

WHITEWATER TOWNSHIP BOARD
AGENDA FOR SPECIAL MEETING – AUGUST 18, 2022
9:00 a.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

At this time, the Board invites everyone to silence their electronic devices.

Whitewater Zoom is inviting you to a scheduled Zoom meeting.

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Topic: Township Special Board Meeting

Time: Aug 18, 2022 09:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89495729089?pwd=MitQWFRNSFVpMkRDTEFFcVBkSjNtQT09>

Meeting ID: 894 9572 9089; Passcode: 990831

One tap mobile +13092053325,,89495729089#,,, *990831# US

+13126266799,,89495729089#,,, *990831# US (Chicago)

Dial by your location

+1 309 205 3325 US; +1 312 626 6799 US (Chicago); +1 646 558 8656 US (New York)

+1 646 931 3860 US; +1 301 715 8592 US (Washington DC)

Find your local number: <https://us06web.zoom.us/j/89495729089?pwd=MitQWFRNSFVpMkRDTEFFcVBkSjNtQT09>

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the Township Clerk at 231.267.5141 Ext. 24 at least 5 days in advance of the meeting.

A. Call to Order

B. Roll Call of Board Members

C. Set/Adjust Meeting Agenda

D. Declaration of Conflict of Interest

E. Public Comment. Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:

1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.

4. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer board member's questions. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes.

F. Agenda Items as Listed in the Special Meeting Notice

1. Discuss details of proposed September 22, 2022 Town Hall Meeting
2. Boat Launch/Entryway Improvement Project – Final Plans & Project Manual

G. Board Comments/Discussion

H. Public Comment

I. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141.

Memo


To: Whitewater Township Board
From: Ron Popp, Supervisor
CC: None
Date: 8.11.2022
Re: Town Hall Meeting – ARPA Funds -

Board -

Consistent with consensus from out 8.09.2022 Township Board Meeting, the tent idea has been replaced with a Mill Creek venue preference. Outreach to Principal Brett Graham has taken place no word as to availability of the building at this time. We hope to have an update available for the 8.18.2022 Special meeting.

No motion is made at this time pending discussion of program scope, venue, scheduling, and probably many more things.

Respectfully submitted,



Ron Popp, Supervisor, Whitewater Township

MEMO

To: Whitewater Township Board
From: Cheryl A. Goss, Clerk
Date: 08/04/2022
Re: **Boat Launch/Entryway Improvement Project**

On 07/28/2022, I emailed Ron Popp and submitted the Boat Launch/Entryway Improvement Project as an 8/9 agenda item. It should have been added to the written agenda but has not been. It was on the agenda on 7/12, at which time I asked to have it removed and stated at that time that it would be moved to the 8/9 agenda.

There is quite a bit of new information since the memo I submitted for the 7/12 meeting.

First would be that F&V recently sent an updated Full Plan Set April 2022 and Project Manual 08/01/2022. Those documents were placed on the township website a couple days ago. These are the same documents that were posted to the website in April but with a few updates. I will leave it to Rick Stout and/or Andrew Filler to explain the handful of updates. Here are the links:

https://www.whitewatertownship.org/uploads/2/1/9/6/21966412/whitewater_park_waterways_grant_eng_april_2020.pdf

https://www.whitewatertownship.org/uploads/2/1/9/6/21966412/842850_whitewater_township_project_manual_08.01.22.pdf

Attached to this 8/4 memo is my memo dated 07/01/2022 with the 06/03/2022 updated cost estimates requested by the township board in May. The 7/1 memo and attachment were in the 7/12 board packet. As expected, costs have increased, and some items have been added that were not part of the original project.

Originally, the Park Fund was going to contribute \$200,000 to this project, and we were awarded a DNR matching grant of \$200,000. As of the end of March 2022, the Park Fund had slightly over \$327,000 in its cash account, not counting money market funds. \$240,000 was budgeted in the 2022/2023 fiscal year toward this project, with the understanding that likely the entire project would not be completed in the current fiscal year.

Also attached is a detail of what has been paid to F&V since the boating access site agreement was signed in August 2019. Expenses of \$33,365 are eligible for 50% reimbursement through the terms of the grant.

The DNR representative who was handling our grant passed away unexpectedly this spring. The new representative is Linnae Dawson. I had a great phone conversation with Linnae today and she provided the following information.

08/04/2022

I asked about the possibility of splitting the project into separate bids, such as the boat launch separately, the additional parking lot separately, and the entryway portion of the project separately. She said we are able to bid it out however we want but must stay within the window of time. She said there have been many delays in project completions in other communities due to the COVID shutdown, supply chain issues, and increased costs. She said it is possible that the scope of the project may need to be amended if we were to only complete, say, two portions of the project within the time frame allowed, and said we could ask for more funds later.

