24833	
108785	06/13/2022	CR	Park Staff Daily Report 06/13/2022			12.00		24834	
108786	06/14/2022	CR	Park Staff Daily Report 06/14/2022			32.00		24835	
108790	06/15/2022	CR	Park Staff Daily Report 06/15/2022			48.00		24836	
108791	06/16/2022	CR	Park Staff Daily Report 06/16/2022			32.00		24837	
108792	06/17/2022	CR	Park Staff Daily Report 06/17/2022			44.00		24838	
108802	06/18/2022	CR	Park Staff Daily Report 06/18/2022			16.00		24839	
108803	06/19/2022	CR	Park Staff Daily Report 06/19/2022			8.00		24840	
108808	06/20/2022	CR	Park Staff Daily Report 06/20/2022			32.00		24855	
108809	06/21/2022	CR	Park Staff Daily Report 06/21/2022			36.00		24856	
108815	06/22/2022	CR	Park Staff Daily Report 06/22/2022			36.00		24857	
108816	06/23/2022	CR	Park Staff Daily Report 06/23/2022			48.00		24858	
108817	06/24/2022	CR	Park Staff Daily Report 06/24/2022			112.00		24859	
108821	06/25/2022	CR	Park Staff Daily Report 06/25/2022			176.00		24860	
108822	06/26/2022	CR	Park Staff Daily Report 06/26/2022			56.00		24861	
108823	06/27/2022	CR	Park Staff Daily Report 06/27/2022			16.00		24862	
108827	06/28/2022	CR	Park Staff Daily Report 06/28/2022			24.00		24863	
108828	06/29/2022	CR	Park Staff Daily Report 06/29/2022			24.00		24864	
108829	06/30/2022	CR	Park Staff Daily Report 06/30/2022			12.00		24865	
Ice Sales				6,000.00	6,000.00	1,044.00	0.00	4,956.00	17.4

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND									
Revenues									
Dept: 000									
645 Pop Sales									
Pop Sales				0.00	0.00	0.00	0.00	0.00	0.0
646 Wood Sales									
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			402.00		24761	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			254.00		24760	
108420	05/20/2022	CR	Park Staff Daily Report 5/16 thru 5/20			24.00		24762	
108421	05/22/2022	CR	Park Staff Daily Report 5/21 thru 5/22			30.00		24763	
108436	05/26/2022	CR	Park Staff Daily Report 5/23 thru 5/26			60.00		24801	
108437	05/27/2022	CR	Park Staff Daily Report 05/27/2022			282.00		24802	
108445	05/28/2022	CR	Park Staff Daily Report 05/28/2022			192.00		24803	
108446	05/29/2022	CR	Park Staff Daily Report 05/29/2022			170.00		24804	
108447	05/30/2022	CR	Park Staff Daily Report 05/30/2022			8.00		24805	
108450	05/31/2022	CR	Park Staff Daily Report 05/31/2022			106.00		24806	
108760	06/01/2022	CR	Park Staff Daily Report 06/01/2022			40.00		24816	
108761	06/02/2022	CR	Park Staff Daily Report 06/02/2022			70.00		24817	
108768	06/03/2022	CR	Park Staff Daily Report 06/03/2022			78.00		24818	
108769	06/04/2022	CR	Park Staff Daily Report 06/04/2022			78.00		24819	
108770	06/05/2022	CR	Park Staff Daily Report 06/05/2022			24.00		24820	
108775	06/07/2022	CR	Park Staff Daily Report 6/6 & 6/7/2022			8.00		24828	
108778	06/09/2022	CR	Park Staff Daily Report 06/09/2022			8.00		24830	
108779	06/10/2022	CR	Park Staff Daily Report 06/10/2022			206.00		24831	
108780	06/11/2022	CR	Park Staff Daily Report 06/11/2022			166.00		24832	
108784	06/12/2022	CR	Park Staff Daily Report 06/12/2022			78.00		24833	
108785	06/13/2022	CR	Park Staff Daily Report 06/13/2022			54.00		24834	
108786	06/14/2022	CR	Park Staff Daily Report 06/14/2022			92.00		24835	
108790	06/15/2022	CR	Park Staff Daily Report 06/15/2022			24.00		24836	
108791	06/16/2022	CR	Park Staff Daily Report 06/16/2022			108.00		24837	
108792	06/17/2022	CR	Park Staff Daily Report 06/17/2022			274.00		24838	
108802	06/18/2022	CR	Park Staff Daily Report 06/18/2022			246.00		24839	
108803	06/19/2022	CR	Park Staff Daily Report 06/19/2022			62.00		24840	
108808	06/20/2022	CR	Park Staff Daily Report 06/20/2022			102.00		24855	
108815	06/22/2022	CR	Park Staff Daily Report 06/22/2022			100.00		24857	
108816	06/23/2022	CR	Park Staff Daily Report 06/23/2022			184.00		24858	
108817	06/24/2022	CR	Park Staff Daily Report 06/24/2022			314.00		24859	
108821	06/25/2022	CR	Park Staff Daily Report 06/25/2022			278.00		24860	
108822	06/26/2022	CR	Park Staff Daily Report 06/26/2022			234.00		24861	
108823	06/27/2022	CR	Park Staff Daily Report 06/27/2022			244.00		24862	
108827	06/28/2022	CR	Park Staff Daily Report 06/28/2022			32.00		24863	
108828	06/29/2022	CR	Park Staff Daily Report 06/29/2022			114.00		24864	
108829	06/30/2022	CR	Park Staff Daily Report 06/30/2022			332.00		24865	
Wood Sales				24,000.00	24,000.00	5,078.00	0.00	18,922.00	21.2
648 Shower Fees									
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			7.50		24761	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			38.75		24760	
108421	05/22/2022	CR	Park Staff Daily Report 5/21 thru 5/22			21.25		24763	
108437	05/27/2022	CR	Park Staff Daily Report 05/27/2022			14.25		24802	
108445	05/28/2022	CR	Park Staff Daily Report 05/28/2022			15.25		24803	
108446	05/29/2022	CR	Park Staff Daily Report 05/29/2022			28.00		24804	
108447	05/30/2022	CR	Park Staff Daily Report 05/30/2022			25.00		24805	
108761	06/02/2022	CR	Park Staff Daily Report 06/02/2022			10.50		24817	
108768	06/03/2022	CR	Park Staff Daily Report 06/03/2022			9.00		24818	
108770	06/05/2022	CR	Park Staff Daily Report 06/05/2022			17.00		24820	
108775	06/07/2022	CR	Park Staff Daily Report 6/6 & 6/7/2022			19.50		24828	
108776	06/08/2022	CR	Park Staff Daily Report 06/08/2022			7.75		24829	

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Fund: 208 - PARK FUND								
Revenues								
Dept: 000								
108780	06/11/2022	CR Park Staff Daily Report 06/11/2022			31.50		24832	
108784	06/12/2022	CR Park Staff Daily Report 06/12/2022			20.50		24833	
108785	06/13/2022	CR Park Staff Daily Report 06/13/2022			14.50		24834	
108786	06/14/2022	CR Park Staff Daily Report 06/14/2022			20.50		24835	
108790	06/15/2022	CR Park Staff Daily Report 06/15/2022			6.00		24836	
108791	06/16/2022	CR Park Staff Daily Report 06/16/2022			14.00		24837	
108792	06/17/2022	CR Park Staff Daily Report 06/17/2022			16.00		24838	
108802	06/18/2022	CR Park Staff Daily Report 06/18/2022			23.25		24839	
108803	06/19/2022	CR Park Staff Daily Report 06/19/2022			33.25		24840	
108808	06/20/2022	CR Park Staff Daily Report 06/20/2022			15.75		24855	
108817	06/24/2022	CR Park Staff Daily Report 06/24/2022			56.25		24859	
108821	06/25/2022	CR Park Staff Daily Report 06/25/2022			38.25		24860	
108822	06/26/2022	CR Park Staff Daily Report 06/26/2022			29.25		24861	
108827	06/28/2022	CR Park Staff Daily Report 06/28/2022			39.00		24863	
108828	06/29/2022	CR Park Staff Daily Report 06/29/2022			26.25		24864	
Shower Fees			3,000.00	3,000.00	598.00	0.00	2,402.00	19.9
665 Interest Earned								
107890	04/30/2022	CR ASB General Checking Interest Apr 2022			53.52		24481	
107891	04/30/2022	CR ASB Money Market Interest Apr 2022			2.35		24482	
108455	05/31/2022	CR ASB General Checking Interest May 2022			53.82		24886	
108456	05/31/2022	CR ASB Money Market Interest May 2022			2.27		24887	
108842	06/30/2022	CR ASB General Checking Interest Jun 2022			51.58		24909	
108843	06/30/2022	CR ASB Money Market Interest Jun 2022			2.27		24910	
Interest Earned			200.00	200.00	165.81	0.00	34.19	82.9
671 Other Revenues								
108399	05/08/2022	CR Park Staff Daily Report 05/08/2022			62.00		24761	
108409	05/15/2022	CR Park Staff Daily Report 5/9 thru 5/15			25.00		24760	
108420	05/20/2022	CR Park Staff Daily Report 5/16 thru 5/20			25.00		24762	
108437	05/27/2022	CR Park Staff Daily Report 05/27/2022			1.00		24802	
108446	05/29/2022	CR Park Staff Daily Report 05/29/2022			23.00		24804	
108447	05/30/2022	CR Park Staff Daily Report 05/30/2022			100.00		24805	
108761	06/02/2022	CR Park Staff Daily Report 06/02/2022			1.00		24817	
108768	06/03/2022	CR Park Staff Daily Report 06/03/2022			9.00		24818	
108769	06/04/2022	CR Park Staff Daily Report 06/04/2022			47.00		24819	
108775	06/07/2022	CR Park Staff Daily Report 6/6 & 6/7/2022			2.00		24828	
108779	06/10/2022	CR Park Staff Daily Report 06/10/2022			3.00		24831	
108780	06/11/2022	CR Park Staff Daily Report 06/11/2022			2.00		24832	
108784	06/12/2022	CR Park Staff Daily Report 06/12/2022			22.00		24833	
108785	06/13/2022	CR Park Staff Daily Report 06/13/2022			1.00		24834	
108786	06/14/2022	CR Park Staff Daily Report 06/14/2022			3.00		24835	
108790	06/15/2022	CR Park Staff Daily Report 06/15/2022			20.00		24836	
108791	06/16/2022	CR Park Staff Daily Report 06/16/2022			1.00		24837	
108792	06/17/2022	CR Park Staff Daily Report 06/17/2022			2.00		24838	
108802	06/18/2022	CR Park Staff Daily Report 06/18/2022			43.00		24839	
108803	06/19/2022	CR Park Staff Daily Report 06/19/2022			20.00		24840	
108808	06/20/2022	CR Park Staff Daily Report 06/20/2022			2.00		24855	
108809	06/21/2022	CR Park Staff Daily Report 06/21/2022			22.00		24856	
108816	06/23/2022	CR Park Staff Daily Report 06/23/2022			21.00		24858	
108817	06/24/2022	CR Park Staff Daily Report 06/24/2022			3.00		24859	
108821	06/25/2022	CR Park Staff Daily Report 06/25/2022			62.00		24860	
108822	06/26/2022	CR Park Staff Daily Report 06/26/2022			22.00		24861	
108827	06/28/2022	CR Park Staff Daily Report 06/28/2022			2.00		24863	
108829	06/30/2022	CR Park Staff Daily Report 06/30/2022			3.00		24865	
Other Revenues			1,000.00	1,000.00	549.00	0.00	451.00	54.9

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Fund: 208 - PARK FUND								
Revenues								
Dept: 000								
673 Sale of Fixed Assets								
		Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds								
		Refunds	0.00	0.00	0.00	0.00	0.00	0.0
688 Sales Tax Discount								
		Sales Tax Discount	0.00	0.00	0.00	0.00	0.00	0.0
694 Cash Over & Short								
		Cash Over & Short	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds								
		Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000			351,200.00	351,200.00	177,371.81	0.00	173,828.19	50.5
Revenues			351,200.00	351,200.00	177,371.81	0.00	173,828.19	50.5
Expenditures								
Dept: 756 Township Park								
702 Salaries								
107951	04/08/2022	PA Gross Pay JE		Pay Date: 04/08/2022	269.23		PA-Wrapup	
108031	04/22/2022	PA Gross Pay JE		Pay Date: 04/22/2022	269.23		PA-Wrapup	
108131	05/06/2022	PA Gross Pay JE		Pay Date: 05/06/2022	269.23		PA-Wrapup	
108249	05/20/2022	PA Gross Pay JE		Pay Date: 05/20/2022	269.23		PA-Wrapup	
108347	06/03/2022	PA Gross Pay JE		Pay Date: 06/03/2022	269.23		PA-Wrapup	
108908	06/17/2022	PA Gross Pay JE		Pay Date: 06/17/2022	269.23		PA-Wrapup	
		Salaries	7,000.00	7,000.00	1,615.38	0.00	5,384.62	23.1
703 Wages								
108214	05/20/2022	PA Gross Pay JE		Pay Date: 05/20/2022	2,134.06		PA-Wrapup	
108254	05/20/2022	PA Gross Pay JE		Pay Date: 05/20/2022	5,009.19		PA-Wrapup	
108352	06/03/2022	PA Gross Pay JE		Pay Date: 06/03/2022	4,800.03		PA-Wrapup	
108913	06/17/2022	PA Gross Pay JE		Pay Date: 06/17/2022	7,142.39		PA-Wrapup	
		Wages	80,000.00	80,000.00	19,085.67	0.00	60,914.33	23.9
715 Social Security (Employer)								
107954	04/08/2022	PA Social Security Cost		Pay Date: 04/08/2022	16.69		PA-Wrapup	
108034	04/22/2022	PA Social Security Cost		Pay Date: 04/22/2022	16.69		PA-Wrapup	
108134	05/06/2022	PA Social Security Cost		Pay Date: 05/06/2022	16.69		PA-Wrapup	
108217	05/20/2022	PA Social Security Cost		Pay Date: 05/20/2022	132.31		PA-Wrapup	
108252	05/20/2022	PA Social Security Cost		Pay Date: 05/20/2022	16.69		PA-Wrapup	
108257	05/20/2022	PA Social Security Cost		Pay Date: 05/20/2022	310.57		PA-Wrapup	
108350	06/03/2022	PA Social Security Cost		Pay Date: 06/03/2022	16.69		PA-Wrapup	
108355	06/03/2022	PA Social Security Cost		Pay Date: 06/03/2022	297.61		PA-Wrapup	
108911	06/17/2022	PA Social Security Cost		Pay Date: 06/17/2022	16.69		PA-Wrapup	
108916	06/17/2022	PA Social Security Cost		Pay Date: 06/17/2022	442.82		PA-Wrapup	
		Social Security (Employer)	5,400.00	5,400.00	1,283.45	0.00	4,116.55	23.8
716 Medicare (Employer)								
107952	04/08/2022	PA Medicare Cost		Pay Date: 04/08/2022	3.90		PA-Wrapup	
108032	04/22/2022	PA Medicare Cost		Pay Date: 04/22/2022	3.90		PA-Wrapup	
108132	05/06/2022	PA Medicare Cost		Pay Date: 05/06/2022	3.90		PA-Wrapup	
108215	05/20/2022	PA Medicare Cost		Pay Date: 05/20/2022	30.94		PA-Wrapup	
108250	05/20/2022	PA Medicare Cost		Pay Date: 05/20/2022	3.90		PA-Wrapup	
108255	05/20/2022	PA Medicare Cost		Pay Date: 05/20/2022	72.63		PA-Wrapup	
108348	06/03/2022	PA Medicare Cost		Pay Date: 06/03/2022	3.90		PA-Wrapup	

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			Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 208 - PARK FUND								
Expenditures								
Dept: 756 Township Park								
108353	06/03/2022	PA Medicare Cost	Pay Date: 06/03/2022		69.60			PA-Wrapup
108909	06/17/2022	PA Medicare Cost	Pay Date: 06/17/2022		3.90			PA-Wrapup
108914	06/17/2022	PA Medicare Cost	Pay Date: 06/17/2022		103.56			PA-Wrapup
Medicare (Employer)			1,300.00	1,300.00	300.13	0.00	999.87	23.1
727 Office Supplies & Expense								
107747	05/11/2022	AP FAST SIGNS TRAVERSE CITY	2- 2022 RATE SIGNS		86.33	INV#: 435-35912		27921
108485	05/24/2022	AP STAPLES CREDIT PLAN	CLERK/TWP BRD/TWP HALL/		246.29	INV#:		27968
108637	06/21/2022	AP STAPLES CREDIT PLAN	TWP BRD/ELECTIONS/PARK		31.86	INV#:		28047
Office Supplies & Expense			1,200.00	1,200.00	364.48	0.00	835.52	30.4
728 Postage								
Postage			20.00	20.00	0.00	0.00	20.00	0.0
729 Licenses & Fees								
107652	04/26/2022	AP GRAND TRAVERSE COUNTY	EXTENSION OF SOIL EROSION		200.00	INV#:		27852
Licenses & Fees			600.00	600.00	200.00	0.00	400.00	33.3
739 Fuel & Oil								
108621	06/21/2022	AP FUELMAN	FIRE/PARK FUEL FOR MAY 2022		20.54	INV#: 62309508995401		28031
Fuel & Oil			100.00	100.00	20.54	0.00	79.46	20.5
740 Operating Expense & Supplies								
107646	04/26/2022	AP BAK SPECIALTY SALES	FLAGS FOR CEMETERIES AND		77.10	INV#: 200422		27846
107718	05/11/2022	AP PADDLE ANTRIM	2X3 VINYL MAP-CHAIN OF LAKES		45.00	INV#:		27892
107748	05/11/2022	AP KSS ENTERPRISES	MISC SUPPLIES		437.12	INV#: 1383356		27922
108460	05/24/2022	AP ACE HARDWARE	TRIM LINE/SPOOL		19.99	INV#: 126099		27943
108481	05/24/2022	AP NORTHSHORE DOCK LLC	DOCK INSTALLATION		300.00	INV#: 17849		27964
108527	06/07/2022	AP CHEMICAL CONTROL CO INC	1ST APPLICATION		135.00	INV#: 8641		27981
108542	06/07/2022	AP GILL-ROY'S HARDWARE 6737	GAS CAN/CLEANER/HOSE HEAD		57.87	INV#: 2206-602741		27996
108543	06/07/2022	AP GILL-ROY'S HARDWARE 6737	HOSE SPLITTER/SPRINKLER		39.38	INV#: 2205-987897		27997
108561	06/07/2022	AP VISA	TREAS/PARK/TWP BRD/ELECTION/		562.80	INV#:		28015
108625	06/21/2022	AP GILL-ROY'S HARDWARE 6737	KEYS FOR FACILITY		68.25	INV#: 2206-656864		28035
108627	06/21/2022	AP GILL-ROY'S HARDWARE 6737	MISC SUPPLIES		124.42	INV#: 2206-616760		28037
108628	06/21/2022	AP GILL-ROY'S HARDWARE 6737	RETURNED ITEM		-7.99	INV#: 2206-655289		28038
108630	06/21/2022	AP KSS ENTERPRISES	MISC SUPPLIES		429.82	INV#: 1390038		28040
108631	06/21/2022	AP KSS ENTERPRISES	MISC SUPPLIES		267.35	INV#: 1392989		28041
Operating Expense & Supplies			9,000.00	9,000.00	2,556.11	0.00	6,443.89	28.4
741 Ice								
108629	06/21/2022	AP HOME CITY ICE COMPANY	170 BAGS		290.50	INV#: 5534223199		28039
Ice			3,600.00	3,600.00	290.50	0.00	3,309.50	8.1
742 Pop								
Pop			0.00	0.00	0.00	0.00	0.00	0.0
743 Wood								
107735	05/11/2022	AP DON WAY	200 BUNDLES		1,000.00	INV#:		27909
107736	05/11/2022	AP DON WAY	200 BUNDLES		1,000.00	INV#:		27910
107737	05/11/2022	AP DON WAY	200 BUNDLES		1,000.00	INV#:		27911
108619	06/21/2022	AP DON WAY	120 BUNDLES		600.00	INV#:		28029
Wood			15,500.00	15,500.00	3,600.00	0.00	11,900.00	23.2
744 Shirts & Hats								
Shirts & Hats			0.00	0.00	0.00	0.00	0.00	0.0
747 Uniforms								
Uniforms			300.00	300.00	0.00	0.00	300.00	0.0
748 Sales Tax								

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Fund: 208 - PARK FUND									
Expenditures									
Dept: 756 Township Park									
Sales Tax				1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
749 Credit Card Processing Fees									
107888	04/30/2022	CR	ACH - MarApr 2022 CC Proc'g Fees	Authorize-net - eCommerce		32.30		24773	
107889	04/30/2022	CR	ACH - Mar 2022 CC Proc'g Fees	WorldPay - eCommerce		433.90		24774	
108399	05/08/2022	CR	Park Staff Daily Report 05/08/2022			4.51		24761	
108409	05/15/2022	CR	Park Staff Daily Report 5/9 thru 5/15			7.91		24760	
108420	05/20/2022	CR	Park Staff Daily Report 5/16 thru 5/20			7.29		24762	
108436	05/26/2022	CR	Park Staff Daily Report 5/23 thru 5/26			5.90		24801	
108437	05/27/2022	CR	Park Staff Daily Report 05/27/2022			10.00		24802	
108445	05/28/2022	CR	Park Staff Daily Report 05/28/2022			6.89		24803	
108446	05/29/2022	CR	Park Staff Daily Report 05/29/2022			6.21		24804	
108447	05/30/2022	CR	Park Staff Daily Report 05/30/2022			2.38		24805	
108450	05/31/2022	CR	Park Staff Daily Report 05/31/2022			2.90		24806	
108452	05/31/2022	CR	ACH - AprMay 2022 Fees - Authorize.net	ACH - Apr 2022 Fees - WorldPay		122.25		24815	
108452	05/31/2022	CR	ACH - AprMay 2022 Fees - Authorize.net	ACH - Apr 2022 Fees - WorldPay		2,232.11		24815	
108768	06/03/2022	CR	Park Staff Daily Report 06/03/2022			2.86		24818	
108769	06/04/2022	CR	Park Staff Daily Report 06/04/2022			2.07		24819	
108776	06/08/2022	CR	Park Staff Daily Report 06/08/2022			8.76		24829	
108778	06/09/2022	CR	Park Staff Daily Report 06/09/2022			4.13		24830	
108779	06/10/2022	CR	Park Staff Daily Report 06/10/2022			14.17		24831	
108780	06/11/2022	CR	Park Staff Daily Report 06/11/2022			6.26		24832	
108784	06/12/2022	CR	Park Staff Daily Report 06/12/2022			3.99		24833	
108785	06/13/2022	CR	Park Staff Daily Report 06/13/2022			3.47		24834	
108786	06/14/2022	CR	Park Staff Daily Report 06/14/2022			3.38		24835	
108790	06/15/2022	CR	Park Staff Daily Report 06/15/2022			2.49		24836	
108792	06/17/2022	CR	Park Staff Daily Report 06/17/2022			7.07		24838	
108802	06/18/2022	CR	Park Staff Daily Report 06/18/2022			3.83		24839	
108803	06/19/2022	CR	Park Staff Daily Report 06/19/2022			3.65		24840	
108808	06/20/2022	CR	Park Staff Daily Report 06/20/2022			1.81		24855	
108809	06/21/2022	CR	Park Staff Daily Report 06/21/2022			0.88		24856	
108815	06/22/2022	CR	Park Staff Daily Report 06/22/2022			2.18		24857	
108816	06/23/2022	CR	Park Staff Daily Report 06/23/2022			7.05		24858	
108817	06/24/2022	CR	Park Staff Daily Report 06/24/2022			9.09		24859	
108821	06/25/2022	CR	Park Staff Daily Report 06/25/2022			10.78		24860	
108822	06/26/2022	CR	Park Staff Daily Report 06/26/2022			2.73		24861	
108823	06/27/2022	CR	Park Staff Daily Report 06/27/2022			4.77		24862	
108827	06/28/2022	CR	Park Staff Daily Report 06/28/2022			8.88		24863	
108828	06/29/2022	CR	Park Staff Daily Report 06/29/2022			5.39		24864	
108829	06/30/2022	CR	Park Staff Daily Report 06/30/2022			16.19		24865	
108841	06/30/2022	CR	ACH - MayJun 2022 Fees - Authorize.net	ACH - May 2022 Fees - WorldPay		60.60		25001	
108841	06/30/2022	CR	ACH - MayJun 2022 Fees - Authorize.net	ACH - May 2022 Fees - WorldPay		430.26		25001	
Credit Card Processing Fees				5,500.00	5,500.00	3,501.29	0.00	1,998.71	63.7
803 Medical Professional Services									
108554	06/07/2022	AP	MUNSON OCCUPATIONAL HEALTH	PHYSICALS FOR MARY CRAWFORD		192.50	INV#: 00199875-00	28008	
Medical Professional Services				1,000.00	1,000.00	192.50	0.00	807.50	19.3
804 Professional Services									
Professional Services				0.00	0.00	0.00	0.00	0.00	0.0
809 Lawn Maintenance Services									
107733	05/11/2022	AP	LAWN-N-ORDER	CUT & CLEAR TREES WWT PARK		325.00	INV#: 00199875-00	27907	
108475	05/24/2022	AP	LAWN-N-ORDER	05/16-05/24/2022		845.00	INV#: 00199875-00	27958	
108552	06/07/2022	AP	LAWN-N-ORDER	5/28-6/07/22 Plus Additional		670.00	INV#: 00199875-00	28006	
108552	06/07/2022	AP	LAWN-N-ORDER	5/28-6/07/22 Plus Additional		250.00	INV#: 00199875-00	28006	
108632	06/21/2022	AP	LAWN-N-ORDER	MOWING PLUS STUMP GRINDING		520.00	INV#: 00199875-00	28042	
Lawn Maintenance Services				6,000.00	6,000.00	2,610.00	0.00	3,390.00	43.5

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Fund: 208 - PARK FUND										
Expenditures										
Dept: 756 Township Park										
811 Waste Removal Services										
107713	05/11/2022	AP	GFL ENVIRONMENTAL	MAY 2022		297.02	INV#:	0055216085	27887	
108622	06/21/2022	AP	GFL ENVIRONMENTAL	JUNE 2022		333.20	INV#:	0055827692	28032	
			Waste Removal Services		3,000.00	3,000.00	630.22	0.00	2,369.78	21.0
812 Septic Services										
107732	05/11/2022	AP	GMOSER'S SEPTIC SERVICE,INC	PUMP 1ST TANK (3000 GALS)		740.00	INV#:	402660	27906	
107746	05/11/2022	AP	GOURDIE-FRASER & ASSOCIATES	OPERATION/MAINT OF		170.00	INV#:	46	27920	
108546	06/07/2022	AP	GMOSER'S SEPTIC SERVICE,INC	PORTABLE TOILET RENTAL		440.00	INV#:	402928	28000	
			Septic Services		4,500.00	4,500.00	1,350.00	0.00	3,150.00	30.0
823 State Unemployment										
			State Unemployment		0.00	0.00	0.00	0.00	0.00	0.0
851 Internet/Website										
107602	04/13/2022	AP	BRICK HOUSE INTERACTIVE	Program/Setup/Test &		1,270.00	INV#:	040722WWT	27825	
107603	04/13/2022	AP	BRICK HOUSE INTERACTIVE	Program/Setup/Test &		460.00	INV#:	040722WWT	27826	
107606	04/13/2022	AP	CHERRY CAPITAL COMMUNICATIONS	04/01/2022-04/01/2023		804.00	INV#:	109059	27829	
			Internet/Website		2,500.00	2,500.00	2,534.00	0.00	-34.00	101.4
852 Promotional Expenses										
			Promotional Expenses		0.00	0.00	0.00	0.00	0.00	0.0
854 Late Fees										
			Late Fees		0.00	0.00	0.00	0.00	0.00	0.0
860 Mileage Reimbursement										
108555	06/07/2022	AP	NAKAI HALPIN	5/07/22 MILEAGE		7.39	INV#:		28009	
108557	06/07/2022	AP	SPENCER LANCE	5/27/22 MILEAGE		5.04	INV#:		28011	
108636	06/21/2022	AP	SPENCER LANCE	5/30-06/01/2022		10.53	INV#:		28046	
			Mileage Reimbursement		200.00	200.00	22.96	0.00	177.04	11.5
901 Publishing										
			Publishing		0.00	0.00	0.00	0.00	0.00	0.0
902 Printing										
			Printing		500.00	500.00	0.00	0.00	500.00	0.0
922 Electricity										
107649	04/26/2022	AP	CONSUMERS ENERGY	03/11-04/10/2022		42.34	INV#:	207058054397	27849	
107650	04/26/2022	AP	CONSUMERS ENERGY	03/11-04/10/2022		69.33	INV#:	207058054398	27850	
108464	05/24/2022	AP	CONSUMERS ENERGY	04/11-05/10/2022		82.90	INV#:	201541319318	27947	
108465	05/24/2022	AP	CONSUMERS ENERGY	04/11-05/10/2022		197.50	INV#:	201541319319	27948	
108617	06/21/2022	AP	CONSUMERS ENERGY	05/11-06/09/2022		162.81	INV#:	204834042384	28027	
108618	06/21/2022	AP	CONSUMERS ENERGY	05/11-06/09/2022		533.32	INV#:	204834042385	28028	
			Electricity		9,400.00	9,400.00	1,088.20	0.00	8,311.80	11.6
924 Telephone										
107659	04/26/2022	AP	SCI NETWORKS	04/14-05/13/2022		29.67	INV#:	2418517	27859	
108484	05/24/2022	AP	SCI NETWORKS	05/14-06/13/2022		29.67	INV#:	2453751	27967	
108635	06/21/2022	AP	SCI NETWORKS	06/14-07/13/2022		29.67	INV#:	2488769	28045	
			Telephone		500.00	500.00	89.01	0.00	410.99	17.8
925 Cellular Phone										
107731	05/11/2022	AP	VISA	PARK/FIRE/TREAS/TWP BRD/		14.00	INV#:		27905	
108561	06/07/2022	AP	VISA	TREAS/PARK/TWP BRD/ELECTION/		14.00	INV#:		28015	
			Cellular Phone		200.00	200.00	28.00	0.00	172.00	14.0
929 Propane										
			Propane		2,000.00	2,000.00	0.00	0.00	2,000.00	0.0

