

**Whitewater Township Board  
Minutes of Regular Meeting held December 13, 2011**

**Call to Order**

Supervisor Lake called the meeting to order at 7:01 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

**Roll Call**

Board members present: Benak, Boyd, Hockin, Hubbell and Lake

Board members absent: None

Others present: County Commissioner Inman, Planning/Zoning Administrator Meyers, Fire Captain Arbenowske, Ambulance Coordinator Martin and 7 others.

**Set/Adjust Meeting Agenda**

The agenda was approved as adjusted, adding to correspondence: 4. Grand Traverse Rural Fire Department 11/09/11 regular meeting minutes; New Business: 6. Heat for Moore Rd building to new business; and moving Elk Lake Fish Habitat presentation to Reports & Presentations.

**Declaration of Conflict of Interest**

None

**Public Hearing**

None.

**Public Comment**

Kim Mangus, 1214 Cerro Drive

- Recommends consultation with attorney prior to adoption of the home occupations amendment to the Zoning Ordinance.

**Reports/Presentations/Announcement/Comments**

**County Board of Commissioners**

Commission Inman updated the board on the following county issues:

- Tribal application review process
- Budget
- County surveyor as elected or contracted position
- G-5 exploring options for Septage treatment plant
- Defibrillators in sheriff's vehicles
- Community policing
- Health insurance options for county employees

### **Emergency Services Advisory Committee**

Rod Kuncaitis was unable to attend the meeting; Trustee Boyd reported on a cordial meeting with the Grand Traverse Band. Good ideas were shared; input was given by Whitewater Fire Captain Arbenowske and Ambulance Coordinator Martin. Architectural plans from Whitewater Township's efforts were shared and will be reviewed by Ferringa. Ladder truck will be stored in the near future.

### **Elk Lake Fish Habitat**

Adam Jankowski, representative from Elk Skegemog Lakes Association gave a presentation on fish habitat structures proposed to be constructed in the Chain of Lakes including Elk, Torch, Clam, Bellaire and Intermediate Lakes. As a riparian rights owner, Whitewater Township is being asked to give permission for the structures to be installed on the lake bottom at Whitewater Township Park.

Hockin stated she would like to contact the DNR to make sure we are not violating any provisions of grants that have been received prior to giving permission.

Moved by Hubbell, seconded by Boyd to grant permission to the Elk River Chain of Lakes Fish Shelter Committee pending research on our prior grants. **Motion approved.**

### **Consent Calendar**

Moved by Hubbell, supported by Boyd to approve the consent calendar items as follows:

#### Receive and File

1. Supervisor's report for November 2011
2. Clerk's report for November 2011
3. Planning/Zoning Administrator's report for November 2011
4. Battalion #3 Fire Captain November 2011 activity report
5. Ambulance Coordinator November 2011 activity report

#### Correspondence

1. Grand Traverse County Road Commission minutes of 10/26/11 regular and 11/04/11 special meetings
2. Grand Traverse County Sheriff Department Statistics for November 2011
3. Recycle Smart November 15, 2011 news release, re: GT County Recycling Rate above National Average
4. Grand Traverse Rural Fire Department minutes of 11/09/11 regular meeting

#### Minutes

1. Approval of minutes of 11/10/11 regular meeting

#### Bills for Approval

1. Approval of Alden State Bank vouchers #34956-35054
2. Approval of Alden State Bank Miami Beach voucher #1114

#### Revenue & Expenditure Report

Roll call vote: Benak, yes; Boyd, yes; Hockin, yes; Hubbell, yes; Lake, yes. **Motion approved.**

## **Unfinished Business**

### **Code Enforcement Policy Clarification Update**

Planning/Zoning Administrator Meyers presented a revised copy of the Code Enforcement Policy and Procedures Manual. She stated the Dangerous Buildings are not included; Dangerous Buildings would require a General Ordinance. Meyers recommends that the Policy and Procedures Manual become effective 01/01/2012.

Hockin responded that this is a good place to start and as is with all policy and procedure manuals changes may need to be made in the future.

Lake would like to see the manual have less detail.

Moved by Boyd, seconded by Benak, to adopt the Code Enforcement Policy and Procedures Manual effective 01/01/2012 and to add it to the Administrative Policies and Procedures.

**Motion approved.**

### **2% Allocation Grant Application**

Two projects were discussed for the 2% grant application to the Grand Traverse Band.

- 2 LUCAS Auto CPR machines for the ambulances
- Park Road improvement

The projects were discussed and the consensus was to submit an application for 2 LUCAS Auto CPR machines for the ambulances.

### **Waste Removal Proposals**

Proposals for Waste Removal were received from American Waste and Waste Management; Allied (Republic) chose to not submit a proposal.

The clerk prepared a spreadsheet showing the comparison of the proposals; the board reviewed the spreadsheet.

Moved by Benak, seconded by Hubbell, to accept the proposal from American Waste for waste removal beginning February 25, 2012. **Motion approved.**

## **New Business**

### **Amendment #65 to Home Occupations**

Meyers reviewed and explained the amendment; she asked the board to table action on the amendment pending further changes. Originally Medical Marijuana was a part of this amendment, but was removed. Meyers recommends letting the Medical Marijuana Ordinance Moratorium expire.

### **Heat at Moore Road Building**

Fire Captain Arbenowske addressed the board and stated that due to the 2<sup>nd</sup> ambulance being housed at the fire station, some vehicles with diesel engines are now being stored at the Moore Road building. Without heat, it has been difficult to start the engines on these vehicles.

Hockin stated she has spoken to John Lucsy and he estimates the additional cost for heat would be approximately \$100.00 per month.

Moved by Boyd, seconded by Hubbell, to approve heating the Moore Road building for the winter months (December, January, February, March) at \$100.00 per month. **Motion approved.**

### **New Sign for Fire Station**

Arbenowske presented information on a new sign for the fire station. The new sign would indicate "Whitewater Township Emergency Services" and would have the Rural Fire logo with Station #3. Cost of the sign is \$468.00 and would be installed by the firefighters.

Moved by Hubbell, seconded by Boyd, to approve the purchase of a new sign for the fire station from HM Day Signs at a cost of \$468.00. **Motion approved.**

### **Planning Commission Appointment**

Supervisor Lake recommends the appointment of Bradley Link, 7450 Supply Road to the Planning Commission for a three year term, ending December 31, 2014.

Moved by Hubbell, seconded by Hockin, to confirm the recommendation of the supervisor appointing Bradley Link, 7450 Supply Road to the Planning Commission for a three year term ending on December 31, 2014. Roll call vote: Boyd, yes; Hockin, yes; Hubbell, yes; Lake, yes; Benak, yes. **Motion approved.**

### **Budget Work Sessions**

Budget work sessions were set for January 17<sup>th</sup> and January 31<sup>st</sup>. The clerk will prepare worksheets for the departments.

### **Board Comments/Discussion**

Lake

- Clean Up Day scheduled for May 5<sup>th</sup>
- Gave an update and voiced his opinion on the Septage issue
- Park and Recreation Committee will be reviewed next month

### **Public Comment**

Kim Mangus, 1214 Cerro Drive, Traverse City

- Regarding Septage, let the G-5 go down

### **Announcements**

Next regular meeting on 01/10/12 at 7:00 p.m.

**Adjournment**

The meeting was adjourned at 9:01 p.m.

Respectfully submitted,  
Carol Hockin, clerk