She is going to check with another person there and let me know, but she believes that the township can submit expenses now for costs incurred after the boating access site agreement was signed, which was 08/20/2019. The amount we have paid to F&V after August 2019 is \$33,365. When expenses are submitted, since our project is 50/50, we will get back 50% of the submitted costs. At this point, we have \$16,682.50 coming back, which will add to the funds on hand for this project.

We also talked about SPARKS grant monies. The state has a new grant program called SPARKS. This is a large amount of money that is being made available to communities for outdoor recreation purposes. Applications can be submitted in November. She said we can combine SPARKS grant money with the Waterways grant funds already awarded and this will not affect the Waterways funds. She provided a brief explanation of the SPARKS program, said there is a possibility of not having to match those funds, and encouraged us to apply. She also said the Recreation Passport program would be a good fit for us and we should apply for funds through that program as well.

It appears there are several sources to find additional funds, and likely others beyond what was listed here.

I think we should at least get the boat launch portion of the project put out for bid. In hopes the board is in agreement, the following motion is supplied:

Motion to have Fleis & VandenBrink prepare bid documents for the boat launch portion of the project for the 9/13 township board meeting.

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MEMO

To: Whitewater Township Board

From: Cheryl A. Goss, Clerk

Date: 07/01/2022

Re: Boat Launch/Entryway Improvement Project – Final Plans & Project Manual

The full plan set and project manual for the Whitewater Township Park Boat Launch/Entryway Improvement Project can be found at this link on the township website:

<https://www.whitewatertownship.org/township-board--subcommittee-agendaspackets.html>

At the May 2022 meeting, there was a motion to have Fleis & VandenBrink provide an updated estimated cost of construction and addition of boat wash station in inbound traffic and estimated cost for ranger station and shed removal and replacement. The updated Engineer's Estimate of Probable Construction Costs is attached and includes the anticipated cost of a new ranger station.

Regarding the cost to relocate the shed, Cedar Creek Storage Barns would charge approximately \$450 to move the shed not more than 100' in any one direction. It is not anticipated that the shed will need to move further than 100'.

With the exception of a few choices that need to be made in the manual, this project is ready to be put out for bid. F&V will be assisting in getting the bid documents finalized and posted. The process for opening of bids needs to be determined. F&V's assistance with that process will be helpful.

~~An appropriate motion would be: Motion to authorize the clerk to work with Fleis & VandenBrink to finalize the project manual and thereafter to seek formal sealed bids for the boat launch/entryway improvement project.~~

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Whitewater Township

Engineer's Estimate of Probable Construction Cost** Whitwater Park Improvements



Project: 842850
Date: 6/3/2022
By: rws

| ITEM NO. | ITEM DESCRIPTION | UNIT | QUANTITY | UNIT PRICE | ESTIMATED AMOUNT |
|----------|---|------|----------|--------------|------------------|
| 1 | General Conditions, Bonds, Insurance, and Mobilization (5% max) | Lsum | 1 | \$ 22,000.00 | \$ 22,000.00 |
| 2 | Soil Erosion Control | Lsum | 1 | \$ 5,000 | \$ 5,000 |
| 3 | Tree Removal | Lsum | 1 | \$ 10,000 | \$ 10,000 |
| 4 | Miscellaneous Removals | Lsum | 1 | \$ 5,000 | \$ 5,000 |
| 5 | Site Preparation & Grading | Lsum | 1 | \$ 35,000 | \$ 35,000 |
| 6 | Conc. Sidewalk with integral curb | Sft | 320 | \$ 7 | \$ 2,240 |
| 7 | Conc. Sidewalk , 4 Inch | Sft | 450 | \$ 5 | \$ 2,250 |
| 8 | Conc. Pav't., 8 inch | Sft | 2,315 | \$ 8 | \$ 18,520 |
| 9 | 8" Aggregate Base | Syd | 9,600 | \$ 10 | \$ 96,000 |
| 10 | HMA, 13A | Ton | 130 | \$ 120 | \$ 15,600 |
| 11 | HMA, 36A | Ton | 130 | \$ 120 | \$ 15,600 |
| 12 | Geotextile Fabric | Syd | 375 | \$ 5 | \$ 1,875 |
| 13 | A.R.E.A #4 Crushed Stone | Cyd | 275 | \$ 60 | \$ 16,500 |
| 14 | 4'x18'x8" Precast Concrete Planks | Ea | 44 | \$ 1,800 | \$ 79,200 |
| 15 | Rubber Belt | Lsum | 1 | \$ 1,800 | \$ 1,800 |
| 16 | Skid Pier | Ea | 2 | \$ 10,000 | \$ 20,000 |
| 17 | Turbidity Curtain | Lsum | 1 | \$ 4,000 | \$ 4,000 |
| 18 | Boulder Wall | Ton | 225 | \$ 50 | \$ 11,250 |
| 19 | Drainage Structure, 4' Dia | Ea | 3 | \$ 2,000 | \$ 6,000 |
| 20 | Storm Sewer, 12 Inch | Ft | 300 | \$ 50 | \$ 15,000 |
| 21 | Rip Rap | Syd | 20 | \$ 100 | \$ 2,000 |
| 22 | CD3 Boat Wash | Lsum | 1 | \$ 40,000 | \$ 40,000 |
| 23 | Slope Restoration | Lsum | 1 | \$ 15,000 | \$ 15,000 |
| 24 | Turf Establishment, Performance | Lsum | 1 | \$ 5,000 | \$ 5,000 |