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Fund: 208 - PARK FUND									
Expenditures									
Dept: 756 Township Park									
930	Facility Repairs/Maintenance								
107653	04/26/2022	AP	HURST MECHANICAL	BATHHOUSE STARTUP AND	618.17	INV#:	12422125	27853	
107689	04/29/2022	AP	JAHR CONTRACTORS, LLC	Partial Payment - WTP Plygrnd	2,500.00	INV#:		27867	
107733	05/11/2022	AP	LAWN-N-ORDER	CUT & CLEAR TREES WWT PARK	1,300.00	INV#:		27907	
107742	05/11/2022	AP	GILL-ROY'S HARDWARE 6737	4 TRTD 4X4X8	85.16	INV#:	2204-784368	27916	
107743	05/11/2022	AP	GILL-ROY'S HARDWARE 6737	1000 FT CAUTION TAPE	11.99	INV#:	2205-823643	27917	
107744	05/11/2022	AP	GILL-ROY'S HARDWARE 6737	35 NUTS & BOLTS	4.90	INV#:	2205-837303	27918	
107801	05/16/2022	AP	JAHR CONTRACTORS, LLC	WTP Playground and Sidewalk	4,600.00	INV#:		27923	
108474	05/24/2022	AP	GILL-ROY'S HARDWARE 6737	HOOK/EYE BOLTS FOR	16.47	INV#:	2205-930433	27957	
108478	05/24/2022	AP	JAHR CONTRACTORS, LLC	Balance Due On WTP Playground	4,070.00	INV#:		27961	
108479	05/24/2022	AP	JAHR CONTRACTORS, LLC	Gravel/Grade Entrance To Add'l	1,750.00	INV#:		27962	
108487	05/24/2022	AP	TC GOLF CARTS	STARTING ISSUE	225.00	INV#:	1309	27970	
108523	06/07/2022	AP	BRANDON FLYNN	CK ELECTRICAL AT CAMPGROUND &	32.00	INV#:		27977	
108532	06/07/2022	AP	CHRIS SEABOLT	LABOR TO REPAIR LOCKING	250.00	INV#:		27986	
108544	06/07/2022	AP	GILL-ROY'S HARDWARE 6737	PARTS FOR DUMP STATION	39.95	INV#:	2205-947965	27998	
108551	06/07/2022	AP	HURST MECHANICAL	REPAIR DUMP STATION AND	634.75	INV#:	12462259	28005	
108626	06/21/2022	AP	GILL-ROY'S HARDWARE 6737	TWO BASKETBALL NETS	15.98	INV#:	2206-655380	28036	
108632	06/21/2022	AP	LAWN-N-ORDER	MOWING PLUS STUMP GRINDING	800.00	INV#:		28042	
109163	06/21/2022	GJ	Correction of Fund for JE #108626	and 108662	-15.98				
			Facility Repairs/Maintenance		56,390.00			39,451.61	30.0
934	Fire Damage								
			Fire Damage		0.00			0.00	0.0
940	Equipment Rental								
			Equipment Rental		500.00			500.00	0.0
956	Miscellaneous Expense								
			Miscellaneous Expense		0.00			0.00	0.0
964	Refunds								
			Refunds		0.00			0.00	0.0
965	Theft								
			Theft		0.00			0.00	0.0
970	Capital Expenditure								
			Capital Expenditure		250,250.00			250,250.00	0.0
			Township Park		467,960.00			409,659.17	12.5
			Dept: 862 Soc Sec/Medicare (Employer)						
715	Social Security (Employer)								
			Social Security (Employer)		0.00			0.00	0.0
716	Medicare (Employer)								
			Medicare (Employer)		0.00			0.00	0.0
			Soc Sec/Medicare (Employer)		0.00			0.00	0.0
			Dept: 865 Insurance						
820	Liability Insurance								
107728	05/11/2022	AP	MUNICIPAL UNDERWRITERS OF	2022-2023 MICH TWP PAR PLAN	3,730.00	INV#:	4219	27902	
108432	05/25/2022	CR	Michigan Township Participating Plan	04/25/2022 Dividend	-245.02			24875	
			Liability Insurance		3,400.00			-84.98	102.5
821	Workers Compensation								
108519	06/07/2022	AP	ACCIDENT FUND COMPANY	FIRE/GENERAL/PARK	1,023.00	INV#:	1000213065	27973	
			Workers Compensation		1,100.00			77.00	93.0

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Fund: 208 - PARK FUND						
Expenditures						
Insurance	4,500.00	4,500.00	4,507.98	0.00	-7.98	100.2
Dept: 890 Contingency						
890 Contingency						
Contingency	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
Contingency	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
Dept: 907 Debt Service/Park						
991 Debt Service Principal						
Debt Service Principal	0.00	0.00	0.00	0.00	0.00	0.0
997 Debt Service Interest						
Debt Service Interest	0.00	0.00	0.00	0.00	0.00	0.0
Debt Service/Park	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	482,460.00	482,460.00	62,808.81	0.00	419,651.19	13.0
Net Effect for PARK FUND	-131,260.00	-131,260.00	114,563.00	0.00	-245,823.00	
Change in Fund Balance:			114,563.00			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND						
Revenues						
Dept: 000						
402 Property Taxes						
Property Taxes	0.00	0.00	0.00	0.00	0.00	0.0
445 Penalties & Interest						
Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.0
590 Grants-Private Sources						
108428 05/25/2022 CR Gleaner Northwest Arbor 809	Donation for HPP Playground Sand		800.00		24871	
Grants-Private Sources	550.00	550.00	800.00	0.00	-250.00	145.5
627 Pavilion Rental						
Pavilion Rental	150.00	150.00	0.00	0.00	150.00	0.0
629 Ballfield Rental Fees						
Ballfield Rental Fees	0.00	0.00	0.00	0.00	0.00	0.0
645 Pop Sales						
Pop Sales	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned						
107890 04/30/2022 CR ASB General Checking Interest Apr 2022			7.16		24481	
108455 05/31/2022 CR ASB General Checking Interest May 2022			5.98		24886	
108842 06/30/2022 CR ASB General Checking Interest Jun 2022			5.11		24909	
Interest Earned	100.00	100.00	18.25	0.00	81.75	18.3
671 Other Revenues						
108796 06/16/2022 CR Donation for Batting Cage Use	Lynnel Perez		10.00		24893	
108835 06/30/2022 CR Donation for Batting Cage Use	James Domagalski		10.00		24905	
Other Revenues	0.00	0.00	20.00	0.00	-20.00	0.0
673 Sale of Fixed Assets						
Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds						
Refunds	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds						
Transfers From Other Funds	57,200.00	57,200.00	0.00	0.00	57,200.00	0.0
Dept: 000	58,000.00	58,000.00	838.25	0.00	57,161.75	1.4
Revenues						
	58,000.00	58,000.00	838.25	0.00	57,161.75	1.4
Expenditures						
Dept: 757 Recreation						
702 Salaries						
107956 04/08/2022 PA Gross Pay JE	Pay Date: 04/08/2022		35.96		PA-Wrapup	
108036 04/22/2022 PA Gross Pay JE	Pay Date: 04/22/2022		35.96		PA-Wrapup	
108136 05/06/2022 PA Gross Pay JE	Pay Date: 05/06/2022		35.96		PA-Wrapup	
108259 05/20/2022 PA Gross Pay JE	Pay Date: 05/20/2022		35.96		PA-Wrapup	
108357 06/03/2022 PA Gross Pay JE	Pay Date: 06/03/2022		35.96		PA-Wrapup	
108918 06/17/2022 PA Gross Pay JE	Pay Date: 06/17/2022		35.96		PA-Wrapup	
Salaries	935.00	935.00	215.76	0.00	719.24	23.1
703 Wages						
108041 04/22/2022 PA Gross Pay JE	Pay Date: 04/22/2022		524.00		PA-Wrapup	
108264 05/20/2022 PA Gross Pay JE	Pay Date: 05/20/2022		455.02		PA-Wrapup	
108362 06/03/2022 PA Gross Pay JE	Pay Date: 06/03/2022		85.15		PA-Wrapup	
108923 06/17/2022 PA Gross Pay JE	Pay Date: 06/17/2022		253.57		PA-Wrapup	

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				Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND									
Expenditures									
Dept: 757 Recreation									
Wages									
				7,600.00	7,600.00	1,317.74	0.00	6,282.26	17.3
715 Social Security (Employer)									
107959	04/08/2022	PA	Social Security Cost	Pay Date: 04/08/2022		2.23		PA-Wrapup	
108039	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022		2.23		PA-Wrapup	
108044	04/22/2022	PA	Social Security Cost	Pay Date: 04/22/2022		32.49		PA-Wrapup	
108139	05/06/2022	PA	Social Security Cost	Pay Date: 05/06/2022		2.23		PA-Wrapup	
108262	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		2.23		PA-Wrapup	
108267	05/20/2022	PA	Social Security Cost	Pay Date: 05/20/2022		28.21		PA-Wrapup	
108360	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		2.23		PA-Wrapup	
108365	06/03/2022	PA	Social Security Cost	Pay Date: 06/03/2022		5.27		PA-Wrapup	
108921	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		2.23		PA-Wrapup	
108926	06/17/2022	PA	Social Security Cost	Pay Date: 06/17/2022		15.72		PA-Wrapup	
Social Security (Employer)				530.00	530.00	95.07	0.00	434.93	17.9
716 Medicare (Employer)									
107957	04/08/2022	PA	Medicare Cost	Pay Date: 04/08/2022		0.52		PA-Wrapup	
108037	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		0.52		PA-Wrapup	
108042	04/22/2022	PA	Medicare Cost	Pay Date: 04/22/2022		7.58		PA-Wrapup	
108137	05/06/2022	PA	Medicare Cost	Pay Date: 05/06/2022		0.52		PA-Wrapup	
108260	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		0.52		PA-Wrapup	
108265	05/20/2022	PA	Medicare Cost	Pay Date: 05/20/2022		6.59		PA-Wrapup	
108358	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		0.52		PA-Wrapup	
108363	06/03/2022	PA	Medicare Cost	Pay Date: 06/03/2022		1.23		PA-Wrapup	
108919	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		0.52		PA-Wrapup	
108924	06/17/2022	PA	Medicare Cost	Pay Date: 06/17/2022		3.68		PA-Wrapup	
Medicare (Employer)				124.00	124.00	22.20	0.00	101.80	17.9
727 Office Supplies & Expense									
Office Supplies & Expense				70.00	70.00	0.00	0.00	70.00	0.0
728 Postage									
Postage				0.00	0.00	0.00	0.00	0.00	0.0
729 Licenses & Fees									
Licenses & Fees				200.00	200.00	0.00	0.00	200.00	0.0
740 Operating Expense & Supplies									
108561	06/07/2022	AP	VISA	TREAS/PARK/TWP BRD/ELECTION/		129.00	INV#:	28015	
Operating Expense & Supplies				700.00	700.00	129.00	0.00	571.00	18.4
742 Pop									
Pop				0.00	0.00	0.00	0.00	0.00	0.0
804 Professional Services									
Professional Services				0.00	0.00	0.00	0.00	0.00	0.0
809 Lawn Maintenance Services									
107733	05/11/2022	AP	LAWN-N-ORDER	CUT & CLEAR TREES WWT PARK		485.00	INV#:	27907	
108475	05/24/2022	AP	LAWN-N-ORDER	05/16-05/24/2022		920.00	INV#:	27958	
108552	06/07/2022	AP	LAWN-N-ORDER	5/28-6/07/22 Plus Additional		520.00	INV#:	28006	
108632	06/21/2022	AP	LAWN-N-ORDER	MOWING PLUS STUMP GRINDING		460.00	INV#:	28042	
Lawn Maintenance Services				7,000.00	7,000.00	2,385.00	0.00	4,615.00	34.1
811 Waste Removal Services									
Waste Removal Services				0.00	0.00	0.00	0.00	0.00	0.0
812 Septic Services									
Septic Services				500.00	500.00	0.00	0.00	500.00	0.0

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			Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND									
Expenditures									
Dept: 757 Recreation									
823 State Unemployment									
		State Unemployment	0.00	0.00	0.00		0.00	0.00	0.0
854		Late Fees							
		Late Fees	0.00	0.00	0.00		0.00	0.00	0.0
860		Mileage Reimbursement							
		Mileage Reimbursement	50.00	50.00	0.00		0.00	50.00	0.0
880		Education & Training							
		Education & Training	300.00	300.00	0.00		0.00	300.00	0.0
901		Publishing							
	108558	06/07/2022 AP TC RECORD-EAGLE, INC.	INVITATION TO BID BCNA/LRNT		90.10	INV#:	05222055	28012	
		Publishing	100.00	100.00	90.10		0.00	9.90	90.1
922		Electricity							
	107611	04/13/2022 AP CONSUMERS ENERGY	03/10-04/07/2022		29.24	INV#:	206702419342	27834	
	107707	05/11/2022 AP CONSUMERS ENERGY	03/23-04/21/2022		62.76	INV#:	203499110689	27881	
	108470	05/24/2022 AP CONSUMERS ENERGY	04/08-05/09/2022		29.24	INV#:	207146669354	27953	
	108535	06/07/2022 AP CONSUMERS ENERGY	04/22-05/22/2022		73.46	INV#:	206435565424	27989	
	108612	06/21/2022 AP CONSUMERS ENERGY	05/10-06/08/2022		29.24	INV#:	206791468403	28022	
		Electricity	1,200.00	1,200.00	223.94		0.00	976.06	18.7
930		Facility Repairs/Maintenance							
	108483	05/24/2022 AP PRECISION LANDSCAPES	20 YARDS OF WASHED BEACH		800.00	INV#:	333	27966	
	108545	06/07/2022 AP GILL-ROY'S HARDWARE 6737	METAL WIRE/ZIP TIES		40.98	INV#:	2205-850857	27999	
	108550	06/07/2022 AP HURST MECHANICAL	STARTUP CERTIFICATION AT HPP		381.34	INV#:	12462160	28004	
	108559	06/07/2022 AP TRUGREEN	1ST APPLICATION		250.00	INV#:	158583273	28013	
	109163	06/21/2022 GJ Correction of Fund for JE #108626	and 108662		15.98				
		Facility Repairs/Maintenance	14,345.00	14,345.00	1,488.30		0.00	12,856.70	10.4
956		Miscellaneous Expense							
		Miscellaneous Expense	0.00	0.00	0.00		0.00	0.00	0.0
960		Storm Damage Cleanup							
	107617	04/13/2022 AP PARSHALL TREE SERVICE LLC	BATTLE CREEK/LOSSIE TRAIL		8,600.00	INV#:	17957	27840	
		Storm Damage Cleanup	67,200.00	67,200.00	8,600.00		0.00	58,600.00	12.8
964		Refunds							
		Refunds	0.00	0.00	0.00		0.00	0.00	0.0
970		Capital Expenditure							
	108482	05/24/2022 AP PETERSON BUILT SERVICES	MATERIALS FOR HPP DUGOUTS		9,542.00	INV#:		27965	
	108608	06/21/2022 AP ANAVON TECHNOLOGY GROUP	DOWN PAYMENT ON HPP		1,637.50	INV#:	21102	28018	
		Capital Expenditure	19,975.00	19,975.00	11,179.50		0.00	8,795.50	56.0
		Recreation	120,829.00	120,829.00	25,746.61		0.00	95,082.39	21.3
		Dept: 862 Soc Sec/Medicare (Employer)							
715		Social Security (Employer)							
		Social Security (Employer)	0.00	0.00	0.00		0.00	0.00	0.0
716		Medicare (Employer)							
		Medicare (Employer)	0.00	0.00	0.00		0.00	0.00	0.0
		Soc Sec/Medicare (Employer)	0.00	0.00	0.00		0.00	0.00	0.0
		Dept: 890 Contingency							
890		Contingency							

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 209 - RECREATION FUND						
Expenditures						
Dept: 890 Contingency						
Contingency	0.00	0.00	0.00	0.00	0.00	0.0
Contingency	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	120,829.00	120,829.00	25,746.61	0.00	95,082.39	21.3
Net Effect for RECREATION FUND	-62,829.00	-62,829.00	-24,908.36	0.00	-37,920.64	
Change in Fund Balance:			-24,908.36			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 210 - AMBULANCE FUND						
Revenues						
Dept: 000						
402 Property Taxes						
Property Taxes	360,403.00	360,403.00	0.00	0.00	360,403.00	0.0
445 Penalties & Interest						
Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.0
590 Grants-Private Sources						
Grants-Private Sources	0.00	0.00	0.00	0.00	0.00	0.0
626 Fees Charged						
Fees Charged	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned						
107890 04/30/2022 CR ASB General Checking Interest Apr 2022			70.56		24481	
108455 05/31/2022 CR ASB General Checking Interest May 2022			55.36		24886	
108842 06/30/2022 CR ASB General Checking Interest Jun 2022			51.95		24909	
Interest Earned	400.00	400.00	177.87	0.00	222.13	44.5
667 Facility Rent						
107877 04/25/2022 CR Mobile Medical Response May Rent			600.00		24474	
108430 05/25/2022 CR Mobile Medical Response - June Rent			600.00		24873	
108834 06/30/2022 CR Mobile Medical Response July 2022 Rent			600.00		24904	
Facility Rent	7,200.00	7,200.00	1,800.00	0.00	5,400.00	25.0
671 Other Revenues						
Other Revenues	0.00	0.00	0.00	0.00	0.00	0.0
673 Sale of Fixed Assets						
Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.0
675 Contributions						
Contributions	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds						
Refunds	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds						
Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	368,003.00	368,003.00	1,977.87	0.00	366,025.13	0.5
Revenues						
	368,003.00	368,003.00	1,977.87	0.00	366,025.13	0.5
Expenditures						
Dept: 651 Ambulance						
702 Salaries						
Salaries	0.00	0.00	0.00	0.00	0.00	0.0
703 Wages						
Wages	0.00	0.00	0.00	0.00	0.00	0.0
704 Wages (Officers)						
Wages (Officers)	0.00	0.00	0.00	0.00	0.00	0.0
705 Training Wages						
Training Wages	0.00	0.00	0.00	0.00	0.00	0.0
708 Duty Crew Wages						
Duty Crew Wages	0.00	0.00	0.00	0.00	0.00	0.0

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	Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 210 - AMBULANCE FUND							
Expenditures							
Dept: 651 Ambulance							
709 On Call Wages							
On Call Wages	0.00	0.00	0.00		0.00	0.00	0.0
715 Social Security (Employer)							
Social Security (Employer)	0.00	0.00	0.00		0.00	0.00	0.0
716 Medicare (Employer)							
Medicare (Employer)	0.00	0.00	0.00		0.00	0.00	0.0
721 Loss of Wage							
Loss of Wage	0.00	0.00	0.00		0.00	0.00	0.0
727 Office Supplies & Expense							
Office Supplies & Expense	0.00	0.00	0.00		0.00	0.00	0.0
728 Postage							
Postage	0.00	0.00	0.00		0.00	0.00	0.0
729 Licenses & Fees							
Licenses & Fees	0.00	0.00	0.00		0.00	0.00	0.0
739 Fuel & Oil							
Fuel & Oil	0.00	0.00	0.00		0.00	0.00	0.0
740 Operating Expense & Supplies							
Operating Expense & Supplies	0.00	0.00	0.00		0.00	0.00	0.0
746 Medical Supplies							
Medical Supplies	0.00	0.00	0.00		0.00	0.00	0.0
747 Uniforms							
Uniforms	0.00	0.00	0.00		0.00	0.00	0.0
801 Legal Services							
Legal Services	0.00	0.00	0.00		0.00	0.00	0.0
803 Medical Professional Services							
Medical Professional Services	0.00	0.00	0.00		0.00	0.00	0.0
806 Contractual Services - MMR							
108477 05/24/2022 AP MOBILE MEDICAL RESPONSE	1/2 ANNUAL SUBSIDY		147,500.00	INV#:	0002187-IN	27960	
Contractual Services - MMR	295,000.00	295,000.00	147,500.00		0.00	147,500.00	50.0
809 Lawn Maintenance Services							
108475 05/24/2022 AP LAWN-N-ORDER	05/16-05/24/2022		40.00	INV#:		27958	
108552 06/07/2022 AP LAWN-N-ORDER	5/28-6/07/22 Plus Addtional		20.00	INV#:		28006	
108632 06/21/2022 AP LAWN-N-ORDER	MOWING PLUS STUMP GRINDING		20.00	INV#:		28042	
Lawn Maintenance Services	500.00	500.00	80.00		0.00	420.00	16.0
810 Janitorial Services							
Janitorial Services	600.00	600.00	0.00		0.00	600.00	0.0
811 Waste Removal Services							
107613 04/13/2022 AP GFL ENVIRONMENTAL	APRIL 2022		10.13	INV#:	0054785592	27836	
107711 05/11/2022 AP GFL ENVIRONMENTAL	MAY 2022		10.13	INV#:	0055214368	27885	
108624 06/21/2022 AP GFL ENVIRONMENTAL	JUNE 2022		10.13	INV#:	0055825973	28034	
Waste Removal Services	200.00	200.00	30.39		0.00	169.61	15.2
812 Septic Services							
Septic Services	0.00	0.00	0.00		0.00	0.00	0.0

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										Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD		UnencBal	% Bud
Fund: 210 - AMBULANCE FUND																	
Expenditures																	
Dept: 651 Ambulance																	
813 Billing Services																	
Billing Services										0.00	0.00	0.00		0.00	0.00	0.0	
823 State Unemployment																	
State Unemployment										0.00	0.00	0.00		0.00	0.00	0.0	
830 Pension Plan																	
Pension Plan										0.00	0.00	0.00		0.00	0.00	0.0	
840 Dues and Memberships																	
Dues and Memberships										0.00	0.00	0.00		0.00	0.00	0.0	
845 Snowplowing Services																	
107599	04/13/2022	AP	365 OUTDOOR	03/07-04/01/2022		87.50	INV#:	107025		27822							
Snowplowing Services										1,500.00	1,500.00	87.50		0.00	1,412.50	5.8	
855 Community Education																	
Community Education										0.00	0.00	0.00		0.00	0.00	0.0	
860 Mileage Reimbursement																	
Mileage Reimbursement										0.00	0.00	0.00		0.00	0.00	0.0	
865 Meal/Lodging Expense																	
Meal/Lodging Expense										0.00	0.00	0.00		0.00	0.00	0.0	
880 Education & Training																	
Education & Training										0.00	0.00	0.00		0.00	0.00	0.0	
901 Publishing																	
Publishing										0.00	0.00	0.00		0.00	0.00	0.0	
902 Printing																	
Printing										0.00	0.00	0.00		0.00	0.00	0.0	
920 Natural Gas																	
107708	05/11/2022	AP	DTE ENERGY	03/23-04/20/2022		104.68	INV#:			27882							
108536	06/07/2022	AP	DTE ENERGY	04/21-05/20/2022		38.68	INV#:			27990							
Natural Gas										1,000.00	1,000.00	143.36		0.00	856.64	14.3	
922 Electricity																	
107609	04/13/2022	AP	CONSUMERS ENERGY	03/10-04/07/2022		365.08	INV#:	201719262308		27832							
108468	05/24/2022	AP	CONSUMERS ENERGY	04/08-05/09/2022		277.00	INV#:	203143164351		27951							
108614	06/21/2022	AP	CONSUMERS ENERGY	05/10-06/08/2022		183.88	INV#:	201274447418		28024							
Electricity										4,000.00	4,000.00	825.96		0.00	3,174.04	20.6	
924 Telephone																	
Telephone										0.00	0.00	0.00		0.00	0.00	0.0	
925 Cellular Phone																	
Cellular Phone										0.00	0.00	0.00		0.00	0.00	0.0	
927 Pager																	
Pager										0.00	0.00	0.00		0.00	0.00	0.0	
928 Water																	
Water										500.00	500.00	0.00		0.00	500.00	0.0	
930 Facility Repairs/Maintenance																	
Facility Repairs/Maintenance										7,000.00	7,000.00	0.00		0.00	7,000.00	0.0	
942 Building Rental																	

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Fund: 210 - AMBULANCE FUND						
Expenditures						
Dept: 651 Ambulance						
Building Rental	0.00	0.00	0.00	0.00	0.00	0.0
956 Miscellaneous Expense						
Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.0
964 Refunds						
Refunds	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure						
Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.0
Ambulance	310,300.00	310,300.00	148,667.21	0.00	161,632.79	47.9
Dept: 862 Soc Sec/Medicare (Employer)						
715 Social Security (Employer)						
Social Security (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)						
Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
Soc Sec/Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 890 Contingency						
890 Contingency						
Contingency	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
Contingency	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
Expenditures	315,300.00	315,300.00	148,667.21	0.00	166,632.79	47.2
Net Effect for AMBULANCE FUND	52,703.00	52,703.00	-146,689.34	0.00	199,392.34	
Change in Fund Balance:			-146,689.34			

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Fund: 211 - AMBULANCE REPLACEMENT FUND						
Revenues						
Dept: 000						
665 Interest Earned						
Interest Earned	0.00	0.00	0.00	0.00	0.00	0.0
671 Other Revenues						
Other Revenues	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds						
Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures						
Dept: 000						
970 Capital Expenditure						
Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 890 Contingency						
890 Contingency						
Contingency	0.00	0.00	0.00	0.00	0.00	0.0
Contingency	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 966 Transfers Out						
999 Transfers To Other Funds						
Transfers To Other Funds	0.00	0.00	0.00	0.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for AMBULANCE REPLACEMENT FUND	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 285 - FEDERAL FUND						
Revenues						
Dept: 000						
528 Other Federal Grants						
Other Federal Grants	147,000.00	147,000.00	0.00	0.00	147,000.00	0.0
665 Interest Earned						
107892 04/30/2022 CR FCB Interest Apr 2022			3.28		24876	
108457 05/31/2022 CR FCB - Federal Fund Interest May 2022 (ARPA)			3.76		24888	
108844 06/30/2022 CR FCB Federal Fund Interest Jun 2022			3.64		24911	
Interest Earned	0.00	0.00	10.68	0.00	-10.68	0.0
Dept: 000	147,000.00	147,000.00	10.68	0.00	146,989.32	0.0
Revenues	147,000.00	147,000.00	10.68	0.00	146,989.32	0.0
Expenditures						
Dept: 890 Contingency						
890 Contingency						
Contingency	100,000.00	100,000.00	0.00	0.00	100,000.00	0.0
Contingency	100,000.00	100,000.00	0.00	0.00	100,000.00	0.0
Expenditures	100,000.00	100,000.00	0.00	0.00	100,000.00	0.0
Net Effect for FEDERAL FUND	47,000.00	47,000.00	10.68	0.00	46,989.32	
Change in Fund Balance:			10.68			

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	Original Bud.	Amended Bud.	QTD Actual		Encumb. YTD	UnencBal	% Bud
Fund: 401 - PUBLIC IMPROVEMENT FUND							
Revenues							
Dept: 000							
566 State Grants							
State Grants	0.00	0.00	0.00		0.00	0.00	0.0
590 Grants-Private Sources							
Grants-Private Sources	0.00	0.00	0.00		0.00	0.00	0.0
665 Interest Earned							
107890 04/30/2022 CR ASB General Checking Interest Apr 2022			16.82			24481	
108455 05/31/2022 CR ASB General Checking Interest May 2022			17.68			24886	
108842 06/30/2022 CR ASB General Checking Interest Jun 2022			16.29			24909	
Interest Earned	125.00	125.00	50.79		0.00	74.21	40.6
671 Other Revenues							
Other Revenues	0.00	0.00	0.00		0.00	0.00	0.0
695 Proceeds from Loan							
Proceeds from Loan	0.00	0.00	0.00		0.00	0.00	0.0
699 Transfers From Other Funds							
Transfers From Other Funds	0.00	0.00	0.00		0.00	0.00	0.0
Dept: 000	125.00	125.00	50.79		0.00	74.21	40.6
Revenues	125.00	125.00	50.79		0.00	74.21	40.6
Expenditures							
Dept: 000							
804 Professional Services							
107724 05/11/2022 AP C2AE ARCHITECTURE- WATER SYSTEM FEASIBILITY			1,300.00	INV#:	73006	27898	
108610 06/21/2022 AP C2AE ARCHITECTURE- WATER SYSTEM FEASIBILITY			1,300.00	INV#:	73154	28020	
108611 06/21/2022 AP C2AE ARCHITECTURE- FACILITY SURVEY			1,000.00	INV#:	73154	28021	
Professional Services	30,000.00	30,000.00	3,600.00		0.00	26,400.00	12.0
816 Co Road Comm Services							
Co Road Comm Services	0.00	0.00	0.00		0.00	0.00	0.0
970 Capital Expenditure							
Capital Expenditure	0.00	0.00	0.00		0.00	0.00	0.0
Dept: 000	30,000.00	30,000.00	3,600.00		0.00	26,400.00	12.0
Dept: 966 Transfers Out							
999 Transfers To Other Funds							
Transfers To Other Funds	0.00	0.00	0.00		0.00	0.00	0.0
Transfers Out	0.00	0.00	0.00		0.00	0.00	0.0
Expenditures	30,000.00	30,000.00	3,600.00		0.00	26,400.00	12.0
Net Effect for PUBLIC IMPROVEMENT FUND	-29,875.00	-29,875.00	-3,549.21		0.00	-26,325.79	
Change in Fund Balance:			-3,549.21				

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 406 - FIRE CAPITAL IMPROVEMENT FUND						
Revenues						
Dept: 000						
590 Grants-Private Sources						
Grants-Private Sources	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned						
107890 04/30/2022 CR ASB General Checking Interest Apr 2022			22.10		24481	
107891 04/30/2022 CR ASB Money Market Interest Apr 2022			0.91		24482	
108455 05/31/2022 CR ASB General Checking Interest May 2022			19.93		24886	
108456 05/31/2022 CR ASB Money Market Interest May 2022			0.88		24887	
108842 06/30/2022 CR ASB General Checking Interest Jun 2022			18.69		24909	
108843 06/30/2022 CR ASB Money Market Interest Jun 2022			0.88		24910	
Interest Earned	175.00	175.00	63.39	0.00	111.61	36.2
671 Other Revenues						
Other Revenues	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds						
Transfers From Other Funds	50,000.00	50,000.00	0.00	0.00	50,000.00	0.0
Dept: 000	50,175.00	50,175.00	63.39	0.00	50,111.61	0.1
Revenues	50,175.00	50,175.00	63.39	0.00	50,111.61	0.1
Expenditures						
Dept: 000						
703 Wages						
Wages	0.00	0.00	0.00	0.00	0.00	0.0
715 Social Security (Employer)						
Social Security (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)						
Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
740 Operating Expense & Supplies						
Operating Expense & Supplies	0.00	0.00	0.00	0.00	0.00	0.0
804 Professional Services						
Professional Services	0.00	0.00	0.00	0.00	0.00	0.0
860 Mileage Reimbursement						
Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure						
107695 05/09/2022 AP CLASSIC POWER EQUIPMENT 2022 Polaris 800 Titan XC 155			26,554.00	INV#: 92503, 92504	27870	
Capital Expenditure	135,500.00	135,500.00	26,554.00	0.00	108,946.00	19.6
Dept: 000	135,500.00	135,500.00	26,554.00	0.00	108,946.00	19.6
Dept: 862 Soc Sec/Medicare (Employer)						
715 Social Security (Employer)						
Social Security (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
716 Medicare (Employer)						
Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
Soc Sec/Medicare (Employer)	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 890 Contingency						
890 Contingency						

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 406 - FIRE CAPITAL IMPROVEMENT FUND						
Expenditures						
Dept: 890 Contingency						
Contingency	0.00	0.00	0.00	0.00	0.00	0.0
Contingency	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 908 Debt Service/Fire Capital Imp						
991 Debt Service Principal						
Debt Service Principal	0.00	0.00	0.00	0.00	0.00	0.0
997 Debt Service Interest						
Debt Service Interest	0.00	0.00	0.00	0.00	0.00	0.0
Debt Service/Fire Capital Imp	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	135,500.00	135,500.00	26,554.00	0.00	108,946.00	19.6
Net Effect for FIRE CAPITAL IMPROVEMENT FUND	-85,325.00	-85,325.00	-26,490.61	0.00	-58,834.39	
Change in Fund Balance:			-26,490.61			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 590 - MIAMI BEACH SEWER FUND						
Revenues						
Dept: 000						
402 Property Taxes						
Property Taxes	0.00	0.00	0.00	0.00	0.00	0.0
445 Penalties & Interest						
Penalties & Interest	0.00	0.00	0.00	0.00	0.00	0.0
446 Penalties-Special Assessments						
Penalties-Special Assessments	0.00	0.00	0.00	0.00	0.00	0.0
626 Fees Charged						
Fees Charged	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned						
Interest Earned	0.00	0.00	0.00	0.00	0.00	0.0
669 Interest/Special Assessments						
Interest/Special Assessments	0.00	0.00	0.00	0.00	0.00	0.0
671 Other Revenues						
Other Revenues	0.00	0.00	0.00	0.00	0.00	0.0
672 Special Assessments						
Special Assessments	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures						
Dept: 000						
727 Office Supplies & Expense						
Office Supplies & Expense	0.00	0.00	0.00	0.00	0.00	0.0
801 Legal Services						
Legal Services	0.00	0.00	0.00	0.00	0.00	0.0
804 Professional Services						
Professional Services	0.00	0.00	0.00	0.00	0.00	0.0
805 Contracted Services-DPW						
Contracted Services-DPW	0.00	0.00	0.00	0.00	0.00	0.0
956 Miscellaneous Expense						
Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.0
964 Refunds						
Refunds	0.00	0.00	0.00	0.00	0.00	0.0
968 Depreciation						
Depreciation	0.00	0.00	0.00	0.00	0.00	0.0
969 Amortization						
Amortization	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure						
Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.0
995 Bond Interest						
Bond Interest	0.00	0.00	0.00	0.00	0.00	0.0

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 590 - MIAMI BEACH SEWER FUND						
Expenditures						
Dept: 000						
996 Bond Fees						
Bond Fees	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for MIAMI BEACH SEWER FUND	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 701 - WMDLS Trust						
Revenues						
Dept: 000						
665 Interest Earned						
Interest Earned	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for WMDLS Trust	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 703 - PROPERTY TAX FUND						
Expenditures						
Dept: 000						
727 Office Supplies & Expense						
Office Supplies & Expense	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for PROPERTY TAX FUND	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 750 - PAYROLL CLEARING FUND						
Net Effect for PAYROLL CLEARING FUND	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 811 - WMDLS Road Special Assessment						
Revenues						
Dept: 000						
664 Interest-Spec Assmnt						
Interest-Spec Assmnt	0.00	0.00	0.00	0.00	0.00	0.0
665 Interest Earned						
Interest Earned	0.00	0.00	0.00	0.00	0.00	0.0
672 Special Assessments						
Special Assessments	0.00	0.00	0.00	0.00	0.00	0.0
687 Refunds						
Refunds	0.00	0.00	0.00	0.00	0.00	0.0
695 Proceeds from Loan						
Proceeds from Loan	0.00	0.00	0.00	0.00	0.00	0.0
699 Transfers From Other Funds						
Transfers From Other Funds	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Revenues	0.00	0.00	0.00	0.00	0.00	0.0
Expenditures						
Dept: 000						
956 Miscellaneous Expense						
Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.0
964 Refunds						
Refunds	0.00	0.00	0.00	0.00	0.00	0.0
970 Capital Expenditure						
Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 000	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 901 Capital Expenditure						
970 Capital Expenditure						
Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.0
Capital Expenditure	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 909 Debt Service/WMDLS Road						
991 Debt Service Principal						
Debt Service Principal	0.00	0.00	0.00	0.00	0.00	0.0
995 Bond Interest						
Bond Interest	0.00	0.00	0.00	0.00	0.00	0.0
996 Bond Fees						
Bond Fees	0.00	0.00	0.00	0.00	0.00	0.0
Debt Service/WMDLS Road	0.00	0.00	0.00	0.00	0.00	0.0
Dept: 966 Transfers Out						
998 Transfer to Other Units						
Transfer to Other Units	0.00	0.00	0.00	0.00	0.00	0.0
Transfers Out	0.00	0.00	0.00	0.00	0.00	0.0

REVENUE/EXPENDITURE REPORT
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Whitewater Township
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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 811 - WMDLS Road Special Assessment						
Expenditures	0.00	0.00	0.00	0.00	0.00	0.0
Net Effect for WMDLS Road Special Assessment	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

REVENUE/EXPENDITURE REPORT
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Whitewater Township
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	Original Bud.	Amended Bud.	QTD Actual	Encumb. YTD	UnencBal	% Bud
Fund: 950 - LONG TERM DEBT						
Net Effect for LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00	
Change in Fund Balance:			0.00			

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 8-30-2022
Re: North Place Planning

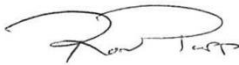
Board Members –

About a year ago the Whitewater Township Board hired an independent contractor to help with Master Plan updates and other related planning services. The consultant lasted a few months on the job, without realizing any of our major goals.

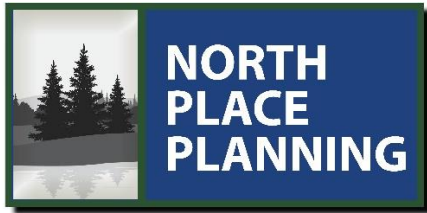
With the growth of the greater Grand Traverse Area, the need for a professional planner to assist with Master Plan Updates and ordinance creation is more important than even one year ago and is increasing exponentially each day. Attached, is a proposal for such services from North Place Planning LLC, a small business operated by Randy Mielnick AICP here in Whitewater Township. The agreement which accompanies the proposal is based on a document reviewed by Township Legal for previous engaged planning services.

A Motion may look like: Motion to authorize the Supervisor to sign the Proposal Acceptance Agreement between Whitewater Township and North Place Planning.

Respectfully submitted,



Ron Popp
Supervisor, Whitewater Township



Whitewater Township

Proposal For Master Plan Update and Related Planning Services

NORTH PLACE PLANNING, LLC.
Randy A. Mielnik, AICP
9304 Wheeler Oaks Drive
Williamsburg, Michigan 49690
734-770-2698



9304 Wheeler Oaks Drive, Williamsburg, Michigan 49690 734-770-2698

August 29, 2022

Mr. Ron Popp, Supervisor
Whitewater Township
5777 Vinton Road, P.O. Box 159
Williamsburg, MI 49690

Dear Mr. Popp:

Thank you for contacting me regarding Whitewater Township's need for planning consulting services. After attending recent Planning Commission meetings, and with the benefit of several conversations with you and other township officials, I have gained a good understanding of the pulse of Whitewater Township with respect to planning and zoning. I heard important concerns over the status of existing planning and zoning, and sense a growing awareness of many challenges.

As a resident, I share those concerns, but I also see them through the eyes of a professional planner for more than forty years. While apprehension and uneasiness about how development changes a community is not unique to Whitewater Township, I know it is possible to sharpen planning and zoning practices so that policies and regulations provide predictable results. Primarily, this includes and begins with developing a vision in a consensus-based and well-reasoned Master Plan. Such a plan serves as the foundation for carefully developed regulations necessary to achieve goals, along with other implementation steps. This is challenging, but doable. It is also critically important, as planning and zoning decisions are arguably the most significant issues local leaders contend with, considering the fact that outcomes will be apparent for many years to come.

As mentioned, while I retired from a full-time planning career more than a year ago, I did form a planning consulting company (North Place Planning LLC) for selective planning projects. I took this step because I love planning work and I am sometimes contacted by past clients and others for help. That said, I am also drawn to being considered for providing planning consulting services to Whitewater Township because I live here and I simply care about what happens.

Over the years, I have learned that successful Master Plans are shaped by community engagement and consensus-building. In my opinion, my professional role is not to write a Master Plan based on my personal beliefs and convictions, then try to convince and persuade. Rather, my role is to help direct attention to key issues, define feasible options, and help navigate through a vast array of best practices used to develop Master Plans. My role is also to help increase the understanding of the complex matters of land use regulation that make community vision possible and achievable.

In the attached material, you will find a proposed approach, scope of services and related information to clarify mutual expectations. I also want to take this opportunity to clearly address the topic of a "conflict of interest" that surfaced. I see no such issue for the following reasons:

- I have been a member of the American Institute of Certified Planners (AICP) since 1985, and as such I am bound by a specific and detailed code of ethics (see page 11). AICP membership requires continuing education requirements, a portion of which relates to ethical planning practices to stay current with emerging issues.
- I take conflict of interest issues seriously. Several months ago, I declined work with a potential client because of a very remote possibility that a conflict of interest could arise.
- I do not own any property in Whitewater Township other than my personal home and I have no direct or indirect interest in any development projects.
- My home is located in an area of Whitewater Township where one could expect few if any development issues.

I look forward to working with you as you take important steps toward developing updated planning policies and zoning regulations to meet the changing needs of Whitewater Township.

Sincerely,

A handwritten signature in black ink, appearing to read "Randy A. Mielnik". The signature is fluid and cursive, with the first name "Randy" and last name "Mielnik" clearly distinguishable.

Randy A. Mielnik, AICP

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1. Proposed Approach & Organizational Issues

Before discussing the specifics of an approach to the development of an updated Master Plan, some organizational considerations and assumptions should be addressed. These include:

- [1] I plan to produce the Master Plan using software called Adobe InDesign. This software allows for better layout options and better handling of graphics and maps.
- [2] It is understood that the text, photos and other graphics in the existing Master Plan are available for use in the original format (MS Word, .JPEG images, etc.). A considerable amount of material will likely be carried forward in a new document.
- [3] There is a need for help with mapping, and it potentially involves some minimal costs. Grand Traverse County has high resolution aerial photography and property ownership information that is essential for a new Master Plan. This data is provided at no cost to townships. However, this data really only represents a “base layer” of information that can support new information generated during the planning process. Adding this new data requires Geographic Information System (GIS) software, and new shapefiles. Therefore, costs may be incurred with Grand Traverse County (or a private vendor) to help create and organize geographic data in a way that supports a new Master Plan.
- [4] It is assumed that Whitewater Township will set aside prominent space on the township website for information on progress toward an updated Master Plan. This information potentially includes a place to download draft material, meeting notices, links to related information, etc.
- [5] Draft material will be prepared for the Planning Commission to review. This material will be produced as a .pdf document and delivered in time to include in the meeting packet. Planning Commission members will be expected to review draft material in advance and attend the meeting prepared to raise any questions and substantive comments on the draft material. Extensive discussions about grammar, punctuation, formatting, should be avoided and not take up valuable Planning Commission meeting time.
- [6] This project is an update to the existing (30-page) Master Plan. However, there are important gaps between what is contained in this document and requirements contained in the Michigan Planning Enabling Act (MPEA) of 2008 as amended. Some examples relate to Section 125.3833 and include:
 - a. The land use plan and zoning map (pages 22 & 23 in the existing Master Plan) raise many questions. These range from basic matters such as lack of a map scale and clear zoning/land use boundaries, to larger questions about desirable future land use patterns in Whitewater Township. Substantive attention to these two maps is anticipated.
 - b. A need to address complete streets and mobility issues
 - c. Recommendations regarding redevelopment or rehabilitation of blighted areas.
 - d. An explanation of how land use categories on the future land use map relate to existing zoning districts, and needed future zoning amendments. Substantive attention to this topic is also anticipated.
 - e. Recommendations for implementing Master Plan proposals.

1.1. Process

The steps we take to update the 2015 Master Plan should follow a predictable, steady and logical path forward. That said, there is no such thing as a “one size fits all” Master Plan process. Often there are past experiences, practices, and expectations that provide context for how a community goes about developing a new Master Plan. There are mandatory elements and requirements of a Master Plan per the MPEA, but the process a community uses to meet these requirements vary. What is described below is a starting framework for action to be considered in the context of three work phases that will likely require nine to twelve months. This time frame assumes ample time during monthly Planning Commission meetings to cover and discuss material fully. It does not include time necessary to follow the adoption procedures defined in the MPEA (which can take several months because of notification requirements).

Discovery

The Discovery Phase seeks to develop a shared understanding of the community in terms of both current conditions and trends. This includes data from many sources and provides the foundation for deeper conversations about the future.

Collaboration/Visioning

The Collaborative/Visioning phase creates opportunities for community conversations. This can occur in many ways, giving residents multiple and varied opportunities to share thoughts, exchange ideas and discuss important topics.

Plan Development

Local leaders build upon previous steps and assemble the components of a new Master Plan, including implementation steps. The process continues to final adoption.

1.2. Discovery (2-3 Months)

At the onset, it is important to establish a shared understanding of the planning process. The beginning of the project is the time to engage in thoughtful discussion regarding the schedule, key points of contact, required notifications, future meeting dates and logistics, and a wide variety of other related organizational items. Other discussion items include a general discussion of specific hopes and expectations for the new Master Plan to help clarify key expectations. The discovery phase should also include an educational element that helps people understand what a Master Plan can and should do in a community and its relationships to zoning and other implementation tools.

Data collection and analysis is an important part of the discovery process, but it is also important to avoid placing too much emphasis on collecting and reporting data that dwells on the past and present. By definition, Master Plans are forward-looking and visionary, so emphasis is most needed on information that captures insight necessary to help reach meaningful perspectives for the future.

1.3. Collaboration/Visioning (3-4 Months)

Critical to the success of Master Plans are the early choices concerning public engagement activities. We should devote ample time to considering how best to reach out to residents in ways that will be both productive and enjoyable. At a minimum, an updated on-line survey should be conducted, followed by at least one public event. The survey would be “web based” using on-line tools to provide residents with the opportunity to weigh in on issues and concerns electronically. A similar survey was completed in 2009. A follow-up public and in-person event would be conducted as a “workshop-type” event during which participants are given opportunities to discuss issues, learn from each other and weigh in on a wide range of planning issues. There is a long and extensive list of options to consider in terms of how such an event is organized and conducted to provide maximum impact and value.

1.4. Phase 3 - Plan Development (4-5 Months)

Building on the work in previous steps, efforts shift toward identifying updated goals, policies and initiatives contained in the existing Master Plan. Draft supportive strategies will be provided inclusive of potential timelines and funding sources (as applicable). Considerable attention is anticipated on the topic of needed updates to existing development regulations. Conversations are expected to develop a high-level of understanding and consensus about necessary steps forward.

After there is consensus, a draft Master Plan will be prepared. The draft plan that is ready for formal consideration will be made available on the Whitewater Township web site, and physical copies will be provided on-line and at physical public venues (Township Hall, Fire Station, Library, etc.). As noted, the MPEA sets forth specific public review and approval steps that must be followed.

2. Costs and Contract Terms

2.1. Costs

The proposed costs to complete this project would be based on an hourly rate and reimbursable expenses. The applicable hourly rate is \$75 per hour and reimbursable expenses cover any “out of pocket” costs for things such as large format printing services. This hourly rate is significantly less than typically charged. All reimbursable expenses will be at actual cost (supported by a submitted invoice). Other related costs (such as securing a limited amount of GIS assistance) would be pre-approved by the Supervisor before work is authorized and performed by any outside vendor.

Invoices will be generated each month and will include an itemized description of work performed and deliverables produced. Payment in full for services is due within forty-five days upon receipt of the invoice. If payment in full is not received within forty-five days, the past due amount per month will be subject to a late fee of 1% per month of the amount due calculated from the invoice due date.

2.2. Terms – Master Plan Update

- [1] Work would proceed under the direction of the Supervisor and Chairperson of the Planning Commission.
- [2] There is an expectation that the needs of this Master Plan Update project will require an average of 20 hours per month. The level of effort naturally varies as the process moves through different work phases.
- [3] Final deliverables include a final Master Plan document in both .pdf and InDesign format. Also included are all large-scale maps generated as part of the project in .pdf format.
- [4] Contract provisions allow either party to terminate the contract at any time for any reason. In addition, at the end of six months, both parties will meet to discuss the need for changes to any practice, procedure or method of service delivery.

2.3. Terms – Related Planning Services

- [1] In addition to work related on the Master Plan, there has been expressed interest in providing assistance with ordinance language development and review. This can be accommodated with no more than 20 additional hours per month upon request. For clarity, a specific work request will be developed so that a proposed estimate of hours will be defined in writing and approved by the Supervisor before work commences. Invoices will itemize charges and associate them to pre-approved work items. It is assumed that reasonable access to the Township Attorney will be granted to ensure coordinated efforts.

2.4. Terms - Schedule and Priorities

- [1] It is understood that, due to issues related to pending developments, the recently enacted moratorium, and other considerations, Whitewater Township may wish to prioritize assistance with ordinance language development and review over work on the Master Plan. This can be accommodated, and could include a delayed Master Plan kick-off to allow time and total available hours to focus on pressing ordinance needs.

3. Resume

Randy A. Mielnik, AICP

9304 Wheeler Oaks Drive, Williamsburg, Michigan 49690

Randy.Mielnik@gmail.com | 734.770.2698

PLANNING EXPERIENCE

Planning Consultant

North Place Planning, LLC
Williamsburg, Michigan 1/2022 to Present

- Zoning Ordinance Updates
- Master Plan Updates

Planning Director

Peninsula Township
Traverse City, Michigan - 7/2018 to 5/2021

- Master plan update, community survey, on-line community engagement platform development.
- Comprehensive zoning ordinance update and individual zoning amendments.
- Special use permits.
- Winery litigation.
- Purchase of development rights (PDR) ordinance redraft.
- Parks and recreation planning and grant writing.

Planning Consultant

Poggemeyer Design Group, a Kleinfelder Company,
Bowling Green, Ohio & Monroe, Michigan - 5/92 to 6/2018

- 125+ person multidisciplinary firm with offices in Michigan, Ohio and Nevada.
- Began as a Project Manager, subsequently promoted to Department Manager, Vice Pres., Sr. Vice Pres., Principal.
- Led all types of planning projects (Master Plans, Special Studies, Zoning Updates, etc.) for client communities in Michigan, Ohio, Pennsylvania and West Virginia.
- Assisted more than 50 villages, townships and cities update zoning codes or master plans.
- Responsible for developing the firm's presence in Michigan.
- Member of consulting team supporting the Redevel-

opment Ready Communities Program offered by the Michigan Economic Development Corporation (MEDC).

- MEDC- Certified Grant Administrator.
- Prepared MDNR Recreation Plans and successful MDNR grant applications (Trust Fund & Passport).
- Instructor - Michigan Association of Planning Training Programs (Planning and Zoning Essentials and Beyond the Basics - Zoning Board of Appeals).

Planning Director

Licking County Planning Department
Newark, Ohio - 12/1985 to 5/1992

- Routine department responsibilities included assisting townships and municipalities develop or update master plans or zoning codes, development review/permitting, economic development program administration, implementation of community development projects and grant management.
- Commensurate with growing responsibilities, staff increased from 3 to 10 persons, including professional planners, community development specialists and support staff. Managed and directed professional and support staff.
- Worked with local mayors, township trustees and other elected and appointed officials on many collaborative projects.
- Worked with community leaders in the Columbus/Central Ohio area on regional issues related to infrastructure and project funding.
- Led a substantial effort to create a new County-wide Park District.

Planner I & II

Marion Co. Regional Planning Commission
Marion, Ohio - 8/1979 to 11/1985

- Prepared master plans, zoning codes, administration of county subdivision regulations, grant applications and staffed City ZBA.

Randy A. Mielnik, AICP

9304 Wheeler Oaks Drive, Williamsburg, Michigan 49690

Randy.Mielnik@gmail.com | 734.770.2698

AUTHOR/CONTRIBUTOR TO SIGNIFICANT PUBLICATIONS

- Peer Reviewer & Contributor - Placemaking as an Economic Development Tool: A Placemaking Guidebook. MSU Land Policy Institute, MPlace Partnership Initiative (2016).
- Peer Reviewer - Technical Guidance Manual for Sustainable Neighborhoods, U.S. Green Building Council, Land Use Law Center, Pace Law School, Dec. 2012.
- LEED for Neighborhood Development – Michigan Planner (November, 2011).
- Placemaking and the Next Generation of Master Plans in Michigan – Michigan Planner (Summer, 2014).
- A Story of Success, Peninsula Township's Purchase of Development Rights Program - Michigan Planner (September/October, 2019).

PRESENTER AND TRAINER

- Hands-On Guide to Using Target Market Analysis for Planning and Development, Michigan Association of Planning, Spring Institute, March 2016 (Lansing, Michigan).
- Partnership Strategies for Downtowns, Michigan Planning Conference, October 2014 (Mackinac Island, MI)
- LEED-ND as a Planning Tool, Pennsylvania APA Conference, October, 2012 (Erie, Pennsylvania).
- Planning for the Entrepreneurial Community, Michigan Planning Conference, October 2012 (Traverse City, MI)
- Overlay Zones and When to Use Them, NE Ohio Planning/Zoning Workshop, June 2010 (Warren, Ohio).
- LEED for Planners, Michigan Association of Planning, Spring Institute, March 2008 (Lansing, Michigan).
- Planning for Environmental Quality, APA National Conference, March 2001 (New Orleans, LA.).

EDUCATION

- Master of City and Regional Planning, Ohio State University – March, 1986.
- Graduate Courses, Eastern Michigan University – September 1978 to May, 1979.
- Bachelors of Science – Geography/Planning, Northern Michigan University – August, 1978.

CERTIFICATIONS

- American Institute of Certified Planners (AICP) Certification #005144 (9/1/1985).
- Economic Development Finance Professional - National Development Council (1991).
- LEED Accredited Professional, U.S. Green Building Council (2008).

OTHER TRAINING

- Form-Based Codes Institute, Course Completion Certificate (2013).
- National Charrette Institute, NCI Charrette System Training (2013).
- Placemaking Curriculum Trainer (Modules 1 & 4).
- Management Skills for Planners, AICP Planners Training Service, Washington DC (1989).

HONORS/RECOGNITION

- Outstanding Small Town or Rural Plan, Small Town and Rural Planning Division, American Planning Association (APA Conference, Boston, MA., April, 2011).
- Honors – Detroit Regional Chapter, U.S. Green Building Council (Detroit, March, 2012).
- American Society of Consulting Planners, Smart Growth/Sustainable Planning Award (APA Conference, New York City, April, 2000).
- Ohio Public Works Commission Commendation (October, 1992).

LEADERSHIP

- Elected by full membership to serve two separate terms on the Board of the Ohio Chapter of the American Planning Association (1982 and 2002).
- Past Co-Chair, LEED for Neighborhood Development Committee - Detroit Regional Chapter, USGBC
- Session Proposal Reviewer for APA National Planning Conference (2018) New Orleans, LA.
- Life member - American Planning Association

4. AICP CODE OF ETHICS & PROFESSIONAL CONDUCT

Provided below is a portion of the AICP Code of Ethics and Professional Conduct (Sections A&B). This material can be found at <https://planning.org/ethics/ethicscode/> in its entirety.



The American Planning Association's
Professional Institute
**American Institute
of Certified Planners**

Creating Great Communities for All

Adopted March 19, 2005,
Effective June 1, 2005,
Revised April 1, 2016
Revised November 2021

This AICP Code of Ethics and Professional Conduct serves three purposes: first, defining the aspirational principles for all those who participate in the planning process, whether as planners, as advisory bodies, or as decision-makers (Section A); second, defining the rules of practice and behavior to which all members of the American Institute of Certified Planners are held accountable (Section B); and third, defining the procedures for enforcement of these rules (Sections C, D, and E)

Our primary obligation as planners and active participants in the planning process is to serve the public interest and these principles further that purpose. All who engage in the planning process should seek to achieve high standards of integrity, proficiency, and knowledge. As the basic values of society can come into competition with each other, so can the values we espouse under this Code. For AICP planners, both the principles and the rules are intended to be used together. The aspirational principles, while not enforceable, present the foundation for the profession's shared values, and the basis for the rules.