Subtotal \$ 444,835

Contingency** 20% \$ 88,967

Total Estimated Project Cost (Rounded): \$ 533,802

Additional Items

| | | | | | |
|---|----------------------------|------|---|-----------|-----------|
| A | CD3 Boat Wash | Lsum | 1 | \$ 40,000 | \$ 40,000 |
| B | Ranger Station | Lsum | 1 | \$ 60,000 | \$ 60,000 |
| C | Utilities - Ranger Station | Lsum | 1 | \$ 10,000 | \$ 10,000 |

\$ 110,000

Contingency** 20% \$ 22,000

\$ 132,000

***The Design Professional has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing. Bid prices may vary significantly based on these factors and market conditions at time of bid and are subject to supply chain fluctuations. Project bids are based on measurement and payment on a unit basis of items actually installed. Project elements may be scaled back.*

Display Invoices by Vendor

Date: 08/04/2022

Time: 3:21 pm

Page: 1

Whitewater Township

Vendor Name: FLEIS & VANDENBRINK
Vendor Number: FLEIS

| Invoice Number | Inv. Date | Ref No. | Status | Check No. | Check Date | Net Amt | PO No. | Invoice Description |
|--------------------|-----------------------|------------------|--------------|------------------|-----------------------|---------------------|-----------------|--|
| 62928 | 07/18/2022 | 28160 | C | 48126 | 08/03/2022 | 2,000.00 | | HI PRAY PARK DUGOUTS |
| 61664 | 03/25/2022 | 27793 | C | 47655 | 03/29/2022 | 6,041.25 | | TWP PARK WATERWAYS GRANT FINAL ENGINEERING |
| 58409 | 04/05/2021 | 26810 | C | 46519 | 04/13/2021 | 7,249.50 | | TWP PARK WATERWAYS GRANT FINAL ENGINEERING |
| 57099 | 10/14/2020 | 26432 | C | 46114 | 11/24/2020 | 1,000.00 | 4872 | STAMPED ENGINEERED DRAWINGS FOR DUGOUTS |
| 57099 | 10/14/2020 | 26359 | C | 46003 | 10/26/2020 | 1,000.00 | 4872 | STAMPED ENGINEERED DRAWINGS FOR DUGOUTS |
| 56880 | 09/24/2020 | 26281 | C | 45890 | 09/29/2020 | 4,108.05 | | Boat Launch/Entryway Project Services Thru 08/28/20 |
| 842850 | 04/20/2020 | 25776 | C | 45258 | 04/28/2020 | 7,691.20 | | SVCS THRU 3/27/20 WWTPARK WATERWAYS GRANT |
| 55353 | 03/19/2020 | 25717 | C | 45226 | 04/14/2020 | 8,275.00 | | TOPO SURVEY & PRELIMINARY PLAN |
| 52062 | 04/09/2019 | 24690 | C | 43966 | 04/29/2019 | 1,542.00 | 4268 | Prepare WWT Park Plan/Submit Waterways Grant App. |
| 51950 | 03/20/2019 | 24633 | C | 43861 | 04/02/2019 | 2,516.95 | 4268 | PREPARE WHITEWATER TWP PLAN/SUBMIT WATERSWAY |
| 51724 | 02/21/2019 | 24556 | C | 43781 | 03/05/2019 | 841.05 | | MDNR Waterways Grant Applic |
| Total Invoices: 11 | | | | | | 42,265.00 | | |

8,275.00 +
7,691.20 +
4,108.05 +
7,249.50 +
6,041.25 +
33,365.00 *