All those who participate in planning should commit themselves to making ethical judgments in the public interest balancing the many competing agendas with careful consideration of the facts and context, informed by continuous, open debate.

To meet our obligation to the public, we aspire to the following principles:

Section A: Principles to Which We Aspire

1. People who participate in the planning process shall continuously pursue and faithfully serve the public interest.

1. Examine our own cultures, practices, values, and professional positions in an effort to reveal and understand our conscious and unconscious biases and privileges as an essential first step so we can better serve a truly inclusive public interest promoting a sense of belonging.
2. Be conscious of the rights of others. Develop skills that enable better communication and more effective, respectful, and compassionate planning efforts with all communities, especially underrepresented communities and marginalized people, so that they may fully participate in planning. Respect the experience, knowledge, and history of all people.
3. Have special concern for the long-range consequences of past and present actions.
4. Pay special attention to the interrelatedness of decisions and their unintended consequences.
5. Incorporate equity principles and strategies as the foundation for preparing plans and implementation programs to achieve more socially just decision-making. Implement, for existing plans, regulations, policies and procedures, changes which can help overcome historical impediments to racial and social equity. Develop metrics and track plan implementation over time to measure and report progress toward achieving more equitable outcomes.
6. Systematically and critically analyze ethical issues in the practice of planning. Strengthen organizational capabilities to apply ethical principles in serving the public, including establishing procedures that promote ethical behavior, mentoring emerging professionals in ethical behavior and holding individuals and organizations accountable for their conduct.

2. People who participate in the planning process shall do so with integrity.

1. Provide timely, adequate, clear, accessible, and accurate information on planning issues to all affected persons, to governmental bodies, to the public, to clients and to decision makers.
2. Facilitate the exchange of ideas and ensure that people have the opportunity for meaningful, timely, and informed participation in the development of plans and programs that may affect them. Participation should be broad enough to include those who lack formal organization or influence, especially underrepresented communities and marginalized people. Attention and resources should be given to issues of equity, diversity, and inclusion and should reflect the diversity of the community.
3. Promote excellence in design. Conserve and preserve the integrity and heritage of the natural and built environment. Use principles of sustainability and resilience as guiding influences in our work.
4. Identify the human and environmental consequences of alternative actions including the short and long-term costs and benefits. Identify social and cultural values which should be preserved as well as natural elements.
5. Enhance our professional education and training in our career as well as in our ability to work as a participant in the planning process and with allied professionals.
6. Educate and seek to empower the public about planning issues and their relevance to everyone's lives.
7. Describe and comment on the work and views of other professionals in a fair and professional manner.

8. Respect the rights of all persons and groups and do not discriminate against or harass others.

3. People who participate in the planning process shall work to achieve economic, social and racial equity.

1. Create plans that ensure equitable access to resources and opportunities which, in turn, structure prospects for upward economic mobility, a sense of belonging, and an enhanced quality of life. Recognize our unique responsibility to eliminate historic patterns of inequity tied to planning decisions represented in documents such as zoning ordinances and land use plans

2. Seek social justice by identifying and working to expand choice and opportunity for all persons, emphasizing our special responsibility to plan with those who have been marginalized or disadvantaged and to promote racial and economic equity. Urge the alteration of policies, institutions, and decisions that do not help meet their needs.

3. Recognize and work to mitigate the impacts of existing plans and procedures that result in patterns of discrimination, displacement, or environmental injustice. Plan for anticipated public and private sector investment in historically low-income neighborhoods to ensure benefits defined by the local community. Promote an increase in the supply and quality of affordable housing and improved services and facilities with equal access for all residents, including people with disabilities.

4. Promote the inherent rights of indigenous people and -work with indigenous peoples on developments affecting them and their lands and resources

4. People who participate in the planning process shall safeguard the public trust.

1. Deal fairly with all participants in the planning process.

2. Exercise fair, honest, skilled, informed and independent professional judgment.

3. Do not let any official action be influenced by personal relationships.

4. Serve as advocates for the public or private sector only when the client's objectives are legal and consistent with the public interest.

5. Avoid a conflict of interest or even the appearance of a conflict of interest in accepting assignments from clients or employers.

6. Disclose to the public all personal and pecuniary interests, considered broadly, that a participant, serving as an advisor or decision-maker, may have regarding any planning process decision to be made. If at all possible, abstain completely from direct or indirect participation as an advisory or decision-maker in any matter in which there is a personal or pecuniary interest, and leave any chamber in which such a matter is under deliberation

7. Neither seek nor accept any gifts or favors, nor offer any, under circumstances in which it might reasonably be inferred that the gifts or favors were intended or expected to influence a participant's objectivity as an advisor or decision-maker in the planning process.

8. Do not participate in any matter unless adequately prepared and able to render thorough and diligent services.

9. Do not deliberately commit a wrongful act which reflects adversely on the planning process.

10. Do not seek business by stating or implying the ability or willingness to influence decisions by improper means.

11. Expose corruption wherever discovered.

5. Practicing planners shall improve planning knowledge and increase public understanding of planning activities.

1. Contribute to the development of, and respect for, our profession by improving knowledge and techniques, and sharing the results of experience and research that contribute to the body of planning knowledge. Make work relevant to solving community problems and increase the public's understanding of planning activities.

2. Examine the applicability of planning theories, methods, research, and standards to the facts and analysis of each particular situation and do not accept the applicability of a customary solution without first establishing its appropriateness to the situation.

3. Strive to achieve high standards of professionalism, including integrity, knowledge, and professional development. Obtain professional education throughout one's planning career and for those that are Members of AICP, comply with Certification Maintenance requirements.

4. Expand recognition of the value of AICP and FAICP credentials and acknowledge those who achieve and maintain it.

5. Commit to the advancement of the planning profession. Contribute time and resources to the professional development of students, interns, beginning professionals, and other colleagues. Increase the opportunities for members of underrepresented groups to enter and succeed in the profession, and to achieve AICP certification.

6. Contribute time and effort to our communities, particularly to those groups lacking in adequate planning resources, through pro bono planning activities.

Section B: Our Rules of Conduct

We adhere to the following Rules of Conduct informed by the Aspirational Principles, and we understand that our Institute will enforce compliance with these rules. If we fail to adhere to these Rules we could receive sanctions, the ultimate being the loss of our certification:

Quality and Integrity of Practice

1. We shall not deliberately fail to provide adequate, timely, clear and accurate information on planning issues.

2. We shall not accept an assignment from a client or employer when the services to be performed involve conduct that we know to be illegal or in violation of this Code.

3. We shall not accept work beyond our professional competence, but may with the understanding and agreement of the client or employer, accept such work to be performed under the direction of, another professional competent to perform the work and acceptable to the client or employer.

4. We shall not accept work for a fee, or pro bono, that we know cannot be performed with the promptness required by the prospective client, or that is required by the circumstances of the assignment.

5. We shall not direct or pressure other professionals to make analyses or reach findings not supported by available evidence.

6. We shall not deliberately commit any wrongful act, whether or not specified in the Rules of Conduct, that reflects adversely on our professional fitness or the planning profession.

Conflict of Interest

7. We shall not, as public officials or employees, accept from anyone other than our public employer any compensation, commission, rebate, or other advantage that may be perceived as related to our public office or employment.

8. We shall not perform work on a project for a client or employer if, in addition to the agreed upon compensation from our client or employer, there is a possibility for direct personal or financial gain to us, our family members, or persons living in our household, unless: a) our client or employer, after full prior written disclosure from us, consents in writing to the arrangement; and b) we make full disclosure of the potential conflict part on the public record at every public meeting and in all written reports related to the work.

Improper Influence/Abuse of Position

9. As public officials or public employees, we shall not engage in private communications with planning process participants if the discussions relate to a matter over which we have authority to make a binding, final determination.

10. We shall not engage in private communications with decision makers in the planning process in any manner prohibited by law or by agency rules, procedures, or custom.

11. We shall not solicit prospective clients or employment through use of false or misleading claims, nor shall we, in the conduct of our work, imply an ability to improperly influence decisions.

12. We shall not use the power of any office to seek or obtain a special advantage that is not a matter of public knowledge or is not in the public interest.

Honesty and Fair Dealing

13. We shall not disclose or use to our advantage, nor that of a subsequent client or employer, information gained in a professional relationship that the client or employer has requested be held inviolate or that we should recognize as confidential because its disclosure could result in detriment to the client or employer., except when disclosure is required: (1) by process of law, or (2) to prevent a clear violation of law, or (3) to prevent a substantial injury to the public.

14. We shall not deliberately misrepresent the qualifications, views and findings of other professionals.

15. We shall not misstate our education, experience, training, or any other facts which are relevant to our professional qualifications.

16. We shall not use the product of others' efforts to seek professional recognition, credit, or acclaim intended for producers of original work.

17. We shall not fail to disclose the interests of our client or employer when participating in the planning process. Nor shall we participate in an effort to conceal the true interests of our client or employer.

Responsibility to Employer

18. We shall not, as employees, undertake other employment in planning or a related profession, whether or not for financial remuneration, without having made full written disclosure to the employer who furnishes our pay and having received subsequent written permission to undertake additional employment, unless our employer has a written policy permitting such employment without consent. In no case shall a planner engage in any outside work that would create an actual conflict of interest.

19. We shall not accept an assignment from a client or employer to publicly advocate a position on a planning issue that is significantly different to a position we publicly advocated for a previous client or employer within the past three years unless (1) we determine in good faith our change of position will not cause present detriment to our previous client or employer, and (2) we make full written disclosure of the conflict to our previous and current client or employer.

Discrimination/Harassment

20. We shall not commit or ignore an act of discrimination or harassment.

Bringing a Charge/Lack of Cooperation with Ethics Officer

21. We shall not withhold cooperation or information from the AICP Ethics Officer or the AICP Ethics Committee if a charge of ethical misconduct has been filed against us or if it is determined by the Ethics Officer or Ethics Committee that we have information/knowledge relevant to a charge filed against another AICP member.

22. We shall not harass, retaliate or threaten retaliation against a person who has filed a charge of ethical misconduct against us or another planner, or who is cooperating in the Ethics Officer's investigation of an ethics charge.

23. We shall not use the AICP ethics process for any inappropriate purpose, including threatening to file, or filing an ethics charge against another planner for personal, pecuniary, or professional gain or filing of a meritless complaint against another planner.

24. We shall not fail to immediately notify the Ethics Officer by both receipted Certified and Regular First-Class Mail if we are convicted of a "serious crime" as defined in Section E of the Code; nor immediately following such conviction shall we represent ourselves as Certified Planners or Members of AICP until our membership is reinstated by the AICP Ethics Committee pursuant to the procedures in Section E of the Code.

PROPOSAL ACCEPTANCE AGREEMENT

This is an Agreement, by and between North Place Planning LLC, 9304 Wheeler Oaks Drive, Williamsburg, MI 49690 and Whitewater Township, c/o Ron Popp, Supervisor, 5777 Vinton Rd., P.O. Box 159 Williamsburg, MI 49690 (hereinafter referred to as "Township").

RECITALS

1. Township desires to utilize the planning services of North Place Planning LLC and North Place Planning LLC agrees to provide such services on the terms and conditions set forth herein.

TERMS

2. Engagement. Township engages North Place Planning LLC to perform the professional Master Plan Update and Related Planning Services as referenced in the Proposal Dated August 29, 2022, (hereinafter referred to as the "Services"). All Services, unless otherwise specified in writing and agreed to by both parties shall be performed in accordance to the terms and conditions of this Agreement.
3. Compensation. Township shall pay North Place Planning for services rendered according to provision 2 of the referenced Proposal dated August 29, 2022.
4. Township's Authorized Agent. The Township Supervisor is the authorized agent of the Township for purposes of this Agreement. As such, the agent is duly authorized and shall be responsible for the execution of any document pertaining to this Agreement or any amendment hereof. Related Planning Services work requests shall require a purchase order issued in accordance with Section 4.8 of the Whitewater Township Policy and Procedure Manual, except as authorized by the Board. The Township Board shall approve all changes to this Agreement.
5. Terms and Conditions. The terms and conditions of this Agreement shall include the provisions printed on the reverse side hereof and are hereby incorporated into this Agreement by reference.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the date indicated below.

North Place Planning LLC

Whitewater Township

Randy A. Mielnik, AICP

Ron Popp, Township Supervisor

(date)

(date)

Additional Terms and Conditions

1. This proposal is valid for 30 days of the date of proposal.
2. The Township hereby authorizes the above-described services and agrees to pay North Place Planning \$75.00 per hour plus reimbursable expenses as outlined in the proposal dated August 29, 2022. North Place Planning shall invoice on a monthly basis for hours worked and professional services rendered. Payment is due within 45 days of the date of invoice. A service charge of 1.0% per month will be added to past due accounts calculated from due date of invoice.
3. North Place Planning agrees to perform planning services in accordance with the code of ethics and professional conduct referenced in the proposal dated August 29, 2022.
4. North Place Planning is an independent contractor for the Township.
5. North Place Planning will use reasonable efforts to maintain the confidentiality of work undertaken for the Township and not divulge information to the public, except as required by the collaboration and visioning provisions of the proposal dated August 29, 2022, or as required by law. Information that is in the public domain shall not be deemed confidential.
6. The Township and North Place Planning recognize that professional standards and ethics govern the performance of North Place Plannings' services under this agreement. If circumstances arise which, in North Place Plannings' opinion, preclude it for professional or ethical reasons from continuing such performance, North Place Planning shall advise the Township of that fact. The parties shall immediately attempt to arrive at a mutually satisfactory solution. If this cannot be done to both parties' satisfaction, either party may terminate this agreement at any time without additional process. Payment for work completed but not finished due to termination shall be subject to terms listed in provision 2.
7. The Township bears full responsibility for any fines, penalties or administrative actions that may be incurred due to non-compliance with Federal or State requirements that may be the result of any delays or actions by the Township or any suspension or termination of performance between the Township and North Place Planning as defined within these terms and conditions.
8. The proposal dated August 29, 2022, proposal acceptance agreement and additional terms and conditions constitute the full agreement between Whitewater Township and North Place Planning.

Memo

To: Whitewater Township Board
From: Ron Popp
CC:
Date: 8.30.2022
Re: Planning Commission Appointment

Colleagues,

I am recommending:

Heidi Vollmuth, 8388 Winne Lane, Williamsburg, Michigan 49690 to a position on the Whitewater Township Planning Commission. This recommendation is in accordance with Public Act 33 of 2008, MCL 125.3815 Section 15 and Whitewater Township General Ordinance Number 42, Section 102. The term shall coincide with her elected term of Office for Whitewater Township Trustee.

An appropriate motion might be:

A motion to confirm the recommendation of the supervisor appointing Heidi Vollmuth to a position on the Whitewater Township Planning Commission. The term shall coincide with her elected term of Office for Whitewater Township Trustee.

Roll Call Vote –

Ron Popp



Whitewater Township FOIA Coordinator
Whitewater Township Supervisor

Heidi E. Vollmuth

(231)633-9468 dito115@aol.com

August 26, 2022

Whitewater Township
5777 Vinton Road
Williamsburg MI 49690

Dear Supervisor Ron Popp and Board Members,

I am humbly writing to you to be considered for the open position on the Planning Commission team. I have spent the past two years committed to the Whitewater Township community in my position as trustee. I have been an active member of our community during the six years I have lived here, committed to promoting developments that meet our community needs and keep this township beautiful and safe through the ever changing demands of the times. I listen to those who live, work, and love this area - and look forward to ensuring their needs are met.

In addition to my passion for this community, I have over 15,000 hours of volunteer experience throughout my lifetime. I know how to work well with others to ensure projects are completed. This quality trait is exemplified through various projects that have been completed - including a major pedestrian underpass and redevelopment of downtown main street which ensured safer routes to the school is a prime example. I have experience working with teams in their rebuilding state or from the ground up. I have helped lead them to success through my positivity and high expectations. I believe this will make me a valuable asset to the Planning Commission.

A Planning Commission's highest priority is to prepare a community for unforeseen changes, to hear the community it serves and represent their wishes in planning for current and future developments. This team has an incredible responsibility and needs members who can be organized, committed, and driven. I am all of these qualities and more. My experience building teams from the ground up illustrates my organizational skills and my commitment to being an active member of the community highlights my drive.

I thank you for your consideration, and look forward to discussing my qualifications with you in detail.

Heidi Vollmuth

Heidi E. Vollmuth

(231)633-9468 dito115@aol.com

Experience

Available upon request - companies and positions held from 1975 to 2017

Training certificates available upon request from 1984 to 2021

From 1982 to 2021 I have held leadership roles listed below

Winfield emergency management agency
Co Coordinator 24/7 operations

Federal Express

Hazardous Material/Spill clean up specialist
Trainer/accident investigation/dispatcher

Boards and commissions served on available upon request

Grants written and received for several items and programs have amounted to over \$1 million dollars. These grants include personal protective equipment for emergency personnel, safe routes to school for the greater good, pedestrian underpass to illuminate pedestrian crossings, Signal improvement, scholarship programs for persons and animals, emergency vehicles, emergency radios and pagers, uniforms for volunteer agency, upgrade to digital tornado sirens, AEDs, code red/reverse 911 system, separate radio communication system for volunteer agency and police and fire to locally communicate, light trailer, sandbagging machine.

Memo

To: Whitewater Township Board
From: Ron Popp
CC:
Date: 7.25.2022
Re: Park & Recreation Advisory Committee Appointment

Colleagues,

I am recommending:

Amber Voice, 5999 Skegemog Point Road, Williamsburg, Michigan 49690 to a position on the Whitewater Township Parks and Recreation Advisory Committee. The partial 3-year term will end on December 31, 2024.

An appropriate motion might be:

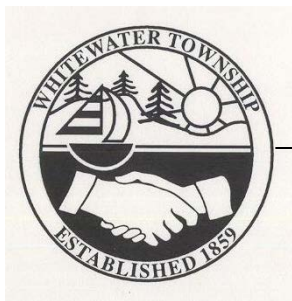
A motion to confirm the recommendation of the supervisor appointing Amber Voice to a partial 3-year position on the Whitewater Township Parks and Recreation Advisory Committee. The term will end on December 31, 2024

Roll Call Vote Please

Thank you in advance.



Ron Popp
Whitewater Township Supervisor



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690 (231)
267-5141 • FAX (231) 267-9020

APPLICATION FOR APPOINTMENT

Date of Application: 4/03/2022

Name: Voice Amber C
Last First Middle Initial

Address: 5999 Baggs Road **City:** Williamsburg **Zip:** 49690

Telephone: (Home) 231-642-7639 (Cell) 231-642-7639

E-Mail Address: amber.voice@mclaren.org

What Committees and/or Boards are you interested in?

(Select as many as you like)

Board of Review: _____ Park & Recreation Advisory Committee: X _____

Planning Commission: _____ Zoning Board of Appeals: _____

Are you a Whitewater Township Resident? Yes No

Are you a Land Owner in Whitewater Township? Yes No

Are you a Qualified Elector of the Township? Yes No

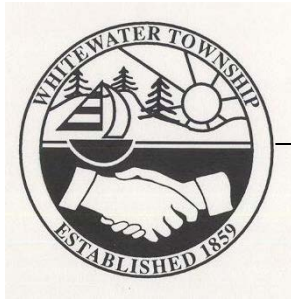
As defined by the 1963 Michigan Constitution, as amended by the 26th Amendment of the U.S. Constitution

Please describe your interest in the selected committee/board and how you feel your expertise and contribution would benefit the group:

I am intersted in joining this committee to help make needed improvements to recreational areas in whitewater township.

I have lived in whitewater township since I was twelve years old and now I am raising my children in the area because I love it so much. I am on the Elk Rapids Youth Baseball Board, volunteer in the Elk Rapids Youth Soccer program when needed, and help with school needs. My family and I enjoy hiking in the area, snowmobiling, atv riding, boating, etc. Having young children helps to know what kids are doing in the schools and what parents want to be able to do with their families as well. This insight will help the board with school age children and their families wants in the area.

I believe living in the area most of my life, seeing how it has grown, and knowing many of the locals can bring another outlook into the committee.



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690 (231)
267-5141 • FAX (231) 267-9020

Please provide any other information you wish to share.

I hope to join this committee to bring a positive impact on the parks and recreation area, by bringing a positive attitude on what our community has to offer and things we can do to help make it a more desired area.

Complete, sign, and return this application to:

Whitewater Township Supervisor
P.O. Box 159, 5777 Vinton Road,
Williamsburg MI 49690,
Fax 231-267-9020
Email: supervisor@whitewatertownship.org

Amber Voice

Applicant Signature

4/03/2022

Date



Ron Popp <supervisorwhitewater@gmail.com>

Agenda item

1 message

Heidi Vollmuth <heidivourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Thu, Sep 1, 2022 at 9:49 PM

Team,

The future of medical marijuana is uncertain, and the people have spoken again loud and clear. Please read the information provided by two voters, the facts are clear. Please see the attached ordinance 62 to prohibit medical use establishments.

Motion 1: to waive the township's self imposed public hearing requirement on all non zoning ordinance and ordinance amendments in the case of proposed ordinance number 62, an ordinance to prohibit medical use marijuana establishments within the boundaries of Whitewater Township.

Motion 2: Motion to adopt proposed ordinance number 62 an ordinance to prohibit medical use marijuana establishments within the boundaries of Whitewater Township as amended.

Please feel free to edit as needed.

Heidi Vollmuth
Trustee

**WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
WHITEWATER TOWNSHIP PROHIBITION OF
COMMERCIAL MEDICAL MARIHUANA ESTABLISHMENTS ORDINANCE**

ORDINANCE NO. 62

Pursuant to the Whitewater Township Medical Marihuana survey results dated October 2017 where the majority (64%) did not want medical marihuana facilities in the township, and at a meeting of the Township Board of Whitewater Township, Grand Traverse County, Michigan, held at the Whitewater Township Hall on _____, 2022 at 9:00 a.m., Township Board Member _____ moved to enact the following Ordinance for adoption, which motion was seconded by Township Board Member _____.

An ordinance to prohibit medical marihuana establishments within the boundaries of Whitewater Township pursuant to the Michigan Medical Marihuana Facilities Licensing Act, Act 281 of 2016, MCL 333.27101 et seq., as amended, and repeal any ordinances to the contrary.

THE TOWNSHIP OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN ORDAINS:

SECTION 1. TITLE. This Ordinance shall be known as and may be cited as the Whitewater Township Prohibition of Commercial Medical Marihuana Establishments Ordinance.

SECTION 2. INTENT. The *Medical Marihuana Facilities Licensing Act, Act 281 of 2016, MCL 333.27101 ("MMFLA")* Eff. Dec. 20, 2016 which affords the Township the option whether or not to allow commercial Medical Marihuana Facilities within the Township.

SECTION 3. PROHIBITION. Pursuant to the provisions of Section 205 of the Michigan Medical Marihuana Facilities Licensing Act, Act 281 of 2016, MCL 333.27101 ("MMFLA"), commercial medical marihuana licensed facilities (marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the cannabis regulatory agency) are hereby not authorized within the boundaries of Whitewater Township to the extent such prohibition is permitted by the State of Michigan law.

This prohibition does not supersede rights and obligations with respect to the transportation of marihuana through the Township to the extent provided by MRTMA.

SECTION 4. DEFINITIONS. Words used within this Ordinance shall have the same meaning as provided in the MMFLA.

SECTION 5. SEVERABILITY. The provisions of this Ordinance are hereby declared to be severable. If any clause, sentence, word, section or provision is hereafter declared void or unenforceable for any reason by a court, it shall not affect the remainder of such Ordinance which shall continue in full force and effect.

SECTION 6. CONFLICT AND REPEAL. The Whitewater Township Medical Marihuana Facilities Licensing Ordinance, Ordinance No. 59 adopted December 8, 2020, and all other ordinances or parts of ordinances in conflict are hereby repealed.

SECTION 7. EFFECTIVE DATE. This Ordinance shall take effect thirty (30) days after notice of its adoption is published in the local newspaper.

ORDINANCE DECLARED ADOPTED:

Ron Popp, Whitewater Township Supervisor

AFFIDAVIT OF POSTING AND PUBLICATION

I hereby certify that:

1. The above is a true copy of an Ordinance adopted pursuant to the required statutory procedures.
2. A summary of the above Ordinance was duly published in the Traverse City Record Eagle newspaper, that circulates within Whitewater Township, on _____, 2022.
3. Within one (1) week after such publication, I recorded the above Ordinance in a book of ordinances kept by me for that purpose, including the date of passage of the Ordinance.

ATTESTED:

Cheryl Goss, Whitewater Township Clerk

**WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
WHITEWATER TOWNSHIP PROHIBITION OF
COMMERCIAL MEDICAL MARIHUANA ESTABLISHMENTS ORDINANCE**

ORDINANCE NO. 62

NOTICE OF ADOPTION

Please take notice that on _____, 2022, the citizens of Whitewater Township adopted Ordinance No. 62, which prohibits commercial medical marihuana establishments within the boundaries of Whitewater Township pursuant to the provisions of the Michigan Medical Marihuana Facilities Licensing Act, Act 281 of 2016, MCL 333.27101 *et seq.*, as amended.

Copies of the Ordinance may be obtained from Cheryl Goss, Whitewater Township Clerk, 5777 Vinton Road, Williamsburg, MI 49690. The Ordinance contains the following sections and catch lines: Section 1. Title; Section 2. Intent; Section 3. Prohibition, which is to completely prohibit all commercial medical marihuana establishments within the boundaries of Whitewater Township to the extent such prohibition is permitted by the State of Michigan law; Section 4. Definitions; Section 5. Severability; Section 6. Conflict and Repeal, which among other things repeals Ordinance No. 59 adopted December 8, 2020; and Section 7. Effective Date, which is 30 days after this publication.

Published by Order of the Township Board
Whitewater Township, Grand Traverse County

Cheryl Goss, Clerk
5777 Vinton Rd.
Williamsburg, MI 49690

Publication Date: _____, 2022

Date: 08/29/2022

To: WW Township Board

From: Linda Slopsema

SUBJECT: COMMERCIAL MEDICAL MARIJUANA IN WHITEWATER TOWNSHIP

After 22 months of focused effort to implement medical and recreational marijuana and **spending OVER \$116,000 of taxpayer money**, we now have the clear and indisputable voting results of the people of Whitewater from the 8/2/2022 election:

64% voted to prohibit all forms of recreational marijuana businesses in the township.

As a result, the township board rescinded Ordinance 60 and issued Ordinance 61 to completely prohibit adult use (recreational) marijuana in Whitewater Township. We thank you for that quick action.

Now we must take up the subject of medical marijuana. Per WWT Ordinance 59 Commercial Medical Marijuana Facilities Ordinance and resolution 21-15, Whitewater will allow 50 grow permits and 5 processor permits.

The township survey data from August 2017 indicates 64% do not want medical marijuana businesses in the township. It is quite clear that the people of Whitewater do not want any marijuana businesses operating in their community. **That fact has not changed over the past 5 years.**

You are here to represent the people and the people have spoken very clearly twice. It is time to abide by the will of the people regardless of your personal view.

Marijuana is legal for Michigan residents to personally grow, possess and utilize within the limits specified by Michigan law. **This fact is totally different from authorizing COMMERCIAL MARIJUANA businesses within our community.**

In addition to the voice of the people, we have learned over the past 2 years many things about the impacts when a small community engages in the marijuana business:

1. Distraction from the Primary Business of the Township

Marijuana has dominated your time – Whitewater has gotten little else done in the past 2 years. Other big issues have been delayed until marijuana can be “handled”. Look at the backlog of issues at the PC including the zoning ordinance and the master plan.

2. Financial and Administrative Burden

Unrecovered marijuana expenses to our township are at more than \$116,000 as of 8/9/2022 and increasing monthly due to legal fees. Marijuana is a costly litigious business to engage with. Neighboring communities have experienced similar issues (Traverse City, Acme, and many others – read the news).

There is also the looming administrative burden which will require funding. Most communities have had to hire new staff to manage their marijuana program. Your own zoning administrator is on record in marijuana meetings saying he does not want to serve in that function.

3. Environmental Risks

Environmental requirements for handling marijuana waste products are totally different from typical agricultural crops. Read the Michigan EGLE SOLID AND HAZARDOUS WASTE REGULATIONS FOR GROWING AND PROCESSING MARIJUANA. The fact that we do not have municipal water and sewer should immediately concern you. Furthermore, the fact that we are situated in very close proximity to Lake Michigan, Elk Lake, and several protected wet lands and rivers should also raise your concern. We are all well familiar with our high water table and how industrial pollution can cause real issues for people's wells and for the lake water quality.

Smell problems are all over the news with commercial grow and process factories. The smell is the 1st major complaint with all marijuana factories. This will be a significant problem for any neighboring residences and will impact their property value – you will likely get into more litigation on this.

4. Police Support Plan and Cost

This issue has been raised many times. The police will require more funding for the increased work load. The board voted against funding community policing in early 2021. The Grand Traverse Sheriff's department plans to refer marijuana business complaints to the State Police. This will cause further dissatisfaction with community residents and a demand for action from the township.

5. Fire Support Plan and Cost

Our fire personnel and equipment resources are already stretched. Take the time to read NFPA (National Fire Protection Association) publication on Safety Issues for Cannabis – Related Facilities. This will not be without problems.

6. Business Case / Cost Benefit Analysis / Risks vs Benefits

Considering all of the above items, the township needs to weigh the specific measurable benefits (typically revenue) of medical marijuana versus the risks (financial, safety, property values, environmental problems). So, do the numbers balance add up to a benefit?

- FACT: There is no excise tax that comes back to local municipalities from medical marijuana.
- FACT: Permit money collected by the township can only be spent on marijuana administration.
 - What is the guaranteed benefit to the community of having medical marijuana businesses???
 - How do you justify the enormous risk of 55 permits???

Listening to the people is fundamental in your job.

- **64% of the people did not want marijuana businesses in 2017**
- **64% of the people still do not want it in 2022**

Rescind the Medical Marijuana Ordinance #59.

Thank you in advance for your consideration of these FACTS.

Linda Slopsema

Township Resident



Ron Popp <supervisorwhitewater@gmail.com>

Fwd: Letter for the agenda

1 message

Heidi Vollmuth <heidivourtrustee@gmail.com>
To: Ron Popp <supervisorwhitewater@gmail.com>

Thu, Sep 1, 2022 at 8:49 PM

Please add to my agenda item ordinance 62

----- Forwarded message -----

From: **Heidi Vollmuth** <heidivourtrustee@gmail.com>
Date: Thu, Sep 1, 2022 at 8:42 PM
Subject: Letter for the agenda
To: Heidi Vollmuth <heidivourtrustee@gmail.com>

Ron,

For the September regular township board meeting agenda please.

Township board members:

Reflecting upon the past 2 years of the township being dominated by the topic of marijuana, it is clear that major changes to the township should be decided by a vote of the people. The remaining township 2020 board members—Cheryl Goss, clerk and Ardella Benak, treasurer—clearly did not follow the views of the majority of the township residents when they voted for over 300 marijuana permits in 2020.

The board should immediately repeal ordinance 59 which authorizes medical marijuana growing and processing in the township because there is a lack of documented support for this major change to develop our community.

The pro-medical marijuana people have the right to collect the necessary signatures for a referendum vote to allow medical marijuana as did the the citizens who opposed adult recreational sales. The residents of Whitewater township need to vote on the medical marijuana issue as well.

If this approach had been used at the beginning of the marijuana discussion in 2020 it would have prevented wasted tax dollars on legal fees and the township would have been working on other key issues that the people of the community need done such as zoning and the outdated master plan.

Thank you for your consideration.

Sincerely,
Denise Peltonen

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 8-29-2022
Re: Planning Commission Proposed Zoning Ordinance Amendments 83-84-85

Board Members -

The three Zoning Ordinance Amendments mentioned above have been back and forth to the Board since late March early April of 2022. According to Planning Commission Chairwoman, Kim Mangus they are now ready for Board Action. The group included an “Approved Findings of Fact Statement”, which is a step in the right direction for risk mitigation.

The document provided by the PC uses an early form of “redline” document format employing three colors of text to represent Original Text (black), **New or Changed Text (red)**, and **Notes(blue)**. A quick spot check of the black text compared to the website content revealed some variations between the two documents. You may wish to consult the website version of the Zoning Ordinance for original content to obtain the starting point of the ordinance. A clean copy follows each “redline” document as has been standard practice. A copy of meeting minutes brings this business item to a close.

Respectfully submitted,



Ron Popp
FOIA Coordinator
Supervisor, Whitewater Township



Ron Popp <supervisorwhitewater@gmail.com>

ZO amendments #83 and #84 documents

1 message

Kim Mangus <manguspc@yahoo.com>

Sat, Aug 6, 2022 at 12:27 AM

To: Ron Popp <supervisorwhitewater@gmail.com>

Cc: Heidi Vollmuth <heidivourtrustee@gmail.com>

Ron,

Here is the "Clean" and "Redline" copy of the proposed amendment #84 to ZO Article 25 addressing Site Plan Review and Special Land Uses and amendment #83 to Articles 1 - Preamble, 12 - Setbacks, and 14 - Waterfront. The PC has recommended adoption of all amendments by unanimous vote. Additionally, you will find the "Findings of Fact" as approved by the PC for Articles 1, 12, and 14 and a second for Article 25. These should be reflected in the meeting minutes but I thought that it might be helpful to have a copy as approved.

Please note that the attached files have been labeled using the format used by our township attorneys, year, month, day, followed by Article numbers, topic, and version (clean/redline). Any names have been removed as these are documents that have been recommended by the entire PC for adoption by the TB. Please let me know if you have any questions.

Respectfully Submitted,
Kim Mangus

6 attachments**2022.08.03 Articles 1, 12, 14 Forwarded to TB - Redline.docx**
40K**2022.08.03 Articles 1, 12, 14 Forwarded to TB (clean).docx**
36K**2022.08.05 Article 25 - SUP Forwarded to TB (Clean).docx**
40K**2022.08.05 Article 25 - SUP Forwarded to TB (Redline).docx**
41K**2022.08.06 Approved Findings of Fact - Article 25 Site Plan Review and SUP.docx**
13K**2022.08.06 Approved Findings of Fact - Articles 1, 12, 14.docx**
13K

Amendments Notes:

The purpose of this amendment is to create an easier to read format, move items to more appropriate locations within the Ordinance, address apartment density and setbacks, address unclear standards, update terms, and address inconsistencies with other portions of the Ordinance.

**WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
ZONING ORDINANCE AMENDMENT
ORDINANCE NO. [INSERT NUMBER]**

At a meeting of the Township Board of Whitewater Township, Grand Traverse County, Michigan, held at the Whitewater Township Hall on _____, 2022, at ____:____ p.m., Township Board Member _____ moved to adopt the following Ordinance, which motion was seconded by Township Board Member _____:

An Ordinance to amend the Whitewater Township Zoning Ordinance, as amended to revise its preamble, amend Article XXII addressing building sizes, lot sizes and yard requirements, and alter Article XIV to address certain requirements in the Boardman River Valley in order to maintain the public health, safety, and welfare of the residents of and visitors to Whitewater Township.

THE TOWNSHIP OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN, ORDAINS:

SECTION 1: AMENDMENT TO ZONING ORDINANCE WHITEWATER TOWNSHIP, MICHIGAN Ord. No. 6 eff. Dec. 23, 1972. The Whitewater Township Zoning Ordinance's preamble shall be amended to read as follows:

**ZONING ORDINANCE
WHITEWATER TOWNSHIP, MICHIGAN
Ord. No. 6 eff. Dec. 23, 1972**

An Ordinance to establish zoning districts and regulations in the Township of Whitewater, County of Grand Traverse and State of Michigan in accordance with the provisions of Act 184 of Public Acts of 1943, as amended, and act 231 of the Public Acts of 1970, as amended (Natural River Act); 110 of the Public Acts of 2006 as amended; to define certain terms used herein; to provide for regulations governing nonconforming uses and structures; to establish a Zoning Board of Appeals and define its duties and powers; to provide for the administration and enforcement of this Ordinance; to provide for amendments to this Ordinance; and to provide penalties for the violation of this Ordinance.

Amendment is to update authority to zone legal reference. Old text refences outdated sources.

SECTION 2: AMENDMENT TO ARTICLE XII. The Whitewater Township Zoning Ordinance, Article XII shall be amended by amending ARTICLE XII Building Sizes and Yard Requirements to read as follows:

ARTICLE XII

BUILDING SIZES AND ~~YARD~~ SETBACK REQUIREMENTS

12.00 BUILDING SIZES AND ~~YARD~~ SETBACK REQUIREMENTS

12.10 BUILDING SIZES

- A. Each Dwelling or other main building hereafter erected in any district shall have a permanent foundation and a minimum of seven hundred (700) square feet of floor space, not including breezeways, porches and garages, unless specifically exempted elsewhere in this Ordinance.
- B. The floor area of a mobile home shall be that stated as the manufacturer's declared measurements.
- C. Campground cabins shall not exceed six hundred and fifty (650) square feet including covered porches.
- D. All structures, lots, and structure setbacks from property lines shall comply with the regulations established in Article XII of this Ordinance, unless specifically exempted elsewhere in this Ordinance.

12.11 GENERALLY APPLICABLE CONDITIONS: (~~Schedule of Regulations~~) (New name, previously just “Notes” - Numbers changed to letters)

- A. No structure shall be built within the minimum yards required except when expressly allowed elsewhere in the ordinance. **(Relocated)**
- B. Minimum Lot Areas shall be calculated by square foot unbroken by any road, street, or thoroughfare. **(Relocated from table)**
- C. Maximum Structure Height in all districts shall be 35’ or 2 ½ stories above grade. **(Relocated from table)**
- D. Minimum Width to Maximum Depth Ratio regulating lot shape of new parcels shall be 1:4 in all districts. **(Relocated from table)**
- E. Variance provisions for Depth to Width Ratio are found in General Ordinance 26, Land Division Ordinance. **(Relocated)**
- F. **There shall be a 30’ Setback in all directions between multi-family residential structures in any district.** **(New to provide greater distance between structures that may use clustered development or be evaluated as a single complex, and preserve better fire department access to more densely populated housing)**

12.12 RESIDENTIAL DISTRICTS (Table split into new tables by topic)

Color Code: **Black** = original standards **Red** = New or changed text **Blue** = Notes

District	Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
R1	General	100'	20,000	30'	15'	30'	---
R2	Single family	100'	12,000	30'	15'	30'	---
	Two Family	120'	22,000	30'	15'	30'	---
R3	General	120'	11,000 Per Dwelling	30'	15'	30'	---

12.13 AGRICULTURAL AND RECREATION (New table, same standards)

District	Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
Ag	General	200'	40,000	30'	15'	30'	----
	Commercial Campground	---	40-acre min	100'	100'	100'	----
RC	General	100'	5 acres	30'	15'	30'	----
	Commercial Campground	----	40-acre min	100'	100'	100'	Limit of 1 site per 2 acres or 1 cabin per 5 acres.

(RC Campground: New addition to table, existing standard)

12.14 COMMERCIAL AND INDUSTRIAL DISTRICTS

District	Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
Commercial - C	General	100'	----	50'	* 10'	30'	40% Max. lot coverage
	Multi-family Housing	----	11,000 Per Dwelling	50'	50'	50'	See 12.11.F

*Combination shall total 30% of width but not less than 10' per side.

(Multi-Family: Applying density standard to all districts)

Color Code: **Black** = original standards **Red** = New or changed text **Blue** = Notes

Village -V	General	*	*	*	10'	15'	----
	Multi-family Housing	*	11,000 Per Dwelling	*	*	*	See 12.11.F
(Multi-Family: Applying density standard to all districts)							
*Refer to conditional standards in Article 8.6.							
Industrial - N	General	100'	----	50'	(a)	30'	40% Max. lot coverage
	Multi-family Housing	---	11,000 Per Dwelling	50'	50'	50'	See 12.11.F
(Multi-Family: Applying density standard to all districts)							
(a) Combination shall total 30% of width but not less than 15' per side.							

12.15 RESERVED FOR MARIHUANA RELATED ESTABLISHMENTS

12.16 SPECIAL SITUATIONS (New table, same standards)

Except for the specific requirements stated the regulation for the underlying zone shall remain unchanged.

Situation /Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
Frontage on Boardman River and tributaries	200'	----	100' from water's edge Ordinary High Water Mark			See Article 14
Frontage on all other Lakes and Streams	----	----	50' from the water's edge Ordinary High Water Mark			See Article 14
M72 in the Ag District	----	----	100'	----	----	----
Supply Rd.	----	----	100'	----	----	----
Old M-72 in the C District	----	----	30'	0	----	----
Enclosures/structures Enclosure/structures for livestock, domestic animals (except house pets)						
Horses/livestock	----	2 ½ acres	100'	100'	100'	----
Chickens/rabbits	----	2 ½ acres	40'	40'	40'	----

Dog Kennels – Sled, Hunting, or Breeding	----	10 acres	200'	200'	200'	----
Existing standard in Article 37.20 (chickens) and 37.30 (dogs) Chart was expanded to provide greater detail, incorporate missing standards in chart, and resolve conflict with other portions of the ordinance.						

~~12.12~~ 12.17 HARDSHIP

No requirements contained in this Article shall prevent the use of a lot or parcel of land of lesser size, provided the same was of legal record or had been laid out by a registered surveyor prior to the effective date of this Ordinance; and provided, further, that as to any lot or parcel of land not of legal record or so laid out on the date of passage of this Ordinance, if any conditions shall create a hardship in complying with the restrictions contained in this Article, ~~then the Planning Commission~~ **Zoning Board of Appeals (ZBA)** may grant deviation therefrom after first determining that the same shall not be inimical to the public health, safety or welfare. **(Variance is determined by ZBA not PC)**

SECTION 3: AMENDMENT TO ARTICLE XIV. The Whitewater Township Zoning Ordinance, Article XIV, Section 14.11 Special Requirements for the Boardman River Valley shall be amended to read as follows:

14.11 SPECIAL REQUIREMENTS FOR THE BOARDMAN RIVER VALLEY.

~~The following special requirements shall apply to all properties within fifty (50) feet of the Boardman River and its tributaries.~~

All properties within fifty (50) feet of the Boardman River and its tributaries shall have the following special requirements. (Reworded to improve clarity)

A. A managed vegetative strip shall be maintained within fifty (50) feet of the ~~water's edge~~ **ordinary high water-mark**, as follows: **(Removed outdated term and replaced with current term)**

1. Vegetative strips shall consist of native trees, shrubs, vegetation and other natural materials.
2. Existing native vegetation should be preserved whenever possible.
3. No ponds shall be constructed, no earth moved, surface soils removed or filled for building within the managed vegetative strip.
4. Utility lines shall be installed only as follows:
 - (a) New distribution lines for utilities within the housing setback line shall be placed underground unless overhead lines are less disruptive to the environment.
 - (b) Brushy vegetation shall be restored to the disturbed area in the managed vegetation strip.

(c) Local service lines to private dwellings shall originate from the landward side of the dwelling.

5. Chemical control of vegetation shall be prohibited within the managed vegetative strip.

6. Fencing, grazing, riding trails and soil tilling for farm crops is prohibited within the managed vegetative strip.

7. The use of the managed vegetative strip for stock watering areas and stream crossing of horseback trails is subject to the approval of the Zoning Administrator, who may require a plan from the Soil Conservation District, or ~~Department of Environmental Quality (DEQ)~~ **Michigan Department of Environment Great Lakes and Energy (EGLE), or their successors, where applicable** as part of the requirement for use.

B. Any variance from these standards shall be in accordance with a plan approved by the Zoning Board of Appeals. In evaluating such applications, the Zoning Board of Appeals shall consider all relevant factors pertaining to the purpose of the vegetative strip which is to:

1. Stabilize the river banks.
2. Prevent erosion.
3. Absorb nutrients in water runoff from adjacent lands.
4. Provide shading for the stream to maintain cool water temperature.
5. Screen adjacent man-made structures.

C. In no case shall a lot or parcel having frontage on the Boardman River or its tributaries be less than two hundred (200) feet wide at the ~~water's edge~~ **ordinary high-water mark** or the building setback line, or be less than two hundred (200) feet deep. (**Re-located from 12.11.2 - Removed outdated term and replaced with current term**)

D. A dock may be constructed parallel to the bank, not exceeding ten (10) feet in length and not protruding in the stream, and when constructed of natural materials such as rocks or logs. (**Re-located from 12.11.4**)

SECTION 4: CONFLICT AND INTERPRETATION. The standards and provisions of this Zoning Amendment shall be interpreted as being the minimum requirements necessary to uphold the purposes of this Ordinance. Whenever this Zoning Amendment imposes a higher standard than that required by other regulations, ordinances, or rules, or by easements, covenants or agreements, the provisions of this Zoning Amendment shall govern. When the provisions of any other statute impose higher standards the provisions of such statutes shall govern. When it is alleged by a petitioner that there is an error in interpretation of this Zoning Amendment by the Zoning Administrator or designee, the Whitewater Township Zoning Board of Appeals pursuant to Article 18 of the Zoning Ordinance shall review such an appeal, provided

that a written appeal is filed within thirty (30) days of the decision of the Zoning Administrator or designee. The concurring vote of a majority of the Zoning Board of Appeals shall be necessary to reverse any interpretation of this Zoning Amendment by the Zoning Administrator or designee.

SECTION 5: SAVINGS CLAUSE. All proceedings pending and rights and liabilities existing, acquired or incurred at the time this Zoning Amendment takes effect are saved and may be consummated according to the law in force when they were commenced.

SECTION 6: SEVERABILITY. The provisions of this Ordinance are declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 7: EFFECTIVE DATE. This Ordinance shall become effective seven (7) days after publication of a notice of adoption of this Ordinance, unless referendum procedures are initiated under MCL 125.3402. If referendum procedures are initiated, this Ordinance will take effect in accordance with MCL 125.3402.

SECTION 8: REPEAL. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Ron Popp, Whitewater Township Supervisor

CERTIFICATION

I hereby certify that:

1. The above is a true copy of an Ordinance adopted by the Whitewater Township Board at a duly scheduled and noticed meeting of that Township Board held on _____, 2022, pursuant to the required statutory procedures.
2. A summary of the above Ordinance was duly published in the _____ newspaper, a newspaper that circulates within Whitewater Township, on _____, 2022.

Color Code: **Black** = original standards **Red** = New or changed text **Blue** = Notes

3. Within 1 week after such publication, I recorded the above Ordinance in a book of ordinances kept by me for that purpose, including the date of passage of the ordinance, the names of the members of the township board voting, and how each member voted.
4. I filed an attested copy of the above Ordinance with the Grand Traverse County Clerk on , 2022.

ATTESTED:

Cheryl Goss, Whitewater Township Clerk

**WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
ZONING ORDINANCE AMENDMENT
ORDINANCE NO. [INSERT NUMBER]**

At a meeting of the Township Board of Whitewater Township, Grand Traverse County, Michigan, held at the Whitewater Township Hall on _____, 2022, at ____:____ p.m., Township Board Member _____ moved to adopt the following Ordinance, which motion was seconded by Township Board Member _____:

An Ordinance to amend the Whitewater Township Zoning Ordinance, as amended to revise its preamble, amend Article XXII addressing building sizes, lot sizes and yard requirements, and alter Article XIV to address certain requirements in the Boardman River Valley in order to maintain the public health, safety, and welfare of the residents of and visitors to Whitewater Township.

THE TOWNSHIP OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN, ORDAINS:

SECTION 1: AMENDMENT TO ZONING ORDINANCE WHITEWATER TOWNSHIP, MICHIGAN Ord. No. 6 eff. Dec. 23, 1972. The Whitewater Township Zoning Ordinance's preamble shall be amended to read as follows:

**ZONING ORDINANCE
WHITEWATER TOWNSHIP, MICHIGAN
Ord. No. 6 eff. Dec. 23, 1972**

An Ordinance to establish zoning districts and regulations in the Township of Whitewater, County of Grand Traverse and State of Michigan in accordance with the provisions of Act 110 of the Public Acts of 2006 as amended; to define certain terms used herein; to provide for regulations governing nonconforming uses and structures; to establish a Zoning Board of Appeals and define its duties and powers; to provide for the administration and enforcement of this Ordinance; to provide for amendments to this Ordinance; and to provide penalties for the violation of this Ordinance.

SECTION 2: AMENDMENT TO ARTICLE XII. The Whitewater Township Zoning Ordinance, Article XII shall be amended by amending ARTICLE XII Building Sizes and Yard Requirements to read as follows:

**ARTICLE XII
BUILDING SIZES AND SETBACK REQUIREMENTS**

12.00 BUILDING SIZES AND SETBACK REQUIREMENTS

12.10 BUILDING SIZES

- A. Each Dwelling or other main building hereafter erected in any district shall have a permanent foundation and a minimum of seven hundred (700) square feet of floor space, not including breezeways, porches and garages, unless specifically exempted elsewhere in this Ordinance.
- B. The floor area of a mobile home shall be that stated as the manufacturer's declared measurements.
- C. Campground cabins shall not exceed six hundred and fifty (650) square feet including covered porches.
- D. All structures, lots, and structure setbacks from property lines shall comply with the regulations established in Article XII of this Ordinance, unless specifically exempted elsewhere in this Ordinance.

12.11 GENERALLY APPLICABLE CONDITIONS:

- A. No structure shall be built within the minimum yards required except when expressly allowed elsewhere in the ordinance.
- B. Minimum Lot Areas shall be calculated by square foot unbroken by any road, street, or thoroughfare.
- C. Maximum Structure Height in all districts shall be 35' or 2 ½ stories above grade.
- D. Minimum Width to Maximum Depth Ratio regulating lot shape of new parcels shall be 1:4 in all districts.
- E. Variance provisions for Depth to Width Ratio are found in General Ordinance 26, Land Division Ordinance.
- F. There shall be a 30' Setback in all directions between multi-family residential structures in any district.

12.12 RESIDENTIAL DISTRICTS

District	Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
R1	General	100'	20,000	30'	15'	30'	---
R2	Single family	100'	12,000	30'	15'	30'	---
	Two Family	120'	22,000	30'	15'	30'	---
R3	General	120'	11,000 Per Dwelling	30'	15'	30'	---

12.13 AGRICULTURAL AND RECREATION

District	Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
Ag	General	200'	40,000	30'	15'	30'	----
	Commercial Campground	---	40-acre min	100'	100'	100'	----
RC	General	100'	5 acres	30'	15'	30'	----
	Commercial Campground	----	40-acre min	100'	100'	100'	Limit of 1 site per 2 acres or 1 cabin per 5 acres.

12.14 COMMERCIAL AND INDUSTRIAL DISTRICTS

District	Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
Commercial - C	General	100'	----	50'	* 10'	30'	40% Max. lot coverage
	Multi-family Housing	----	11,000 Per Dwelling	50'	50'	50'	See 12.11.F
*Combination shall total 30% of width but not less than 10' per side.							
Village - V	General	*	*	*	10'	15'	----
	Multi-family Housing	*	11,000 Per Dwelling	*	*	*	See 12.11.F
*Refer to conditional standards in Article 8.6.							
Industrial - N	General	100'	----	50'	(a)	30'	40% Max. lot coverage
	Multi-family Housing	---	11,000 Per Dwelling	50'	50'	50'	See 12.11.F
(a) Combination shall total 30% of width but not less than 15' per side.							

12.15 RESERVED FOR MARIHUANA RELATED ESTABLISHMENTS

12.16 SPECIAL SITUATIONS

Except for the specific requirements stated the regulation for the underlying zone shall remain unchanged.

Situation /Use	Minimum Lot Width	Minimum Lot Area	Front Yard Setback	Side Yard Setback	Rear Yard Setback	Additional Standards
Frontage on Boardman River and tributaries	200'	----	100' from Ordinary High Water Mark			See Article 14
Frontage on all other Lakes and Streams	----	----	50' from the Ordinary High Water Mark			See Article 14
M72 in the Ag District	----	----	100'	----	----	----
Supply Rd.	----	----	100'	----	----	----
Old M-72 in the C District	----	----	30'	0	----	----
Enclosures/structures						
Horses/livestock	----	2 ½ acres	100'	100'	100'	----
Chickens/rabbits	----	----	40'	40'	40'	----
Dog Kennels – Sled, Hunting, or Breeding	----	10 acres	200'	200'	200'	----

12.17 HARDSHIP

No requirements contained in this Article shall prevent the use of a lot or parcel of land of lesser size, provided the same was of legal record or had been laid out by a registered surveyor prior to the effective date of this Ordinance; and provided, further, that as to any lot or parcel of land not of legal record or so laid out on the date of passage of this Ordinance, if any conditions shall create a hardship in complying with the restrictions contained in this Article, the Zoning Board of Appeals (ZBA) may grant deviation therefrom after first determining that the same shall not be inimical to the public health, safety or welfare.

SECTION 3: AMENDMENT TO ARTICLE XIV. The Whitewater Township Zoning Ordinance, Article XIV, Section 14.11 Special Requirements for the Boardman River Valley shall be amended to read as follows:

14.11 SPECIAL REQUIREMENTS FOR THE BOARDMAN RIVER VALLEY.

All properties within fifty (50) feet of the Boardman River and its tributaries shall have the following special requirements.

A. A managed vegetative strip shall be maintained within fifty (50) feet of the ordinary high water-mark, as follows:

1. Vegetative strips shall consist of native trees, shrubs, vegetation and other natural materials.
2. Existing native vegetation should be preserved whenever possible.
3. No ponds shall be constructed, no earth moved, surface soils removed or filled for building within the managed vegetative strip.
4. Utility lines shall be installed only as follows:
 - (a) New distribution lines for utilities within the housing setback line shall be placed underground unless overhead lines are less disruptive to the environment.
 - (b) Brushy vegetation shall be restored to the disturbed area in the managed vegetation strip.
 - (c) Local service lines to private dwellings shall originate from the landward side of the dwelling.
5. Chemical control of vegetation shall be prohibited within the managed vegetative strip.
6. Fencing, grazing, riding trails and soil tilling for farm crops is prohibited within the managed vegetative strip.
7. The use of the managed vegetative strip for stock watering areas and stream crossing of horseback trails is subject to the approval of the Zoning Administrator, who may require a plan from the Soil Conservation District, or Michigan Department of Environment Great Lakes and Energy (EGLE), or their successors, where applicable as part of the requirement for use.

B. Any variance from these standards shall be in accordance with a plan approved by the Zoning Board of Appeals. In evaluating such applications, the Zoning Board of Appeals shall consider all relevant factors pertaining to the purpose of the vegetative strip which is to:

1. Stabilize the river banks.
2. Prevent erosion.
3. Absorb nutrients in water runoff from adjacent lands.
4. Provide shading for the stream to maintain cool water temperature.
5. Screen adjacent man-made structures.

C. In no case shall a lot or parcel having frontage on the Boardman River or its tributaries be less than two hundred (200) feet wide at the ordinary high-water mark or the building setback line, or be less than two hundred (200) feet deep.

D. A dock may be constructed parallel to the bank, not exceeding ten (10) feet in length and not protruding in the stream, and when constructed of natural materials such as rocks or logs.

SECTION 4: CONFLICT AND INTERPRETATION. The standards and provisions of this Zoning Amendment shall be interpreted as being the minimum requirements necessary to uphold the purposes of this Ordinance. Whenever this Zoning Amendment imposes a higher standard than that required by other regulations, ordinances, or rules, or by easements, covenants or agreements, the provisions of this Zoning Amendment shall govern. When the provisions of any other statute impose higher standards the provisions of such statutes shall govern. When it is alleged by a petitioner that there is an error in interpretation of this Zoning Amendment by the Zoning Administrator or designee, the Whitewater Township Zoning Board of Appeals pursuant to Article 18 of the Zoning Ordinance shall review such an appeal, provided that a written appeal is filed within thirty (30) days of the decision of the Zoning Administrator or designee. The concurring vote of a majority of the Zoning Board of Appeals shall be necessary to reverse any interpretation of this Zoning Amendment by the Zoning Administrator or designee.

SECTION 5: SAVINGS CLAUSE. All proceedings pending and rights and liabilities existing, acquired or incurred at the time this Zoning Amendment takes effect are saved and may be consummated according to the law in force when they were commenced.

SECTION 6: SEVERABILITY. The provisions of this Ordinance are declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 7: EFFECTIVE DATE. This Ordinance shall become effective seven (7) days after publication of a notice of adoption of this Ordinance, unless referendum procedures are initiated under MCL 125.3402. If referendum procedures are initiated, this Ordinance will take effect in accordance with MCL 125.3402.

SECTION 8: REPEAL. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Ron Popp, Whitewater Township Supervisor

CERTIFICATION

I hereby certify that:

1. The above is a true copy of an Ordinance adopted by the Whitewater Township Board at a duly scheduled and noticed meeting of that Township Board held on [REDACTED], 2022, pursuant to the required statutory procedures.
2. A summary of the above Ordinance was duly published in the [REDACTED] newspaper, a newspaper that circulates within Whitewater Township, on [REDACTED], 2022.
3. Within 1 week after such publication, I recorded the above Ordinance in a book of ordinances kept by me for that purpose, including the date of passage of the ordinance, the names of the members of the township board voting, and how each member voted.
4. I filed an attested copy of the above Ordinance with the Grand Traverse County Clerk on [REDACTED], 2022.

ATTESTED:

Cheryl Goss, Whitewater Township Clerk

**WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
ZONING ORDINANCE AMENDMENT
ORDINANCE NO. [INSERT NUMBER]**

At a meeting of the Township Board of Whitewater Township, Grand Traverse County, Michigan, held at the Whitewater Township Hall on _____, 2022, at __:___ p.m., Township Board Member _____ moved to adopt the following Ordinance, which motion was seconded by Township Board Member _____:

An Ordinance to amend the Whitewater Township Zoning Ordinance, as amended to revise the process for reviewing site plans and special use permit applications, alter the circumstances where an applicant is required to submit a site plan, and amend the process for accepting and reviewing special use permit applications for property located in the Township; in order to maintain the public health, safety, and welfare of the residents of and visitors to Whitewater Township.

THE TOWNSHIP OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN, ORDAINS:

SECTION 1: AMENDMENT TO ARTICLE XXV SECTION 25.10. The Whitewater Township Zoning Ordinance, Article XXV shall be amended by amending Section 25.10 SITE PLAN REVIEW AUTHORIZATION to read as follows:

25.10 SITE PLAN REVIEW / SPECIAL USE PERMIT (SUP) - AUTHORIZATION AND PROCEDURES

A. The Zoning Administrator and/or Planning Commission as specified in this section shall review and approve, approve with conditions or deny all site plans and special use permit applications submitted under this Ordinance. Each action taken shall be duly recorded in the official record by the Zoning Administrator or in the minutes of the Planning Commission. Those applications which require Planning Commission review will then be submitted to the Planning Commission for action along with the recommendation of the Zoning Administrator as to compliance with Ordinance requirements. The Zoning Administrator shall also seek the recommendation of the Fire Chief, Road Commission, Drain Commission, Health Department, and Michigan Department of ~~Environmental Quality~~ **Environment Great Lakes and Energy (EGLE)**, or their successors, where applicable. **(Updated name.)**

B. Following approval of a site plan, **or special use permit application, the petitioner applicant shall apply for the appropriate Township, County and/or State permits as may be required by said agencies. comply with all other local and state laws, including any applicable permits or approvals. (Attorney's preferred terminology)**

SECTION 2: AMENDMENT TO ARTICLE XXV SECTION 25.11(A). The Whitewater Township Zoning Ordinance, Article XXV shall be amended by amending Section 25.11(A). SITE

PLAN REVIEW: WHERE REQUIRED to remove the requirement that all proposed uses or developments in environmentally sensitive areas as required under Article 27.00, Environmentally Sensitive Areas, submit a site plan for review. Section 25.11(A) shall now read as follows:

A. SITE PLAN REVIEW: WHERE REQUIRED

Site plan review shall be required for any of the following activities:

1. Erection, moving, conversion or structural alteration to a building or structure other than a single-family dwelling.
2. Development of non-single-family residential uses in single-family districts and development of non-agricultural uses in the agricultural district except for single-family dwellings.
3. All special land uses.
4. Any excavation, filling, soil removal or mining, except for the creation of ponds for agricultural use.
5. All site condominiums, condominium subdivisions and PUD's.
6. ~~All proposed uses or developments in environmentally sensitive areas as required under Article 27.00, Environmentally Sensitive Areas.~~ (Article 27 no longer relevant.)

SECTION 3: AMENDMENT TO ARTICLE XXV SECTION 25.21. The Whitewater Township Zoning Ordinance, Article XXV shall be amended by amending Article 25.21: SPECIAL USE PERMIT APPLICATION REQUIREMENTS to read as follows:

(All text in Section 3 of this proposed amendment to Article 25 is new. This new text was developed with the assistance of consultants and township attorneys to address the lack of distinction in standards between Site Plan Review and Special Land Use review procedures. All previous steps are included but new text is more specific to Special Uses. Any provision that is "may" instead of "shall" or that can be "waived" is to accommodate project that don't necessitate that level of detail.)

25.21 SPECIAL USE PERMIT APPLICATION REQUIREMENTS: SPECIAL USES

~~A public hearing shall be required for all special use applications. When an application has been filed in proper form and with the required data, the Zoning Administrator shall immediately place the said application upon the calendar for the hearing and cause notices stating the time, place and object of the hearing to be served.~~

~~One (1) notice that said hearing is to be held shall be published in a newspaper that circulates in the Township and shall be served personally or by mail not less than fifteen (15) days prior to the day of such hearing, upon the applicant, or the appellant, the Zoning Administrator and all persons assessed for any real property within three hundred (300) feet, and to the~~

~~occupants of any structure within three hundred (300) feet of the premises in question. Such notices shall be served personally or by regular mail, addressed to the respective owners and tenants at the address given in the last assessment roll. If the name of the occupant is unknown, the term "occupant" may be used in making notification. Any party may appear at such hearing in person or by agent or by attorney.~~

25.21.A. Purpose

This Ordinance divides the Township into districts in which specific uses are permitted which are mutually compatible. In addition, there may be certain other uses which may be appropriate to include in a district due to the specific circumstances surrounding the use, the impact on neighboring uses and public facilities. Such uses, because of their particular location or the particular nature of the service offered, may be established in a district through a special use permit.

25.21.B. Authority to Grant Permits

The Planning Commission has the authority to approve, deny or approve with conditions special use permits in accordance with this Ordinance. If approved or conditionally approved by the Planning Commission, the Zoning Administrator shall issue special use permits.

25.21.C. Application and Fee

Application for any special use permit permissible under the provisions of this Ordinance shall be made to the Zoning Administrator by filing a completed special use permit application form, including all required data, exhibits and information, and depositing the required minimum fee. Such application shall be accompanied by the minimum fee as established from time to time by the Township Board. No part of such fee shall be refundable to the Applicant.

If an application of a complex nature is received, the Zoning Administrator may determine that the application requires the assistance of expert(s) resulting in additional costs. Upon the Zoning Administrator's determination that expert review is required requiring additional fees, review of the application shall stop until the applicant has paid a minimum additional fee of up to two thousand five hundred (\$2,500.00) dollars. The applicant shall deposit the additional fee with Whitewater Township which shall keep an accurate accounting of the funds in a separate account. If the applicant does not deposit the required amount, no further action on the application shall be taken and it will be deemed denied without prejudice. In consultation with the Township Board, the Zoning Administrator shall use the additional fee to contact and select necessary experts or consultants, receive a work proposal and estimate from the experts on their fees and costs for the application, and for the services of the expert(s) or consultant(s) (i.e., legal opinions or studies).

At the next meeting of the Planning Commission, or prior to the next meeting of the Planning Commission the Zoning Administrator in consultation with the Chair of the Planning Commission, shall: a) establish a budget for the services of the expert(s), meeting costs, zoning administration expenses; and b) send an invoice to the applicant for the amount of the budget established with a

request the applicant notify the township within ten (10) days, in writing, that he will withdraw the application, or will proceed and pay the balance of the additional fees based on the budget.

The applicant shall deposit the additional fee with the Township which shall keep an accurate accounting of the funds in the same account. If the applicant does not deposit the required amount, no further action on the application shall be taken and it will be deemed denied without prejudice. The Planning Commission shall use the additional fee to pay the services of the expert(s), meeting costs, and zoning administration expenses.

During the application process, the Planning Commission may from time-to-time modify the budget for such costs. Any additional actual costs incurred in processing such application shall be paid before a permit is issued and may be required to be payable in increments as review of the application progresses. The additional costs shall be for no more than the actual costs incurred by the Township processing the application. No part of such actual cost shall be returnable to the applicant. If there are any remaining monies in the Township's account upon conclusion of the application, those monies shall be returned to the Applicant.

The deposit required by this section is in addition to any security required elsewhere in this Ordinance.

25.21.D. Pre-Application Conference

Applicant(s) may request a meeting with the Zoning Administrator and not more than two (2) members of the Planning Commission before submitting an application. The purpose of the meeting is to discuss special use permit processing procedures, explanation of this Zoning Ordinance, what has been required of similar applications in the past, and to assist the Applicant and Township with understanding of general concepts and design parameters prior to investment in preparation of a site plan or special use permit application. Township officials at this meeting shall not indicate or otherwise commit the Township to any particular action regarding the application.

25.21.E. Information Required in Application

An application for special use permit shall include:

1. The Applicant(s) name(s) and address(s).
2. A signed affidavit identifying whether the Applicant(s) are the owner of the property, have an ownership interest in the property, or are acting on the behalf of owners of the property. If the Applicant(s) do not own the property, then the signed affidavit must also be approved and signed by the property's owner(s).
3. The address and a legal description of the property.
4. A project schedule and development plan.
5. Land uses and existing structures on the subject parcel and adjoining parcels within 300 feet.
6. A written statement regarding the project's anticipated effects on existing infrastructure, including but not limited to traffic, capacity of roads, schools, existing utilities, the natural environment, and water aquifer.

7. A detailed site plan as specified in Article 25.10 et seq. of this Ordinance, unless waived or otherwise determined to be unnecessary by the Planning Commission.

25.21.F. Review for Completeness

Upon receipt of the special use permit application, the Zoning Administrator will review the application for administrative completeness. If the application is not administratively complete, the Zoning Administrator will return the application to the Applicant(s) with a letter that specifies the additional material(s) required. If the application is deemed administratively complete, the Zoning Administrator and Chair of the Planning Commission shall establish a date to hold a public hearing on the special use permit application.

25.21.G. Notice of Public Hearing

1. If the application is administratively complete, the Zoning Administrator shall notify the following persons of the application being considered. This notice must be sent not less than fifteen (15) days before the date of the public hearing. These notices shall be sent to:
 - a. The Applicant(s).
 - b. The owner of the property, if different.
 - c. To all persons to whom real property is assessed within 300 feet of the property that is the subject of the request.
 - d. To the occupants of all structures within 300 feet of the subject property regardless of whether the property or structure is located in the Township.
 - e. The public by notification in a newspaper of general circulation in Whitewater Township.
 - f. The members of the Planning Commission.
 - g. Utility providers, when requested by a utility or otherwise deemed necessary.
 - h. Michigan Department of Transportation, if within 300 feet of a state highway.
 - i. Michigan Department of Environment Great Lakes and Energy (EGLE) if the proposed Special Use is on property with surface water, wetlands, groundwater, or otherwise requires a permit from EGLE.
2. Failure of the Zoning Administrator to notify those persons and entities listed in Subsection 25.21.G of this Ordinance shall not be grounds to challenge the validity of the proposed special use permit, provided notice has been given in accordance with the Michigan Zoning Enabling Act. The notice shall include:
 - a. A description of the nature of the special use permit being requested.
 - b. The property(-ies) for which the request has been made. A listing of all existing street addresses within the property(-ies) subject of the Special Use (i.e., street addresses do not need to be created and listed if no such addresses currently exist and another means of identification may be used.)
 - c. Where the application documents can be viewed prior to the date of its consideration.

- d. When and where written comments will be received concerning the request.
 - e. The date, time and location of the public hearing where the request will be considered.
 - f. The address at which written comments may be directed prior to Township consideration.
 - g. For members of the Planning Commission only, a complete copy of the special use permit application and supporting documents in the record.
3. Any person or entity that receives notice pursuant to this section of this Ordinance may choose to submit material to the Planning Commission. Such submissions shall be delivered to the Township at or before the hearing on the issue. Such submissions shall be considered advice to the Planning Commission. The applicant may wish to review an application with Grand Traverse County, Grand Traverse Band, public utilities, EGLE, road agencies, and other governing authorities having jurisdiction over the proposed special use prior to the hearing, or prior to submitting the application to the Commission.

25.21.H. Hearing and Decision

The Planning Commission shall hold a public hearing on the special use permit application to receive input from the general public. Anyone who receives notice pursuant to Section 25.21.G may choose to submit material to the Planning Commission. Such submissions shall be delivered to the Township at or before the public hearing. Such submissions shall be considered advice to the Planning Commission.

The Planning Commission shall either approve, approve with conditions, or deny the application. The decision shall be in writing and clearly state the reasons for the decision. At a minimum the record of the decision shall include:

1. A summary of public comments made at the hearing;
2. Formal finding of facts;
3. The conclusions derived from the facts (reasons for the decision);
4. The decision; and
5. A listing of any conditions upon which issuing a permit is issued.

25.21.I. Special Use Permit Standards

1. In addition to the standards established for specific uses herein, an application for a special use permit shall be reviewed for compliance with site plan review standards in Article 25.10 through 25.20 of this Ordinance. The Planning Commission may impose reasonable conditions upon a special use permit.
2. No special use permit shall be approved unless all of the following standards are met. Each application shall be reviewed for the purpose of determining that the proposed Special Use shall:

- a. Be designed, constructed, operated and maintained so as to be harmonious and compatible with the existing or intended character of the general vicinity, and that the use will not change the essential character of the area in which it is proposed.
- b. Be adequately served by essential public facilities and services such as highways, streets, fire and safety, drainage, refuse disposal, water and sewage treatment, etc.
- c. Not create excessive additional public costs for essential public services or facilities.
- d. Not involve activities, processes, materials, equipment or conditions that will be detrimental to any persons, property, or the public from the traffic, noise, smoke, vibration, fumes, glare, odors, etc.
- e. Be sufficiently designed to maintain adequate provision for the protection of the health, safety, and welfare of those proposing the special use, residents and adjoining landowners and the community as a whole.
- f. Be consistent with the intent of this Zoning Ordinance and the Master Plan.
- g. Not create or substantially add to traffic hazards.
- h. Not have significant adverse impacts to environmental, ecological, or natural resources.
- i. Be in compliance with the requirements of the applicable local, county, state, and federal laws or regulations.
- j. Not have significant adverse impacts on adjoining properties, or to allowed or established uses.

25.21.J. Special Land Use Permit Conditions

Special Land Use Permits can be granted with conditions imposed by the Planning Commission consistent with MCL 125.3504 (4). Any conditions, limitations or requirements upon which approval is based shall be based upon findings of fact and be:

1. Reasonable and designed to protect natural resources, the health, safety and welfare of the public;
2. Relevant to the social and economic well-being of the owners and occupants of the lot in question, of the area adjacent thereto and of the community as a whole;
3. Related to the purposes which are affected by the proposed use or activity;
4. Consistent with the intent and purpose of this Ordinance, generally and specifically, for the respective zoning district;
5. Designed to ensure compatibility with adjacent uses of land and the natural environment; and the proposed special use or activity will be designed to ensure compatibility with public services and facilities.

25.21.K. Record of Special Land Use Permit

Following approval of a SUP the Zoning Administrator shall generate a report incorporating the approved findings, conditions, and any applicable restrictions. This report shall be signed by the applicant and the Chair or Secretary of the Planning Commission and the applicant. A copy of the signed report will be provided to the applicant and retained in the township's files.

A notice of the special use permit shall be recorded with a property description with the Grand Traverse County Register of Deeds. The applicant shall provide proof of recording to the Township. The application and all other information relating to the special use permit shall be filed with the Township by the Zoning Administrator.

25.21.L. Security Requirement

To ensure compliance with relevant sections of the Zoning Ordinance, site plan, and any special use permit conditions, limitations or requirements imposed by the Planning Commission as necessary to protect natural resources or the health, safety, and welfare of the residents of the Township and future users or inhabitants of the proposed project or project area, in addition to action 25.16 Site Plan Performance Guarantee the Planning Commission, may require a cash deposit, certified check, irrevocable bank letter of credit or surety bond in an amount and under the conditions permitted by law. Such security shall be deposited with the Township at the time of the issuance of the special use permit authorizing the commencement of such project. Where the project will take more than ninety (90) days to be completed, the Planning Commission may authorize a rebate of any cash deposit in reasonable proportion to the ratio of the work completed as the work progresses. Such security shall not exceed the estimated cost of the required conditions, limitations, requirements for which the security is designed to ensure compliance.

25.21.M. Amendment of Special Use Permits

Minor amendments are those which are determined by the Zoning Administrator to have no foreseeable effect beyond property receiving a special use permit such as minor changes in the location of buildings, the alignment of utilities, and the alignment of interior roadways. Minor amendments for good cause may be authorized by the Zoning Administrator provided that no such changes shall increase the size or height of structures, reduce the efficiency of public facilities serving the property, reduce usable open space, or encroach on natural features proposed by the plan to be protected.

Any amendment not qualifying as a minor amendment as determined by the Zoning Administrator shall be considered a major amendment and must be approved by the Planning Commission according to the procedures authorized by this Article for approval of a condominium development.

Major amendments to special use permits shall be handled in the same manner as the initial special use permit application. Minor special use permit amendments shall be reviewed by the Zoning Administrator. Major special use permit amendments, requests falling outside the scope of the Zoning Administrator's authority, or any item the Zoning Administrator deems necessary shall be presented to the Planning Commission for their consideration.

25.21.N. Transfer of Special Use Permit

A special use permit, with any and all associated benefits, conditions and required security shall run with the land and shall be binding on the landowner, and his or her successors, heirs and assigns. The responsibility for effecting the transfer of required security shall be the original

landowner (or their heir(s) if the original landowner is deceased), who shall request a return of their required security, if any, from the Township Zoning Administrator. The Zoning Administrator shall contact the new property owner to see if they wish to continue the authorized special use permit by providing the security requirement. Upon the new property owner providing the Township the required security or an affirmative statement they wish to rescind the special use permit, the Zoning Administrator shall return the required security provided by the original property owner to the original property owner.

25.21.O. Construction Code Permits

A special use permit shall be required prior to the issuance of a building permit from the Grand Traverse County Building Department pursuant the then-applicable construction code pursuant to the State Construction Code Act.

25.21.P. Expiration of Special Use Permits

A special use permit shall be valid for as long as the approved special use continues in accordance with the terms and conditions of the approved permit. The special use permit will expire on the occurrence of one or more of the following conditions:

1. If replaced or superseded by a subsequent special use permit.
2. If replaced or superseded by a permitted use.
3. If the applicant requests the rescinding of the special use permit.
4. If the use is discontinued, relocated, or vacated for a period of one (1) year. Notice of the expiration shall be given to the property owner in writing.
5. If the construction or use has not commenced and proceeded meaningfully toward completion within one (1) year of issuance, the special use permit shall be null and void, unless an extension is granted by the Planning Commission.

25.21.Q. Violation of Special Use Permit

Any violation of the terms, conditions or limitations of a special use permit shall be cause for revocation or suspension of the special use permit. The Planning Commission may either revoke or suspend, pending correction of the violation, any special use permit. The act to revoke or suspend the special use permit shall occur after giving notice to the permit holder, specifying the violation(s) alleged to exist and when a hearing will be held on the matter. The notice shall be delivered by registered mail. Any interested party may appear in person or by attorney at the hearing. The act to revoke or suspend the special use permit shall occur after or at the hearing on the matter. Before revoking or suspending the permit the Zoning Administrator shall make a finding that a material violation of the special use permit exists and shall provide written notice to the applicant and the landowner of record, if different parties. The permit holder shall be given a reasonable opportunity to correct the violation(s).

SECTION 4: CONFLICT AND INTERPRETATION.

The standards and provisions of this Zoning Amendment shall be interpreted as being the minimum requirements necessary to uphold the purposes of this Ordinance. Whenever this Zoning Amendment imposes a higher standard than that required by other regulations, ordinances, or rules, or by easements, covenants or agreements, the provisions of this Zoning Amendment shall govern. When the provisions of any other statute impose higher standards the provisions of such statutes shall govern. When it is alleged by a petitioner that there is an error in interpretation of this Zoning Amendment by the Zoning Administrator or designee, the Whitewater Township Zoning Board of Appeals pursuant to Article 18 of the Zoning Ordinance shall review such an appeal, provided that a written appeal is filed within thirty (30) days of the decision of the Zoning Administrator or designee. The concurring vote of a majority of the Zoning Board of Appeals shall be necessary to reverse any interpretation of this Zoning Amendment by the Zoning Administrator or designee.

SECTION 5: SAVINGS CLAUSE.

All proceedings pending and rights and liabilities existing, acquired or incurred at the time this Zoning Amendment takes effect are saved and may be consummated according to the law in force when they were commenced.

SECTION 6: SEVERABILITY. The provisions of this Ordinance are declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 7: EFFECTIVE DATE. This Ordinance shall become effective seven (7) days after publication of a notice of adoption of this Ordinance, unless referendum procedures are initiated under MCL 125.3402. If referendum procedures are initiated, this Ordinance will take effect in accordance with MCL 125.3402.

SECTION 8: REPEAL. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Ron Popp, Whitewater Township Supervisor

CERTIFICATION

I hereby certify that:

1. The above is a true copy of an Ordinance adopted by the Whitewater Township Board at a duly scheduled and noticed meeting of that Township Board held on _____, 2022, pursuant to the required statutory procedures.
2. A summary of the above Ordinance was duly published in the _____ newspaper, a newspaper that circulates within Whitewater Township, on _____, 2022.
3. Within 1 week after such publication, I recorded the above Ordinance in a book of ordinances kept by me for that purpose, including the date of passage of the ordinance, the names of the members of the township board voting, and how each member voted.
4. I filed an attested copy of the above Ordinance with the Grand Traverse County Clerk on _____, 2022.

ATTESTED:

Cheryl Goss, Whitewater Township Clerk

**WHITEWATER TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
ZONING ORDINANCE AMENDMENT
ORDINANCE NO. [INSERT NUMBER]**

At a meeting of the Township Board of Whitewater Township, Grand Traverse County, Michigan, held at the Whitewater Township Hall on _____, 2022, at __:___ p.m., Township Board Member _____ moved to adopt the following Ordinance, which motion was seconded by Township Board Member _____:

An Ordinance to amend the Whitewater Township Zoning Ordinance, as amended to revise the process for reviewing site plans and special use permit applications, alter the circumstances where an applicant is required to submit a site plan, and amend the process for accepting and reviewing special use permit applications for property located in the Township; in order to maintain the public health, safety, and welfare of the residents of and visitors to Whitewater Township.

THE TOWNSHIP OF WHITEWATER, GRAND TRAVERSE COUNTY, MICHIGAN, ORDAINS:

SECTION 1: AMENDMENT TO ARTICLE XXV SECTION 25.10. The Whitewater Township Zoning Ordinance, Article XXV shall be amended by amending Section 25.10 SITE PLAN REVIEW AUTHORIZATION to read as follows:

25.10 SITE PLAN REVIEW / SPECIAL USE PERMIT (SUP) - AUTHORIZATION AND PROCEDURES

A. The Zoning Administrator and/or Planning Commission as specified in this section shall review and approve, approve with conditions or deny all site plans and special use permit applications submitted under this Ordinance. Each action taken shall be duly recorded in the official record by the Zoning Administrator or in the minutes of the Planning Commission. Those applications which require Planning Commission review will then be submitted to the Planning Commission for action along with the recommendation of the Zoning Administrator as to compliance with Ordinance requirements. The Zoning Administrator shall also seek the recommendation of the Fire Chief, Road Commission, Drain Commission, Health Department, and Michigan Department of Environment Great Lakes and Energy (EGLE), or their successors, where applicable.

B. Following approval of a site plan or special use permit application, the applicant shall comply with all other local and state laws, including any applicable permits or approvals.

SECTION 2: AMENDMENT TO ARTICLE XXV SECTION 25.11(A). The Whitewater Township Zoning Ordinance, Article XXV shall be amended by amending Section 25.11(A). SITE PLAN REVIEW: WHERE REQUIRED to remove the requirement that all proposed uses or

developments in environmentally sensitive areas as required under Article 27.00, Environmentally Sensitive Areas, submit a site plan for review. Section 25.11(A) shall now read as follows:

A. SITE PLAN REVIEW: WHERE REQUIRED

Site plan review shall be required for any of the following activities:

1. Erection, moving, conversion or structural alteration to a building or structure other than a single-family dwelling.
2. Development of non single-family residential uses in single-family districts and development of non-agricultural uses in the agricultural district except for single-family dwellings.
3. All special land uses.
4. Any excavation, filling, soil removal or mining, except for the creation of ponds for agricultural use.
5. All site condominiums, condominium subdivisions and PUD's.

SECTION 3: AMENDMENT TO ARTICLE XXV SECTION 25.21. The Whitewater Township Zoning Ordinance, Article XXV shall be amended by amending Article 25.21: SPECIAL USE PERMIT APPLICATION REQUIREMENTS to read as follows:

25.21 SPECIAL USES

25.21.A. Purpose

This Ordinance divides the Township into districts in which specific uses are permitted which are mutually compatible. In addition, there may be certain other uses which may be appropriate to include in a district due to the specific circumstances surrounding the use, the impact on neighboring uses and public facilities. Such uses, because of their particular location or the particular nature of the service offered, may be established in a district through a special use permit.

25.21.B. Authority to Grant Permits

The Planning Commission has the authority to approve, deny or approve with conditions special use permits in accordance with this Ordinance. If approved or conditionally approved by the Planning Commission, the Zoning Administrator shall issue special use permits.

25.21.C. Application and Fee

Application for any special use permit permissible under the provisions of this Ordinance shall be made to the Zoning Administrator by filing a completed special use permit application form, including all required data, exhibits and information, and depositing the required minimum fee. Such application shall be accompanied by the minimum fee as established from time to time by the Township Board. No part of such fee shall be refundable to the Applicant.

If an application of a complex nature is received, the Zoning Administrator may determine that the application requires the assistance of expert(s) resulting in additional costs. Upon the Zoning

Administrator's determination that expert review is required requiring additional fees, review of the application shall stop until the applicant has paid a minimum additional fee of up to two thousand five hundred (\$2,500.00) dollars. The applicant shall deposit the additional fee with Whitewater Township which shall keep an accurate accounting of the funds in a separate account. If the applicant does not deposit the required amount, no further action on the application shall be taken and it will be deemed denied without prejudice. In consultation with the Township Board, the Zoning Administrator shall use the additional fee to contact and select necessary experts or consultants, receive a work proposal and estimate from the experts on their fees and costs for the application, and for the services of the expert(s) or consultant(s) (i.e., legal opinions or studies).

At the next meeting of the Planning Commission, or prior to the next meeting of the Planning Commission the Zoning Administrator in consultation with the Chair of the Planning Commission, shall: a) establish a budget for the services of the expert(s), meeting costs, zoning administration expenses; and b) send an invoice to the applicant for the amount of the budget established with a request the applicant notify the township within ten (10) days, in writing, that he will withdraw the application, or will proceed and pay the balance of the additional fees based on the budget.

The applicant shall deposit the additional fee with the Township which shall keep an accurate accounting of the funds in the same account. If the applicant does not deposit the required amount, no further action on the application shall be taken and it will be deemed denied without prejudice. The Planning Commission shall use the additional fee to pay the services of the expert(s), meeting costs, and zoning administration expenses.

During the application process, the Planning Commission may from time-to-time modify the budget for such costs. Any additional actual costs incurred in processing such application shall be paid before a permit is issued and may be required to be payable in increments as review of the application progresses. The additional costs shall be for no more than the actual costs incurred by the Township processing the application. No part of such actual cost shall be returnable to the applicant. If there are any remaining monies in the Township's account upon conclusion of the application, those monies shall be returned to the Applicant.

The deposit required by this section is in addition to any security required elsewhere in this Ordinance.

25.21.D. Pre-Application Conference

Applicant(s) may request a meeting with the Zoning Administrator and not more than two (2) members of the Planning Commission before submitting an application. The purpose of the meeting is to discuss special use permit processing procedures, explanation of this Zoning Ordinance, what has been required of similar applications in the past, and to assist the Applicant and Township with understanding of general concepts and design parameters prior to investment in preparation of a site plan or special use permit application. Township officials at this meeting shall not indicate or otherwise commit the Township to any particular action regarding the application.

25.21.E. Information Required in Application

An application for special use permit shall include:

1. The Applicant(s) name(s) and address(s).
2. A signed affidavit identifying whether the Applicant(s) are the owner of the property, have an ownership interest in the property, or are acting on the behalf of owners of the property. If the Applicant(s) do not own the property, then the signed affidavit must also be approved and signed by the property's owner(s).
3. The address and a legal description of the property.
4. A project schedule and development plan.
5. Land uses and existing structures on the subject parcel and adjoining parcels within 300 feet.
6. A written statement regarding the project's anticipated effects on existing infrastructure, including but not limited to traffic, capacity of roads, schools, existing utilities, the natural environment, and water aquifer.
7. A detailed site plan as specified in Article 25.10 et seq. of this Ordinance, unless waived or otherwise determined to be unnecessary by the Planning Commission.

25.21.F. Review for Completeness

Upon receipt of the special use permit application, the Zoning Administrator will review the application for administrative completeness. If the application is not administratively complete, the Zoning Administrator will return the application to the Applicant(s) with a letter that specifies the additional material(s) required. If the application is deemed administratively complete, the Zoning Administrator and Chair of the Planning Commission shall establish a date to hold a public hearing on the special use permit application.

25.21.G. Notice of Public Hearing

1. If the application is administratively complete, the Zoning Administrator shall notify the following persons of the application being considered. This notice must be sent not less than fifteen (15) days before the date of the public hearing. These notices shall be sent to:
 - a. The Applicant(s).
 - b. The owner of the property, if different.
 - c. To all persons to whom real property is assessed within 300 feet of the property that is the subject of the request.
 - d. To the occupants of all structures within 300 feet of the subject property regardless of whether the property or structure is located in the Township.
 - e. The public by notification in a newspaper of general circulation in Whitewater Township.
 - f. The members of the Planning Commission.
 - g. Utility providers, when requested by a utility or otherwise deemed necessary.
 - h. Michigan Department of Transportation, if within 300 feet of a state highway.
 - i. Michigan Department of Environment Great Lakes and Energy (EGLE) if the proposed Special Use is on property with surface water, wetlands, groundwater, or otherwise requires a permit from EGLE.

2. Failure of the Zoning Administrator to notify those persons and entities listed in Subsection 25.21.G of this Ordinance shall not be grounds to challenge the validity of the proposed special use permit, provided notice has been given in accordance with the Michigan Zoning Enabling Act. The notice shall include:
 - a. A description of the nature of the special use permit being requested.
 - b. The property(-ies) for which the request has been made. A listing of all existing street addresses within the property(-ies) subject of the Special Use (i.e., street addresses do not need to be created and listed if no such addresses currently exist and another means of identification may be used.)
 - c. Where the application documents can be viewed prior to the date of its consideration.
 - d. When and where written comments will be received concerning the request.
 - e. The date, time and location of the public hearing where the request will be considered.
 - f. The address at which written comments may be directed prior to Township consideration.
 - g. For members of the Planning Commission only, a complete copy of the special use permit application and supporting documents in the record.
3. Any person or entity that receives notice pursuant to this section of this Ordinance may choose to submit material to the Planning Commission. Such submissions shall be delivered to the Township at or before the hearing on the issue. Such submissions shall be considered advice to the Planning Commission. The applicant may wish to review an application with Grand Traverse County, Grand Traverse Band, public utilities, EGLE, road agencies, and other governing authorities having jurisdiction over the proposed special use prior to the hearing, or prior to submitting the application to the Commission.

25.21.H. Hearing and Decision

The Planning Commission shall hold a public hearing on the special use permit application to receive input from the general public. Anyone who receives notice pursuant to Section 25.21.G may choose to submit material to the Planning Commission. Such submissions shall be delivered to the Township at or before the public hearing. Such submissions shall be considered advice to the Planning Commission.

The Planning Commission shall either approve, approve with conditions, or deny the application. The decision shall be in writing and clearly state the reasons for the decision. At a minimum the record of the decision shall include:

1. A summary of public comments made at the hearing;
2. Formal finding of facts;
3. The conclusions derived from the facts (reasons for the decision);
4. The decision; and
5. A listing of any conditions upon which issuing a permit is issued.

25.21.I. Special Use Permit Standards

1. In addition to the standards established for specific uses herein, an application for a special use permit shall be reviewed for compliance with site plan review standards in Article 25.10 through 25.20 of this Ordinance. The Planning Commission may impose reasonable conditions upon a special use permit.
2. No special use permit shall be approved unless all of the following standards are met. Each application shall be reviewed for the purpose of determining that the proposed Special Use shall:
 - a. Be designed, constructed, operated and maintained so as to be harmonious and compatible with the existing or intended character of the general vicinity, and that the use will not change the essential character of the area in which it is proposed.
 - b. Be adequately served by essential public facilities and services such as highways, streets, fire and safety, drainage, refuse disposal, water and sewage treatment, etc.
 - c. Not create excessive additional public costs for essential public services or facilities.
 - d. Not involve activities, processes, materials, equipment or conditions that will be detrimental to any persons, property, or the public from the traffic, noise, smoke, vibration, fumes, glare, odors, etc.
 - e. Be sufficiently designed to maintain adequate provision for the protection of the health, safety, and welfare of those proposing the special use, residents and adjoining landowners and the community as a whole.
 - f. Be consistent with the intent of this Zoning Ordinance and the Master Plan.
 - g. Not create or substantially add to traffic hazards.
 - h. Not have significant adverse impacts to environmental, ecological, or natural resources.
 - i. Be in compliance with the requirements of the applicable local, county, state, and federal laws or regulations.
 - j. Not have significant adverse impacts on adjoining properties, or to allowed or established uses.

25.21.J. Special Land Use Permit Conditions

Special Land Use Permits can be granted with conditions imposed by the Planning Commission consistent with MCL 125.3504 (4). Any conditions, limitations or requirements upon which approval is based shall be based upon findings of fact and be:

1. Reasonable and designed to protect natural resources, the health, safety and welfare of the public;
2. Relevant to the social and economic well-being of the owners and occupants of the lot in question, of the area adjacent thereto and of the community as a whole;
3. Related to the purposes which are affected by the proposed use or activity;

4. Consistent with the intent and purpose of this Ordinance, generally and specifically, for the respective zoning district;
5. Designed to ensure compatibility with adjacent uses of land and the natural environment; and the proposed special use or activity will be designed to ensure compatibility with public services and facilities.

25.21.K. Record of Special Land Use Permit

Following approval of a SUP the Zoning Administrator shall generate a report incorporating the approved findings, conditions, and any applicable restrictions. This report shall be signed by the applicant and the Chair or Secretary of the Planning Commission and the applicant. A copy of the signed report will be provided to the applicant and retained in the township's files.

A notice of the special use permit shall be recorded with a property description with the Grand Traverse County Register of Deeds. The applicant shall provide proof of recording to the Township. The application and all other information relating to the special use permit shall be filed with the Township by the Zoning Administrator.

25.21.L. Security Requirement

To ensure compliance with relevant sections of the Zoning Ordinance, site plan, and any special use permit conditions, limitations or requirements imposed by the Planning Commission as necessary to protect natural resources or the health, safety, and welfare of the residents of the Township and future users or inhabitants of the proposed project or project area, in addition to action 25.16 Site Plan Performance Guarantee the Planning Commission, may require a cash deposit, certified check, irrevocable bank letter of credit or surety bond in an amount and under the conditions permitted by law. Such security shall be deposited with the Township at the time of the issuance of the special use permit authorizing the commencement of such project. Where the project will take more than ninety (90) days to be completed, the Planning Commission may authorize a rebate of any cash deposit in reasonable proportion to the ratio of the work completed as the work progresses. Such security shall not exceed the estimated cost of the required conditions, limitations, requirements for which the security is designed to ensure compliance.

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Any amendment not qualifying as a minor amendment as determined by the Zoning Administrator shall be considered a major amendment and must be approved by the Planning Commission

according to the procedures authorized by this Article for approval of a condominium development.

Major amendments to special use permits shall be handled in the same manner as the initial special use permit application. Minor special use permit amendments shall be reviewed by the Zoning Administrator. Major special use permit amendments, requests falling outside the scope of the Zoning Administrator's authority, or any item the Zoning Administrator deems necessary shall be presented to the Planning Commission for their consideration.

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A special use permit shall be required prior to the issuance of a building permit from the Grand Traverse County Building Department pursuant the then-applicable construction code pursuant to the State Construction Code Act.

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A special use permit shall be valid for as long as the approved special use continues in accordance with the terms and conditions of the approved permit. The special use permit will expire on the occurrence of one or more of the following conditions:

1. If replaced or superseded by a subsequent special use permit.
2. If replaced or superseded by a permitted use.
3. If the applicant requests the rescinding of the special use permit.
4. If the use is discontinued, relocated, or vacated for a period of one (1) year. Notice of the expiration shall be given to the property owner in writing.
5. If the construction or use has not commenced and proceeded meaningfully toward completion within one (1) year of issuance, the special use permit shall be null and void, unless an extension is granted by the Planning Commission.

25.21.Q. Violation of Special Use Permit

Any violation of the terms, conditions or limitations of a special use permit shall be cause for revocation or suspension of the special use permit. The Planning Commission may either revoke

or suspend, pending correction of the violation, any special use permit. The act to revoke or suspend the special use permit shall occur after giving notice to the permit holder, specifying the violation(s) alleged to exist and when a hearing will be held on the matter. The notice shall be delivered by registered mail. Any interested party may appear in person or by attorney at the hearing. The act to revoke or suspend the special use permit shall occur after or at the hearing on the matter. Before revoking or suspending the permit the Zoning Administrator shall make a finding that a material violation of the special use permit exists and shall provide written notice to the applicant and the landowner of record, if different parties. The permit holder shall be given a reasonable opportunity to correct the violation(s).

SECTION 4: CONFLICT AND INTERPRETATION.

The standards and provisions of this Zoning Amendment shall be interpreted as being the minimum requirements necessary to uphold the purposes of this Ordinance. Whenever this Zoning Amendment imposes a higher standard than that required by other regulations, ordinances, or rules, or by easements, covenants or agreements, the provisions of this Zoning Amendment shall govern. When the provisions of any other statute impose higher standards the provisions of such statutes shall govern. When it is alleged by a petitioner that there is an error in interpretation of this Zoning Amendment by the Zoning Administrator or designee, the Whitewater Township Zoning Board of Appeals pursuant to Article 18 of the Zoning Ordinance shall review such an appeal, provided that a written appeal is filed within thirty (30) days of the decision of the Zoning Administrator or designee. The concurring vote of a majority of the Zoning Board of Appeals shall be necessary to reverse any interpretation of this Zoning Amendment by the Zoning Administrator or designee.

SECTION 5: SAVINGS CLAUSE.

All proceedings pending and rights and liabilities existing, acquired or incurred at the time this Zoning Amendment takes effect are saved and may be consummated according to the law in force when they were commenced.

SECTION 6: SEVERABILITY. The provisions of this Ordinance are declared severable. If any part of this Ordinance is declared invalid for any reason by a court of competent jurisdiction, that declaration does not affect or impair the validity of all other provisions that are not subject to that declaration.

SECTION 7: EFFECTIVE DATE. This Ordinance shall become effective seven (7) days after publication of a notice of adoption of this Ordinance, unless referendum procedures are initiated under MCL 125.3402. If referendum procedures are initiated, this Ordinance will take effect in accordance with MCL 125.3402.

SECTION 8: REPEAL. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE DECLARED ADOPTED.

Ron Popp, Whitewater Township Supervisor

CERTIFICATION

I hereby certify that:

1. The above is a true copy of an Ordinance adopted by the Whitewater Township Board at a duly scheduled and noticed meeting of that Township Board held on _____, 2022, pursuant to the required statutory procedures.
2. A summary of the above Ordinance was duly published in the _____ newspaper, a newspaper that circulates within Whitewater Township, on _____, 2022.
3. Within 1 week after such publication, I recorded the above Ordinance in a book of ordinances kept by me for that purpose, including the date of passage of the ordinance, the names of the members of the township board voting, and how each member voted.
4. I filed an attested copy of the above Ordinance with the Grand Traverse County Clerk on _____, 2022.

ATTESTED:

Cheryl Goss, Whitewater Township Clerk

Approved Findings of Fact

Article 1:

Whereas the reference to Act 184 and 231 are outdated

Whereas Township Zoning is currently derived from Act 110 of the Public Acts of 2006

The Planning Commission recommends approval of the proposed amendment to section 1 of this amendment.

Article 12:

Whereas Article 12 contains housekeeping errors in need of update.

Whereas waterfront guidelines should be more appropriately located in Article 14, Waterfront.

Whereas there are standards not in agreement with other references in the ordinance.

Whereas multi-family standards should be equally applied in all districts

Whereas improved organizational structure should improve clarity and more easily accommodate future amendments.

The Planning Commission recommends approval of the proposed amendment to section 2 of this amendment.

Article 14:

Whereas waterfront guideline should be more appropriately located in Article 14, Waterfront.

Whereas outdated terminology should be updated

The Planning Commission recommends approval of the proposed amendment to section 3 of this amendment.

Approved Findings of Fact – Site Plan Review and Special Land Uses

Section 1 and 2: Article 25 Site Plan Review:

Whereas Special Land Use standards should be clearly distinguished from Site Plan Review standards.

Whereas Site Plan Review contains housekeeping errors in need of update.

The Planning Commission recommends approval of the proposed amendment to section 1 and 2 of this amendment.

Section 3: Article 25 Special Land Uses

Whereas Special Land Use standards should be clearly distinguished from Site Plan Review standards.

Whereas improved clarity and specificity in standards benefits the public, current residents, potential future residents and township administration alike.

The Planning Commission recommends approval of the proposed amendment to section 3 of this amendment.

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR REGULAR MEETING
with public participation via Zoom
July 6, 2022

Call to Order at 7:05 p.m.

Roll Call: Present: Jacobson, Keaton, Mangus, Wroubel

Absent: Darrow

Unfilled seats: One commission member and the Township Board Representative

Also in attendance: Recording Secretary MacLean

Set / Adjust Agenda: Move all new business items ahead of unfinished business - consensus

Declaration of Conflict of Interest: None

Public Comment:

Connie Hymore quoted zoning ordinance and comment on survey, community wants.

Vicki Beam commented on Baggs Road project, lot sizes, road intersection

Mangus noted amendment number changes from previous public hearings.

Public Hearing:

1. Zoning Ordinance Amendment #83

- a. Open public hearing on Amendment #83 regarding Article 1-Preamble, Article 12- Building Sizes and Yard Requirements and Article 14-Waterfront Property at 7:15 p.m.
Published in the Record Eagle on June 19, 2022
- b. Presentation – Zoning Administrator: n/a
- c. Correspondence received from Vicki Beam.
- d. Public comment in favor : none
- e. Public comment in opposition:
Linda Slopsema commented on setbacks, campground density, clarification
- f. Public comment who has not yet commented:
Randy Mielnik, 9304 Wheeler Oaks, commented on clarification of campground information, confusion regarding mixed use in campgrounds
Vicki Beam commented on industrial district clarification, campground density.
- g. Close public hearing at 7:30 p.m.

2. Zoning Ordinance Amendment #84:

- a. Open public hearing on Amendment #84 regarding Article 25-Site Plan Review and Special Use Permits at 7:31 p.m.
Published in the Record Eagle on June 19, 2022
- b. Presentation – Zoning Administrator: n/a
- c. Correspondence – none received
- d. Public comment in favor: none
- e. Public comment in opposition: none
- f. Public comment who has not yet commented: none
- g. Close public hearing at 7:33 p.m.

3. Zoning Ordinance Amendment #85

- a. Open public hearing on Amendment #85 regarding Medical Marihuana Amendments including Article 3-Definitions, Article 6-Residential R1, Article 9-Industrial N, Article 10-Agricultural A-1, Article 25.22 E Site Plan Review and Special Land Uses and Article 37-Supplementary Provisions at 7:34 p.m.
Published in the Record Eagle on June 19, 2022
- b. Presentation – Zoning Administrator-n/a
- c. Correspondence received from Linda Slopsema and Randy Mielnik.
- d. Public comment in favor: none

e. Public comment in opposition:

Randy Mielnik commented on larger grow facilities, ordinance deficiencies, winter lighting, security access, odor control.

Linda Slopsema commented on the visits to other facilities in other communities in their industrial districts, not spreading out for ease of administration and police enforcement, expanding the industrial district and odor control.

Vicki Beam noted odors in Kalkaska and do what is best for our community.

f. Public comment who has not yet commented: none

g. Close public hearing at 7:49 p.m.

Approval of Minutes:

MOTION by Jacobson, second by Keaton to approve June 1, 2022, meeting minutes.

Roll call: Mangus-yes; Jacobson-yes; Keaton-yes; Wroubel-yes; Darrow-n/a. All in favor. Motion carried.

Correspondence: East Bay Township Master Plan Review notice.

Reports:

Zoning Administrator Report, Hall: n/a Mangus noted that Hall has indicated to her that he continues to receive a lot of inquiries regarding short term rentals.

Chair's Report, Mangus: None.

Township Board Rep., None assigned.

ZBA Representative, Wroubel: No cases in June.

Committee Reports: None.

Additional Items: None.

New Business before Unfinished Business.

New Business:

1. Zoning Ordinance amendment process worksheet combining state and local requirements.
2. Special Meeting – joint meeting with the Board for a closed session with township attorneys 6 or 7 p.m. July 19 (first choice) or the 21st as a backup date.
3. Zoning Ordinance MS Office Word copy project. In an attempt to get an editable version of the ordinance Mangus is requesting each commissioner select a couple articles and go through the two versions (the old Word version and the online pdf version) and compare word for word / line by line. Highlight on the white if it does not match the yellow, sign and date at the top of the page.

Unfinished Business:

1. Zoning Ordinance Amendment #83: Article 1-Preamble, Article 12-Building Sizes and Yard Requirements and Article 14-Waterfront Property discussion of attorney recommendations.
Article 1 – consensus as presented.
Article 12 – consensus to make changes: change inch (") to feet ('); correct references; change title from "... Yard Requirements to Setback Requirements"; under Additional Standards add "See Article 14"
Article 14 – consensus to make all setbacks 50' whereas the Boardman currently has a 100' setback, vegetative strip of 50', clarification, 14.11 sentence structure.

Continue public hearing discussions at the August meeting.

2. Zoning Ordinance Amendment #84: Article 25, Site Plan Review and Special Use Permit Amendment (postpone to the August 3 meeting)
3. Zoning Ordinance Amendment #85: Medical Marihuana Amendment to Articles 3, 6, 9, 10, 25.22 and 37. (postpone to the August 3 meeting)

4. Marihuana proposed Zoning Ordinance amendment – Adult Use (Recreational)
(postpone to the August 3 meeting)
5. Master Plan Review – status
(postpone to the August meeting)

Next meeting: Special Meeting, possibly July 19, to schedule with Board and attorneys

Next Regular Meeting is scheduled for August 3, 2022, 7 p.m.

Next meeting agenda: Public hearing items discussions and decisions, adult use marihuana ordinance, master plan review

Public Comment:

Name not given thanked the commission for the work, listen to the residents.

Tom McElwee commented on the public hearing suggestions. Mangus explained the public hearing process.

Vicki Beam commented that we are at a critical time in our township.

Sue Mielnik noted that Compare Right is a program that does the comparison in two Word documents, page numbering.

Commission Discussion/Comments: None

Continuing Education: None.

Adjournment: 9:13 p.m.

Respectfully Submitted
Lois MacLean,
Recording Secretary

WHITEWATER TOWNSHIP PLANNING COMMISSION
MINUTES FOR REGULAR MEETING
w/ public participation via Zoom
August 3, 2022

Call to Order at 6:0 p.m.

Roll Call: In person: Darrow, Jacobson, Keaton, Mangus, Wroubel

Absent: Steelman

Unfilled seat: Township Board Representative

Also in attendance: Zoning Administrator Hall via Zoom, Recording Secretary MacLean

Set / Adjust Agenda: Set

Declaration of Conflict of Interest: None

Public Comment:

Vicky Beam commented on representation of community, site condos, zoning ordinance, Baggs Road project.

Linda Slopsema commented on marihuana tours, water and noise concerns, ordinance not ready, industrial district, zoning, campground sites.

Public Hearing: None

Approval of Minutes:

MOTION by Jacobson, second by Keaton to approve July 6, 2022, meeting minutes.

Roll call: Wroubel-yes; Darrow-yes; Jacobson-yes; Keaton-yes; Mangus-yes; Steelman-n/a.

All in favor. Motion carried.

Correspondence: Included in packet. Mangus noted the article from the Traverse City Ticker.

Reports:

Zoning Administrator Report, Hall: noted that the township board has placed a moratorium on site plan review, site condominiums, special uses, not accepting applications. The adult use referendum passed. Can recommend to the board to adopt or not adopt the adult use marihuana (it has had the public hearing already). There will be two ZBA cases in August, both are non-conforming properties that wish to make changes.

The report to the board indicates that the moratorium items need to be addressed right away.

Article in MI Planning email – not all zoning is conducive to affordable housing and will include in the next packet.

Chair's Report, Mangus: Will cover in the agenda.

Township Board Rep., None assigned.

ZBA Representative, Wroubel: No cases in July. There are two on the schedule for August 25, 2022.

Committee Reports: None.

Additional Items: None.

Unfinished Business:

1. Article 1, Preamble amendment: Findings of fact: Whereas, the reference to Act 184 and 231 are outdated. Whereas, Township Zoning is currently derived from Act 110 of the Public Acts of 2006. The Planning Commission recommends approval of the proposed amendment to section 1 of this amendment. Consensus.

Article 12, Building Sizes and Yard Requirements amendment: Findings of fact: Whereas, Article 12 contains housekeeping errors in need of update. Whereas, waterfront guidelines should be more appropriately located in Article 14, Waterfront. Whereas, there are standards not in agreement with other references in the ordinance. Whereas, multi-family standards should be equally applied in all districts. Whereas, improved organizational structure should improve clarity and more easily accommodate future amendments. The Planning Commission recommends approval of the proposed amendment to section 2 of this amendment. Consensus

Article 14, Waterfront Property amendment: Findings of Fact: Whereas, waterfront guidelines should be more appropriately located in Article 14, Waterfront. Whereas, outdated terminology should be updated. The Planning commission recommends approval of the proposed amendment to section 3 of this amendment. Consensus.

MOTION by Keaton, second by Jacobson to forward Zoning Ordinance Amendment #83 to the township board to adopt as amended based on the stated findings of fact.

Discussion: Change from “DEQ to EGLE or their successors”.

Roll call: Darrow-yes; Jacobson-yes; Keaton-yes; Mangus-yes; Steelman-n/a; Wroubel-yes.

All in favor. Motion carried.

2. Article 25, Site Plan Review and Special Land Use Permit amendment discussion ensued.

Section 1 and 2, Article 25, Site Plan Review: Findings of fact: Whereas, Special Land Use standards should be clearly distinguished from Site Plan Review standards. Whereas, Site Plan Review contains housekeeping errors in need of update. The Planning Commission recommends approval of the proposed amendment to sections 1 and 2 of Article 25 of this amendment.

Section 3, Article 25, Special Land Uses: Findings of fact: Whereas, Special Land Use standards should be clearly distinguished from Site Plan Review standards. Whereas, improved clarity and specificity in standards benefits the public, current residents, potential future residents and township administration alike. The Planning Commission recommends approval of the proposed amendment to section 3 of Article 25 of this amendment.

MOTION by Jacobson, second by Keaton to forward Zoning Ordinance Amendment #84 to the township board to adopt as amended based on the stated findings of fact.

Roll call: Jacobson-yes; Keaton-yes; Mangus-yes; Steelman-n/a; Wroubel-yes; Darrow-yes.

All in favor. Motion carried

3. Article 25 Medical Marihuana Amendment discussion and consensus of changes.

Article 25 Medical Marihuana findings of fact: Whereas, Medical Marihuana has been established by the Whitewater Township Board of Trustees as a permitted land use in Whitewater Township by special use permit. Whereas, the Whitewater Township Zoning Ordinance does not contain standards for the consideration, evaluation, approval or denial of Medical Marihuana Grow and Process Special Use Permits within the township. The Planning Commission recommends approval of the proposed amendment establishing Medical Marihuana Grow and Process establishments as a special use.

Request to have the attorney come up with the definition of premises.

PC to 8:39 what to do. Mangus.

Mangus indicates the quantities of changes to the Medical Marihuana Amendments to Article 25 warrants another public hearing.

Postpone the rest of this section to the next meeting.

4. Proposed Adult-Use Marihuana zoning ordinance amendment discussion. Based on the vote in favor of the referendum the Planning Commission will send this to the board as it is. Consensus to send this with the Medical Marihuana Amendment to the Board with a recommendation to not adopt based on the referendum vote.
5. Planning Consultant discussion is at the board level at this time.
6. Master Plan review status: Consensus to delay work on the master plan and public input until we have the planning consultant.
7. Zoning Ordinance Word document project discussion. Consensus to review the whole zoning ordinance and readopt in chunks.

New Business:

1. PC Training and continuing education is required. The Zoning Administrator has been providing education. Will bring back more information next month.
2. Prioritize next projects: First finish everything that has gone to public hearing, then campground standards,

Article 5-Districts, Zoning Ordinance Word document. Master Plan when we have a consultant then as previously discussed adult use marihuana.

Next Regular Meeting is scheduled for September 7, 2022, 7 p.m. Schedule an additional meeting in September.
Next meeting agenda medical marihuana zoning ordinance, adult use marihuana zoning ordinance,

Public Comment:

Connie Hymore, Baggs Road, commented on the master plan and zoning ordinance interpretation, general ordinance availability.

Vicky Beam indicated that training is needed, TC Ticker article, communication with developer, gaping holes in zoning ordinance, ZA attendance at meetings.

Karin Boyd, Baggs Road, commented on a planner.

Commission Discussion/Comments:

Continuing Education: N/A

Adjournment: 9:20 p.m.

Respectfully Submitted
Lois MacLean,
Recording Secretary

Memo

To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 8.28.2022
Re: Township Hall Audio System Issues

Board Members,

For some time now, we have been hearing from various Board and Commission members as well as the general public about the inability to hear conversations that take place at the board tables. In watching Zoom recordings of meetings one factor behind these complaints is how we use the existing table top microphones. Simply stated many times when we talk the microphones are too far away to capture our voices properly. If we get it too close, the device picks up keyboard or paper shuffling noises affecting the ability to understand the conversation that is captured. The Township does have one lapel microphone that functioned well resolving some of these issues. The recent training has resolved the second issue regarding how to use the audio amplifier at the Township Hall.


Motion One:

Motion to purchase six (6) Pro70 microphones at a total cost \$900.00 from Sweetwater.

Motion Two:

Motion authorizing any Board Member to provide Board and Commission training on the proper use of lapel microphones to better incorporate their use at public meetings.

Respectfully submitted,



Ron Popp, Supervisor, Whitewater Township

Audio-Technica PRO 70 Lavalier / Instrument Microphone

[7 reviews](#) | [Write your review](#) | Item ID: Pro70



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Memo

To: Whitewater Township Board

From: Ron Popp, Supervisor

CC: None

Date: 8-27-2022

Re: Website Additions


Board Members -

To further promote public transparency, access to public records, and responding to public request this business item contemplates adding the General Ordinances to the existing ORDINANCE WEBSITE PAGE just below the Code Enforcement Policy Book. The documents to be used are identical to those provided to Municode and are stored on a virtual drive sponsored by the township legal team.

Motion authorizing any Board Member to gather organize assemble and upload Whitewater Township General Ordinances to the Ordinance page of the existing website.

Roll Call Vote -

Respectfully submitted,



Ron Popp
Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

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- Your Township
- Agendas & Minutes
- Planning & Zoning
- Parks & Recreation
- Emergency Services
- Cemeteries
- Contact Us
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Whitewater Township Zoning Ordinance

For Zoning Ordinance questions, please contact Zoning Administrator Robert Hall at [\(231\) 267-5141](tel:(231)267-5141), ext. 21, or zoning@whitewatertownship.org. The zoning administrator is generally in the township hall office on Thursdays from 8:30 a.m. to 4:30 p.m.

WHITEWATER TOWNSHIP ZONING ORDINANCE

(Once the document loads, click on the Bookmarks icon to search specific articles)

CODE ENFORCEMENT POLICY AND PROCEDURES MANUAL (PDF opens in new window)

Whitewater Township

5777 Vinton Road, P.O. Box 159
Williamsburg, MI 49690

Phone [231-267-5141](tel:231-267-5141)
Fax [231-267-9020](tel:231-267-9020)



Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 8-28-2022
Re: Lossie Road Nature Trail and Battle Creek Natural Area Cleanup

Board Members –

Late last month trail cleanup of the Lossie Road Trail and Battle Creek Natural Area was completed, with a couple of exceptions. The cleanup also brought other concerns about our park venues to light.

First the cleanup, Thank you the Grand Traverse Conservation District for their work in this matter. With a resource like this, smaller Townships may be able to actually hold onto and slightly improve their recreational venues. According to the Arborist, Matt Haro, the end results of the cleanup are better than anticipated. The exception to this statement is where the Trail interfaces with the Jacobson property.

To begin, it may be helpful to understand the relationship between the Township and adjoining land owners of the Lossie Road Nature Trail. In the early 1990's the Grand Traverse County Road Commission relinquished its easement over land (owned by several residents) that was in the 1930's to become an actual road. Since then, the Township has had the same rights and responsibilities the Road Commission once had over the 66' wide by about 9,600' easement. This does not mean the Township owns the land or the trees that are upon it, the underlying property owners do.

Now then, one of the property owners has three trees within the easement right of way that he did not want removed at this time because they would go to waste before he could use them. The trees were correctly logged in the hazardous tree inventory list and will be removed, just not today. I met with Steve Largent, Grand Traverse Conservation District Representative, and Mike Jacobson Property owner, on Site, Friday August 26, 2022 to review the situation. All three parties agreed the trees were correctly identified as hazardous, and needed to be removed. In fact, one of the three had already been removed. Also agreed, because of the existing physical circumstance, was the minimal safety hazard of the two remaining leaners posed to the trail users. Unless the Board objects, the suggested compromise is to allow the two clearly marked trees to remain until no later than 4.30.2023 at which time the property owner will have them removed. If through the natural course of time, the trees are deemed to pose a greater threat to public safety the trees will be immediately removed by the property owner.

The Board may not wish to proceed as suggested and continue with the trail cleanup as planned. It is your decision.

Motion One:

Motion to temporality delay the removal of two trees label on the hazardous tree inventory list as #29 until no later than 4.30.2023.

The other note worthy item is the discovery of a shooting range that crosses the nature trail. Steve Largent reported active use of the range while he and his crew was performing the cleanup. This use was perceived by the conservation staff as a threat to their safety. Gun safety is the responsibility of the gun owner, no one else. However, in the case of a designated shooting range that crosses a known and well-advertised nature trail, the Township may want to seek advise from legal counsel about safeguards that should be put in place.

Motion Two:

Motion to present the above information to legal for a next step recommendation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ron T. Largent". The signature is stylized with a large, looping "R" and "L".

Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Completion Letter

1 message

Matthew Haro <m.haro@parshalltreecare.com>

Thu, Aug 25, 2022 at 2:59 PM

To: Ron Popp <supervisorwhitewater@gmail.com>, Matthew Haro <m.haro@parshalltreecare.com>

Ron,
I hope you are doing well. Here is the letter of completion/satisfaction. Please let me know if you have any questions.
Best Regards,
Matt

**Matthew Haro**

Regional Sales Manager - Residential

Mobile: **231-631-0735**Phone: **877-250-2060**Email: **m.haro@parshalltreecare.com***Revolutionizing Tree Care, Lawn Health, & Pest Control***Whitewater Twp. (1).pdf**

566K



parshalltreecare.com | 877-250-2060 | info@parshalltreecare.com

202 S. Union St #215, Traverse City, MI 49685

August 25, 2022

Whitewater Township
Attn: Ron Popp
Letter of Completion/Satisfaction

I met with Steve Largent of the Grand Traverse Conservation District on Monday, August 22, 2022. We walked the Battle Creek Trail first. I was very impressed with his crew's attention to detail. The trail looks like nothing ever happened. They did leave the brush and debris cut up in sections off the trail. This was for the habitat of wildlife. Steve confirmed this was agreed upon with the township. One tree, #6 in the Plant Inventory, was left for wildlife habitat (there are residents in the tree now). Steve and I decided it is far enough off the trail that it would not be a hazard to hikers and the community who enjoys the area. The crew even combed/raked the trail. I am pleased with the end results.

We then proceeded to walk the Losee Trail. Again, it is better than I thought it would be in the end. The crew went up and beyond the call of duty. The debris, just like the Battle Creek Trail, is off the trail and cut into sections for wildlife. The trail was also combed/raked just like the Battle Creek Trail. At the trailhead off of Skegemog, (3) trees were left due to the homeowner not allowing the crew to remove them. I believe his name is Mike. Steve said the township is aware of this resident and it was best not to have a confrontation. This is #29 in the Plant Inventory. As a Certified Arborist, I highly recommend removing the trees as they are uprooted and hung up in adjacent trees over the trail where the community starts out. Steve said the homeowner said he would "take care of it" but I would confirm and follow up. For the safety of the public, they need to go.

This letter is to confirm the job was completed to satisfaction (not including #29). Thank you for this opportunity, and I look forward to working with the Township in the future.

Best Regards,
Matt



Ron Popp <supervisorwhitewater@gmail.com>

FD Business

1 message

Brandon Flynn <firechief@whitewatertownship.org>

Wed, Aug 24, 2022 at 12:40 PM

To: "supervisorwhitewater@gmail.com" <supervisorwhitewater@gmail.com>

Hello Sir,

I have some Fire Department business for the September Township Board packet.

Thank you,

BRANDON FLYNN, FIRE CHIEF



Whitewater Township Fire Department

8380 Old M72

Williamsburg, MI 49690

p. 231.267.5969 f. 231-267-5903

e. firechief@whitewatertownship.org



Memo_Gear.pdf

312K



WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 OLD M-72 ♦ PO Box 9 ♦ WILLIAMSBURG, MICHIGAN 49690 ♦ 231.267.5969 ♦ FIRECHIEF@WHITEWATERTOWNSHIP.ORG

MEMO

To: Whitewater Township Board

From: Fire Chief Brandon Flynn

Date: 8/24/2022

Subject: Firefighter Turnout Gear

Chief Flynn is requesting Board approval to spend \$13,734.00 for three sets of structural firefighting gear to outfit 3 new employees. Each set will cost \$4,528.00 and \$150.00 (estimate) for shipping has been added.

\$7000.00 was budgeted this year to buy 2 sets of gear. Sadly, the cost of firefighter personal protective gear has increased 40% since January of 2020, 28% just in the last year. A budget amendment of approximately \$6734.00 has been prepared to cover the cost of the additional gear and price increase.

Motion:

Motion to permit Chief Flynn to purchase 3 sets of firefighting turnout gear at a cost of \$13,734.00 from West Shore Fire.

Attachment: West Shore Fire current quotation



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P.O. Box 188
Allendale, MI 49401
(616)895-4347

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West Shore Fire Inc.
6620 Lake Michigan Dr.
PO Box 188
Allendale MI 49401
Phone: 616-895-4347
Watts: 800-632-6184
Fax: 616-895-7158



Office of:
Eric Johnson
ejohnson@westshorefire.com

Home Office of:
Larry Jones
LJones@westshorefire.com
Cell: 616-201-6208

QUOTATION

Bill to Address	Whitewater Township C/O Township Clerk Cheryl Goss 5777 Vinton Rd., P.O. Box 159 Williamsburg, MI 49690	PO #	
Ship to Address	Whitewater Township Fire Department C/O Fire Chief Brandon Flynn 8380 Old M-72 Williamsburg, MI 49690	Ship Via	Best Way
Name		Date:	8/19/2022
Phone #		County:	Grand Traverse
Fax #		QUOTE VALID FOR 15 DAYS	
E-mail			

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	Fire-Dex Custom FX-R TecGen 71 Turnout Coat	2,060.00	\$2,060.00
1	Fire-Dex Custom FX-R TecGen 71 Turnout Pant	1,459.00	\$1,459.00
1	TecGen Level 3 Duel Certified PPE interceptor package to include coat, pant & H41 hood	650.00	\$650.00
1	FDXL200: FIRE-DEX 200 SERIES LEATHER STRUCTURAL BOOT	359.00	\$359.00

NOTICE TO PURCHASERS To Whom It May Concern Fire-Dex personal protective equipment that utilizes moisture barriers or woven outer shell materials may contain PFAS. These materials are required to meet fire-fighting gear standards such as NFPA 1971, NFPA 1951 and NFPA 1999 as well as medical isolation garments where protection from water, chemicals. Blood borne pathogens and other hazards are required	FREIGHT NOT INCLUDED IN QUOTE		Subtotal	\$4,528.00
	15% RESTOCKING FEE		Tax (If Applicable)	
	NO RETURNS ON SPECIAL ORDERS		TOTAL QUOTE	\$4,528.00

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 8-28-2022
Re: Proposed New Packet Deadlines

Board Members –

There are significant changes proposed to section 2 of the Whitewater Township Policy and Procedure Manual this month. The existing copy of the policy for this business item *assumes* other proposed amendments occurring earlier on this agenda have been approved.

To allow Board Members more time to read packet material, and prepare for meetings, it has been a recent goal to publish the packet 10 business days in advance of the meeting. This is an ambitious goal requiring cooperation from everyone who submits business items for the agenda. Recognizing that the Bills for Approval part of the agenda will be impacted the most by this proposal we may have to generate a letter to certain vendors notifying them of deadlines and cut off dates for invoicing purposes. Notices could be inserted with payments or a vendor list could be printed from our software allowing for an individual mailing.

Also, since the Clerk has resigned from assembling the packet, Section 2.4 needs additional modification. One recommendation is deleting any reference to the Clerk's Office from section 2.4 (d). The second recommendation is to allow the supervisor's office to seek help from his or her designee to assemble and distribute the agenda packet. A redline copy of the section is provided for your review.

Motion:

Motion to make amendments to Whitewater Township's Policy and Procedure Manual Section 2.4 (d) as presented.

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Proposed Amendments to Township Board Administration Section 2.4(d)

Adopted September 13, 2022

2.4 (d) Meeting Agenda

The township supervisor ~~with assistance from his or her designee~~ shall prepare the agenda ~~and finalize it with the township clerk at~~ least ~~eleven~~eight (118) business days prior to every regular township board meeting. Any board member or department head who desires to have a business item placed on the agenda shall notify the supervisor and provide supporting documentation at least ~~nineteen~~twelve (129) business days prior to the meeting. All non-zoning ordinance adoption or amendment actions shall be preceded by public hearing. When a need to place an item on the agenda arises after this deadline, the business item may be added to the agenda by general consent of the board.

The township ~~supervisor~~clerk shall deliver or make available to every board member a copy of the proposed agenda, along with all supporting documentation and correspondence addressed to the township board, at least ~~ten~~five (105) business days prior to the board meeting.

Efficiencies in Agenda and Packet Production (*adopted by the Whitewater Township Board on 02/12/2019*)

- For every item of Unfinished Business or New Business, a memo from the person who placed the item on the agenda stating why the item is on the agenda and what action the board is being requested to take, along with a proposed motion. Action items should be listed first under Unfinished Business or New Business in order to ensure that they are addressed.
- For items placed on the agenda simply for the board's review of documents, a memo from the person who placed the item on the agenda stating why the item is on the agenda and further stating that no specific action is requested at that time. Items which do not require specific action should be placed after action items under Unfinished Business or New Business. If non-action items are not addressed due to lateness of the hour, they will be added to the next regular meeting agenda, again, after action items.
- ~~Agendas finalized and provided to the clerk no later than 8 business days before a regular meeting, i.e., two Thursdays prior to the meeting.~~
- Packets distributed by the ~~supervisor~~ clerk no later than ~~ten~~ (10)5 business days before a regular meeting ~~, i.e., the Tuesday prior to the meeting.~~

The proposed agenda shall be set as written or adjusted as discussed by general consent of the board. The agenda shall conform to the following format:

- A. Call to Order/Pledge of Allegiance
- B. Roll Call of Board Members
- C. Set/Adjust Meeting Agenda
- D. Declaration of Conflict of Interest
- E. Public Comment. Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
 - 1. Comments shall be directed to the board, with questions directed to the chair.
 - 2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
 - 3. Persons may address the board on matters that are relevant to township government issues.
 - 4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.

5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

F. Public Hearing

G. Reports/Presentations/Announcements/Comments Note: County Road Commissioner Report #2 was removed 2020.03.17

1. County Commissioner Report
2. Mobile Medical Response Report
3. Fire Department Report
4. Planning Commission Report
5. Parks & Recreation Advisory Committee Report

H. Consent Calendar

I. Unfinished Business

J. New Business

K. Tabled Items

L. Board Comments/Discussion

M. Announcements

N. Public Comment

O. Adjournment

Memo

To: Whitewater Township Board of Trustees

CC: None

Date: 9-01-2022

Re: 7:00 Pm meeting times

Board Members –

This business item to revert back to 7:00 pm meeting start times is offered for your consideration due in part from public requests for the action.

Originally opposed to moving the meeting times to 9:00 am I have come to prefer the morning times for a number of reasons. Not to ignore the hardships morning meetings have for the public or those who attend for appointments and presentations. I simply wish to complete our overflowing agendas.

Morning meetings have not shortened the events, in fact, I believe they run longer now. Efficiencies that were built into the agenda over the past couple of years have not reduced meeting durations either. We simply have a lot of business and I suspect that was a major reason why previous Boards held two monthly meetings. Before deciding on this business item, one of the concerns that should be discussed about 7:00 pm start times is the anticipated late ending hour of the meetings. Another could pull into question the quality of decisions that are made “after” a full day of work has been expended.

Motion:

Motion to adopt Resolution 22-17 a resolution to amend Resolution #22-01 Whitewater Township Board 2022/2023 Regular Meeting time from 9:00 am to 7:00 pm.

Roll call vote:

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

WHITEWATER TOWNSHIP

Resolution to Amend Resolution #22-01 Whitewater Township Board 2022/2023 Regular Meeting Dates

Resolution No. 22-17

At a regular meeting of the Township Board of the Whitewater Township, Grand Traverse County, Michigan, ("Township"), held at the Whitewater Township Hall, 5777 Vinton Rd., Williamsburg, Michigan, on the 13th day of September, 2022, at 9:00 a.m.

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, The Whitewater Township Board of Trustees has historically held its Board meetings beginning at 7:00 pm.

WHEREAS, The Whitewater Township Board of Trustees changed its regular meeting time from 7:00 pm to 9:00 am at a Regular Meeting on February 9, 2021 at 7:00 pm.

WHEREAS, The Whitewater Township Board of Trustees properly adopted Resolution #22-01 Whitewater Township Board 2021/2022 Regular Meeting Dates beginning at 9:00 am, at its regular meeting January 11, 2022 at 9:00 am.

WHEREAS, The Whitewater Township Board of Trustees has been made aware Township Board meetings beginning at 9:00 am are difficult for the working public to attend.

WHEREAS, Whitewater Township Board has been called upon by the public to hold Township Board meetings at 7:00 pm.

WHEREAS, The Whitewater Township Board of Trustees wishes to return to Board of Trustee meetings beginning at 7:00 pm.

Pursuant to the above, Whitewater Township resolves to amend Resolution #22-01 returning to 7:00pm meeting times.

NOW, THEREFORE, BE IT RESOLVED the Township Board of Trustees for Whitewater Township, Grand Traverse County, Michigan, amends Resolution #22-01 to read the Whitewater Township Board will meet in regular session for the remainder of the 2022/2023 fiscal year at 7:00 pm at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, MI 49690. All dates will remain as listed in resolution 22-01.

This Resolution shall take effect and be in force immediately upon its adoption. All prior resolutions and/or parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

ROLL CALL VOTE

Yeas:

Nays: Benak, Goss

Absent/Abstain: None

RESOLUTION DECLARED (ADOPTED or DENIED), circle one.

Ron Popp, Supervisor
Whitewater Township

STATE OF MICHIGAN

)

) ss COUNTY OF GRAND TRAVERSE

)

I, Cheryl Goss, the duly qualified and acting Clerk for Whitewater Township, Grand Traverse County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Whitewater Township Board at a meeting held on the 13th day of September, 2022, and further certify that the above Resolution was adopted at said meeting.

Cheryl A. Goss, Clerk Whitewater Township

Dated: _____, 2022

Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 9-01-2022
Re: WWT Park Playground Repair Update

Board Members –

During the 7.12.2022 Whitewater Township Board meeting the following motion was made.

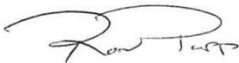
“WHITEWATER TOWNSHIP PARK PLAYGROUND INSPECTION

Motion by Popp to request that the Parks Administrator in collaboration with the Parks & Recreation Advisory Committee implement the solutions listed above in #1 through #5 no later than September 15, 2022, at a cost not to exceed \$2,000; second by Vollmuth.”

To assist, a portion of the July 12, 2022 packet is presented on the following pages.

No motion at this time, simply looking to get an official response from the Park & Recreation Administrator on the public record.

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

Memo

To: Whitewater Township Board
From: Don Glenn, Trustee
cc: None
Date: June 26, 2022
Re: Whitewater Township park playground inspection

The subject playground park has been inspected and approved to be open for use by a State of Michigan approved Certified Playground Safety Inspector, Kathryn Berry, license #NC130535.

There are several significant items that will still need to be addressed and they are as follow:

1. The playground sand has numerous protrusions such as sticks, rocks and grass / weeds that need to be raked out to reduce the chance of injury in the safe fall zones;
2. Install a missing seat swing to the existing chains on the southernmost side of the swing structure. The Handbook for Public Playground Safety recommends that the seat should be made of lightweight rubber or plastic to help reduce the severity of impact injuries. Wood or metal swing seats should be avoided.
3. Add two poles and signs on opposite ends of the playground that message the following:
 - a. That adult supervision is required;
 - b. That playground equipment may be hot to play on and to check surface temperature before allowing children to play;
4. Add multiple decals approximately 2.5" by 2.5" to the following structures (see examples attached):
 - a. The blue parallel bar structures to be labeled as being for use by children 5–12 years old;
 - b. The swings to be labeled as being for use by children 5–12 years old;
 - c. The merry-go-round to be labeled for use by children 2–12 years old.
5. A shade area to be developed along the western boundary of the playground perimeter by planting at least two (2) trees. Temperatures of the merry-go-round and swing seats were measured at between 97.3 to 108 degrees by the playground inspector. These trees should be placed at least 9-feet away from any piece of playground equipment to allow for tree trunk growth.

An appropriate motion might be: "A motion to request that the Parks Administrator in collaboration with the Parks & Recreation Advisory Committee, implement the solutions listed above (#1 thru #5) no later than September 15, 2022, at a cost not to exceed \$2,000."

<https://www.safetyplay.net/signs.htm>



Memo

To: Whitewater Township Board of Trustees
CC: None
Date: 9-01-2022
Re: Lossie Road Nature Trail LUP 2022-20 Oosterhouse

Board Members –

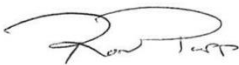
The Zoning Administrator report contained in the July 12, 2022 Whitewater Township Board Packet; detailed Land Use Permits (LUP) issued since January 1, 2022. Upon closer review of the report, one applicant called out Lossie Road Nature Trail as the soul access to the improvements contemplated on the application. According to Zoning Administrator Bob Hall, the Zoning Ordinance is silent in regards to driveway and or means of access to ones' parcel when reviewing a land use application. This is a reoccurring issue with our ordinance, no requirements for very important elements. This lack of requirements should be addressed in all sections of the ordinance without delay.

The concern that is developing, dates back to Mr. Oosterhouse' s claim of prescriptive easement over the non-motorized Lossie Road Nature Trail and that by issuing a LUP the Township has provided merit to the claim. The Lossie Road Nature Trail along with its non-motorized designation has been part of the Whitewater Township Park & Recreation System for almost 30 thirty years. We do not staff any of the nature trails and relay on the good will of park users to follow rules. If some trail users do not, the behavior does not grant them special rights, or uses in the future, it simply means they have committed reoccurring violations of the established rules.

Working with the Zoning Administrator, the circumstance has been forwarded to legal who is recommending a simple letter be sent to Mr. Oosterhouse informing him the LUP does not convey any special rights of ingress and egress or allows the use of motorized vehicles on the trail. A sample letter is provided to illustrate concept with the actual letter being modified by legal before being sent.

Motion: Motion to have legal prepare a notification to Oosterhouse supporting non-motorized park rules and to have property owner submit plans for alternate means of access to public or private road for future ingress and egress needs.

Respectfully submitted,



Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township



WHITEWATER TOWNSHIP

5777 Vinton Road • P.O. Box 159 • Williamsburg, MI 49690
(231) 267-5141 • FAX (231) 267-9020

September 1, 2022

Roland Oosterhouse
7450 River Road Pike
Nashville, Tennessee, 37209

SUBJECT: Parcel 28-13-126-012-20 Land Use Permit 2022-20

Dear Mr. Oosterhouse:

Your application for a Land Use Permit dated April 14, 2022 has come to the attention of the Whitewater Township Board.

Please be advised, the Lossie Road Nature Trail depicted on your site plan and part of the above-mentioned permit application is a non-motorized nature trail dedicated to public use. Public use of motorized vehicles of any type for any duration or any purpose on Lossie Road Nature Trail is strictly prohibited by long standing Park Rules.

Please submit plans for a permanent means of ingress and egress from a public or private roadway to your proposed structures on the site plan at your earliest convenience.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ron T. ...", is written over a horizontal line.

Whitewater Township FOIA Coordinator
Supervisor, Whitewater Township

WHITEWATER TOWNSHIP
5777 Vinton Road – P.O. Box 159
Williamsburg, Michigan 49690



Telephone (231) 267-5141 x 21

email: zoning@whitewatertownship.org

www.whitewatertownship.org

LAND USE PERMIT # 2022-20

Issued to: (property owner)
Oosterhouse, Roland
7450 River Road Pike
Nashville, Tennessee 37209
[Click or tap here to enter text.](#)

Phone: 231-883-6155
Cell: [Click or tap here to enter text.](#)
Email: rroosterhouse@gmail.com

Contractor Information:

N/A
[Click or tap here to enter text.](#)
[Click or tap here to enter text.](#)

Phone: [Click or tap here to enter text.](#)
Email: [Click or tap here to enter text.](#)

Parcel # 28-13-126-012-20

For: WHITEWATER TOWNSHIP

Subject Property ADDRESS / Location: 7185 Skegemog Point Road

Project Type: (check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> New Dwelling | <input type="checkbox"/> Residential Addition |
| <input type="checkbox"/> Residential Solar / Wind – Acc. | <input type="checkbox"/> Residential Deck / Gazebo / Other |
| <input type="checkbox"/> Residential Accessory Building | <input type="checkbox"/> Residential / Other: Click or tap here to enter text. |
| <input type="checkbox"/> Commercial Construction | <input checked="" type="checkbox"/> Agricultural Building - EXCLUSIVE |
| <input type="checkbox"/> Commercial Accessory | |

Size / Dimensions of Building(s) / Structure(s): 16' x 24' w/12' sidewalls

'USE' Description Notes: DECLARED AGRICULTURAL USE FOR FARM EQUIPMENT

Notes / Conditions: [Click or tap here to enter text.](#)



Zoning Administrator

Date Issued: 4/21/2022

Zoning Administrator **APPROVAL**

ALL PERMITS for Building, Mechanical, Plumbing, and Electrical are processed by Grand Traverse Construction Code – 2650 Lafranier Road, Traverse City, Michigan 49686 | Please contact them at: 231-995-6044 to obtain proper permits prior to commencing any construction.

Date Received: 04/14/2022

Form Number: N/A
Pmt # 2022-20

WHITEWATER TOWNSHIP
LAND USE PERMIT APPLICATION
LAND USE PERMITS ARE VALID FOR ONE (1) YEAR

Owner Name: <u>Ro Land Osterhouse</u>	Agent Name: _____
Street: <u>7450 River Rd PK</u>	Street: _____
City: <u>Nashville TN 37209</u>	City: _____
Ph: <u>231-883-6155</u>	Ph: _____
Email: <u>rrosterhouse@gmail.com</u>	Email: _____
Property Address: <u>7185 Skegemog Point Rd</u>	
Tax ID # 28-13- <u>126 012 20</u>	Zoning District: _____ Flood Zone: _____
Home: _____ Garage: _____ Accessory: <input checked="" type="checkbox"/>	Size: <u>16 by 24</u> Bedrooms: _____ Bathroom: _____
Basement: Poured Wall _____ or Block _____ Structure within 500' of Lake, River or Stream: <u>No</u>	

THIS PERMIT APPLICATION AND INSPECTIONS UNDER IT ARE NOT TO BE CONSTRUED AS ESTABLISHING LEGAL RESPONSIBILITY FOR THE DESIGN OR CONSTRUCTION OF THE BUILDING, PREMISES OR SANITARY SYSTEM. PROPERTY OWNERS, BUILDERS AND CONTRACTORS ARE RESPONSIBLE FOR OTHER FEDERAL, STATE AND COUNTY CODE COMPLIANCE AND REASONABLE CARE IN CONSTRUCTION.

**** ALL PROPERTY TAXES MUST BE CURRENT BEFORE A PERMIT IS ISSUED. ****

TREASURER: Ashella M. Benet DATE: 4/15/22

EMERGENCY PERSONNEL TRY THEIR BEST TO RESPOND TO CALLS IN A TIMELY MANNER, OFTEN WHILE NEGOTIATING DIFFICULT TERRAIN. DEFICIENCIES IN YOUR PROPERTY ACCESS POINTS COULD INCREASE AND/OR SEVERELY LIMIT EMERGENCY RESPONSE CAPABILITY.

The undersigned agrees to the provisions of this LAND USE PERMIT APPLICATION and also allows the ZONING/PLANNING DEPARTMENT personnel the right to inspect the described property.

Owner Signature: [Signature] Date: 4.12.22 Agent: _____

Office Use Only:

Date: ____/____/____ Approved: _____ or Denied: _____ Fee Tendered: nc Check #: _____

Permit Description: _____

Zoning Administrator: _____ Date: _____

AGRICULTURAL BUILDING CODE EXEMPTION AFFIDAVIT

Please Print

I, Roland Oosterhouse, the Land Owner represent that the proposed building meets the exclusion of the definition of "building" under the State Construction Code Act in that the building is incidental to the use for agricultural purposes of land on which the building is located, that is for an "Agricultural or agricultural purposes" mean of, or pertaining to, or connected with or engaged in agriculture or tillage which is characterized by the act or business of cultivating or using land and soil for the production of crops for the use of animals or humans, and includes, but is not limited to, purposes related to agriculture, farming, dairying, pasturage, horticulture, floriculture, viticulture, and animal and poultry husbandry and is not used in the business of retail trade. No residential storage of any kind can be stored in the building.

ADDRESS OF STRUCTURE: 7185 Shegemog Point RD

Phone Number: 231-883-6155

Parcel or Tax ID Number: 28-13- 126-012-20

I, the undersigned, will be building:

Type of Construction: Wood Frame Cement Floor

Building Length: 24'

Building Height: 12'

Building Width: 16'

Purpose of the Building: TO House Farm Equipment

By signing this request, you will be considered for exemption from the building process for the above described project.

Be advised that the County Building Official is authorized under the Michigan State Building Code to inspect the usage of the structure upon their convenience.

[Signature]
Signature of the Owner

4-12-22
Date

Code Official

Date

2021 Winter taxes are due 2/14/22. 2021 Summer Deferred taxes are due 2/14/22. After 2/14/22 a 3% interest penalty will be added to all delinquent taxes. Beginning March 1, 2022, unpaid Real Property Taxes are turned over to the Grand Traverse County Treasurer. Personal Property Taxes will continue to be collected at Whitewater Township.

Mort Code:

231-409 559
Rm 14

28-13-126-012-20

TAXING UNIT	MILLS	TAX
COA	0.48220	13.59
COA-SENIOR CEN	0.09620	2.71
CONSERVATION	0.09750	2.74
ROAD COM	0.99050	27.92
VETERANS	0.08000	2.25
NMC-OPERATING	1.04670	29.50
LIBRARY-OPER	0.92020	25.94
WWT ALLOCATED	0.58350	16.44
FIRE S/A	1.00000	28.19
AMBULANCE	1.45440	41.00
	0.00000	
Total Mills Levied		6.75120
Tax Due		190.28
Special Assessments Due		0.00
Admin Fee		1.90
Total Amount Due ----->		192.18

Taxable Value: 28,191	
SEV Value: 86,000	
Homestead (PRE/MBT): 0.0000	
School District: ELK RAPIDS	
Class: 402	
FISCAL YEARS:	
County:	01/01/21 - 12/31/21
Twn :	04/01/21 - 03/31/22
School:	07/01/21 - 06/30/22
State :	10/01/21 - 09/30/22
PROPERTY LEGAL DESCRIPTION:	
7185 SKEGEMOG POINT RD	
S 1065' OF E 1/2 OF SE 1/4 EXC E 528' OF S 247.5' & EXC RD R/W. SEC 26 T28N R9W.	

NOT RESPONSIBLE IF PAID ON WRONG DESCRIPTION. FAILURE TO SEND OR RECEIVE A TAX NOTICE SHALL NOT IN ANY WAY PREJUDICE THE RIGHT TO COLLECT OR ENFORCE THE PAYMENT OF ANY TAX. CASH PAYMENTS MUST BE THE EXACT AMOUNT, DUE TO COVID19 ALL CASH PAYMENTS ARE BY APPOINTMENT ONLY. RECEIPTS WILL NOT BE MAILED UNLESS OTHERWISE REQUESTED BELOW. IF YOUR TAXES ARE ESCROWED A COPY OF THIS BILL HAS BEEN SENT TO YOUR ESCROW COMPANY. CHECKS MUST CLEAR OR RECEIPT IS VOID. THANK YOU.

Return bottom portion with your payment. Please include parcel number on your check.

E

Skegemog Point RD

